

January 8, 2019

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

James J. Moran  
Jack N. Wilson, Jr.  
Stephen Wilson (absent)  
Philip L. Dumenil  
Christopher M. Corchiarino

**MEETING CALLED TO ORDER:**

The meeting was called to order at 5:00 p.m.

**CLOSED SESSION:**

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; "The County Commissioners held a Closed Session on a motion of Commissioner Moran, seconded by Commissioner J. Wilson, at 5:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:15 p.m. Those in attendance were Mr. Gregg Todd, County Administrator; Ms. Margie Houck, Executive Assistant and Ms. Beverly Churchill, Director of Human Resource.

The Board discussed an employment contract.

**ADMINISTRATIVE SESSION:**

Pursuant to Section 10-503(c) of the State Government Article of the *Annotated Code of Maryland*, the County Commissioners went into closed session for the purpose of conducting an administrative function meeting; "The County Commissioners held a Closed Session on a motion of Commissioner Corchiarino, seconded by Commissioner Dumenil, at 5:15 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:30 p.m. Those in attendance were Mr. Gregg Todd, County Administrator; Ms. Margie Houck, Executive Assistant; Ms. Lynda Thomas, Office Coordinator III;

The Board discussed Boards and Commission.

In Open Session:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to the following:

Pursuant to Chapter 4-7. C of the Code of Public Local Laws of Queen Anne's County, 1996 Edition, on a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously appointed Mrs. Lynda Thomas, as Deputy Executive Assistant to the County Commissioners of Queen Anne's County to serve at their pleasure. Mrs. Lynda Thomas was duly sworn in and took the following Oath of Office:

I, Lynda Thomas, do swear, that I will support the Constitution of the United States, and that I will be faithful, and bear true allegiance to the State of Maryland, and support the Constitution and Laws thereof; and that I will, to the best of my skill and judgement, diligently and faithfully, without partiality or prejudice, execute the Office of Deputy Executive Assistant to the County Commissioners for Queen Anne's County, according to the Constitution and Laws of this State.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	
Corchiarino	x	

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to appoint the following:

**Kent Narrows Development Foundation:**

The appointments of Jerry Dammeyer, Victoria Hoffman, Justin Kiernan, Joe Pomerantz, Jason Ruth, and Walt Thompson to a three year term on the KNDF to begin January 1, 2019 and end December 31, 2021 and Margaret Young to fill Jason Tuel's remaining term begin January 1, 2019 and end December 31, 2019.

**Economic Development Commission:**

To appoint Rob Marsh, representing marine/waterman; John R. Anderes, representing hospitality/tourism; Jeremy Reynolds, technology; Edward Beres representing real estate; Brian

DeMoss representing at-large; Jesse Parks representing at-large; and Michael Rosendale representing at-large; for a term of three years to begin January 1, 2019 and end December 31, 2022.

**Plumbing Board:**

To re-appoint Scott Jones to an additional 2 years on the Plumbing Board to begin January 1, 2019 and end December 31, 2021.

**Agricultural Reconciliation Committee:**

To appoint Mary Ralston to a five year term on the Agricultural Reconciliation Committee to begin January 1, 2019 and end December 31, 2023.

**Commission on Aging:**

To appoint Leslie Ray to replace Karen Smith and re-appoint Rebecca Barbee, Richard Cooper, Betty Davis, Alan Ettman, Sandy Morse and Daphne Young on the Commission on Aging to begin January 1, 2019 and end December 31, 2022.

**Children & Youth Council:**

To appoint Joan Brooks, Dawn Fraser, Carolyn Blades, Dorothy Carpenter and Eric Johnson, Jr. as active members and Dana Barnhart, Scott Barnhart and Joe Grabis from Active members to Supportive Members, for a three year term on the Children & Youth Council to begin January 1, 2019 and end December 31, 2021.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	Absent	
Dumenil	x	
Corchiarino	x	

**MINUTES:**

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the Agenda for the current meeting.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve the minutes of December 11, 2018 as amended.

