



**COUNTY COMMISSIONERS SCHEDULE
TUESDAY, JUNE 9, 2020
LEGISLATIVE DAY**

To comply with the Governor's proclamation declaring a state of emergency in Maryland, to minimize the person-to-person spread of COVID-19, we ask that citizens stay home and watch the County Commissioner's meeting live on our QAC Website at qac.org/live or on QACTV's Television channel on Atlantic Broadband cable (channel 7 or 77).

To maintain social distancing, seating will be restricted. If you have any respiratory symptoms such as fever, cough, and/or shortness of breath, please refrain from attending the meeting and notify a healthcare provider. We will be screening all meeting participants prior to entering the building.

Press and Public Comments is encouraged. Please send your written comments to PublicComment@qac.org or speak live by going to <https://www.qac.org/1430/Public-Comment-During-Live-County-Meetin>

Thank you for your cooperation and understanding.

1. CLOSED SESSION

- 5:00 p.m. "Under Section 3-305b(1) of the General Provision Article"
"Boards/Commissions"
- 5:15 p.m. "Under Section 3-305b(1) of the General Provision Article"
"Personnel"

2. CALL TO ORDER

- 5:30 p.m. Call to Order,
Pledge of Allegiance,
Moment of Silence,
Approval of Agenda

Accept County Commissioners' Minutes
- Regular Minutes – May 26, 2020
- Budget Work Session – June 2, 2020
- Sanitary Minutes – May 12, 2020

3. NEW BUSINESS

- 5:35 p.m. DEPARTMENT OF PUBLIC WORKS
Admin/Engineering
1. Baltimore Metropolitan Council (BMC) Agreement Unified
Planning Work Program (UPWP) Contract for FY 2021
2. House Bill 56 – Enrolled Bill – Emergency Legislation -
Chesapeake Bay Bridge - Reconstruction Advisory Group
& Transportation Facilities Project
3. Kent Island Branch Library – Expansion & Renovation Contract

Award

Roads

4. FY2021 Petroleum Fuel Bid
5. Request for Public Hearing – Recycling-Office Buildings

Mr. Todd R. Mohn, PE, County Administrator
“Presentation of Documents for Signatures and Weekly

Correspondence”

Action

1. Kent Island High School Class of 2020 Proclamation
 2. Queen Anne’s High School Class of 2020 Proclamation
 3. Pillar of the Month of June – Fairness – Proclamation
 4. Thank you letter to Edwards Pharmacy
 5. Dudley’s Chapel Trustee matching grant support letter
 6. Cooperative Agreement with MDA for Control & eradication of noxious & invasive weeds
 7. Housing Bond Allocation Transfer 2020
 8. Recommendation for CARES Act Funds for Broadband
 9. CARES Act Cardiac Monitor
 10. Release of Easement – Fire Truck Pad & Safe Ingress/Egress for Emergency Vehicles in Gibson’s Grant Subdivision
 11. Budget Amendment CC-33 – Small Business Revolving Loans
 12. Budget Amendment CC-34 – Grant Fund – Econ Dev CARES
- Part B
13. QAC Residential Sprinkler Requirement for any additions, alterations or repairs to a single-family dwelling

Documents:

- [06.09.2020DPW.pdf](#)
- [06.09.2020Action.pdf](#)
- [06.09.2020Coorespondence.pdf](#)

4. PRESENTATIONS

- 6:00 p.m. Mr. Kenneth Kozel, University of Maryland Shore Regional Health
CEO
“Shore Health Update”
- Mr. Michael R. Clark, Community Partnership for Children and
Families Director
“Resolution 20-12 - Community Development Block Grant (CDBG)
COVID Funding – Round 1 - Hearing”
- Ms. Megan DelGaudio, IT Manager/GIS Specialist II
Mr. Ziggy Rivkin-Fish, Project Consultant
“Broadband Feasibility Study Presentation – CTC Technology and
Energy”
- 7:00 p.m. “Adoption of the FY2021 Operating and Capital Budgets”

5. LEGISLATION

- Legislative Session
County Ordinance 20-02 - Establishment of the Queen Anne’s
County Farmland Preservation Fund
(available to be voted on)
- County Ordinance 20-09 – Carry over of Vacation Leave (to be
introduced)

Press and Public Comments**

Commissioner's Roundtable

Documents:

[ORD 20-02.Pdf](#)

*** Please note the scheduled times are subject to change, except for public hearings.**

****Part of the meeting may be closed to the Public in accordance to the Open Meetings Act procedures.**

Three or more of the County Commissioners may be attending the following events in the next few weeks:

6/8 Press Conference on re-opening of remaining businesses

6/15 PRAB



**Queen
Anne's
County**

DEPARTMENT OF PUBLIC WORKS

312 Safety Drive
Centreville, MD 21617

Telephone: (410) 758-0925

Fax: (410) 758-3341

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County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

MEMORANDUM

Date: June 9, 2020

To: County Commissioners

ACTION ITEM

From: Steve Cohoon, Public Facilities Planner

RE: Baltimore Metropolitan Council (BMC) Agreement
Unified Planning Work Program (UPWP) Contract for FY 2021

As a Member of the Baltimore Metropolitan Council, each year Queen Anne's County executes a contract relating to our involvement and participation with the proposed work program. In turn, the agreement provides for financial support to the County for our work with the BMC. The BMC will reimburse the County for 80% of the work done by Staff working on joint planning projects and studies.

The Unified Planning Work Program includes Queen Anne's Counties participation in regional transportation planning and modeling, demographic forecasting, bike and pedestrian planning, GIS coordination, transit planning and data sharing.

The total estimated maximum budget relating to joint projects and the work program with the BMC over the next year is \$63,525 if the County fully participates in all of the projects outlined in the work program. The BMC will financially support the County involvement up to \$50,820 which is 80% of the total. The County will provide our 20% match of \$12,705 through staff time and participation. If the County does not participate fully in all aspects of the work program the actual amounts will be less but will still be at a rate of 80% BMC funding and 20% County match.

Patrick Thompson has reviewed and approved the agreement and did not recommend any changes.

Recommended Motion:

I motion that we approve and sign the Unified Planning Work Program Agreement with the Baltimore Metropolitan Council for FY 2021.

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**AGREEMENT
BY AND BETWEEN
THE BALTIMORE METROPOLITAN COUNCIL, INC.
AND
QUEEN ANNE'S COUNTY, MARYLAND**

THIS AGREEMENT, entered into this ___ day of June, 2020, by and between the Baltimore Metropolitan Council, Inc. (hereinafter referred to as "BMC") and Queen Anne's County, Maryland, a body corporate and politic (hereinafter referred to as "County");

WITNESSETH:

WHEREAS, a Memorandum of Understanding has heretofore been executed by and between the City of Annapolis, Maryland; the Mayor and City Council of Baltimore, Maryland; Anne Arundel County, Maryland; Baltimore County, Maryland; Carroll County, Maryland; Harford County, Maryland; Howard County, Maryland; and Queen Anne County, Maryland; the Maryland Departments of Planning, Transportation and the Environment, and the Maryland Transit Administration; and the BMC wherein the parties thereto mutually agree to carry out the Unified Planning Work Program (hereinafter referred to as "Unified Program") in the Baltimore Metropolitan region; and

WHEREAS, the agencies and jurisdictions hereinabove referred to have prepared a Unified Program for Fiscal Year (FY) 2021, including a budget and work program for the continuing Transportation Planning Process and other special studies related to transportation in the County; and

WHEREAS, it is in the public interest to provide financial support for the continuing Transportation Planning Process and other special studies related to transportation in the Baltimore Metropolitan region; and

WHEREAS, the functions and responsibilities of the BMC in the performance of work to be rendered pursuant to the above referenced Memorandum of Understanding have been defined in a separate document dated July 1, 2004 entitled "Agreement Between the Maryland Department of Transportation and the Baltimore Metropolitan Council"; and

WHEREAS, the BMC wishes to work with the County on projects pertaining to the Baltimore region in conjunction with the Unified Program; and

WHEREAS, the annual budget for the Unified Program includes funding provisions from various federal and state agencies and the County for the support of transportation planning activities to be conducted by the County; and

WHEREAS, this Agreement is intended to define the general responsibilities and functions of the respective parties in the performance of the duties to be undertaken and services to be rendered and to provide for the method of compensation for the performance thereof.

NOW, THEREFORE, THIS AGREEMENT WITNESSETH: that in consideration of the promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

ARTICLE I - PURPOSE OF AGREEMENT

The purpose of this Agreement is to provide for financial assistance to the County from the BMC, funded through federal and state funds and to set forth the work scopes and activities outlined in the FY 2021 Unified Program that are to be accomplished with said funds.

ARTICLE II - TERMS AND CONDITIONS

A. Unified Planning Work Program Director - The BMC Director of Transportation Planning, in accordance with procedures outlined in the July 1, 2004 "Agreement Between the Maryland Department of Transportation and the Baltimore Metropolitan Council", shall manage the Unified Program and shall monitor and coordinate the performance of the work being conducted by the County.

B. Program Coordinator - The County shall appoint a Program Coordinator who shall be responsible for:

1. The timely completion of program elements and/or tasks; and
2. The preparation and submission of quarterly progress reports by the twentieth (20th) day and quarterly invoices by the thirtieth (30th) day of the month following the end of the quarter to the BMC for each project element in which the County is participating. The report shall be made in accordance with the procedures outlined in the Agreement Between the Maryland Department of Transportation and the Baltimore Metropolitan Council.

C. Appointment of Key Personnel - For work carried out under any agreement; the Program Director shall contact the County's Program Coordinator and request that the County assign the necessary staff to perform the functions of the County for its project elements and/or tasks.

D. Subcontracts - The County may contract with consultants or other subcontractors to provide services under the Unified Program, provided the County complies with all applicable federal, state, and County consultant selection and contract requirements.

The County shall submit all such proposed contracts to the BMC for review and approval prior to the execution of such contracts.

E. Termination of Agreement - If, through any cause, the County shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the County shall violate any of the covenants, articles, or stipulations of this Agreement, the BMC shall thereupon have the right to terminate this Agreement by giving thirty (30) days written notice to the County of such termination and the effective date thereof. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the County shall, at the option of the BMC, become the property of the BMC, and the County shall be entitled to be reimbursed for actual costs incurred up to and including the day of termination.

F. Termination for Convenience of the BMC or the County - The BMC or the County may terminate this Agreement at any time without cause as of the date of notice in writing when such notice is received by the other party. In that event, all finished or unfinished documents and other materials, as described in Sub-Section E above shall, at the option of the BMC, become BMC property. The County shall be reimbursed for actual costs incurred up to and including the date of termination.

G. Quarterly Progress Reports - The County shall submit quarterly progress reports in support of quarterly invoices, as hereinafter required, in the form and substance as required by the Program Director and specified in the Agreement Between the Maryland Department of Transportation and the Baltimore Metropolitan Council.

H. Audit and Inspection - The County shall compile and maintain such records as shall from time to time be required by the BMC. The County shall permit the authorized representatives of the BMC, the U.S. Department of Transportation and the Comptroller General of the United States to inspect and audit all data and records of the County relating to its performance under this Agreement. Audits will be conducted in accordance with standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, as well as all applicable revisions and supplements.

I. Equipment Purchase - The Program Director must approve all equipment purchased using Unified Program funds. The purchase request should be in writing and include a description and the cost of the equipment. Equipment purchased with federal funds is subject to all appropriate federal regulations, including record keeping for the equipment.

ARTICLE III - SCOPE OF WORK

The County shall be responsible for the performance of the work requirements of those parts of the FY 2021 Unified Program that are set forth in Worksheets A through D which are attached hereto and incorporated as part of this Agreement.

The preparation of detailed work programs, Worksheets, and budgets for the above specified projects shall be the responsibility of the Program Coordinator. Before any work is performed by the County staff for any project, the Program Coordinator must: (a) approve the specific and detailed proposed work program, schedule, and budget; and (b) issue a Notice to Proceed.

ARTICLE IV - COMPENSATION

Section One - Payment for Services

The estimated total cost for performing the work specified in Article III of this Agreement is Sixty-Three Thousand Five Hundred Twenty-Five Dollars (\$63,525). The BMC will reimburse the County for the actual cost involved in the complete and satisfactory performance of the work up to, but not to exceed, Fifty Thousand Eight Hundred Twenty Dollars (\$50,820), all of which will be federal funds. The remaining actual cost of performing these services will be provided by the County. The reimbursable cost and the percent reimbursable for each project shall not exceed the figures shown in Worksheet "A" of this Agreement. The BMC will only reimburse the County for actual costs incurred in accordance with Office of Budget and Management Circular A-102. The estimated breakdown of the County's staff participation is listed in Worksheet "B" of this Agreement.

Section Two - Source of Funds

Worksheet "A" of this Agreement indicates the sources of funds to be utilized by the County for the performance of the work set forth in Article III of this Agreement, including those funds to be reimbursed by the BMC and the minimum funds to be allocated by the County. It is understood that should federal and state agencies either not approve or change the total budget for the Unified Program in the Baltimore region during FY 2021 or should any of the assumed federal or state funds not be available, the maximum limit to be expended for the affected projects and, hence, for the entire Agreement, shall be reduced accordingly and proportionally.

Section Three - Method of Payment

The County shall submit invoices to the BMC for the costs incurred in completing the work reported. Each project invoice shall be submitted in the form and

substance as required by the Program Director. The County shall submit to the Program Director, as part of each project invoice, a summary of the time spent by personnel who worked under this Agreement during the time being reported.

Upon acceptance and approval by the BMC of the quarterly progress reports, invoices, and summaries of time spent by County personnel, the BMC shall forward the invoice to the Maryland Department of Transportation for reimbursement.

For services approved under the Unified Program for provision by consultants, the BMC shall forward the invoice to the Maryland Department of Transportation for reimbursement, only after all work tasks and contract products, as outlined in the consultant contract, are completed, submitted and invoiced.

Upon receipt of reimbursement by the BMC, the BMC shall reimburse the County for the projects. The reimbursements shall be based on the percent reimbursable as shown in Worksheet "A" of this Agreement. The total reimbursement by the BMC to the County for each project shall not exceed the reimbursable cost for each project as shown in Worksheet "A" of this Agreement.

ARTICLE V - NONDISCRIMINATION

Section One - Equal Employment Opportunity

The County shall comply with the Regulations of the U.S. Department of Transportation relative to nondiscrimination in federally-assisted programs of said Department of Transportation (Title 49, Code of Federal Regulations, Part 21), including the current Federal-Aid Policy Guide, as well as all applicable revisions and supplements.

The County shall comply with the requirements of Section 19-114 of the State Finance and Procurement Article of the Annotated Code of Maryland, any amendments thereto, and any executive order barring discrimination. Further, in accordance with these requirements, as a condition of entering into this Agreement the County represents and warrants that it will comply with the State's Commercial Nondiscrimination Policy, as described under Title 19 of the State Finance and Procurement article of the Annotated Code of Maryland. As part of such compliance, the County may not discriminate on the basis of race, color, religion, ancestry or national origin, sex, age, marital status, sexual orientation, or on the basis of disability or other unlawful forms of discrimination in the solicitation, selection, hiring, or commercial treatment of subcontractors, vendors, suppliers, or commercial customers, nor shall the County retaliate against any person for reporting instances of such discrimination. The County shall provide equal opportunity for

subcontractors, vendors, and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the marketplace. The County understands and agrees that a material violation of this clause shall be considered a material breach of this agreement and may result in termination of this agreement, disqualification of the County from participating in State contracts, or other sanctions, This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party.

The County will permit access to its books, records, and accounts by the BMC for purposes of investigation to ascertain compliance with this Article.

In the event of the County's noncompliance with the nondiscrimination clauses of this Agreement, this Agreement may be canceled, in whole or in part, by written notice from the BMC and the County may be declared ineligible for further agreements with the BMC.

The County will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that such provisions will be binding upon each subcontractor or vendor. The County will take such action with respect to any subcontract or purchase order as the BMC may direct as a means of enforcing such provisions, including sanctions for noncompliance, provided, however, that in the event the County becomes involved in or is threatened with litigation with a subcontractor or vendor as a result of such direction by the BMC, the County may request the BMC to enter into such litigation to protect the interest of the BMC.

Section Two - Disadvantaged Business Enterprise

The County shall comply with the following "Disadvantaged Business Enterprise" clause stated in the Federal Transit Administration Master Agreement (hereinafter referred to as "FTA Master Agreement"), at Section 12, Part E. In connection with the performance of this contract (the Agreement), the contractor (the County) will cooperate with the project sponsor (the BMC) in meeting their commitments and goals with regard to facilitating participation by small business concerns owned and controlled by socially and economically disadvantaged individuals, also referred to as "Disadvantaged Business Enterprises (DBEs).

ARTICLE VI - CHANGES

The BMC may, at any time by a written order, make changes in the work and services to be performed under this Agreement and within the general scope thereof. If such changes cause an increase or decrease in the cost of performing the work and services under the Agreement or in the time required for its performance, an equitable adjustment shall be made and the Agreement shall be modified in writing accordingly.

ARTICLE VII -DURATION OF AGREEMENT CONTINGENT UPON FUNDING

A. This Agreement shall be effective as of July 1, 2020 and it shall continue in full force and effect through June 30, 2021 unless otherwise modified or extended by a written agreement executed by all parties, or unless otherwise terminated pursuant to the provisions of Articles II and V hereinabove set forth.

B. This Agreement is contingent upon the availability of federal and/or state funds, and in the event funding is not received, this Agreement shall be null and void, and the BMC shall be under no obligation on account of this Agreement.

ARTICLE VIII - RESPONSIBILITY FOR COMPLIANCE WITH FEDERAL REQUIREMENTS

In the performance of its obligations under this Agreement, the County, its agents, employees, and assigns shall comply with all federal requirements, including but not limited to, those contained in the FTA Master Agreement and those set forth in the current Federal-aid Policy Guide, as well as all applicable revisions and supplements.

ARTICLE IX - TITLE VI

The County shall comply with all of the requirements imposed by Title VI of the Civil Rights Act of 1964 and with the Regulations of the U.S. Department of Transportation relative to non-discrimination and maximum opportunities for Minority Business Enterprises (MBE) in all activities related to this Agreement. These actions are described in 49 CFR Part 21, "Non-Discrimination in Federally Assisted Programs of the Civil Rights Act of 1964" and Part 23 "Participation by Minority Business Enterprise in Department of Transportation Program."

ARTICLE X - EXECUTION OF AGREEMENT

This Agreement may be simultaneously executed in several counterparts each of which will be deemed to be an original having identical effect. This Agreement shall be construed to bind the parties hereto in accordance with the Constitution and Laws of the State of Maryland.

