

DRAFT-SUBJECT TO CHANGE

January 22, 2019

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

James J. Moran
Jack N. Wilson, Jr.
Stephen Wilson
Philip L. Dumenil
Christopher M. Corchiarino

MEETING CALLED TO ORDER:

The meeting was called to order at 4:00 p.m.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b), (7) to consult with counsel to obtain legal advice on a legal matter; "The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner J. Wilson, at 4:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 4:20 a.m. Those in attendance were Mr. Gregg Todd, County Administrator; Ms. Margie Houck, Executive Assistant; Patrick Thompson, Esquire, County Attorney; Mr. Jonathan Seeman, Budget & Finance & IT Director;

The County Attorney reviewed several legal issues.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b), (7) to consult with counsel to obtain legal advice on a legal matter; "The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner J. Wilson, at 4:20 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 4:44 p.m. Those in attendance were Mr. Gregg Todd, County Administrator; Ms. Margie Houck, Executive Assistant; Searle Mitnick, Esquire, Gordon Feinblatt, LLC;

Attorney Mitnick reviewed a contract.

CLOSED SESSION:

January 22, 2019

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Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; “The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner J. Wilson, at 4:50 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 5:00 p.m. Those in attendance were Mr. Gregg Todd, County Administrator; Ms. Margie Houck, Executive Assistant; Ms. Beverly A. Churchill, Department of Human Resources Director; Warden LaMonte Cooke; Mr. Jonathan Seeman, Budget & Finance & IT Director;

The Board reviewed state changes to the retirement systems for the detention center.

In open session:

The Board was at a consensus to move forward with negotiations on a property the county is selling.

The Board agreed to move forward with legislation on the state changes to the detention center retirement system and recommend to the delegation to move forward.

MINUTES:

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve the Agenda for the current meeting and the minutes of January 8, 2019.

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

1. Dorotheann Sadusky
2. Jay Falstad
3. Robert Wooley
4. Jason Lester

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Mr. Gregg Todd, County Administrator.

RESOLUTION 19-01:

Mr. Todd Mohn, Department of Public Works Director, submitted to the Board for their review and approval, Resolution 19-01: Declaration of Intent for MDE Loan Reimbursement for SKI Project Phase 2.

The Board reviewed Resolution 19-01, which officially provides evidence to MDE that the County intends to expend money on Phase 2 of the SKI Project within the Tower Gardens Subdivision prior to the issuance of bonds or other debt obligations to reimburse such expenditures. In this case, a State Water Quality Revolving Loan Fund (WQRLF) will be available in July of 2020 for this phase of the project. The SKI project calls for the repayment of the loan by the ratepayers via a special benefit assessment.

The Resolution was prepared by County’s bond counsel and is a recommendation of the MDE Loan application process to ensure satisfaction of the WQRLF requirements and IRS regulations. The County Attorney has reviewed and approved this resolution for your signatures.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve and execute Resolution 19-01 declaring official intent for reimbursement of expenditures for Phase 2 of the SKI project. As part of the motion, a discussion was held between Commissioners Moran and J. Wilson on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

DEED OF STORMWATER DISCHARGE EASEMENT & AGREEMENT:

Mr. Gregg A. Todd, County Administrator, presented to the Board for their review and approval, Deed of Stormwater Discharge Easement and Agreement - Bay Manor.

The Board reviewed a deed of stormwater discharge easement and agreement for your Signatures. This is required for the Bay Manor project at 214 Pier One Road. John Wilson has signed as the lessee of the Gardens property.

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to sign the Deed of Stormwater Easement and Agreement.

Commissioners	Yes	No
Moran	x	

J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

EDIF COMMISSION APPOINTMENTS:

Ms. Jean Fabi, Economic Development Manager, submitted to the Board for their review and approval, Economic Development Incentive Fund Commission Appointments.

The Economic Development Incentive Fund Commission is comprised of five (5) members, including the County Administrator. In accordance with Resolution 13-05, which established the Economic Development Incentive Fund and Commission, board terms are for a period of three (3) years beginning June 1. Currently, the Commission has two vacant positions as a result of member resignations. Chris Corchiarino has been elected to the office of County Commissioner and Debbie Scott, has relocated out of the state.

