

February 13, 2018

The County Commissioners of Queen Anne’s County met this date pursuant to its last adjournment and there were present:

Stephen Wilson
James J. Moran
Jack N. Wilson, Jr.
Robert Charles Buckey
Mark A. Anderson

MEETING CALLED TO ORDER:

The meeting was called to order at 8:30 a.m.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b), (4) to consider a matter that concerns the proposal for a business or industrial organization to located, expand, or remain in the State; “The County Commissioners held a Closed Session on a motion of Commissioner Moran, seconded by Commissioner Anderson, at 8:30 a.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 8:55 a.m. Those in attendance were Mr. Gregg Todd, County Administrator; Ms. Margie Houck, Executive Assistant; Christopher Drummond, Esquire;

The Board discussed the lease of a county property.

In open session:

On a motion made by Commissioner Buckey, seconded by Commissioner Anderson, the Board unanimously agreed to sign the lease for Shine Like Stars.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

MINUTES:

On a motion made by Commissioner Anderson, seconded by Commissioner Buckey, the Board unanimously agreed to approve the Agenda for the current meeting and Regular minutes of the January 23, 2018 meeting and Closed Session minutes of the January 23, 2018 meeting and ordered them stand as recorded.

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

1. Kathleen Smarick
2. Nick Stoer
3. Linda Friday
4. Connie Zillig
5. Beth Maier
6. Susan Schaefer

DEPARTMENT OF PUBLIC WORKS – ADMINISTRATIVE/ENGINEERING:

Mr. Todd Mohn, Director of the Department of Public Works; and Mr. David Remaniak, Chief of Engineering; met with the Board.

DETENTION CENTER ROOF REPLACEMENT CONTRACT AWARD:

Mr. Remaniak presented to the Board for their review and approval, Detention Center Roof Replacement: Contract Award.

Bids were received and opened on Thursday, January 25, 2018 for the Detention Center Roof Replacement construction contract. The contract consists of the removal of existing roofing & insulation and replacement with new code-compliant insulation and synthetic rubber membrane roofing. Project Bids were solicited in accordance with the County Procurement Policy. Eleven (11) bids were received, opened and publicly read. The received and opened bids are listed below:

<u>Vendor</u>	<u>Location</u>	<u>Bid</u>
AKJ, Inc.	Stevensville, MD	\$200,643
Adelphia Contracting, Inc.	Odenton, MD	\$224,238
Paneko Construction	Hillsdale, NJ	\$224,500
East Coast Exteriors	Elkridge, MD	\$242,400
Cole Roofing Company	Baltimore, MD	\$252,535
Flynn Mid-Atlantic, LP	Linthicum, MD	\$260,915

Ron Ruff Roofing, Inc.	Arbutus, MD	\$282,970
Patuxent Roofing & Contracting	Capital Heights, MD	\$289,908
Island Contracting, Inc.	Beltsville, MD	\$291,200
Ruff Roofers, Inc.	Baltimore, MD	\$316,840
Roofing & Sustainable Systems	Baltimore, MD	\$392,791

AKJ, Inc's bid is the lowest responsive and responsible bid, and funding is available from the approved FY-18 Capital Project # 400875 - Detention Center Roof Replacement. The contract documents have been reviewed and approved by the County Attorney. Based on the above, staff recommends award of the contract to AKJ, Inc. of Stevensville, Maryland.

On a motion made by Commissioner Moran, seconded by Commissioner Buckey, the Board unanimously agreed to award the Detention Center Roof Replacement construction contract to AKJ, Inc. of Stevensville, Maryland in the amount of \$ 200,643.00 and authorize the Director of Public Works to issue the Notice of Award and to execute the contract on behalf of the County Commissioner. As part of the motion, a discussion was held between Commissioners Buckey, Moran and S. Wilson on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Mr. Gregg Todd, County Administrator.

MTA OPERATING GRANT AGREEMENTS:

Ms. Catherine R. Willis, Department of Community Services Director, submitted to the Board for their review and approval, Maryland Transit Administration (MTA) Operating Grant Agreements.

The Board reviewed the MTA Operating Grant Agreements packet for FY 2018. Signing these documents informs MTA that Queen Anne's County accepts the Federal and State funding to support transit services and County Ride the Locally Owned Transit System of Queen Anne's County.

The FY18 allocation now includes funding from Large Urban Operating for the first time in the county's history which increased the overall net project funds by \$4,753 for a total of \$985,883. County Attorney, Patrick Thompson, has reviewed and signed the documents.

On a motion made by Commissioner Anderson, seconded by Commissioner Moran, the Board unanimously agreed to approve the Maryland Transit Administration (MTA) Operating Grant Agreements packet to certify that the Queen Anne's County Department of Community Services Area Agency on Aging will operate the Public Transit System and accept the awards as offered by the State for FY2018.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

MTA CAPITAL GRANT AGREEMENTS:

Ms. Catherine R. Willis, Department of Community Services Director, submitted to the Board for their review and approval, Maryland Transit Administration (MTA) Capital Grant Agreements.

The Board reviewed the MTA Capital Grant Agreements packet for FY 2018. Signing these documents MTA informs MTA that Queen Anne's County accepts the Federal and State funding to support transit services and County Ride the Locally Owned Transit System of Queen Anne's County.

