

February 27, 2018

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

Stephen Wilson
James J. Moran
Jack N. Wilson, Jr.
Robert Charles Buckey
Mark A. Anderson

MEETING CALLED TO ORDER:

The meeting was called to order at 5:30 p.m.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b), (7) to consult with counsel to obtain legal advice on a legal matter; "The County Commissioners held a Closed Session on a motion of Commissioner Anderson, seconded by Commissioner S. Wilson, at 5:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:25 p.m. Those in attendance were Mr. Gregg Todd, County Administrator; Ms. Margie Houck, Executive Assistant; Lance Richardson, States Attorney, Rob Penny, Chief of Staff, Patrick Thompson, Esquire, County Attorney; Mr. Jonathan Seeman, Budget & Finance & IT Director.

The Board discussed acquiring additional financial information from a county board.

MINUTES:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Buckey, the Board unanimously agreed to approve the Agenda for the current meeting and Regular minutes of the February 13, 2018 meeting and Closed Session minutes of the February 13, 2018 meeting and ordered them stand as recorded.

PRESS AND PUBLIC COMMENTS:

No persons spoke to the Commissioners on subjects of interest to them.

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Mr. Gregg Todd, County Administrator.

SB1056 ESTABLISH THE RURAL HEALTH COLLABORATIVE PILOT:

On a motion made by Commissioner Anderson, seconded by Commissioner S. Wilson, the Board unanimously agreed to sign the support letter for Senate Bill 1056 that proposes to establish the Rural Health Collaborative Pilot in the Maryland Department of Health to lead a regional partnership in building a rural health care system that enhances access to and utilization of health care services designed to meet certain goals. As part of the motion, a discussion was held between Commissioners J. Wilson and S. Wilson on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

SB682 MEDICAL ASSISTANCE PROGRAM AND HEALTH INSURANCE:

On a motion made by Commissioner S. Wilson, seconded by Commissioner J. Wilson, the Board unanimously agreed to sign the support letter for Senate Bill 682 that proposes to require the Maryland Department of Health to reimburse certain emergency medical services providers for certain services provided to Maryland Medical Assistance Program recipients. As part of the motion, Commissioner Anderson made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

BOND LETTER:

On a motion made by Commissioner Anderson, seconded by Commissioner J. Wilson, the Board unanimously agreed to McKennon, Shelton & Henn LLP. As part of the motion, Commissioner S. Wilson made comments on this topic.

This is to confirm and certify that I, as President of the Board of County Commissioners for Queen Anne's County, Maryland (the "County") designate Jonathan R. Seeman, the appointed Director of Budget, Finance and Information Technology of the County, to (i) conduct a sale and accept electronic bids for the County's Public Facilities Bonds of 2018 (the "Bonds"), (ii) execute an order awarding the Bonds to the bidder(s) therefor whose bid(s) are determined to be the best responsible bid received in compliance with the terms and conditions of the official notice of sale for the Bonds, in his sole discretion, on March 13, 2018, and (iii) if necessary, establish an alternative date or time for the sale of the Bonds.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

BOND RESOLUTION:

On a motion made by Commissioner Anderson, seconded by Commissioner J. Wilson, the Board unanimously agreed to adopt Bond Resolution 18-07:

A RESOLUTION of Queen Anne’s County, Maryland authorizing the issuance and sale of a series of general obligation bonds in the maximum aggregate principal amount not to exceed Sixteen Million Dollars (\$16,000,000) under the provisions of Sections 19-501 et seq. of the Local Government Article of the Annotated Code of Maryland (2013 Replacement Volume, as amended), and in accordance with public local laws enacted by the Board of County Commissioners of Queen Anne’s County on January 9, 2018 (Bill No. 17-18); said series of bonds to be designated “Queen Anne’s County Public Facilities Bonds of 2018,” prescribing the form and tenor of the bonds and the terms and conditions for the issuance and sale thereof at public sale, including the form of the notice of sale; prescribing the terms and conditions of the bonds and all other details incident to the issuance, sale and delivery of the bonds; providing for the disbursement of the proceeds of the bonds; authorizing the preparation and distribution of a preliminary and final official statement in connection with the sale of the bonds; providing for the levy and collection of ad valorem taxes necessary for the prompt payment of the maturing principal of and interest on the bonds, and providing that the full faith and credit and taxing power of Queen Anne’s County, Maryland shall be irrevocably and unconditionally pledged to the payment of such principal and interest; and generally relating to the issuance, sale, delivery and payment of the bonds.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	

Buckey	x	
Anderson	x	

PETITION FOR TEXT AMENDMENT – MINI WAREHOUSES IN TC ZONE:

On a motion made by Commissioner Buckey, seconded by Commissioner S. Wilson, the Board unanimously agreed to forward Petition 18-02 for Text Amendment to the Planning Commission for review and recommendations.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

PETITION FOR MAP AMENDMENT – VILLAGE OF STEVENSVILLE:

On a motion made by Commissioner Buckey, seconded by Commissioner Jack, the Board unanimously agreed to forward Petition 18-03 for Map Amendment to the Planning Commission for review and recommendations. As part of the motion, Commissioner Buckey made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

BOE CATEGORICAL TRANSFER: #7

The Board of Education requested the County Commissioners to approve the following categorical transfer for the fiscal year ending June 30. 2018.