Eric Hoffman and Jim Coulter have submitted letters of interest to be considered to serve out the unexpired terms for the two (2) available board positions on the commission (terms expire May 30, 2019). Based on their experience in the business community, I support having them appointed as commission members.

On a motion made by Commissioner Corchiarino, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve the appointment of Jim Coulter and Eric Hoffman to serve on the Economic Development Incentive Fund commission for the unexpired term of the two vacancies.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BUDGET AMENDMENT CC-15:

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve Budget Amendment CC-15. As part of the motion, a discussion was held between Commissioners Corchiarino, Dumenil, Moran and J. Wilson on this topic.

#	CC-15							Date	01/17/19
Entered by									
QUEEN ANNE'S COUNTY									
REQUEST FOR BUDGET AMENDMENT									
FY 2019									
								Increase (Decrease) Amount	
Description of expenditure/revenue accounts to increase/(decrease):					Fund	Account Code			
PROJECT ONLY									
Increase	Artificial Turf	State POS Grant		410	414000	33720	400915	\$ 296,303	
Increase	Artificial Turf	Transfer In		410	414000	39910	400915	\$ 1,364,593	
Increase	Artificial Turf	Gen Capital Prior Year Fund Balance		410	414000	39939	400915	\$ 639,104	
Total Revenue Increase								\$ 2,300,000	
Increase	Artificial Turf	Fields (Improvements other than bldg)		410	414000	9042	400915	\$ 2,300,000	
Increase	Impact Fees	Transfer Out		475	475000	8990		\$ 1,364,593	
Increase	Impact Fees	Prior Year Fund Balance		475	475000	39939		\$ 1,253,003	
Increase	Impact Fees	Impact Fee Service Charge		475	475000	35104		\$ 111,590	
Total Revenue								\$ 1,364,593	
COMMENTS:									
This amendment establishes budget authority for Parks and Recreation to complete the Artificial Turf Project for \$2,300,000.									
\$296,303 of these funds is funded by the State POS Grant. \$1,364,593 is a transfer in from Parks and Rec impact Fees. The remaining balance of									
\$639,104 comes from the General Capital Projects Fund Prior Year Fund Balance.									
The second part of the amendment is for the Transfer out of the Parks and Recreation Impact Fee fund, which is funded with prior year fund balance									
and current year revenue.									

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

CHARACTER COUNTS:

The Board presented Ms. Elaine Butler, Character Counts! the following Proclamation, written by Elizabeth Miller, LCSW-C, Program Coordinator for the Judy Center Partnership of Queen Anne's County:

19-03

WHEREAS, Queen Anne’s County was declared a “Character Counts! Community and the staff of the Judy Center Partnership of Queen Anne’s County (Judy Center), a Maryland State Department of Education grant funded program, sponsored by the Queen Anne’s County Public School System, support this mission; and

WHEREAS, we as citizens will come together and build a strong community based on respect being shown and practiced on a daily basis for all families during all Judy Center coordinated activities, such as: playgroup, home-visiting, learning parties, and other family engagement events; and

WHEREAS, the Character Counts! Pillar of the Month for February is “Respect” and we demonstrate this by incorporating the pillars into all Judy Center program components, coordinated activities and day-to-day interactions with caregivers and their children; and

WHEREAS, all Judy Center staff members will incorporate this value in their daily lives by displaying a regard for the worth of other people, including oneself; and in the community, we will always treat others as equals; and

WHEREAS, all Judy Center staff will treat others as they want to be treated and apply this in our daily coordinated activities; and

WHEREAS, all Judy Center staff will be tolerant of individual differences and beliefs without prejudice and will always try to accept others, who are different from us; and

WHEREAS, all Judy Center staff will use good manners and be respectful of others; and

WHEREAS, the Judy Center staff will model respectful behaviors to families served, which will help them be respectful to their children, and others; and

WHEREAS, the Judy Center supports the pillars of character to be incorporated into their 12 program operational components, and mission, which is to prepare all children for school success, and to encourage parents to become their child’s first and most important teacher; and

THEREFORE, the Judy Center Partnership of Queen Anne’s County urges all citizens to make respect a part of their daily routine and to model positive behavior for all young children of Queen Anne’s County; and

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY do hereby designate the Character Counts! Pillar of the Month for February as “Respect”.

