



**COUNTY COMMISSIONERS SCHEDULE
TUESDAY, APRIL 14, 2020
LEGISLATIVE DAY**

To comply with the Governor's proclamation declaring a state of emergency in Maryland, to minimize the person-to-person spread of COVID-19, we ask that citizens stay home and watch the County Commissioner's meeting live on our QAC Website at <https://qac.org/live>

To maintain social distancing, seating will be restricted. If you have any respiratory symptoms such as fever, cough, and/or shortness of breath, please refrain from attending the meeting and notify a healthcare provider. We will be screening all meeting participants prior to entering the building.

Press and Public Comments is encouraged. Please send your comments to PublicComment@qac.org. We will accept comments up until 6 pm to be read during Press & Public Comment at the end of the meeting. Citizens are asked to submit all other written testimony to the County Commissioners by mail at 107 N. Liberty Street, Centreville, MD 21617 or by email at qaccommissionersandadministrator@qac.org

Thank you for your cooperation and understanding.

1. CLOSED SESSION

5:00 p.m. Closed Session
"Under Section 3-305b(1) of the General Provision Article"
"Personnel"

2. CALL TO ORDER

5:30 p.m. Call to Order,
Pledge of Allegiance,
Moment of Silence,
Approval of Agenda

Accept County Commissioners' Minutes
- Regular Minutes – March 24, 2020
- Roads Minutes – March 10, 2020
- Sanitary Minutes – March 10, 2020
- Closed Session – March 24, 2020

3. NEW BUSINESS

5:35 p.m. DEPARTMENT OF PUBLIC WORKS
Roads

Pick-up

1. Systematic Replacement of Fleet Equipment – One (1) ¾ ton
2. Deed of Dedication – Pearl Creek Estates

Sanitary

3. Southern Kent Island Sanitary Project - Phase 3 Engineering
Bid 2 of 2 – Septic Tank Effluent Tank Installations

Mr. Todd R. Mohn, PE, County Administrator
"Presentation of Documents for Signatures and Weekly

Correspondence"

Action

1. Sexual Assault Awareness Month – April 2020 Proclamation
2. Character Counts! April Proclamation
3. Property Lien's
4. Detention Center Uniform Bid
5. Haven Ministries request for \$10,000
6. Chesapeake Bay Environmental Center Resiliency Project
7. Visitor Center Lobby Renovation Contract Award
8. Budget Amendment CC-30 – Police Recruitment & Retention
9. Budget Amendment CC-31 – Economic Development Incentive
10. Semiannual Property Tax Payment Service Fee

request

Fund

Documents:

[04.14.2020DPW.pdf](#)
[04.14.2020Action.pdf](#)
[04.14.2020Coorespondence.pdf](#)

4. PRESENTATIONS

5:50 p.m.

Public Hearing

"Proposed application to the Maryland Department of Commerce to expand the Enterprise Zone in accordance with Title 5, Subtitle 7 of the Economic Development Article of the Annotated Code of Maryland.

The expanded Enterprise Zone would be designated in an area described as the Kent Narrows containing 198 acres, more or less of Waterfront Village Center (WVC) zoned properties in the Grasonville area of Queen Anne's County"

Public comments and testimony can be made by submitting comments in writing or by calling 1-443-819-0696 and entering conference ID 133 052 164# on the night of the hearing.

Warden LaMonte Cooke

"Update on the Detention Center Renovation Expansion Project"

Mr. Lee Edgar, Chief of Engineering

"Kent Island Branch Library – Construction Procurement and State Grant Funding Update"

Press and Public Comments

Please send your comments to PublicComment@Qac.org. We will accept comments up until 6 pm to be read.

Commissioner's Roundtable

Documents:

[Enterprise Zone Public Hearing Notice.pdf](#)
[04.14.2020Presentations.pdf](#)

* Please note the scheduled times are subject to change, except for public hearings. PUBLIC

COMMENT SIGN-IN SHEET WILL BE AVAILABLE 1 HOUR PRIOR TO THE MEETING.

**Part of the meeting may be closed to the Public in accordance to the Open Meetings Act procedures.



**Queen
Anne's
County**

DEPARTMENT OF PUBLIC WORKS

312 Safety Drive
Centreville, MD 21617

Telephone: (410) 758-0925

Fax: (410) 758-3341

www.qac.org

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

MEMORANDUM

Date: April 14, 2020

To: County Commissioners

ACTION ITEM

From: R. Shane Moore, PE

Subject: Systematic Replacement of Fleet Equipment – One (1) ¾ ton Pick-up

The Roads Division is requesting to purchase one (1) Ford F250 ¾ ton pick-up, from Apple Ford, of Columbia, MD, in the amount of \$32,080, via the Maryland State Department of General Services Pre-Existing Contract # MD BPO 001BO600195. See the attached New Equipment Request Form and quote.

This purchase will replace unit #561, a 1998 Chevy ¾ ton pick-up with 103,835 miles.

This purchase was programmed in FY2020 and adequate funding is available in the FY2020 Capital Equipment Budget. See attached FY 2020 Capital Equipment Budget funding and expenditures.

Requested Action:

I move to purchase one (1) Ford F250 ¾ ton pick-up, from Apple Ford, of Columbia, MD, in the amount of \$32,080, via the Maryland State Department of General Services Pre-Established Contract # MD BPO 001BO600195.

ROADS DIVISION
FY 2020 CAPITAL EQUIPMENT BUDGET

Approved FY 2020 Capital Equipment Budget **\$410,000.00**

Expenditures

| Commissioner Approval Date | Item | Budgeted | Actual |
|-----------------------------------|-------------------------------|-----------------|---------------------|
| March 10, 2020 | Mini-Excavator | \$80,000.00 | \$73,255.27 |
| April 14, 2020 | 3/4 Ton Pick-up | \$50,000.00 | \$32,080.00 |
| On-Hold | Two (2) Six-Wheel Dump Trucks | \$270,000.00 | |
| Remaining Balance | | | \$304,664.73 |

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B0600195

PRINT DATE: 12/05/19

PAGE: 01

| | | | |
|--|--|---|-------------------|
| SHIP TO: | | | |
| AS SPECIFIED ON INDIVIDUAL ORDERS | | | |
| VENDOR ID: APPLE FORD 8800 STANFORD BLVD COLUMBIA, MD 21045 (800) 673-2466 | | REFER QUESTIONS TO: ALLEGRA DAYE (410) 767-4032 ALLEGRA.DAYE1@MARYLAND.GOV | |
| ITB: 001IT821065 | EXPR DATE: 12/03/20 POST DATE: 12/05/19 | DISCOUNT TERMS: . CONTRACT AMOUNT: | NET 30 DAY .00 |

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

 MARYLAND STATEWIDE CONTRACT
 FOR
 2020 LIGHT DUTY TRUCKS
 VEHICLE TYPES: 5, 7-L, 7-R, 8-X & 8-R

VENDOR CONTACT: JUSTIN SKIPPER

VENDOR ADDRESS: 8800 STANFORD BLVD., COLUMBIA, MD 21045

VENDOR PHONE: 443-539-1223 / FAX: 410-381-3140

VENDOR E-MAIL: JSKIPPER@APPLEFORD.COM

TERM OF CONTRACT: DECEMBER 4, 2019 - DECEMBER 3, 2020

CONTRACT PERIOD: ONE (1) YEAR FROM DATE OF AWARD OR UNTIL PRODUCTION IS CUT OFF BY THE MANUFACTURER (WHICHEVER COMES FIRST). SUCCESSFUL VENDOR MUST NOTIFY THE PROCUREMENT OFFICER FOR THE STATE OF MARYLAND, DEPARTMENT OF GENERAL SERVICES REGARDING PRODUCTION CUT-OFF DATES AS SOON AS THE DEALERSHIP IS NOTIFIED BY THE MANUFACTURER.

*** CONTINUED, NEXT PAGE ***



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PUBLIC WORKS

312 Safety Drive
Centreville, MD 21617

Telephone: (410) 758-0925

Fax: (410) 758-3341

www.qac.org

MEMORANDUM

Date: April 14, 2020

To: County Commissioners

ACTION ITEM

From: R. Shane Moore, PE

Subject: Deed of Dedication – Pearl Creek Estates

The following Deed of Dedication is presented for your review.

Major Subdivision of Pearl Creek Estates (attached)

Pearl Creek Lane – 50' right-of-way

The aforementioned roadway has been completed to County Standards and approved by staff for acceptance into the County's Road Inventory. The Deed of Dedication has been reviewed, approved and signed by the County Attorney. The original Deed of Dedication will be presented at the April 14, 2020 commissioner's meeting for final signature and execution.

Recommended Action:

Execute Deed of Dedication – Signature by Commission President

Deed of Dedication

THIS DEED OF DEDICATION, made this 11th day of February 2020, by and between TIDEWATER LANDING, LLC, party of the first part, hereinafter referred to as "Grantor"; and THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, party of the second part, hereinafter referred to as "Grantee".

WHEREAS, the Grantor does hereby offer for dedication all the herein described roadway and easement and by this deed does convey said roadway and easement to the Grantee, and

WHEREAS, this offer of dedication is irrevocable and may be released only in the same manner as provided by law for the closing or abandonment of public records.

WITNESSETH, that for and in consideration of the sum of One Dollar (\$1.00) and other valuable considerations, the receipt of which is hereby acknowledged, the said party of the first part does hereby grant, convey and release unto The County Commissioners of Queen Anne's County, a municipal corporation of the State of Maryland, its successors and assigns, in fee simple, all the following described real estate, to wit:

THE 50' Wide Public Right-of-Way designated as PEARL CREEK LANE, including all land lying within or rights appurtenant to the right of way, lying and being in the Seventh Election District, Queen Anne's County, Maryland, designated on plats entitled Major Subdivision of Pearl Creek Estates prepared by McCrone, Inc., dated June 15, 2005 and recorded among the Land Records of Queen Anne's County in Plat Book SM 36, at pages 2A-2H.

THIS conveyance is subject to the existing easements, right-of-ways, and agreements for roadways, electric transmission lines, telephone and cable lines, and the service and maintenance thereof.

TOGETHER with the building and improvements thereon erected, made or being, and all and every one of the rights, roads, and/or alleys, ways, waters, privileges, appurtenances and advantages to the same belonging or in anywise appertaining.

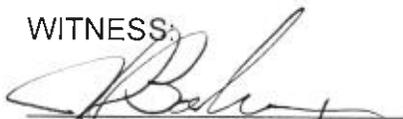
TO HAVE AND TO HOLD the land and premises, above described and mentioned, and hereby intended to be conveyed, together with the rights, privileges, appurtenances and advantages thereto belonging or appertaining, unto and to the proper use and benefit of the said The County Commissioners of Queen Anne's County, its successors and assigns, fee simple, forever.

AND the said party of the first part does hereby covenant that he has not done or suffered to be done any act, matter or thing whatsoever to encumber the

property hereby granted and conveyed, that he will warrant specially the property hereby granted and conveyed; and that he will provide such further assurances of the same as may be requisite.

WITNESS the hand and seal of the Grantor.

WITNESS:


J Russell Baker


William F. Chesley, Member
Tidewater Landing, LLC

STATE OF MARYLAND, QUEEN ANNE'S COUNTY, TO WIT:

I HEREBY CERTIFY, that on this 11th day of February, 2020, before me, the Subscriber, a Notary Public of the State and County aforesaid, personally appeared William F. Chesley and executed this deed for the purposes herein stated.

WITNESS my hand and Notarial Seal.


Notary Public

My Commission Expires: 11/15/20

Approved as to form and legal sufficiency.


Name:
County Attorney

This Deed of Dedication is accepted by the County Commissioners of Queen Anne's County this _____ day of _____, 2020.

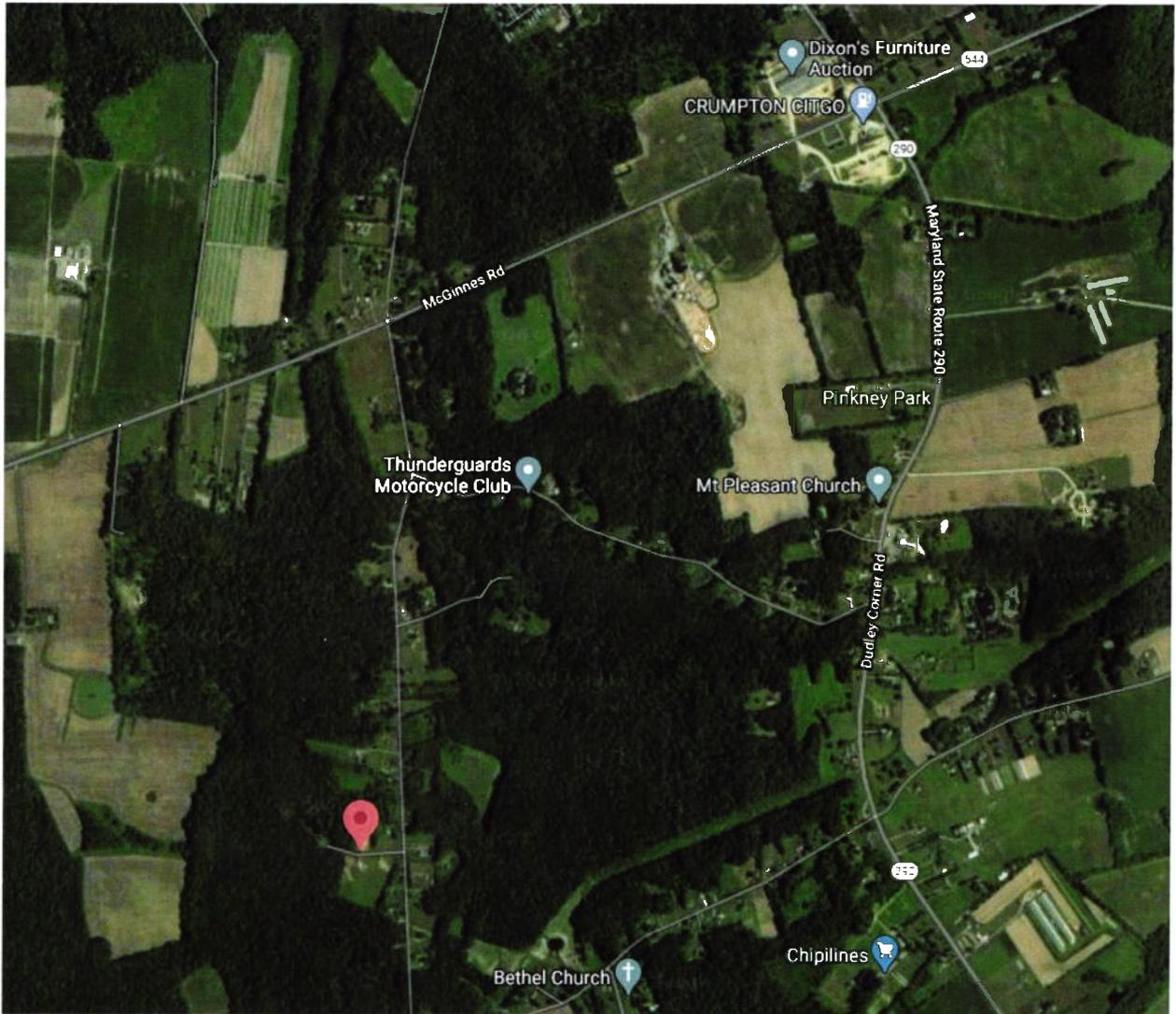
THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY

Name: _____
Title: President

This document was prepared under the supervision of an attorney admitted to practice before the Court of Appeals of Maryland.



Kevin M. Tracy Esq.





**Queen
Anne's
County**

**DEPARTMENT OF PUBLIC WORKS
SANITARY DISTRICT**

310 Bateau Drive
Stevensville, MD 21666

Telephone: (410) 643-3535
Fax: (410) 643-7364
www.qac.org

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

MEMORANDUM

Date: April 14, 2020

ACTION ITEM

To: Sanitary Commission

From: Alan Quimby

Re: Southern Kent Island Sanitary Project
Phase 3 Engineering Bid 2 of 2 – Septic Tank Effluent Tank Installations

We requested price proposals for engineering services for the third phase of the Southern Kent Island (SKI) Sanitary Project consisting of the Kentmorr and Queen Anne Colony subdivisions. As with the previous phase, this design effort was divided in two primarily to divide the construction effort along lines of specialty. The two efforts being:

- the design of the 335 site plans for each improved property which will determine the location of the Septic Tank Effluent Pump (STEP) tanks on the individual properties (an effort that will require an easement for each improved property)
- the design of the small diameter community sewer mains within the road rights-of-way within the two subdivisions (the design bids of which were approved March 10)

The results of the bids are shown below:

RFP 2 of 2 – STEP Installation Design – Phase 3

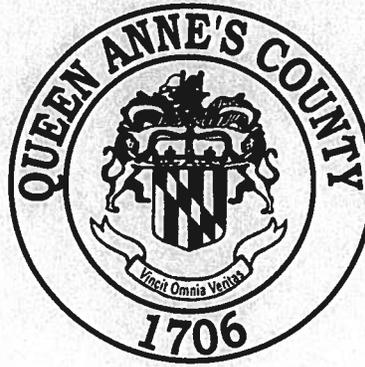
| <u>Company</u> | <u>Bid</u> |
|--|------------|
| Earth Data, Inc. (Phase 1 Engineer) | \$ 152,188 |
| Century Engineering (Phase 2 Engineer) | \$ 164,783 |
| Wallace Montgomery | \$ 243,064 |



As noted above, Earth Data completed the Phase 1 STEP site plans and we were pleased with their work.

Below please find a motion should you find them agreeable. As the funding source for this design will ultimately be the Maryland Department of the Environment's (MDE) Water Quality Revolving Loan program, which has a Disadvantage Business Enterprise (DBE) goals, all awards need to be conditioned on MDE's approval of the engineer's DBE efforts.

I move to conditionally award the bid in the amount of \$152,188 for the design of the SKI Phase 3 Septic Tank Effluent Tank Installations to Earth Data, Inc. with the condition being the approval by MDE of their efforts to satisfy the DBE goal, and authorize the Director of Public Works to execute the design contract once MDE approves said effort.



Proclamation

Sexual Assault Awareness Month - April 2020

20-23

WHEREAS, sexual assault is an intolerable violent crime and a serious public health issue that affects millions of individuals each year; and

WHEREAS, rape, sexual assault, and sexual harassment harms our community and can lead to long-term physical and psychological health problems including chronic pain, headaches, anxiety, post-traumatic stress disorder, and sexually transmitted diseases; and

WHEREAS, Sexual Assault Awareness Month calls attention to the fact that sexual violence is widespread and impacts families, homes, schools, and workplaces in our community on a daily basis; and

WHEREAS, child sexual abuse prevention must be a priority to confront the reality that 1 in 6 boys and 1 in 4 girls will experience a sexual assault before age 18 and that youth ages 12-17 are 2.5 times more likely to be victims of rape or sexual assault; and

WHEREAS, on campuses, 1 in 5 women and 1 in 16 men are sexually assaulted during their time in college; and 1 in 5 women and 1 in 71 men will be raped at some point in their lives; and

WHEREAS, we must work together to educate our community about sexual violence and its prevention, support survivors, speak out against harmful attitudes and actions, and take action to create a safer environment for all; and

WHEREAS, working to prevent sexual assault in our communities is the best gift we can give to survivors and prevention is possible when everyone gets involved; and

WHEREAS, Queen Anne's County supports the experts who work to identify, decrease, and prevent sexual violence and is dedicated to providing services and alternative avenues for survivors to seek proper care and treatment; and

WHEREAS, Sexual Assault Awareness Month and each day of the year is an opportunity to stand with sexual assault survivors, to celebrate progress in combating these crimes, and to recommit to reducing sexual violence in Queen Anne's County;

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, do hereby recognize April 2020 as Sexual Assault Awareness Month in Queen Anne's County, and call this observance to the attention of all our citizens.



Proclamation

20-24

WHEREAS, the Commissioners of Queen Anne's County, at the request of its citizens, declared the County a *Character Counts! Community*, and

WHEREAS, all citizens have been called upon to embrace the "Six Pillars of Character" (Respect, Responsibility, Caring, Citizenship, Fairness, and Trustworthiness) and incorporate them into their daily activities and to model these traits of good character; and

WHEREAS, the *Character Counts!* Pillar of the Month for April is "Trustworthiness"; and

WHEREAS, all citizens will incorporate this value in their daily lives by being honest; and

WHEREAS, all citizens will not deceive, cheat, or steal; and

WHEREAS, all citizens will be reliable and do what they say they will; and

WHEREAS, all citizens will have the courage to do the right thing; and

WHEREAS, all citizens will build a good reputation; and

WHEREAS, all citizens will be loyal and stand by their family, friends and country; and

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, do hereby designate the *Character Counts!* Pillar of the Month for April 2020 to be "Trustworthiness".

Written by Destined To Rise Coalition, Inc.

**QUEEN ANNE'S COUNTY
BOARD OF COUNTY COMMISSIONERS**

James J. Moran, President



**Queen
Anne's
County**

**THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY**

The Liberty Building
107 North Liberty Street
Centreville, MD 21617

Telephone: (410) 758-4098

Fax: (410) 758-1170

e-mail: QACCommissioners&Administrator@gac.org

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

County Administrator: Todd R. Mohn, PE

Executive Assistant to County Commissioners: Margie A. Houck

County Attorney: Patrick Thompson, Esquire

To: County Commissioners
From: Vivian Swinson, Zoning Administrator
Subject: Property Lien's
Date: April 14, 2020

ACTION ITEM

Map 13, Grid 12, Parcel 74, 6120 Sudlersville Road, Sudlersville (\$325.00)
Map 10, Grid 02, Parcel 46, 211 Longfellow Drive, Chestertown (\$325.00)

An independent contractor hired by the Zoning Office to cut grass at the above referenced addresses after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

Recommended Action:

I move to approve Resolutions 20-05 and 20-06 to place a lien on each of the properties listed in the County Zoning Administrator's memorandum dated April 14, 2020 for nuisance violations.

RESOLUTION 20-05

WHEREAS, The County Commissioners of Queen Anne's County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne's County (Article 18 of the Code of Public Local Laws of Maryland) "to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected",

AND WHEREAS, Queen Anne's County Ordinance No. 94-04 ("The Nuisance Ordinance") provides, inter alia, that "The County Commissioners of Queen Anne's County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne's County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 6120 Sudlersville Road
Sudlersville, MD 21668

TAX MAP- 13, GRID- 12, PARCEL- 74, LOT- 09, TAX ID#: 1801008110

OWNER: Secretary of Urban and Housing Development

AMOUNT OF ASSESSMENT: \$225.00
ADMINISTRATIVE FEE: \$100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County this _____ day of _____, 2020.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY



**Queen
Anne's
County**

County Commissioners:

James J. Moran. At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

To: County Commissioners

ACTION ITEM

From: Vivian Swinson
Zoning Administrator

March 23, 2020

RE: Map- 13, Parcel- 74, Lot- 9, (6120 Sudlersville Road, Sudlersville MD 21668)

On September 03, 2019, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code *Chapter 19 Article II §19-2.L.(2)* which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is : (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at: 6120 Sudlersville Road, Sudlersville MD 21668 in the amount of \$325.00



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DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

August 21, 2019

Guardian Asset Management
2021 Hartel Street
Levittown, PA 19057

RE: Tax Map 13, Parcel 74 Lot 9 Grass Cutting (6120 Sudlersville Road, Sudlersville MD 21668)

To Whom It May Concern:

During an investigation of a nearby property, I have determined that you are in violation of Queen Anne's County Code **Chapter 19 Article II §19-2 L. (2)** which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

You have seven (7) days from the date of this letter to address the violation. You must mow the entire yard. If the grass is not cut, you may be issued a \$500.00 civil citation or Queen Anne's County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within fifteen (15) days will result in a lien being placed against your property.

I can be reached at 410-758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Ken Southard
Zoning and Nuisance Inspector

*8-29-19 Called BZK Landscaping
to mow yard*

Sent letter 8-21-19



B & K Plant Farm & Landscaping, LLC

520 John Powell Road
Church Hill, MD 21623
410-778-4445

Invoice

| Date | Invoice # |
|-----------|-----------|
| 9/21/2019 | 4466 |

| |
|---|
| Bill To |
| Queen Anne's Co 110 Vincit St. Suite 104 Centreville, MD 21617 |

| Description | Amount |
|--|--------|
| 9/03 Mowed & trimmed tall grass @ 6120 Sudlersville Road | 225.00 |

RECEIVED

SEP 27 2019

QUEEN ANNE'S COUNTY
PLANNING & ZONING

Thank you for your business. Payment due 10 days from billing date.

Total

\$225.00



*Queen
Anne's
County*

County Commissioners:

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DEPARTMENT OF PLANNING & ZONING

110 Vincit St., 104 Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

September 30, 2019

Guardian Asset Management
2021 Hartel Street
Levittown, PA 19057

RE: Tax Map- 13, Parcel- 74, Lot- 9, (6120 Sudlersville Road, Sudlersville MD 21668)

To Whom It May Concern,

Queen Anne's County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the \$225.00 bill, plus an administrative fee of \$100.00 for a total of \$325.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the above address. If it is after the fifteen (15) days from the date of the letter, please mail your check to Queen Anne's County Finance Office, 107 North Liberty St. Centreville, MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

Ken Southard
Zoning/Nuisance Inspector

Attachments: Invoice: B & K Plant Farm & Landscaping, LLC



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DEPARTMENT OF PLANNING & ZONING

110 Vincit St., 104 Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

March 11, 2020

Guardian Asset Management
2021 Hartel Street
Levittown, PA 19057

RE: Tax Map- 13, Parcel- 74, Lot- 9, (6120 Sudlersville Road, Sudlersville MD 21668)

To Whom It May Concern,

This is a reminder letter of a September 30, 2019 bill sent to Guardian Asset Management concerning Queen Anne's County hiring an independent contractor to cut the grass on the property referenced above on September 3 2019. The bill was \$225.00 for mowing and \$100.00 administrative fee. If you can make a payment with in five (5) business days from date of this letter Queen Anne's County will wave the \$100.00 administrative fee.

Please make the check payable to the Queen Anne's County Commissioners and mail it to the above address.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

Ken Southard
Zoning/Nuisance Inspector

Attachments: September 30, 2019 Letter

sent on 3-10-20

RESOLUTION 20-06

WHEREAS, The County Commissioners of Queen Anne's County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne's County (Article 18 of the Code of Public Local Laws of Maryland) "to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected",

AND WHEREAS, Queen Anne's County Ordinance No. 94-04 ("The Nuisance Ordinance") provides, inter alia, that "The County Commissioners of Queen Anne's County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne's County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 211 Longfellow Drive
Chestertown, MD 21620

TAX MAP:10, GRID:02, PARCEL:46, LOT: 37, TAX ID#: 1802011794

OWNER: Gannons Way, LLC

AMOUNT OF ASSESSMENT: \$225.00
ADMINISTRATIVE FEE: \$100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County this _____ day of _____, 2020.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

To: County Commissioners

ACTION ITEM

From: Vivian Swinson
Zoning Administrator

March 23, 2020

RE: Map-10, Parcel-46, (211 Longfellow Drive, Chestertown MD 21620)

On September 03, 2019, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code *Chapter 19 Article II §19-2.L.(2)* which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is : (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at: 211 Longfellow Drive, Chestertown MD 21620 in the amount of \$325.00



**Queen
Anne's
County**

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., 104 Suite 104
Centreville, MD 21617

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County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Phillip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

September 30, 2019

Rural Housing Service
US Department of Agriculture
4300 Goodfellow Blvd.
FC-125 Bldg. 105F
St Louis, MO 63120-1703

RE: Tax Map- 10, Parcel- 46, Lot- 37, (211 Longfellow Drive Chestertown, MD 21620)

To Whom It May Concern,

Queen Anne's County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the \$225.00 bill, plus an administrative fee of \$100.00 for a total of \$325.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the above address. If it is after the fifteen (15) days from the date of the letter, please mail your check to Queen Anne's County Finance Office, 107 North Liberty St. Centreville, MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

Ken Southard
Zoning/Nuisance Inspector

Attachments: Invoice: B & K Plant Farm & Landscaping, LLC

Sent letter 9-30-19





Queen Anne's County

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

August 23, 2019

Rural Housing Service
US Department of Agriculture
4300 Goodfellow Blvd.
FC-215 Bldg. 105F
St Louis, MO 63120-1703

RE: Tax Map 10, Parcel 46 Lot 37 (211 Longfellow Drive Chestertown, MD 21620) uncut grass

To Whom It May Concern:

During an investigation of a nearby property, I have determined that you are in violation of Queen Anne's County Code Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

You have seven (7) days from the date of this letter to address the violation. You must mow the entire yard. If the grass is not cut, you may be issued a \$500.00 civil citation or Queen Anne's County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting plus an administrative fee within fifteen (15) days will result in a lien being placed against your property.