Special Education to Transportation: \$150,000
Instruction to Transportation: \$100,000

The above transfer is requested to cover the additional costs associated with student transportation, particularly for students with special needs and students considered homeless. These savings have been generated through the normal process of attrition.

Instruction to Administration: \$55,000

The above transfer is requested to cover the cost associated with performing a comprehensive compensation study, consulting services for website design and development and consulting services for policy review. These savings have been generated through the normal process of attrition and the reduction in the costs for meetings.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Anderson, the Board unanimously agreed to approve the Board of Education categorical transfer for Instruction to Transportation in the amount of \$100,000 and Instruction to Administration in the amount of \$55,000. As part of the motion, a discussion was held between Commissioners Anderson, Buckey, J. Wilson and S. Wilson on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

On a motion made by Commissioner J. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to approve the Board of Education categorical transfer of Special Education to Transportation in the amount of \$150,000.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

DRAFT STANDARD OPERATING POLICY:

Ms. Beverly A. Churchill, Department of Human Resources Director, submitted to the Board for their review and approval, Draft Standard Operating Policy.

The Board reviewed several policies for your review in an effort to meet the requirements of the new Maryland Healthy Working Families Act. These policies coupled with the proposed changes to the Human Resources Ordinance have been reviewed by legal counsel and the Department Directors.

This act provides 40 hours for sick and safe leave to employees regularly working 12 or more hours a week. This leave may be used to care for a family member for reasons specified in the Act such as mental or physical illness, to obtain preventive care, or if the absence is due to

domestic violence or sexual assault. Only minor modifications are required to our full-time and percentage part-time employee's policies. However, we do have to extend leave to our contractual staff. While there are options for the accrual of this leave, based on the current capabilities of our payroll system we have elected to provide leave at the beginning of the leave year.

We anticipate that over the next several months, the State will produce regulations to clarify some of the language in the Act. With these regulations there is the possibility that we may have to again make modifications to our policies.

On a motion made by Commissioner Anderson, seconded by Commissioner S. Wilson, Commissioner Buckey opposed, the Board agreed to approve the Sick and Safe Leave Policy, Part-time Employees Policy, and Contract Employees Policy as presented, to be effective February 11, 2018 in alignment with the Maryland Healthy Working Families Act. As part of the motion, a discussion was held between Commissioners J. Wilson and S. Wilson on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey		x
Anderson	x	

REPLACE QACTV VAN REQUEST:

Mr. George Harvey, QAC TV Station Manager, submitted to the Board for their review and approval, a request to replace QACTV van.

QACTV requested to purchase one (1) Ford Transit Connect van, from Apple Ford, of Columbia MD, in the amount of \$26,127.45, via the Howard County contract #4400003196.

This purchase will replace: Unit #1506, a 2002 Ford Econoline van with 128,000 miles. We received this van in 2005 from Atlantic Broadband for \$1. The van is leaking a lot of water into the interior on filming equipment every time it rains. Unit #1506 will be sold via govdeals.com.

Funding is available in the current, FY2018 Capital Equipment Budget. Specifically, we'll use part of the \$55,547 received from the new ABB PEG fee, which can only be used for Capital Equipment expenditures for TV production.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Anderson, Commissioner Buckey opposed, the Board agreed to purchase one (1) Ford Transit Connect Van, from Apple Ford, of Columbia MD, in the amount of \$26,127.45 via the Howard County

contract #4400003196. As part of the motion, a discussion was held between Commissioners Buckey and S. Wilson on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey		x
Anderson	x	

MD RT18 POWERLINES:

On a motion made by Commissioner Buckey, seconded by Commissioner J. Wilson, Commissioner Anderson opposed, the Board agreed to sign the MD Rt 18 Power Lines letter to Renee Stephens. As part of the motion, Commissioner Moran made comments on this topic.

Per our conversation in January regarding the Maryland Rt. 18 power pole placement in Chester, which takes up both sides of the road and limits our ability to provide pedestrian access from the Kent Narrows to Chester on the south side of Rt. 50, we would like to formally request that you provide us with any studies done on this corridor to bury these lines.

If no studies were done in the past, we would like to request that a study be done to determine the cost of this project. Linking the Kent Narrows to the residential/retail portions of Chester with pedestrian access is a crucial component to our County-wide bike and pedestrian plan.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson		x

HB1573 SOLAR ELECTRIC GENERATING FACILITY:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Buckey, the Board unanimously agreed to sign the letter for House Bill 1573 that proposes to require that an owner of a certain solar electric generating facility provide certain notice of the sale or transfer of the facility.