It is agreed and understood by all parties hereto that the execution of this Agreement and its effectiveness is contingent upon approval by the BMC and the County.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

WITNESS:

QUEEN ANNE COUNTY, MARYLAND

By:

James J. Moran
County Commissioner

Approved as to form and legal sufficiency:

Signature

Patrick Thompson _____

Printed Name

County Attorney _____

Title

WITNESS:



BALTIMORE METROPOLITAN COUNCIL, INC.



By:

Michael B. Kelly
Executive Director

**QUEEN ANNE'S COUNTY, MARYLAND
WORKSHEET A
PROJECT COSTS: FEDERAL AND LOCAL SHARE
F.Y. 2021 UPWP BUDGET**

PROJECT	TOTAL	REIMBURSABLE AMOUNT	FEDERAL SHARE	LOCAL SHARE
UPWP Management	\$7,000.00	\$5,600.00	\$5,600.00	\$1,400.00
TIP Development	\$775.00	\$620.00	\$620.00	\$155.00
Demographic Socioeconomic Forecasting	\$7,150.00	\$5,720.00	\$5,720.00	\$1,430.00
Bicycle & Pedestrian Planning	\$2,800.00	\$2,240.00	\$2,240.00	\$560.00
GIS Activities	\$800.00	\$640.00	\$640.00	\$160.00
Professional Consultant Services				
- Infrastructure in a Changing Climate	\$15,000.00	\$12,000.00	\$12,000.00	\$3,000.00
- Promoting Healthy Communities	\$15,000.00	\$12,000.00	\$12,000.00	\$3,000.00
- Best Practices for Local CIP Development	\$15,000.00	\$12,000.00	\$12,000.00	\$3,000.00
TOTAL	\$63,525.00	\$50,820.00	\$50,820.00	\$12,705.00

Reimbursement rate for federal funds is 80%.

QUEEN ANNE'S COUNTY, MARYLAND

WORKSHEET B

ESTIMATED STAFF PARTICIPATION BY PROJECT

FY 2021 UPWP BUDGET

PROJECT PARTICIPANT	PERSON HOURS	SALARY RATE	SALARY	FRINGE	TRAINING	TOTAL
UPWP Management						
Public Facilities Planner	106		\$5,390.00	\$1,610.00		\$7,000.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
						\$7,000.00
Demographic Socioeconomic Forecasting						
Public Facilities Planner	108.2		\$5,500.00	\$1,650.00		\$7,150.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
						\$7,150.00
TIP Development						
Public Facilities Planner	11.7		\$595.00	\$180.00		\$775.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
						\$775.00
Bike/Pedestrian Planning						
Public Facilities Planner	42.5		\$2,155.00	\$645.00		\$2,800.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
						\$2,800.00
GIS Activities						
Public Facilities Planner	12.1		\$615.00	\$185.00		\$800.00
						\$800.00
Professional Services - Infrastructure in a Changing Climate						
Public Facilities Planner	227		\$11,540.00	\$3,460.00		\$15,000.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
						\$15,000.00
Professional Services - Promoting Healthy Communities						
Public Facilities Planner	227		\$11,540.00	\$3,460.00		\$15,000.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
						\$15,000.00
Professional Services - Best Practices for Local CIP Development						
Public Facilities Planner	227		\$11,540.00	\$3,460.00		\$15,000.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00		\$0.00
						\$15,000.00
TOTAL STAFF BUDGET	962		\$48,875.00	\$14,650.00	\$0.00	\$63,525.00

**QUEEN ANNE'S COUNTY, MARYLAND
WORKSHEET C
BUDGET BY PROJECT TASK
F.Y. 2021 UPWP BUDGET**

PROJECT TASK	TOTAL
UPWP Management Administration of UPWP tasks	\$7,000.00
TIP Development Preparation of Carroll County portion of Regional TIP	\$775.00
Demographic Socioeconomic Forecasting Prepare demographic and census reports. Prepare Cooperative Forecasts Provide support for Cooperative Forecasting Program Develop or modify land-use holding capacities based on source information and changes in local policies	\$7,150.00
Bicycle and Pedestrian Planning Work on measures to implement items within Bicycle, Pedestrian, & Greenways Plan Other studies and other analyses for the regional effort	\$2,800.00
Activities Coordinate and assist the Baltimore Regional Information Systems Information Committee with various technical and outreach activities	\$800.00
Professional Consultant Services - Infrastructure in a Changing Climate Planning Work Program (UPWP) that requires support from the County due to complexity or uniqueness of the tasks.	\$15,000.00
Professional Consultant Services - Promoting Healthy Communities Consultant services for work activities in the Unified Planning Work Program (UPWP) that requires support from the County due to complexity or uniqueness of the	\$15,000.00
Professional Consultant Services - Best Practices for Local CIP Development Consultant services for work activities in the Unified Planning Work Program (UPWP) that requires support from the County due to complexity or uniqueness of the	\$15,000.00
SCHEDULE C TOTAL:	\$63,525.00

QUEEN ANNE'S COUNTY, MARYLAND

WORKSHEET D

PROJECT BUDGET BY TYPE OF COST

F.Y. 2021 BUDGET DETAIL

	UPWP MANAGEMENT	DEMOGRAPHIC SOCIOECONOMIC FORECASTING	TIP DEVELOPMENT	BIKE PEDESTRIAN PLANNING	GIS ACTIVITIES	Professional Consultant Services Infrastructure in a Changing Climate
STAFF COSTS						
Salary	\$5,390	\$5,500	\$595	\$2,155	\$615	\$11,540
Fringe Benefits	\$1,610	\$1,650	\$180	\$645	\$185	\$3,460
TOTAL STAFF COSTS	\$7,000	\$7,150	\$775	\$2,800	\$800	\$15,000
NON-STAFF COSTS						
Travel/Training	\$0	\$0	\$0	\$0	\$0	\$0
Software Maintenance	\$0					
TOTAL NON-STAFF	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL UPWP Costs	\$7,000	\$7,150	\$775	\$2,800	\$800	\$15,000

Amended on



**Queen
Anne's
County**

DEPARTMENT OF PUBLIC WORKS

312 Safety Drive
Centreville, MD 21617

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County Commissioners:

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- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

MEMORANDUM

Date: June 9, 2020

To: County Commissioners

INFORMATIONAL ITEM

From: Steve Cohoon, Public Facilities Planner

RE: House Bill 56 – Enrolled Bill – Emergency Legislation
Chesapeake Bay Bridge - Reconstruction Advisory Group & Transportation Facilities Project

Attached is the final enrolled version of House Bill 56 for your review. The Bill establishes the Chesapeake Bay Bridge Reconstruction Advisory Group in law. The text of the Bill also establishes the number of members and the governing body that appoints them as a member.

Membership of the Advisory Group is made up of:

- The Secretary of Transportation, or designee;
- The State Highway Administrator, or designee;
- The Executive Director of the Authority, or designee;
- Two citizen members appointed by the Anne Arundel County Council;
- Two citizen members appointed by the County Commissioners of Queen Anne's County; and
- Six members appointed by the Governor:
 - Three citizen members who live in Anne Arundel County and are familiar with issues faced by commuters who cross the Chesapeake Bay Bridge; and
 - Three citizen members who live in Queen Anne's County and are familiar with issues faced by commuters who cross the Chesapeake Bay Bridge.

All appointments for the Governor are handled by the Appointments Office. Citizens interested in being appointed to a State Board need to submit an application and be vetted by the Appointments Office. During your meeting we will discuss the current status of applications and appointments as well as the necessary coordination related to the County appointments.

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HOUSE BILL 56

R2, R1

EMERGENCY BILL
ENROLLED BILL

(01r0869)

Environment and Transportation/Finance

Introduced by Delegate Arentz Delegates Arentz, Bagnall, Carey, Howard, Jacobs, Kipke, Malone, and Saab

Read and Examined by Proofreaders:

Proofreader.
Proofreader.

Sealed with the Great Seal and presented to the Governor, for his approval this
day of at o'clock, M.

Speaker.

CHAPTER

1 AN ACT concerning

2 Chesapeake Bay Bridge - Reconstruction Advisory Group and Transportation
3 Facilities Projects and Traffic Study

4 FOR the purpose of establishing the Chesapeake Bay Bridge Reconstruction Advisory
5 Group; providing for the composition, chair, and staffing of the Advisory Group;
6 specifying the terms of the members of the Advisory Group; prohibiting a member of
7 the Advisory Group from receiving certain compensation, but authorizing the
8 reimbursement of certain expenses; specifying the duties of the Advisory Group;
9 requiring any entity that conducts a traffic capacity study pertaining to the
10 Chesapeake Bay Bridge and certain surrounding highways to report its findings and
11 recommendations to the Advisory Group; requiring the Advisory Group to report its
12 activities and recommendations quarterly to the Maryland Transportation
13 Authority; requiring the Advisory Group to report its findings and recommendations
14 to the Governor and the General Assembly on or before a certain date each year;

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.

Underlining indicates amendments to bill.

Strike out indicates matter stricken from the bill by amendment or deleted from the law by amendment.

Italics indicate opposite chamber / conference committee amendments.



1 ~~requiring the State Highway Administration, in collaboration with the Maryland~~
 2 ~~Transportation Institute, to conduct a study on traffic management; providing for~~
 3 ~~the purpose of the study; requiring the Administration to study and make~~
 4 ~~recommendations regarding certain matters; requiring the Administration to update~~
 5 ~~the Advisory Group on the progress of the study quarterly; requiring the~~
 6 ~~Administration to report its findings and recommendations to the Governor and the~~
 7 ~~General Assembly on or before a certain date~~ providing that the Advisory Group is a
 8 public body and subject to certain provisions of law; specifying the terms of the initial
 9 members of the Advisory Group; prohibiting the State or a reporting agency from
 10 transferring certain ownership, operation, or management of certain existing
 11 transportation facilities projects to a certain entity or issuing a certain notice of
 12 solicitation under certain circumstances; providing for the termination of certain
 13 provisions of this Act; defining certain terms; making this Act an emergency
 14 measure; and generally relating to the Chesapeake Bay Bridge transportation
 15 facilities projects.

16 BY adding to

17 Article – Transportation

18 Section 4–211

19 Annotated Code of Maryland

20 (2015 Replacement Volume and 2019 Supplement)

21 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,

22 That the Laws of Maryland read as follows:

23 **Article – Transportation**

24 **4–211.**

25 (A) (1) IN THIS SECTION THE FOLLOWING WORDS HAVE THE MEANINGS
 26 INDICATED.

27 (2) “ADVISORY GROUP” MEANS THE CHESAPEAKE BAY BRIDGE
 28 RECONSTRUCTION ADVISORY GROUP.

29 (3) “CHESAPEAKE BAY BRIDGE” MEANS THE WILLIAM PRESTON
 30 LANE, JR. MEMORIAL CHESAPEAKE BAY BRIDGE AND PARALLEL CHESAPEAKE
 31 BAY BRIDGE.

32 (B) THERE IS A CHESAPEAKE BAY BRIDGE RECONSTRUCTION ADVISORY
 33 GROUP IN THE ~~AUTHORITY~~ DEPARTMENT.

34 (C) THE ADVISORY GROUP CONSISTS OF THE FOLLOWING MEMBERS:

35 ~~(1) TWO MEMBERS OF THE SENATE OF MARYLAND, APPOINTED BY~~
 36 ~~THE PRESIDENT OF THE SENATE;~~

~~(2) TWO MEMBERS OF THE HOUSE OF DELEGATES, APPOINTED BY THE SPEAKER OF THE HOUSE;~~

~~(3) THE EXECUTIVE DIRECTOR OF THE AUTHORITY, OR THE EXECUTIVE DIRECTOR'S DESIGNEE; AND~~

~~(4) THE FOLLOWING MEMBERS APPOINTED BY THE GOVERNOR:~~

~~(I) THREE MEMBERS WHO LIVE IN ANNE ARUNDEL COUNTY;~~

~~(II) THREE MEMBERS WHO LIVE IN QUEEN ANNE'S COUNTY;~~

~~AND~~

~~(III) TWO MEMBERS WHO ARE FAMILIAR WITH ISSUES FACED BY COMMUTERS WHO CROSS THE CHESAPEAKE BAY.~~

(1) THE SECRETARY OF TRANSPORTATION, OR THE SECRETARY'S DESIGNEE;

(2) THE STATE HIGHWAY ADMINISTRATOR, OR THE ADMINISTRATOR'S DESIGNEE;

(3) THE EXECUTIVE DIRECTOR OF THE AUTHORITY, OR THE EXECUTIVE DIRECTOR'S DESIGNEE;

(4) TWO CITIZEN MEMBERS APPOINTED BY THE ANNE ARUNDEL COUNTY COUNCIL;

(5) TWO CITIZEN MEMBERS APPOINTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY; AND

(6) THE FOLLOWING MEMBERS APPOINTED BY THE GOVERNOR:

(I) THREE CITIZEN MEMBERS WHO LIVE IN ANNE ARUNDEL COUNTY AND ARE FAMILIAR WITH ISSUES FACED BY COMMUTERS WHO CROSS THE CHESAPEAKE BAY BRIDGE; AND

(II) THREE CITIZEN MEMBERS WHO LIVE IN QUEEN ANNE'S COUNTY AND ARE FAMILIAR WITH ISSUES FACED BY COMMUTERS WHO CROSS THE CHESAPEAKE BAY BRIDGE.

(D) (1) THE TERM OF AN APPOINTED MEMBER IS 3 YEARS.

1 (2) THE TERMS OF THE APPOINTED MEMBERS ARE STAGGERED AS
2 REQUIRED BY THE TERMS PROVIDED FOR MEMBERS OF THE ADVISORY GROUP ON
3 JULY 1, 2020.

4 (3) AT THE END OF A TERM, AN APPOINTED MEMBER CONTINUES TO
5 SERVE UNTIL A SUCCESSOR IS APPOINTED AND QUALIFIES.

6 (4) AN APPOINTED MEMBER WHO IS APPOINTED AFTER A TERM HAS
7 BEGUN SERVES ONLY FOR THE REST OF THE TERM AND UNTIL A SUCCESSOR IS
8 APPOINTED AND QUALIFIES.

9 (E) FROM AMONG ITS MEMBERS, THE ADVISORY GROUP SHALL ELECT A
10 CHAIR EACH YEAR.

11 (F) THE AUTHORITY SHALL PROVIDE STAFF FOR THE ADVISORY GROUP.

12 (G) A MEMBER OF THE ADVISORY GROUP:

13 (1) MAY NOT RECEIVE COMPENSATION AS A MEMBER OF THE
14 ADVISORY GROUP; BUT

15 (2) IS ENTITLED TO REIMBURSEMENT FOR EXPENSES UNDER THE
16 STANDARD STATE TRAVEL REGULATIONS, AS PROVIDED IN THE STATE BUDGET.

17 (H) THE ADVISORY GROUP SHALL:

18 (1) ~~HOLD MONTHLY MEETINGS~~ ADOPT BYLAWS;

19 (2) ~~STUDY ISSUES ASSOCIATED WITH TRAFFIC ON;~~

20 (i) ~~THE CHESAPEAKE BAY BRIDGE; AND~~

21 (ii) ~~U.S. ROUTE 50 BETWEEN THE SEVERN RIVER BRIDGE AND~~
22 ~~THE KENT NARROWS BRIDGE; AND~~

23 (3) ~~MAKE RECOMMENDATIONS TO THE AUTHORITY REGARDING~~
24 ~~WAYS TO IMPROVE THE FLOW OF TRAFFIC ON;~~

25 (i) ~~THE CHESAPEAKE BAY BRIDGE; AND~~

26 (ii) ~~U.S. ROUTE 50 BETWEEN THE SEVERN RIVER BRIDGE AND~~
27 ~~THE KENT NARROWS BRIDGE.~~

1 **(2) PROVIDE THE AUTHORITY WITH AN INDEPENDENT,**
2 **CITIZEN-INFORMED PERSPECTIVE ON THE AUTHORITY'S OPERATIONS AT THE**
3 **CHESAPEAKE BAY BRIDGE; AND**

4 **(3) (I) ASSIST THE AUTHORITY IN:**

5 **1. ASSESSING POTENTIAL CONCERNS ABOUT ACTIVITY**
6 **RELATING TO THE CHESAPEAKE BAY BRIDGE; AND**

7 **2. EDUCATING THE GENERAL PUBLIC ABOUT ACTIVITY**
8 **RELATING TO THE CHESAPEAKE BAY BRIDGE; AND**

9 **(II) WORK COLLABORATIVELY WITH THE AUTHORITY AND**
10 **PROVIDE PERTINENT INPUT RELATED TO TRAFFIC AND CUSTOMER SERVICE ISSUES.**

11 **(I) THE ADVISORY GROUP IS A PUBLIC BODY AND IS SUBJECT TO TITLE 3**
12 **OF THE GENERAL PROVISIONS ARTICLE.**

13 **(J) ANY ENTITY THAT CONDUCTS A TRAFFIC CAPACITY STUDY**
14 **PERTAINING TO THE CHESAPEAKE BAY BRIDGE AND U.S. ROUTE 50 BETWEEN THE**
15 **SEVERN RIVER BRIDGE AND THE KENT NARROWS BRIDGE INTERSTATE 97 AND**
16 **MARYLAND ROUTE 404 SHALL REPORT ITS FINDINGS AND RECOMMENDATIONS TO**
17 **THE ADVISORY GROUP.**

18 **(K) (1) THE ADVISORY GROUP SHALL REPORT ITS ACTIVITIES AND**
19 **RECOMMENDATIONS QUARTERLY TO THE AUTHORITY.**

20 **(2) ON OR BEFORE JULY 1, 2021, AND EACH JULY 1 THEREAFTER,**
21 **THE ADVISORY GROUP SHALL REPORT ITS ACTIVITIES AND RECOMMENDATIONS TO**
22 **THE GOVERNOR AND, IN ACCORDANCE WITH § 2-1257 OF THE STATE GOVERNMENT**
23 **ARTICLE, THE GENERAL ASSEMBLY.**

24 SECTION 2. AND BE IT FURTHER ENACTED, That the terms of the initial
25 appointed members of the Chesapeake Bay Bridge Reconstruction Advisory Group shall
26 expire as follows:

- 27 (1) four members in 2021;
- 28 (2) ~~four~~ three members in 2022; and
- 29 (3) ~~four~~ three members in 2023.