**PRESS AND PUBLIC COMMENTS:**

The following persons spoke to the Commissioners on subjects of interest to them:

1. Mary Margaret Revell Goodwin
2. Nick from Boy Scout troop 2278 working on his Eagle Scout project

**STATE FIREMAN’S ASSOCIATION UPDATE:**

Mr. Michael Faust, First Vice President of the Maryland State Firemen’s Association and Kate Tomanelli, Executive Director, presented to the Board for their review, State Fireman’s Association Update.

Ms. Tomanelli gave the following updates:  
Safer Grant  
Pilot Program for EMS

Mr. Faust gave the following updates:  
Will run for the office of President in June

**DEPARTMENT OF PUBLIC WORKS – ADMINISTRATIVE/ENGINEERING:**

Mr. Todd Mohn, Director of the Department of Public Works; met with the Board.

**REQUEST FOR SAFETY IMPROVEMENTS AT MD544 & MD290:**

Mr. Mohn presented to the Board for their review and approval, Request for Safety Improvements at MD 544 and 290.

The referenced at-grade intersection has been a longstanding safety concern to residents of this region. The letter addressed to SHA District Engineer, Ken Fender, requested a re-evaluation of this intersection for safety upgrades to eliminate future collisions at this location. It is further suggested that SHA consider the installation of a round-a-bout or a full traffic signal as preferred methods to improve safety.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to execute and send the letter to the State Highway Administration requesting further safety improvements at the MD 544 and MD 290 intersection.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	

Corchiarino	x	
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**DRAFT COURTHOUSE DEDICATION PLAQUE:**

Mr. Mohn presented to the Board for their review and approval, Draft Courthouse Dedication Plaque.

Staff is planning for the formal dedication of the new Circuit Courthouse this coming spring. The actual date for the dedication is still to be determined.

The Board reviewed a draft of the dedicatory plaque for consideration and/or approval.

On a motion made by Commissioner Dumenil, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the Circuit Courthouse Dedicatory Plaque as submitted.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	
Corchiarino	x	

**MS4 PERMIT UPDATE:**

Mr. Mohn reviewed gave the Board update on the MS4 program. The following is what he discussed:

The MS4 program requires compliant execution of the new PHASE 2 Maryland Department of the Environment (MDE) National Pollutant Discharge Elimination System (NPDES) General Permit. This permit regulates discharges from Small Municipal Separate Storm Sewer Systems (MS4). This is a significant Federal and State mandated program which will require significant additional resources and staff in subsequent years, beginning in FY-2020.

1 - Civil Engineer FY20

1 - Inspector FY20

1 - Office Coordinator FY21

Capital dollars to support projects which will develop and provide an impervious area restoration work plan (20-percent of the impervious cover in the UA = 190 acres or 1,142 acres if the permit covers the entire County).

Estimated at \$500,000 annual + \$10,000,000 capital over the life of the 5-year permit

These positions will be tasked with implementation of all MS4 Permit requirements including, Public Education & Outreach, IDDE enforcement, Impervious Area Restoration Work Plan, TMDL Impervious Area Restoration activities and all associated recordkeeping & reporting.

The County has taken issue with the strict applicability of the permit requirements namely 1) the determination of the Urbanized Area Boundary and 2) from a sheer practical matter as to how we could ever implement stormwater treatment for 20-percent of the untreated impervious acres within our designated UA (190 Acres) or even potentially jurisdiction wide (1,142 acres).

The good news is we are not alone...two other PHASE 1 Counties had already voiced similar concerns in their respective jurisdictions and they have already challenged the state for relief...

### Issues

The UA boundary for QAC was based on census data, the boundary connects us to AA county across the Bay Bridge and we are just slightly above the threshold of 10,000 residents (at 12,315).

It is impracticable to require the County to implement stormwater treatment for 20-percent of the untreated impervious acres within our census-designated UA or potentially jurisdiction wide (ie. the MEP argument).

Does Impervious area restoration requirement cover the whole County is just the UA? (MDE says No, but the permit language may be ambiguous).

Majority of storm drain in UA is MSHA responsibility (MSHA is a PHASE 1 permittee)

So we formed a joint coalition with Cecil County and filed a motion to stay the permit until the decisions on two similar court cases were determined (Frederick and Carol Counties vs. MDE). These rulings may help us with our permit concerns or at least narrow the issues at stake.