This grant nets \$199,120 for preventative maintenance and 2 small replacement buses of which the county's share is only 10%. County Attorney, Patrick Thompson, has reviewed and signed the documents.

On a motion made by Commissioner Anderson, seconded by Commissioner Moran, the Board unanimously agreed to sign the Maryland Transit Administration (MTA) Capital Grant Agreements packet to certify that the Queen Anne's County Department of Community Services Area Agency on Aging will operate the Public Transit System and accept the awards as offered by the State for FY2018.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	

Anderson	x	
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CDBG – CHESTERWYE PROJECT:

Mr. Michael Clark, Division of Housing and Community Services Executive Director, submitted to the Board for their review and approval, Requesting Reimbursement from the Maryland Department of Community Development for the Community Development Block Grant (MD-16-CD-13) for expenses paid regarding the Chesterwye Project.

The Board reviewed the forms required under the terms of the Grant Agreement for the Community Development Block Grant Program for the Chesterwye Center project on State Street in Stevensville, Maryland that allow the County to be reimbursed. To be reimbursed we are required to complete, sign and submit the forms entitled: *Exhibit 3 Maryland Development Block Grant Program Request for Payment* and *Exhibit 3a Maryland Community Development Block Grant Program Expenditure Tracking Form*.

On a motion made by Commissioner Buckey, seconded by Commissioner Moran, the Board unanimously agreed to sign Exhibit 3 Maryland Development Block Grant Program Request for Payment.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

MATAPEAKE INDUSTRIAL PARK GRANT:

Mr. Michael Clark, Division of Housing and Community Services Executive Director, submitted to the Board for their review and approval Signature Requested for Matapeake Industrial Park Grant - Semi Annual Progress Report - Grant Number MD-11-ED-70.

The Board reviewed the Semi Annual Progress Report for grant number MD-11-ED-70 which regards the Matapeake Industrial Park grant. The form has been completed by the staff in the Division of Housing after talking with the representatives of the two businesses located in the Industrial Park who are eligible to be included in the progress reports. The grant has been in effect since 2011 when the original award of \$575,000 was made. The park is adjacent to the Matapeake Beach and Clubhouse facility.

On a motion made by Commissioner Buckey, seconded by Commissioner Moran, the Board unanimously agreed to sign the Semi-Annual Progress Report as presented for the Community Development Block Grant number MD-11-ED-70, regarding Matapeake Industrial

Park, which covers the time period of July 1, 2017 through December 31, 2017. As part of the motion, a discussion was held between Commissioners Buckey and J. Wilson on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

ENGINEERING SERVICES FOR KENT NARROWS DREDGING PROJECT:

Mr. James Wood, Public Landings Supervisor, submitted to the Board for their review and approval, Engineering Services for Kent Narrows Dredging Project.

The Department of Parks seeks approval to contract with *BayLand Consultants & Designers, Inc.* to provide engineering services for Design, Permits, Construction Documents and Contract Administration and Inspection for the Kent Narrows Dredging project.

A Request for Proposals (RFP) was advertised in accordance with Queen Anne's County's procurement procedures on January 16, 2018. A pre-bid meeting was held on January 22, 2018, and bids received were read aloud at a Bid Opening on January 31, 2018.

County staff and MD-Department of Natural Resources' dredging coordinator reviewed the proposals. Per the letter, there is concurrence "that BayLand as the low bidder has the required experience and personnel to effectively complete this project as requested". As noted in table below, *BayLand Consultants & Designers, Inc.* submitted the lowest qualifying bid with a bid cost of \$ 39,500.

Funding for this contract will come from the approved KENT NARROWS DREDGING project (#330073) budget that has ample funds available for this expense. The project is primarily funded by State of Maryland Waterway Improvement dredging grant funds, therefore the Local Vendor Preference was not applied. Furthermore, none of the vendors qualify for Local Vendor Preference.

On a motion made by Commissioner Moran, seconded by Commissioner Anderson, the Board unanimously agreed that Department of Parks to enter into a contractual agreement with Bayland Consultant & designers, Inc. for engineering services. This contract will be for \$39,500 for services described in the request for proposals, addendum and proposal. Funding will be provided by the QAC Kent Narrows Dredging Project (#330073) Budget. As part of the motion, a discussion was held between Commissioners Anderson, Moran and S. Wilson on this topic.

Commissioners	Yes	No
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Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

AUTOMATIC EXTERNAL DEFIBRILLATOR (AED) PROGRAM: #6

Mr. Scott A. Haas, Department of Emergency Services Director, submitted to the Board for their review and approval, Automatic External Defibrillator (AED) Program.

The Department of Emergency Services received capital funding in FY18 to purchase cardiac equipment consisting of a 2011 Cardiac Monitor with use of the MIEMSS 50/50 grant and continued funds towards building out the County Automatic External Defibrillator project. The goal of this project is to place these devices in all County owned vehicles equipped with a radio, and all buildings.