PUBLIC HEARING:

The County Commissioners of Queen Anne's County, Maryland held a public hearing at 6:00 p.m. in the County Commissioner's Meeting Room in the Liberty Building, 107 N Liberty Street, Centreville, Maryland 21617 to receive public comments on County Ordinance 19-01.

Patrick Thompson, Esquire, County Attorney conducted the hearing on behalf of the County and noted all legal requirements had been met.

COUNTY ORDINANCE NO. 19-01

A BILL ENTITLED

AN ACT CONCERNING the Expansion of the Kent Narrows Commercial Management and Waterfront Improvement District Established Under Article IV of Chapter 5 of the Code of Public Local Laws of Queen Anne's County.

FOR THE PURPOSE of expanding the Kent Narrows Commercial Management and Waterfront Improvement District to include Parcel 445, Grid 17, Map 57, as shown on the Queen Anne's County Sectional Zoning Maps, currently owned by the Kent Island Yacht Club, Inc.

BY AMENDING the boundaries of the Kent Narrows Commercial Management and Waterfront Improvement District

No persons gave public testimony.

PUBLIC HEARING:

The County Commissioners of Queen Anne's County, Maryland held a public hearing at 6:05 p.m. in the County Commissioner's Meeting Room in the Liberty Building, 107 N Liberty Street, Centreville, Maryland 21617 to receive public comments on County Ordinance 19-02.

Patrick Thompson, Esquire, County Attorney conducted the hearing on behalf of the County and noted all legal requirements had been met.

COUNTY ORDINANCE NO. 19-02

A BILL ENTITLED

AN ACT CONCERNING Applicability of the Queen Anne's County Ethics Ordinance, Chapter 8 of the Code of Public Local Laws;

FOR THE PURPOSE of providing that Planners, Engineers, Case Managers and Resource & Development Specialists shall be subject to the Queen Anne's County Ethics Ordinance, Chapter 8 of the Code of Public Local Laws of Queen Anne's County; clarifying that personnel and employees of the Queen Anne's County Sheriff's Department are subject to the

Maryland Public Ethics Law and not the Queen Anne’s County Ethics Ordinance.

BY AMENDING Section 8-5 of the Code of Public Local Laws of Queen Anne’s County, Maryland.

No persons gave public testimony.

PUBLIC HEARING:

The County Commissioners of Queen Anne’s County, Maryland held a public hearing at 6:10 p.m. in the County Commissioner’s Meeting Room in the Liberty Building, 107 N Liberty Street, Centreville, Maryland 21617 to receive public comments on Alcoholic Beverages Article of the Annotated Code of Maryland.

Patrick Thompson, Esquire, County Attorney conducted the hearing on behalf of the County and noted all legal requirements had been met.

I. The adoption of new §27-1901.1 to the Alcoholic Beverages Article of the Annotated Code of Maryland which in substance provides that the license holder or an individual designated by the license holder shall:

[1] be certified by an approved alcohol awareness program; and

[2] be present on the licensed premises at all times when alcoholic beverages may be sold.

In lieu of this proposed legislation, the County Commissioners are considering the passage of a regulation to accomplish a like result.

II. Should new §27-1901.1 to the Alcoholic Beverages Article of the Annotated Code of Maryland be adopted, a corollary amendment to §27-1901 to the Alcoholic Beverages Article of the Annotated Code of Maryland is required in the interest of consistency.

III. The adoption of new §27-806 to the Alcoholic Beverages Article of the Annotated Code of Maryland establishing a Beauty Salon – Barbershop Beer and Wine License.

No persons gave public testimony.