### History

May 2018 - Queen Anne's and Cecil Counties formed a joint coalition and filed a motion to challenge and request stay of the permit until decisions on two similar court cases were determined (Frederick and Carol Counties vs. MDE). These rulings may help us with our permit concerns or at least narrow the issues at stake.

July 2018 - Motion filed by Aqualaw in QAC Circuit Courthouse from combined coalition to stay proceedings and motion for stay of permit implementation.

August 8, 2018 – Harford County Judge ordered stay for City of Havre De Grace (over MDE objections).

September 11 – Stay hearing in front of Judge Ross

September 13, 2018 – Frederick County/Carrol County Cases were argued at Court of Appeals In Annapolis

Sept 25, 2018 – Judge Ross granted the request to stay proceedings and to stay the permit (ie. the need to file an NOI to comply by October 31)

Judge Ross entered a stay of the proceedings and the permit, which cancelled the November 27, 2018 hearing and stayed all other proceedings for 120 days (until January 16, 2019).

The Frederick and Carrol Cases were argued on September 13, 2018 at Court of Appeals In Annapolis.

October 9, 2018 – QAC notified MDE that we would not be submitting an NOI for permit coverage due to the Judge’s Order.

Given that we are nearing the end of the stay period, Aqualaw contacted MDE’s attorney about filing a stipulation with the Court to set briefing and hearing dates. MDE spoke with the Clerk’s Office and the Assignment Office. Assignment has indicated they will schedule this hearing for either Tuesday, May 14 or Tuesday, May 28. If we begin briefing immediately after the stay is lifted (our brief would be due Fri., Feb. 15)??, MDE would prefer May 28 to allow for any last minute hiccups.

The not so good news is the COA has yet to rule in these Cases and we are now in a position to set briefing and hearing dates for our arguments....Our attorney, Lisa Ochsenhirt with Aqualaw has proposed a schedule to MDE and the Courts which give us until March 22 to file our initial memorandum followed by a hearing on May 28.

This does give us a little more time to hopefully get a decision from the COA in the other pending cases.

I propose we request that MDE stipulate to the following scheduling:

Initial Memorandum (MS4 GP Coalition) –	Due F, 3/22/19
Answering Memorandum (MDE) –	Due M, 4/22/19
Reply Memorandum (MS4 GP Coalition) –	Due T, 5/7/19
Hearing-	T, 5/28/19

By pushing the Initial Memorandum from February to March would give us an additional month to hear from the Maryland Court of Appeals in the Phase I MS4 permit litigation. If we hear from the Court of Appeals by early March, 2019, we should be able to respond to the opinion before the March 22 briefing date.

#### Area Facts

Total Acres    Impervious    20% Restoration Requirement

County	237,178	7,210	1,142
UA	7,590	950	190

UA is 3.2% of the County Overall

**WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:**

The Board reviewed various correspondence with Mr. Gregg Todd, County Administrator.

**AMENDED DEED OF FOREST CONSERVATION EASEMENT:**

Mr. Rob Gunter, Senior Planner, submitted to the Board for their review and approval, Major Subdivision #04-95-003- Legal Document - Amended Deed of Forest Conservation Easement.

The Board reviewed the Amended Deed of Forest Conservation Easement document which affects the forest conservation area of the Fair Prospect Subdivision.

In 1995, the subject property was part of a major subdivision which required that 15.3 acres of forested area be put into a conservation easement when the lots were created.

In 2016, the current owners purchased Lot 9 of the Fair Prospect Subdivision which had a driveway and a kennel. They have removed the kennel and constructed their residence and would now like to construct a barn. They are seeking to relocate 0.60 acres of forest conservation area.

Recently the State of Maryland updated the Chesapeake Bay Critical Area maps for Queen Anne's County. During a review of the new maps it was found that the critical area line impacts on this parcel were vastly different than the lines on the previous maps. The old critical area lines were used to establish the forest conservation areas for the 1995 subdivision. The majority of the Lot 9 that was outside of the critical area was protected under a forest conservation easement which limit the improvements that the owners are able to do on the property.