I can be reached at 410-758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Ken Southard
Zoning and Nuisance Inspector

8-29-19

Called Bob Landscaping to mow

Sent on 8-22-19

9-4-19 Amy said her company will pay for look
mower as long as no one is in house mean!

B & K Plant Farm & Landscaping, LLC

520 John Powell Road
Church Hill, MD 21623
410-778-4445

Invoice

| Date | Invoice # |
|-----------|-----------|
| 9/21/2019 | 4467 |

| Bill To |
|---|
| Queen Anne's Co 110 Vincit St. Suite 104 Centreville, MD 21617 |

| Description | Amount |
|---|-----------------------|
| 9/03 Mowed & trimmed tall grass @ 211 Longfellow Dr. | 225.00 |
| RECEIVED | |
| SEP 27 2019 | |
| QUEEN ANNE'S COUNTY PLANNING & ZONING | |
| Thank you for your business. Payment due 10 days from billing date. | Total \$225.00 |



*Queen
Anne's
County*

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., 104 Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

March 11, 2020

Rural Housing Service
US Department of Agriculture
4300 Goodfellow Blvd.
FC-125 Bldg.105F
St Louis, MO 63120-1703

RE: Tax Map- 10, Parcel- 46, Lot- 37, (211 Longfellow Drive Chestertown, MD 21620)

To Whom It May Concern,

This is a reminder letter of a September 30, 2019 bill sent to Rural Housing Service concerning Queen Anne's County hiring an independent contractor to cut the grass on the property referenced above on September 3 2019. The bill was \$225.00 for mowing and \$100.00 administrative fee. If you can make a payment within five (5) business days from date of this letter Queen Anne's County will waive the \$100.00 administrative fee. Please make the check payable to the Queen Anne's County Commissioners and mail it to the above address.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

Ken Southard
Zoning/Nuisance Inspector

Attachments: September 30, 2019 Letter

ACTION ITEM

To: Queen Anne's County Commissioners

From: Warden LaMonte E. Cooke

LEC

Action

Re: Uniform Bid

Date: March 24, 2020

The Queen Anne's County Department of Corrections has solicited bids for the replacement of correctional officers' uniforms and related equipment.

We sent requests for bid proposals to four known vendors. Two companies responded and they were Howard Uniform Co. and Lawmen Supply Co. This expenditure is budgeted in our FY20 operating budget.

I move the bid be awarded to Howard Uniforms for correctional officers' uniforms.

BID LIST

Graves Uniforms

102 Savannah Road

Lewes, DE 19958

Alex Sgambato

American Public Safety

31507 Oak Orchard Rd.

Unit 10

Millsboro, DE 19966

Jay Weston

Lawmen Supply Co.

1484 E. Lebanon Rd.

Dover, DE 19901

Jeff Caples

Howard Uniform Co.

1915 Annapolis Road

Baltimore, MD 21230

BID TABULATION

Queen Anne's County Detention Center

Uniform Bid

March 24, 2020

BIDDER:

Howard Uniforms

| | |
|---|---------------|
| Pants | 45.50 |
| Short Sleeve Polo | 41.00 |
| Long Sleeve Polo | 44.00 |
| Sweaters | 66.50 |
| Coats | 121.00 |
| Jackets | 46.50 |
| Nylon Duty Belt with Accessories | 48.50 |

RECOMMEND AWARD TO: HOWARD UNIFORMS

AWARDED TO: _____

DATE AWARDED: _____

BID TABULATION

Queen Anne's County Detention Center

Uniform Bid

March 24, 2020

BIDDER:

Lawmen Supply Co.

| | |
|---|---------------|
| Pants | 38.08 |
| Short Sleeve Polo | 27.00 |
| Long Sleeve Polo | 29.00 |
| Sweaters | 72.95 |
| Coats | 300.67 |
| Jackets | 150.53 |
| Nylon Duty Belt with Accessories | 89.40 |



April 8, 2020

Dear QAC Commissioners:

Thank you for your past support of Haven Ministries! As you know, Haven Ministries operates to serve the residents of Queen Anne's County, MD. At this time of crisis our **essential services** including the **Emergency Homeless Shelter, Food Pantries and Resource Centers remain operational**. **This letter is a request for \$10,000 to continue to provide essential services to the citizens of Queen Anne's County.**

- Currently the Resource Center assists an average of 33 people per month receiving \$4,340 of financial assistance to those facing financial crises. Many more families are beginning to feel impacted as hourly wages are scaled back, businesses in our community are shutting down and the schools have closed.

The requests of our residents are overwhelming as they are experiencing the impact of this crisis.

- The Food Pantries distribute up to 10,000 lbs of food at each of (2) monthly locations. Last week we served a total of 857 people of which 100 were new clients. *As a result of the increased need we now distribute emergency food on a daily basis.*

- The shelter offers emergency housing to men, women and children from October - April and last year housed 38 people, including 12 children. *In anticipation of additional emergency conditions we are planning to extend the shelter operations into the summer months.*

During this public health crisis many have been impacted. We too are navigating uncommon challenges. We have called upon staff to work shifts that volunteers could not cover and to help slow the spread of the virus, we have temporarily closed the thrift store and warehouse and have postponed all fundraisers *losing our major sources of revenue.*

Now more than ever the essential services we provide are critical and we are asking for your financial support to make sure anyone who needs food, shelter or resources can receive immediate assistance. All proceeds raised will help us respond with HOPE to support those affected by the COVID-19 Crisis. Donations can be mailed to PO Box 44, Chester, MD 21619 or on our website: haven-ministries.org.

Sincerely,

*Haven Ministries
Krista Pettit*

Krista Pettit
Executive Director
Haven Ministries
EIN: 27-0148008

Post Office Box 44 • Chester, Maryland 21619
410-739-4363 • Haven-ministries.org

Chesapeake Bay Environmental Center Resiliency Project:

The Maryland Department of Natural Resources, partnering with the Chesapeake Bay Environmental Center (CBEC), proposes to: (1) protect and restore 50 acres of coastal wetlands; (2) restore 21 acres of freshwater wetlands; (3) create one acre of oyster reef and 3.5 acres of intertidal coastal wetland; and (4) permanently protect 307 acres at CBEC and Eastern Neck National Wildlife Refuge in Queen Anne's and Kent County, Maryland. This project will provide important fish and wildlife habitat and water quality benefits to the Chester River and the larger Chesapeake Bay.

Through the installation of living shorelines, this project will slow the loss of ecologically valuable saltmarsh and protect coastal wetland habitats including 100 acres of extensive submerged aquatic vegetation beds, create a nearshore oyster reef habitat, and enhance wetland habitat by improving water control in a freshwater wetland at CBEC. Additionally, the project would provide increased protection from sunny day flooding, erosion control through marsh and wetland creation, and protection of future development on the property. The project would provide a greater level of coastal resiliency, protecting the regional gem that is CBEC.

The grant award is for a project consisting of two phases: 1. Eastern Neck Island and, 2. Chesapeake Bay Environmental Center. The overall project supports numerous State/Federal conservation plans, including the Chesapeake Bay Protection and Restoration Executive Order.

Grant request \$1,000,000 - Cost share \$424,000 - Total project cost \$1,424,000

At this time, the grant has been awarded, however the MOU with NFWF/DNR has not been executed due to the lack of availability of funds by CBEC, that will in turn be invoiced by the Grantor. Start-up funds are not made available through this grant type.

Requested Action:

Chesapeake Bay Environmental Center is requesting that Queen Anne's County provide a \$50,000 bridge loan to be paid in full upon completion of the grant in mid - 2021. This loan would allow the project to commence, providing a fund for payment to vendors, that is then, in turn, reimbursed by National Fish and Wildlife Foundation through Maryland DNR.



**Queen
Anne's
County**

Department of Economic and Tourism Development
Heather Tinelli, Director

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip Dumenil, District 3
- Christopher Corchiarino, District 4

425 Piney Narrows Road
 Chester, MD 21619
 Telephone: (410) 604-2100
 County Cell: (410)490-4695
 Fax: (410) 604-2101

TO: County Commissioners
 Todd R. Mohn, County Administrator

ACTION ITEM

FROM: Heather Tinelli, Director

CC: Lee E. Edgar, P.E. Department of Public Works
 Jonathan Seeman, Director, Department of Finance
 Ashley Chenault, Tourism Coordinator

DATE: April 8, 2020

SUBJECT: Visitor Center Lobby Renovation Contract Award

BACKGROUND:

Sealed proposals were received and opened on 3/20/2020 for the Chesapeake Heritage & Visitors Center (CHVC) lobby renovation. The proposed work consists of complete design, fabrication, and installation of lobby exhibits and an information desk in the lobby area of the CHVC.

The County was awarded a State of Maryland Heritage Areas Authority (MHAA) grant for \$50,000 with a required \$50,000 match some of which will be In Kind. To date we have paid \$15,000 for the initial design work and the County put out Request of Proposals for the remaining work in the amount of \$69,500.

The Economic and Tourism Development Department worked with ION Design during the initial design phase and at the completion of the first phase of the design work a Design Schematic was produced. This schematic and design work were then presented as part of the RFP. The Department worked with QAC Department of Public Works to facilitate the RFP, Pre-Bid Conference held on 3/6/2020 and in the review of submitted RFPs in accordance with the County Procurement Policy. QAC received 7 proposals for the project. After review and following reference checks and phone interviews with the top three candidates, the department believes that ION Design's proposal meets all the project requirements and its fees

are within the budgeted amount of \$69,500. Adequate funding is available as the grant application for MHAA was approved and signed during the 1/14/2020 Commissioner meeting. A Detailed budget for the project is attached for your review.

SUGGESTED MOTION:

I motion that we authorize the Director of Economic and Tourism Development to execute the contract with ION Design for the Visitors Center Lobby Renovation on behalf of the County Commissioners for an amount not to exceed \$69,500.

ATT: Detailed budget for project
Budget Amendment 12/10/2019

CC-13
Entered By _____

Date 11/28/2019

**QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2020**

| Description of expenditure/revenue accounts to increase/(decrease): | | | Fund | Project | Code | Increase (Decrease) Amount |
|---|---|--------------------------------------|------|---------|---------------------------|----------------------------------|
| Increase | Chesapeake Heritage and Visitors Center | State Grant Revenue | 410 | 400891 | 33590 | \$ 50,000 |
| Increase | Chesapeake Heritage and Visitors Center | FY 17 Prior Year Fund Balance | 410 | 400891 | 39937 | \$ 34,500 |
| | | (from the County Facilities project) | | | Total Revenue | \$ 84,600 |
| Increase | Chesapeake Heritage and Visitors Center | Architectural/Engineering | 410 | 400891 | 5080 | \$ 64,500 |
| Increase | Chesapeake Heritage and Visitors Center | Improvements | 410 | 400891 | 9042 | \$ 30,000 |
| | | | | | Total Expenditures | \$ 84,600 |
| Decrease | County Facilities Program | FY 17 Prior Year Fund Balance | 410 | 400003 | 39937 | \$ (34,500) |
| Decrease | County Facilities Program | Buildings | 410 | 400003 | 9040 | \$ (34,500) |

Justification:

This amendment establishes budget authority for the Chesapeake Heritage and Visitors Center redesign. The total project is expected to cost \$84,500. Queen Anne's County was awarded a \$50,000 Maryland Heritage Area Authority Grant to cover a portion of these costs. The remaining portion of \$34,500 will be the County match. The funding for the County match will come from savings in the County Facilities project. The second part of this amendment decreases that project by the \$34,500.

Requester printed Department: Nichole Hepfer, Finance
 Requester signature & date: Nichole Hepfer 12/3/19
 Approval & date: J. Smith Sun 12/3/19
 County Administrator signature & date: _____

Budget

Chesapeake Heritage & Visitors Center Redesign

| Work Item (Description) | Grant Funds Requested | Applicant Proposed Match | | Other Project Costs | Total Project Cost | Source of Funds |
|--|-----------------------|-------------------------------|----------------------------------|---------------------|---------------------|----------------------------|
| | | Applicant Proposed Cash Match | Applicant Proposed In-Kind Match | | | |
| CONTRACTORS | | | | | | |
| Exhibit Design of floor plan, furniture, production drawings | \$2,000.00 | | \$6,000.00 | | \$8,000.00 | Grant Request |
| Design writing and project management (400 hours x \$50) | \$11,000.00 | \$6,500.00 | \$4,500.00 | | \$22,000.00 | Split |
| Installation | \$3,500.00 | \$3,500.00 | | | \$7,000.00 | Split |
| Map Programming (7 Screens) | \$3,000.00 | | | | \$3,000.00 | Grant Request |
| FURNITURE COSTS | | | | | | |
| Front Desk Build | \$7,500.00 | \$7,500.00 | | | \$15,000.00 | Grant Request |
| Brochure Holders/ Interpretative Panels | \$5,000.00 | | | | \$5,000.00 | Grant Request |
| TV (travel channel) Housing Unit Build Out | | \$5,000.00 | | | \$5,000.00 | QAC |
| Prints | \$2,000.00 | \$2,000.00 | | | \$4,000.00 | Split |
| TECHNOLOGY | | | | | | |
| IPAD Kiosk Programming | \$1,000.00 | \$1,000.00 | | | \$2,000.00 | Split |
| ELO Wall Screen for interactive touch screen Map | \$5,000.00 | | | | \$5,000.00 | Grant Request |
| MATERIALS | | | | | | |
| Electric and Lights | \$7,000.00 | \$4,000.00 | | | \$11,000.00 | Split |
| Flooring | \$5,000.00 | \$3,000.00 | | | \$8,000.00 | Split |
| Painting and drywall work | | \$5,000.00 | | | \$5,000.00 | Department of Queen Anne's |
| STAFF HOURS (90 hours x \$22.00) | | | \$2,000.00 | | \$2,000.00 | |
| TOTALS | \$50,000.00 | \$37,500.00 | \$12,500.00 | \$0.00 | \$100,000.00 | |
| | | Total Match | \$50,000.00 | | | |

CC-30

Date 3/25/2020

Entered By

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2020

| Description of expenditure/revenue accounts to | Fund | Account Code | Increase (Decrease) Amount |
|---|------|--------------|----------------------------|
| increase Police Recruitment & Retention Other State Operating Grant | 500 | 511010 33590 | \$ 41,000 |
| Total | | | \$ 41,000 |
| increase Police Recruitment & Retention Regular Wages | 500 | 511010 4003 | \$ 4,000 |
| increase Police Recruitment & Retention Uniforms/Apparel | 500 | 511010 6500 | \$ 28,000 |
| increase Police Recruitment & Retention Subscriptions and Dues | 500 | 511010 8025 | 9,000 |
| Total | | | 41,000 |

Justification:

The Governor's Office of Crime Control and Prevention awarded the Sheriff's department a grant to use for Police Recruitment and Retention.

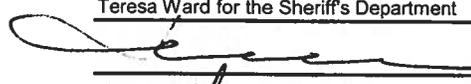
This reimburses for recruiting and referral bonuses, health club memberships and allowances for boots and dry cleaning.

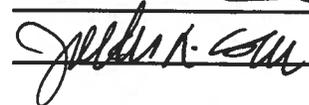
The award period runs from July 1, 2019 thru June 30, 2020.

No additional County funds are needed.

MM
3/27/20

Requester printed Department: Teresa Ward for the Sheriff's Department

Requester signature & date:  3/25/2020

Finance Director Approval & date:  4/7/20

County Administrator Approval & date:

CC-31
Entered By _____

Date 4/6/2020

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2020

| Description of expenditure/revenue accounts to | Fund | Account Code | Increase (Decrease) Amount |
|---|------|--------------|----------------------------|
| Increase Economic Dev Incentive Fund Other Charges | 595 | 595010 8995 | \$ 208,063 |
| Increase Economic Dev Incentive Fund Other Charges | 595 | 595010 8995 | \$ 50,000 |
| Total Increase in expenditures | | | \$ 258,063 |
| Increase Economic Dev Incentive Fund Misc Program Revenue | 595 | 595010 39090 | \$ 24,000 |
| Increase Economic Dev Incentive Fund Pr Yr Fund Balance | 595 | 595010 39920 | \$ 234,063 |
| Total Increase in revenue | | | \$ 258,063 |

Justification:

This amendment will establish budget authority for Economic Development Incentive Fund (EDIF) disbursements totaling \$258,063.
These disbursements were previously approved by the County Commissioners.

| Applicants | Use of Funds | Date Commissioners Approved | Amount Approved |
|------------------------|---|-----------------------------|-------------------|
| 1 Corsica Technologies | Purchase equipment, workstations, a generator, and construction costs for expansion | 3/26/2019 | \$ 208,063 |
| 2 Ten Eyck Brewery | Purchase manufacturing equipment | 11/12/2019 | \$ 50,000 |
| TOTAL APPROVED | | | \$ 258,063 |

The funding for these disbursements will come from current revenue received (loan repayments) and prior year fund balance in the Economic Development Incentive Fund.
After the disbursements of \$258,063, there will be \$170,833 remaining in EDIF fund balance.
No County funds are requested.

Requester printed Department: Nichole Hepfer, Finance
Requester signature & date: Nichole Hepfer 4/7/20
Finance Director Approval & date: John N. Selva 4/7/20
County Administrator Approval & date: _____

**OFFICE OF BUDGET, FINANCE AND
INFORMATION TECHNOLOGY**

The Liberty Building
107 North Liberty Street
Centreville, Maryland 21617

Telephone: (410) 758-4064
Fax: (410) 758-4405

*County Administrator: Todd R. Mohn.
Director, Budget, Finance and IT: Jonathan R. Seeman
Chief Treasury Officer: Jeffrey A. Rank
Information Technology Manager: Megan DelGaudio*



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

MEMORANDUM

DATE: April 14, 2020
TO: County Commissioners
FROM: Jonathan R. Seeman, Director
SUBJECT: Semiannual Property Tax Payment Service Fee

ACTION ITEM

Annually, the County Tax Collector is authorized to bill a service fee for the lost interest and administrative costs associated with the semiannual property tax billing if the amount of the service charge is approved by the State Department of Assessments and Taxation.

The annual calculation of the service fee is related to the interest we receive from our cash investments, as the semiannual payment results in lost interest to the County. It is estimated that if a service fee based on actual lost interest revenue was implemented, the charge for a typical household would be less than \$2.00 per household (See attachment)

Queen Anne's County did not charge a service fee for the 2019-2020 tax year. We recommend that a service fee not be charged in the 2020-2021 tax year as well.

Recommended Action:

I move to submit to the Department of Assessments and Taxation an Approval Form for The Establishment of County and Municipal Service Fees for Semiannual Property Tax Payments a service charge in the amount of 0%.

Attachment: Semi-Annual Service Fee Calculation

LIVE • WORK • PLAY in QA
POWERED BY QACTV visitqueenannes.com
things to do...places to go...ways to grow your business...scan for info

QUEEN ANNE'S COUNTY
SEMI-ANNUAL SERVICE FEE CALCULATION TAX YEAR 2020-2021

LOST INTEREST CALCULATION:

| | COLLECTIONS | HIGHEST CURRENT INTEREST RATE | TAX YEAR | 2019-2020 |
|-----|----------------------|-------------------------------|--------------|------------------|
| OCT | 3,621,655.88 | 0.5%/ANNUM | 0.0004166667 | 1,509.02 |
| NOV | 1,419,271.43 | 0.5%/ANNUM | 0.0004166667 | 1,182.73 |
| DEC | 16,857,952.86 | 0.5%/ANNUM | 0.0004166667 | 21,072.44 |
| | <u>21,898,880.17</u> | LOST INTEREST TOTAL | | <u>23,764.19</u> |

| | | | |
|-----------------------------|-----------|--------|--------------------|
| SERVICE FEE CALC PERCENTAGE | 0.0010852 | 0.1085 | MAX IS 1.5% |
|-----------------------------|-----------|--------|--------------------|

ADMINISTRATIVE EXPENSE CALCULATION:

| | |
|---------------------|----------|
| 10% OF LOST INT CHG | 2,376.42 |
|---------------------|----------|

TOTAL SERVICE FEE CALCULATION:

| | | | |
|----------------------------------|---------------|-------|---------------------|
| PERCENTAGE CALCULATION | 26,140.61 | 0.12% | MAX IS 1.65% |
| ESTIMATED # OF HOUSEHOLDS | 15,000 | | |
| <u>SERVICE FEE PER HOUSEHOLD</u> | <u>\$1.74</u> | | |



Maryland

Department of
the Environment

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

Ben Grumbles, Secretary
Horacio Tablada, Deputy Secretary

March 19, 2020

President Of The Commission
Queen Anne's Commission
107 N. Liberty Street
Centreville, MD 21617

COMMISSIONER'S OFFICE
MAR 23 '20 PM2:03

Re: Application for Queenstown WWTP
State Discharge Permit 17DP0737, NPDES Permit MD0023370
Queen Anne's County

Dear Mr. President of The Commission:

We are aware of your interest in the Queenstown WWTP and would like you to know that the Department has made a Tentative Determination on the above discharge permit application. A copy of the notice is enclosed for your convenience.

If you have any questions or require additional information on this permit, please contact me at (410) 537-3363.

Sincerely,

A handwritten signature in black ink, appearing to read "Yen-Der Chang".

Yen-Der Chang, Chief
Municipal Permits Division
Wastewater Permits Program
Water and Science Administration

Enclosure

**MARYLAND DEPARTMENT OF THE ENVIRONMENT
WATER AND SCIENCE ADMINISTRATION**

NOTICE OF TENTATIVE DETERMINATION

Queen Anne's County

Application for State Discharge Permit 17DP0737, NPDES Permit MD0023370:

Town of Queenstown, P.O. Box 4, Queenstown, Maryland 21658 applied for renewal permit to discharge an annual average of 200,000 gallons per day (gpd) of treated domestic wastewater from the Queenstown Wastewater Treatment Plant, located on Route 18 in Queenstown, Maryland to Little Queenstown Creek, which is designated as Use II waters, protected for support of estuarine and marine aquatic life, and shellfish harvesting.

Tentative Determination: Issue the permit for the facility with the following effluent limitations:

BOD₅, 13 mg/l maximum monthly arithmetic mean and 19 mg/l maximum weekly arithmetic mean year round; total suspended solids, 13 mg/l maximum monthly arithmetic mean and 19 mg/l maximum weekly arithmetic mean year round; ammonia nitrogen, 2.5 mg/l maximum monthly arithmetic mean and 4.0 mg/l maximum daily arithmetic mean (May 1 through October 31), 8.9 mg/l maximum monthly arithmetic mean and 8.4 mg/l maximum daily arithmetic mean (November 1 through April 30); fecal coliform, 14 MPN/100 ml maximum monthly median value; dissolved oxygen, 5.0 mg/l minimum at any time, 5.5 mg/l minimum monthly average from January through December, and 6.0 mg/l minimum weekly average from February 1 through May 31; pH maintained between 6.5 and 8.5; and if chlorine is used for disinfection, total residual chlorine of 0.10 mg/l maximum at any time.

In accordance with the Enhanced Nutrient Removal Strategy, Queenstown WWTP has been assigned with an annual maximum loading rate limit of 2,435 lbs/year for total nitrogen, and 183 lbs/year for total phosphorus. Under any future expansion, total nitrogen load will be capped at 2,435 lbs/yr and total phosphorus load will be capped at 183 lbs/year.

The Chester River is on the 303(d) list as the impaired waters for fecal coliform, PCBs, total suspended solids, total phosphorus, and total nitrogen. When the TMDLs for these parameters are completed, limits may be imposed, after the public participation process, to incorporate any TMDL requirements.

This permit is in conformance with the Chesapeake Bay Total Maximum Daily Load (TMDL) for Nitrogen, Phosphorus, and Sediment established on December 29, 2010.

If a written request is received by **April 16, 2020**, a public hearing on the tentative determination for this application can be scheduled. The request should be sent to the **Maryland Department of the Environment, Water and Science Administration, 1800 Washington Blvd., Baltimore, Maryland 21230-1708, Attn.: Yen-Der Cheng, Chief, Municipal Permits Division** and must include the name, address and telephone number (home and work) of the person making the request, the name of any other party whom the person making the request may represent, and the name of the facility and permit number. Failure to request a hearing by **April 16, 2020** will constitute a waiver of the right to a public hearing on the tentative determination for this permit.

Written comments concerning the tentative determination will be considered in the preparation of a final determination if submitted to the Department, to the attention of Yen-Der Cheng at the above address, on or before **April 27, 2020**. Any hearing-impaired person who requests a hearing may request an interpreter at the hearing by contacting Mr. Cheng at (410) 537-3363 or 1-800-633-6101, or by written request to the above address at least ten working days prior to the scheduled hearing date.

Information supporting the tentative determination, including the draft permit and fact sheet, may be reviewed by contacting Mr. Cheng at the above telephone number to make an appointment or by written request to Mr. Cheng at the above address. Copies of documents may be obtained at a cost of \$0.36 per page.

To Be Published on: **March 27 and April 3, 2020**

Newspaper: **The Record Observer**



Maryland

Department of
the Environment

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor
Ben Grumbles, Secretary
Horacio Tablada, Deputy Secretary

FEB 28 2020

CERTIFIED MAIL

Elizabeth Jo Manning, Town Administrator
Town of Millington
402 Cypress Street
P.O. Box 330
Millington, MD 21651

Re: Town of Millington Sanitary Sewer Overflows, AI# 21829
Compliance/Enforcement Assessment, Offer to Settle
[Response Requested within 14 days]

Dear Ms. Manning:

The Maryland Department of the Environment, Water and Science Administration, Compliance Program (Department) has reviewed the reports of sanitary sewer overflows (SSOs) submitted by Maryland Environmental Service on behalf of the Town of Millington (Town) pursuant to Code of Maryland Regulations (COMAR) 26.08.10 for the period of November 1, 2014 through December 31, 2019. The Department has determined that three (3) SSOs to the ground and/or surface waters of the State occurred from the City's sewer collection system, in violation of Section 9-322 of the Environment Article, Annotated Code of Maryland and regulations promulgated thereunder.

In addition, the Department has also reviewed the reports of unauthorized discharges that occurred during the period of November 1, 2014 through December 31, 2019, from the Millington WWTP in violation of Section 9-322 of the Environment Article, Annotated Code of Maryland and regulations promulgated thereunder. The enclosed attachment lists the SSOs and unauthorized discharges reported to the Department during this time period that the Department believes are subject to penalties.

Please be advised that the Department is authorized, in accordance with the provisions of Section 9-342 of the Environment Article, to seek administrative penalties of up to \$10,000 per day up to a maximum of \$100,000 and civil penalties of up to \$10,000 per day for water pollution violations. After careful consideration of the facts regarding these overflows and statutory factors that we must consider in assessing penalties, the Department has determined that the Town could be liable for the maximum civil penalty under the law for each reported overflow. **However, prior to filing a formal enforcement action in this case, the Department is offering the Town of Millington an opportunity to settle, without admission of liability or concession, the aforementioned violations by payment of \$12,339 to the Maryland Department of the Environment.**

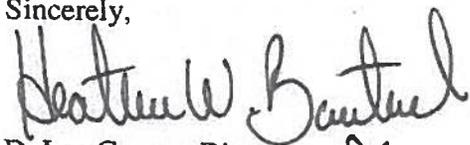
The Department requests that you notify Ms. Julie Gowe, Enforcement Manager, Enforcement Division, Compliance Program at (410) 537-3510 or email Julie.Gowe@Maryland.gov within fourteen (14) days if the Town wishes to settle this matter. If the Town declines or fails to respond

Mr. Clark, AI# 31414

within the next fourteen (14) days, the Department shall consider this settlement offer withdrawn and the case will be referred to the Office of the Attorney General for appropriate administrative or civil enforcement action. If payment is made in accordance with the conditions established herein, this matter will be considered resolved and the Town will be released from further civil penalty liability for this violation.

Please be advised that payment of a penalty in this case will not obviate the need for the Town to perform appropriate corrective actions to prevent further unlawful discharges resulting from overflows. These overflows may result in the Department's issuance of an enforcement action in the form of an administrative or civil complaint and order that will require improvements to prevent and eliminate sewer overflows. Your cooperation in this matter is appreciated.