Jeff Thompson, Esquire; Mr. John McQueeney and Joyce Jones, Esquire reviewed the legislation.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to send a support letter to the delegation for sections I and II.

Commissioners	Yes	No
Moran	x	

J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, Commissioner Moran opposed, the Board agreed to send a support letter to the delegation for section III.

Commissioners	Yes	No
Moran		x
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

PUBLIC HEARING:

The County Commissioners of Queen Anne’s County, Maryland held a public hearing at 6:15 p.m. in the County Commissioner’s Meeting Room in the Liberty Building, 107 N Liberty Street, Centreville, Maryland 21617 to receive public comments on County Ordinance 19-03.

Damian Mark, Esquire, conducted the hearing on behalf of the County and noted all legal requirements had been met.

BILL NO. 19-03
A BILL ENTITLED
“PUBLIC FACILITIES
BOND AUTHORIZATION OF 2019”

A PUBLIC LOCAL LAW TO AUTHORIZE AND EMPOWER QUEEN ANNE’S COUNTY, MARYLAND, FROM TIME TO TIME, TO BORROW NOT MORE THAN ELEVEN MILLION DOLLARS (\$11,000,000) FOR THE PUBLIC PURPOSE OF FINANCING OR REFINANCING CERTAIN PUBLIC FACILITIES, ALL AS MORE PARTICULARLY DESCRIBED HEREIN, AND TO EVIDENCE SUCH BORROWING BY THE ISSUANCE AND SALE AT PUBLIC OR PRIVATE SALE, UPON ITS FULL FAITH AND CREDIT, OF ONE OR MORE SERIES OF ITS GENERAL OBLIGATION BONDS IN LIKE PAR AMOUNT; EMPOWERING AND DIRECTING THE COUNTY TO ADOPT A RESOLUTION IN ACCORDANCE WITH SECTION 19-504(d) OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND (2013 REPLACEMENT VOLUME AND 2018 SUPPLEMENT) (THE “CODE”) PRIOR TO ISSUING ALL OR ANY PART OF THE BONDS; EMPOWERING AND DIRECTING THE COUNTY TO LEVY AD VALOREM TAXES IN RATE AND AMOUNT SUFFICIENT TO

PROVIDE FUNDS FOR THE PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BONDS AND PLEDGING THE COUNTY’S FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER TO THE PAYMENT THEREOF; EXEMPTING THE BONDS FROM THE PROVISIONS OF SECTIONS 19-205 TO 19-206, INCLUSIVE, OF THE CODE; AUTHORIZING THE ISSUANCE OF REFUNDING BONDS; AND RELATING GENERALLY TO THE ISSUANCE AND SALE OF SUCH BONDS.

No persons gave public testimony.

MALPF MATCH FUNDS:

Ms. Donna K. Landis-Smith, Soil Conservation Aide/ Land Preservation, presented to the Board for their review and approval, MALPF matching funds program.

Queen Anne’s County is a certified County which means 80% of all Agricultural Transfer tax collected is retained by the County and 20% is remitted to the State of Maryland. The Agricultural Transfer Tax is used for easement acquisitions. Queen Anne’s County also participates in the Matching Funds Program which would enable the County to receive monies from the State. Queen Anne’s County has participated in the Matching Funds Program since 2001.

The initial allocation from the State will provide approximately \$880,000 to each County for easement acquisition.

Currently, there is \$48,553 of Agricultural Transfer Tax available for commitment. There is also \$62,193 in the MALPF program project fund available for commitment. The total from both funding sources is \$110,746.

The initial allocation from the State will provide \$880,000 to each County for easement acquisition. If Queen Anne’s County would dedicate \$1,333,334, towards the matching funds program, the State will match an additional \$2,000,000, which would total \$3,334,214 for easement acquisition.