30 ~~SECTION 3. AND BE IT FURTHER ENACTED, That:~~

1 ~~(a) The State Highway Administration, in collaboration with the Maryland~~
 2 ~~Transportation Institute, shall conduct a study on traffic technology and traffic~~
 3 ~~management techniques used around the world to maximize traffic movement.~~

4 ~~(b) The purpose of the study is to identify traffic technology and traffic~~
 5 ~~management techniques that may be used to maximize the efficiency of traffic movement~~
 6 ~~on U.S. Route 50 between the Severn River Bridge and the Kent Narrows Bridge and on~~
 7 ~~the Chesapeake Bay Bridge.~~

8 ~~(c) In conducting the study, the State Highway Administration shall:~~

9 ~~(1) analyze the existing traffic conditions on U.S. Route 50 between the~~
 10 ~~Severn River Bridge and the Kent Narrows Bridge and on the Chesapeake Bay Bridge;~~

11 ~~(2) identify traffic technology and traffic management techniques used in~~
 12 ~~cities, states, and countries to manage congestion and traffic effectively, including~~
 13 ~~platooning, metering technology, and lane narrowing;~~

14 ~~(3) explore the options for implementing traffic technology and traffic~~
 15 ~~management techniques on U.S. Route 50 between the Severn River Bridge and the Kent~~
 16 ~~Narrows Bridge and on the Chesapeake Bay Bridge; and~~

17 ~~(4) develop recommendations on the feasibility of implementing, financing,~~
 18 ~~and operating traffic technology and traffic management techniques on U.S. Route 50~~
 19 ~~between the Severn River Bridge and the Kent Narrows Bridge and on the Chesapeake Bay~~
 20 ~~Bridge.~~

21 ~~(d) (1) The State Highway Administration shall update the Chesapeake Bay~~
 22 ~~Bridge Reconstruction Advisory Group on the progress of the study quarterly.~~

23 ~~(2) On or before January 1, 2021, the State Highway Administration shall~~
 24 ~~submit a report of its findings and recommendations to the Governor and, in accordance~~
 25 ~~with § 2-1257 of the State Government Article, the General Assembly.~~

26 SECTION 3. AND BE IT FURTHER ENACTED, That:

27 ~~(a) (1) In this section the following words have the meanings indicated.~~

28 ~~(2) "Other agreement" includes a public-private partnership as defined in §~~
 29 ~~10A-101 of the State Finance and Procurement Article.~~

30 ~~(3) "Private entity" has the meaning stated in § 10A-101 of the State~~
 31 ~~Finance and Procurement Article.~~

32 ~~(4) "Public-private partnership" has the meaning stated in § 10A-101 of the~~
 33 ~~State Finance and Procurement Article.~~

1 (5) "Reporting agency" has the meaning stated in § 10A-101 of the State
2 Finance and Procurement Article.

3 (6) (i) "Transportation facilities project" has the meaning indicated in §
4 4-101 of the Transportation Article.

5 (ii) "Transportation facilities project" includes the Thomas J. Hatem
6 Bridge.

7 (iii) "Transportation facilities project" does not include the I-495 and
8 I-270 P3 Program.

9 (b) Notwithstanding any other provision of law, the State or a reporting agency
10 may not:

11 (1) transfer by sale, lease, or other agreement the full or partial ownership,
12 operation, or management of an existing transportation facilities project to a private entity;
13 or

14 (2) issue a public notice of solicitation for a public-private partnership for
15 an existing transportation facilities project.

16 SECTION 4. ~~3.~~ 4. AND BE IT FURTHER ENACTED, That this Act ~~shall take effect~~
17 ~~July 1, 2020~~ is an emergency measure, is necessary for the immediate preservation of the
18 public health or safety, has been passed by a yea and nay vote supported by three-fifths of
19 all the members elected to each of the two Houses of the General Assembly, and shall take
20 effect from the date it is enacted. Section 3 of this Act shall remain effective through the end
21 of March 1, 2021, and, at the end of March 1, 2021, Section 3 of this Act, with no further
22 action required by the General Assembly, shall be abrogated and of no further force and
23 effect.

Approved:

_____ Governor.

_____ Speaker of the House of Delegates.

_____ President of the Senate.



**Queen
Anne's
County**

DEPARTMENT OF PUBLIC WORKS

312 Safety Drive
Centreville, MD 21617

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County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

Date: June 9, 2020

ACTION ITEM

To: County Commissioners

From: Lee E. Edgar, P.E.

Re: Kent Island Branch Library – Expansion & Renovation Contract Award

Sealed bids were received and opened publicly on Friday, May 15, 2020 for the Kent Island Library Expansion & Renovation construction contract. The contract consists of demolition, site development, and construction of a new addition & renovations to the Kent Island Branch of the Queen Anne's County Free Library. The existing facility was originally constructed in 1988 and is need of significant upgrades to provide citizens with the services expected of today's modern libraries. In addition to the replacement of mechanical, electrical and plumbing systems which are original to the building, the inclusion of Bid Alternates would improve the existing building envelope with new roof and windows, all of which are approaching the end of their serviceable life. With the inclusion of study rooms, the completed library would increase from 9,350 square feet existing to 20,256 square feet proposed. Matching State grant funds of up to \$3,600,000 are available from the Maryland County Public Library Capital Projects Grants Program.

Bids were solicited in accordance with the County Procurement Policy. Twelve (12) bids were received, publicly open and read as follows:

Vendor	Location	Base Bid
Plano-Coudon, LLC	Baltimore, MD	\$ 6,698,000.00
Towson Mechanical, Inc	Parksville, MD	\$ 6,698,000.00
Patriot Construction, LLC	Dunkirk, MD	\$ 6,707,718.00
The Mullan Contracting Co.	Lutherville, MD	\$ 6,777,908.00
Willow Construction, LLC	Easton, MD	\$ 6,830,000.00
Delmarva Veteran Builders, LLC	Salisbury, MD	\$ 6,940,000.00
BuilderGuru Contracting, Inc.	Millersville, MD	\$ 7,302,552.00
Bancroft Construction, Co.	Wilmington, DE	\$ 7,448,000.00
Henry H. Lewis Contractors, LLC	Owings Mills, MD	\$ 7,495,000.00
J. A. Scheibel, Inc.	Huntingtown, MD	\$ 7,629,000.00
Wickersham Construction & Engineering, Inc.	Lancaster, PA	\$ 7,653,400.00
Mackenzie Contracting Co., LLC	Lutherville, MD	\$ 8,100,000.00
HESS Construction + Engineering Services, Inc.	Gaithersburg, MD	\$ 8,260,000.00
KRM Construction Company, LLC	Chestertown, MD	\$ 8,818,332.00

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As defined by the Bid Documents, Plano-Coudon, LLC (P-C) and Towson Mechanical, Inc. (TMI) have tied for having the lowest responsive and responsible bid.

Through consultation with the County Attorney, there exist three (3) practical options for handling of this unique circumstance, each with potential implications as follows:

1) Award to one or the other of the tied Bidders on the basis of references or Base Bid with Add Alternates*

The potential benefit of this approach derives from TMI having bid a total of \$419,000 and P-C \$557,000 for inclusion of the four Add-Alternates, a difference of \$69,000 (County-share). Proceeding to award to TMI on this basis, would be extremely risky and potentially invite a Bid Protest from one or more Bidders – at best, delaying the project and, at worst, emerging eventually from the delay with higher direct and/or indirect cost. The County Attorney advises against this option.

2) Award on the basis of drawing lots between the two tied Bidders

In this approach, the tie is resolved by the tied lowest responsive and responsible Bidders, P-C and TMI, publicly drawing lots, thereby affording each an equal, chance opportunity to be awarded the contract. Arguably this is the most fair, quick and reasonable solution. The County Attorney is amenable to this approach.

3) Reject all Bids and Readvertise

By some measures this may be considered the most cautious approach; however, it would result in a delay of at least six weeks, additional bid administration fees by the Architect and unknown change to Bid prices. With this option is increased risk of reduced competition and irresponsible bidding. The County Attorney is amenable to this approach.

*In addition to several value engineering methods applied to the design, the Bid Documents employed six (6) practical bid Alternates in an effort to ensure that the most basic, core-critical work – designated as the 'Base Bid' – would come within the local-share budget originally contemplated by the County Commissioners. Though some Alternates such as roof and window replacement could potentially be deferred to a future date, they are all critical to the Library's infrastructure needs. Were any Add-Alternate to proceed independently at a future date, due to the lack of the 50% grant matching funds it is anticipated the ultimate cost to the County would be two-fold or greater.

In addition to the local share, there is \$3.6 million in State Grant monies and an anticipated \$250,000+ in Library Fundraising in the approved FY2018-21 Capital Project #400877 *Kent Island Expansion* budget. Based on the above, staff recommends Award be made on the basis of drawing lots and the Maryland State Library receive a letter certifying the minimum local match of \$2,500,000 is budgeted for FY2021.

If you agree with this recommendation, please make a motions similar to the following:

Motion 1: I move to award the Kent Island Library Expansion & Renovation construction contract to Plano-Coudon, LLC of Baltimore, Maryland in the amount of \$7,255,000.00 or Towson Mechanical, Inc. of Parksville, Maryland in the amount of \$7,117,000.00, whichever having being the successful in drawing lots, and authorize the Director of Public Works to issue the Notice of Award and execute the Contract on behalf of the County Commissioners.

Motion 2: I move that the Letter of Certification necessary to secure construction funding through the Maryland County Public Library Capital Grants Program in Fiscal Year 2021 for the expansion and renovation of the Kent Island Branch Library be signed and provided the Maryland State Library.

Enclosures: Capital Budget Summary
Bid Tabulation
Letter of Certification

Cc: Janet Salazar, Library Director
Alan Quimby, DPW Director

ENGINEERING AND GENERAL SERVICES DIVISION

FY 2018-21 KENT ISLAND LIBRARY EXPANSION & RENOVATION CAPITAL BUDGET

Approved FY 2018-21 Project 400877 Capital Budget		\$8,100,000.00
	State Grant	\$3,825,000.00
	Library Fundraising	\$250,000.00
	Bonds	\$4,025,000.00
	Total Available Funds	\$8,100,000.00
Expenditures	Planning/Design	(\$442,000.00)
	Construction	(\$7,255,000.00)
	Remaining Balance	\$403,000.00

Queen Anne's County
 Department of Public Works Kent Island Library Expansion & Renovation Project
 Bid Opening
 Friday, May 15, 2020 @ 3:00 PM

BIDDER	Business Address	Total Base Bid (18 Months Completion) Lump Sum	Lump Sum				Lump Sum Deduct AL 1 Parking Lot	Total Base Bid (Not Phased 12 Month Completion) Bid Alternative 1
			Add AL 1: Study Rooms	Add AL 2: Window Replacement	Add AL 3: Standing Seam Metal Roof	Add AL 4: Site Work		
Piano-Coudon, LLC	Baltimore, MD	\$6,698,000.00	\$158,000.00	\$33,000.00	\$188,000.00	\$178,000.00	\$90,000.00	\$6,708,000.00
Towson Mechanical, Inc.	Parkville, MD	\$6,698,000.00	\$99,000.00	\$46,000.00	\$132,000.00	\$142,000.00	\$43,000.00	\$6,698,000.00
Patriot Construction, LLC	Dunkirk, MD	\$6,707,718.00	\$103,154.87	\$31,118.00	\$221,017.00	\$167,519.00	\$136,510.00	\$6,875,477.00
The Mullan Contracting Co	Lutherville, MD	\$6,777,908.00	\$54,121.00	\$30,160.00	\$86,536.00	\$137,332.00	\$80,000.00	\$6,677,908.00
Willow Construction, LLC	Easton, MD	\$6,830,000.00	\$115,000.00	\$60,000.00	\$94,000.00	\$216,000.00	\$90,000.00	\$6,755,000.00
Delmarva Veteran Builders, LLC	Salisbury, MD	\$6,940,000.00	\$105,000.00	\$38,400.00	\$32,100.00	\$147,000.00	\$155,819.00	\$7,019,000.00
BuuderGuru Contracting, Inc.	Millersville, MD	\$7,302,552.00	\$107,671.00	\$45,386.00	\$95,690.00	\$97,397.00	\$0.00	-\$97,500.00
Banzrol Construction Co	Wilmington, DE	\$7,448,000.00	\$138,600.00	\$54,100.00	\$196,000.00	\$258,700.00	\$141,855.00	\$7,289,000.00
Henry H. Lewis Contractors, LLC	Owings Mills, MD	\$7,495,000.00	\$157,000.00	\$50,000.00	\$90,000.00	\$240,000.00	\$185,000.00	\$7,335,000.00
J.A. Scheibel, Inc.	Huntingtown, MD	\$7,629,000.00	\$83,000.00	\$56,000.00	\$160,000.00	\$216,000.00	\$97,000.00	\$7,459,000.00
Wickersham Construction & Engineering, Inc.	Lancaster, PA	\$7,653,400.00	\$141,300.00	\$48,000.00	\$379,500.00	\$176,300.00	\$154,800.00	\$145,100.00
Mackenzie Contracting Co., LLC	Lutherville, MD	\$8,100,000.00	\$120,000.00	\$69,000.00	\$125,000.00	\$230,000.00	\$136,000.00	\$8,025,000.00
HESS Construction - Engineering Services, Inc.	Gaithersburg, MD	\$8,260,000.00	\$126,000.00	\$30,000.00	\$91,000.00	\$173,000.00	\$150,000.00	\$8,000,000.00
KRM Construction Company, LLC	Chestertown, MD	\$8,818,332.00	\$162,500.00	\$59,000.00	\$39,500.00	\$204,000.00	\$158,000.00	\$8,818,332.00



**Queen
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County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

**THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY**

The Liberty Building
107 North Liberty Street
Centreville, MD 21617

e-mail: QACCCommissioners&Administrator@qac.org

*County Administrator: Todd R. Mohn, PE
Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire*

June 9, 2020

Irene M. Padilla, State Librarian
Maryland State Library
22 S. Calhoun Street
Baltimore, MD 21223

Dear Ms. Padilla:

The Board of County Commissioners of Queen Anne's County certifies that it has budgeted and will provide at least \$2,500,000 in matching funds for the construction of the Kent Island Library expansion and renovation project for the state fiscal year 2021.

Queen Anne's County received a grant for design development in fiscal year 2018 and construction in fiscal year 2020. The grant funds awarded by the state have been instrumental in moving this project forward, and we would like to thank the State for awarding the matching grant funds.

Please contact County Administrator Todd Mohn at 410-758-4098 or tmohn@qac.org if you have any questions or require additional information.

Sincerely,

THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY

James J. Moran, President

Jack N. Wilson, Jr.

Stephen Wilson

Philip L. Dumenil

Christopher M. Corchiarino



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DEPARTMENT OF PUBLIC WORKS

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MEMORANDUM

Date: June 9, 2020

To: County Commissioners

ACTION ITEM

From: R. Shane Moore, PE

Subject: FY2021 Petroleum Fuel Bid

Attached is the bid tabulation for the FY21 Fuel Bid including: 87 octane unleaded gasoline and diesel. The fuel bids are broken down by fuel type and delivery location. The bid is structured so that the individual contracts can be awarded to separate bidders based on lowest bid submitted. In addition, bidders must supply documentation of industry pricing on a specified date used in determining their bid price. Four (4) of the six (6) bidders failed to meet all documentation requirements and were disqualified. This information is used by the Department to determine the delivery cost of each bidder. Though the price of fuel will change throughout the year due to market variables, the contractor must hold their delivery cost (profit margin) for the duration of the contract. Contract descriptions are as follows:

- Contract A** Roads Division's 87 Octane Unleaded Fuel contract for depot tank locations at the Centreville Shop and Sanitary District.
- Contract B** Roads Division's Diesel Fuel contract for depot tank locations at the Centreville Shop and Sanitary District.
- Contract D** Sanitary District's Diesel Fuel contract for water and wastewater generator tank locations throughout: Stevensville, Chester and Grasonville.
- Contract E** Parks and Recreation's 87 Octane Unleaded Fuel contract for various locations throughout the County.
- Contract F** Parks and Recreation's Diesel Fuel contract for various locations throughout the County.

Funding is available in the appropriate FY21 Departmental operational budgets. We hereby recommend award to the following bidders based on lowest bid submitted.

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Recommended Action:

“I move that we award the FY2021 annual fuel bid as follows:

Contract A to Cato Gas and Oil Co., Inc. of Salisbury, MD

Contract B to Cato Gas and Oil Co., Inc. of Salisbury, MD

Contract D to Tri-Gas and Oil Co., Inc. of Federalsburg, MD

Contract E to Tri-Gas and Oil Co., Inc. of Federalsburg, MD

Contract F to Tri-Gas and Oil Co., Inc. of Federalsburg, MD.

FY2021 PETROLEUM FUEL BID

BIDDER:		CATO OIL COMPANY	TRI GAS AND OIL	PETROLEUM TRADERS	PINNACLE PETROLEUM	JAMES RIVER SOLUTIONS	MANSFIELD
	Gallons (Usage)	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
ROADS - CONTRACT A							
Centreville Shop							
87 Octane Unleaded	110,000	114,862.00	123,530.00	117,304.00	117,161.00	108,515.00	119,185.00
Stevensville Plant							
87 Octane Unleaded	60,000	62,652.00	66,924.00	63,096.00	63,618.00	58,602.00	64,104.00
	TOTAL	177,514.00	190,454.00	180,400.00	180,779.00	167,117.00	183,289.00
ROADS - CONTRACT B							
Centreville Shop							
Diesel	170,000	111,877.00	124,814.00	118,065.00	124,712.00	111,418.00	120,564.00
Stevensville Plant							
Diesel	60,000	39,246.00	43,554.00	40,824.00	43,500.00	39,570.00	41,640.00
	TOTAL	151,123.00	168,368.00	158,889.00	168,212.00	150,988.00	162,204.00
SAN. DIST. - CONTRACT D							
CONTRACT D TOTAL							
Diesel	19,020	NO BID	\$22,255.30	NO BID	46,994.26	NO BID	NO BID
PARKS - CONTRACT E							
Various Locations							
87 Octane Unleaded	25,200	NO BID	\$34,380.36	NO BID	67,257.40	NO BID	NO BID
PARKS - CONTRACT F							
Various Locations							
Diesel	9,000	NO BID	\$8,730.90	NO BID	17,032.00	NO BID	NO BID

Please note the gasoline unit prices include State tax and do not include Federal tax, as local government is exempt from all Federal fuel taxes. The diesel unit prices do not include State or Federal tax, however local government is required to pay State tax depending on the use of the fuel. For on-the-road use the County is required to pay State tax. For off-the-road use the County is not required to pay State tax.

The Department reserves the right to increase or decrease fuel quantities at any delivery location.