Sincerely,



D. Lee Currey, Director *for*
Water and Science Administration

DLC:jle

Enclosure

cc: Don Reed, Maryland Environmental Service

Sanitary Sewer Overflows November 1, 2014 - December 31, 2019

| Date Discovered | Location | Zip Code | Quantity (gallons) | Cause | Days of Violation |
|-----------------|---|----------|--------------------|---|-------------------|
| ✓ 11/7/2014 | Service line across from 227 Sassafras St | 21651 | 3,150 | Outside contractor hit line when they were working on the bridge | 1 |
| ✓ 1/8/2015 | Service line across from 227 Sassafras St | 21651 | 100 | Flow meter froze and broke allowing chlorinated water to spray out onto the ground. | 1 |
| ✓ 9/13/2016 | 227 Sassafras St., parking lot | 21651 | 80 | Broken hose from sludge truck | 1 |
| | | | | | |

Unauthorized Discharges November 1, 2014 - December 31, 2019

| Date Discovered | Location | Zip Code | Quantity (gallons) | Cause | Days of Violation |
|-----------------|-------------------|----------|--------------------|--|-------------------|
| ✓ 10/2/2015 | 227 Sassafras St | 21651 | 500 | Pipe between the clarifiers and the disk filter got clogged | 1 |
| ✓ 2/2/2016 | 227 Sassafras St | 21651 | 50 | Mechanical Failure | 1 |
| ✓ 6/2/2016 | 227 Sassafras St | 21651 | 1,000 | Mechanical Failure | 1 |
| ✓ 5/9/2017 | 227 Sassafras St | 21651 | 100 | Sand dam that holds the sludge inside the drying bed gave way and allowed sludge to leave it | 1 |
| ✓ 2/11/2018 | 227 Sassafras St. | 21651 | 7,800 | Excessively heavy rainfall. | 1 |
| 12/28/2018 | 227 Sassafras St. | 21651 | 175 | Blockage in pipe that goes from the biolac to the clarifiers as well as excessive I&I from heavy rainfall. | 1 |
| ✓ 9/7/2019 | 227 Sassafras St. | 21651 | 50 | Overflow caused by a blockage in the pipe that goes from the biolac to the clarifiers. | 1 |

Town of Millington

Incorporated 1890

P. O. Box 330 - Millington, Maryland 21651

Phone: (410) 928-3880 Fax: (410) 928-5764

E-Mail: Millington@atlanticbbn.net

Website: millingtonmd.us

March 16, 2020

Maryland Department of the Environment
1800 Washington Boulevard
Baltimore, Maryland 21230

COMMISSIONER'S OFFICE
MAR 20 '20 PM 1:53

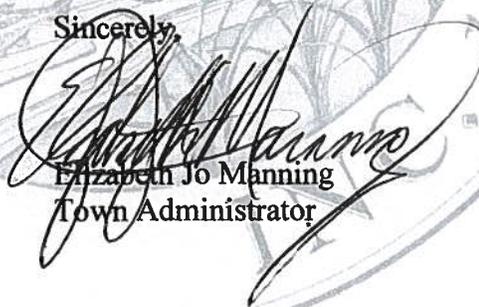
Attn: Mr. Lee Currey, Director
Water & Science Administration

Dear Mr. Currey:

The Town of Millington is in receipt of your letter dated February 28, 2020 regarding reported sanitary sewer overflows during the period of November 1, 2014 through December 31, 2019. The Town of Millington is not in a position financially to pay the settlement offer of \$12,339 for these violations. As per our most recent audited financial statements, which were previously submitted to your agency, our utility fund operates in the red. We continually monitor this situation and address consideration of increases to the rate structure to bring the utility side of our Town to a sustainable position.

Our records show that we have reported each incident as is required and were not informed in a timely manner of any issues with the reporting, the incidences, or possibility of a fine for the violation. We are very concerned with the delay in the time period of reporting an incidence and a response from MDE regarding a potential fine situation.

Sincerely,



Elizabeth Jo Manning
Town Administrator

CC: Governor L. Hogan, Jr.
Senator S. Hershey, Jr.
Delegate S. Arentz
Delegate J. Ghrist
Delegate J. Jacobs
Queen Anne's County Commissioners
Kent County Commissioners

Claude J Morales, Jr., Mayor

Kevin Hemstock, Council

Michelle Holland, Council

Jason E. Manning, Council

Wayne Starkey, Council



Maryland
Department of
the Environment

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

Ben Grumbles, Secretary
Horacio Tablada, Deputy Secretary

March 31, 2020

CERTIFIED MAIL

Return Receipt Requested

The Honorable Steve Wilson, President
Queen Anne's County Board of Commissioners
107 North Liberty Street
Centreville, Maryland 21617

Dear Commissioner Wilson:

Enclosed please find a Sewage Sludge Utilization (SSU) Permit Application submitted to the Maryland Department of the Environment (MDE) to transport sewage sludge generated by the Eastern Pre-Release Unit Wastewater Treatment Plant (WWTP) located at 700 Flat Iron Square Road, Church Hill to the Kent Narrows/Stevensville/Grasonville WWTP located at 310 Bateau Drive, Stevensville in Queen Anne's County. Please be advised that MDE has initiated the processing of this permit application.

If you have any comments regarding this proposal, please write to MDE within 15 calendar days of receipt of this letter. If you have any questions, please have a member of your staff contact Mr. Emad Rezk, Project Manager, Treatment and Monitoring Unit at (410) 537-4312 or by e-mail at emad.rezk@maryland.gov

Sincerely,

Thomas Yoo, Chief
Biosolids Division

Enclosure

- cc: Joseph A. Ciotola, MD, Health Officer, Queen Anne's County Health Department
- John Nickerson, Director, Queen Anne's County Environmental Health Services (w/encl.)
- Ahmad Razik, Maryland Environmental Service
- Kaley Laleker, Director, Land and Materials Administration
- Nazeeh A. Freij, Treatment and Monitoring Unit



**MARYLAND
ENVIRONMENTAL
SERVICE**

Larry Hogan GOVERNOR
Boyd K. Rutherford LT. GOVERNOR
Roy McGrath DIRECTOR/CEO

March 24, 2020

Mr. Nazeeh A. Freij
Treatment and Monitoring Unit
Resource Management Program
Land Management Administration
Maryland Department of the Environment
1800 Washington Blvd., Suite 610
Baltimore, Maryland 21230-1719



RE: Sewage Sludge Utilization Transportation Permit Application
Eastern Pre-Release Unit Wastewater Treatment Plant (WWTP) to
Kent Narrows/Stevensville/Grasonville WWTP

Dear Nazeeh:

Attached please find the permit application to transport unstabilized liquid sludge from the Eastern Pre-Release Unit WWTP located in Church Hill, Maryland to the Kent Narrows, Stevensville, & Grasonville WWTP.

A sludge lab analysis is not available at this time due to Eastern Pre-Release Unit WWTP still being under construction.

Thank you for your consideration in this matter. Please feel free to contact me if you have questions or comments regarding this permit application.

Sincerely,

Heather Fritz
Senior Environmental Specialist

HF/hf

C:\Users\hfritz.MENV\Desktop\Permit Applications\EPRU to KNSG Sludge Permit Application (Transport).doc

Sewage Sludge Utilization
Permit Application

Eastern Pre-Release WWTP

To

**Kent Narrows/
Stevensville/Grasonville WWTP**

Submitted by:

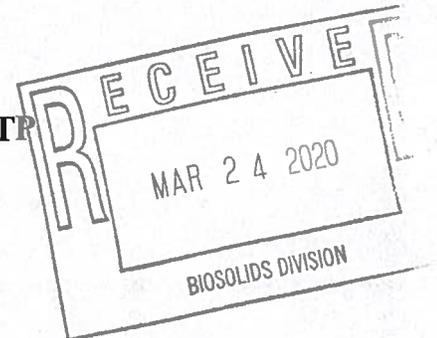
**The Maryland Environmental Service
259 Najoles Road
Millersville, Maryland 21108**

March 24, 2020



Sewage Sludge Utilization Permit Application

**Eastern Pre-Release WWTP
To
Kent Narrows/Stevensville/Grasonville WWTP**



I. Introduction

This application is being submitted by the Maryland Environmental Service (MES) for Eastern Pre-Release Unit WWTP for the purpose of obtaining a Sewage Sludge Utilization Permit using the transportation option. Liquid unstabilized sewage will be transported from the Eastern Pre-Release Unit WWTP in Queen Anne's County, Maryland to the Kent Narrows/Stevensville/Grasonville WWTP. The Sewage Sludge Utilization Permit Application is included in Appendix A.

II. Operations Plan

A. Haul Route

The haul route from the Eastern Pre-Release Unit WWTP to the Kent Narrows/Stevensville/Grasonville WWTP is as follows:

Starting from the Eastern Pre-Release Unit WWTP:

- From plant proceed south on Eastern Correctional Camp
- Turn left on Flat Iron Square Rd
- Turn right onto Granny Branch Rd
- Turn left onto MD-834 N
- Turn right at the 1st cross street onto US-301 S
- Take exit 37 for MD-8 toward Romancoke/Stevensville

- Turn right onto MD-8 N/Business Pkwy/Romancoke Rd (signs for MD-8 N/Stevensville)
- Turn Left onto Skipjack Pkwy
- Take left onto Bateau Dr
- Take a left and WWTP will be on the right

A haul route map is contained in Appendix B.

B. Hours of Operation

Hours of operation at the Eastern Pre-Release Unit WWTP will be normal business hours from 7:00 AM to 4:30 PM, Monday through Friday. This could be extended to include weekends, if this situation warrants.

C. Transport Vehicles

Liquid sludge will be transported using a sanitary tanker with a capacity not to exceed 6000 gallons.

D. Spill Protocols

Should a spill occur during transport of the sludge MDE's Solid Waste Compliance Division will also be contacted at (410) 537-3424

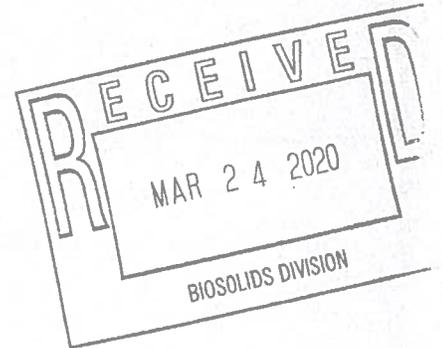
The majority of the spilled material will be contained with straw bales and cleaned up using vacuum loading from another sanitary tanker. The affected area will be then rinsed with water, broom swept clean, and treated with a chlorine base disinfectant (e.g. HTH).

E. Hauling Operations

All aspects of the hauling operations will be conducted by a contracted hauler.

F. Recordkeeping

All records associated with the site operations will be kept at the Eastern Pre-Release Unit WWTP. The amount of sludge hauled will be documented on an MES Monthly Sludge Report (see Appendix C). The monthly report will be sent to MES headquarters for reporting and documentation purposes.



Appendix A

Sewage Sludge Utilization Permit Application

MARYLAND DEPARTMENT OF THE ENVIRONMENT
1800 Washington Boulevard • Suite 610 • Baltimore, Maryland 21230-1419
410-537-3314 • 800-633-6101 x3314 • <http://www.mde.state.md.us>

Land Management Administration • Waste Diversion and Utilization Program

Sewage Sludge Utilization Permit Application

Authority: Title 9, Environment Article, Annotated Code of Maryland, and Code of Maryland Regulations (COMAR) 26.04.06

Application for: New Permit Renewal Permit Permit Modification

Existing Permit No.: _____ Issued Date: ____/____/____ Expiration Date: ____/____/____

Applicant's Legal Name: MARYLAND ENVIRONMENTAL SERVICE

Applicant's Status: Individual Corporation Government Other:

Corporation or Government Federal Tax Identification No.: 52-0982511

Maryland State Department of Assessments and Taxation (SDAT) ID No.: NOT APPLICABLE- STATE AGENCY

Please note that a business/entity must be registered to do business in Maryland before a permit can be issued. The business or entity's information provided in this application must match the information in the SDAT register.

Proof of workers' compensation coverage is required under § 1-202 of the Environment Article. Please provide one of the following:

- (1) A copy of a Certificate of Compliance issued by the Maryland Workers' Compensation Commission; or
- (2) Workers' Compensation Insurance Policy/Binder Number: 909084-1

Applicant's Mailing Address: 259 Najoles Road City: Millersville State: MD Zip Code: 21108

Applicant's Telephone No.: (410) 729 - 8320 Facsimile No.: (410) 729 - 8340

Emergency Contact Name & Title: Ahmad Razik Senior Engineer Telephone No.: (410) 729 - 8320

Facility/Site Name: Kent Narrows, Stevensville, & Grasonville WWTP
(Where Sewage Sludge Will Be Utilized)

Facility/Site Address: 310 Bateau Drive City: Stevensville State: MD Zip Code: 21666

County: Queen Anne's Maryland Grid Coordinates: _____/_____

County Zoning Map No.: _____ Lot/Parcel No.: _____ Deed/Liber/Folio No.: _____

State Legislative District: _____ Local Council / Election District: _____

Bay Tributary Watershed Code: _____ Latitude/Longitude (Deg/Min/Sec): _____/_____-_____-_____

Site Acreage: _____ Facility Acreage (If Applicable): _____

Wastewater Treatment Plant (WWTP) Information (Source of Sewage Sludge)
(If additional space is required, please use a separate sheet)

Name Of WWTP: Eastern Pre-Release Unit WWTP

700 Flat Iron Square Road

Church Hill MD, 21623

Total % Solids of Sewage Sludge: 1 +/- %

Sewage Sludge Type:

Anaerobic Digestion Aerobic Digestion Lime Stabilized Unstabilized Other: _____

Description of Project or Reason for Permit Modification:

This permit is for transportation of liquid sludge from Eastern Pre-Release Unit WWTP to Kent Narrows/Stevensville/
Grasonville WWTP for further treatment.

Performance Bond or Other Financial Security:

Except for a municipal landfill operating under a separate financial security or a government agency, an applicant for a Sewage Sludge Utilization Permit is required to file with the Department a bond on a form prescribed by the Department or other financial security as approved by the Department. The bond or other financial security shall be payable to the Department and the obligation of the bond or other financial security shall be conditioned upon the fulfillment of any requirement related to the Sewage Sludge Utilization Permit.

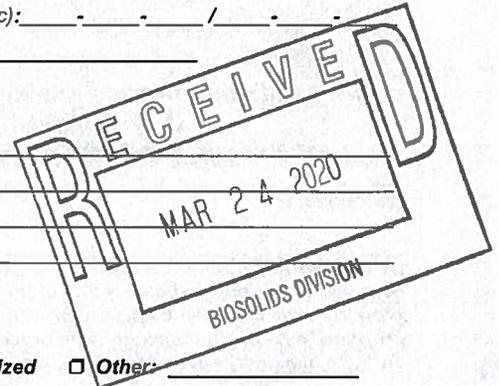
Form Number: MDE/LMA/PER.010

Date: March 1, 2012

TTY Users: 1-800-735-2258

PCA 13705 / AGY-OBJECT 5655 / SUFFIX 606

Page 1 of 2



Required Number of Permit Application Packages:

Please submit six (6) copies of the complete permit application package for an application for a new permit or a major modification to an existing permit. For the renewal of an existing permit or a minor permit modification, please submit four (4) copies of the complete permit application package. Please be advised that the Department defines a complete application package as being this application form filled out with an original signature, payment in full of all required fees, and the submittal of the required number of copies of the information specified in COMAR 26.04.06 for the type of permit applied for.

SEWAGE SLUDGE UTILIZATION PERMITS & FEES
(Please submit a separate application for each type of permit applied for)

- Application to agricultural land \$175.00
- Application to marginal land \$350.00
- Research projects \$25.00
- Innovative projects \$750.00
- Utilization at a municipal landfill (for closure cap) \$125.00
- Disposal at a municipal landfill (mix with solid waste or as cover material) \$350.00
- Transportation (out-of-State or to another WWTP) \$45.00
- Burning (to construct and operate an incinerator)* \$750.00
- Storage (to construct and operate a structure for permanent storage)** \$350.00
- Sewage sludge landfills (to construct and operate) \$350.00
- Treatment (to construct and operate a PSRP or PFRP facility)*** \$350.00
- Handling (distribution of PFRP material or other types of distribution methods) \$750.00

Notes: * May require an Air Quality Permit.
 ** Subject to the requirements of §1-601 and §10-202 of the Environment Article.
 *** Subject to the requirements of §10-202 of the Environment Article.

- Minor Permit Modification: \$40.00
 - Crop change
 - Adjust application rates for different crops
 - Adjust application rates based on current sewage sludge analyses
 - Add other sewage sludge from the same source (treated by PSRP or PFRP)
 - Change haul route
 - Change application method
 - Change transportation vehicles
 - Adjust application rates

- Major Permit Modification (other than a minor modification) \$130.00

✦ IMPORTANT ✦ IMPORTANT ✦ IMPORTANT ✦

Please submit a COPY of this form and a check for the total amount due made payable to the "CLEAN WATER FUND" to:

Maryland Department of the Environment
 P.O. Box 1417
 Baltimore, Maryland 21230-1417



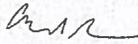
Please submit the ORIGINAL application to:

Maryland Department of the Environment
 1800 Washington Boulevard, Suite 610
 Baltimore, Maryland 21230-1719

For office use only

For office use only

By signing this form, I the applicant or duly authorized representative, do solemnly affirm under the penalties of perjury that the contents of this application are true to the best of my knowledge, information, and belief. Except for a separate authorization by the property owner for a land application site, I hereby authorize the representatives of the Department to have access to the site of the proposed activity for inspection and to records relating to this application at any reasonable time. I acknowledge that depending on the type of activity applied for, other permits or approvals may be required.



 Signature of Applicant

Ahmad Razik

Applicant's Name (Print)

3/24/2020

 Date

Senior Engineer

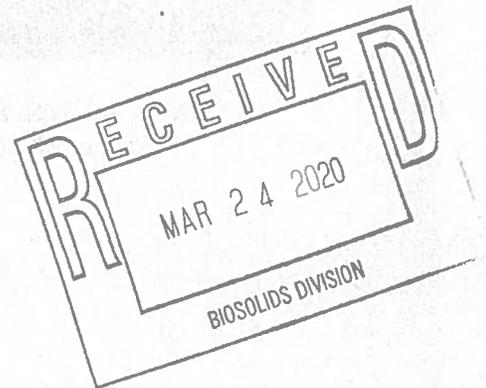
Title

Privacy Act Notice: This Notice is provided pursuant to the Federal Privacy Act of 1974, 5 U.S.C. §552.a. Disclosure of your Social Security Number or Federal Employer Identification Number on this application is mandatory pursuant to the provisions of §1-203 (2003), Environment Article, Annotated Code of Maryland, which requires the Maryland Department of the Environment to verify that an applicant for a permit has paid all undisputed taxes and unemployment insurance. Social Security or Federal Employer Identification Numbers will not be used for any purposes other than those described in this Notice.

For questions regarding this application form, please contact the Department at 410-537-3314

Appendix B

Haul Route Map

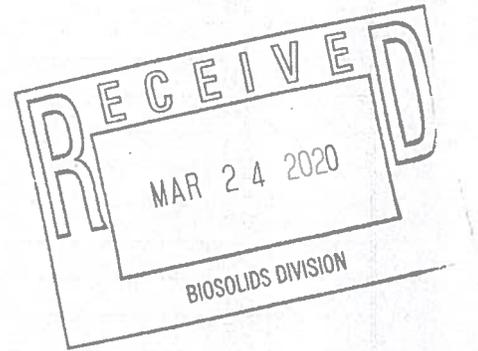




**HAUL ROUTE MAP-EASTERN PRE-RELEASE UNIT (EPRU) WWTP TO
KENT NARROWS/STEVENSVILLE/GRASONVILLE (KNSG) WWTP**

Appendix C

MES Monthly Sludge Report



MARYLAND ENVIRONMENTAL SERVICE
MONTHLY SLUDGE REPORT

MONTH

YEAR

FACILITY NAME

check here if no sludge was generated this month

| DATE | DISPOSAL SITE NAME | FIELD NUMBER | (Gal., Cu.Yd. or Tons) | % SOLIDS |
|------|--------------------|--------------|------------------------|----------|
| 1 | | | | |
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| 31 | | | | |

TOTALS

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cu.yd
tons

COMMENTS _____

WATER AND SCIENCE ADMINISTRATION

Notice of Application Received for State Permit
and Opportunity for Hearing

COMMISSIONER'S OFFICE
MAR 23 '20 PM2:03

Issue Date: March 20, 2020 in The Record Observer

The Water and Science Administration (Administration) is reviewing the applications for the State Permits listed below. The application and related information are on file at the Administration; arrangements may be made for inspection and copying. Opportunity is afforded individuals to provide written comments, to request a public informational hearing or to be placed on an interested persons list for the listed application. Any further notices about actions on an application will be provided only by mail to those individuals on a mailing list of interested persons. Comments or requests for an informational hearing must be received in writing by the Administration on or before April 3, 2020. All inquiries and requests should include the permit application number; your name, address and telephone number; and should be addressed to John Grace, Chief, Source Protection and Appropriation Division, Water and Science Administration, 1800 Washington Blvd., Baltimore, Maryland 21230. Telephone: (410) 537-3590.

QUEEN ANNE'S COUNTY

QA2014G005/02 Bridgetown Development Company, LLC, c/o James N. Gawthrop, 950 Smile Way, York, PA 17404 has applied to increase an existing allocation from an annual average of 5,500 gallons of groundwater per day (gpd) and an average of 15,000 gpd in the month of maximum use to 1,460,300 gpd and 1,960,000 gpd, respectively. Water will be withdrawn from a pond excavated in the Columbia aquifer to lower the level of the pond to facilitate extraction of the sand and gravel from the bottom of the pond. This water will be discharged to a nearby ditch and conveyed offsite to Beaverdam Ditch. Water will also be used to facilitate conveying and washing sand and gravel onsite but 95% of this usage will be returned to the pond immediately after being used. The project is located at 201 Bridgetown Road, approximately 0.5 mile southwest of Ingleside, Queen Anne's County, Maryland.

The applicant requests to lower the pond water level by 5 feet in the near term and as much as 10 feet in future years. Lowering the pond by 5 to 10 feet will not cause adverse impact to other users of the resource because the drawdown in the aquifer decreases significantly as distance increases from the pond. The drawdown expected at the property boundary due to the withdrawal is expected to be less than 3 feet.

**MARYLAND DEPARTMENT OF THE ENVIRONMENT
WATER AND SCIENCE ADMINISTRATION
1800 WASHINGTON BOULEVARD
BALTIMORE, MARYLAND 21230**

The Maryland Department of the Environment is following the directives of the Governor of Maryland in response to the COVID-19 pandemic and issued Executive Orders. Please be advised that public notice and public hearing procedures and meetings may be impacted, including possible re-scheduling of hearings.

**Notice of Application for State Wetland Licenses, Private Wetland Permits, Nontidal Wetlands and Waterways Permits and/or Water Quality Certification and the Opportunity to Provide Written Comment or Request an Informational Hearing
March 15, 2020**

The Water and Science Administration has received the applications listed below. A preliminary review has indicated that the listed projects may be subject to the opportunity for a public hearing once the application is substantially complete. Projects may be significantly altered during the review process. The applications and related information are available for inspection and copying. You may also request written notice of any hearing opportunity by having your name placed on the interested persons list for each project in which you are interested. To inspect the file or to have your name placed on the interested persons list, contact the assigned division at the telephone number indicated below no later than April 15, 2020, unless otherwise noted in the Public Notice.

Tidal Wetlands Division - (410) 537-3571

Queen Anne's County

201960314/19-WL-0225: LONG POINT COMMUNITY ASSOCIATION, LLC AND BAYVIEW AT KENT MARROWS CONDOMINIUMS, PO Box 347, Grasonville, Maryland 21638, have applied to dredge by mechanical method a 90-foot by 450-foot area within a boat basin to a depth of 3 feet at mean low water and three segments of access channel to 3 feet deep at mean low water. Segment A is 300-foot long by 10-foot wide; Segment B is 718-foot long by 10-foot wide; and Segment C is 535-foot long by 10-foot wide. A total of 1,831 cubic yards of dredge material will be removed and placed on the previous dredge material placement site adjacent to the boat basin. A minimum of 1.4 acres of Phragmites eradication and marsh enhancement is proposed as mitigation for the impacts to submerged aquatic vegetation. The purpose of this project is to improve navigation. The project is located off of Long Point Road, Grasonville, MD 21638. For more information please contact Mary Phipps-Dickerson at Mary.Phipps-Dickerson@maryland.gov or (410) 901-4033.

April 2, 2020

Dear County Commissioners.

On behalf of the QAC Backpack Committee members, thank you very much for your generous offer of \$10,000 to support our program. We would like to gratefully accept your offer, as we are continuing our distribution of backpacks despite the closing of schools. The need now is greater and, given the current situation and the uncertainty of how long this pandemic will last, we are certain we will need more funds to see us through to the end of the school year. In addition, the usual assistance that churches receive from weekly donations has diminished given that there are no church services at this time.

Our volunteers are distributing backpacks on Fridays at the thirteen sites where the QAC schools are passing out breakfasts, lunches and dinners. In the three weeks that we have been distributing backpacks this way, our numbers have increased from 425 to 525 because we are providing backpacks to all who show up at the sites, not just the FARM and Title I students. We anticipate that the numbers will continue to increase as this coming week three additional sites have been added for pick-ups.

We are so grateful for your concern for people in our county who are food insecure. There are so many people in our communities who have been making food and monetary donations in an attempt to insure that people's food needs are being addressed during this crisis. It warms our hearts that others, like you, are concerned as well. As efforts to organize the distribution of food have evolved since the beginning of the pandemic, this has truly become a team effort.

Thank you again for your support!

Gratefully,
Lee Franklin, Chairperson of the QAC Backpack Committee and
Committee Members Kathy Sells, Annette DiMaggio, Cindy Chirumbole, Vince Radosta, Mary Allewalt, Jennifer Stansbury, Mike Clark



**Queen
Anne's
County**

**THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY**

The Liberty Building
107 North Liberty Street
Centreville, MD 21617

e-mail: QACCommissioners&Administrator@qac.org

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

County Administrator: Todd R. Mohn
Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire

March 31, 2020

Mr. Jake Reilly, Program Director
 National Fish and Wildlife Foundation
 1133 Fifteenth St., N.W., Suite 1000
 Washington, DC 20005

**Re: Proposal for Chesapeake Bay Small Watershed Grant 2021- Planning & Technical Assistance
 Old Love Point Park - Stream and Park Restoration, Stevensville, Maryland.**

Dear Mr. Reilly,

I am writing to express Queen Anne's County's enthusiastic support of, and partnership in ShoreRivers' Small Watershed Grant-Planning & Technical Assistance application to the National Fish and Wildlife Foundation. This application would provide funding to prepare ecologically engineered designs for a stream restoration, two to three acres of wetlands/floodplains, and two to three bio-retention areas in Old Love Point Park in Stevensville, MD. Once implemented, the project will help ensure that the park can continue to be used for recreational purposes as well as create ecological uplift, while helping Queen Anne's County achieve the urban WIP goal of 1,028 linear feet of stream restoration.

Old Love Point Park is a highly used local park located in Stevensville on Kent Island, MD. The park is part of the Queen Anne's County's overall park and trail system and is managed by the Department of Parks and Recreation. ShoreRivers completed a Chesapeake Bay Trust Watershed Assistance Planning grant to produce a water quality action plan that identified potential best management practices throughout the park. Partners on this plan were Chesapeake Bay Foundation, Queen Anne's County Parks and Recreation, and Maryland DNR. From this plan a comprehensive restoration plan was created that addresses the stormwater issues within the park by upgrading current stormwater infrastructure, creating wetlands, and restoring a degraded stream at the headwaters of Cox Creek.

This design proposal incorporates all the stormwater practices within the park. Queen Anne's County is pleased to support this project with \$20,000 of matching funds to enable ShoreRivers to complete the full design and permitting for this project.

Sincerely,

Todd R. Mohn, PE
 Queen Anne's County Administrator

6



*Queen
Anne's
County*

**THE DEPARTMENT OF PARKS & RECREATION
OF QUEEN ANNE'S COUNTY**

1945 4H Park Rd.
Centreville, MD 21617
www.qac.org/229/parks-recreation
Telephone: (410) 758-0835
Fax: (410) 758-0566

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

*County Administrator: Todd Mohn
Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire*

March 30, 2020

**To: Queen Anne's County Board of Commissioners
Todd Mohn, Queen Anne's County Administrator**

**From: Nancy E. Scozzari, Chief Park and Resource Planner
Steve C. Chandlee, Director, QAC Parks and Recreation**

Re: National Fish & Wildlife Foundation Grant -FY21 - Stream Restoration of Cox Creek @ Old Love Point Park

Queen Anne's County Department of Parks and Recreation wishes to partner with Shorerivers, a non-profit dedicated to healthy waterways across Maryland's Eastern Shore, to pursue a National Fish and Wildlife Foundation Grant for design/engineering of a stream restoration and best management practices project at Old Love Point Park.