Commissioners	Yes	No
Moran	x	
J Wilson	x	

S Wilson	x	
Buckey	x	
Anderson	x	

HB1110 PUBLIC SCHOOLS – HEALTH & SAFETY GUIDELINES & PROCEDURES – DIGITAL DEVICES:

On a motion made by Commissioner Anderson, seconded by Commissioner J. Wilson, the Board unanimously agreed to sign the letter for House Bill 1110 that proposes to require the State Department of Education to develop health and safety guidelines and procedures for the use of digital devices in public school. As part of the motion, Commissioner Anderson made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

SB777 AQUACULTURE LEASES – NOTICE – HOMEOWNERS ASSOCIATIONS:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Anderson, the Board unanimously agreed to sign the letter for Senate Bill 777 that proposes to require the Department of Natural Resources to notify certain homeowners associations of certain applications for certain aquaculture leases to be issued in the Chesapeake Bay or in the Atlantic Coastal Bays. As part of the motion, Commissioner J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

CHARACTER COUNTS:

The Board presented Ms. Elaine Butler, Character Counts! the following Proclamation:

Pillar of the Month for March 2018
 “Responsibility”
 18-08

WHEREAS, Queen Anne’s County was declared a Character Counts Community, and we as citizens will come together to build a strong community based on the ‘Six Pillars of Character’; and

WHEREAS, the Character Counts Pillar for the month of March is “Responsibility” and all citizens are called upon to make responsible choices every day; and

WHEREAS, we the students of Mr. Weller’s 2nd grade class will work to be responsible people and do what we are supposed to do; and

WHEREAS, when at home we will do our chores promptly such as walking our dogs and feeding our chickens, dogs, turtles and fish; and

WHEREAS, we will take care of ourselves by brushing our teeth and help keep our rooms clean by making our beds; and

WHEREAS, we will do our best to listen to our parents and be kind to our brothers and sisters; and

WHEREAS, on the bus we will make the right choice by listening to our driver and not hide when it is time to leave; and

WHEREAS, in school we will listen to Mr. Weller, our other teachers, and obey the rules such as staying awake and not sleeping in class; and

WHEREAS, we will remember to be fair to our friends at recess and play together; and

WHEREAS, in our neighborhoods we will demonstrate responsibility by being good citizens, not littering and by being considerate of our neighbors; and

WHEREAS, all citizens should celebrate with us at Grasonville Elementary for having a great school where all the staff and teachers teach us to be accountable for our choices;

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, do hereby designate the Character Counts Pillar for the month of March to be ‘Responsibility’. We call upon all Queen Anne’s citizens to join together and practice the ‘Six Pillars of Character.

Written by Mr. Kyle Weller’s 2nd Grade Class, Grasonville Elementary School

FEC SWEARING-IN:

The Queen Anne's County Fire & EMS Commission held their annual election of officers and submitted the following to be sworn-in:

Chairperson - Bill Faust
Vice-Chairperson – Lonnie Anthony
Secretary- Tracey Johnston

The Articles & Bylaws of the Fire & EMS Commission state that the officers of the Commission shall consist of a Chairperson, Vice-Chairperson and Secretary. An annual election was held at the January meeting to select officers of the Commission.

Commissioner Buckey swore the members in.

LEGISLATIVE SESSION:

Commissioner Buckey introduced County Ordinance 18-01 - Fire and Emergency Service Access.

COUNTY ORDINANCE NO. 18-01

A BILL ENTITLED

AN ACT CONCERNING Fire and Emergency Service Access;

FOR THE PURPOSE of requiring that all gated businesses, residences, communities and marinas be equipped with a “knox box” type system or a keyed entry system that allows fire and emergency services personnel access to such residences, communities and marinas;

BY ADOPTING a new Section 21-18 to the Code of Public Local Laws of Queen Anne’s County, Maryland.

Commissioner Anderson introduced County Ordinance 18-05 - Sick Leave in Queen Anne’s County.

COUNTY ORDINANCE NO. 18-05

A BILL ENTITLED

AN ACT CONCERNING Sick Leave in Queen Anne’s County;

FOR THE PURPOSE of conforming the Queen Anne’s County Human Resources Ordinance (Chapter 27 of the Code of Public Local Laws of Queen Anne’s County) to the

provisions of the Maryland Healthy Working Families Act (Subtitle 13 of the Labor and Employment Article of the Annotated Code of Maryland);

BY AMENDING Section 27-91B. of the Code of Public Local Laws of Queen Anne’s County;

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

1. Mary Margaret Goodwin

COMMISSIONER’S ROUNDTABLE:

Commissioner J. Wilson discussed the following:

- AAA Bond Rating
- 100K Opportunity Program
- Deadline to apply for the Broadband Advisory Council

Commissioner Anderson discussed the following:

- Bond Rating Upgrade

Commissioner Moran discussed the following:

On a motion made by Commissioner Moran, seconded by Commissioner Anderson, Commissioner Buckey abstained from the vote, the Board agreed to put up signs for no overnight parking in the Narrows.

Commissioners	Yes	No	Abstain
Moran	x		
J Wilson	x		
S Wilson	x		
Buckey			x
Anderson	x		

Commissioner S. Wilson discussed the following:

- School security – the Board is committed

There being no further business, they adjourned at 6:25 p.m. to meet again on Tuesday, March 13, 2018.

EXECUTIVE ASSISTANT

PRESIDENT

February 27, 2018

12