

MINUTES
for Board Approval
Kent Narrows Development Foundation
Board of Directors Meeting
Chesapeake Heritage and Visitors Center
September 25, 2018

Board Members Present

Jody Schulz, Chair
Joe Pomerantz, Vice Chair
Pat Worns, Secretary
Mike Harris, Treasurer
Michael Foster
Victoria Hoffman
Jerry Dammeyer
Sheryl Jaros
Justin Kiernan
Sue Kamp

Board Members Absent with Notice

Jason Ruth
Walt Thompson

Commissioner

James Moran

KNDF Staff

Gigi Windley, Executive Director

QAC Queen Anne's County Staff Present

Rob Gunter, Planning and Zoning
Nancy Scozzari, Parks and Recreation
Holly Tompkins, Planning and Zoning

Guests

Benta Cooney, Founder, Plastic Free QAC
Tom Davis, DMS
Linda Friday, QAC Chamber of Commerce
Lauren Kirwin, Kent Island Beach Cleanups
Kelly Phipps, The Narrows Restaurant
Sarah Shelly, Plastic Free QAC
Kerry Weber, Valliant Associates

CALL TO ORDER

With a quorum of directors in attendance, Chair Jody Schulz called to order the regular meeting of the Kent Narrows Development Foundation at 9:07 a.m.

ANNOUNCEMENTS

Linda Friday reported on upcoming Chamber events and on the success of the Teacher of the Year celebration that recently occurred at Harris Crab house. The Chamber is working in tandem with the KNDF on the upcoming Boat Parade.

RESOLUTION

Minutes

The Board unanimously approved the Minutes from August 28, 2018, regular meeting of the KNDF..

FINANCIALS

Mike Harris reported the following: The balance in the Queenstown Bank as of 8/31/2018 was \$40,510.46. According to the most recent statement provided by the County, the KNDF fund balance is \$209,281. The Chesapeake Charities account has \$9876.41.

REPORTS

Commissioner Moran

The County Commissioners are considering a plan proposing changes to traffic patterns during high traffic times to attempt to alleviate backups.

Parks and Recreation

Nancy Scozzari reported that the bid was awarded for to the channel dredging project to will begin in October. The path into Ferry Point Park was paved. She suggested that a future meeting be called with the Foundation to coordinate efforts to have the channel markers changed. The path into Ferry Point Park was paved.

QAC Budget Presentation

John Seeman, director of QAC Budget, Finance and IT, for Queen Anne's County reported on the County's FY 19 Budget. The highlights are as e follows:

The County's Budget for FY 19 reflects 3 percent 3% growth.

87 percent % of the County's revenue comes from property tax and income tax.

Revenues for FY 19 are \$138,06,406.00

The property tax for FY 19 is based on a rate of \$.8471 per \$100 of assessed valuation for all properties in the Queen Anne's County.

Local income tax revenue is based on a rate of 3.20 percent% of Maryland Taxable Income. The recordation tax for FY 19 is based on a rate of \$4.95 per \$500 of the value of the recorded transaction.

Hotel tax revenue for FY 19 is based on 5 percent % of the value of rental rooms for sleeping accommodations provided to transients. Admission and amusements tax are based on a rate of 5 percent% of the value of admissions and amusements.

The Capital budget for the County is constructed on an annual basis; and placeholders for projects are used for future budging projections over a six-year time frame. Projects like the dredging of the Kent Narrows are grant funded and are placed in the budget on an as needed basis.

Jody Schulz requested that a report be prepared that illustrates the revenues generated from the Kent Narrows WVC. This will be needed for the Beacon Study. He also asked if there was a way of identifying home-based businesses that operate out of the Kent Narrows area,

The County can work with the Foundation to present time-scaled comparative data related to the accommodations tax collections on a regular basis, so that it can be more easily coupled with other indicators. so This will allow a more accurate gauge that of the health of the businesses in the hospitality sectors.sectors businesses can be more accurately gauged. This data is also helpful for business expansion purposes.

DEVELOPMENT REVIEW

Narrows Real Estate, LLC (The Narrows Restaurant)

Tom Davis of DMS and Associates presented the proposed expansion plans and drawings for the Narrows Restaurant. Two additions are proposed at the existing site. One is located at the front of the building which is the area facing Kent Narrows Way South. The other addition will be constructed on east side of the building. A new

entranceway is proposed along with a new dining area that will accommodate larger groups. The existing handicapped lift will be relocated. New office space and space for employee lockers will also be added. The parking will be modified to accommodate the small projection off of the east side of the building. A public boardwalk is proposed along the waterfront area.