Queen Anne's County recently partnered with Shorerivers to complete a Master Plan for Stormwater Best Management Practices at Old Love Point Park. This project was funded through a Chesapeake Bay Trust Fund Grant matched with local Watershed Implementation Funding (WIP). The Master Plan which was performed with support of the Chesapeake Bay Foundation, and Maryland Dept. of Natural Resources identified numerous BMP's, and ecological practices to improve water quality, restore wetlands and manage drainage on the park property. The overarching practice that would alleviate many of the issues impacting stream water quality, wetland migration, and impact to park lands, is that of a stream restoration. Old Love Point Park is bordered to the east with the headwaters of Cox Creek, an impaired waterway running north/south to Eastern Bay.

The Federal National Fish and Wildlife Foundation offers grant funding for projects such as this to further develop community capacity to sustain local natural resources by providing financial assistance to local partnerships focused on improving water quality, watersheds and the species and habitats they support.

At this time, the Department of Parks and Recreation is requesting the use of WIP funds in the amount of \$20,000 to serve as the required match to the NFWF FY21 grant. Shorerivers, will be the grant applicant in partnership with Queen Anne's County Department of Parks and Recreation. The grant objective is to provide design and engineering for best management practices within Old Love Point Park and gain urban Watershed Implementation Program credit for more than 1,028 linear feet of stream restoration.

Queen Anne's County's WIP funding (managed through Planning & Zoning) has been earmarked for some time in hopes to implement this project. The amount earmarked would allow for the grant match at this time, and later funds that could serve to implement the stream restoration.





Queen Anne's County

Department of Economic and Tourism Development
Heather Tinelli, Director

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip Dumenil, District 3
- Christopher Corchiarino, District 4

425 Piney Narrows Road
 Chester, MD 21619
 Telephone: (410) 604-2100
 County Cell: (410)490-4695
 Fax: (410) 604-2101

TO: County Commissioners
 Todd R. Mohn, County Administrator

Informational

FROM: Heather Tinelli, Director

CC: Jonathan Seeman

DATE: April 8, 2020

SUBJECT: Brief Economic Update

The Economic and Tourism Development Department wanted to provide you with some brief Economic Data as it relates to Queen Anne's County and the COVID-19 Pandemic.

1. Unemployment Numbers

Upper Shore Workforce Investment Board is sending out weekly new unemployment Claims by County. This is through 4/3/2020. Due to the recent passage of the CARES act unemployment will be opened up to self-employed and independent contractors which has never been done in the past and is expected to only inflate the filings in the days to come. Application for these benefits is currently not available and the Dept of Labor works to get their systems and policies in place to accept these new claimants.

Unemployment Data for our service area: New Unemployment Insurance Claimants by County

| Week Ending | Caroline County | Dorchester County | Kent County | Queen Anne's County | Talbot County | Total | Statewide |
|-------------|-----------------|-------------------|-------------|---------------------|---------------|-------|-----------|
| March 7 | 14 | 29 | 4 | 7 | 6 | 60 | 2090 |
| March 14 | 23 | 22 | 5 | 11 | 15 | 76 | 3852 |
| March 21 | 225 | 249 | 90 | 455 | 456 | 1475 | 42334 |
| March 28 | 443 | 407 | 279 | 773 | 590 | 2492 | 84230 |
| Total | 705 | 707 | 378 | 1246 | 1067 | 4103 | 132506 |

2. Update on Business Survey to determine affects of COVID-19 on Queen Anne's Business Community.

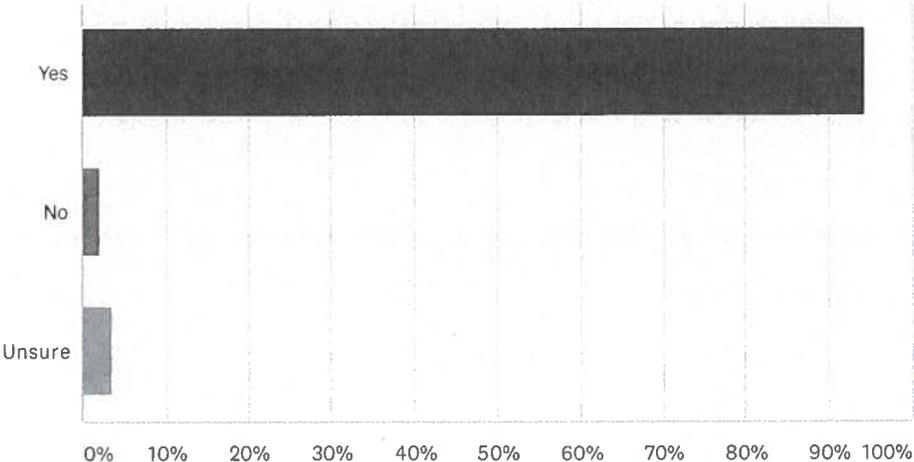
The QAC ETD along with the Queen Anne's Chamber of Commerce and Kent Narrows Development Foundation rolled out a business survey on 3/19/2020 to measure the affects of COVID-19 and the government orders on our local businesses as we as determine the needs of our businesses during the Pandemic. We received 198 responses. The survey results are attached for your review.

- 94% of our QA Businesses are impacted by Covid-19.
- Most indicated impacts included workforce uncertainty, decreased consumer demand, and financial burdens.
- 41% indicated they would be able to sustain business for a few months.
- Almost all of the businesses still open are adjusting their business offerings to continue operations.
- 30% have had to temporarily close or limit offerings.
- 40% say most staff is still working.
- 50% are projecting no layoffs, 33% indicate 1-10 employees will be laid off.
- 40% of respondents indicate they have realized a 50% decrease in revenues.
- We had responses across the board from all of our main industry segments

I

Q1 Is your business or organization being impacted by the Coronavirus outbreak thus far?

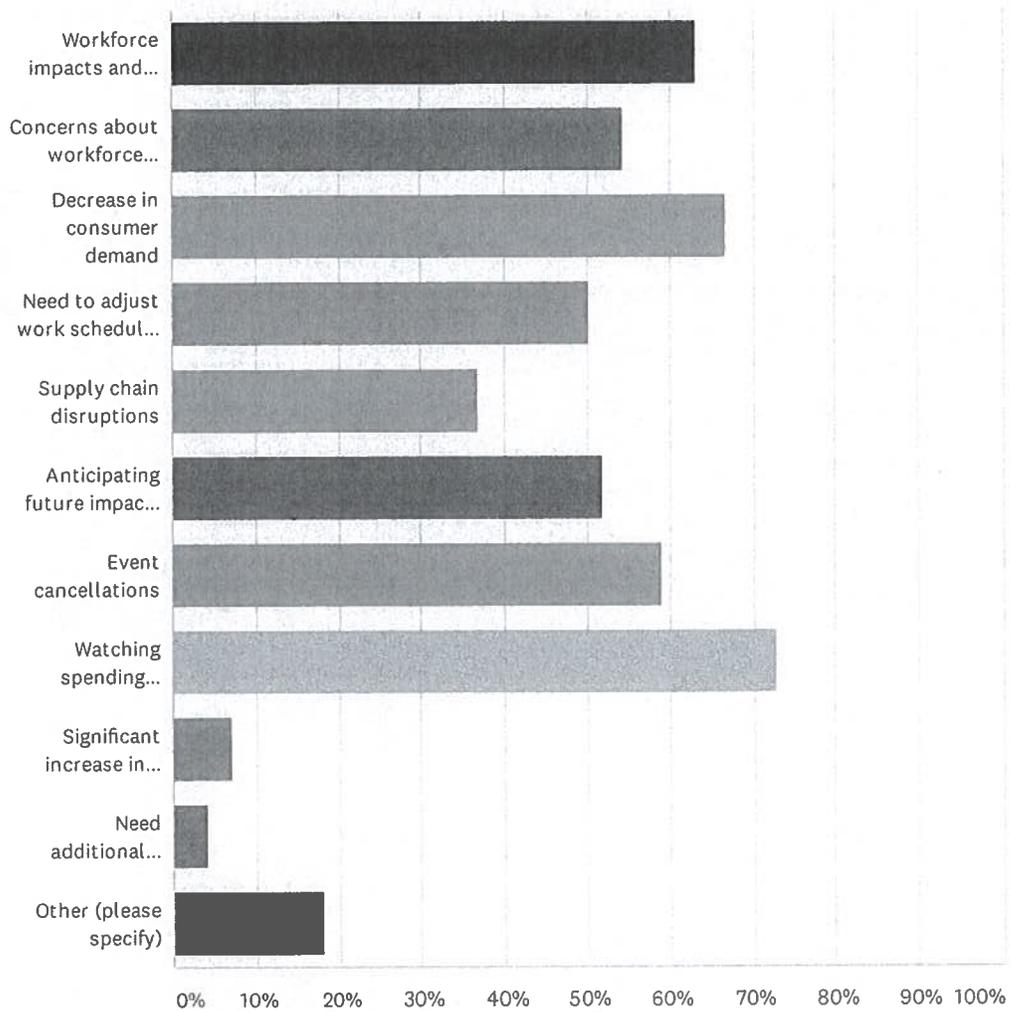
Answered: 198 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|------------|
| Yes | 94.44% | 187 |
| No | 2.02% | 4 |
| Unsure | 3.54% | 7 |
| TOTAL | | 198 |

Q2 If yes how? (Please mark all that apply)

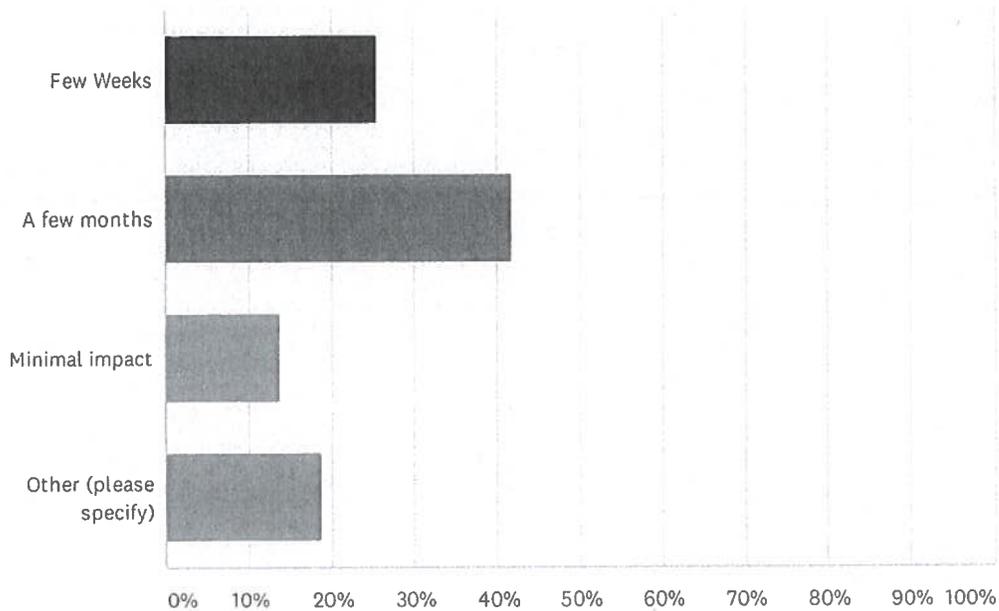
Answered: 195 Skipped: 3



| ANSWER CHOICES | RESPONSES | |
|--|-----------|-----|
| Workforce impacts and uncertainty | 63.08% | 123 |
| Concerns about workforce becoming ill | 54.36% | 106 |
| Decrease in consumer demand | 66.67% | 130 |
| Need to adjust work schedules and locations | 50.26% | 98 |
| Supply chain disruptions | 36.92% | 72 |
| Anticipating future impacts due to closures demand for certain items | 51.79% | 101 |
| Event cancellations | 58.97% | 115 |
| Watching spending closely due to uncertainty | 72.82% | 142 |
| Significant increase in consumer demand | 7.18% | 14 |
| Need additional staff | 4.10% | 8 |
| Other (please specify) | 17.95% | 35 |
| Total Respondents: 195 | | |

Q3 Considering how Covid-19 concerns are affecting the current business environment, how long will you be able to sustain your business assuming trend continues?

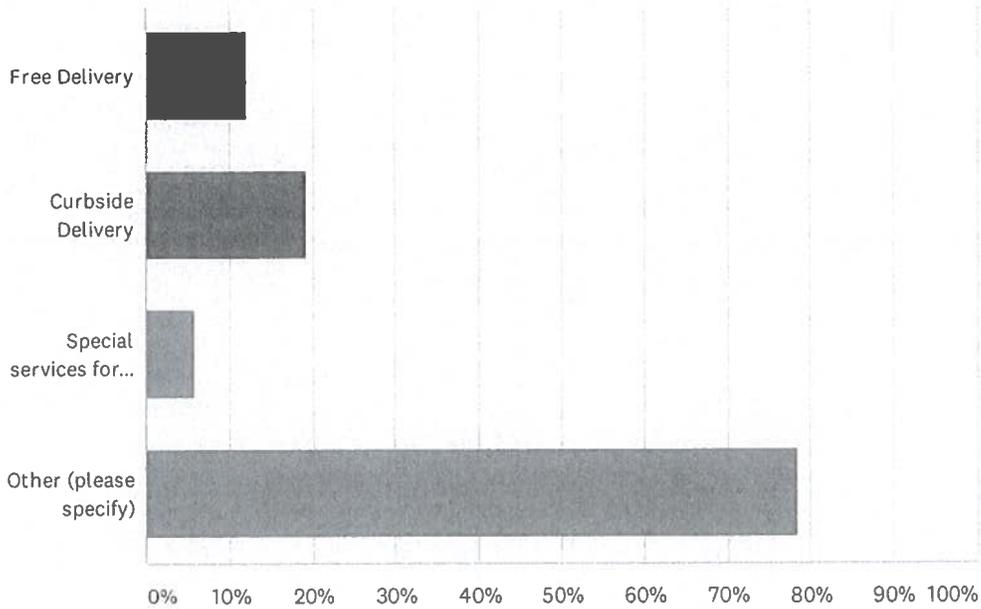
Answered: 196 Skipped: 2



| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|------------|
| Few Weeks | 25.51% | 50 |
| A few months | 41.84% | 82 |
| Minimal impact | 13.78% | 27 |
| Other (please specify) | 18.88% | 37 |
| TOTAL | | 196 |

Q4 Is your business offering any special services during this COVID-19 epidemic?

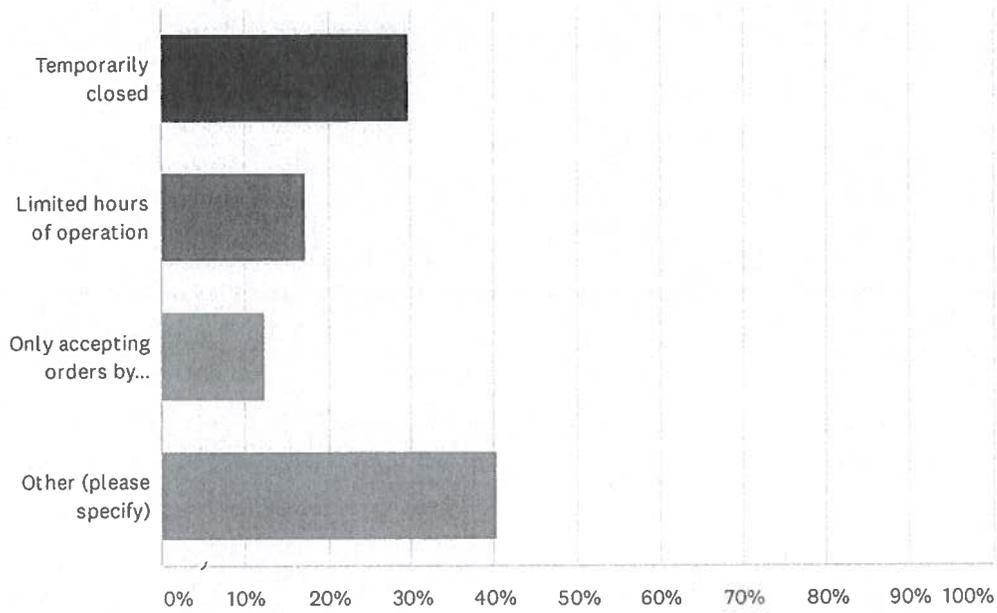
Answered: 135 Skipped: 63



| ANSWER CHOICES | RESPONSES | |
|------------------------------|-----------|-----|
| Free Delivery | 11.85% | 16 |
| Curbside Delivery | 19.26% | 26 |
| Special services for Seniors | 5.93% | 8 |
| Other (please specify) | 78.52% | 106 |
| Total Respondents: 135 | | |

Q5 Are your services/goods unavailable or limited at this time?

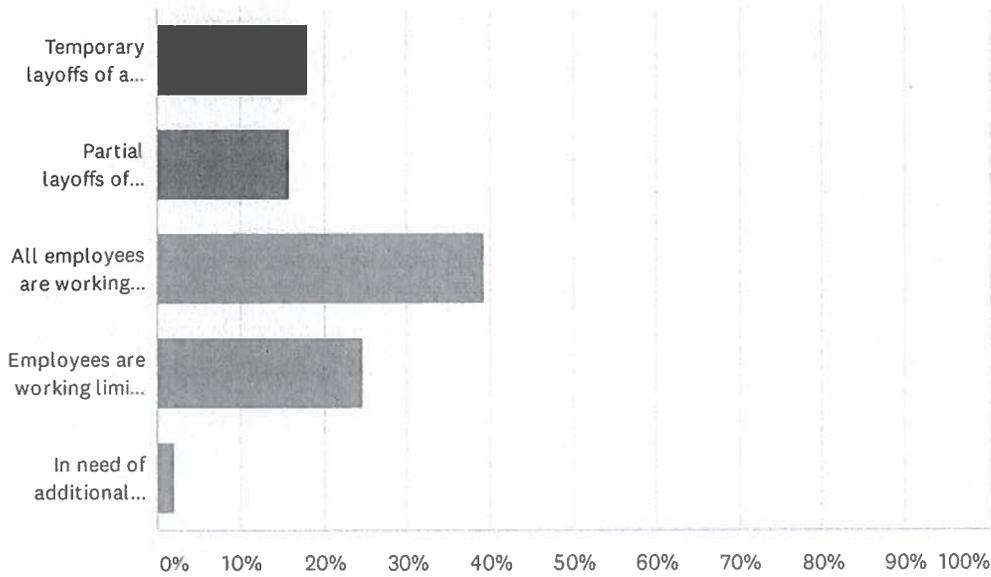
Answered: 168 Skipped: 30



| ANSWER CHOICES | RESPONSES | |
|--|-----------|------------|
| Temporarily closed | 29.76% | 50 |
| Limited hours of operation | 17.26% | 29 |
| Only accepting orders by phone/website | 12.50% | 21 |
| Other (please specify) | 40.48% | 68 |
| TOTAL | | 168 |

Q6 Tell us about your current staffing.

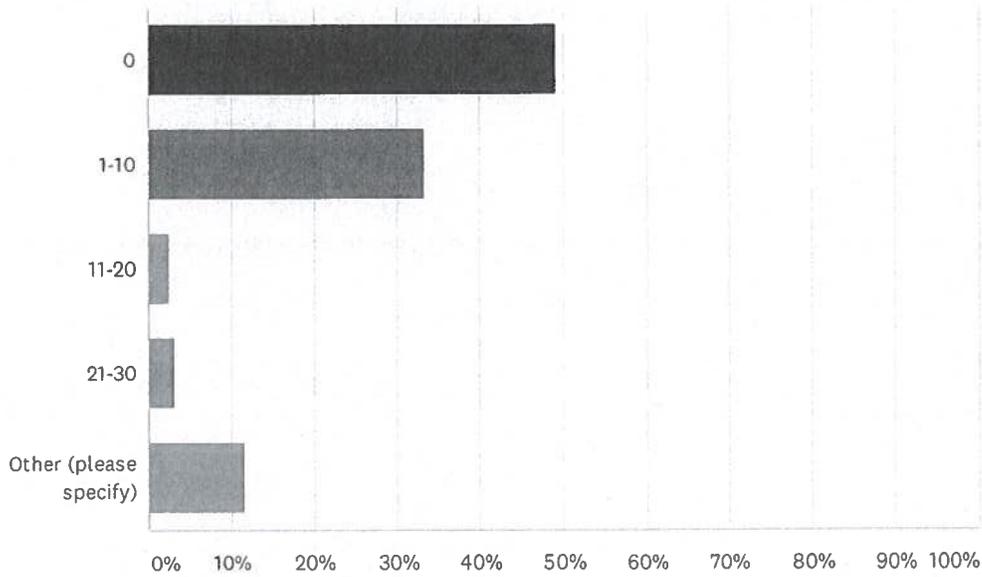
Answered: 183 Skipped: 15



| ANSWER CHOICES | RESPONSES | |
|--|-----------|------------|
| Temporary layoffs of all staff | 18.03% | 33 |
| Partial layoffs of staff | 15.85% | 29 |
| All employees are working normal hours | 39.34% | 72 |
| Employees are working limited hours | 24.59% | 45 |
| In need of additional staff/employees working overtime | 2.19% | 4 |
| TOTAL | | 183 |

Q7 How many employees have you laid off or project to lay off in the near future.

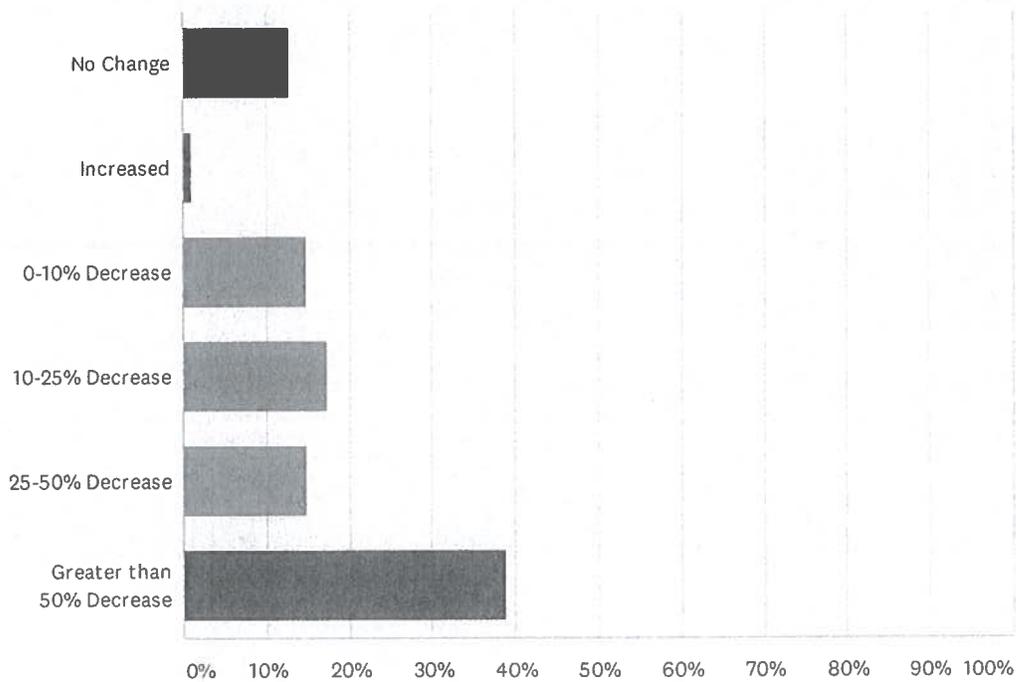
Answered: 195 Skipped: 3



| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|------------|
| 0 | 49.23% | 96 |
| 1-10 | 33.33% | 65 |
| 11-20 | 2.56% | 5 |
| 21-30 | 3.08% | 6 |
| Other (please specify) | 11.79% | 23 |
| TOTAL | | 195 |

Q8 How has your revenue stream been impacted by the COVID-19 Epidemic?

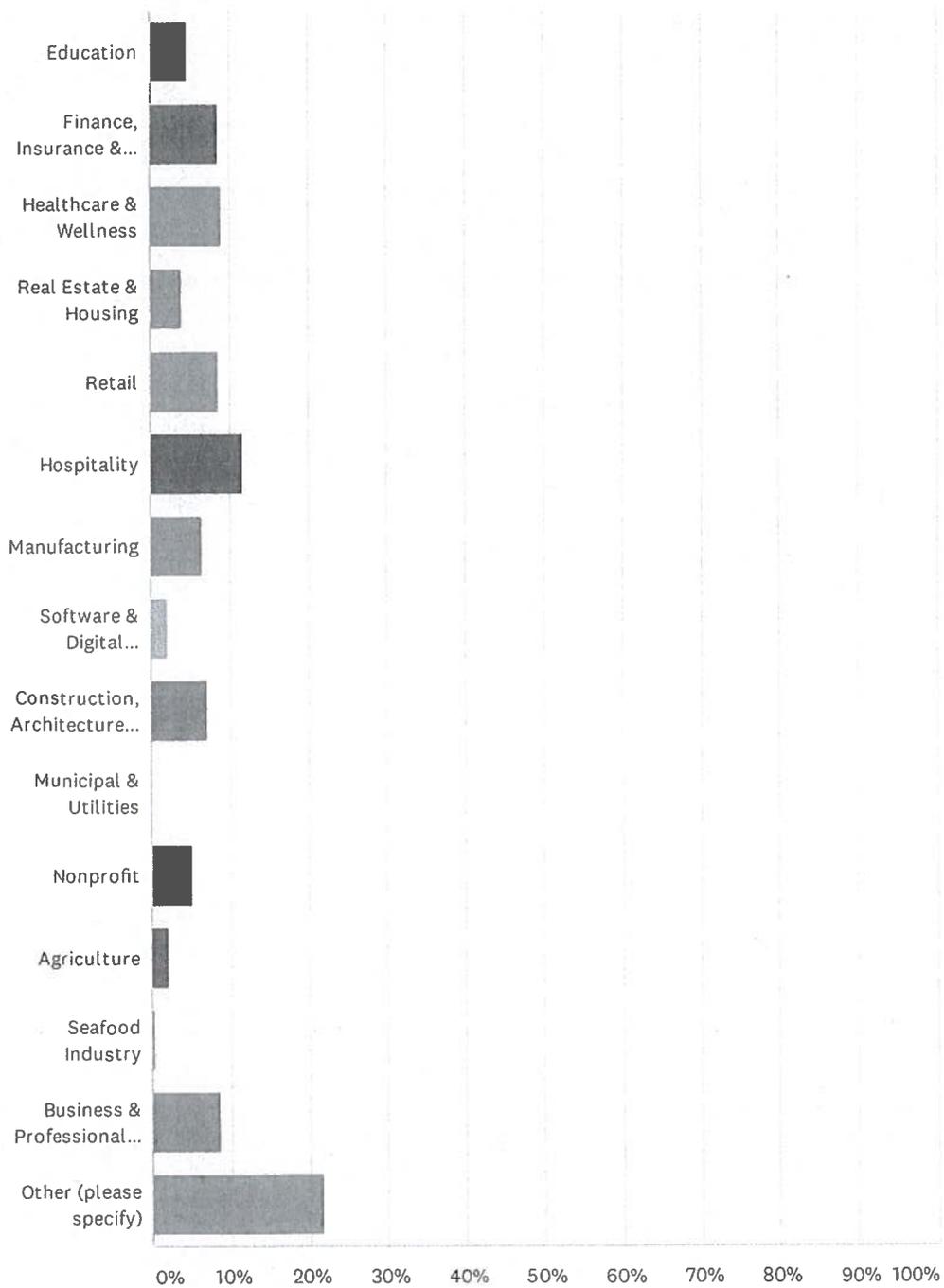
Answered: 195 Skipped: 3



| ANSWER CHOICES | RESPONSES | |
|---------------------------|-----------|------------|
| No Change | 12.82% | 25 |
| Increased | 1.03% | 2 |
| 0-10% Decrease | 14.87% | 29 |
| 10-25% Decrease | 17.44% | 34 |
| 25-50% Decrease | 14.87% | 29 |
| Greater than 50% Decrease | 38.97% | 76 |
| TOTAL | | 195 |

Q9 Please let us know what industry you represent

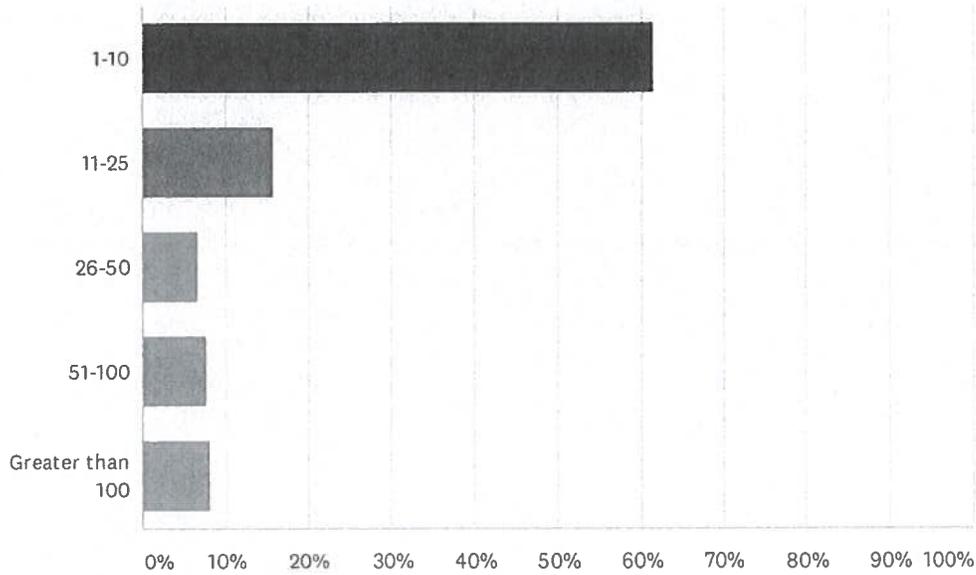
Answered: 198 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|-------------------------------------|-----------|------------|
| Education | 4.55% | 9 |
| Finance, Insurance & Legal | 8.59% | 17 |
| Healthcare & Wellness | 9.09% | 18 |
| Real Estate & Housing | 4.04% | 8 |
| Retail | 8.59% | 17 |
| Hospitality | 11.62% | 23 |
| Manufacturing | 6.57% | 13 |
| Software & Digital Technologies | 2.02% | 4 |
| Construction, Architecture & Design | 7.07% | 14 |
| Municipal & Utilities | 0.00% | 0 |
| Nonprofit | 5.05% | 10 |
| Agriculture | 2.02% | 4 |
| Seafood Industry | 0.51% | 1 |
| Business & Professional Services | 8.59% | 17 |
| Other (please specify) | 21.72% | 43 |
| TOTAL | | 198 |

Q10 Please indicate current size of your business or organization (employee numbers)

Answered: 195 Skipped: 3



| ANSWER CHOICES | RESPONSES | |
|------------------|-----------|------------|
| 1-10 | 61.54% | 120 |
| 11-25 | 15.90% | 31 |
| 26-50 | 6.67% | 13 |
| 51-100 | 7.69% | 15 |
| Greater than 100 | 8.21% | 16 |
| TOTAL | | 195 |

Q11 What can we do to assist your business?