**Queen
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DEPARTMENT OF PUBLIC WORKS

312 Safety Drive
Centreville, MD 21617

Telephone: (410) 758-0925

Fax: (410) 758-3341

www.qac.org

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

MEMORANDUM

Date: June 9, 2020

To: County Commissioners

ACTION ITEM

From: R. Shane Moore, PE

Subject: Request for Public Hearing – Recycling-Office Buildings

As required by the Maryland Department of the Environment in compliance with the Annotated Code of Maryland Article Section 9-1703 (b)(7) of the Environmental Article, Queen Anne's County must amend the 10-year Solid Waste Plan to include the subject of Recycling-Office Buildings.

More specifically, Recycling-Office Buildings requires the collection of recyclable materials from office buildings that have 150,000 square feet or greater of office space. To date, office buildings in Queen Anne's County do not meet this requirement. Any future office space that does meet the requirement will be required to recycle.

The wording on the attached draft proposed text amendment has been tentatively approved by the Maryland Department of the Environment.

The proposed text amendment must formally be included in Chapter III of the Solid Waste Plan. In order to revise the plan, the County must advertise and hold a public hearing.

Requested Action:

Motion to schedule a public hearing for Tuesday, July 14, 2020 to amend the County's 10-year Solid Waste Plan.

Attachments:

1. Comprehensive Solid Waste Plan proposed Chapter III text amendment: Recycling-Office Buildings
2. Draft Notice of Public Hearing
3. Draft Resolution to Amend Queen Anne's County Solid Waste Plan

cc: Patrick Thompson

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Comprehensive Solid Waste Plan proposed Chapter III text amendment:

Office Building Recycling Plan

A. Collection and Marketing

In 2019, the Maryland General Assembly passed Senate Bill 370, Environment-Recycling-Office Buildings, requiring the collection of recyclable materials from office buildings that have 150,000 square feet or greater of office space. Per Section 9-1714 of the Environment Article, Annotated Code of Maryland, each owner of the participating office building must provide, by October 1, 2021, recycling receptacles for the collection of paper and cardboard, metals and plastic materials and for the removal for further recycling of recyclable materials deposited into the recycling receptacles.

B. Stakeholders

Stakeholders include the owners and tenants of applicable office buildings.

C. Participants

At the time of the implementation of this requirement, no applicable properties were identified.

D. Schedule of Implementation

If at any time a 150,000 square foot office building is built in Queen Anne's County, Economic Development will advise the owner and / or tenants of the Office Building Recycling Law. Recycling will be required as soon as the building has a tenant.

E. Program Monitoring

Monitoring of recyclable materials bins will be carried out by office building owners and / or tenants.

Queen Anne's County may require the office building owner and / or tenant to report to the County metrics associated with the office building recycling program.

F. Enforcement

The County is not required to manage or enforce the recycling activities of an office building located within the boundaries of one of its municipalities; however, an enforcement agent of the County or municipality may conduct inspections in order to enforce this program.

The County Solid Waste Division will notify the office building owners of the implementation requirements in accordance with Section 9-1714 of the Environment Article, Annotated Code of Maryland. The County Attorney's Office will determine if a County should enforce the law and what level of enforcement actions should be used.

NOTICE OF PUBLIC HEARING

The County Commissioners of Queen Anne's County, Maryland will hold a public hearing:

TUESDAY, _____, 2020

At _____ .m.

County Commissioner's Meeting Room
Liberty Building
107 North Liberty Street
Centreville, Maryland 21617

The purpose of the hearing is to receive public comment with respect to a proposed Amendment to the Queen Anne's County Solid Waste Plan addressing the requirement for recycling from office buildings containing 150,000 square feet or greater of office space as required by Section 9-1714 of the Environment Article of the Annotated Code of Maryland. Copies of the proposed amendment are available at the County Commissioners Office, Liberty Building, 107 N. Liberty Street, Centreville, Maryland 21617 during the hours of 8:00 a.m. to 4:30 p.m.

Speakers will be limited to three (3) minutes each. Written testimony of any length may be submitted at or before the hearing to the County Commissioners of Queen Anne's County, Liberty Building, 107 North Liberty Street, Centreville, Maryland 21617.

All hearing sites are accessible to individuals with disabilities. Sign language interpreters and assistive listening devices are available for individuals with disabilities. If such assistance is necessary, please contact Ms. Tina Miles at 410-758-4406 or TDD 410-758-2126 at least seven (7) days prior to the scheduled hearing.

By Authority of
THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY
Margie A. Houck
Executive Assistant

RESOLUTION NO. _____

A RESOLUTION OF THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND AMENDING THE QUEEN ANNE'S COUNTY SOLID WASTE PLAN.

WHEREAS, in compliance with the Annotated Code of Maryland, Environment Article, Section 9-1714, Queen Anne's County is required to mandate recycling in any office building containing 150,000 square feet or greater of office space;

AND WHEREAS, after publication of Notice of the same, a public hearing was held on _____, 2020 with regard to this proposed amendment.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND this _____ day of _____, 2020, as follows:

That a new Section entitled "Office Building Recycling Plan" be added to Chapter III of the Queen Anne's County Solid Waste Plan to read as follows:

Office Building Recycling Plan

A. Collection and Marketing

In 2019, the Maryland General Assembly passed Senate Bill 370, Environment-Recycling-Office Building, requiring the collection of recyclable materials from office buildings that have 150,000 square feet or greater of office space. Per Section 9-1714 of the Environment Article, Annotated Code of Maryland, each owner of the participating office building must provide, by October 1, 2021, recycling receptacles for the collection of paper and cardboard, metals and plastic materials and for the removal for further recycling of recyclable materials deposited into the recycling receptacles.

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The County Solid Waste Division will notify the office building owners of the implementation requirements in accordance with Section 9-1714 of the Environment Article, Annotated Code of Maryland. The County Attorney's Office will determine if a County should enforce the law and what level of enforcement actions should be used.

WITNESS the hands and seals of the County Commissioners of Queen Anne's County, Maryland the day and year above written.

ATTEST:

THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY

James J. Moran, President

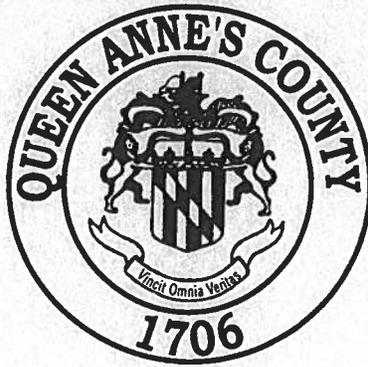
Jack N. Wilson, Jr.

Margie Houck
Executive Assistant

Stephen Wilson

Philip L. Dumenil

Christopher M. Corchiarino



Proclamation

20-31

WHEREAS, the Queen Anne's County Commissioners recognize the Kent Island High School Class of 2020 for their commitment and perseverance; and

WHEREAS, the Class of 2020 was born into a country changed by the terrorist attack of 9-11 and finished their High School year with the challenges of a global pandemic; and

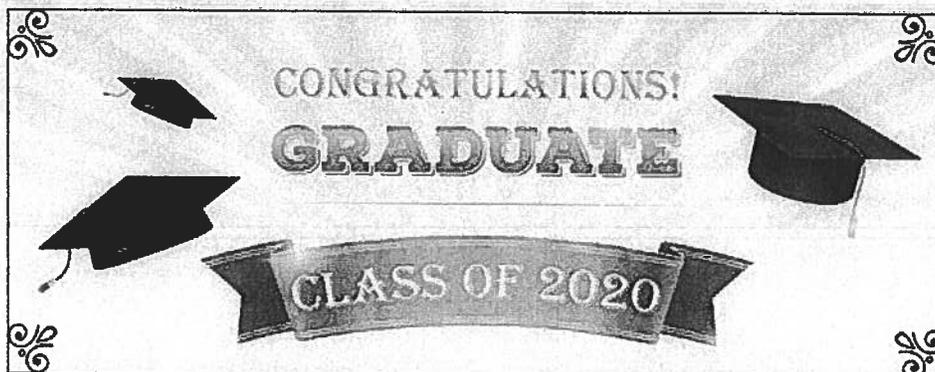
WHEREAS, the Class of 2020 traded cap and gown for mask and sanitizer, while demonstrating great maturity and dedication in finishing their courses outside of their classrooms; and

WHEREAS, the County Commissioners have admiration for the Class of 2020's unbreakable spirit, strength, and determination to succeed during trying times and adversity; and

WHEREAS, the Class of 2020 has proven themselves to be role models for the classes that follow and truly represent the best of what rural America can produce; and

WHEREAS, the County Commissioners take great pride in knowing that each graduate is not only an outstanding citizen of Queen Anne's County, but also an ambassador for the achievements of our County's educational system;

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, do hereby congratulate each graduate of Kent Island High School Class of 2020 for their achievements and wish each graduate continued success.



QUEEN ANNE'S COUNTY
BOARD OF COUNTY COMMISSIONERS



Proclamation

20-32

WHEREAS, the Queen Anne's County Commissioners recognize the Queen Anne's County High School Class of 2020 for their commitment and perseverance; and

WHEREAS, the Class of 2020 was born into a country changed by the terrorist attack of 9-11 and finished their High School year with the challenges of a global pandemic; and

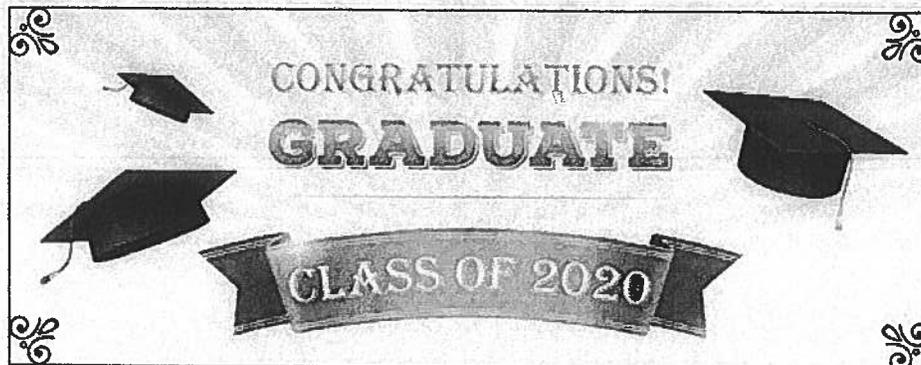
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WHEREAS, the County Commissioners have admiration for the Class of 2020's unbreakable spirit, strength, and determination to succeed during trying times and adversity; and

WHEREAS, the Class of 2020 has proven themselves to be role models for the classes that follow and truly represent the best of what rural America can produce; and

WHEREAS, the County Commissioners take great pride in knowing that each graduate is not only an outstanding citizen of Queen Anne's County, but also an ambassador for the achievements of our County's educational system;

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, do hereby congratulate each graduate of Queen Anne's County High School Class of 2020 for their achievements and wish each graduate continued success.



QUEEN ANNE'S COUNTY
BOARD OF COUNTY COMMISSIONERS



Proclamation

Pillar of the Month for June
"Fairness"
20-30

WHEREAS, Queen Anne's County was declared a "Character Counts! Community"; and

WHEREAS, all citizens have been called upon to embrace the "Six Pillars of Character" and incorporate them into the daily activities and to model these traits of good character; and

WHEREAS, the Character Counts! Pillar of the Month for June is "Fairness"; and

WHEREAS, Fairness is defined as being free from favoritism, self-interest or prejudice; and

WHEREAS, all people have the right to be treated the same; and

WHEREAS, all people have the right to equal opportunity for employment; and

WHEREAS, all people have the right to choose where they wish to live and feeling safe in their community; and

WHEREAS, all people will be fair, remain open-minded and reasonable, free from ridicule and harm; and

WHEREAS, "We Serve" is our Mission at Lions Clubs International where individuals join together and give of their time and effort into putting the needs of their communities and the world first, always reaching out to help those less fortunate;

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, do hereby designate the Character Counts! Pillar of the Month for June to be "Fairness".

Provided by Kent Island Lions Club

**QUEEN ANNE'S COUNTY
BOARD OF COUNTY COMMISSIONERS**

James J. Moran, President

4

**THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY**

The Liberty Building
107 North Liberty Street
Centreville, MD 21617

e-mail: QACCommissioners&Administrator@qac.org

County Administrator: Todd R. Mohn, PE
Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire



*Queen
Anne's
County*

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

June 9, 2020

Shalendra Anil Cherukuri
Edward's Pharmacy
102 S. Commerce Street
Centreville, Maryland 21617

Dear Mr. Cherukuri:

We want to recognize Edward's Pharmacy for their commitment to Queen Anne's County during the past several months in obtaining scarce personal protective equipment (PPE) for employees. Edward's Pharmacy employees worked tirelessly to help find masks and thermometers when none were otherwise available. Edward's Pharmacy donated a supply of masks to the County to ensure County employees had masks while at work. Now, they continue to be a ready and reliable resource for PPE.

Specifically, Rick Leonard and Mandy Leager have been invaluable in assisting the County. We want to extend our gratitude and appreciation to Edward's Pharmacy for their dedication to Queen Anne's County as a local, community pharmacy.

Sincerely,

QUEEN ANNE'S COUNTY
BOARD OF COUNTY COMMISSIONERS

James J. Moran, President

Jack N. Wilson, Jr.

Stephen Wilson

Philip L. Dumenil

Christopher M. Corchiarino

5
**THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY**

The Liberty Building
107 North Liberty Street
Centreville, MD 21617

e-mail: QACCommissioners&Administrator@qac.org

County Administrator: Todd R. Mohn, PE
Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

To Whom It May Concern,

We, the County Commissioners of Queen Anne's County, hereby support the Dudley's Chapel Trustees in their request for a matching grant to install a new roof for the Church.

The old roof was placed in 1998, as the Trustees had the roof structure stabilized and renovated the exterior. The church roof has seen much wear in the past 22 years and repair has been needed several times.

This grant money will allow the Dudley's Chapel Trustees to install a new roof that will help to preserve the interior and struct of the chuch. The County Commissioners support the Dudley's Chapel Trustees in keeping the historical church operational for visitors to enjoy for many years. We consider Dudley's Chapel an important piece of history as its beginnings of 1783 coincides with the building a new nation and the Declaration of Independence of 1776.

Thank you for your consideration.

Sincerely,

QUEEN ANNE'S COUNTY
BOARD OF COUNTY COMMISSIONERS

James J. Moran, President

Jack N. Wilson, Jr.

Stephen Wilson

Philip L. Dumenil

Christopher M. Corchiarino



Maryland Department of Agriculture

Office of Plant Industries and Pest Management

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor
Joseph Bartenfelder, Secretary
Julianne A. Oberg, Deputy Secretary

Plant Protection and Weed Management
The Wayne A. Cawley, Jr. Building
50 Harry S. Truman Parkway
Annapolis, Maryland 21401
www.mda.maryland.gov

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May 28, 2020

James J. Moran
The Honorable ~~Stephen Wilson~~
President, County Commissioners
Queen Anne's County
107 N. Liberty Street
Centreville, MD 21617-1048

COMMISSIONER'S OFFICE
JUN 1 '20 PM 1:46

Dear Mr. Wilson:

Enclosed please find two originals of a Cooperative Agreement between the Maryland Department of Agriculture and Queen Anne's County that provides for cooperation in the control and eradication of noxious and certain invasive weeds for the period July 1, 2020 through June 30, 2021.

Please review, sign and return both originals for signature by the Department to the above address attention **Lane Heimer**. A fully executed original agreement will be returned for your files.

Your continued support of and cooperation with the Department in this program are greatly appreciated.

Sincerely,

Julianne A. Oberg
Deputy Secretary

JAO:mes
Enclosures

Dave MacGlashan
Approved

STATE OF MARYLAND
DEPARTMENT OF AGRICULTURE

COOPERATIVE AGREEMENT BETWEEN THE
MARYLAND DEPARTMENT OF AGRICULTURE AND
QUEEN ANNE'S COUNTY

FOR THE CONTROL AND ERADICATION OF NOXIOUS WEEDS
(JOHNSONGRASS, SHATTERCANE, THISTLES AND MULTIFLORA ROSE
and other INVASIVE WEEDS)

Authority: Agriculture Article, Title 9-402

This COOPERATIVE AGREEMENT, dated this ____ day of _____, 2020, is between the Maryland Department of Agriculture ("Department") and Queen Anne's County ("County") for the purpose of effecting a program for the control and eradication of invasive and designated weed species in Queen Anne's County, Maryland (the "Program").

1. The County agrees to the following:

- A. The County may appoint a Weed Advisory Committee to assist the Department in developing and implementing a Noxious Weed Control Program.
- B. Upon consultation with the Department, the County may employ a Weed Control Coordinator who, in conducting the Program, shall cooperate with the Department and implement the Program consistent with the Department's goals, following the technical advice offered by the Department.
- C. The County shall use revenue received from all sources, including stakeholders, to operate the Program with any unexpended funds retained for future Program operating expenses.

2. The Department agrees to the following:

- A. To provide the County with technical advice for implementing the Program during the period July 1, 2020 through June 30, 2021.
- B. To otherwise assist the County in fulfilling the requirements of Agriculture Article, Title 9, Maryland Annotated Code.

3. This agreement may be terminated by either party with 30 day's written notice.

4. The Department's monitor of this COOPERATIVE AGREEMENT is:

Name: Lane Heimer
Title: Administrator
Address: 50 Harry S Truman Parkway
Annapolis, MD 21401
Phone: (410) 841-5920

The monitor shall be personally familiar with the progress of this COOPERATIVE AGREEMENT and shall have the first opportunity to resolve a dispute.

5. The County certifies that it prohibits and will continue to prohibit discrimination on the basis of:

- (a) Political or religious opinion or affiliation, marital status, race, color, creed, or national origin;
- (b) Sex or age, except when age or sex constitutes a bona fide occupational qualification; or
- (c) The physical or mental handicap of a qualified handicapped individual.

6. The County warrants that it shall comply with the State's policy concerning drug and alcohol free work places, as set forth in COMAR 01.01.1989.18 and 21.11.08, and shall remain in compliance throughout the term of this agreement.

ATTEST:

QUEEN ANNE'S COUNTY

DEPARTMENT OF AGRICULTURE

By: _____

By: _____

Julianne A. Oberg
Deputy Secretary

Title

Date

Date

This form has been approved
for legal form and sufficiency
by the Office of the Attorney General,
Maryland Department of Agriculture.



