

April 10, 2018

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

Stephen Wilson
James J. Moran
Jack N. Wilson, Jr.
Robert Charles Buckey
Mark A. Anderson

MEETING CALLED TO ORDER:

The meeting was called to order at 8:30 a.m.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b), (7) to consult with counsel to obtain legal advice on a legal matter; "The County Commissioners held a Closed Session on a motion of Commissioner Anderson, seconded by Commissioner J. Wilson, at 8:30 a.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 8:45 a.m. Those in attendance were Mr. Gregg Todd, County Administrator; Ms. Margie Houck, Executive Assistant; Patrick Thompson, Esquire, County Attorney; Lance Richardson, Queen Anne's County States Attorney; Mr. Jonathan Seeman, Budget & Finance & IT Director.

Board discussed a financial report from an outside agency.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b), (7) to consult with counsel to obtain legal advice on a legal matter; "The County Commissioners held a Closed Session on a motion of Commissioner Anderson, seconded by Commissioner J. Wilson, at 8:45 a.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 9:00 a.m. Those in attendance were Mr. Gregg Todd, County Administrator; Ms. Margie Houck, Executive Assistant; Patrick Thompson, Esquire, County Attorney; Mr. Todd Mohn, Director of the Department of Public Works; Mr. Steven Cohoon, Public Facilities Planner; Mr. David Remaniak, Chief of Engineering.

The Board discussed MS4 Stormwater requirements.

MINUTES:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Buckey, the Board unanimously agreed to approve the Agenda for the current meeting and Regular minutes of the March 27, 2018 meeting, Budget Work Session March 29, 2018 and April 3, 2018 minutes and Closed Session minutes of the March 27, 2018 meeting and ordered them stand as recorded.

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

- 1. Elaine Harrison
- 2. Dale Whitby

2018 ANNUAL MDOT TRANSPORTATION PRIORITY LETTER:

Mr. Mohn presented to the Board for their review and approval, 2018 Annual MOOT Transportation Priority Letter, for inclusion in the FY 2019-2024 Consolidated Transportation Plan.

The Board reviewed the 2018 priority letter from the Queen County Commissioners to Maryland Department of Transportation Secretary, Mr. Pete Rahn. The letter outlines transportation priorities for inclusion in the 2019-2024 Consolidated Transportation Plan. The letter is very similar to last year's letter and continues to identify the priorities for Queen Anne's County as:

- 1) Continue, and to the extent possible, expedite the process to add capacity crossing the Chesapeake Bay to reduce congestion in the Bay Bridge corridor.
- 2) Construct improvements on the Rt 18 corridor from Castle Marina Road to the Kent Narrows
- 3) Construct the US 50 & 213 interchange
- 4) Construct intersection improvements on the US 301 corridor
- 5) Continue to support the local transit efforts

On a motion made by Commissioner Moran, seconded by Commissioner S. Wilson, the Board unanimously agreed to sign the MDOT 2018 priority letter.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

RAIN-FOR-RENT DEWATERING SYSTEM:

Mr. Mohn presented to the Board for their review, Rain-for-Rent Dewatering System.

The Board reviewed a schematic diagram and some actual operating photographs of the construction site dewatering system known as Rain-for-Rent. As of February 28, the contractor developing the Four Seasons' project has been using this system to dewater and remove sediment from on-site sediment basins prior to releasing the treated stormwater at stabilized stormwater outfall points.

The objective of this system is to mechanically empty the sediment basins within 20-hours after a storm event so that adequate dry storage volume is available for the next rain event. Pumping rates for the Rain-for-Rent system are typically between 120 and 150 gallons per minute.

Sampling of discharges at the outfall points are measured, monitored and recorded in accordance with a new stormwater quality management plan. This MOE approved plan ensures stormwater leaving the site is within new permit limits for temperature, turbidity, color, ph, and any residual flocculent.

As of March 20, this system processed over 2.5 million gallons of stormwater from the on-site sediment basins.

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Mr. Gregg Todd, County Administrator.