Answered: 153 Skipped: 45

Q12 Please indicate the location of your business/organization by typing your zip code below.

Answered: 192 Skipped: 6

Q13 Any final comments or suggestions?

Answered: 104 Skipped: 94

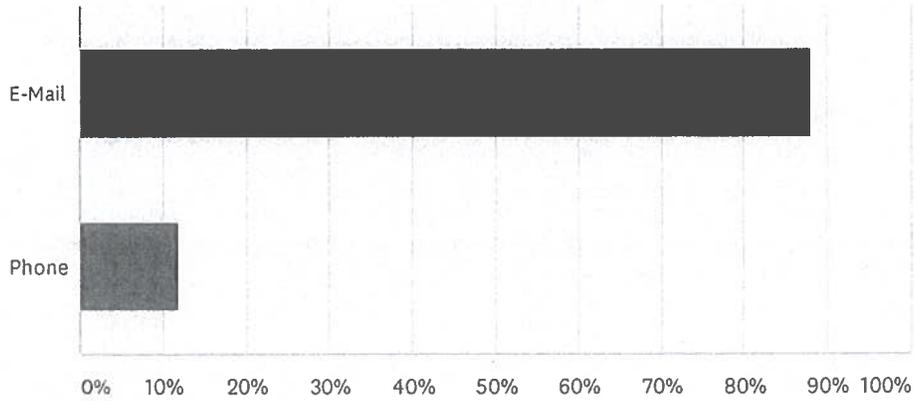
Q14 Please share your information

Answered: 164 Skipped: 34

| ANSWER CHOICES | RESPONSES | |
|-----------------------------|-----------|-----|
| Business/ Organization Name | 98.78% | 162 |
| Address | 96.34% | 158 |
| City | 96.95% | 159 |
| State | 96.95% | 159 |
| Zip code | 96.95% | 159 |
| Email | 93.29% | 153 |
| Work Phone | 82.32% | 135 |
| Cellphone | 59.76% | 98 |

Q15 Would you like us to contact you? Please show your preferred method

Answered: 134 Skipped: 64



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| E-Mail | 88.06% | 118 |
| Phone | 11.94% | 16 |
| TOTAL | | 134 |

NOTICE OF PUBLIC HEARING

The County Commissioners of Queen Anne's County, Maryland will hold a public hearing on a proposed application to the Maryland Department of Commerce to expand the Enterprise Zone in accordance with Title 5, Subtitle 7 of the Economic Development Article of the Annotated Code of Maryland. The expanded Enterprise Zone would be designated in an area described as the Kent Narrows containing 198 acres, more or less, of Waterfront Village Center (WVC) zoned properties in the Grasonville area of Queen Anne's County.

The hearing will be held:

TUESDAY, April 14, 2020

5:50 p.m.

County Commissioner's Meeting Room
Liberty Building
107 North Liberty Street
Centreville, Maryland 21617

Persons who wish to comment on the application may do so at the hearing by following the procedure outlined below. Speakers will be limited to three (3) minutes each but written testimony of any length may be submitted at or before the hearing to the County Commissioners of Queen Anne's County, Liberty Building, 107 North Liberty Street, Centreville, Maryland 21617. Because of the current health emergency, attendance at the public hearing will be strictly limited. The public is strongly encouraged, in lieu of attending the hearing, to view the proceedings on QACTV which will live stream the proceedings. Public comments and testimony can be made by submitting comments in writing or by calling 1-443-819-0696 and entering conference ID 133 052 164# on the night of the hearing.

A map showing the proposed Enterprise Zone is available for review prior to the hearing and is posted on the door at the Department of Economic and Tourism Development, 425 Piney Narrows Road, Chester, MD 21617 and available online at www.choosequeenannes.com.

All hearing sites are accessible to individuals with disabilities. Sign language interpreters and assistive listening devices are available for individuals with disabilities. If such assistance is necessary, please contact Ms. Tina Miles at 410-758-4406 or TDD 410-758-2126 at least seven (7) days prior to the scheduled hearing.

By Authority of
THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY
Margie A. Houck
Executive Assistant

I



Queen Anne's County

Department of Economic and Tourism Development
Heather Tinelli, Director

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip Dumenil, District 3
- Christopher Corchiarino, District 4

425 Piney Narrows Road
 Chester, MD 21619
 Telephone: (410) 604-2100
 County Cell: (410)490-4695
 Fax: (410) 604-2101

TO: County Commissioners
 Todd R. Mohn, County Administrator

ACTION ITEM

FROM: Heather Tinelli, Director

CC: Michael Wisnosky, AICP, Director, Department of Planning and Zoning
 Jonathan Seeman, Director, Department of Finance
 Jean Fabi, Economic Development Manager and Enterprise Zone Administrator

DATE: April 8, 2020

SUBJECT: Proposed Expansion of the Queen Anne's County Enterprise Zone

The Queen Anne's County Enterprise Zone designation was approved by the Maryland Department of Commerce and became effective January 1, 2017. The purpose of the Enterprise Zone Program is to incentivize private investment in areas affected by either a high level of poverty or consistently high unemployment rate.

Since 2017, the Department has certified projects with an estimated value of \$94 million. Projects include new construction, renovations, and infill development within the county's Planned Growth areas of Grasonville, Chester and Stevensville. The program provides a commercial real property tax credit prorated over ten years on the increase of the assessed value. The Enterprise Zone program also provides an income tax credit for new-full time job creation and to date, companies estimate creating 189 new full-time positions. This program has proven to be extremely beneficial for business expansion and attraction.

At the time the original designation was approved, the area known as the Kent Narrows was excluded from the designation area as it was under a Tax Increment Financing (TIF) Study. The study concluded last year; however, since then, major projects that are integral to the TIF program's growth are not moving forward as projected. Therefore, it is recommended that the 198 acres zoned Waterfront Village Center (WVC) be incorporated into the designated Enterprise Zone through the expansion process.

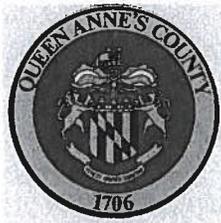
Time is of the essence to submit the application requesting expansion of the Enterprise Zone to the Maryland Department of Commerce not only because of the deadline of April 15, but also due to pending legislation proposing to eliminate the Enterprise Zone program and prohibit new and expanded designations. Should the legislation pass, it will have no effect on existing Enterprise Zone designations. The Queen Anne's County Enterprise Zone designation expires January 31, 2026. Projects certified during that time receive the full benefit of the tax credits for ten years from the date of certification.

A Public Hearing, as required by COMAR, will take place on April 14, 2020. During the meeting on the 14th, a Resolution will be also presented for adoption which will enable the Commission President to sign the final application. Should the Commissioners decide in favor of the Enterprise Zone Expansion, the Resolution and application need to be signed on 4/14/2020 as the application is due on 4/15/2020. A decision regarding the adoption of the expansion can be anticipated from the Department of Commerce by mid-summer 2020.

SUGGESTED MOTION:

I motion that we adopt the Resolution as presented and sign the application to the Maryland Department of Commerce requesting an expansion to the Queen Anne's County Enterprise Zone to include 198 acres known as the Kent Narrows and zoned Waterfront Village Center (WVC).

ATT: Proposed Enterprise Zone Expansion application
Resolution



Queen Anne's County,

Maryland

Application to Expand

The Queen Anne's County Enterprise Zone

An expansion request

Eligibility Criteria for the original Queen Anne's County Enterprise Zone designation , effective January 1, 2017 and containing 1,351 acres more or less, was based on the average unemployment rate over eighteen (18) months for Census Tract 8110 exceeding 150% of the national average unemployment rate. Eligibility Criteria for the Proposed Expansion is that the area containing 198 acres more or less is that it is an existing state designated Priority Funding Area (PFA) and is less than 50% of the acreage of the designated area.

Primary Contact: Heather Tinelli, Director
Queen Anne's County Department of Economic and Tourism Development
425 Piney Narrows Road
Chester, MD 21619
Telephone: 410.604.2100
Email: htinelli@qac.org

Date: _____

James J. Moran, President
Queen Anne's County Board of Commissioners
107 N. Liberty Street
Centreville, MD 21617
Telephone: 410.758.0322

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| IV. | Documentation of Eligibility Criteria | 4(5) |
| V. | Maps and Parcel Information..... | |
| VI. | Narrative | |
| VII. | Justification of Size of Proposed Zone | |
| VIII. | Public Hearing Notice | |

II. Expression of Consent (INSERT COPY OF EXECUTED RESOLUTION)

III. Written Confirmation of State Priority Funding Area

Larry Hogan, Governor
Boyd Rutherford, Lt. Governor



Robert S. McCord, Secretary
Sandy Schrader, Deputy Secretary

Maryland
DEPARTMENT OF PLANNING

To: Jean Fabi

From: Ellen Mussman

Date: March 19, 2020

Subject: Enterprise Zone Amendment - Priority Funding Area Determination

1. JURISDICTION:

Queen Anne's County

2. PROPERTY NAME, ADDRESS:

Kent Narrows Planned Growth Area Enterprise Zone

The parcels included in this determination are provided in the accompanying map, shown with red hatching and identified in the map legend as "Enterprise Zones Proposed Area." The existing Enterprise Zones are shown with blue hatching and identified in the map legend as "Enterprise Zones Existing Area."

3. PRIORITY FUNDING AREA STATUS:

The area (as listed above and including all lots therein) is IN a Priority Funding Area certified by Queen Anne's County, an area defined as a Priority Funding Area by the Annotated Code of Maryland Finance and Procurement Article § 5-7B-02.

Maryland Department of Planning • 301 West Preston Street, Suite 1101 • Baltimore • Maryland • 21201

Tel: 410.767.4500 • Toll Free: 1.877.767.6272 • TTY users: Maryland Relay • Planning.Maryland.gov

The Queen Anne's County Enterprise Zone – Expansion Request
Application

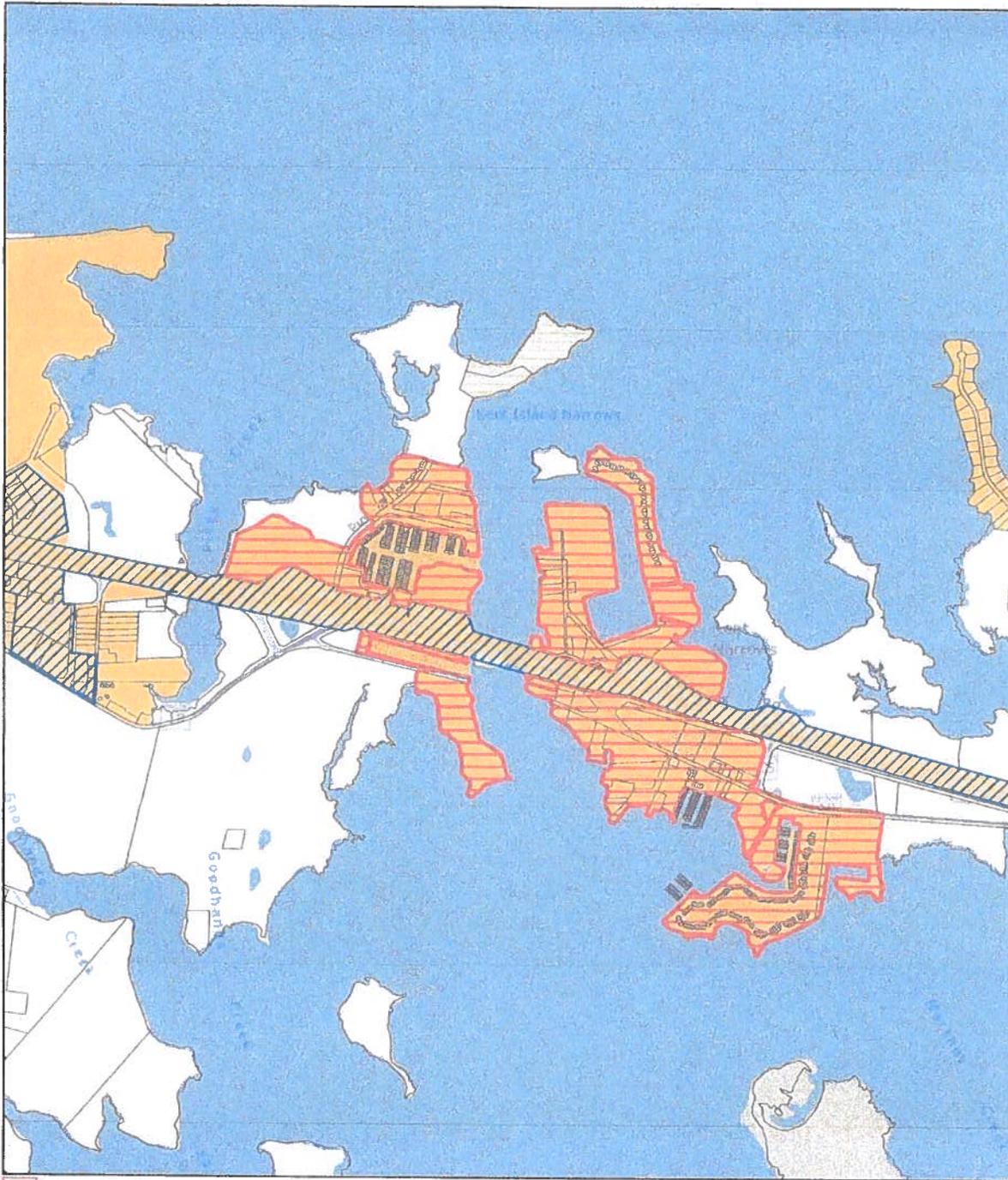
IV. Documentation of Eligibility Requirements

Queen Anne's County's eligibility to make application for the expansion of the existing Enterprise Zone designation is justified by the following requirements:

- The 198 acres, more or less, is within an established Priority Funding Area as certified by the Maryland Department of Planning in a letter dated March 19, 2020 (Exhibit 1 attached).
- The proposed expansion area is less than fifty percent (50%) of the size of existing designated Enterprise Zone, which contains 1,351 acres more or less.
- The area of the proposed expansion is also the Kent Narrows Planned Growth Area.

For historic purposes, the original designation, effective January 1, 2017, was approved based on the Average Rate of Unemployment requirement for Census Tract 8110. In accordance with the criteria outlined in COMAR, Economic Development Article, Sect. 5-704, a qualified applicant for an Enterprise Zone must exhibit, in the area of or within a reasonable proximity to the area, an average rate of unemployment that is 150% of the average rate of unemployment in either the State of Maryland or the United States, using whichever average rate is greater for the most recent eighteen (18) month period.

The Queen Anne's County Enterprise Zone – Expansion Request Application



- Enterprise Zones Proposed Area
- Enterprise Zones Existing Area
- Priority Funding Area
- PFA Comment Area

Queen Annes County, Maryland
Kent Narrows Planned Growth Area
Enterprise Zone
Priority Funding Area Update

0 0.075 0.15 0.3 0.45 0.6 Miles



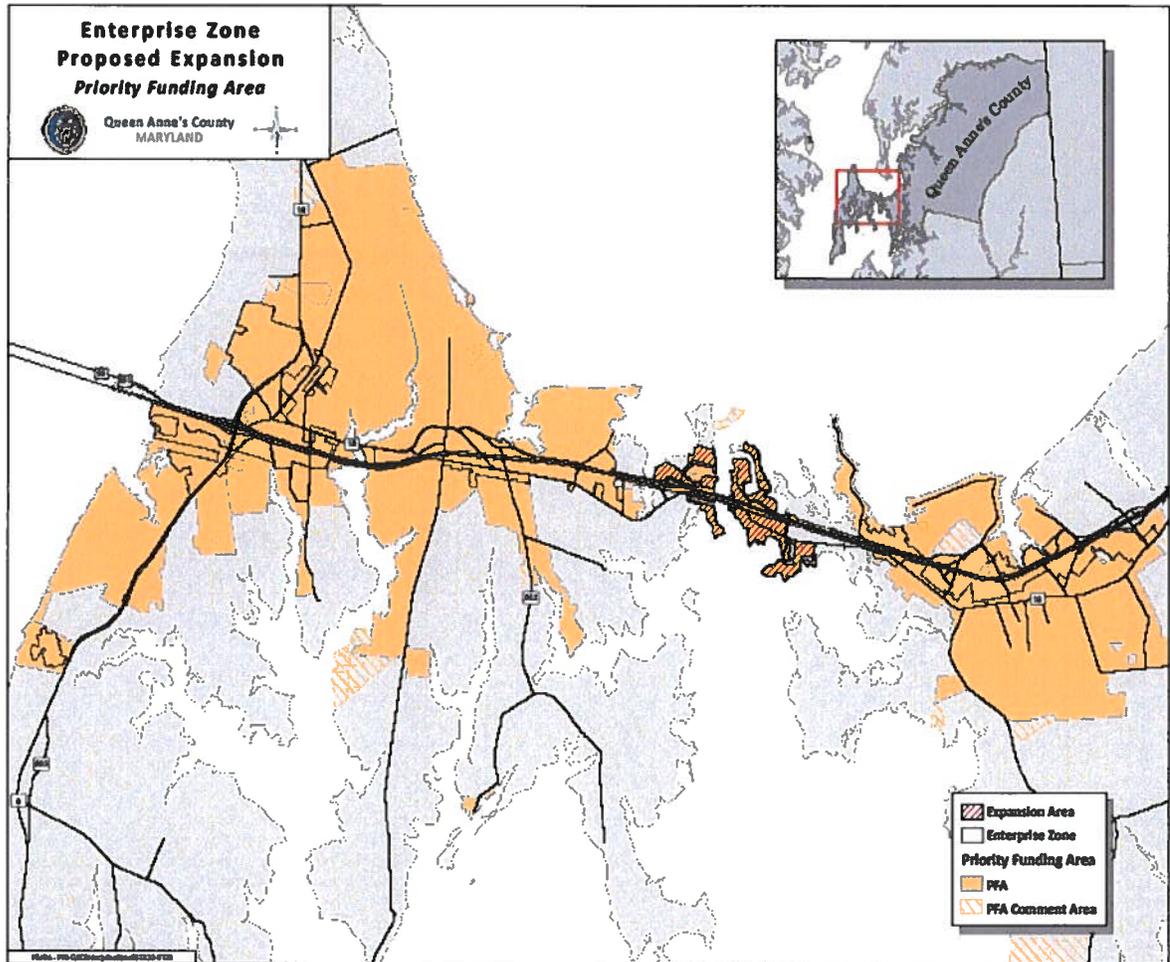
03/19/2020



The Queen Anne's County Enterprise Zone – Expansion Request Application

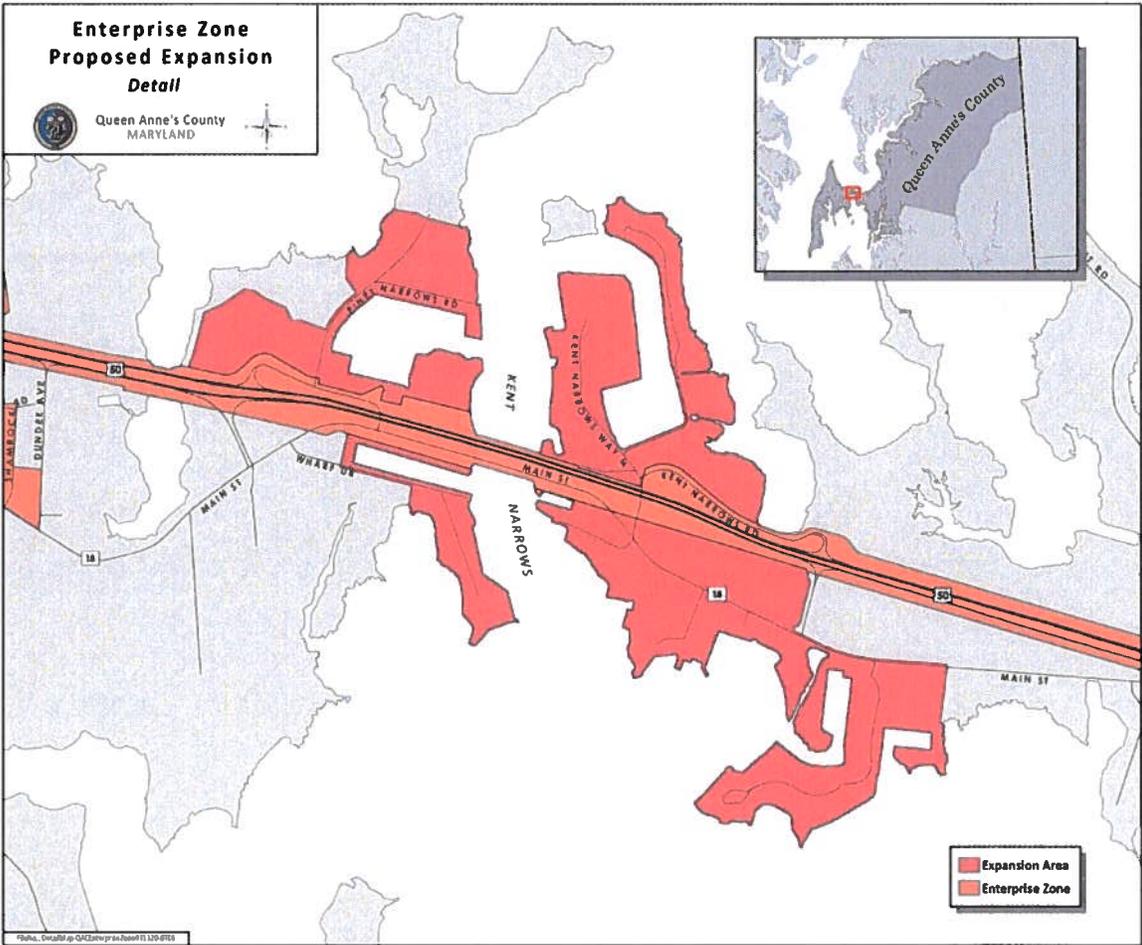
V. Maps (See Also Attachments):

A.1. Queen Anne's County Enterprise Zone Depicting Proposed Expansion Area



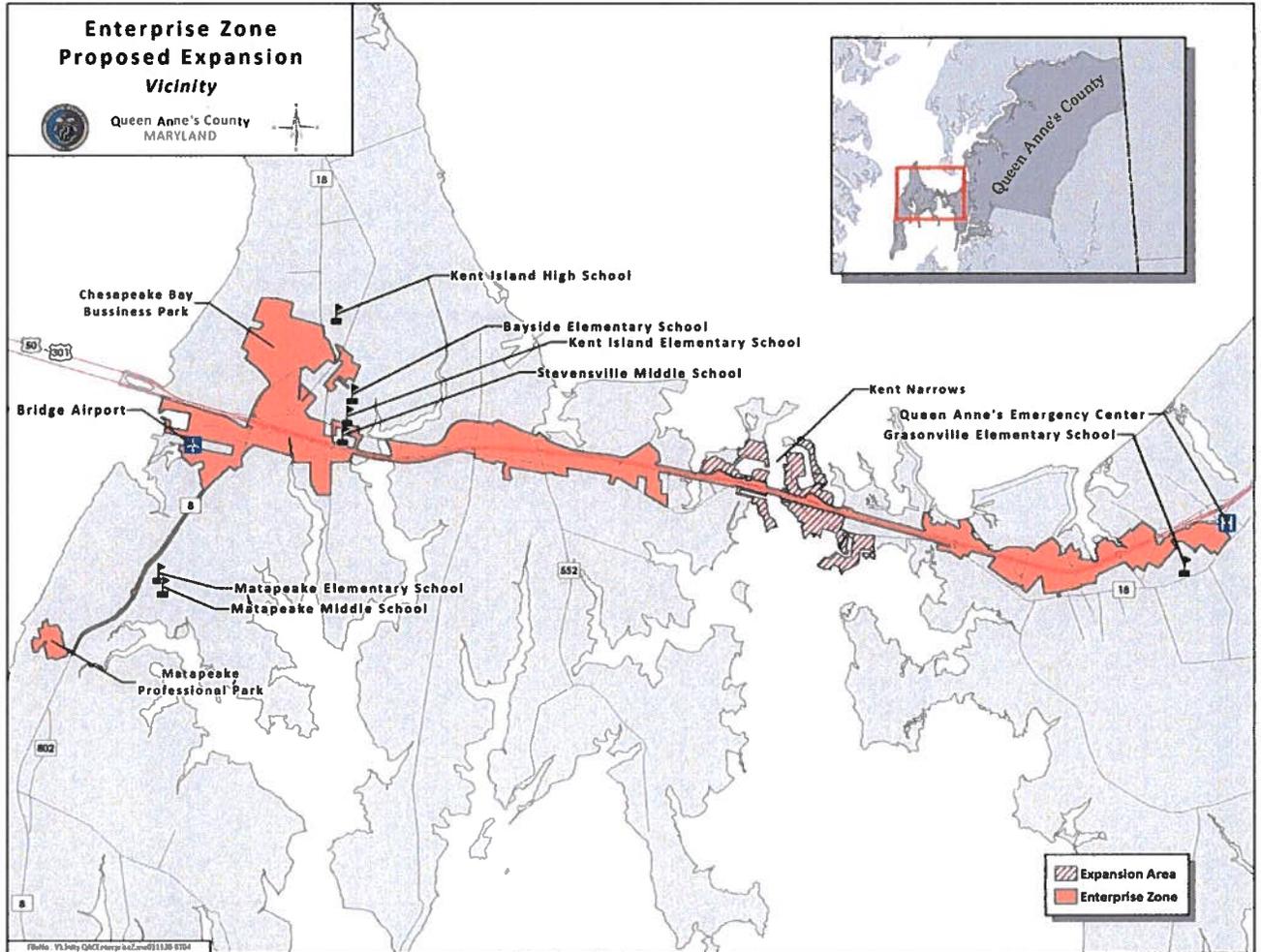
The Queen Anne's County Enterprise Zone – Expansion Request Application

A.2. Detail of Area Proposed for Expansion of the Queen Anne's County Enterprise Zone