After a discussion, on a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve \$649,254 towards the MALPF Matching Funds Program. As part of the motion, a discussion was held between Commissioners Corchiarino, Dumenil, Moran and Wilson on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	

Corchiarino	x	
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NATIONAL MENTORING MONTH:

The Board presented Ms. Nicole Benner and Ms. Elaine Butler, Character Counts! the following Proclamation:

19-02

NATIONAL MENTORING MONTH

WHEREAS, National Mentoring Month was created to honor the parents, families, teachers, coaches, and mentors who devote their time and their love into lifting America's daughters and sons; and

WHEREAS, In Queen Anne's County and in communities across the country, mentors serve not only as role models for young people but also as an inspiration to dream big and pursue any goal - regardless of circumstance; and

WHEREAS, Their acts of generosity and compassion are a reminder that each of us has a deeper purpose, and that we can make a positive difference by investing in others through our God-given talents; and

WHEREAS, Nobody succeeds on their own, each young person's strength and resilience is fostered by those who have taught them that they can do anything they put their minds to; and

WHEREAS, whether it is helping mentees study for a test, learn a new skill, or lift their heads up after a setback; mentors provide them the chance they need to move forward and set their sights even higher; and

WHEREAS, in helping mentees achieve their goals, mentors can inspire them to pay-it-forward, to provide the same support to someone else in need of a mentor; and

WHEREAS, it is important to reflect on the transformative role mentorship can play and acknowledge the many ways that mentors have helped our next generation of leaders and innovators grow; and

WHEREAS, As a Nation, we are stronger when every individual has the opportunity to contribute to our American story and by working to give each person a better chance at success, we can unlock their potential and empower them to serve others in the same way;

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, do hereby join the nation in proclaiming January 2019 as *National Mentoring*

Month and call upon the people Queen Anne’s County to observe this month with appropriate ceremonies, activities, and programs.

FINANCIAL STATUS UPDATE:

Mr. Jonathan Seeman, Budget & Finance & IT Director, presented to the Board for their review, Financial Status Update.

- County Fund Balance
- FY18 Surplus
- Capital Budget Funding
- FY2020 Revenue Forecast
 - Property Tax, 3.7% assessable base growth for the 1/3 of County reassessed in 2018
 - Total County assessable base growth of 1-2%
 - Forecast Total revenue Growth of 4% = about \$5.5 million
 - Board of Education Maintenance of Effort, based on Education Effort and enrollment
 - Growth in Health Benefits, Debt Service, Retiree Health, inflation of 2-3%
- 2019 Bond Sale
 - General Obligation Bond Ordinance introduced Jan. 8
 - Rating Trip Week of March 4
 - Bond Sale of \$9.6 million
 - Commissioners adopt Resolution prior to sale
 - Bond sale April9
- Maintenance of Effort
- Kirwan Commission

LEGISLATIVE SESSION:

Commissioner Moran introduced County Ordinance 19-04:

A BILL ENTITLED

AN ACT CONCERNING the Definition of “Truck Stop and Travel Plaza” under Chapter 18 of the Code of Public Local Laws of Queen Anne’s County, Maryland;

FOR THE PURPOSE or revising and clarifying the definition of Truck Stop and Travel Plaza in Chapter 18 of the Code of Public Local Laws;

BY AMENDING the definition of Truck Stop and Travel Plaza in Chapter 18 App: Appendix a: Glossary of the Code of Public Local Laws.

PRESS AND PUBLIC COMMENTS:

No persons spoke to the Commissioners on subjects of interest to them.

COMMISSIONER’S ROUNDTABLE:

Commissioner Dumenil discussed the following:

- Attended the Commission on Aging meeting
- Anyone 55 and older can use the senior centers

Commissioner Corchiarino discussed the following:

- Attended several VFD Installation of Officers and thanked them for their service

Commissioner Moran discussed the following:

- Attended the several VFD Installation of Officers
- Attended the SHA meeting regarding Beach to Bridge traffic plan
- Attended the Baltimore Metro Council meeting
- Attended the Turf Fields meeting

Commissioner J. Wilson discussed the following:

- Queen Anne’s County and Howard County were officially made part of the foreign trade zones
- Will be attending the MACo meeting tomorrow

There being no further business, they adjourned at 7:31 p.m. to meet again on Tuesday, February 12, 2019.

EXECUTIVE ASSISTANT

PRESIDENT