Discussion occurred related to connectivity and various methods of extending the pedestrian way to the adjacent property. were suggested.

RESOLUTION

Victoria Hoffman made a motion to approve the plan with the recommendation that the boardwalk standards identified in the Kent Narrows Community plan be taken in to consideration. Joe Pomerantz seconded. The motion passed with Jerry Dammeyer abstaining.

PRESENTATION

Kristin Weed and her colleagues gave a presentation on work of the Kent Island Beach Cleanups (KIBCU) group. (KIBCU) is an organization that works to protect and preserve the beauty of the beaches, parks, and estuaries of Kent Island, MD. The organization began in 2012 and is volunteer run. Over the past four years they held over 80 cleanups that yielded 60 thousand pounds of debris. Several of the cleanups have occurred in the Kent Narrows area.

The organization is partnering with International Coastal Cleanup Organization to host a Countywide clean up on Saturday, October 27, 2018. The area around the Kent Narrows Pier will be included. KIBCU works closely with the Chesapeake Bay Environmental Center and is supportive of the newly formed Plastic Free QAC organization. The organizations are creating a straw-free business directory which will identify local businesses that have agreed to eliminate the use of do away with plastic straws.

Director's Report

Kent Narrows Marine Boatel

Blacktopping of Boatel parking lot and a portion of Piney Narrows Road is in progress. Landscaping is also in progress. The work will significantly improve the entry way to the Piney Narrows quadrant.

Boat Parade: Saturday October 27, 6:00-8:30

The Parade Committee mapped and timed the parade route thanks to the assistance of Jody Schulz. The insurance policy was issued and the paperwork for the permitting paperwork is completed. There is an effort underway to recruit more boats, as there are not yet enough registered. Mamarinas, and businesses and constituent groups will be visited in an effort to recruit spread the word out that more boats. are needed.

Economic Impact Study

A call for business contact info went out to County agencies, the Chamber of Commerce, and to key local business /property owners. Business visitations have occurred in an effort to collect up- to- date contact info and to encourage a response to the survey.

Correspondence

Yacht Club

The Board of the Kent Island Yacht Club (KIYC) sent a letter to the County Commissioners requesting that to request the Yacht Club property be included in the Special Taxing District. The KNDF will also sent a letter reinforcing the Yacht Club's request.

Conowingo Dam

A letter went out front the Economic Development Commission with the endorsement of the KNDF Chair to a variety of public officials expressing concern about the impacts of the releases from the Conowingo Dam.

Kent Narrows Maritime Heritage Project

The Kent Narrows Maritime Heritage Project project is nearing completion;, the street banners were ordered and will be installed in most locations. The video segments are complete and are in the process of being uploaded to the

website and distributed. The Watermen's Heritage Trail Display will be set up at the Visitors visitor Ccenter. A CD player and screen will allow visitors to be set up so that visitors may view the Stories of the Kent Narrows vVideos. in the display area.

Board Member Election

Jason Tuel recently resigned from the Board. which opened a position. His term expires December 31, 2019.

RESOLUTIONS

Joe Pomerantz made a motion to nominate Margaret Young (KIYC) to replace Jason Tuel. Sheryl Jaros seconded. The motion passed.

A letter will go to the County Commissioners requesting the change be confirmed.

Mike Harris made a motion to elect, Victoria Hoffman, Jerry Dammeyer, Justin Kiernan, Jason Ruth, Walt Thompson and Joe Pomerantz for three-year terms beginning in January 1 2019. and Sheryl Jaros seconded. The motion passed.

ADJOURNMENT

Joe Pomerantz moved to adjourn the meeting and the motion was approved unanimously.

The meeting was adjourned at 11:00 a.m.

The next meeting of the Foundation is scheduled for 9 a.m. Tuesday, October 23, at the Chesapeake Heritage and Visitor Center.

Respectfully submitted,
Georgeanna (Gigi) Windley, Executive Director
Kent Narrows Development Foundation

Certification

I hereby certify that these are a true and correct copy of the Minutes that were adopted by the Directors of this Foundation on _____, 2018.

Patricia P. Worns, KNDF Secretary

Date