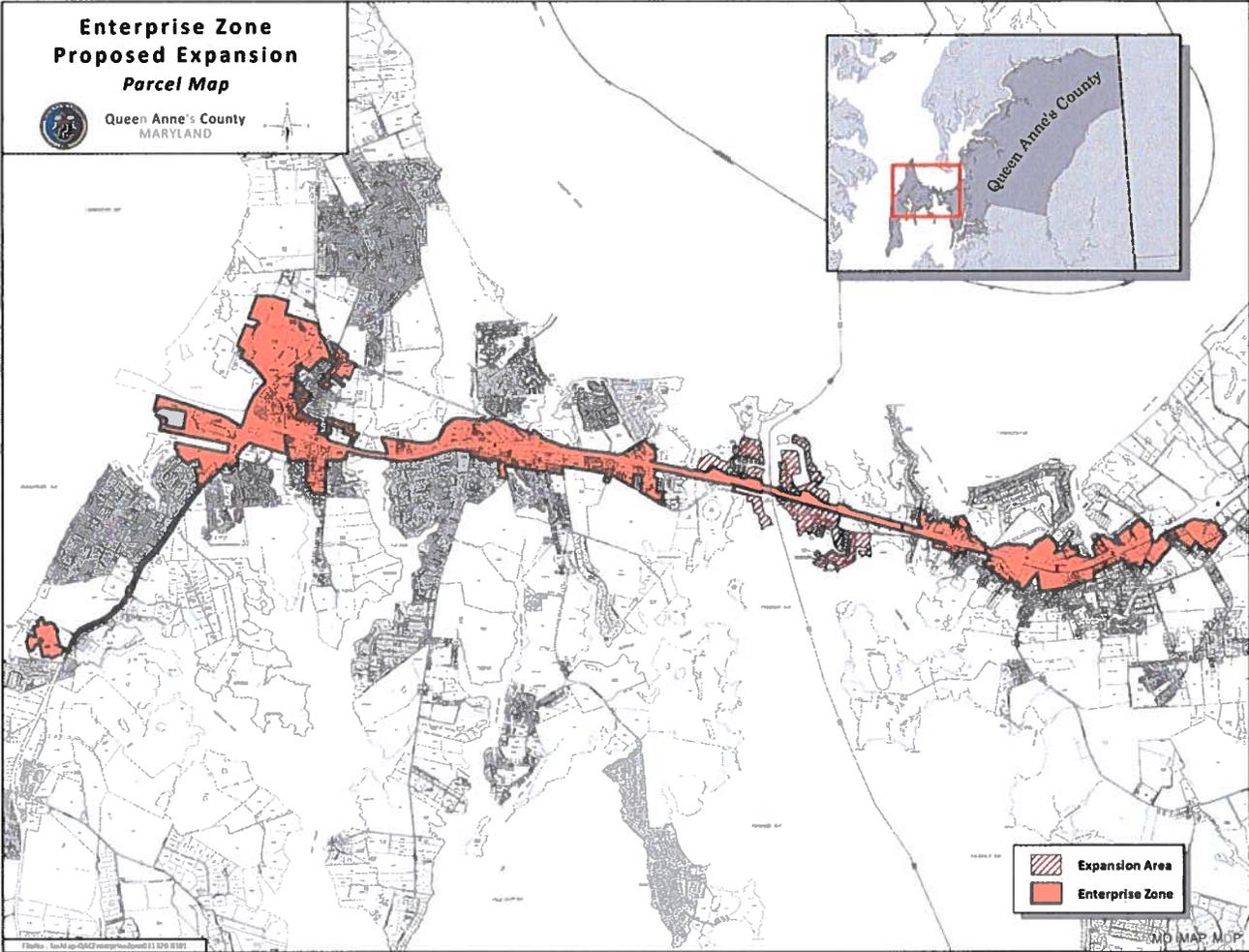
The Queen Anne's County Enterprise Zone – Expansion Request Application

B. Vicinity Map



The Queen Anne's County Enterprise Zone – Expansion Request Application

C. Parcel Map



The Queen Anne's County Enterprise Zone – Expansion Request Application

Parcel List: The following is a complete list of the parcels by tax account number proposed for inclusion in the expanded Queen Anne's County Enterprise Zone:

| Listing of Parcels Proposed for Inclusion in the Queen Anne's County Enterprise Zone | | | | | | | |
|--|----|-----------------------------------|------------------------------------|-------|------|--------|-----|
| Tax Acct# | ID | Owner(s) Names | Address | LOT | MAP | PARCEL | |
| 1805038103 | | EASTON GARY N | 813 OYSTER COVE DR GRASONVILLE | 21638 | 1B | 0580 | 775 |
| 1805036747 | | CROCKETT BRIAN E | 334 OYSTER COVE DR GRASONVILLE | 21638 | 3E | 0580 | 775 |
| 1805040426 | | WYE RIVER PROPERTIES LLC | 613 OYSTER COVE DR GRASONVILLE | 21638 | 1B | 0580 | 775 |
| 1805017106 | | KENT NARROWS REDEVELOPMENT LLC | 310 WELLS COVE RD GRASONVILLE | 21638 | | 0057 | 338 |
| 1805048877 | | HOSNY MAGED | 430 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805043778 | | SUDDUTH JONATHAN E | 1603 OYSTER COVE DR GRASONVILLE | 21638 | 68 | 0058 | 775 |
| 1805043077 | | BARRY CHARLES L | 1310 OYSTER COVE DR GRASONVILLE | 21638 | 58 | 0058 | 775 |
| 1805007763 | | SCHULZ ASSOCIATES LLLP | 0 KENT NARROWS WAY GRASONVILLE | 21638 | | 0057 | 334 |
| 1805036828 | | THATCHER JUDITH A | 310 OYSTER COVE DR GRASONVILLE | 21638 | 1A | 0580 | 775 |
| 1805007801 | | HARRIS FAMILY PROPERTIES LLC | 0 N KENT NARROWS WAY GRASONVILLE | 0 | | 0057 | 313 |
| 1805019423 | | WORNIS ARTHUR J TRUSTEE | 404 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805023378 | | 3227 MAIN STREET KENT NARROWS LLC | 3227 MAIN ST GRASONVILLE | 21638 | | 0580 | 626 |
| 1805038111 | | FITZGERALD WILLIAM S | 815 OYSTER COVE DR GRASONVILLE | 21638 | 1C | 0580 | 775 |
| 1805014603 | | JETTY PROPERTIES LLC | 201 WELLS COVE RD GRASONVILLE | 21638 | | 0057 | 339 |
| 1805041354 | | GELLENE ALBERT G TRUSTEE | 1211 OYSTER COVE DR GRASONVILLE | 21638 | 87 | 0580 | 775 |
| 1805042313 | | FILLAH LINDA M | 1112 OYSTER COVE DR GRASONVILLE | 21638 | 45 | 0580 | 775 |
| 1805036941 | | DUGAN MICHAEL F TRUSTEE | 412 OYSTER COVE DR GRASONVILLE | 21638 | 18 | 0580 | 775 |
| 1805041848 | | HART PETER JR | 1307 OYSTER COVE DR GRASONVILLE | 21638 | 83 | 0580 | 775 |
| 1805041511 | | LINTON JAMES J | 714 OYSTER COVE DR GRASONVILLE | 21638 | 16 | 0580 | 775 |
| 1805049342 | | POINDEXTER THOMAS C | 350 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805051940 | | OVERTON GEORGE W | 110 CHANNEL MARKER WAY GRASONVILLE | 21638 | 1A | 0057 | 341 |
| 1805037921 | | ZELUBOWSKI BRIAN C | 911 OYSTER COVE DR GRASONVILLE | 21638 | 1A | 0058 | 775 |
| 1805041414 | | WU CHARLES J | 1101 OYSTER COVE DR GRASONVILLE | 21638 | 100 | 0580 | 775 |
| 1805049040 | | DENT CYDIE HUGH | 448 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1804030915 | | KENT ISLAND YACHT CLUB INC | 117 YACHT CLUB DR CHESTER | 21619 | | 0057 | 445 |
| 1805036518 | | KELLY JOHN M III | 122 OYSTER COVE DR GRASONVILLE | 21638 | 2B | 0580 | 775 |
| 1805041813 | | 1311 OYSTER COVE DRIVE LLC | 1311 OYSTER COVE DR GRASONVILLE | 21638 | 81 | 0580 | 775 |
| 1805043573 | | SMITH RANDOLPH G TRUSTEE | 1402 OYSTER COVE DR GRASONVILLE | 21638 | 60 | 0058 | 775 |
| 1805037956 | | KAMBROD MATTHEW | 915 OYSTER COVE DR GRASONVILLE | 21638 | 1C | 0058 | 775 |
| 1805038976 | | DEY KEVIN J | 416 OYSTER COVE DR GRASONVILLE | 21638 | 10 | 0580 | 775 |
| 1805015960 | | JETTY PARTNERS LLC | 3217 MAIN ST GRASONVILLE | 21638 | | 0580 | 775 |
| 1805040485 | | THERIOT ROSLYN H TRUSTEE | 627 OYSTER COVE DR GRASONVILLE | 21638 | 2D | 0580 | 775 |
| 1805036658 | | HALEY KEVIN M | 226 OYSTER COVE DR GRASONVILLE | 21638 | 2D | 0580 | 775 |
| 1805044057 | | LUPINACCI MARINA | 1501 OYSTER COVE DR GRASONVILLE | 21638 | 74 | 0058 | 775 |
| 1804083032 | | HOLECHECK F G TRUSTEE | 507 SWAN COVE LN CHESTER | 21619 | EA | 0057 | 452 |
| 1805040434 | | ROBINSON CARLA K | 615 OYSTER COVE DR GRASONVILLE | 21638 | 1E | 0580 | 775 |
| 1805052386 | | THOMPSON MARGARET LEE | 310 CHANNEL MARKER DR GRASONVILLE | 21638 | 5 | 0057 | 341 |
| 1805036917 | | SNYDER ANITA L | 424 OYSTER COVE DR GRASONVILLE | 21638 | 2E | 0580 | 775 |
| 1805048966 | | RODRIGUEZ IGNACIO R | 438 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805041864 | | KIRWIN PATRICK J TRUSTEE | 1303 OYSTER COVE DR GRASONVILLE | 21638 | 85 | 0580 | 775 |
| 1805125900 | | WELLS COVE DEVELOPMENT LLC | 0 WELLS COVE RD GRASONVILLE | 21638 | 13 | 0580 | 775 |
| 1805041473 | | LANGTON WILLIAM R JR | 708 OYSTER COVE DR GRASONVILLE | 21638 | 13 | 0580 | 775 |
| 1805041732 | | BRITTINGHAM ERNEST O JR TRUSTEE | 1012 OYSTER COVE DR GRASONVILLE | 21638 | 3A | 0580 | 775 |
| 1805007968 | | STATE HIGHWAY ADMINISTRATION | 0 NARROWS RD GRASONVILLE | 21638 | | 0057 | 336 |
| 1805049512 | | BASILE RAIPH J TRUSTEE | 412 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805040507 | | ANGIER JOHN C | 633 OYSTER COVE DR GRASONVILLE | 21638 | 3B | 0580 | 775 |
| 1805041309 | | SCHADE DON F | 610 OYSTER COVE DR GRASONVILLE | 21638 | 1 | 0580 | 775 |
| 1805048869 | | PSIODA EDWARD A | 300 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805049520 | | NORWELL SAMUEL S REV TRUST | 538 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805038022 | | SINSKY ELLWOOD A | 933 OYSTER COVE DR GRASONVILLE | 21638 | 3B | 0058 | 775 |
| 1805043743 | | ARMIGER L EARL | 1607 OYSTER COVE DR GRASONVILLE | 21638 | 66 | 0058 | 775 |
| 1805041503 | | MOONEY MONICA LEA | 712 OYSTER COVE DR GRASONVILLE | 21638 | 15 | 0580 | 775 |
| 1805049350 | | KIDWELL STEPHEN MICHAEL TRUSTEE | 518 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1804083067 | | JEMALS YACHT HAVEN LLC | 400 PINEY NARROWS RD CHESTER | 21619 | | 0057 | 456 |
| 1804106199 | | HAWLEY WILLIAM T | 0 PINEY NARROWS RD CHESTER | 21619 | P2 | 0057 | 444 |
| 1805044022 | | BETZEL MELISSA A | 1507 OYSTER COVE DR GRASONVILLE | 21638 | 71 | 0058 | 775 |
| 1805041600 | | MOHLER DONALD I III | 1201 OYSTER COVE DR GRASONVILLE | 21638 | 92 | 0580 | 775 |
| 1804123840 | | HAWLEY WILLIAM T | 105 SWAN COVE LN CHESTER | 21619 | 105 | 0057 | 52 |
| 1805042283 | | TOEWS GEORGETTE M TRUSTEES | 1106 OYSTER COVE DR GRASONVILLE | 21638 | 42 | 0580 | 775 |
| 1805049164 | | DAVIS-COUPPE PATRISHA TRUSTEE | 334 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805042380 | | ROGERS MICHAEL J | 1403 OYSTER COVE DR GRASONVILLE | 21638 | 79 | 0580 | 775 |
| 1805049628 | | SHERIF KHALED FOUD | 342 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805031574 | | MEREDITH ELDRIDGE E | 3231 MAIN ST GRASONVILLE | 21638 | 3A | 0580 | 775 |
| 1805040493 | | OYSTER COVE INC | 631 OYSTER COVE DR GRASONVILLE | 21638 | | 0580 | 653 |
| 1805032598 | | COUNTY COMMISSIONERS OF QA CO | 9232 MAIN ST QUEENSTOWN | 21658 | | 0580 | 725 |
| 1805041287 | | HAHSEN PATRICIA DOYLE | 606 OYSTER COVE DR GRASONVILLE | 21638 | 1 | 0580 | 775 |
| 1805048915 | | YOUNGLING HARDLD G | 484 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805040213 | | SCALE CHARLOTTE A | 723 OYSTER COVE DR GRASONVILLE | 21638 | 2B | 0580 | 775 |
| 1804077938 | | RECKORD JOHN R JR | 405 SWAN COVE LN CHESTER | 21619 | 03 | 0057 | 452 |
| 1805051885 | | WELLS COVE DEVELOPMENT LLC | 110 CHANNEL MARKER WAY GRASONVILLE | 21638 | C1 | 0057 | 341 |
| 1805041485 | | ROSS ALICE G | 706 OYSTER COVE DR GRASONVILLE | 21638 | 12 | 0580 | 775 |
| 1805048591 | | UNITED SHELLFISH CO INC | 0 NARROWS RD GRASONVILLE | 21638 | | 0057 | 545 |
| 1805036720 | | MALTER PHILIP B | 332 OYSTER COVE DR GRASONVILLE | 21638 | 3B | 0580 | 775 |
| 1804110188 | | MURRAY ROBERT C | 0 PINEY NARROWS RD CHESTER | 21617 | UTTU | 0057 | 455 |
| 1805036496 | | ALLEN PAUL X | 120 OYSTER COVE DR GRASONVILLE | 21638 | 2A | 0580 | 775 |
| 1805049552 | | POWELL MICHAEL SR | 426 NARROWS POINTE DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805040248 | | GILBERT STEVEN J | 727 OYSTER COVE DR GRASONVILLE | 21638 | 2D | 0580 | 775 |
| 1805043026 | | FUOSS ALBERT ERNEST | 1300 OYSTER COVE DR GRASONVILLE | 21638 | 53 | 0580 | 775 |
| 1805016967 | | HARRISON YACHT SALES INC | 106 WELLS COVE RD GRASONVILLE | 21638 | | 0057 | 338 |
| 1805042054 | | SMITH ALFRED A | 910 OYSTER COVE DR GRASONVILLE | 21638 | 29 | 0580 | 775 |
| 1804080238 | | COCKEY DOLORES B | 503 SWAN COVE LN CHESTER | 21619 | E2 | 0057 | 452 |
| 1805016355 | | UNITED SHELLFISH CO INC | 0 N KENT NARROWS WAY GRASONVILLE | 21638 | | 0057 | 330 |
| 1805036607 | | HARTMAN SUSAN D | 236 OYSTER COVE DR GRASONVILLE | 21638 | 3D | 0580 | 775 |
| 1805038200 | | KALDOR SYLVIA SHEPPARD TRUSTEE | 835 OYSTER COVE DR GRASONVILLE | 21638 | 3E | 0580 | 775 |
| 1805042348 | | POEPELMAAN KEVIN B | 1413 OYSTER COVE DR GRASONVILLE | 21638 | 75 | 0580 | 775 |
| 1805004772 | | SCHULZ DEVELOPMENT LLC | 3028 KENT NARROWS WAY GRASONVILLE | 21638 | | 0057 | 333 |
| 1805041589 | | LOPEZ CHRISTINE | 1205 OYSTER COVE DR GRASONVILLE | 21638 | 90 | 0580 | 775 |
| 1805042291 | | FDFAZ LLC | 1108 OYSTER COVE DR GRASONVILLE | 21638 | 43 | 0580 | 775 |

The Queen Anne's County Enterprise Zone – Expansion Request Application

| | | | | | | | | |
|-------------|------------------------------------|-------------------------------|--------------------|-----------------|-------|------|------|-----|
| 1805017815 | UNITED SHELLFISH CO INC | | 407 N KENT NARROWS | WAY GRASONVILLE | 21638 | | 0057 | 315 |
| 1805043042 | KAMMANN RICHARD W SR | KAMMANN MARIANNE NEL | 1304 OYSTER COVE | DR GRASONVILLE | 21638 | 55 | 0580 | 775 |
| 1805017300 | OYSTER COVE HOMEOWNERS ASSOCIATION | | 3300 MAIN | ST GRASONVILLE | 21638 | | 0580 | 775 |
| 1805038138 | MEUER TERRI L KRATOVIL | | 817 OYSTER COVE | DR GRASONVILLE | 21638 | 10 | 0580 | 775 |
| 1805048885 | OLEXA STEPHANIE | | 546 NARROWS POINTE | DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805040477 | NIGHSWANDER ROBBIN TRUSTEE | MYERS ANNA MARIA TRUSTEE | 625 OYSTER COVE | DR GRASONVILLE | 21638 | 2E | 0580 | 775 |
| 1805041996 | HIBBS THOMAS S | HIBBS STACEY JO | 900 OYSTER COVE | DR GRASONVILLE | 21638 | 24 | 0580 | 775 |
| 1805038580 | DOHERTY MYLES J & CAROLYN J/T | | 432 OYSTER COVE | DR GRASONVILLE | 21638 | 3B | 0580 | 775 |
| 1805036666 | HACKETT WILLIAM F | HACKETT DARLENE | 210 OYSTER COVE | DR GRASONVILLE | 21638 | 1A | 0580 | 775 |
| 1805002656 | SEEMA HOSPITALITY LLC | | 3101 MAIN | ST GRASONVILLE | 21638 | | 0057 | 348 |
| 1805036461 | LUMSDEN THOMAS | LUMSDEN LUANN | 136 OYSTER COVE | DR GRASONVILLE | 21638 | 3D | 0580 | 775 |
| 18050400280 | SHAFFER JULIE ANN | | 717 OYSTER COVE | DR GRASONVILLE | 21638 | 10 | 0580 | 775 |
| 1804077849 | GIVENS ANNALISA F | | 401 SWAN COVE | LN CHESTER | 21619 | D1 | 0057 | 452 |
| 1805042852 | DONELLAN WILLIAM H JR | DONELLAN KELLEY M | 1208 OYSTER COVE | DR GRASONVILLE | 21638 | 51 | 0580 | 775 |
| 1805036763 | KINCAID CLAIRE W CO TRUSTEE | BAUER CAROLYN KINCAID TRUSTEE | 320 OYSTER COVE | DR GRASONVILLE | 21638 | 2A | 0580 | 775 |
| 1805042801 | SHAPIRO HERBERT A | SHAPIRO LOUISE V | 1200 OYSTER COVE | DR GRASONVILLE | 21638 | 47 | 0580 | 775 |
| 1804100778 | PINEY NARROWS CONDOMINIUM ASSOC | | 0 PINEY NARROWS | RD CHESTER | 21619 | | 0057 | 455 |
| 1805049032 | ELMES JOHN T II | | 320 NARROWS POINTE | DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805044014 | GUNN RALPH L | GUNN PATRICIA J | 1509 OYSTER COVE | DR GRASONVILLE | 21638 | 70 | 0058 | 775 |
| 1805036755 | RODRIGUEZ CARLOS | RODRIGUEZ JANINE T | 336 OYSTER COVE | DR GRASONVILLE | 21638 | 3D | 0580 | 775 |
| 1805040418 | PICKETT SANDRA L TRUSTEE | WHITE BEVERLY J TRUSTEE | 611 OYSTER COVE | DR GRASONVILLE | 21638 | 1A | 0580 | 775 |
| 1805042046 | LORENZ GARY D | LORENZ MONICA D | 908 OYSTER COVE | DR GRASONVILLE | 21638 | 2B | 0580 | 775 |
| 1805049393 | WATSON THOMAS | WATSON JUDITH | 522 NARROWS POINTE | DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805038219 | BUCKLEY THOMAS J | BUCKLEY EUZABETH | 837 OYSTER COVE | DR GRASONVILLE | 21638 | 3D | 0580 | 775 |
| 1805052351 | WEST SANDRA LEE TRUSTEE | | 302 CHANNEL MARKER | DR GRASONVILLE | 21638 | 3 | 0057 | 341 |
| 1805041406 | JONES KENNETH MICHAEL | JONES LESLIE | 1103 OYSTER COVE | DR GRASONVILLE | 21638 | 99 | 0580 | 775 |
| 1804069463 | COUNTY COMMISSIONERS OF | | 441 PINEY NARROWS | RD CHESTER | 21619 | | 0057 | 448 |
| 1805041945 | SARVER RICHARD D | SARVER BRENDA K | 812 OYSTER COVE | DR GRASONVILLE | 21638 | 23 | 0580 | 775 |
| 1805041708 | FLASK JON T TRUSTEE | TROTTA MATTHEW V TRUSTEE | 1006 OYSTER COVE | DR GRASONVILLE | 21638 | 35 | 0580 | 775 |
| 1804063024 | ROGERS JOHN PAUL | | 505 SWAN COVE | LN CHESTER | 21619 | E3 | 0057 | 452 |
| 1805040469 | KIBLER MARK | | 623 OYSTER COVE | DR GRASONVILLE | 21638 | 28 | 0580 | 775 |
| 1805042305 | LAHEY ROSEMARY | LAHEY MARK N | 1110 OYSTER COVE | DR GRASONVILLE | 21638 | 44 | 0580 | 775 |
| 1805041856 | COWNOR LAURA A TRUSTEE | | 1305 OYSTER COVE | DR GRASONVILLE | 21638 | 84 | 0580 | 775 |
| 1805036690 | DECKER EDWARD C | DECKER PAMELIA L | 230 OYSTER COVE | DR GRASONVILLE | 21638 | 3A | 0580 | 775 |
| 1805041325 | BLAMPHIN JOHN M TRUSTEE | BLAMPHIN ALICIA W TRUSTEE | 614 OYSTER COVE | DR GRASONVILLE | 21638 | 1 | 0580 | 775 |
| 1805038006 | MAIL RUSSELL ARTHUR | MAIL NORAH LUCY | 927 OYSTER COVE | DR GRASONVILLE | 21638 | 2D | 0580 | 775 |
| 1805049083 | PRETTYMAN TERRI MILLER TRUSTEE | | 450 NARROWS POINTE | DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805036925 | SHOLANSKY WILLIAM JOHN | SHOLANSKY LEE ANN | 426 OYSTER COVE | DR GRASONVILLE | 21638 | 2D | 0580 | 775 |
| 1805040515 | OWEN VINCENT D | OWEN DIANE M | 635 OYSTER COVE | DR GRASONVILLE | 21638 | 3E | 0580 | 775 |
| 1805036704 | GUYTON ERIN KRISTIE | | 216 OYSTER COVE | DR GRASONVILLE | 21638 | 1D | 0580 | 775 |
| 1805041937 | GIARRAPUTO CHARLES | DOUGHERTY CATHERINE LOUISE | 810 OYSTER COVE | DR GRASONVILLE | 21638 | 2D | 0580 | 775 |
| 1804093135 | CORSON WALTER G | | 417 PINEY NARROWS | RD CHESTER | 21619 | | 0057 | 472 |
| 1805049202 | FIELDS CLAIRE R | | 338 NARROWS POINTE | DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805036526 | HOLTON GEORGE F TRUSTEE | | 124 OYSTER COVE | DR GRASONVILLE | 21638 | 2E | 0580 | 775 |
| 1805038081 | BLUM DAVID M TRUSTEE | BLUM NORMA F TRUSTEE | 811 OYSTER COVE | DR GRASONVILLE | 21638 | 1A | 0580 | 775 |
| 1804067991 | SEXTON GREGORY J | SEXTON DELORES E | 203 SWAN COVE | LN CHESTER | 21619 | | 0057 | 27 |
| 1805040264 | MOLDENHAUER RAYMOND A | MOLDENHAUER KATHLEEN C | 713 OYSTER COVE | DR GRASONVILLE | 21638 | 18 | 0580 | 775 |
| 1805041880 | FUTRELL WILLIAM A | TILOTSON ANN | 800 OYSTER COVE | DR GRASONVILLE | 21638 | 17 | 0580 | 775 |
| 1804083075 | MURRAY ROBERT C | | 0 PINEY NARROWS | RD CHESTER | 21619 | UTIL | 0057 | 455 |
| 1805036895 | ZIMMER WILLIAM E | ZIMMER MARY A | 420 OYSTER COVE | DR GRASONVILLE | 21638 | 2A | 0580 | 775 |
| 1805040329 | MORRIS ROBERT A | MORRIS SANDRA K | 737 OYSTER COVE | DR GRASONVILLE | 21638 | 3D | 0580 | 775 |
| 1805036739 | BUCK AMBLER M TRUSTEE | BUCK CYNTHIA L TRUSTEE | 324 OYSTER COVE | DR GRASONVILLE | 21638 | 2E | 0580 | 775 |
| 1805041597 | KLOZE EARL E CO-TRUSTEE | KLOZE JEFFREY I CO-TRUSTEE | 1203 OYSTER COVE | DR GRASONVILLE | 21638 | 91 | 0580 | 775 |
| 1805012147 | SCHULZ DEVELOPMENT LLC | | 3015 KENT NARROWS | WAY GRASONVILLE | 21638 | | 0057 | 329 |
| 1805042038 | CLARK CONSTANCE L | | 966 OYSTER COVE | DR GRASONVILLE | 21638 | 27 | 0580 | 775 |
| 1805049563 | WEIS JOHN G | WEIS KATHLEEN A MARTIN | 534 NARROWS POINTE | DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805037972 | SHELLEY SARA TRUSTEE | | 921 OYSTER COVE | DR GRASONVILLE | 21638 | 2A | 0058 | 775 |
| 1805049385 | SMITH JOAN M TRUSTEE | | 400 NARROWS POINTE | DR GRASONVILLE | 21638 | | 0057 | 104 |
| 1805040523 | HERDER VIVIAN BLANK TRUSTEE | HERDER ROBERT O JR | 937 OYSTER COVE | DR GRASONVILLE | 21638 | 3D | 0580 | 775 |
| 1805038197 | MCGOWAN PATRICK M | MCGOWAN CLAUDIA J | 833 OYSTER COVE | DR GRASONVILLE | 21638 | 3B | 0580 | 775 |
| 1804060378 | ARNITZ MICHAEL L | | 501 SWAN COVE | LN CHESTER | 21619 | E1 | 0057 | 452 |
| 1805040442 | CAMARA LUANA M | | 817 OYSTER COVE | DR GRASONVILLE | 21638 | 1D | 0580 | 775 |
| 1805041295 | CUNNINGHAM KAREN F | | 608 OYSTER COVE | DR GRASONVILLE | 21638 | 1 | 0580 | 775 |
| 1805051908 | WELLS COVE DEVELOPMENT LLC | | 110 CHANNEL MARKER | WAY GRASONVILLE | 21638 | G3 | 0057 | 341 |
| 1805036909 | MANGER GRACE M | | 422 OYSTER COVE | DR GRASONVILLE | 21638 | 2B | 0580 | 775 |
| 1805040299 | WACHTER ALAN J TRUSTEE | | 731 OYSTER COVE | DR GRASONVILLE | 21638 | 3A | 0580 | 775 |
| 1805009561 | STATE HIGHWAY ADMINISTRATION | | 0 NARROWS | RD GRASONVILLE | 0 | | 0057 | 324 |
| 1805036615 | SELTHOFFER JENNINGS | | 220 OYSTER COVE | DR GRASONVILLE | 21638 | 2A | 0580 | 775 |
| 1805042836 | SZOSTAK WAYNE | MILLER KATHLEEN A | 1204 OYSTER COVE | DR GRASONVILLE | 21638 | 49 | 0580 | 775 |
| 1804073495 | BAKES NANCY L | RODNEY JOHN H | 201 SWAN COVE | LN CHESTER | 21619 | | 0057 | 370 |
| 1805042399 | GIANGRANDI JUDITH A | | 1401 OYSTER COVE | DR GRASONVILLE | 21638 | 80 | 0580 | 775 |
| 1805022681 | COUNTY COMMISSIONERS OF | QUEEN ANNE'S COUNTY | 205 WELLS COVE | RD GRASONVILLE | 21638 | | 0057 | 28 |
| 1805014972 | MEARS POINT ASSOCIATION | | 600 KENT NARROWS | WAY GRASONVILLE | 21638 | | 0057 | 71 |
| 1805040310 | MORA JEFFREY J TRUSTEE | MORA ANNELISE C TRUSTEE | 735 OYSTER COVE | DR GRASONVILLE | 21638 | 3E | 0580 | 775 |
| 1805011558 | KENT NARROWS REDEVELOPMENT LLC | | 3225 MAIN | ST GRASONVILLE | 21638 | | 0580 | 76 |
| 1805043581 | BRUNSON WILLIAM D JR | BRUNSON ANNE W | 1404 OYSTER COVE | DR GRASONVILLE | 21638 | 61 | 0058 | 775 |
| 1805042275 | BURROUGHS MILES A | | 1104 OYSTER COVE | DR GRASONVILLE | 21638 | 41 | 0580 | 775 |
| 1805043751 | NELSON BONNIE BABBITT | | 1605 OYSTER COVE | DR GRASONVILLE | 21638 | 67 | 0058 | 775 |
| 1805051916 | WELLS COVE DEVELOPMENT LLC | | 110 CHANNEL MARKER | WAY GRASONVILLE | 21638 | C4 | 0057 | 341 |
| 1805051657 | WELLS COVE II LLC | | 0 WELLS COVE | RD GRASONVILLE | 21638 | 2 | 0057 | 341 |
| 1805042828 | MELLERT FRANK W JR | | 1202 OYSTER COVE | DR GRASONVILLE | 21638 | 48 | 0580 | 775 |
| 1805042372 | JOHN BYRON W II TRUSTEE | | 1405 OYSTER COVE | DR GRASONVILLE | 21638 | 7B | 0580 | 775 |
| 1805044456 | KN DEVELOPMENT LLC | | 0 KENT NARROWS | WAY GRASONVILLE | 21638 | 2 | 0057 | 71 |
| 1804123832 | HAWLEY WILLIAM T | YING ZHANG | 103 SWAN COVE | LN CHESTER | 21619 | 103 | 0057 | 52 |
| 1805036771 | MOOD VELMA D | | 322 OYSTER COVE | DR GRASONVILLE | 21638 | 2B | 0580 | 775 |
| 1805041570 | CAMPION SALLY N | O'MALLEY PETER F IV | 1207 OYSTER COVE | DR GRASONVILLE | 21638 | 89 | 0580 | 775 |
| 1805036542 | BIGGAR SYLVIA BOGLEY TRUSTEE | | 110 OYSTER COVE | DR GRASONVILLE | 21638 | 1A | 0580 | 775 |
| 1805052394 | ZWOBOT CRAIG J | ZWOBOT KIMBERLY | 314 CHANNEL MARKER | DR GRASONVILLE | 21638 | 14 | 0057 | 341 |
| 1805042011 | EDWARD JAMES R | EDWARD DONNA M | 904 OYSTER COVE | DR GRASONVILLE | 21638 | 26 | 0580 | 775 |
| 1805036879 | SCHWARTZBECK THOMAS K | SCHWARTZBECK BRENDA | 434 OYSTER COVE | DR GRASONVILLE | 21638 | 3E | 0580 | 775 |