The critical area line changes have afforded the property owners more upland area outside of the critical area that is unencumbered where they may potentially relocate a small portion of forest conservation area. This is the reason they are seeking to reconfigure the existing forest conservation easement.

Additionally, when the original easement was created there was a portion of the property left out for the driveway. When the driveway was originally installed they miscalculated its location and mistakenly built it in the easement area. Therefore the current owners are also



proposing to adjust the forest conservation area to reflect the as built location of the driveway and in turn encumber the non-critical area portion of the area originally left out of the forest conservation easement.

As proposed, there will be no net loss of forest conservation area and the overall total will remain at 15.3 acres.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to sign the Amended Deed of Forest Conservation Easement. As part of the motion, Commissioner Moran made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	
Corchiarino	x	

**MALPF STATE MATCHING FUND PROGRAM:**

Ms. Donna K. Landis-Smith, Soil Conservation Aide/Land Preservation, submitted to the Board for their review and approval, Maryland Agricultural Land Preservation Foundation (MALPF) - State Matching Funds Program - letter of intent to participate.

Queen Anne's County has been a participant in the MALPF program since 1975. As part of the Matching Funds Program the Maryland Department of Agriculture requires the County to fund a portion of the upcoming easement acquisitions.

A letter of intent to participate is due to the MALPF Executive Director by the beginning of January 2019. Funds utilized by the County are derived from the agricultural transfer tax and have been dedicated towards Land Preservation easement acquisitions.

On a motion made by Commissioner Corchiarino, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve the letter of intent to participate in the MALPF Matching Funds Program.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	
Corchiarino	x	

**FOREMAN BRANCH RURAL LEGACY AREA EXPANSION:**

Ms. Donna K. Landis-Smith, Soil Conservation Aide/Land Preservation, submitted to the Board for their review and approval, Foreman Branch Rural Legacy Area Expansion.

The Foreman Branch RL Area is located outside of Chestertown, Church Hill and Crumpton. It was created in 2000 and encompasses 11,691 acres of which 8,113 acres have been permanently preserved (69%).

The Foreman Branch RL area is located in the Northwestern part of the County. The existing RL area runs along the Chester River (on the County's northern border). Rt. 544 to Rt. 301 towards Sudlersville/Millington, Rt. 213 near Church Hill. The existing area encompasses 11,691 acres of prime agricultural, forested, waterfront and environmentally and ecologically sensitive land. Of the total 11,691 acres 8,113 acres have been permanently preserved through MALPF, RL and other preservation programs.

Contingent upon landowner response and landowner requests to be included in the proposed expanded area there will be eight (8) additional parcels eligible for easement acquisition. The proposed expansion of 1,095 acres is a result of requests from landowners seeking to permanently preserve their properties.

The proposed expansion would be contiguous to the existing RL area and would expand the Foreman Branch RL Area to 12,786 acres.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the expansion of 1,095 acres to the existing foreman branch rural legacy area. As part of the motion, Commissioner S. Wilson made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	
Corchiarino	x	

**DRAFT STANDARD OPERATING POLICY:**

Ms. Beverly A. Churchill, Department of Human Resources Director, submitted to the Board for their review and approval, Draft Standard Operating Policy.

On July 1, 2018, we transitioned to White Glove Drug & Alcohol Testing, Inc. During the past six months, we have been working with White Glove on the general implementation of

the program but also on revising our drug and alcohol policies and the associated forms. Attached you will find three revised policies for your review:

- CDL Drug and Alcohol Testing Policy (Drivers with a CDL License; follows the Federal motor Carrier Safety Administration regulations)
- FTA Drug and Alcohol Testing Policy (Bus Drivers, Transit Dispatchers and Mechanics, follows the Federal Transportation Administration regulations)
- County Drug and Alcohol Testing Policy (All other County employees not covered by the above stated policies, follows the Drug Free Workplace Act)

These policies have been reviewed by the Safety Committee and respective department heads for any suggestions. In addition supervisor training has been scheduled for February 2019.