For continuity of existing Automatic External Defibrillators and accessories, the Department of Emergency Services would like to continue to purchase the PhysioControl life pack express defibrillator and accessories at the State of Maryland contracted price utilizing the remaining FY18 Capital project cardiac monitor funds of \$50,512.42.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Buckey, the Board unanimously agreed to authorize Department of Emergency Services to purchase 21 Physio-Control Automatic External Defibrillators and accessories under the State of Maryland contract pricing totaling \$38,649. As part of the motion, a discussion was held between Commissioners Anderson, Buckey and Wilson on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

50/50 MIEMSS CARDIAC MONITOR GRANT:

Mr. Scott A. Haas, Department of Emergency Services Director, submitted to the Board for their review and approval, 50/50 MIEMSS Cardiac Monitor Grant.

The Queen Anne's County Department of Emergency Services has applied and was awarded a Maryland Institute of Emergency Medical Services Systems SO/50 cardiac monitor grant. With this grant, the Maryland Institute of Emergency Medical Services will provide

\$14,000.00 towards the cost of a new Zoll-X monitor defibrillator. This purchase will outfit our Emergency Medical Services Division fleet with the newest state of the art cardiac monitor.

The monitor will be purchased under the State of Maryland contract totaling \$32,816.40. The department is requesting approval to purchase one Zoll-X cardiac monitor utilizing the Maryland Institute of Emergency Medical Services grant for \$14,000.00 and funding the remaining cost of the monitor at \$18,816.40 from the approved FY18 Cardiac Monitor Capital Project.

On a motion made by Commissioner Moran, seconded by Commissioner Buckey, the Board unanimously agreed to approve the Department of Emergency Services to purchase one (1) Zoll cardiac monitor under the awarded Maryland Institute of Emergency Medical Services Systems 50/50 grant totaling \$32,816.40. As part of the motion, a discussion was held between Commissioners Buckey, Moran and S. Wilson on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

HAZARD MITIGATION PLAN UPDATE:

Mr. Scott A. Haas, Department of Emergency Services Director, submitted to the Board for their review and approval, Hazard Mitigation Plan Update.

The Department of Emergency Services is in the process of updating the County Hazard Mitigation Plan. To achieve this, the department was awarded a grant that will provide federal funding based on a 75/25 split between FEMA/MEMA and the County.

The project is currently approved in the FY18 Capital Budget. The grant will cover contracting a consultant that specializes in Hazard Mitigation Planning to ensure the County will meet all current State and Federal requirements.

The grant is the Pre-Disaster Mitigation - Competitive Grant, which is budgeted for \$81,250.00 with a breakdown of the Federal Share totaling \$60,937.49 and County Share totaling \$20,312.51.

Per Procurement Policy # 400-010, The Department of Emergency Services posted a Request for Proposal (RFP) requiring quotations for the Hazard Mitigation Plan update. Five (5) proposals were received with only one proposal meeting the requirements set forth within the RFP.

The Department of Emergency Services recommends utilizing the bid meeting the requirements established within the RFP and contracting Smith Planning and Design, L.L.C., a Hazard Mitigation Planning specialist for the sum of \$50,000.00. The final Federal Share totaling \$37,500.00 and County Share totaling \$12,500.00.

On a motion made by Commissioner Buckey, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve the Director of the Department of Emergency Services to execute a contract with Smith Planning and Design, L.L.C. to proceed with the Hazard Mitigation Update. As part of the motion, a discussion was held between Commissioners Anderson and Moran on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

DESAC APPOINTMENT:

On a motion made by Commissioner Buckey, seconded by Commissioner Anderson, the Board unanimously agreed to re-appoint Charles Melson to a two year term on the Department of Emergency Services Advisory Council to begin May 1, 2018 and end April 30, 2020.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

PROPERTY LIENS:

On a motion made by Commissioner Moran, seconded by Commissioner Anderson, the Board unanimously agreed to approve the Resolutions to place a lien on each of these properties.

- Map 61, Grid 11, Parcel 71, 1724 Starr Road, Queen Anne, MD 21657 (\$750.00)
- Map 37, Grid 9, Parcel 6, 104 Raven Lane, Centreville, MD 21617 (\$550.00)

An independent contractor hired by the Zoning Office to cut grass at the above referenced addresses after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code Chapter 19 Article II §19-2 L. (2) which states:

A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

BUDGET AMENDMENT:

On a motion made by Commissioner Buckey, seconded by Commissioner Moran, the Board unanimously agreed to approve Budget Amendment CC-22.

#	CC-22					Date	2/21/2018
QUEEN ANNE'S COUNTY							
REQUEST FOR BUDGET AMENDMENT							
FY2018							
							Increase (Decrease) Amount
Description of expenditure/revenue accounts to increase/(decrease):							
			Fund	Activity	Account	Project	
Baltimore Metropolitan Council							
increase	Baltimore Metropolitan Council Grant	Federal Grants	500	500010	32890		\$ 143,505
Net Increase in Revenue							\$ 143,505
increase	Baltimore Metropolitan Council Grant	Regular	500	500010	4003		\$ 85,000
increase	Baltimore Metropolitan Council Grant	Other Contracted Services	500	500010	5995		\$ 5,000
increase	Baltimore Metropolitan Council Grant	Other	500	500010	6995		\$ 500
increase	Baltimore Metropolitan Council Grant	Social Security	500	500010	7100		\$ 5,252
increase	Baltimore Metropolitan Council Grant	Health Insurance	500	500010	7200		\$ 17,195
increase	Baltimore Metropolitan Council Grant	Pension	500	500010	7300		\$ 7,252
increase	Baltimore Metropolitan Council Grant	Workers Comp	500	500010	7400		\$ 5,659
increase	Baltimore Metropolitan Council Grant	Life Insurance	500	500010	7600		\$ 216
increase	Baltimore Metropolitan Council Grant	Other Charges	500	500010	8995		\$ 17,431
Net Increase in Expenditures							\$ 143,505
This amendment recognizes grant revenue that has been awarded by the Baltimore Metropolitan Council. The amendment also adds budget authority for the expenditures of the grant.							
No additional County Funds are requested.							