CHURCH HILL PROPERTY:

On a motion made by Commissioner Buckey, seconded by Commissioner S. Wilson, Commissioner J. Wilson abstained, the Board agreed to table the Agreement of Sale for property in Church Hill.

Commissioners	Yes	No	Abstain
Moran	x		
J Wilson			x
S Wilson	x		
Buckey	x		
Anderson	x		

BUDGET AMENDMENT:

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve Budget Amendment CC-30.

#	CC-30						Date	2/16/2018
QUEEN ANNE'S COUNTY								
REQUEST FOR BUDGET AMENDMENT								
FY2018								
							Increase (Decrease) Amount	
Description of expenditure accounts to increase/(decrease) or revenue accounts to increase/(decrease):								
				Fund	Account Code			
decrease	Housing - CDBG Sewer Revolving Loan	Transfer in		712	712000	39910	(225,000)	
decrease	Housing - CDBG Sewer Revolving Loan	Other Charges		712	712000	8995	(225,000)	
increase	Housing - County SKI Sewer Loan Fund	Transfer in		711	711000	39910	225,000	
increase	Housing - County SKI Sewer Loan Fund	Housing Loans		711	711000	8310	225,000	
Justification:								
This amendment moves budget authority from the Housing CDBG Revolving Loan Fund to the Housing County SKI Sewer Fund. The funds that								
are being moved come from the budgeted transfer in from the General Fund. By separating the County money into a different fund separate from								
the CDBG funds, it allows the County to have more flexibility and options in loaning the funds out.								
No additional County funds are requested.								

Commissioners	Yes	No
Moran	X	
J Wilson	X	
S Wilson	X	
Buckey	X	
Anderson	X	

On a motion made by Commissioner Buckey, seconded by Commissioner Moran, the Board unanimously agreed to Budget Amendment CC-31. As part of the motion, Commissioner Anderson made comments on this topic.

#	CC-31						Date	4/17/2018
QUEEN ANNE'S COUNTY								
REQUEST FOR BUDGET AMENDMENT								
FY2018								
							Increase (Decrease) Amount	
Description of expenditure/revenue accounts to increase/(decrease):								
				Fund	Activity	Account	Project	
Family Law Clinic								
increase	General Revenue	Real Estate Tax		100	199000	30101	\$ 35,000	

								Net Increase in Revenue	\$	35,000
increase	Family Services	Family Law Clinic	100	101540	8661				\$	35,000
								Net Increase in Expenditures	\$	35,000
	In September, 2017, when the current Family Services Coordinator was hired, Family Services reduced the sessions of the family law clinic from 5 full-day sessions on weekdays and two evening sessions per month to 5 three-hour sessions on weekdays with the two evening sessions per month. There will be insufficient funds in FY 2018 to maintain the Family Law Clinic at this level of service, and, effective last week, Family Services eliminated the Thursday mornings sessions. To maintain the current level of service through the end of FY 2018, additional funds of \$35,000 will be needed.									
	A request to AOC for a supplemental budget allocation of this amount from the funds that were left at the end of FY17 will be submitted.									
	It is currently unknown whether any additional grant funds will be provided.									

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

On a motion made by Commissioner Buckey, seconded by Commissioner J. Wilson, the Board unanimously agreed to Budget Amendment CC-34. As part of the motion, a discussion was held between Commissioners Anderson, Buckey and J. Wilson on this topic.

#	CC-34							Date	03/23/18
Entered by	QUEEN ANNE'S COUNTY REQUEST FOR BUDGET AMENDMENT FY 2018								
									Increase (Decrease) Amount
	Description of expenditure/revenue accounts to increase/(decrease):		Fund	Account Code					
				PROJECT ONLY					
Increase	Capital Eqmt - Det Ctr	FY17 Prior Year Fund Bal	410	411000	39937	400755		37,549	
Increase	Capital Eqmt - Det Ctr	Additional Equipment	410	411000	9050	400755		37,549	
Decrease	Det Ctr-Window Replacement	FY17 Prior Year Fund Bal	410	411000	39937	400843	\$	(37,549)	
Decrease	Det Ctr-Window Replacement	Replacement Equipment	410	411000	9052	400843	\$	(37,549)	
	COMMENTS:								
	This amendment establishes budget authority for the Detention Center to purchase a new hot water heater to replace the old one as part of emergency procurements. Funds for the hot water heater will be moved from the Detention Center Window Replacement project (400843) due to savings in the project.								