*Queen
Anne's
County*

Housing and Community Services

104 Powell Street
Centreville, MD 21617

Telephone: (410) 758-3977

Fax: (410) 758-4499

e-mail: DHCS@qac.org

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

ACTION ITEM

DATE: June 3, 2020
TO: Queen Anne's County Commission
FROM: Mike Clark, Chief of the Division of Housing & Community Services
SUBJECT: Housing Bond Allocation Transfer 2020

In order for the Maryland Department of Housing and Community Development (DHCD) to utilize Queen Anne's County's Housing Bond Allocation, the participating local government must transfer its allocation to DHCD in writing. This is a yearly practice in which Queen Anne's County has always complied.

Please have President Moran sign where indicated and return the original to Michelle Marshall for further processing.

There is a letter of explanation from The Department of Housing and Community Development attached for your reference.

ACTION RECOMMENDED:

We move that President Moran sign the Transfer of Allocation Letter to the Department of Housing & Community Development as described and recommended by the Department of Community Services – Housing Division.





*Queen
Anne's
County*

**THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY**

The Liberty Building
107 North Liberty Street
Centreville, MD 21617

e-mail: QACCommissioners&Administrator@qac.org

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James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

*County Administrator: Todd R. Mohn
Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire*

June 9, 2020

Maddy Ciulu, Director
Single Family Housing
Community Development Administration
Department of Housing & Community Development
7800 Harkins Road, Room 367
Lanham, Maryland 20706

Dear Ms. Ciulu:

Pursuant to Sections 13-801 through 13-807 of the Financial Institutions Article of the Maryland Annotated Code, Queen Anne's County hereby irrevocably transfers to the Community Development Administration, for use in issuing housing bonds or mortgage credit certificates on behalf of this jurisdiction, \$1,846,724.00 of its total \$1,846,724.00 tax exempt housing bond allocation as set forth in 2020 allocation of the Maryland State Ceiling made by the Secretary of Commerce pursuant to the Article.

The attached form has been executed to indicate how the Community Development Administration is instructed to use this transferred allocation.

Sincerely,

James J. Moran
President, Board of Commissioners

Certificate of Counsel

This transfer of a tax exempt bond allocation is duly authorized and executed and constitutes the valid, binding and irrevocable act of Queen Anne's County.



Patrick E. Thompson, Esq.
Attorney for Queen Anne's County

ATTACHMENT II

**STATEMENT OF CONDITIONS FOR PARTICIPATION IN COMMUNITY
DEVELOPMENT ADMINISTRATION'S PROGRAMS**

QUEEN ANNE'S COUNTY has assigned its 2020 housing bond allocation to the
Community Development Administration for use as follows:

- | | | |
|-------------------------------------|-------------------------------|----------------|
| <input checked="" type="checkbox"/> | CDA Maryland Mortgage Program | \$1,846,724.00 |
| <input type="checkbox"/> | Multifamily Rental Housing | \$ |

The name of the project, location, sponsor, and mortgage amount for each rental
housing project is:



LARRY HOGAN
Governor
BOYD K. RUTHERFORD
Lt. Governor
KENNETH C. HOLT
Secretary

May 1, 2020

The Honorable James J. Moran, President
Board of County Commissioners
Liberty Building
107 North Liberty Street
Centreville, MD 21617

COMMISSIONER'S OFFICE
MAY 6 '20 PM 1:13

Dear President Moran,

The Department of Housing and Community Development ("The Department") sincerely wishes you and your constituents health and safety during this unprecedented time. The Department is contacting you regarding the Annual Housing Bond Allocation. We are reaching out to you to begin the process for 2020. There is no change to the process from last year.

The Department invites Queen Anne's County to transfer its 2020 housing bond allocation to the Department. By doing this, the Department utilizes local government housing bond allocations to issue bonds to fund housing programs or to issue mortgage credit certificates. The allocation represents the amount of volume cap authority that would have been available to the local government should it choose to issue the bonds itself in order to raise capital for mortgage loans. In prior years, the annual housing bond allocation has been an extremely powerful and successful tool in creating affordable housing opportunities.

The housing bond allocation for your jurisdiction is \$1,846,724.00. In order for the Department to utilize the housing bond allocation for your jurisdiction, you must transfer your allocation to the Department in writing on or before July 1, 2020. Attachment I is a form letter to be prepared on your letterhead authorizing the transfer of bond allocation to the Department.

We ask your cooperation in transferring your 2020 bond authority to the Department. Attachment I must be prepared on your letterhead and be returned no later than July 1, 2020 to the following address:

Karl Metzgar
Maryland Department of Housing and Community Development
12821 Bunker Hill RD
Union Bridge, MD 21791



MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
7800 HARKINS RD • LANHAM, MD 20706 • DHCD.MARYLAND.GOV
301-429-7400 • 1-800-756-0119 • TTY/RELAY 711 or 1-800-735-2258





*Queen
Anne's
County*

**OFFICE OF BUDGET, FINANCE AND
INFORMATION TECHNOLOGY**

The Liberty Building
107 North Liberty Street
Centreville, Maryland 21617

Telephone: (410) 758-4064
Fax: (410) 758-3036

County Commissioners:

James J. Moran, At Large
Jack N. Wilson Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

*County Administrator: Todd R. Mohn
Director, Budget, Finance and IT: Jonathan R. Seeman
Chief Treasury Officer: Jeffrey A. Rank
Information Technology Manager: Megan DelGaudio*

ACTION ITEM

MEMORANDUM

DATE: June 9, 2020
TO: County Commissioners
CC: Todd Mohn, County Administrator
Jonathan R. Seeman, Director, Budget, Finance and IT
FROM: County Staff and Broadband Advisory Committee (BAC)
RE: Recommendation for CARES Act funds for Broadband

The Broadband Advisory Committee was informed that the Commissioners approved \$700k of CARES Act funds to be spent on broadband. Of the \$700K, \$160K was proposed to go towards the placement of hotspots near schools, libraries and parks working with Atlantic Broadband. Several projects were submitted by vendors for expansion of broadband at varying costs. Based on cost, location, need, and strategy this was narrowed down to two areas that were reviewed on 5/21 by the Broadband Committee. The Committee voted unanimously to focus on the Sudlersville area where the project will cost ~\$500K to pass 37 homes and was proposed by a company from Kent County called ThinkBig. The CARES Act funding has to be spent by 12/30 so the broadband would have to be constructed by these homes in that timeframe.

As mentioned by counsel Patrick Thompson, while the entire State of Maryland is an emergency area as proclaimed by the Governor, the Commissioners can waive normal procurement procedures. Due to the limited timeframe, difficulty in getting materials (fiber optics are coming from Wuhan China so there is a delay of 8 – 11 weeks), and getting past all obstacles with construction – permits, road crossings, environmental concerns, make ready on poles and locates coupled with this happening during a pandemic this project is being requested to proceed outside of the scope of these procedures.

ThinkBig is an established company with a proven track record in working with local governments most notably Kent County. They also just (5/20/20) received a \$2.9M grant in Charles County for broadband expansion. Grant reviewers of this grant have just vetted the company and approved its capabilities.

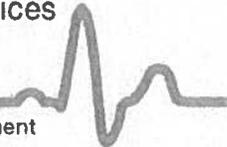
And last please consider that the remaining funds of about \$40,000 be used for a consultant for project management.

ACTION: I approve the use of CARES Act funds for placement of hotspots near schools, libraries and parks in working with Atlantic Broadband and I approve the waiving of procurement policies in order to proceed with the construction of broadband in the Sudlersville area with ThinkBig. Remaining funds can be used for a consultant to help with project management.



Queen Anne's County Department of Emergency Services
100 Communications Drive ♦ Centreville, Maryland 21617
Phone 410.758.4500 ♦ Fax 410.758.2086

9-1-1 Communications ♦ Animal Control ♦ EMS ♦ Emergency Management
Fire Marshal ♦ Support Services



Action Item

To: Queen Anne's County Commissioners
From: Scott H. Wheatley, Assistant Chief of EMS *SHW*
Through: Scott A. Haas, Director *SAH*
Date: June 2, 2020
Cc: Todd Mohn, Administrator
Re: CARES Act Cardiac Monitor

The Department of Emergency Services in conjunction with the Queen Anne's County Health Department requests approval to purchase two (2) Zoll X-Series Cardiac Monitors through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The monitors will be utilized on the CARES Act Mobile Testing Ambulances approved by Board of County Commissioners on May 12, 2020. At the end of the National State of Emergency, the cardiac monitors will be merged into DES inventory and placed on our frontline EMS units.

For continuity of operations with the existing cardiac monitors, the Department of Emergency Services requests to purchase the Zoll X-Series Cardiac Monitors under the State of Maryland Contract (BPO 001B8400051) at a cost of \$33,856.15 each. Total CARES Act funding utilized will be \$67,712.30.

Recommended Motion: I move to piggyback off the State of Maryland Contract and authorize the Director of the Department of Emergency Services to purchase two Zoll X-Series Cardiac Monitors totaling \$67,712.30 through the CARES Act.



County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

ACTION ITEM

MEMORANDUM

DATE: 9 JUNE 2020
TO: COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY
FROM: AMY G. MOREDOCK, PRINCIPAL PLANNER
SUBJECT: RELEASE OF EASEMENT - FIRE TRUCK PAD AND SAFE INGRESS/EGRESS FOR EMERGENCY VEHICLES IN GIBSONS GRANT SUBDIVISION

In the Fall of 2019, Vivian Swinson, Jeff Morgan, and Tracy Schulz (Kent Island Assistant Fire Chief) conducted a site inspection at the Gibsons Grant Subdivision in order to assess the safety of ingress and egress of roads and alleyways in the subdivision, as well as a platted fire truck tracking pad dedicated via easement on Lot 276.

Having witnessed Assistant Fire Chief Schulz maneuver a fire truck in the subdivision, Fire Marshal Morgan determined that there is no need to retain the easement for a fire truck tracking pad on Lot 276. Not only has an electrical box been placed within that platted easement area on Lot 276, but also easement located across Lawrence Alley on Lot 75 is far more practical for emergency vehicle ease of circulation (as recorded in the Land Records as SM2459/46-50—attached). Therefore, Mr. Morgan has no objection to the dissolution of fire truck tracking pad easement on Lot 276 and the affiliated Declaration (as recorded in the Land Records as SM2310/72-75—attached).

As a result, J. Donald Braden has coordinated with Planning and Zoning staff, as well as the planning attorney to draft the Release of Easement Declaration and Plat. He has submitted those documents to the County Commissioners Office on 22 May 2020 and has requested that the Commissioners approve and execute the agreement.

COUNTY COMMISSIONER ACTION

Over time, the nature of the fire truck tracking pad easement has changed in Lawrence Alley in the Gibsons Grant Subdivision resulting in an acceptable easement relocation from Lot 276 to Lot 75. Because the easement for the fire truck pad on Lot 276 was held by the County, it is the County Commissioners who must execute the release of that easement agreement. This matter has been vetted by the Kent Island Assistant Fire Chief, the County Fire Marshal, the County Zoning Administrator, the County Principal Planner, and the Planning Attorney; therefore, staff requests the Commissioners execute the Release of Covenants and Easement – Gibsons Grant Lot 276.

SUGGESTED MOTION

I MOVE TO DISSOLVE THE DECLARATION OF COVENANTS AND EASEMENT – GIBSONS GRANT LOT 276 RECORDED IN THE LAND RECORDS IN 2014 BY EXECUTING THE RELEASE OF COVENANTS AND EASEMENT – GIBSONS GRANT LOT 276 AS SUBMITTED BY J. DONALD BRADEN AND APPROVED BY THE PLANNING ATTORNEY AND STAFF. SAFETY OF EMERGENCY VEHICLE CIRCULATION HAS BEEN DOCUMENTED IN THE VICINITY, AND A FIRE TRUCK EASEMENT PAD IS BETTER-SITUATED ON LAWRENCE ALLEY ON LOT 75.



**BRADEN, THOMPSON,
POLTRACK & MUNDY, LLP**

J. Donald Braden, Esquire
Patrick E. Thompson, Esquire
E. Sean Poltrack, Esquire
Michael-Anne T. Mundy, Esquire
T. Joseph McQueeney, Esquire

May 18, 2020

COMMISSIONER'S OFFICE
MAY 22 '20 PM 1:39

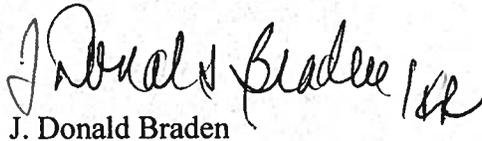
Ms. Margie Houck
County Commissioners Office
107 N Liberty Street
Centreville, Maryland 21617

Dear Margie:

As you can see from the memo from Amy Moredock, the County Zoning Department and Fire Marshall are agreeable to removing the Emergency Access Easement across the back of Lot 276, Gibson's Grant, the lot containing our newly constructed residence.

Chris Drummond has approved the Release. If the County will execute and acknowledge the easement, and return it to me, I will record it in the Land Records.

Very truly yours,


J. Donald Braden

JDB/kjr
Enclosures

RELEASE OF COVENANTS AND EASEMENT
GIBSON'S GRANT LOT 276

This Release of Declaration of Covenants and Easement Gibson's Grant Lot 276 ("Release") is made this day of May, 2020, by The County Commissioners of Queen Anne's County, a municipal corporation, ("Commissioners").

Explanatory Statement

1. On December 13, 2006, a major subdivision plat for Gibson's Grant, 4th Election District, Queen Anne's County, Maryland was recorded in Plat Book No.37, folio 84, approving the development of 280 building lots (Lots 1-180).

2. On February 26, 2015, an administrative subdivision plat for Lots 56-75, 77-85, and 147-148 of Gibson's Grant was recorded in Plat Book No. 45, folio 14, which included a reconfiguration of Lots 73, 74 and 75.

3. On June 20, 2016, an administrative subdivision plat for Lots 53-84, 147-148, and 276-277 (previously 76 and 77) of Gibson's Grant was recorded in Plat Book No. 45, folio 89, which included a reconfiguration of Lots 276 and 277.

4. By Declaration of Covenants and Easement Gibson's Grant Lot 276 ("Declaration"), dated July 22, 2014, recorded at Liber 2310, folio 71, White's Heritage Partners, LLC, the then owner of Lot 276, granted an easement to the Commissioners for the purpose of permitting Queen Anne's County emergency vehicles access over and across an area of land on what is now Lot 276 containing 348 square feet of land more or less, designated "Fire Truck Tracking Pad Easement", shown on the plat attached to the Declaration at folio 74, and an area of land adjacent to Lot 276 lying in a 20' Wide Right Of Way entitled "Lawrence Alley"; said Declaration restricted said areas of land to be exclusively used for the purpose of providing emergency vehicle access, and prohibits the owners of Lot 276, from time to time, from constructing improvements, planting vegetation, or permanently obstructing the area in such a manner as may impede the access of emergency vehicles across said easement area; and further that said owners were to maintain the easement area, including landscaping, free of debris, snow, ice, and repair and/or replace the roadway, at the sole cost and expense of the said owner[s].

5. By Declaration of Covenants and Easement Gibson's Grant Lot 75 ("Declaration"), dated September, 2015, recorded at Liber 2459, folio'46, White's Heritage Partners, LLC, the then owner of Lot 75, granted an easement to the Commissioners for the purpose of permitting Queen Anne's County emergency vehicles access over and across an area of land on what is now Lot 75 containing 348 square feet of land more or less, designated "Fire Truck Tracking Pad Easement", shown on the plat attached to the

Declaration at folio 49 and reattached herewith, and an area of land adjacent to Lot 75 lying in a 20' Wide Right Of Way entitled "Lawrence Alley"; said Declaration restricted said areas of land to be exclusively used for the purpose of providing emergency vehicle access (which easement continues to exist permanently, and prohibits the owners of Lot 75, from time to time, from constructing improvements, planting vegetation, or permanently obstructing the area in such a manner as may impede the access of emergency vehicles across said easement area; and further that said owners were to maintain the easement area, including landscaping, free of debris, snow, ice, and repair and/or replace the roadway, at the sole cost and expense of the said owner[s].

6. Apparently, unbeknownst to the parties at the time the Declaration was executed, an electric power transformer has been permanently constructed in the center of the Fire Truck Tracking Pad Easement area on Lot 276, and remains there today.

7. In view of the foregoing, only as to Lot 276, and not as to Lot 75, as shown on plat thereof attached hereto, the Commissioners have agreed to release the easement entirely and all covenants created in the Declaration, as if said Declaration had never been executed or recorded.

The foregoing statements are not merely prefatory, but form part of this Release of Covenants and Easement.

NOW, THEREFORE: the Commissioners hereby irrevocably release Lot 276, but not Lot 75, from the effect of any and all easement[s], covenant[s], restriction[s], access, and obligations, any and all duties of maintenance, landscaping, clearing of debris, removal of snow and ice, and repair and/or replacement of roadway created or described in the Declaration.

WITNESS/ATTEST:

COUNTY
COMMISSIONERS FOR
QUEEN ANNE' S
COUNTY

By: James J. Moran, president

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:
Christopher F. Drummond 5/12/20
Christopher F. Drummond

Affidavit

THE UNDERSIGNED OWNER OF THE PROPERTY DO HEREBY CERTIFY,
PURSUANT TO THE ANNOTATED CODE OF MARYLAND, § 8-103,
PRO & RTY. SECTION J-1D8.1(F)(2), THAT THIS PLAT DOES NOT
REQUIRE BOUNDARY SURVEY APPROVAL.