Commissioners	Yes	No
Moran	x	
J Wilson	x	

S Wilson	x	
Buckey	x	
Anderson	x	

On a motion made by Commissioner Buckey, seconded by Commissioner Moran, the Board unanimously agreed to approve Budget Amendment CC-23. As part of the motion, a discussion was held between Commissioners Anderson, Buckey, Moran, J. Wilson and S. Wilson on this topic.

#	CC-23							Date	02/21/18
Entered by	QUEEN ANNE'S COUNTY REQUEST FOR BUDGET AMENDMENT FY 2018								
								Increase (Decrease) Amount	
Description of expenditure/revenue accounts to increase/(decrease):				Fund	Account Code				
					PROJECT ONLY				
Increase	Traffic Study	Capital Fund Balance		410	410000	39938	400871	\$ 75,000	
Increase	Traffic Study	Consultants		410	410000	5020	400871	\$ 75,000	
Net Increase in Project								75,000	
COMMENTS:									
This amendment will increase the budget authority in the traffic study project. The traffic study contract totals \$275,000 over a three year period starting in									
FY2018. There is currently \$100,000 budgeted in this project so by adding this amendment of \$75,000, the project will end up having a total budget of									
\$175,000 for FY18. Additional funding will be requested as part of the FY19 budget process.									

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

On a motion made by Commissioner Moran, seconded by Commissioner Anderson, Commissioner Buckey opposed, the Board agreed to approve Budget Amendment CC-24.

#	CC-24							Date	1/24/2018
QUEEN ANNE'S COUNTY									
REQUEST FOR BUDGET AMENDMENT									
FY2018									
								Increase (Decrease)	
Description of expenditure/revenue accounts to increase/(decrease):			Fund	Project Only Account Code				Amount	
Increase	New County Courthouse	State Capital Grant	410	410000	33790	400559		\$	77,084.00
Increase	New County Courthouse	Additional Equipment	410	410000	9050	400559		\$	77,084.00
Justification:									
This budget amendment is to recognize grant funds from the Maryland Administrative Office of the Courts for the purchase of security									
equipment at the New Circuit Court building.									
NO NEW COUNTY FUNDS ARE REQUESTED.									

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey		x
Anderson	x	

On a motion made by Commissioner Buckey, seconded by Commissioner Anderson, the Board unanimously agreed to approve Budget Amendment CC-26. As part of the motion, Commissioner Buckey made comments on this topic.

#	CC-26							Date	1/29/2018
QUEEN ANNE'S COUNTY									
REQUEST FOR BUDGET AMENDMENT									
FY2018									
								PAGE 1/1	
								Increase (Decrease)	
Description of expenditure/revenue accounts to increase/(decrease):				Account Code				Amount	
increase	Community Partnerships	Healthy Families	other state operating grants	682045	33590			\$	14,916
increase	Community Partnerships	Healthy Families	accounting/ auditing	682045	5010			\$	6,588
increase	Community Partnerships	Healthy Families	postage	682045	6050			\$	10
increase	Community Partnerships	Healthy Families	office supplies	682045	6055			\$	1,057
increase	Community Partnerships	Healthy Families	printing/duplication	682045	6060			\$	100
increase	Community Partnerships	Healthy Families	program supplies	682045	6200			\$	1,742
increase	Community Partnerships	Healthy Families	repairs-equipment	682045	6315			\$	300
increase	Community Partnerships	Healthy Families	travel	682045	8010			\$	776
increase	Community Partnerships	Healthy Families	training	682045	8045			\$	234

increase	Community Partnerships	Healthy Families	communications	682045	8100	\$	500
increase	Community Partnerships	Healthy Families	rent	682045	8125	\$	200
increase	Community Partnerships	Healthy Families	other charges	682045	8995	\$	3,409
						Net Increase in Expenses	\$ 14,916
Justification:							
To amend the budget to accurately reflect revenues provided by Governor's Office for Children through the program and provides the County							
with funding for Home Visitors for first-time parents. The original budgeted amount was \$57,616 and the revised grant agreement is							
for \$72,532, so this amendment of \$14,916 is needed to increase the budget to equal the revised grant amount.							

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

On a motion made by Commissioner Buckey, seconded by Commissioner Anderson, the Board unanimously agreed to approve Budget Amendment CC-27.