Lastly, is the revised Sick and Safe Leave Policy. There have been minor revisions to this policy as more information has become available from the State regarding compliance with the Maryland Working Families Act. This policy has been reviewed by the department heads and our attorney.

On a motion made by Commissioner Corchiarino, seconded by Commissioner Dumenil, the Board unanimously agreed that the Drug and Alcohol Testing Policies and the Sick and Safe Leave Policy be adopted as presented, effective in seven business days. As part of the motion, Commissioner Moran made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	
Corchiarino	x	

**REQUEST FOR EDIF – KENT NARROWS MARINE, LLC:**

Ms. Jean Fabi, Economic Development Manager, submitted to the Board for their review and approval, request for Economic Development Incentive Funding - Kent Narrows Marine, LLC.

At its meeting on November 19, 2018, the Economic Development Incentive Fund (EDIF) Commission recommended approval of a conditional loan of \$61,502.70 to Kent Narrows Marine, LLC. for the project known as the Kent Narrows Boatel, located at 100 Piney Narrows Road. Chester, MD 21619. The funds are to purchase equipment, specifically a floor scrubber and utility cart, to be used in conjunction with the operation of the business.

The project is the operation of the boat storage facility business with ancillary retail store and a proposed expansion of the use. In the next year, construction will commence on an

addition that will double the square footage of the boat storage facility and include commercial rental space. The business currently employs six (6) full-time, including full-time equivalent seasonal employees. The EDIF Commission has recommended that the award be conditioned upon the creation of four (4) new full-time positions, to include two (2) full-time equivalent positions. The job creation requirement must be met within three (3) years of disbursement of funding and the business is to remain in full operation in the county for an additional two (2) years, resulting in a five (5) year commitment. The collateral for the conditional loan is the equipment The EDIF agreement to be prepared by the county attorney will include guarantees and employment reporting requirements. Upon performance of the conditions of the agreement, the conditional loan would revert to a grant.

On a motion made by Commissioner Dumenil, seconded by Commissioner J. Wilson, Commissioner Moran abstained, the Board agreed to approve the disbursement of \$61,502.70 from the EDIF fund to Kent Narrows Marine, LLC for the purpose of purchasing equipment related to the operation of the project known as Kent Narrows Boatel. The disbursement of funds is contingent upon a signed agreement between the EDIF Commission and Kent Narrows Maine, LLC. Outlying the conditions of the agreement and performance of the project in accordance with the application submitted to the EDIF Commission.

Commissioners	Yes	No	Abstain
Moran			x
J Wilson	x		
S Wilson	absent		
Dumenil	x		
Corchiarino	x		

**TA/CO 18-11 REVISIONS TO CHAPTER:**

The Board agreed to hold scheduling a public hearing for TA/CO 18-11.

**WORKFORCE INVESTMENT BOARD:**

Mr. George Weeks, President of the Upper Shore Workforce Investment Board, submitted to the Board for their review and approval, Workforce Innovation and Opportunity Act Services.

The Workforce Innovation and Opportunity Act (WIOA) require a regional plan to describe similarities and opportunities for collaboration between the Upper Shore and Lower Shore Workforce Areas. The Upper Shore Workforce Investment Board and the Lower Shore Workforce Alliance have created a regional plan that addresses the requirements described in WIOA.

Local Elected Official concurrence with the plan is required for the plan submission to the Governor's Workforce Development Board. Accompanying this letter is a copy of the plan and a concurrence sheet for use by the Queen Anne's County Commission.

Thank you and the Queen Anne's County Commission for your continued support of Workforce Innovation and Opportunity Act services in the Upper Shore region.

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to sign Workforce Innovation and Opportunity Act Services.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	
Corchiarino	x	

**HOSPICE REQUEST TO WAIVE IMPACT FEE:**

Ms. Kathy Deoudes, Chair, Board of Directors, Compass Regional Hospice, presented to the Board for their review and approval, waive the impact fee for Compass Regional Hospice.

As you know, Compass Regional Hospice has recently completed renovations on the Hope and Healing Center side of our building located at 255 Comet Drive in Centreville. We are now preparing to start construction to add 4 patient beds at the Comet Drive location. Upon application for building permits, etc. we have learned that the QA County impact fee is \$2,484.25.