The Queen Anne's County Enterprise Zone – Expansion Request Application

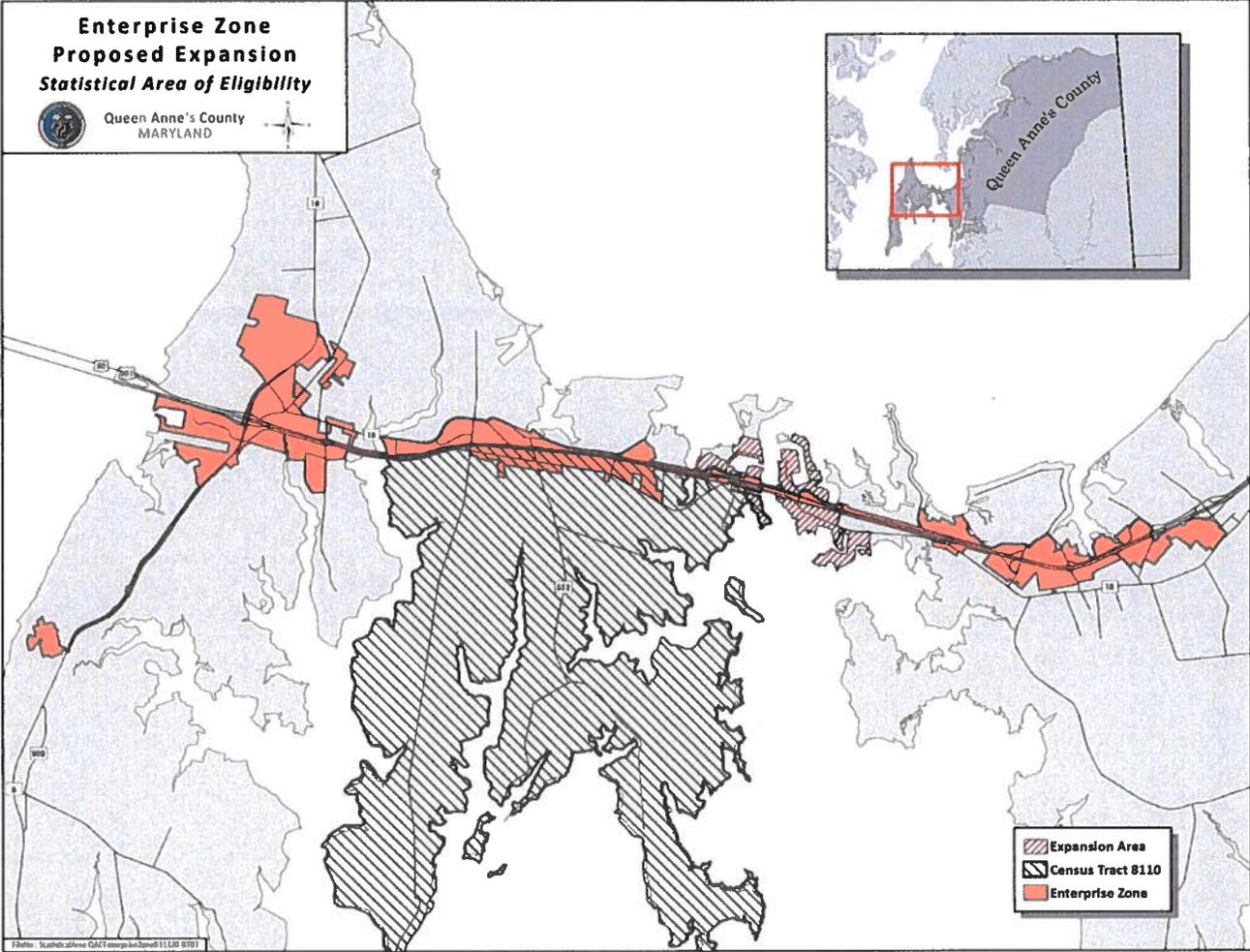
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|------------|----------------------------------|-------------------------------|------|----------------|-----|-------------|-------|----|------|-----|
| 1805020778 | LIPPINCOTT SAILING YACHTS INC | | 3420 | MAIN | ST | GRASONVILLE | 21638 | | 0580 | 607 |
| 1805038170 | DUFFY JOSEPH J | DUFFY MARY JANE | 827 | OYSTER COVE | DR | GRASONVILLE | 21638 | 2D | 0580 | 775 |
| 1805040574 | M & C LAND VENTURE LLC | | 0 | KENT NARROWS | RD | GRASONVILLE | 21638 | 1 | 0580 | 776 |
| 1805049121 | KRATZER ROBERT W | KIPPENY VALERIE A | 454 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805041392 | MCCLAIN RONALD S | MCCLAIN VICTORIA LYNN | 1105 | OYSTER COVE | DR | GRASONVILLE | 21638 | 98 | 0580 | 775 |
| 1805041821 | HENNINGER KATE E | | 1309 | OYSTER COVE | DR | GRASONVILLE | 21638 | 82 | 0580 | 775 |
| 1805043050 | SENAPATHY HARISH | SENAPATHY MARCIA H | 1306 | OYSTER COVE | DR | GRASONVILLE | 21638 | 56 | 0580 | 775 |
| 1805046488 | SAUL DANIEL T TRUSTEE | SAUL CAROL I TRUSTEE | 134 | OYSTER COVE | DR | GRASONVILLE | 21638 | 9E | 0580 | 775 |
| 1805014808 | SCHULZ ASSOCIATES LLP | | 3116 | MAIN | ST | GRASONVILLE | 21638 | | 0057 | 72 |
| 1805042062 | MCGRADE HAROLD J JR | MCGRADE CHARLENE V | 912 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3D | 0580 | 775 |
| 1804073312 | CORSON WALTER G | | 321 | PINEY NARROWS | RD | CHESTER | 21619 | | 0057 | 360 |
| 1805040075 | WHITCOMB JAMES MICHAEL | WHITCOMB LYNDA TYSKIEWICZ | 324 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805044189 | MEARS POINT ASSOCIATES | | 0 | KENT NARROWS | RD | GRASONVILLE | 21638 | | 0057 | 531 |
| 1805086933 | GINES WAYNE L TRUSTEES | | 410 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1A | 0580 | 775 |
| 1804044371 | KENT NARROWS MARINE LLC | | 100 | PINEY NARROWS | RD | CHESTER | 21619 | | 0057 | 429 |
| 1805044030 | GLAZIER STAN MITCHELL | GLAZIER CARLY | 1505 | OYSTER COVE | DR | GRASONVILLE | 21638 | 72 | 0058 | 775 |
| 1805013267 | PRICE LLOYD G JR | PRICE ROBERTA T | 3228 | MAIN | ST | GRASONVILLE | 21638 | | 0580 | 71 |
| 1805040450 | 621 OYSTER COVE DRIVE LLC | | 621 | OYSTER COVE | DR | GRASONVILLE | 21638 | 2A | 0580 | 775 |
| 1804106229 | COUNTY COMMISSIONERS OF | QUEEN ANNE'S COUNTY | 0 | SWAN COVE | LN | CHESTER | 21619 | PS | 0057 | 444 |
| 1805037890 | PARADINE BARBARA B | PARADINE JOSEPH J | 923 | OYSTER COVE | DR | GRASONVILLE | 21638 | 2B | 0058 | 775 |
| 1804077857 | COCKEY WILLIAM H JR | COCKEY PATRICIA R | 403 | SWAN COVE | LN | CHESTER | 21619 | D2 | 0057 | 452 |
| 1805041872 | BARKMAN PATRICIA E | | 1301 | OYSTER COVE | DR | GRASONVILLE | 21638 | 86 | 0580 | 775 |
| 1805036682 | WILEY CLYDE M TRUSTEE | WILEY SANDRA K TRUSTEE | 214 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1C | 0580 | 775 |
| 1805041902 | ELINE STEVEN W | | 804 | OYSTER COVE | DR | GRASONVILLE | 21638 | 19 | 0580 | 775 |
| 1805041716 | 1008 OYSTER COVE LLC | | 1008 | OYSTER COVE | DR | GRASONVILLE | 21638 | 36 | 0580 | 775 |
| 1805049245 | SCHENMAN GERALD | SCHENMAN MARSHA | 342 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805049253 | PEAFF DAVID R | PEAFF TERRY P | 508 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1804077881 | COFFEY JAMES M & BONITA L T/E | | 305 | SWAN COVE | LN | CHESTER | 21619 | C3 | 0057 | 452 |
| 1805041260 | BURKE ROBERT R TRUSTEE | | 602 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1 | 0580 | 775 |
| 1805086631 | GABARDINI PETER C JR | GABARDINI PATRICIA A | 224 | OYSTER COVE | DR | GRASONVILLE | 21638 | 2E | 0580 | 775 |
| 1805087999 | JONES DAVID R | JONES ANNE M | 925 | OYSTER COVE | DR | GRASONVILLE | 21638 | 2E | 0058 | 775 |
| 1805125257 | JETTY PARTNERS LLC | | 0 | MAIN | ST | GRASONVILLE | 21638 | | 0580 | 809 |
| 1805040256 | RYAN EDMUND J TRUSTEE | RYAN PRISCILLA W TRUSTEE | 711 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1A | 0580 | 775 |
| 1805041929 | EVANS MATTHEW S JR | EVANS ROHITA A | 808 | OYSTER COVE | DR | GRASONVILLE | 21638 | 21 | 0580 | 775 |
| 1805041686 | GIANGRANDI MICHAEL J | | 1002 | OYSTER COVE | DR | GRASONVILLE | 21638 | 33 | 0580 | 775 |
| 1805043786 | KAMP JOHN FRANCIS TRUSTEE | KAMP SUSAN HOYT TRUSTEE | 1601 | OYSTER COVE | DR | GRASONVILLE | 21638 | 69 | 0058 | 775 |
| 1805043565 | PERKINS HERBERT A | PERKINS NANCY R | 1400 | OYSTER COVE | DR | GRASONVILLE | 21638 | 59 | 0058 | 775 |
| 1804067436 | JEMAL'S KENT NARROWS LLC | | 59 | PINEY NARROWS | RD | CHESTER | 21619 | | 0057 | 428 |
| 1805036453 | DAVENPORT BARRIE | | 132 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3B | 0580 | 775 |
| 1805041252 | BURKE ROBERT R TRUSTEE | | 600 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1 | 0580 | 775 |
| 1805040272 | DUGAN MICHAEL F TRUSTEE | DUGAN ELIZABETH C TRUSTEE | 715 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1C | 0580 | 775 |
| 1805013259 | UNITED SHELLFISH CO INC | | 0 | NARROWS | RD | GRASONVILLE | 21638 | | 0057 | 367 |
| 1805041457 | MCGARRY JOHN DOUGLAS | MCGARRY JOAN H NEY | 704 | OYSTER COVE | DR | GRASONVILLE | 21638 | 11 | 0580 | 775 |
| 1805051932 | WYE IN DEED LLC | | 110 | CHANNEL MARKER | WAY | GRASONVILLE | 21638 | C6 | 0057 | 341 |
| 1805048907 | COHEN ANDREW S | COHEN SHARI A | 304 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805049431 | AJA PHILIP | AJA EILEEN VANSOY | 526 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805044464 | KENT NARROWS HOSPITALITY L L C | | 1020 | KENT NARROWS | WAY | GRASONVILLE | 21638 | 3 | 0057 | 71 |
| 1805026445 | DELL JAMES W IV | DELL SANDRA A | 130 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3A | 0580 | 775 |
| 1805042364 | GLEASON MARTIN J | GLEASON DONNA SISS | 1407 | OYSTER COVE | DR | GRASONVILLE | 21638 | 77 | 0580 | 775 |
| 1805041333 | DOAK ROBERT E | DOAK JACQUELINE M | 1115 | OYSTER COVE | DR | GRASONVILLE | 21638 | 93 | 0580 | 775 |
| 1805041279 | HELL MICHAEL K | HELL JANE M | 604 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1 | 0580 | 775 |
| 1805038014 | WINFREE SUSAN MCCLURE TRUSTEE | WINFREE HOWARD THOMAS TRUSTEE | 931 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3A | 0058 | 775 |
| 1805036968 | MCCORMICK PATRICK J & | JOAN R T/E | 414 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1C | 0580 | 775 |
| 1805040205 | WHEELER JOSEPH P | WHEELER MARY P | 721 | OYSTER COVE | DR | GRASONVILLE | 21638 | 2A | 0580 | 775 |
| 1805041430 | WILLIS NANCY JOANN | | 700 | OYSTER COVE | DR | GRASONVILLE | 21638 | 9 | 0580 | 775 |
| 1805017386 | KENT NARROWS PROPERTIES LLC | | 3206 | MAIN | ST | GRASONVILLE | 21638 | 1 | 0057 | 341 |
| 1805041384 | SLAWSON HUGH M III | NORTH BARBARA K | 1107 | OYSTER COVE | DR | GRASONVILLE | 21638 | 97 | 0580 | 775 |
| 1805022576 | STATE HIGHWAY ADMINISTRATION | | 0 | NARROWS | RD | GRASONVILLE | 21638 | | 0057 | 462 |
| 1805042321 | FOX DONALD L | FOX MARY A | 1114 | OYSTER COVE | DR | GRASONVILLE | 21638 | 46 | 0580 | 775 |
| 1805049172 | FOX BARBARA M | | 500 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1804077865 | REINHART DAVID S | CULP JORI M | 301 | SWAN COVE | LN | CHESTER | 21619 | C1 | 0057 | 452 |
| 1805036577 | KAPLANGES ANDREW | KAPLANGES TANYA CHRISTINE | 116 | OYSTER COVE | DR | GRASONVILLE | 21638 | 10 | 0580 | 775 |
| 1805040221 | FOLAND RONDA J TRUSTEE | FOLAND ERIK F TRUSTEE | 725 | OYSTER COVE | DR | GRASONVILLE | 21638 | 2E | 0580 | 775 |
| 1805010012 | NARROWS REAL ESTATE LLC | | 3023 | KENT NARROWS | WAY | GRASONVILLE | 21638 | | 0057 | 331 |
| 1805043069 | AKE BARBARA ANN TRUSTEE | | 1308 | OYSTER COVE | DR | GRASONVILLE | 21638 | 57 | 0580 | 775 |
| 1805042259 | BORNEMAN J RALPH JR TRUSTEE | | 1100 | OYSTER COVE | DR | GRASONVILLE | 21638 | 39 | 0580 | 775 |
| 1805038154 | FLOOD DONALD G | FLOOD HELEN B | 823 | OYSTER COVE | DR | GRASONVILLE | 21638 | 28 | 0580 | 775 |
| 1805010330 | HARRIS FAMILY PROPERTIES LLC | | 433 | KENT NARROWS | WAY | GRASONVILLE | 21638 | | 0057 | 314 |
| 1805041368 | KADING SUSAN H | | 1111 | OYSTER COVE | DR | GRASONVILLE | 21638 | | 0580 | 775 |
| 1805040582 | COUNTY COMMISSIONERS OF | QUEEN ANNE'S COUNTY | 0 | MAIN | ST | GRASONVILLE | 21638 | 2 | 0580 | 777 |
| 1804069536 | QUEEN ANNE'S COUNTY | | 200 | MEDIC | DR | CHESTER | 21619 | | 0057 | 363 |
| 1805039851 | YEAGER DONALD B | | 1001 | OYSTER COVE | DR | GRASONVILLE | 21638 | 89 | 0580 | 802 |
| 1804069528 | QUEEN ANNE' COUNTY | | 3000 | WHARF | DR | CHESTER | 21619 | | 0057 | 369 |
| 1805043611 | WIEDERSTEN MICHAEL TRUSTEE | | 1408 | OYSTER COVE | DR | GRASONVILLE | 21638 | 63 | 0058 | 775 |
| 1805049555 | LACLEDERE PASCAL GILLES | DE MELO ELIANA ANDREA | 418 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805049113 | ROSA JOHN S | ROSA SUSAN E | 330 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805039835 | RYAN EDMUND J | RYAN PRISCILLA W | 1005 | OYSTER COVE | DR | GRASONVILLE | 21638 | 87 | 0580 | 775 |
| 1805048599 | UNITED SHELLFISH CO INC | | 0 | NARROWS | RD | GRASONVILLE | 21638 | | 0057 | 544 |
| 1805042844 | EWING DIANE C | | 1206 | OYSTER COVE | DR | GRASONVILLE | 21638 | 50 | 0580 | 775 |
| 1805036534 | MATTHEISS DAVID H | MATTHEISS ROBIN D | 126 | OYSTER COVE | DR | GRASONVILLE | 21638 | 2D | 0580 | 775 |
| 1805042070 | JANTZEN KATHY P | CUNN DEBRA A | 914 | OYSTER COVE | DR | GRASONVILLE | 21638 | | 0580 | 775 |
| 1805052378 | LICTAO FLORENCIO E | LICTAO MARYFLOR M | 306 | CHANNEL MARKER | WAY | GRASONVILLE | 21638 | 4 | 0057 | 341 |
| 1805049318 | GOODCHILD RICHARD W | GOODCHILD MARILYN | 512 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805086712 | BENTON JANET C | | 330 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3A | 0580 | 775 |
| 1804099206 | PINEY NARROWS YACHT HAVEN CONDOS | | 0 | PINEY NARROWS | RD | CHESTER | 21619 | | 0057 | 455 |
| 1805042356 | MARTIN RAYMOND WALTER JR | MARTIN CHRISTINA MAUREEN | 1409 | OYSTER COVE | DR | GRASONVILLE | 21638 | 76 | 0580 | 775 |
| 1805049601 | TAYLOR JOHN T JR | | 422 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805003849 | DEY KEVIN J | DEY TAMMY LYNN | 0 | MAIN | ST | GRASONVILLE | 21638 | | 0057 | 340 |
| 1805041562 | SVEHLA JOHN J | | 1209 | OYSTER COVE | DR | GRASONVILLE | 21638 | 38 | 0580 | 775 |
| 1805016886 | JETTY PARTNERS LLC | | 3221 | MAIN | ST | GRASONVILLE | 21638 | | 0580 | 74 |

The Queen Anne's County Enterprise Zone – Expansion Request Application

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|------------|------------------------------------|------------------------------|------|----------------|-----|-------------|-------|-----|------|-----|
| 1805036674 | DONOHUE JANE BECKETT | | 212 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1B | 058D | 775 |
| 1805037948 | CHERRY JOSEPH R TRUSTEE | CHERRY BARBARA F TRUSTEE | 913 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1B | 0058 | 775 |
| 1805043735 | MESSERSMITH ADAM J | MESSERSMITH DENINE E | 1609 | OYSTER COVE | DR | GRASONVILLE | 21638 | 65 | 0058 | 775 |
| 1805041910 | MOORE JOHN NORTON | | 806 | OYSTER COVE | DR | GRASONVILLE | 21638 | 20 | 058D | 775 |
| 1805041694 | PIT STOP SERVICE MART INC | | 1004 | OYSTER COVE | DR | GRASONVILLE | 21638 | 34 | 058D | 775 |
| 1805036569 | MAYS MARCIA A | | 114 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1C | 058D | 775 |
| 1805039843 | SPINELLI JOSEPH A | SPINELLI VICKI L | 1003 | OYSTER COVE | DR | GRASONVILLE | 21638 | 88 | 058D | 775 |
| 1805042860 | FILER EDWIN B | FILER ELLEN L | 1210 | OYSTER COVE | DR | GRASONVILLE | 21638 | 52 | 058D | 775 |
| 1804077830 | HOHL ERIC | HOHL CHRISTINE | 307 | SWAN COVE | LN | CHESTER | 21619 | C4 | 0057 | 452 |
| 1805037964 | KNOP ELIZABETH C | MOLDENHAUER KATHLEEN C | 917 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1D | 058D | 775 |
| 1805048958 | RUOTOLO MICHAEL JOHN | RUOTOLO MEGAN E THOMAS | 308 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805044049 | PETERSON DALE J | PETERSON REGINA L | 1503 | OYSTER COVE | DR | GRASONVILLE | 21638 | 73 | 0058 | 775 |
| 1805049482 | LAUE KARL | LAUE BARBARA | 530 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805043638 | RAMONAS GEORGE A | | 1410 | OYSTER COVE | DR | GRASONVILLE | 21638 | 64 | 0058 | 775 |
| 1805036623 | CANNON GAIL M | | 222 | OYSTER COVE | DR | GRASONVILLE | 21638 | 7B | 058D | 775 |
| 1805038090 | MELLO BRUCE | | 935 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3E | 0058 | 775 |
| 1805039819 | BRIGHTBILL DAVID J | BRIGHTBILL DONNA L | 1009 | OYSTER COVE | DR | GRASONVILLE | 21638 | 85 | 058D | 775 |
| 1805049210 | DAVIES SCOTT ALAN | DAVIES MARCIA MATHESON | 504 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805041449 | HANRAHAN DOROTHY E | | 702 | OYSTER COVE | DR | GRASONVILLE | 21638 | 10 | 058D | 775 |
| 1805041678 | LAFERMINE SUSAN | | 1000 | OYSTER COVE | DR | GRASONVILLE | 21638 | 32 | 058D | 775 |
| 1805048980 | HOUGH WILLIAM W | HOUGH ELYSE BRENNAN | 312 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805036801 | SANDOS LESLIE C | | 116 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1D | 058D | 775 |
| 1805051924 | WYE IN DEED LLC | | 310 | CHANNEL MARKER | WAY | GRASONVILLE | 21638 | C5 | 0057 | 341 |
| 1805015979 | SCHULZ DEVELOPMENT LLC | | 3205 | MAIN | ST | GRASONVILLE | 21638 | | 0057 | 432 |
| 1805038049 | JORGENSEN HANS E | ROGERS JACQUELINE H | 997 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3D | 058D | 775 |
| 1805039800 | REID GLENN A | AYERS LEE A | 1011 | OYSTER COVE | DR | GRASONVILLE | 21638 | 84 | 058D | 775 |
| 1805036585 | CELINO ANTHONY M TRUSTEE | | 232 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3B | 058D | 775 |
| 1805041699 | DEMEO DAVID | | 802 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1B | 058D | 775 |
| 1805049008 | FORTNEY DENNIS A | FORTNEY LORI G | 442 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805041724 | JABBY PARTNERSHIP | | 1010 | OYSTER COVE | DR | GRASONVILLE | 21638 | 37 | 058D | 775 |
| 1805036798 | EMORY FRANCIS L | EMORY LAVETA A | 326 | OYSTER COVE | DR | GRASONVILLE | 21638 | 2D | 058D | 775 |
| 1805036550 | KINNEY NANCY J | | 112 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1B | 058D | 775 |
| 1805027195 | NARROWS POINTE COUNCIL OF UNIT OWN | | 400 | HEATHS POINT | RD | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805038146 | KARPMAN ANNE | KARPMAN LAWRENCE J | 821 | OYSTER COVE | DR | GRASONVILLE | 21638 | 2A | 058D | 775 |
| 1805051894 | WELLS COVE DEVELOPMENT LLC | | 110 | CHANNEL MARKER | WAY | GRASONVILLE | 21638 | C2 | 0057 | 341 |
| 1805043603 | 1406 OYSTER COVE LLC | | 1406 | OYSTER COVE | DR | GRASONVILLE | 21638 | 62 | 0058 | 775 |
| 1804123824 | HUNDAL RAJIT S | AMANDEEP KAUR | 101 | SWAN COVE | LN | CHESTER | 21619 | 101 | 0057 | 52 |
| 1804077873 | SKOLNIK MARTIN A | SKOLNIK CAROLYN W | 303 | SWAN COVE | LN | CHESTER | 21619 | C2 | 0057 | 452 |
| 1805014875 | STATE HIGHWAY ADMINISTRATION | | 0 | NARROWS | RD | GRASONVILLE | 0 | | 0057 | 325 |
| 1805036887 | HEKIMIAN DIANE | | 436 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3D | 058D | 775 |
| 1804083059 | COUNTY COMMISSIONERS OF | QUEEN ANNE'S COUNTY THE | 425 | PINEY NARROWS | RD | CHESTER | 21619 | | 0057 | 457 |
| 1805036593 | PACKMAN HAROLD | PACKMAN MAJORIE J | 234 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3E | 058D | 775 |
| 1805017203 | COUNTY COMMISSIONERS OF QUEEN | ANNE'S COUNTY | 3230 | MAIN | ST | GRASONVILLE | 21638 | | 058D | 72 |
| 1805038189 | PETERSON GEORGE | PETERSON ERNA | 831 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3A | 058D | 775 |
| 1805036836 | SCHWARTZ ROBERT J | SCHWARTZ JERYL E | 312 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1B | 058D | 775 |
| 1805041341 | PEARSON ROBERT H | | 1113 | OYSTER COVE | DR | GRASONVILLE | 21638 | | 058D | 775 |
| 1805049474 | BRITTINGHAM ROBERT L TRUSTEE | BRITTINGHAM LYNN ANN TRUSTEE | 408 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805049296 | MITCHELL DIXON LEE REV TRUST | | 346 | NARROWS POINTE | DR | GRASONVILLE | 21638 | | 0057 | 104 |
| 1805042003 | WANG LIANG | LIU QIN | 902 | OYSTER COVE | DR | GRASONVILLE | 21638 | 25 | 058D | 775 |
| 1805016908 | JETTY PARTNERS LLC | | 3223 | MAIN | ST | GRASONVILLE | 21638 | | 058D | 75 |
| 1805015952 | KENT NARROWS POINT PROPERTIES LLC | | 321 | WELLS COVE | RD | GRASONVILLE | 21638 | | 0057 | 337 |
| 1805039827 | CUNNINGHAM KAREN F | | 1007 | OYSTER COVE | DR | GRASONVILLE | 21638 | 86 | 058D | 775 |
| 1804083182 | NORIEGA RAQUEL | | 407 | SWAN COVE | LN | CHESTER | 21619 | D4 | 0057 | 452 |
| 1805041481 | CRAFTON CHRISTIAN EDWARD | CRAFTON KATHLEEN | 710 | OYSTER COVE | DR | GRASONVILLE | 21638 | 14 | 058D | 775 |
| 1805036852 | SEH ROBERT H JR | | 430 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3A | 058D | 775 |
| 1805036844 | KILLOUGH RYAN PATRICK | | 314 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1C | 058D | 775 |
| 1805040051 | SCHULZ DEVELOPMENT LLC | | 3033 | KENT NARROWS | WAY | GRASONVILLE | 21638 | | 0057 | 494 |
| 1805041317 | COGLIANO LYNN | TRAUB FREDDOE J TRUSTEE | 612 | OYSTER COVE | DR | GRASONVILLE | 21638 | 1 | 058D | 775 |
| 1805051959 | BEPPA ROBERT J | ZIGROSSI JOANNA L | 110 | CHANNEL MARKER | WAY | GRASONVILLE | 21638 | 2 | 0057 | 341 |
| 1805040302 | HOFFMAN STEPHEN A | HOFFMAN ANGELA L | 733 | OYSTER COVE | DR | GRASONVILLE | 21638 | 3B | 058D | 775 |
| 1805017807 | UNITED SHELLFISH CO INC | | 0 | N KENT NARROWS | WAY | GRASONVILLE | 0 | | 0057 | 316 |
| 1805043034 | WALKER DEBRA A | | 1302 | OYSTER COVE | DR | GRASONVILLE | 21638 | 54 | 058D | 775 |
| 1805042267 | GLOVER CHARLES R | GLOVER CHRISTINA M | 1102 | OYSTER COVE | DR | GRASONVILLE | 21638 | 40 | 058D | 775 |
| 1805038162 | REICH ALAN I | REICH MINDY M | 825 | OYSTER COVE | DR | GRASONVILLE | 21638 | 2E | 058D | 775 |
| 1805041376 | JOHNSON BARBARA ELLEN | | 1109 | OYSTER COVE | DR | GRASONVILLE | 21638 | 96 | 058D | 775 |