#	cc-27					Date	1/29/2018
QUEEN ANNE'S COUNTY							
REQUEST FOR BUDGET AMENDMENT							
FY2018							
						PAGE 1/1	Increase (Decrease) Amount
Description of expenditure/revenue accounts to increase/(decrease):				Account Code			
increase	Community Partnerships	CASASTART	other fed op grants	682035	32490	\$	92,864
increase	Community Partnerships	CASASTart	contracted services	682035	5995	\$	91,320
increase	Community Partnerships	CASASTart	travel	682035	8010	\$	474
increase	Community Partnerships	CASASTart	training	682035	8045	\$	1,070
						Net Increase in Expenses	\$ 92,864
Justification:							
To amend budget to accurately reflect revenues provided by Governor's Office of Crime Control and Prevention through the							
CASASTART program and expenditures allowed by same grant for FY2018. This grant is for the Substance Abuse Diversion							
program and provides the County with funding for Substance Abuse Counselors and Re-Entry Specialists of the program, plus training.							
There is not currently anything budgeted for this grant so this amendment will increase the budget by the total grant amount.							

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

On a motion made by Commissioner Moran, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve Budget Amendment CC-29. As part of the motion, a discussion was held between Commissioners Anderson, Buckey and Moran on this topic.

#	CC-29						Date	2/21/2018	
Entered By _____ QUEEN ANNE'S COUNTY									
REQUEST FOR BUDGET AMENDMENT									
FY2018									
Description of expenditure/revenue accounts to							Fund	Account Code	Increase (Decrease) Amount
increase	General Fund	Property Taxes	100	199000	30101		\$	110,000	
							Net Increase in Revenue		\$ 110,000
increase	Sheriffs Office	Regular	100	110000	4003		\$	60,000	
increase	Sheriffs Office	Social Security	100	110000	7100		\$	5,500	
increase	Sheriffs Office	Heath	100	110000	7200		\$	23,000	
increase	Sheriffs Office	Pension	100	110000	7300		\$	16,000	
increase	Sheriffs Office	Worker's Compensation	100	110000	7400		\$	5,250	
increase	Sheriffs Office	Life	100	110000	7600		\$	250	
							Net Increase in Expenditures		\$ 110,000
Justification:									
This amendment provides budget authority to hire 5 additional deputies. Additional deputies are needed to properly staff the new Circuit Court house									
which is scheduled to open in September. Once hired deputies must complete 6 months in the police academy and then 3 months of on the job									
training. The Commissioners approved the hiring of 5 additional deputies in FY18 during closed session on December 12, 2017 in the									
amount of \$110,000.									

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

CHILDREN'S CABINET INTERAGENCY FUND:

February 13, 2018

On a motion made by Commissioner Anderson, seconded by Commissioner Moran, the Board unanimously agreed to sign the letter to Governor Hogan in regards to Children's Cabinet Interagency Fund.

We are writing for your continued support of Local Management Boards through reinstating \$2 million to the Children's Cabinet Interagency Fund in the FY 19 supplemental budget, to be made available to LMBs on a competitive basis consistent with your previous commitment. Local Management Boards have demonstrated clear results, including our Queen Anne's County Local Management Board.

In 2015, through Children's Cabinet and Office for Children, you announced new funding to LMBs for the first time since the Ehrlich administration, the O'Malley administration had cut funding to LMBs by 75%. Needless to say, LMBs across the state were enthusiastic your administration was dedicated to serving children and families. The original commitment, of \$4 million for two years, has expanded community-wide planning activities involving thousands of people across the State through focus groups, community meetings, surveys, etc. Expectations were high the competitive funds would continue this coming fiscal year.

The \$2 million was originally part of a budget-neutral, multi-year plan by the Children's Cabinet that involved transferring a program from the Governor's Office for Children to the Department of Health, creating a savings to the State. A portion of this savings would be devoted for competitive funding to Local Management Boards.

The multi-year plan to make competitive funds available to the LMBs was part of budget presentations to the legislature in 2016 and 2017. December 2017, the Children's Cabinet issued the Notice of Funding Availability for competitive funds (contingent upon funding availability). Eligible LMBs are those that (1) did not receive competitive funding in FY18 or (2) received competitive or base funding in FY18 for planning purposes or (3) received competitive funding in FY19 but is part of a multi-jurisdictional proposal and is not the lead LMB. A limited number of LMBs were to be awarded competitive funds. Funding awards were to be based upon a combination of highest rankings, geographic diversity and demonstrated ability to impact the prioritized indicator with a preference given to multi-jurisdictional approaches.

With the prospect of the competitive funding, our county LMB has been committed to working with partnering agencies to create the most opportune program adapted to your initiatives. Our LMB is dedicated to supporting your goals of reducing the impact of incarceration on children, families and communities and to improve outcomes for individuals known as opportunity or disconnected youth. Our LMB was very hopeful they would be receiving funds to start a night school and possibly to fund a transition program for county prisoners with affected children.

It has been a pleasure working with you and your staff over the last three years. To continue the positive, progressive impact on children and families, it is imperative competitive funds are reinstated in FY 19. Thank you for your continued support of Local Management Boards, and we look forward to the prospect of implementing new projects with competitive funds to advance priority areas.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

BAY BRIDGE PROPOSAL II LETTERS:

On a motion made by Commissioner Moran, seconded by Commissioner Buckey, the Board unanimously agreed to sign the Bay Bridge Proposal II Letters. As part of the motion, a discussion was held between Commissioners Moran and S. Wilson on this topic.