As a nonprofit providing end of life care and grief support services for QA County citizens, which employs close to 100 individuals in QAC, we respectfully request that the county waive this impact fee.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to waive the impact fee in the amount of \$2,484.25 for Compass Regional Hospice.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	
Corchiarino	x	

**ALCOHOLIC AND BEVERAGES:**

The Queen Anne's County Liquor Board submitted to the Board for their review and approval, a request to hold a Public Hearing on three proposed changes to the Alcoholic Beverages Article of the Annotated Code of Maryland.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to Schedule a public hearing.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	
Corchiarino	x	

**SHORE HEALTH UPDATE:**

Mr. Kenneth Kozel, CEO, and Ms. Patti Willis Senior Vice President Strategy and Communications, University of Maryland Shore Regional Health presented the following the Shore Health Update:

Freestanding Emergency Department volumes The Queen Anne s Emergency Department continues to be on track with steady volumes—averaging 42 patients a day. We cared for more than 15,000 patients in Fiscal Year 2018, with approximately 93 percent of them treated and released.

Observation Beds: Caring for patients as close to home as is clinically possible is our goal. We have convened a work group to determine how to meet the needs of patients who may need a slightly longer ED visit for observation and emergency treatment effectiveness, rather than transferring the patient for an admission which might not be otherwise needed and which could cause hardship for patients and families. Our intention is to understand the volumes and clinical needs of such patients in the setting of this freestanding emergency center and to make a determination whether observation beds—and how many—might be designated at the QAEC. The workgroup meets again January 7 and will continue meeting regularly until its recommendations are identified. We will keep you posted on the outcomes.

Urgent Care: As you are aware, the urgent care center operated by AAMC was shuttered on December 7. When UM Shore Regional Health learned of the announced closing, we were concerned on two fronts: first, the needs of the community for urgent care would either go unmet or would result in access difficulties and delays for patients; and second, we are concerned that the Queen Anne’s Emergency Center would see an uptick in non-emergency care and the resulting increased cost of care which patients would likely be required to bear (most insurance

will not cover any costs of urgent care needs addressed in an emergency department). We initiated discussions with our urgent care partner, Choice One Urgent Care, and with key primary care providers who may have an interest in partnering to provide urgent, walk in medical care during extended hours to any patients who need such care.

Choice One, which partners with Shore Regional Health in urgent care centers in Easton and Denton, is developing its business plan and reviewing options. We thank the Queen Anne's Economic Development Office and Jean Fabi for information and support.

We will keep you posted as the Choice One and primary care options are explored.

### **LIBERTY, COMMERCE INFRASTRUCTURE PROJECT UPDATE:**

Mr. Kip Matthews, Director of Public Works; Mr. Mike Whitehill, Project Manager; and Mr. Steve Walls, Centreville Town Manager, presented to the Board for their review, Liberty, Commerce Infrastructure Project Update. The following was highlighted:

- Liberty & Commerce Streets belong to the State Highway Administration (SHA) and the Town follows their requirements.
- SHA intended to mill the asphalt and overlay with new asphalt on Liberty and Commerce Streets in the summer of 2018. SHA agreed to hold off until the summer of 2019 to allow the Town to replace 100-year-old sewer and water pipes.
- Project is estimated to be completed in 18 months — 9 months for each street. It was estimated that the length of the project could be reduced up to 6 months if each street was closed to thru traffic to allow the contractor to work with minimum disruptions. Instead of 24 months for completion, 18 months total is estimated to minimize the amount of time impacting businesses and residents.
- The first half of the project on Liberty Street was completed in 8 months and two months of construction has occurred on Commerce Street.
- The Town asked if SF-IA could mill and overlay on Liberty Street when the water and sewer work was completed and the road was still closed. SHA indicated they could not due to funding and therefore, all mill and overlay will be at the end of all utility work. As a result, temporary patch paving was completed on Liberty Street while working on Commerce Street and because of the amount of handwork involved in these asphalt patches, the road is not as smooth as a machine paving wider segments.
- There is a dip in Liberty Street at the end of Lawyer's Row due to the need for positive drainage during the temporary period of construction SHA plans to correct the drainage problem at this location when they mill and overlay this summer and at the same time, will replace the old terracotta storm drain pipe in Liberty Street from Broadway to the Nielsen Center.