9.17.15
DATE

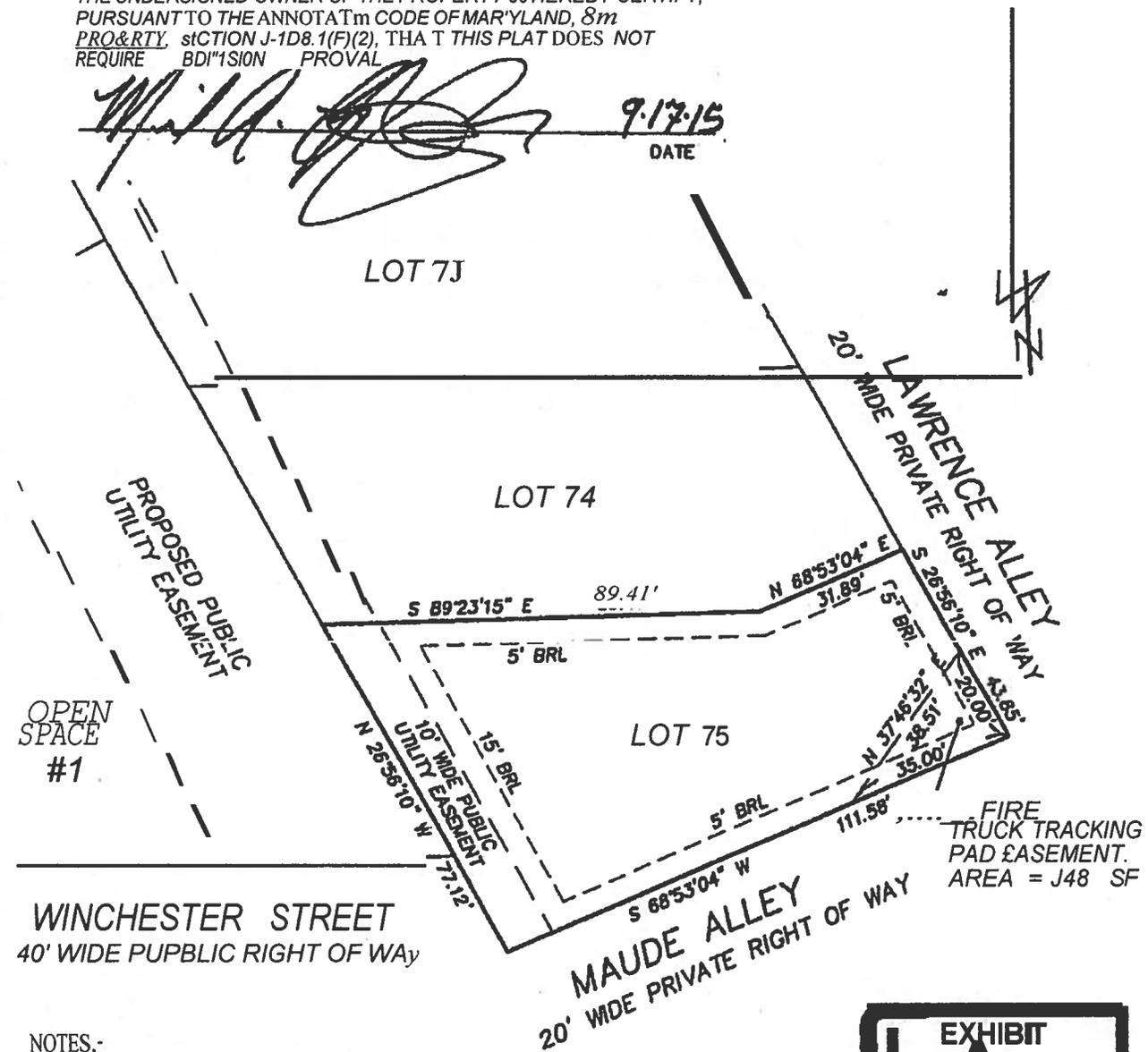


EXHIBIT
A

NOTES:-
BENEFIT OF A REVIEW OF AN ABSTRACT OF THIS EXHIBIT WAS PREPARED WITHOUT THE TITLE.
THE PURPOSE OF THIS PLAT IS TO DEPICT A FIRE TRUCK TRACKING PAD EASEMENT OVER A PORTION OF LOT 75.

CAD File: OS014-f1Rc 75

EXHIBIT A
ACCESS EASEMENT ON LOT 75
GIBSON'S GRANT

FOURTH ELECTION OF THE QUEEN ANNE'S CO., MD.

Micro-Vision
ENGINEERING & ENVIRONMENTAL SCIENCES
LAND PLANNING & SURVEYING
CONSTRUCTION SERVICES
CDITHINI U. 10WMMG
1101 na-nn

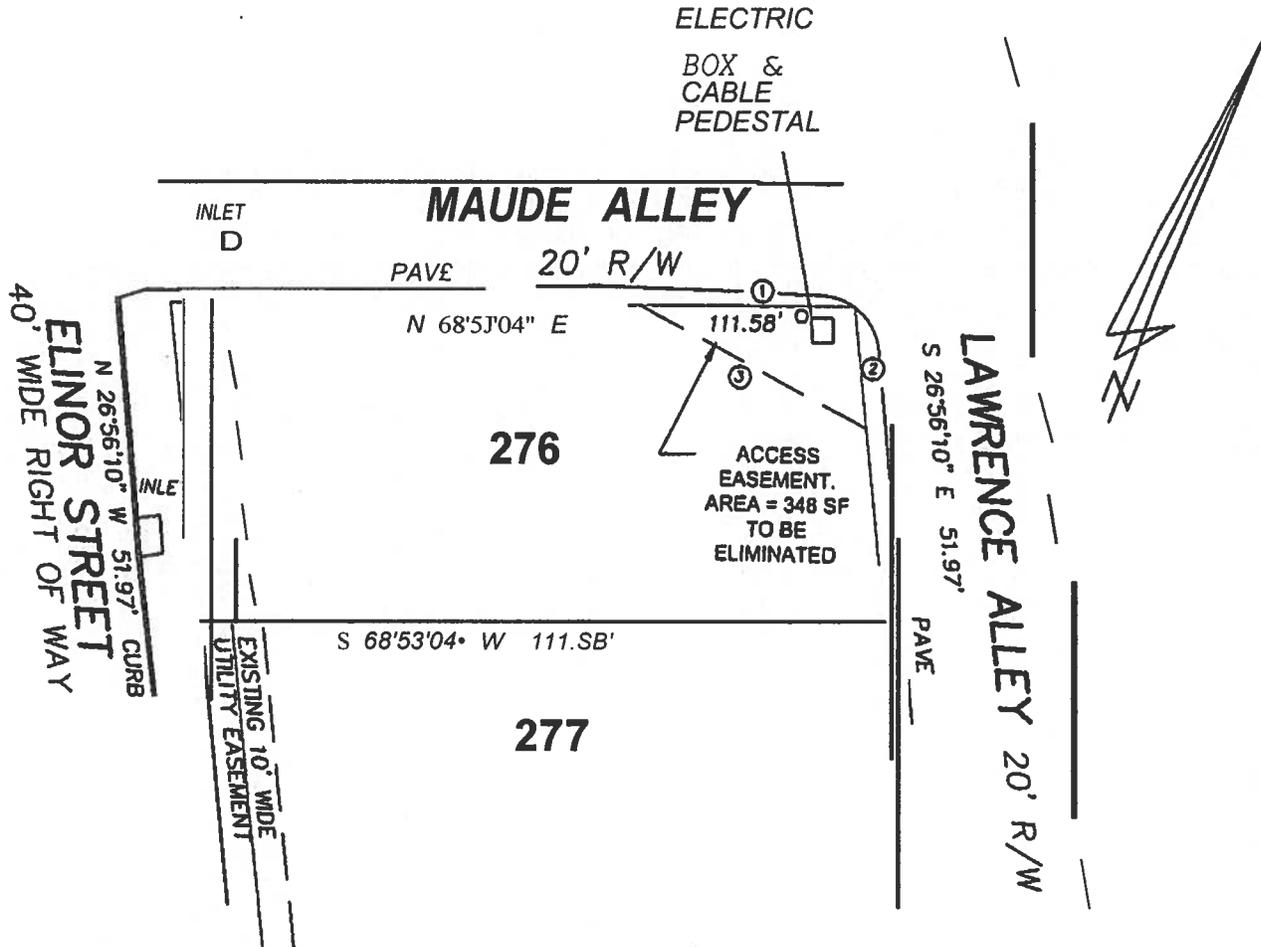
DRAWN BY SEL
SCIU !JO OAT
SEPT: AIBQ? 014! JOB NO.
D1Q5QQ: f •
FOLDER 1411

PREPARED FOR: KITE'S HERITAGE PARTNERS, LLC

QUEEN ANNE'S CO. 0049 SA CE58_2673 0323 0: 5: POC00: 11021

LINE	BEARING	DISTANCE
1	N 68°53'04" E	JS.DO
2	S 26°56'10" E	20.00'
J	N 82°51'52" W	42.04'

AREA = 348 SQ. FT. ±



NOTES:

THIS EXHIBIT WAS PREPARED WITHOUT THE BENEFIT OF A REVIEW OF AN ABSTRACT OF TITLE.

THE PURPOSE OF THIS PLAT IS TO ELIMINATE ACCESS EASEMENT OVER A PORTION OF LOT 276.

FOR REFERENCE TO ACCESS EASEMENT SEE PLAT BOOK 5.M. 45, FOLIO 89A-C.

AFFIDAVIT

THE UNDERSIGNED OWNER OF THE PROPERTY DOES HEREBY CERTIFY, PURSUANT TO THE ANNOTATED CODE OF MARYLAND, PRO&RTY, SECTION J-108.1(F)(2), THAT THIS PLAT DOES NOT REQUIRE SUBDIVISION APPROVAL.

DATE

ACCESS EASEMENT

SHEET NO.:

1 of 1

OVER A PORTION OF LOT 276

GIBSON'S GRANT

McCRONE

- Engineering
 - Environmental Sciences
 - Construction Services
 - Land Planning & Surveying
- ANNAPOLIS-CENTREVILLE • ELKTON • SALISBURY

310 PENNSYLVANIA AVENUE
CENTREVILLE, MARYLAND 21031

DATE:
JAN.2020

SCALE:
1" = 30'

JOB NUMBER:
D1050014

DRAWN BY:
GTU

FOLDER REF.:
14

DESIGNED BY:

APPROVED BY:

WHEELER ELECTION DISTRICT, QUEEN ANNE'S CO., MD

PREPARED FOR: WHITE'S HERITAGE PARTNERS, LLC

Copyright 2020



**Queen
Anne's
County**

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255

Fax Planning: (410) 758-2905

Telephone Permits: (410) 758-4088

Fax Permits: (410) 758-3972

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

MEMORANDUM

DATE: 4 FEBRUARY 2020
TO: GIBSONS GRANT/WHITES HERITAGE PARTNERS (FILE)
JACQUES SMITH, HOMEOWNERS ASSOCIATION PRESIDENT
FROM: VIVIAN SWINSON, ZONING ADMINISTRATOR
JEFF MORGAN, ASSISTANT CHIEF - FIRE MARSHAL
SUBJECT: FIRE TRUCK PAD AND SAFE INGRESS/EGRESS FOR EMERGENCY
VEHICLES

On 12 September 2019, Vivian Swinson, Jeff Morgan, and Tracy Schulz (Kent Island Assistant Fire Chief) conducted a site inspection at the Gibsons Grant Subdivision in order to assess the safety of ingress and egress of roads and alleyways in the subdivision, as well as a platted fire truck tracking pad dedicated via easement on Lot 276.

Having witnessed Assistant Fire Chief Schulz maneuver a fire truck in the subdivision, Fire Marshal Morgan determined the following:

- There is no need to retain the easement for a fire truck tracking pad on Lot 276. Not only has an electrical box been placed within that platted easement area on Lot 276, but also easement located across Lawrence Alley on Lot 76 is far more practical for emergency vehicle ease of circulation (as recorded in the Land Records as SM2459/46-50). Therefore, Mr. Morgan has no objection to the dissolution of fire truck tracking pad easement on Lot 276 and the affiliated Declaration (as recorded in the Land Records as SM2310/72-75).
- There is a need to ensure that roads and alleyways in the Subdivision are clear of overhanging branches. Mr. Morgan has requested that notice be given to the Homeowner's Association in this regard and that overhanging branches be trimmed and maintained. HOA President Jacques Smith is copied here for that reason.
- There is a need to ensure that roads, alleyways, and turnabouts are not obstructed by parked vehicles. See attached aerial image from 2019 which illustrates the obvious difficulties presented to emergency vehicles created by cars parking in roadways, alleyways, and turnabouts. Mr. Morgan has requested that notice be given to the Homeowner's Association in this regard and that the Association favorably consider the installation of "No Parking" signs along alleyways, turnabouts, and ways leading to intersections. HOA President Jacques Smith is copied here for that reason.

DOC. NO. 444927

LIBER 2459 FOLIO 046

RECEIVED
CLERK, CIRCUIT COURT
2015 SEP 17 P 12:57
QUEEN ANNE'S COUNTY

DECLARATION
OF COVENANTS AND EASEMENT
GIBSON'S GRANT LOT 75

THIS DECLARATION OF COVENANTS AND EASEMENT GIBSON'S GRANT LOT 75 ("Declaration") is made this 17 day of September, 2015, by WHITES HERITAGE PARTNERS, LLC, (hereinafter referred to as "Declarant").

RECITALS:

WHEREAS, WHITES HERITAGE PARTNERS, LLC, Declarant, by virtue of a deed dated June 29, 2000 and recorded among the Land Records of Queen Anne's County, Maryland at Liber No. 741, folio 627, is currently the owner of certain parts or portions of land being shown on the final subdivision plats entitled "ADMINISTRATIVE SUBDIVISION LOTS 56-75, 77-85, 147-148 GIBSON'S GRANT" prepared by McCrone, Inc., registered engineers and surveyors, dated February 2014 and recorded among the aforesaid Plat Records of Queen Anne's County in Plat Liber No. 45, folios 14 A-D, as amended; and

WHEREAS, Declarant is the current owner of that part or parcel of land consisting of 6,353 square feet, more or less, shown and designated "LOT 75" (hereinafter referred to as "Lot 75") on the plat entitled on the plat entitled "EXHIBIT A ACCESS EASEMENT ON LOT 75 GIBSON'S GRANT" dated September 2014, prepared by McCrone, Inc., and attached hereto as Exhibit A.

WHEREAS, the purpose of this Declaration is to establish and grant emergency vehicle access to and from Maude Alley and Lawrence Alley over, through and across the Access Easement area on the southeast corner of Lot 75.

WHEREAS, these recitals are not merely prefatory, but rather form a substantive part of this Declaration.

NOW, THEREFORE, WITNESSETH, the Declarant does hereby covenant and restrict, a permanent, non-exclusive, common use access easement for emergency vehicles which shall run with the land and bind Declarant, its successors and assigns, for purposes of permitting emergency vehicle access across a portion of Lot 75 to and from Maude Alley and Lawrence Alley over and across the Access Easement area on the southeast corner of Lot 75, as set forth and designated on the plat entitled "EXHIBIT A ACCESS EASEMENT ON LOT 75" dated September 2014, prepared by McCrone, Inc., and attached hereto as Exhibit A.

This restriction on use for the Access Easement is established subject to the following terms and conditions:

1. The restrictions created hereunder shall apply to all that 348 square feet, more or less,

of Lot 75 shown and designated "PROPOSED FIRE TRUCK TRACKING PAD EASEMENT AREA = 348 SF" (herein referred to as "Access Easement") on the plat entitled "EXHIBIT A ACCESS EASEMENT ON LOT 75 GIBSON'S GRANT" dated September 2014, prepared by McCrone, Inc., and attached hereto as Exhibit A.

2. The Access Easement and restrictions created hereunder shall be non-exclusive, perpetual, shall run with the land, and be binding upon and inure to the benefit of the fee simple owners of Lot 75, their respective mortgagees, heirs, personal representatives, successors and assigns.

3. The easement created hereunder shall be solely for the purpose of granting emergency vehicle access to, over and across the Access Easement area as indicated herein, for the benefit of emergency vehicles. No improvements, vegetation or permanent obstruction shall be placed in the Access Easement area in such a manner as may impede the progress of any emergency vehicle. Any utilities existing within the Access Easement area shall be located underground. No act shall be performed by Declarant, any Lot Owner within the Gibson's Grant community, or its/their tenants, guests, invitees or personal representatives, which may in any way affect or jeopardize the free and continuous use and enjoyment of the Access Easement area for the purpose of emergency vehicle access. The fee simple owners of Lot 75 shall have the right to use the Access Easement area for all lawful purposes that do not unreasonably interfere with use of the Access Easement area for emergency vehicle access pursuant to the restrictions and terms stated herein.

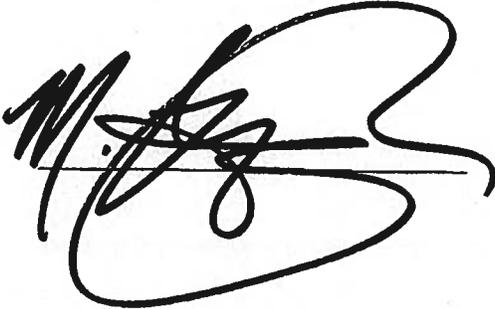
4. Maintenance of the Access Easement area, including landscaping, clearing of debris, snow and ice, repair and/or replacement of roadway shall be performed by the fee simple owner of Lot 75, their successors or assigns, at said owner's sole cost and expense.

[SIGNATURE TO FOLLOW ON NEXT PAGE]

WITNESS/ATTEST:

DECLARANT:

WHITE'S HERITAGE PARTNERS, LLC



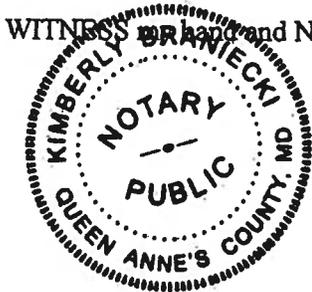
By: Karen R. McJunkin

Karen R. McJunkin, Authorized Member

STATE OF MARYLAND, COUNTY OF Queen Anne's, TO WIT:

I HEREBY CERTIFY, that on this 17th day of September, 2015, before me, the subscriber, a Notary Public of the State aforesaid, personally appeared Karen R. McJunkin, who acknowledged herself to be the authorized member of White's Heritage Partners, LLC and that she, as such and being authorized so to do, executed the foregoing for the purposes therein set forth.

WITNESS my hand and Notarial Seal.



Notary Public

My Commission expires: 3/8/2017

I HEREBY CERTIFY that the within instrument was prepared by or under the direction of an attorney duly admitted to practice before the Court of Appeals of Maryland.