It has come to the attention of Queen Anne's County's Commissioners that the Infrastructure Bill proposed by President Trump, supported by both House and Senate, ideally defines a public need. The Chesapeake Bay Bridge and subsidiary road system is now unable to handle peak traffic and the situation deteriorates rapidly. The only remedy will be provided by an additional bridge and roadwork. At present, this project cannot be concluded in less than 20 years as the result of financial constraints and regulatory impediment. The proposed Infrastructure Bill proposes the realization of "necessary and transformative construction," particularly projects constrained by burdensome regulation. This accurately describes this situation faced by Maryland and particularly, Queen Anne's County.

As a member of the House Committee on Appropriations, you are ideally situated to put this construction in the National queue for such projects, whenever the infrastructure proposal comes into being. The fact that years will be consumed, as things stand, wading through unhelpful and seemingly unnecessary paperwork, seems to suit President Trump's impatience with onerous bureaucracy. In addition, much of the infrastructure which will fall under this appropriation will necessarily become an obscure addition of lanes and improvement to intersections. A new bridge would be a signature project; a visible demonstration of National accomplishment, close to Washington and expressing the benefits of Federal and State cooperation.

There has been no settlement yet of the exact situation of this bridge. We will be content with any such determination. What we do know is that within a very few miles, in one direction or another, a bridge is required and that it is even now behind schedule. Only when it is built,

will it alleviate the public safety hazards and public inconvenience that exist now and worsen every year.

Much infrastructure goes unnoticed. A bridge is a more declarative statement, showing what society can achieve by cooperative intent. The Golden Gate, George Washington, and Bay Bridge are all signature constructions which reflect the foresight and energy of their creators. This would join that list.

We will forgo the obvious arguments for the urgency of this construction. The States of Maryland and Virginia are unusual in each being divided by a greater body of water than can be subdued by the finances of the individual parties. Our County is damaged by traffic which is not locally derived, but originates and ends in locations which benefit, while our Emergency Services and citizen's well-being are damaged by obstruction of this artery.

Queen Anne's County Commissioners are aware of the concern you've had for this issue. But we are at a moment in the formation of a Federal Project that provides the opportunity to accomplish a particularly good example of why the project was conceived: the improvement of outmoded infrastructure to the advantage of public safety, convenience and trade.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

FFA COMMISSIONER APPRECIATION:

Melyn Rhodes, Jen Gannon, Colton Wilson and Peter Arnoll, Member of the QAC FFA presented to the Board for their review, the following:

In September, the Board contributed \$6000 toward the QAC FFA Ag trip. Queen Anne's County FFA Members thanked the Commissioners and reviewed the outcome of the contribution.

FFA Members had the opportunity to travel to Indianapolis, Indiana to experience the National FFA Convention & Expo. The members traveled with other chapters from Maryland FFA. The group began their journey early on October 24 and return back to Maryland on October 28.

During this time, members:

- Traveled to Indianapolis and experienced "Days of Service" where members did community service projects throughout the city.

- Sat and listened to National FFA Officers facilitate workshops on leadership, personal growth and agriculture.
- Met FFA members from across the country to discuss different chapter strategies and events that they participated in.
- Traveled to Indiana to see numerous different Agriculture sites including a dairy farm, Case IH and New Holland manufacturer and distributor and a beef farm.

ECONOMIC DEVELOPMENT COMMISSION UPDATE:

Ms. Paige Tilghman, Economic and Tourism Development Director; Ms. Jean Fabi, Business Developer; and Ms. Ashley Chenault, Tourism Developer, presented to the Board for their review and, Economic Development Commission Update.

The Queen Anne's County Economic Development Commission proposes a revision to their Bylaws to further define their responsibilities as a commission. The proposed bylaw revisions have been reviewed by County Attorney Patrick Thompson with approval for consideration by the Commissioners. The EDC will remain the Economic Development Commission.

On a motion made by Commissioner Buckey, seconded by Commissioner Moran, the Board unanimously agreed to approve the Economic Development Commission Bylaw revisions that reflect further defining their responsibility as a commission. The name of the commission shall remain Economic Development Commission, and will not include Tourism in its title.

On an amended motion made by Commissioner Anderson, seconded by Commissioner Moran, the Board unanimously agreed to change to the following:

SECTION III. The Economic Development Commission shall consist of eleven (11) members representing at least one from each voting district of Queen Anne’s County and interests of economic development of the County.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

PUBLIC HEARING - CDBG PROJECT – CHESTERWYE:

The Queen Anne's County Commissioners held a Public Hearing to provide information on the progress of Chesterwye House located at 325 State St. in Stevensville, Maryland. The hearing took place in the Commissioners Meeting Room located at 107 North Liberty St., in

Centreville, Maryland. The Hearing began at 10:15 a.m. The majority of this project was funded under the Maryland Community Development Block Grant Program which is a federally funded program designed to assist governments with activities directed toward neighborhood and housing revitalization, economic development, and improved community facilities and services.