### **PARKS AND RECREATION UPDATE:**

Mr. Steven Chandlee, Parks and Recreation Director, presented to the Board for their review, Parks & Recreation Update. The following was highlighted:

Department is working on FY 20 Budget submission

- Capital Projects
- Capital Equipment
- Operating Budgets for:
  - Parks
  - Recreation
  - Public Landing and Marinas
  - Golf Course
  - Airport

White Marsh Plan

- Working with Lane Engineering to finalize a proposed plan
- Trails
- Fields
- Lights
  - Camping

Service Awards

- December 13, 2018 at Matapeake Club House

QAC Goes Purple

Paving Projects Completed

- Route 18 Park
- Ferry Point
- Pinkney Park
- Round Top Park
- Church Hill Park (trail patches)
- Batts Neck (entrance way)
- Island Dog Park (entrance way)
- Matapeake Landing
- Good Hands Creek Landing

Matapeake Rentals

- Slow but there is interest
- Limited by size

Dog Park

- New fencing for Small Dog Park Area
- New wood chips throughout the Large Dog Area



#### Mowbray Park

- Re-filled with EWF (engineered Wood Fiber)
- Removed Hazardous trees
- Installed fencing for future dog park area (former mini golf area)

#### Kent Narrows Dredging Complete

- \$948,000 MD-DNR grant funds awarded for project.
- Dredging completed December 18, 2019
- Plantings will be done in March 2019

#### Blue Heron Golf Course

- From July 2017 until Dec 21, 2017 – last year we had 8,188 rounds of golf
- From July 2018 until today – this fiscal year so far we have 9,160 rounds of golf

#### Bay Bridge Airport

- Removing obstructions – mostly trees, and some lighting of existing man-made obstructions (funded 90% FAA/5% MAA/5% County)
- Constructing perimeter “wildlife” fence (funded in part under Special Grant with MAA)
- Both projects are on schedule and expected to conclude by end of Winter, weather permitting
- Flying activity remains steady, hangars are full. Avgas prices have dropped significantly over the last couple months which is great for everyone

#### Recreation

- Basketball leagues are in full swing
- Indoor Soccer starts January 6, 2019
- Two Fishing Derby’s
  - White Marsh and Terrapin
- Lunch with Santa at Matapeake Clubhouse
- Bus trip to NYC
- Planning for Summer Camps
- Registration to start in February
- Food Truck event at Batts Neck May 4, 2019

#### League Coordinator

- Rainout Line
- Spring League Meeting January 31, 2019
- Field Request are due February 1, 2019
- Team fee increased approved by PRAB

- Website corrections

#### Best Management Practices

- Chesapeake Bay Trust – design/engineering to address drainage issue at Old Love Point Park
- Washington College- is excited about the opportunity to develop Ground Dwelling Bird Species habitat on at least 100ac of Conquest w/up to \$700,000 (no grant, no match) to seed, develop a management strategy and assist for several years with management!
- Blue Heron Nature Preserve-
- Monthly debris clean up at Beaches and Landings due to Conowingo Dam

#### Eco Counters

- Located at
  - Ferry Point
  - Terrapin Park
  - Matapeake Clubhouse
- Cross Island Trail
  - Library Spur
  - Castle Marina
  - Piney Creek Bridge
- South Island Trail
  - Romancoke
  - Elks Club

#### Work Order

- Attempt to capture back logged work
- All other work besides routine (mowing and ballfield maintenance)
- Can be separated by Area, Park or Supervisor
- Special Thanks to Derek Russ from IT

### **LEGISLATIVE SESSION:**

Commissioner Moran introduced County Ordinance 19-01:

#### A BILL ENTITLED

AN ACT CONCERNING the Expansion of the Kent Narrows Commercial Management and Waterfront Improvement District Established Under Article IV of Chapter 5 of the Code of Public Local Laws of Queen Anne’s County.