Commissioners	Yes	No
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Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

On a motion made by Commissioner Buckey, seconded by Commissioner Anderson, the Board unanimously agreed to Budget Amendment CC-35. As part of the motion, Commissioner S. Wilson made comments on this topic.

#	CC-35							Date	03/28/18
Entered by	QUEEN ANNE'S COUNTY REQUEST FOR BUDGET AMENDMENT FY 2018								
								Increase (Decrease) Amount	
Description of expenditure/revenue accounts to increase/(decrease):				Fund	Account Code				
					PROJECT ONLY				
Increase	CHVC-Repairs & Renovation	FY17 Prior Year Fund Bal		410	415500	39937	400891	100,000	
Increase	CHVC-Repairs & Renovation	Architectural/Engineering		410	415500	5080	400891	20,000	
Increase	CHVC-Repairs & Renovation	Repairs-Buildings/Grounds		410	415500	5200	400891	20,000	
Increase	CHVC-Repairs & Renovation	Buildings-Additions/Alterations		410	415500	9040	400891	60,000	
				Net Increase in Expenditures				100,000	
Decrease	Parking Lot Overlays	FY17 Prior Year Fund Bal		480	480010	39937	820319	\$ (100,000)	
Decrease	Parking Lot Overlays	Improve other than bldgs		480	480010	9042	820319	\$ (100,000)	
COMMENTS:									
This amendment establishes budget authority for emergency procurements to be done to the Chesapeake Heritage Visitor Center.									
Funds for these emergency procurements will be moved from the Parking Lot Overlays project (820319). The original allocation had									
specific parking lots in mind and so far they have held up better than originally thought.									

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

PROPERTY TAX ASSESSMENT BOARD APPOINTMENT:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Buckey, Commissioner Anderson opposed, the Board agreed to recommend Robert Warner to be

appointed as a regular member by the Governor of Maryland to serve on the Property Tax Assessment Board.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson		x

On a motion made by Commissioner J. Wilson, seconded by Commissioner Buckey, the Board unanimously agreed to recommend Margo Cook to be appointed as an alternate member by the Governor of Maryland to serve on the Property Tax Assessment Board.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK:

The Board presented Mr. Jim Alfree, Assistant Chief of Communications the following National Public Safety Telecommunicators Week Proclamation:

April 9-14, 2018

WHEREAS, emergencies can occur at any time that requires police, fire, emergency medical or search and rescue services; and

WHEREAS, professional telecommunicators are not visible as the men and women who arrive at the scene of emergencies, but provides a vital link to public safety services as part of the first responder team, and each telecommunicator continually exhibits compassion, understanding, and professionalism during the performance of their job; and

WHEREAS, telecommunicators are critical to our county's emergency response and homeland security services, dispatching law enforcement, emergency medical services, firefighters and other emergency responders 24 hours a day, seven days a week; and

WHEREAS, the safety of our police officers, firefighters, and medical responders are dependent upon the quality and accuracy of information obtained from citizens and visitors who telephone the Queen Anne's County Communications Center; and

WHEREAS, professional Public Safety Telecommunicators are a vital link between citizens and victims and are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Public Safety/Emergency Telecommunicators serve as the single most vital link for our first responders by monitoring their activities by radio, providing them information and ensuring their safety;

THEREFORE, WE THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, declare the week of April 8-14, 2018, to be National Public Safety Telecommunications week in Queen Anne's County, in honor of the men and women whose diligence and professionalism keep our county, citizens, and visitors safe.

MASS TRAUMA KITS IN EVERY CLASSROOM:

Mr. Mike Cuffin and Ms. Jennifer Brown presented to the Board for their review Mass Trauma Kits.

Just before her 11th birthday, McKinsey Brown approached her Mom, Jennifer with an idea. McKinsey was troubled by the story of a close family friend regarding the Columbine High School shooting on April 20, 1999. The family's daughter was shown footage of the Rachel's Challenge movie while in school. This child was so disturbed by what she witnessed that she would vomit every morning before school, resulting in counseling, homeschooling and even changing schools.