Mr. Nate McNeil, Manns Woodward Assistant Project Manager gave an overview of the Chesterwye Disabled Adult Residence CDBG Project.

No public testimony was given.

SHORE HEALTH UPDATE:

Ms. Patti Willis, Vice President University Of Maryland Shore Regional Health, presented to the Board for their review, a Shore Health Update. The following was highlighted:

1. As we approach the five year mark on our Memorandum of Understanding, it is a good time to look back at all that has been accomplished since March, 2013 when we began a more formal collaboration under the MOU. Queen Anne's County has been a model for forward thinking and for its understanding of where health care is headed, even before the MOU. The freestanding emergency department and all that went into making it the success it continues to be was born of this County's citizens and their forward thinking. After the emergency department, your citizens' and leadership support have brought a vigorous medical service for senior citizens and the medically fragile, along with the behavioral health medication pilot and ultimately, the Mobile Integrated Community Health care service which has since become a model for the rest of the State. University of Maryland Shore Regional Health is proud to be your partner in these and other endeavors that support your efforts to improve the health and quality of life of Queen Anne's County citizens.
2. The Mobile Integrated Community Health (MICH) program, through Queen Anne's EMS and the Queen Anne's Department of Health, continues to be a remarkable example of the way to identify citizens who need coordinated supportive services and to reduce the number of preventable Emergency Department visits and hospital admissions through a safety net of care and support. This service just keeps improving and expanding its efforts. One of the more exciting additions to MICH in the past several months has been the expansion of Telepharmacy into the program. The service links a clinical pharmacist from UM SRH with post-discharge patients and others on MICH to provide medication review and management in consult with a patient's health care provider. Since many health care issues are driven by medications taken incorrectly or not taken at all, this service is one more way MICH and UM SRH are helping to keep patients healthy and safe at home. Fifty-two QA County residents have been assisted with this telepharmacy service. Other collaborative efforts between SRH hospitals and the MICH program include close alliance of MICH with the post-discharge clinic, the social work, discharge

and transitional nurse navigators and integration with the County's H2H or Hospital-to-Home program through the Department of Aging.

3. Important news is that there has been a steady decline in the number of times all of Shore Regional Health's Emergency Departments have been on diversion through Yellow or Red Alerts. Queen Anne's Emergency Department has been on only one two-hour yellow alert in January. At the same time, Anne Arundel Medical Center has been on red or yellow alert 23 times in January for a total of 220.7 hours. The importance of this is that Queen Anne's EMS and volunteers have been able to stay on the Eastern Shore for care. Shore Medical Center at Chestertown had zero alerts in January, despite a steadily increasing incidence of influenza. These reductions in alerts are the result of focused and intensive new processes to reduce the impact of alerts on both EMS and our patients.
4. Speaking of Chestertown-and with importance to Queen Anne's County residents, particularly in the northern part of the county-UM SRH has entered into an agreement with Compass Regional Hospital for that area's first hospice beds. The new four bed hospice unit opens officially this month, following an open house on February 21. We continue to be grateful for the quality, compassionate care for our communities and the collaboration with Compass in service to our patients and their families.
5. Access to primary care and diagnostics continues to be a priority for us and in Queen Anne's County, we are happy to report that the physician and 2 advanced practice providers at Centreville will soon be joined by a second physician, Gurpreet Saini, MD. She will begin seeing patients in July. The lab services available at Centreville and lab and imaging at Queenstown continue to be consistently used by QA county residents.
6. The Queen Anne's Emergency Department continues to be on track with steady volumes averaging 42 patients a day-and the expanded access to behavioral health evaluation in our emergency departments via telepsychiatry. This connects our Emergency Department team and our patients who need consultation with a behavioral health specialist who is at a location elsewhere within the region or the Medical System. Since we went live at Queenstown in May, we have provided this service to some 24 patient's right at the Queen Anne's Emergency Department who otherwise would have had to travel or be transported outside the County for consultation with a psychiatric specialist. All of our hospital emergency departments and the center in Queenstown are now linked to this service. As this service gains traction, we are exploring the possibility of piloting outpatient telepsychiatry services at a primary care site in Queen Anne's County.
7. Finally, a brief update on Maryland's Rural Health Care study and legislation to support its recommendations. University of Maryland Medical System and UM Shore Regional Health strategies to address access to care in rural areas includes a recommendation to consider adding observation beds at the Freestanding Emergency facility-essentially converting it to a Freestanding Medical Facility. This action will require State regulations

and while the State is focused on the first conversions of hospitals to FMFs, they have not yet determined how or when they will address the conversion of FEDs to FMFs. There will be more to come on the subject; we will keep you informed and ask for your support to advance this project.

8. We are looking forward once again to being a significant sponsor and major participant in this year's Queen Anne's County Senior Celebration in May and to active support for the Bay Bridge Walk in November.
9. Thank you for your continuing interest and engagement in local and regional health care.

IMPACTS OF FEDERAL TAX ACT:

Mr. Jonathan Seeman, Budget & Finance & IT Director, presented to the Board for their review, Impacts of Federal Tax Act.