FOR THE PURPOSE of expanding the Kent Narrows Commercial Management and Waterfront Improvement District to include Parcel 445, Grid 17, Map 57, as shown on the Queen

Anne’s County Sectional Zoning Maps, currently owned by the Kent Island Yacht Club, Inc.

BY AMENDING the boundaries of the Kent Narrows Commercial Management and Waterfront Improvement District.

Commissioner Dumenil introduced County Ordinance 19-02:

A BILL ENTITLED

AN ACT CONCERNING Applicability of the Queen Anne’s County Ethics Ordinance, Chapter 8 of the Code of Public Local Laws;

FOR THE PURPOSE of providing that Planners, Engineers, Case Managers and Resource & Development Specialists shall be subject to the Queen Anne’s County Ethics Ordinance, Chapter 8 of the Code of Public Local Laws of Queen Anne’s County; clarifying that personnel and employees of the Queen Anne’s County Sheriff’s Department are subject to the Maryland Public Ethics Law and not the Queen Anne’s County Ethics Ordinance.

BY AMENDING Section 8-5 of the Code of Public Local Laws of Queen Anne’s County, Maryland.

Commissioner Corchiarino introduced County Ordinance 19-03:

PUBLIC FACILITIES  
BOND AUTHORIZATION OF 2019”

A PUBLIC LOCAL LAW TO AUTHORIZE AND EMPOWER QUEEN ANNE’S COUNTY, MARYLAND, FROM TIME TO TIME, TO BORROW NOT MORE THAN ELEVEN MILLION DOLLARS (\$11,000,000) FOR THE PUBLIC PURPOSE OF FINANCING OR REFINANCING CERTAIN PUBLIC FACILITIES, ALL AS MORE PARTICULARLY DESCRIBED HEREIN, AND TO EVIDENCE SUCH BORROWING BY THE ISSUANCE AND SALE AT PUBLIC OR PRIVATE SALE, UPON ITS FULL FAITH AND CREDIT, OF ONE OR MORE SERIES OF ITS GENERAL OBLIGATION BONDS IN LIKE PAR AMOUNT; EMPOWERING AND DIRECTING THE COUNTY TO ADOPT A RESOLUTION IN ACCORDANCE WITH SECTION 19-504(d) OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND (2013 REPLACEMENT VOLUME AND 2018 SUPPLEMENT) (THE “CODE”) PRIOR TO ISSUING ALL OR ANY PART OF THE BONDS; EMPOWERING AND DIRECTING THE COUNTY TO LEVY AD VALOREM TAXES IN RATE AND AMOUNT SUFFICIENT TO PROVIDE FUNDS FOR THE PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BONDS AND PLEDGING THE COUNTY’S FULL FAITH AND

CREDIT AND UNLIMITED TAXING POWER TO THE PAYMENT THEREOF;  
EXEMPTING THE BONDS FROM THE PROVISIONS OF SECTIONS 19-205 TO 19-206,  
INCLUSIVE, OF THE CODE; AUTHORIZING THE ISSUANCE OF REFUNDING BONDS;  
AND RELATING GENERALLY TO THE ISSUANCE AND SALE OF SUCH BONDS.

**PRESS AND PUBLIC COMMENTS:**

No persons spoke to the Commissioners on subjects of interest to them.

**COMMISSIONER'S ROUNDTABLE:**

Commissioner J. Wilson discussed the following:

Attended the winter MACo conference  
Solar Field to earn Whip credit

Commissioner Dumenil discussed the following:

Attended meeting regarding turf fields for the 2 high schools

Commissioner Corchiarino discussed the following:

Attended the winter MACo conference  
Comptroller Franchot and noted the traffic problems from visitors passing through  
our county  
Thanked citizens for volunteering with Parks & Recreation programs

Commissioner Moran discussed the following:

Attended the winter MACo conference  
Solar fields to earn whip credit  
Attended meeting regarding turf fields  
First meeting with BOE as the new Board

There being no further business, they adjourned at 7:20 p.m. to meet again on Tuesday,  
January 22, 2019.

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EXECUTIVE ASSISTANT

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PRESIDENT