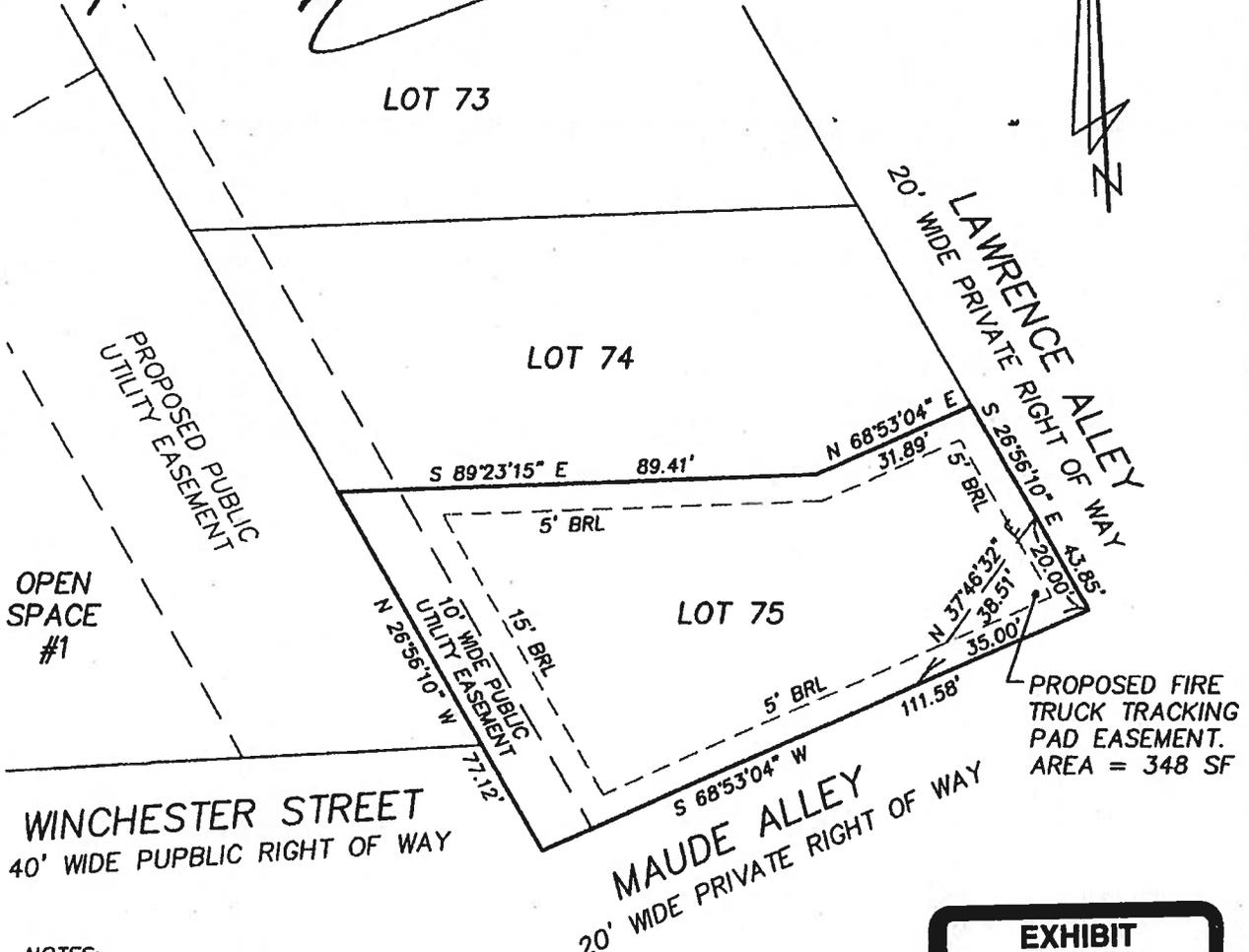
Joseph A. Stevens, Esquire

AFFIDAVIT

THE UNDERSIGNED OWNER OF THE PROPERTY DOES HEREBY CERTIFY, PURSUANT TO THE ANNOTATED CODE OF MARYLAND, REAL PROPERTY, SECTION 3-108.1(F)(2), THAT THIS PLAT DOES NOT REQUIRE SUBDIVISION APPROVAL.

[Handwritten Signature]

9.17.15
DATE



NOTES:

THIS EXHIBIT WAS PREPARED WITHOUT THE BENEFIT OF A REVIEW OF AN ABSTRACT OF TITLE.

THE PURPOSE OF THIS PLAT IS TO DEPICT A FIRE TRUCK TRACKING PAD EASEMENT OVER A PORTION OF LOT 75.



CAD FILE: 05014-FIRE 75

EXHIBIT A	McCRONE ENGINEERING • ENVIRONMENTAL SCIENCES LAND PLANNING & SURVEYING CONSTRUCTION SERVICES 320 PENNSYLVANIA AVENUE CENTREVILLE, MARYLAND (410) 758-2237	DRAWN BY <u>SEL</u>
ACCESS EASEMENT ON LOT 75		SCALE <u>1"=30'</u>
GIBSON'S GRANT		DATE <u>SEPTEMBER 2014</u>
FOURTH ELECTION DISTRICT, QUEEN ANNE'S CO., MD.		JOB NO. <u>D1050014</u>
PREPARED FOR: WHITE'S HERITAGE PARTNERS, LLC		FOLDER <u>14WH</u>

Copyright © 2014, by McCrone, Inc.

LIBER 2459 FOLIO 050

LR - Covenant	
Recording Fee	20.00
Declarant Name:	
WHITE'S HERITAGE	
Reference/Control #:	
2459\46	
LR - Covenant	
Surcharge	40.00
=====	
SubTotal:	60.00
=====	
Total:	60.00
09/17/2015 12:58	
CC-17 RE	
#4862018 CC0204 -	
Queen Anne's	
County/CC02.04.01 -	
Register 01	



DOCUMENT VALIDATION
(excluded from page count for copies)

The Circuit Court for Queen Anne's County

Scott MacGlashan, Clerk
100 Court House Square
Centreville, Maryland 21617
410-758-1773
1-800-987-7591

LIBER 2310 FOLIO 071

DOC. NO. 435109

RECEIVED
CLERK CIRCUIT COURT
2014 JUL 30 PM 2:30
QUEEN ANNE'S COUNTY

DECLARATION
OF COVENANTS AND EASEMENT
GIBSON'S GRANT LOT 276

THIS DECLARATION OF COVENANTS AND EASEMENT GIBSON'S GRANT LOT 276 ("Declaration") is made this 22 day of July, 2014, by WHITES HERITAGE PARTNERS, LLC, (hereinafter referred to as "Declarant").

RECITALS:

WHEREAS, WHITES HERITAGE PARTNERS, LLC, Declarant, by virtue of a deed dated June 29, 2000 and recorded among the Land Records of Queen Anne's County, Maryland in Liber S.M. No. 741 at folio 627, is currently the owner of a certain part or portion of Tax Map 57, Grid 4, Parcel 45, being shown on the final subdivision plats entitled "MAJOR SUBDIVISION OF GIBSON'S GRANT, Fourth Election District, Queen Anne's County, Maryland," prepared by McCrone, Inc., registered engineers and surveyors, dated August 2005, revised August 2, 2006, and recorded among the aforesaid Plat Records of Queen Anne's County in Plat Liber S.M., No. 37, folios 84 A thru BB, as amended by the plat entitled "ADMINISTRATIVE SUBDIVISION LOTS 76-88, 276 & 277 GIBSON'S GRANT, Tax Map 57, Grid 4, Parcel 45" made by McCrone, Inc., registered engineers and surveyors dated January 2013 and revised April 25, 2013 and recorded among the Plat Records of Queen Anne's County in Plat Liber no. 44, folio 29, and further shown and designated "Lot 276" on the plat entitled "EXHIBIT - FIRE TRUCK TRACKING PAD EASEMENT OVER A PORTION OF LOT 276, GIBSON'S GRANT" dated April 2014, prepared by McCrone, Inc., and attached hereto as Exhibit A.

WHEREAS, the purpose of this Declaration of Covenants and Easement Gibson's Grant Lot 276 is to establish and grant emergency vehicle access to and from Lawrence Alley to the open space, utility access and Fire Truck Tracking Pad Easement on the northeasterly border of Lot 276.

WHEREAS, these recitals are not merely prefatory, but rather form a substantive part of this Declaration.

NOW, THEREFORE, WITNESSETH, the Declarant does hereby covenant and restrict, a permanent, non-exclusive, common use access easement and fire truck tracking pad easement which shall run with the land and bind Declarant, its successors and assigns, for purposes of permitting emergency vehicle access across a portion of Lot 276 to and from Lawrence Alley to the open space, utility access, and Fire Truck Tracking Pad Easement on the northeasterly border of Lot 276, as set forth and designated on the plat entitled "EXHIBIT - FIRE TRUCK TRACKING PAD EASEMENT OVER A PORTION OF LOT 276, GIBSON'S GRANT" dated April 2014, prepared by McCrone, Inc., and attached hereto as Exhibit A.

LIBER 2310 FOLIO 072

This restriction on use for a Fire Truck Tracking Pad Easement is established subject to the following terms and conditions:

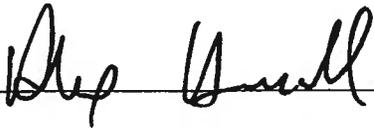
1. The restrictions created hereunder shall apply to all that 348 square feet, more or less, of Lot 276 as shown and designated "Fire Truck Tracking Pad Easement" on the plat entitled "EXHIBIT - FIRE TRUCK TRACKING PAD EASEMENT OVER A PORTION OF LOT 276, GIBSON'S GRANT" dated April 2014, prepared by McCrone, Inc., and attached hereto as Exhibit A.

2. The restriction created hereunder shall be non-exclusive, perpetual, shall run with the land, and be binding upon and inure to the benefit of the fee simple owners of Lot 276, their respective mortgagees, heirs, personal representatives, successors and assigns.

3. The restrictions created hereunder shall be used solely for the purpose of providing emergency vehicle access to the Fire Truck Tracking Pad Easement area as indicated herein. No improvements, vegetation or permanent obstruction shall be placed in the Fire Truck Tacking Pad Easement area in such a manner as may impede the progress of any emergency vehicle. All utilities shall be located underground within the Fire Truck Tracking Pad Easement area. No act shall be performed by Declarant, any Lot Owner within the Gibson's Grant community, or its/their tenants, guests, invitees or personal representatives, which may in any way affect or jeopardize the free and continuous use and enjoyment of the Fire Truck Tracking Pad Easement area for the purpose of emergency vehicle access.

4. Maintenance of the Fire Truck Tracking Pad Easement area, including landscaping, clearing of debris, snow and ice, repair and/or replacement of roadway shall be performed by the owner of Lot 276, their successors or assigns, at such owner's sole cost and expense.

WITNESS/ATTEST:



DECLARANT

WHITE'S HERITAGE PARTNERS, LLC

By: 

Karen R. McKin, Authorized Member

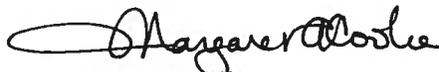
STATE OF MARYLAND, COUNTY OF Anne Arundel, TO WIT:

I HEREBY CERTIFY, that on this 22nd day of July, 2014, before me, the subscriber, a Notary Public of the State aforesaid, personally appeared Karen R. McKin who acknowledged ^{her} ~~him~~ herself to be the member of Elm Street Communities, Inc., and that she, as

LIBER 2310 FOLIO 073

such and being authorized so to do, executed the foregoing for the purposes therein set forth.

WITNESS my hand and Notarial Seal.

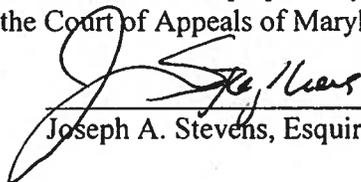


Notary Public

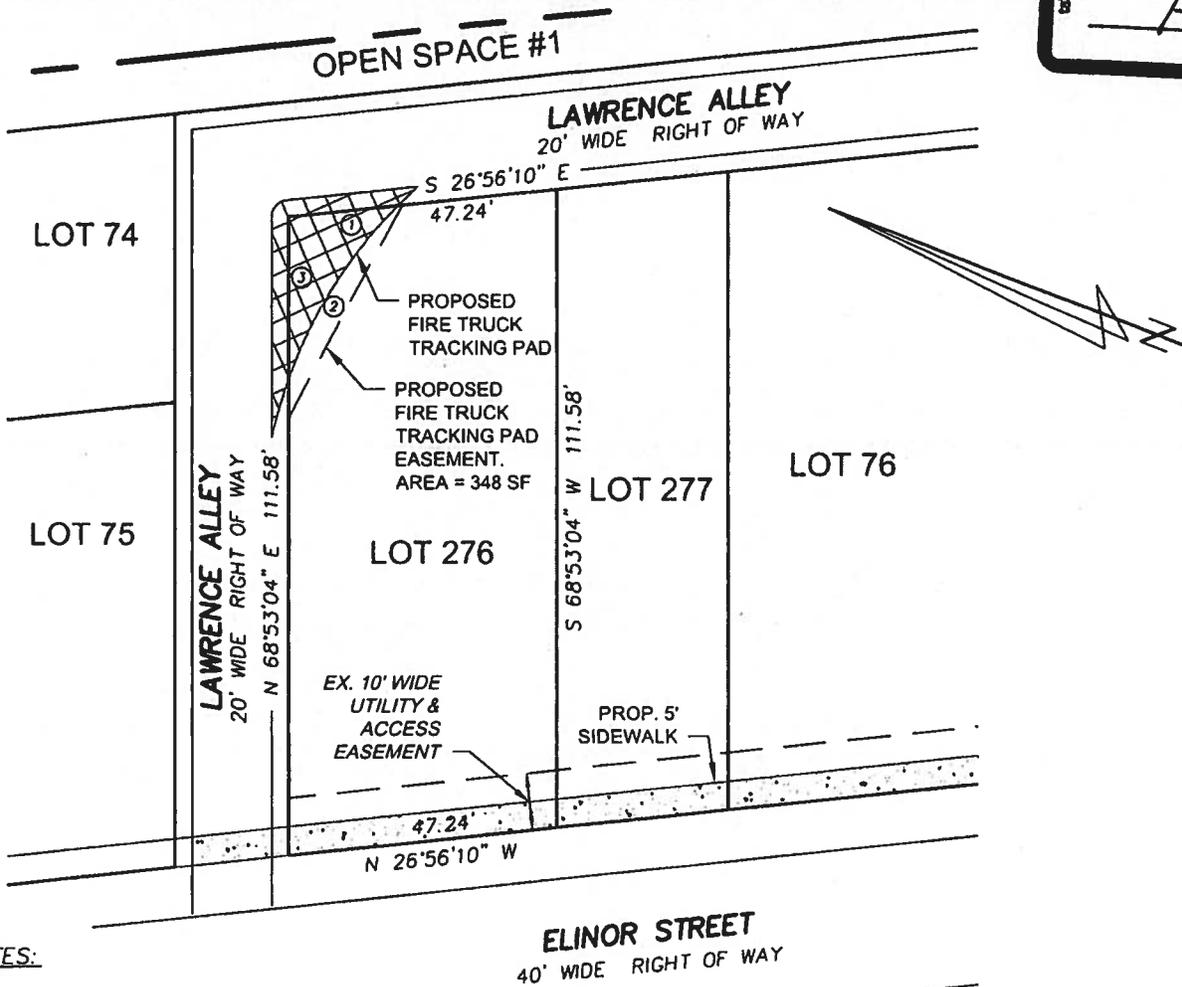
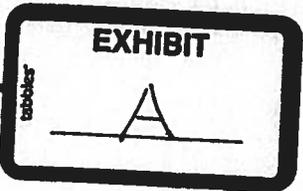
My Commission expires: 11/5/2017



I HEREBY CERTIFY that the within instrument was prepared by or under the direction of an attorney duly admitted to practice before the Court of Appeals of Maryland.



Joseph A. Stevens, Esquire



NOTES:

THIS EXHIBIT WAS PREPARED WITHOUT THE BENEFIT OF A REVIEW OF AN ABSTRACT OF TITLE.

THE PURPOSE OF THIS PLAT IS TO DEPICT A FIRE TRUCK TRACKING PAD EASEMENT OVER A PORTION OF LOT 276.

ELINOR STREET
40' WIDE RIGHT OF WAY

AFFIDAVIT

THE UNDERSIGNED OWNER OF THE PROPERTY DOES HEREBY CERTIFY, PURSUANT TO THE ANNOTATED CODE OF MARYLAND, REAL PROPERTY, SECTION 3-108.1(F)(2), THAT THIS PLAT DOES NOT REQUIRE SUBDIVISION APPROVAL.

Michael B...
Michael B...

7/21/2014
DATE

LINE	BEARING	DISTANCE
1	S 26°56'10" E	20.00'
2	N 82°51'52" E	42.04'
3	N 68°53'04" E	35.00'

AREA = 348 SQ. FT. ±

EXHIBIT - FIRE TRUCK TRACKING PAD EASEMENT

SHEET NO.: 1 of 1

OVER A PORTION OF LOT 276

GIBSON'S GRANT

4TH ELECTION DISTRICT, QUEEN ANNE'S CO., MD

PREPARED FOR: WHITE'S HERITAGE PARTNERS, LLC

FILE NAME: LOT 276 ESMT.DWG

MCCRONE

- Engineering
 - Environmental Sciences
 - Construction Services
 - Land Planning & Surveying
- ANNAPOLIS • CENTREVILLE • ELKTON • SALISBURY

310 PENNSYLVANIA AVENUE
CENTREVILLE, MARYLAND 21817
(410) 758-2237 • FAX (410) 758-2484

www.mccrone-inc.com

Copyright 2014

DATE: APR. 2014	SCALE: 1" = 30'
JOB NUMBER: D1050014	DRAWN BY: SEL
FOLDER REF.: 14	DESIGNED BY:
	APPROVED BY:

LIBER 2310 FOLIO 075

LR - Easement
(No-Taxes) Recording
Fee 20.00
Grantor Name: whites
heritage
Reference/Control #:
2310/071
LR - Easement
(No-Taxes) Surcharge 40.00
=====
SubTotal: 60.00
=====
Total: 60.00
07/30/2014 02:32
CC17-MH
#3102612 CC0204 -
Queen Anne's
County/CC02.04.01 -
Register 01

CC-33

Date 6/1/2020

Entered By _____

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2020

Description of expenditure/revenue accounts to			Fund	Account Code	Increase (Decrease) Amount
Increase	Small Business Revolving Loans	Pr Year Fund Balance	717	717000 39920	\$ 90,000
Decrease	Small Business Revolving Loans	Loan to Outside Entities	717	717000 8312	\$ (150,000)
Increase	Small Business Revolving Loans	Transfer Out	717	717000 8990	\$ 240,000
Total increase in expenditures					\$ 90,000
Increase	Grants Fund - Econ Dev Training	Transfer In	500	519016 39910	\$ 240,000
Increase	Grants Fund - Econ Dev Training	Other Charges - training	500	519016 8995	\$ 240,000

Justification:

Due to the COVID-19 pandemic, Queen Anne's County Department of Economic Development is requesting authority to use existing funds from the Housing Revolving loan fund. There is approximately \$240,000 available in the revolving loan fund and the balance has not been used in many years. This budget amendment establishes authority to transfer the funds from the revolving loan fund to the Grants fund and to spend the funds. The \$240,000 will be used by offering grants to small businesses that have been affected by COVID-19. These grants will help fund the costs of training new employees. There is an existing budget of \$150,000 in the revolving loan fund. The first section of this amendment increases that budget to \$240,000 and also reclassifies the expense from loans to transfer out. No County funds are requested.