McKinsey asked her Mom if in lieu of receiving birthday gifts, could she ask for donations to somehow help. She felt the need to help protect herself and her fellow students in the event of such a tragedy. Not knowing what to do to address her daughter's concerns, Jennifer discussed the issue with a friend, Mike Buffum, Tactical Medic Program Operational Coordinator in a local county. Mr. Buffum found a kit known as the "Teach Emergency Action Care Help" kit or T.E.A.C.H. made by Safeware, Inc. This Portable, waterproof kit would allow first responders to initiate care before more advanced medical assistance arrived on the scene. When every second counts, having the availability to utilize the kit improves timeliness of emergency treatment and medical attention. The portability makes the kit accessible for class trips as well. McKinsey's goal was then to raise funds to install a mass trauma kit in every classroom of her school. She even designed her own slogan and logo "Kids Helping Kids".

She continued fundraising with a presentation to the local American Legion, selling hot chocolate at the town Christmas Parade and private donations. By mid-2016, all the funds raised by McKinsey enabled her to place 82 T.E.A.C.H. units in her local elementary and middle schools. Again, with the assistance of Mr. Buffum, they were able to train the teachers and school staff on proper use of the devices.

On February 28, 2018, Maryland Governor Larry Hogan made an announcement to enhance funding in Maryland schools for school safety enhancements. The governor also announced he will submit emergency legislation to create Maryland's first statewide school safety standards including required training and certification for all school resource officers and security staff.

Brown and Buffum met with Queen Anne County Schools on March 2, 2018, regarding these newly released funds. This resulted in Queen Anne County implementing the T.E.A.C.H. units in 14 area schools with approximately 40-50 units per school. They also presented the kits to 2 local private schools who plan to install the kits as well.

McKinsey's mission and greatest hope is to place T.E.A.C.H. kits in every classroom across the nation. When accidents or evil strikes, access to this vital kit could mean the difference between life or death for students and school staff.

FY19 PROPOSED BUDGET:

Mr. Jonathan Seeman, Director of Budget & Finance & IT, presented to the Board for their review and approval, County Commissioners FY19 Proposed Budget.

On a motion made by Commissioner Buckey, seconded by Commissioner Anderson, the Board unanimously agreed to approve the release of the FY2019 Proposed Budget. As part of the motion, Commissioner Buckey made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

Commissioner S. Wilson stepped out at this point in the meeting to work on the budget letter.

PUBLIC HEARING:

The County Commissioners of Queen Anne’s County, Maryland held a public hearing at 10:15 a.m. in the County Commissioner’s Meeting Room in the Liberty Building, 107 N Liberty Street, Centreville, Maryland 21617 to receive public comments on County Ordinance 18-06.

Patrick Thompson, Esquire, County Attorney conducted the hearing on behalf of the County and noted all legal requirements had been met.

COUNTY ORDINANCE NO. 18-06

A BILL ENTITLED

AN ACT CONCERNING Tax Credits for Dwellings Owned by Disabled Law Enforcement Officers or Rescue Workers or Spouses of Fallen Law Enforcement Officers or Rescue Workers.

FOR THE PURPOSE of amending Section 5-10.2 of the Code of Public Local Laws to conform the same to the current enabling legislation contained in Section 9-210 of the Tax-Property Article of the Annotated Code of Maryland; extending the deadline for qualifying for the tax credit provided by Section 5-10.2 from two (2) to ten (10) years;

BY AMENDING Section 5-10.2 of the Code of Public Local Laws of Queen Anne’s County, Maryland.

No persons gave public testimony.

LEGISLATIVE SESSION:

Commissioner Buckey returned during this portion of the meeting.

On a motion made by Commissioner Moran, seconded by Commissioner Anderson, the Board unanimously agreed to adopt Amendment 1 to County Ordinance 18-01.