EFFECTS OF FEDERAL TAX LAW REVISIONS ON THE STATE OF MARYLAND

- Major- provisions include the suspension of federal personal exemptions and a \$10,000 limitation on the deduction of State and local taxes paid
- For some, the decrease in deductions is more than offset by the increased standard deduction and the enhanced Child Tax Credit
- General principles of the Federal Tax Act are to increase adjusted gross income broaden the tax base (reduce deductions), and reduce federal tax rates
- Major impact to Maryland income tax revenue comes from the new federal \$10,000 limitation on the State and local tax itemized deductions. This will shift many taxpayers to take the substantially increased federal standard deduction
- However, State law is coupled such that a taxpayer taking the federal standard deduction must take the (much smaller) State standard deduction
- In some cases, shifting to taking the federal standard deduction will result in increased State taxes
- At the same time, those who continue to itemize (with a new cap on itemized deductions) may also see a federal tax decrease (because of lower federal tax rates) and a State tax increase
- Federal law includes the suspension of the federal personal exemption
- State is coupled to the federal personal exemption but the Comptroller believes State's personal exemption will remain intact
- At the State level, the loss of personal exemptions would cause a large tax increase for many

IMPACTS OF FEDERAL TAX

- Net federal tax cut of \$2.8 billion for Maryland residents in 2019
- In Queen, Anne's County, 71% will pay less in federal tax, 13% will pay more, 16% will have no change

- Those paying less will average a \$1,741 decrease per taxpayer
- Those paying more will average a \$3,700 increase per taxpayer (Statewide will average an increase of \$2,000 per taxpayer)
- Many taxpayers will experience reductions to itemized deductions and will report increased income. Even shifting to taking the (increased) standard deduction may result in higher adjusted gross income than they are currently reporting, but tax rates are generally lower under the Act for all income brackets, resulting in a lower tax liability

STATE AND LOCAL INCOME TAX IMPACTS

- State estimates to collect \$279 million more in income taxes, and \$164 million in local income taxes
- 90%, of Maryland taxpayers currently benefit by about \$800 million in combined State and local taxes from the personal exemption, which is coupled to federal statute; this issue could be addressed by General Assembly
- About 3.5% of Queen Anne's County taxpayers will pay less in State tax, with an average decrease of \$420 per taxpayer
- About 30% of Queen Anne's County taxpayers will pay more in State tax, with an average increase of \$680 per taxpayer
- Queen Anne's County could gain in income tax distributions in FY2019 by about \$1.1 million, or 2% of current income tax revenue

KENT ISLAND LIBRARY EXPANSION PROJECT UPDATE:

Mr. John Walden, QAC Library Executive Director; Mr. Robert Manns, Mann Woodward Studios Principal Architect; Mr. Eric Bond, Mann Woodward Studios Project Manager; and Mr. David Remaniak, Chief of Engineering, presented to the Board for their review, Kent Island Library Expansion Project Update.

Manns Woodward Studios Inc. (MWS) was asked to investigate 3 design alternatives of approximately 8,000, 11,000, and 15,000 square feet which will include plans for expansion, renovation of the existing space required site work improvements, and a program level budget for each alternative.

Two public community meetings were held to determine community needs and wants and then to present preliminary designs. Additionally library staff and County staff from DPW participated in a series of meetings with MWS to refine the specific program elements. The final report includes analysis of each alternative and a space comparison matrix that shows the existing space, targeted space and the three size scenarios requested.

After reviewing the analysis in the final report and accounting for community input the library and Manns Woodward Studios is recommending scheme C which is 12,200 square foot addition. We believe it achieves the right balance between flexible meeting space, program space, and collection space. Scheme C also strikes the right balance for site concerns including

parking and storm water management. Scheme C will also allow the project to be completed in phases so the library can remain open during the construction.

The project timeline was revised based on this report and a revised capital request was submitted to the County Administrator last week. Funding has been encumbered at both the county and state for the final design development so they respectfully requested that the Board accept the recommendation and authorize negotiations and/or bids for final design and project administration as soon as possible.

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

1. Suzanne Hogan
2. Robert Lowe
3. Ann Ziegler
4. Kristen Pironis
5. Kara Lloyd
6. Bill Silva
7. Gregory Gilbert
8. Bob Sullus

COMMISSIONER'S ROUNDTABLE:

Commissioner J. Wilson discussed the following:

Will be over 4000 Bills introduced between the House and Senate
Feb 15th, 213 bridge project meeting at the Centreville Middle School
Kent Island Library Project
MDP meeting today at 1:30 pm

Commissioner Buckey discussed the following:

Would like update on Gibson's Grant

Commissioner Moran discussed the following:

Parks & Rec Board
Recycling
Rt. 18 study

Commissioner S. Wilson discussed the following:

County cannot fund all projects that come before the Board

A BETTER MARYLAND:

The Commissioner attended the Maryland Department of Planning event, following the meeting, to Discuss A Better Maryland! A Better Maryland will seek input from local governments, state agencies, Maryland residents, and others; enriching the lives of all Marylanders and serving as a valuable resource for years to come.

There being no further business, they adjourned at 2:30 p.m. to meet again on Tuesday, February 27, 2018.

EXECUTIVE ASSISTANT

PRESIDENT