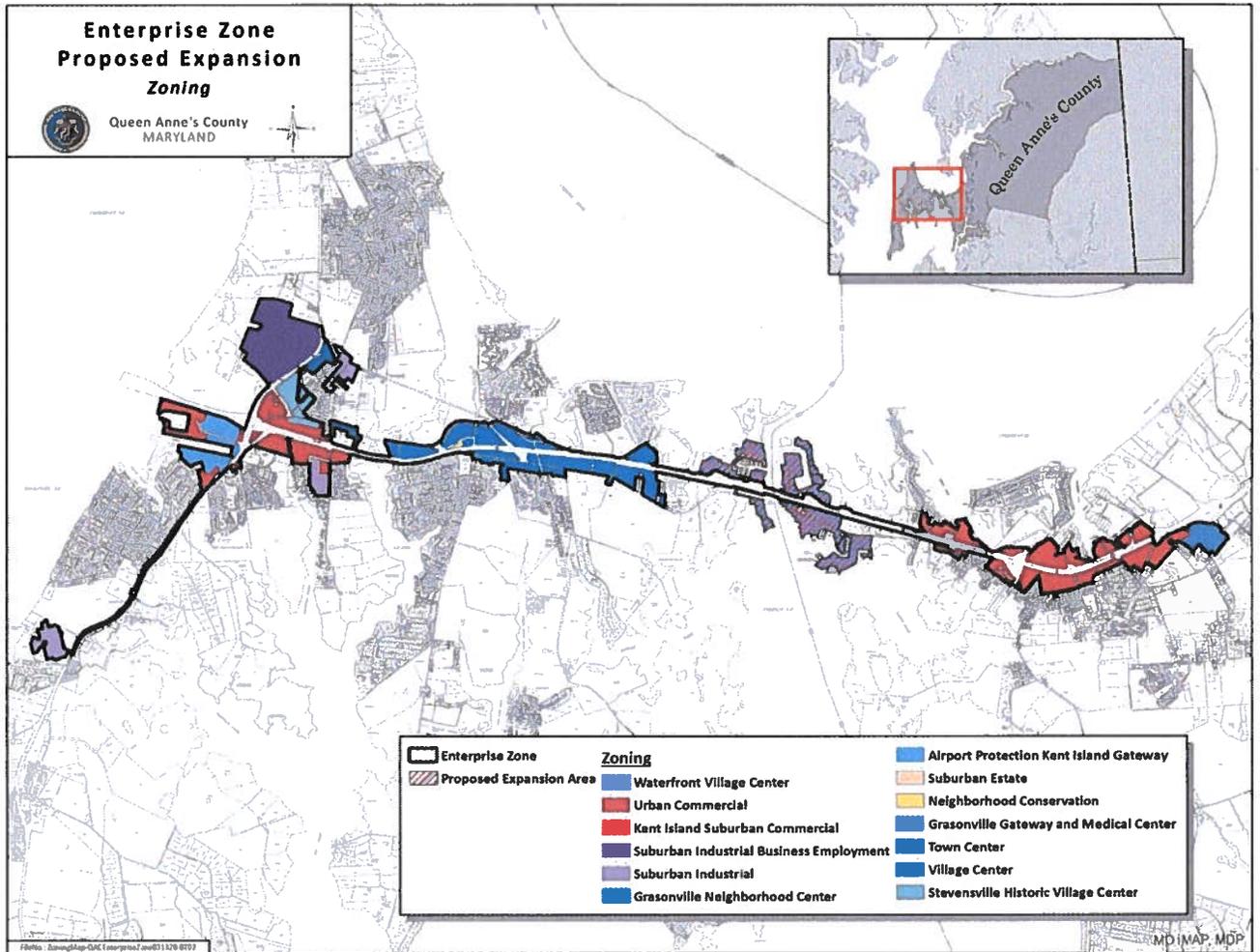
The Queen Anne's County Enterprise Zone – Expansion Request Application

D. Statistical Area Map (Census Tract 8110 depicted)



The Queen Anne's County Enterprise Zone – Expansion Request Application

E. Zoning Map



VI. Narrative

Economic, Social and Demographic Nature of the Zone

Queen Anne's County is Maryland's Gateway to the Eastern Shore as it offers close proximity to metropolitan areas balanced with the lifestyle of waterfront and rural community. It has distinction of being the only county on the Eastern Shore that is within the Baltimore Metropolitan Statistical Area that is designated as rural. The county's population of nearly 50,000 is primarily concentrated on Kent Island. Queen Anne's County has a well-educated civilian labor force of 27,379 with an average unemployment rate of 3.3%. The median household income that is significantly higher than that of other counties on the eastern shore at \$89,241. The proposed expansion is known as Kent Narrows and it includes the unincorporated areas of Grasonville and Chester. It is the hub of tourism activities and for maritime trade in the county. Hospitality and tourism industry sector contributes significantly to the county's economic wellbeing and helping to maintain a quality of life for residents. The Kent Narrows area is well positioned to benefit from public and private investment.

When the county sought and was approved for the original Enterprise Zone designation in 2016, the Kent Narrows Development Foundation and county government was in the process of studying the benefits of adopting a Tax Increment Financing District and therefore, the decision was made to exclude this area. The TIF study identified infrastructure needs; however, several projects for which the TIF depended upon have not moved forward. The county has adopted the boundaries of the TIF area, but no further action has been taken due to the inactivity of the development projects that would have contributed to it. Approval of the expanded Enterprise Zone will help incentivize private investment that has been stalled since the economic downturn in 2008 and especially now as a result of the COVID-19 impact on the hospitality and retail sector. In a recent study by the Business Economic and Community Outreach Network at Salisbury University (BEACON), it was estimated that the economic impact of businesses operating in Kent Narrows is nearly \$131.9 million, which is inclusive of direct, indirect and induced impacts. The study indicates that, in just in this area alone, an estimated 1,300 jobs (full- and part-time) are supported. The industry sectors within the Kent Narrows and their respective impact are as follows:

| Industry Sector | Economic Impact | Jobs |
|-----------------------------------|------------------------|-------------|
| Commercial Fishing and Processing | \$17.2 Million | 300 |
| Maritime-Related | \$59.9 Million | 230 |
| Insurance Sector | \$10.2 Million | 60 |
| Real Estate | \$975,000 | 10 |
| Hospitality | \$33.1 Million | 600 |
| Other | \$10.7 Million | 65 |

Source: Maryland Department of Planning, U.S. Census Bureau, Maryland Department of Labor, Licensing and Regulation, Maryland Department of Commerce. 2019 Economic Impact Study conducted by Salisbury University BEACON

The Queen Anne's County Enterprise Zone – Expansion Request Application

The proposed Enterprise Zone expansion is comprised of 198 acres of land zoned Waterfront Village Center (WVC) and known as the Kent Narrows. This area is also a designated the Kent Narrows Planned Growth Area. This area lies on the north and south side of US Route 50/301 corridor extending along MD Route 18 (Main Street) and is bisected by a body of water known as The Narrows, which connects Prospect Bay and the Chester River. The west side of the Kent Narrows is within the unincorporated areas of Chester and the east side is within the unincorporated area of Grasonville. The area is divided into four (4) quadrants on which there are well-established businesses that serve the hospitality and tourism industry cluster, as well as those that are related to marine trade and the seafood industry.

The following is a description of the types of businesses existing in the Kent Narrows:

- Currently located in the Grasonville quadrants are the following hotels: Holiday Inn Express, which has approval for the construction of twenty-five additional rooms, Best Western and Hilton Garden Inn. Also located in these quadrants are two marinas, Safe Harbor Narrows Point (formerly Mears Point) and Lippincott. Safe Harbor is proposing to redevelop and renovate an existing restaurant and retail area. Several restaurants, retailers, and service related businesses occupy this quadrant. Fisherman's Inn and Crab Deck, Harris's Crabhouse and United Shellfish are located here.
- Businesses in the Chester portion of the zone are marine oriented and include the Kent Narrows Boatel, Piney Narrow Yacht Haven Marina, and several boat repair and service providers. Watermen and independent charter boats operate from the County-owned marina. This area is conducive to infill and redevelopment as it is the location of the former outlet site and a vacant boat repair and storage facility.

The goal of the Enterprise Zone expansion is to stimulate private investment in new projects as well as revitalization of the existing waterfront establishments by making the commercial real property tax credit and the income tax credit available. Significant infrastructure improvements are needed to support the redevelopment of the properties in the Kent Narrows. The costs associated with the extension of sewer and water, as well as road improvements and other public amenities, such as trails, are borne by the developer. Construction of these projects would result in significant job creation, particularly in the food service and accommodation industry sector.

The following is a summary of the commercial projects that are currently within the county's development review process. These projects are within the proposed expanded Enterprise Zone and would be eligible to receive the commercial real property and income tax credits.

- Fisherman's Village is a multi-phased project that includes the construction of a branded hotel (Hyatt Place) as the second phase. The first phase has been completed and is the construction of replacement building used for boat sales. The site plan is under review for the 120 room hotel. Once the site plan has been approved, it is anticipated that construction will commence on the hotel within one year. Public improvements that

The Queen Anne's County Enterprise Zone – Expansion Request Application

would be installed as a result of the construction of this project include a boardwalk, sidewalks, and trail connections.

- Kent Narrows Marine, LLC is also a multi-phased project comprised of a boat storage facility and a convenience store, which were completed in 2017. The second phase includes additional boat storage, office and retail space, and a pad site for a restaurant. The second phase of this project is under site plan review. Public improvements that would be installed as a result of completion of this project include a boardwalk, trail connectivity, public open space and sidewalks.
- Holiday Inn Express has approval for an expansion of twenty-five additional rooms. This project has received numerous extensions to its site plan approval. Should this project move forward, public improvements include a trail connection.
- Kent Narrows Redevelopment has approval to construct a 9,900 square foot banquet facility to operate in association with Bridges Restaurant. This project is approved pending construction. An extension of the public boardwalk would be provided with the construction of this project.

There are two major redevelopment projects that have received concept plan approval but are not proceeding to final site plan. Significant investment would have been required to meet the infrastructure required to support these developments. Infrastructure improvements to the road system as well as public sewer and water are needed to support redevelopment. A brief summary of these projects follows:

- Safe Harbor (formerly Mears Point) received major site plan approval for a mixed-use redevelopment; however, the project is not moving forward as a result of unforeseen circumstances resulting in a change of ownership. Instead, the new owner will be renovating the existing buildings on the site. These uses include a restaurant, offices primarily occupied by marine related businesses, a restaurant, a boat repair facility, and retail related to the operation of the marina.
- Douglas Development has twice proposed a mixed use redevelopment of the property formerly used as retail outlets. The latest project received concept approval in February 2019. To date, a major site plan to continue the project has not been submitted. The mixed use development requirements of the zoning district require that the project have a certain percentage of commercial use as a ratio to allow residential use. Securing retail tenants to support the development, as well as infrastructure costs, have been cited as deterrents to moving this project forward.

Capital projects that are identified and planned within or near the proposed Enterprise Zone include trail extensions, road improvements and the extension of public sanitary sewer and water. The majority of these projects get funded through impact fees associated with land use development projects.

Improvements to public sanitary sewer and water in Kent Narrows are planned but dependent upon redevelopment projects moving forward. The extension of public water lines is critical not only to new development, but to support the existing commercial and residential uses. Transportation improvements

The Queen Anne's County Enterprise Zone – Expansion Request Application

to county and state roads are identified in The Kent Island Transportation Plan. Funding for the identified projects has not been secured. There are trail projects planned within the Kent Narrows to assist with multi-modal access to the businesses that are also dependent upon the projects. Recently completed capital projects include: the extension of the trail system from the northeast quadrant of the Kent Narrows to Jackson Road, along US Route 50/301; and the extension of public water in the northwest quadrant.

The management of the Enterprise Zone program will continue as established with the adoption of the original designation in 2017. The Department of Economic and Tourism Development administers the program and actively promotes it via social media, as a participant in the development review process, and through educational seminars and workshops. Jean Fabi, Economic Development Manager, is the Zone Administrator.

Queen Anne's County adopted local standards for the Enterprise Zone that would remain in effect for the proposed expansion area. These standards exclude certain uses from being certified to receive the credits. These uses are: Adult entertainment and gambling establishments, fast food restaurants, convenience stores, and gas stations, except those not associated with retail establishments containing 35,000 square feet or more. There is no minimum number of full-time jobs needed for a business to be certified to receive the income tax credit. There is no minimum project or improvement value required to receive certification for the commercial real property tax.

Queen Anne's County offers other local business incentives in addition to the Enterprise Zone tax credits. These incentives include the Economic Development Incentive Fund, a conditional loan program, and the Revolving Loan Fund. These programs are used in conjunction with the Enterprise Zone tax credit program to incentivize job creation and leverage public/private investment.

VI. Justification of Size of Proposed Zone

The proposed Queen Anne's Enterprise Zone currently encompasses approximately 1,351 acres that includes the commercially zoned properties within Census Tract 8110 within a Priority Funding Area. The proposed zone extends into the adjacent census tracts to include properties, zoned commercial or industrial, with the greatest potential of redevelopment, infill and new construction. The Job Creation Tax Credit Priority Funding Area is also within the zone. The expansion area is 198 acres +/- includes properties the Kent Narrows Planned Growth Area within which there are several development projects approved pending construction or have received concept plan approval. These projects include a 120-room Hyatt Place Hotel, a 25-room addition to the Holiday Inn Express, and the construction of a 30,000 square foot addition to the Kent Narrows Boatel. The redevelopment of the former outlet property received concept plan approval but has not moved forward with the site plan review process at this time. Redevelopment will occur at Safe Harbor Narrow Point Marina, which include renovations to existing buildings and marina area. Piney Narrows Yacht Haven is in year one of a five year plan to renovate its marina. A new pavilion is currently under construction. These projects and others within various stages

The Queen Anne's County Enterprise Zone – Expansion Request Application

of the development review process located in the proposed zone have a great potential to create jobs for Queen Anne's County residents, as well as revitalize an area that is economically important to the county's hospitality industry and marine trade sectors.

VII. Evidence and Certification of a Public Hearing – NEED NEW

The Queen Anne's County Board of Commissioners held a public hearing on 4/14/2020 during which the proposed expansion to the Queen Anne's Enterprise Zone was discussed. The public hearing was advertised in the Record Observer, the local newspaper, on [DATE}. During the hearing, the County Commissioners adopted the attached Resolution 20-[ADD Resolution No]

ADD PICTURE OF NOTICE OF PUBLIC HEARING – Need new Public Hearing Notice

NOTICE OF PUBLIC HEARING

The County Commissioners of Queen Anne's County, Maryland will hold a public hearing on a proposed application to the Maryland Department of Commerce to expand the Enterprise Zone in accordance with Title 5, Subtitle 7 of the Economic Development Article of the Annotated Code of Maryland. The expanded Enterprise Zone would be designated in an area described as the Kent Narrows containing 198 acres, more or less, of Waterfront Village Center (WVC) zoned properties in the Grasonville area of Queen Anne's County.

The hearing will be held:

TUESDAY, April 14, 2020

5 50 p.m.

County Commissioner's Meeting Room
Liberty Building
107 North Liberty Street
Centreville, Maryland 21617

Persons who wish to comment on the application may do so at the hearing by following the procedure outlined below. Speakers will be limited to three (3) minutes each but written testimony of any length may be submitted at or before the hearing to the County Commissioners of Queen Anne's County, Liberty Building, 107 North Liberty Street, Centreville, Maryland 21617. Because of the current health emergency, attendance at the public hearing will be strictly limited. The public is strongly encouraged, in lieu of attending the hearing, to view the proceedings on QACTV which will live stream the proceedings. Public comments and testimony can be made by submitting comments in writing or by calling 1-443-819-0696 and entering conference ID 133 052 164# on the night of the hearing.

A map showing the proposed Enterprise Zone is available for review prior to the hearing and is posted on the door at the Department of Economic and Tourism Development, 425 Piney Narrows Road, Chester, MD 21617 and available online at www.choosequeenannes.com.

All hearing sites are accessible to individuals with disabilities. Sign language interpreters and assistive listening devices are available for individuals with disabilities. If such assistance is necessary, please contact Ms. Tina Miles at 410-758-4406 or TDD 410-758-2126 at least seven (7) days prior to the scheduled hearing.

Include certificate from the Newspaper verifying publication.

The Queen Anne's County Enterprise Zone – Expansion Request
Application

ATT:



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

**DEPARTMENT OF PUBLIC SAFETY
CORRECTIONS**

500 Little Hut Drive
Centreville, MD 21617

Telephone: (410) 758-3817
Fax: (410) 758-2485

e-mail: lcooke@qac.org

Date: April 14, 2020

To: Queen Anne's County Commissioners

From: LaMonte E. Cooke, Warden *LAC*

Re: Update On The Queen Anne's County Detention Center Renovation and Expansion Project

This is a summarized report regarding an overview noting the Queen Anne's County Detention Center renovation and expansion project which is still in the design phase. We are working with ATI, Inc. the architectural, engineering and design firm in trying to incorporate the existing structure with the required additions to meet today's standards required by the Department of Public Safety and Correctional Services.

Our Department of Corrections staff are working in coordination with the Department of Public Works staff to design the Detention Center with the goal of having an operational structure that will be adequate for the next twenty years or more.

Informational Item



Queen Anne's County

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PUBLIC SAFETY CORRECTIONS

500 Little Hut Drive
Centreville, MD 21617

Telephone: (410) 758-3817

Fax: (410) 758-2485

e-mail: lcooke@qac.org

QUEEN ANNE'S DETENTION CENTER RENOVATION AND EXPANSION PROJECT

There will be questions concerning the need for this major project on the thirty two year old Detention Center and these points will be presented to note the crucial points that need to be addressed.

1. Under the current standards of the Department of Public Safety and Correctional Services, the Detention Center would have a rated capacity of 119 (one hundred and nineteen) inmates. In the past the facility, under the previous capacity rating of 148, has held upwards at rates above that. Despite the lower average daily populations we currently have since the Justice Reinvestment Act initiatives, the facility must address current needs and requirements.
2. MAT (Medical Assistant Treatment). The current medical area is one small room in which most of the medical and mental health related treatment performed. At times, when available, the multipurpose room is used to make mental health assessments. The Department of Budget and Management has noted that a designated medical unit be a part of the project to centralize health care services under legislation passed and signed by the Governor. This will include medical examination areas, mental health examination area, waiting area, office and secure medication and supply storage. In addition, there will have to be designated medical (with negative airflow) and mental health housing areas for treatment and observation. All county facilities must be in compliance with the provisions of MAT by 2023. The male and female treatment is designed to be separate under the MAT program.
3. Food Service/Kitchen. The original kitchen was designed to serve 40 (forty) meals, three times a day, but Aramark food service staff have managed to prepare over 140 (one hundred forty) meals three times a day one occasions when the average daily population has surged. The Health Department required us to add a walk-in refrigeration some years ago which allowed us to create some limited additional storage space. The kitchen needs to be expanded to meet today's standards, including basic equipment upgrades, food preparation area, office, and larger dry storage area.

4. **Female Housing.** The female housing area was upgraded in 2009 from an eight bed unit back in the main housing unit, separated by a thick curtain from the adjoining housing unit housing male inmates, which had caused some behavioral and security issues. Even when the new modular unit was installed with 20 secure cells for the female inmates, within a little over two years, the unit's female average daily population were at capacity and then increased upwards to over 40 average daily population. We had to arrange to send a number of those individuals to other agencies for housing pending their cases, when possible. The ongoing problem, even when the population has declined in the female unit, is the limited ability to separate female offenders who are classified as work release. They are pressured by inmates in the unit to bring drugs into the unit and ostracized when they refuse. Individuals who have medical and mental health issues, many times are housed in the same unit, when the special confinement units are occupied. This can result in a host of problems. In the planned expansion, there are plans to separate these individuals to minimize issues.
5. **Booking/Intake.** An expanded processing area to better manage the intake and release of offenders that are committed to the Detention Center. This will allow for handling an influx of individuals on court dates, transportation details, police tactical operations when large numbers of suspect detentions occur, the separation of offenders of different sexes, separation of gang members and suspects involved in critical investigations, the handling of unruly/aggressive individuals, search of temporarily detained intakes, and a number of other related activities. Adjoining this area will be a larger property storage for better security and tracking of offenders' items being held, and a commitment record room for the maintenance of current and historical offender files and easier access by officers handling the intake or release process. The attached vehicle sallyport will accommodate two transport units or patrol vehicles handling the custody of offenders.
6. **Visiting Booths/Lobby.** Increase in the number of visiting booths to better accommodate access of offenders and their families. This may also be augmented in the future by the addition of video visitation via off-site access. The booths will have at least two that can be used for attorney/offender legal visits, with a pass-through for legal documents which can be closed when being used for regular visits to eliminate the passing of contraband. The lobby area is accessible to the public and controlled from control room. There will be separate entry access of officers into the building away from the lobby, but a secure access door into it from the training/locker room area in case of an emergency.
7. **Offender Programs.** Since the opening of the Detention Center, we have had challenges in being able to offer a number of programs that could be beneficial to the incarcerated population prior to their release. Under the Justice Reinvestment concept, the goal is to prepare individuals for a successful transition back into the community, and reduce the chances of recidivism. There are areas planned in the design for multipurpose areas designated for both male and female offenders to allow for programs such as parenting, anger management, GED, drug and alcohol counseling, expanded mental health counseling, training and education in work force skills, health education,

etc. This would also assist in moderating some of the behavior issues among certain members of the inmate population due to lack of positive activities.

8. **Goals of the Project.** In this summary, we have touched on some key goals that needed to be addressed in the expansion and renovation project, though it hasn't been all inclusive. The main goal is to get the Detention Center designed in accordance with the current standards of the State guidelines. We have a facility that was originally designed for forty (40) beds, then double-bunked to eighty (80) beds, and after additional projects over the years increased to one hundred forty eight (148) beds. Under the current State standards, our facility is rated at a capacity of one hundred and nineteen (119) beds.

As directed, we reviewed our recommended capacity plans with a long term correctional administrator who was familiar with operating a local Maryland adult detention center that I have known for many years. He had also been involved with the planning of several construction projects involving renovations and expansions. His recommendation was very similar to mine in trying to plan for the needs of an operation for the next twenty years or more. He noted that capacity should be designed for a range of at least approximately one hundred and eighty (180) to two hundred (200) beds. After much discussion with Department of Public Works staff and assessing what deficiencies that needed to be addressed to meet current standards, we noted that a one hundred and sixty two (162) bed capacity would cover the future needs. With the addition of Special Needs beds, which are needed to handle certain acute medical, mental health, detox, and segregation units the total is 207 beds.

Although the current average daily population is down, due to pretrial release program and other aspects of the Justice Reinvestment Initiatives, it is difficult to predict that this will always be the case at the local level. More of the treatment functions, including MAT and mental health are being shifted to the local detention centers. The opioid situation in the community will also be another demand requiring us to screen for those individuals committed to us who have substance abuse issues, regardless of their charges.

There are programs currently available that may be utilized to use available bed space such as:

- The community re-entry program by the Department of Public Safety and Correctional Services which, under an M.O.U., will send local individuals from Queen Anne's County who have served their sentence, back to complete their time at the Detention Center. A per diem is paid for this program.
- The United States Marshals Service will house their pretrial inmates at the local level and reimburse the Detention Center for their time held here.

The capacity recommendation noted includes the use of cells and holding areas that currently exist in the core of the Detention Center. The current G Pod dormitory housing unit which has twenty four beds, would be removed due to age and replaced with a new sixteen bed work

release unit in the new wing in the expansion. The inclusion of the noted special needs units are needed because it is difficult to manage these under our current situation. In the future, there may not be an alternate housing location available at another off-site location, especially if there is a condition present that would present a security management concern.

III



**Queen
Anne's
County**

DEPARTMENT OF PUBLIC WORKS

312 Safety Drive
Centreville, MD 21617

Telephone: (410) 758-0925
Fax: (410) 758-3341
www.qac.org

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

Date: April 14, 2020

Informational Item

To: County Commissioners

From: Lee E. Edgar, P.E.

Re: Kent Island Branch Library – Construction Procurement and State Grant Funding Update

In Fiscal Year 2018, Queen Anne's County was awarded a \$325,000 grant from the Maryland County Public Library Capital Projects Grants Program (State Grant) which, with equal matching funds by the County via approved FY2018 Capital Project #400877 *KI Library Expansion*, provides for the complete planning & design of expansion and renovation to the Kent Island Branch of the Queen Anne's County Free Library. Design has since been completed and the Planning Commission unanimously granted Site Plan approval on February 13, 2020.

To secure the funding necessary to support construction, the County sought and has been selected to receive an additional \$3,500,000 in State Grant funding via construction grants administered over two fiscal years – FY 2020 and FY2021:

FY2020

In a letter dated May 22, 2018 and included with the Library's application for FY2020 State Grant funding for construction, the County Commissioners confirmed their continued support for the project and intent to match State Grant funds should such award be made. On June 19, 2019, final approval by the State Board of Public Works was communicated for a FY2020 construction grant award of \$1,000,000.

FY2021

In a letter dated May 21, 2019 and included with the Library's application for FY2021 State Grant funding for construction, the County Commissioners confirmed their continued support for the project and intent to match State Grant funds should such award be made. On March 19, 2020, word was received on behalf of the State Librarian, that Queen Anne's County was again selected for receipt of a construction grant – this time in the amount of \$2,500,000.

So to ascertain the true cost of construction and be enabled to award a contract & break ground within the timeline prescribed by the State Grants, a construction contract has been advertised effective March 20, 2020, with Bids tentatively due May 1, 2020. In addition to several cost reduction methods applied to the design, the Bid Documents employ practical bid alternates in an effort to ensure that the construction remains true to the County's needs while remaining within the \$5,700,000 - \$6,200,000 local-share budget originally contemplated by the County Commissioners.

Please anticipate a final update and recommendation in May that a construction contract be awarded and a Letter of Certification be provided the Maryland State Library for receipt of the FY2021 State Grant.

Cc: Janet Salazar, Library Director
Alan Quimby, DPW Director

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