AMENDMENT NO. 1 TO
COUNTY ORDINANCE NO. 18-01

AN AMENDMENT TO
A BILL ENTITLED

AN ACT CONCERNING Fire and Emergency Service Access;

FOR THE PURPOSE of requiring that all locked gated businesses, residences, communities and marinas be subject to the requirement that they be equipped with a “knox box” type system or a keyed entry system that allows fire and emergency services personnel access to such residences, communities and marinas;

BY AMENDING pending County Ordinance No. 18-01.

Commissioners	Yes	No
Moran	x	
J Wilson	x	

S Wilson	absent	
Buckey	x	
Anderson	x	

On a motion made by Commissioner Moran, seconded by Commissioner Buckey, the Board unanimously agreed to adopt County Ordinance 18-01.

COUNTY ORDINANCE NO. 18-01

A BILL ENTITLED

AN ACT CONCERNING Fire and Emergency Service Access;

FOR THE PURPOSE of requiring that all gated businesses, residences, communities and marinas be equipped with a “knox box” type system or a keyed entry system that allows fire and emergency services personnel access to such residences, communities and marinas;

BY ADOPTING a new Section 21-18 to the Code of Public Local Laws of Queen Anne’s County, Maryland.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Buckey	x	
Anderson	x	

On a motion made by Commissioner Moran, seconded by Commissioner Anderson, the Board unanimously agreed to adopt County Ordinance 18-05.

COUNTY ORDINANCE NO. 18-05

A BILL ENTITLED

AN ACT CONCERNING Sick Leave in Queen Anne’s County;

FOR THE PURPOSE of conforming the Queen Anne’s County Human Resources Ordinance (Chapter 27 of the Code of Public Local Laws of Queen Anne’s County) to the provisions of the Maryland Healthy Working Families Act (Subtitle 13 of the Labor and Employment Article of the Annotated Code of Maryland);

BY AMENDING Section 27-91B. of the Code of Public Local Laws of Queen Anne’s County;

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Buckey	x	
Anderson	x	

CHILDREN’S COUNCIL POSTER WINNER:

Commissioner S. Wilson returned during this portion of the meeting.

Ms. Mary Beth Johnson presented to the Board the Children’s Council Poster Winner.

Poster Winner

“If I had a super power...”

Kayla Wallenfelsz from Matapeake Elementary

Jake Bachford from Stone Children Center

PROCLAMATION:

WHEREAS, the month of April has been designated the Month of the Young Child by the State of Maryland; and

WHEREAS, children are vitally important to the State and to the future of this country; and

WHEREAS, a safe and stable environment for our children is of importance to Queen Anne's County; and

WHEREAS, we know that as a community we must ensure that our children are healthy emotionally, physically, intellectually, and mentally in order to promote successful growth into adulthood; and

WHEREAS, we as a community know the importance of working with agencies and schools in helping our young children to be ready for school and continue to be successful in their school career; and

WHEREAS, we recognize the importance of being intentional in building positive assets and opportunities for our children; and

WHEREAS, we recognize the importance of seeing our children as a positive resource for the present and future of our community; and

WHEREAS, we realize that it takes all community members to help our children grow in positive ways and in character; and

WHEREAS, we call upon all Queen Anne's County citizens to join together to ensure love, laughter and encouragement is a daily part of our children's lives;

NOW, THEREFORE, WE THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, do hereby designate the month of April as "The Month of the Young Child in Queen Anne's County."

PRESS AND PUBLIC COMMENTS:

No persons spoke to the Commissioners on subjects of interest to them.

COMMISSIONER'S ROUNDTABLE:

Commissioner J. Wilson discussed the following:
Will give MACo update next week

Commissioner Anderson discussed the following:
Thanked Jon Seeman and Shannon Short for their work on the budget

Commissioner S. Wilson discussed the following:
The FY2019 Budget

On a motion made by Commissioner Moran, seconded by Commissioner Buckey, the Board unanimously agreed to approve the release of the FY2019 Proposed Budget and Citizen Letter.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Buckey	x	
Anderson	x	

There being no further business, they adjourned at 11:10 a.m. to meet again on Tuesday, April 24, 2018.

EXECUTIVE ASSISTANT

PRESIDENT