Requester printed Department: Nichole Hepfer, Finance

Requester signature & date: Nichole Hepfer 6/2/20

Finance Director Approval & date: Jonathan A. Soren 6/3/20

County Administrator Approval & date: _____

CC-34

Date 6/1/2020

Entered By _____

**QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2020**

Description of expenditure/revenue accounts to	Fund	Account Code	Increase (Decrease) Amount
Increase Grants Fund - Econ Dev CARES Part B CARES Federal grant revenue	500	519015 32219	\$ 2,500,000
Increase Grants Fund - Econ Dev CARES Part B Other Charges - business grants	500	519015 8995	\$ 2,500,000

Justification:

This amendment establishes authority for the Department of Economic Development to utilize \$2,500,000 of the Federal CARES Part B grant by providing grants to small businesses. The total Part B funding was approximately \$4.4 million and Queen Anne's County received that on May 21, 2020. Of that amount, Economic Development is requesting to use \$2.5 million for the small business grants in order to assist County businesses during the COVID-19 pandemic with the ultimate goal of RE-Open, RE-Employ and REmain in QAC.

This amount matches what was submitted as part of the Queen Anne's County Small Business Assistance Plan, dated 5/15/20.

No County funds are requested.

Requester printed Department: Nichole Hepfer, Finance

Requester signature & date: Nichole Hepfer 6/1/20

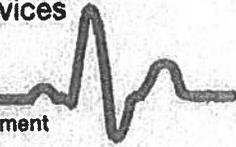
Finance Director Approval & date: Justin A. Selim 6/3/20

County Administrator Approval & date: _____



Queen Anne's County Department of Emergency Services
100 Communications Drive ♦ Centreville, Maryland 21617
Phone 410.758.4500 ♦ Fax 410.758.2086

9-1-1 Communications ♦ Animal Control ♦ EMS ♦ Emergency Management
Fire Marshal ♦ Support Services



Action Item

MEMO

To: Board of County Commissioners

Date: 3/4/2020

From: Jeffrey C. Morgan, DES Assistant Chief *JCM*

Through: Scott A. Haas, DES Director *SAH*

Cc: Todd Mohn, County Administrator

Re: Queen Anne's County Residential Sprinkler Requirement for any additions, alterations or repairs to a single family dwelling.

In 2015 the State of Maryland enacted legislation that mandated fire sprinkler systems in all new one- and two-family dwellings. The Fire Marshal for Queen Anne's County, Robert Needy, in conjunction with the Queen Anne's County Chief Building Inspector, Mike Savage, using the International Building Code came up with a definition for a major renovation of a single family dwelling. The definition of a major renovation was any additions, alterations or repairs to a single family dwelling which is equal to or greater than 50% of the original square footage of the dwelling. Using this definition the Fire Marshal placed a policy in effect, dated January 1, 2015, for Queen Anne's County that required the following: "Any additions, alterations or repairs to a single family dwelling which is equal to or greater than 50% of the original square footage of the dwelling SHALL require a residential sprinkler system to be installed in the improved addition, alteration or repaired area." The policy letter from January 1, 2015 has been attached to this memo. After January 1, 2015 all single family dwelling permits that were close to the 50% square footage requirement were submitted to the Fire Marshal's Office for review for the residential fire sprinkler requirement by the Permits Office. The major reason for this requirement was the fact that builders were completely gutting a dwelling or leaving a few exterior walls in place and stating that this was a renovation to avoid the state mandated fire sprinkler requirement. Queen Anne's County is not the only jurisdiction in the State of Maryland that requires fire sprinklers triggered by the 50% square footage requirement. The closest jurisdiction with this requirement is Anne Arundel County.

The Maryland State Fire Marshal's Office has no written policy when it comes to residential sprinkler requirements for any additions, alterations or repairs to a single



family dwelling. It is on a case by case basis as determined by the reviewing officer of the Maryland State Fire Marshal's Office when submitted to their office by the jurisdiction involved.

The following is the recommendation by the Queen Anne's County Fire Marshal's Office in order of preference:

- 1.) It is the recommendation of the Queen Anne's County Fire Marshal's Office that the current requirement of 50% or greater remain for the safety of not only the citizens of Queen Anne's County but also all public safety personnel. OR;
- 2.) Any additions, alterations or repairs to a single family dwelling which is equal to or greater than 75% of the original square footage of the dwelling shall be considered NEW, and SHALL require a residential sprinkler system installed throughout the ENTIRE dwelling.



According to the U.S. Fire Administration from January 1, 2019 to December 31, 2019 there were 2,139 civilian home fire fatalities reported throughout the United States. And from January 1, 2020 to February there have been 420 civilian home fire fatalities reported throughout the United States. Although there were no fire fatalities in Queen Anne's County in the 2018 calendar year, Queen Anne's County has averaged 1 fire fatality for the last five years, calendar years 2014-2018. All five fire fatalities were in residential properties, four deaths were in residential dwellings and one death was in a travel trailer being utilized as a temporary residence. The 2019 fire fatality report from the Maryland State Fire Marshal's Office has not been released yet.



Maryland

Department of
the Environment

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

Ben Grumbles, Secretary
Horacio Tablada, Deputy Secretary

May 13, 2020

COMMISSIONER'S OFFICE
MAY 22 '20 PM 1:39

**RE: Water Appropriation and Use Permit No.: QA2014G005(02)
Publication of Permit Decision**

Dear Property Owner, Public Official, Interested Person or Applicant:

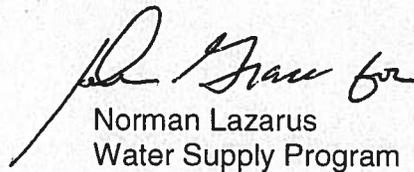
On May 7, 2020 the Water and Science Administration (Administration) issued Water Appropriation and Use Permit No. QA2014G005/02 to Bridgetown Development Company, LLC to appropriate and use an annual average of 1,460,300 gallons of water per day (gpd) and an average of 1,960,000 gpd during the month of maximum use for a sand and gravel mining operation and dewatering of the mine pit. Water is to be withdrawn from a pond excavated in the Columbia aquifer. The site is located at 201 Bridgetown Road, approximately 0.5 mile south west of Ingleside, Queen Anne's County, Maryland.

After examination and consideration of the documents received and evidence in the application file and record, the Administration has determined that the application meets the statutory and regulatory criteria necessary for issuance of a Water Appropriation and Use Permit. The Impact Analysis Summary used in reaching this determination is enclosed with this permit decision. A copy of Water Appropriation and Use Permit No. QA2014G005(02) is available upon request.

This is a final agency determination; there is no further opportunity for administrative review. The applicant or any person with standing who participated in the public participation process through the submission of written or oral comments may petition for judicial review in the Circuit Court in the County where the permitted activity is to occur. The petition for judicial review must be filed within 30 days of the publication of the permit decision. Please see the attached fact sheet for additional information about the judicial review process.

If you have any questions or need any additional information, please do not hesitate to contact me at (410) 537-4167.

Sincerely,



Norman Lazarus
Water Supply Program

Enclosures

Bridgetown Development Company, LLC
(Name of Applicant)

QA2014G005/02
(Application No.)

Sam Glover
(Assigned WSA Project Manager)

April 8, 2020
(Date Form Completed)

IMPACT ANALYSIS SUMMARY

I. REASONABLENESS OF THE AMOUNT OF WATER REQUESTED IN RELATION TO THE ANTICIPATED LEVEL OF USE DURING THE PERMIT PERIOD.

The applicant initially applied to increase an existing appropriation from an annual average of 5,000 gallons of groundwater per day (gpd) and an average of 15,000 gpd in the month of maximum use to 1,000,000 gpd as an annual average and 1,440,000 during the month of maximum use. The applicant will use approximately 1,000,000 gpd of the annual average to lower the water level in the mine pit and 460,300 gpd for conveying and washing sand and gravel. The water will be withdrawn from a pond excavated in the Columbia aquifer. The 1,000,000 gpd pumped from the pond for dewatering will be discharged to a nearby ditch and conveyed offsite to Beaverdam Ditch. It is estimated that 95% of the 460,300 gpd used to facilitate sand and gravel washing will be returned to the pond immediately after being used. About 5% (23,000 gpd) of the water used to wash the sand and gravel is retained in the material or evaporated during the washing process and will also be transported offsite. The revised quantities of 1,460,300 gpd on an annual average and 1,960,000 gpd during the month of maximum use are reasonable for this use.

II. REASONABLENESS OF THE IMPACT OF THE REQUESTED WITHDRAWAL ON THE RESOURCE.

The water that will be removed from the groundwater system at the mine is evaluated for impacts to the resource due to the withdrawal. This consists of an estimated 1,000,000 gpd to lower the water level in the pond, approximately 23,000 gpd (5%) that is lost to evaporation during the sand and gravel washing process, and approximately 124,000 gpd which replaces the sand and gravel that is mined from the pond. The total of 1,147,000 gpd is what will leave the aquifer due to the mining operations. Groundwater recharge to the aquifer is based on the annual precipitation of 45 inches at an infiltration rate of 51.5% derived from previous studies in the Columbia aquifer. This results in a calculated total of 212,000 gpd to the 123 acre property. This is less than the 1,147,000 gpd needed to balance the withdrawal from the aquifer due to the mining operation, so the entire 1024-acre local watershed was evaluated for impacts to the resource since the withdrawal is capturing water from beyond the 123-acre property area. There are two other authorized users of the resource withdrawing a total of 281,000 gpd from the local watershed. Based on the recharge rate of 1,724 gpd/acre (calculated from the 45 in/year and 51.5% infiltration rate) for the local aquifer, the total withdrawal of 1,428,000 gpd (1,147,000 + 281,000) from the watershed will require 828 acres which is 81% of the 1024 acre local watershed. Thus from this withdrawal the proposed withdrawal is sustainable by local recharge. Approximately 87% (1,000,000 gpd) of the water removed from the local aquifer will be returned to the local watershed, thereby largely restoring the hydrologic balance to the watershed.

III. REASONABLENESS OF THE IMPACT OF THE REQUESTED WITHDRAWAL ON OTHER USERS OF THE RESOURCE.

The proposal requests to lower the water level in the pond by 5 feet in the near term and as much as 10 feet in future years. Lowering the pond by 5 to 10 feet will not cause adverse impact to other users of the resource because the drawdown in the aquifer decreases significantly as distance increases from the pond. The maximum drawdown expected at the property boundary due to the withdrawal is expected to be less than 3 feet which will not adversely impact other users of the resources.

FACT SHEET

JUDICIAL REVIEW PROCESS

Legislation passed by the 2009 General Assembly changes procedures for certain permits issued by the Department, including water appropriation permits. The judicial review procedures took effect on January 1, 2010 and applies to final permit decisions issued on and after January 1, 2010.

Under pre-existing procedures, permit applicants and third parties with standing under Maryland law could challenge the issuance of a permit or the conditions of a permit through a request for a “contested case” adjudicatory hearing conducted by the Office of Administrative Hearings. Effective January 1, 2010, the “contested case” process no longer applies to final decisions on applications for these permits. Rather, permits can be challenged through a request for direct judicial review in the Circuit Court for the county where the activity authorized by the permit will occur. Applicants, and persons who meet standing requirements under federal law and who participated in a public comment process by submitting written or oral comments (where an opportunity for public comment was provided), may seek judicial review. Judicial review will be based on the administrative record for the permit compiled by the Department and limited to issues raised in the public comment process (unless no public comment process was provided, in which case the review will be limited to issues that are connected to the permit).

Who Has Standing?

Anyone who meets the threshold standing requirements under federal law and is either the applicant or someone who participated in the public participation process through the submission of written or oral comments, as provided in Environment Article § 5-204, Annotated Code of Maryland. The three traditional criteria for establishing standing under federal law are injury, causation, and redressability, although how each criterion is applied is highly fact-specific and varies from case to case. Further, an association has standing under federal law to bring suit on behalf of its members when its members would otherwise have standing to sue in their own right, the interests at stake are related to the organization’s purpose, and neither the claim asserted nor the relief requested requires the participation of individual members in the lawsuit.

What is the Procedure for Seeking Judicial Review?

Petitions for judicial review of a final determination or permit decision subject to judicial review must be filed in accordance with § 1-605 of the Environment Article no later than 30 days following publication by the Department of a notice of final determination or final permit decision and must be filed in the circuit court of the county where the permit application states that the proposed activity will occur. Petitions for judicial review must conform to the applicable Maryland Rules of Civil Procedure (Title 7, Chapter 200).

To review the legislation follow the link below:

http://mgaleg.maryland.gov/2009rs/chapters_noln/Ch_650_sb1065T.pdf



LARRY HOGAN
Governor
BOYD K. RUTHERFORD
Lt. Governor
KENNETH C. HOLT
Secretary

May 28, 2020

The Honorable James J. Moran
President
Board of Commissioners
Queen Anne's County
107 North Liberty Street
Centreville MD 21617

COMMISSIONER'S OFFICE
JUN 1 '20 PM 1:46

Re: Expenditure Waiver
Maryland Community Development Block Grant Program
Grant No.: MD-20-CD-4 Housing Study

Dear President Moran:

This letter is in response to a May 26, 2020 letter from your Chief of Housing and Family Services, Mike Clark, regarding the above referenced Maryland Community Development Block Grant (CDBG) project. Per the grant agreement, the County was to have expended 5% of the grant funds within 180 days from the grant start date. The County was to have spent \$2,500 by June 16, 2020.

Per Mr. Clark's letter, the County has completed the procurement process, which was delayed to the COVID-19 crisis. A contractor has been selected and the County is finalizing the contract with the selected contractor. Once completed, the County will be able to proceed with the Housing Study.

The State approves the County's waiver request. If you have any questions, please contact your Project Manager, Dona Sorce at 301/429-7502.

Sincerely,

Cindy Stone
Director
Community Development Programs

cc: Dona Sorce, CDBG
Michael Clark, County





Larry Hogan | Governor
Boyd Rutherford | Lt. Governor
Kelly M. Schulz | Secretary of Commerce

May 22, 2020

The Honorable James J. Moran
Queen Anne's County Board of Commissioners
107 N. Liberty Street
Centerville, MD 21617

COMMISSIONER'S OFFICE
JUN 3 '20 PM3:19

Dear President Moran:

Pursuant to Economic Development Article, Sections 5-701 through 5-708, Annotated Code of Maryland, we are unable to approve the expansion of the Queen Anne's County Kent Narrows Planned Growth Area Enterprise Zone, as described in the application which was filed with the Maryland Department of Commerce (the "Department") on April 15, 2020.

The Department determined that the expansion area (Census Tract #8110) does not satisfy the requirement that the average rate of unemployment in the proposed area, or within a reasonable proximity to the area, for the most recent 18-month period, is at least 150 percent of the average rate of unemployment in either the State or the United States, whichever average rate is greater during the same period.

If you have any questions about this determination, please contact me at email at lani.sinfield1@maryland.gov.

Sincerely,

Lani M. Sinfield
Program Manager, Tax Incentives
Office of Finance Programs

LMS/af

cc: Heather Tinelli, Director, Queen Anne's County Department of Economic and Tourism Development
Jean Fabi, Economic Development Manager, Queen Anne's County of Economic and Tourism Development
Andy Fish, Senior Director, Office of Finance, Maryland Department of Commerce



UNIVERSITY of MARYLAND
SHORE REGIONAL HEALTH

219 South Washington Street
Easton, MD 21601
UMShoreRegional.org

FROM THE OFFICE OF THE PRESIDENT

May 27, 2020

Heather Tinelli
Queen Anne's County Economic Development Office
425 Piney Narrows Road
Chester, MD 21619

COMMISSIONER'S OFFICE
JUN 1 '20 PM 1:47

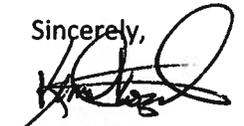
Dear Heather:

Thank you very much for the time you took to prepare for and present at the Shore Regional Health Strategic Planning Committee meeting on May 20.

The depth of your knowledge and the distilling of essential information for the Committee members are impressive. The Committee is privileged that you gave your time to help us become more educated about the region's economy and each county's unique circumstances.

While COVID 19 is having its impact on health care services and on our communities, regional leadership at the local level is helping us to navigate this rough water and make progress. Thank you for being a part of that regional leadership. We look forward to working very closely with you as we move forward in our service delivery plan for the mid-Eastern Shore.

Thank you and I hope you have an enjoyable summer.

Sincerely,

Ken Kozel
President and CEO

STAY SAFE!

cc: Rich Loeffler, Chairman
Steve Wilson, Commissioner
Todd R. Mohn, County Administrator



**Mid-Shore
Community Foundation**

The Bullitt House, 102 East Dover Street, Easton, MD 21601 | 410.820.8175 | MSCF.ORG

May 19, 2020

Queen Anne's County Commissioners
107 N. Liberty Street
Centreville, MD 21617

COMMISSIONER'S OFFICE
MAY 27 '20 AM 7:59

Thank you for your gift of \$750.00 (check # 370877) to the **The Destined to Rise Coalition Fund**, a component fund of the Mid-Shore Community Foundation, which we received on May 14, 2020. It is this kind of generosity and understanding of the impact of local giving that enables us to support and facilitate philanthropy in our community. Queen Anne's County Commissioners' support of the Mid-Shore Community Foundation and its various causes is greatly appreciated.

Sincerely,

W.W. "Buck" Duncan
President

May 20, 2020

Queen Anne's County
Board of County Commissioners
107 North Liberty Street
Centreville, Maryland 21617

COMMISSIONER'S OFFICE
MAY 27 '20 AM 8:00

Dear County Commissioners,

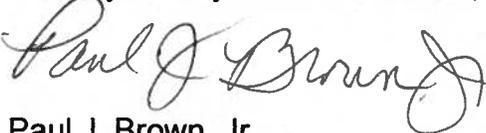
The Commissioners and Mr. Seeman have done a good job with the 2021 budget by instituting a hiring freeze, eliminating pay increases and cutting department budgets by 5% as well as reducing the capital budget recognizing that the County income will be greatly reduced this year with the current virus situation. But you all need to look deeper.

In light of the health crisis, you also need to use the Constant Yield tax rate of \$0.8358 for the coming year instead of **raising taxes**. Businesses are closed and individuals are hurting with so many out of work for months and not knowing when they will get back, that many, many people and companies cannot afford a tax increase of any amount. Even the Constant Yield rate will not be sufficient relief for some taxpayers so you could even consider a cut below Constant Yield.

I would look for some savings from the Board of Education and not necessarily fund to maintenance of effort this pandemic year. Schools will be ending this school year being closed for around 3 months of this current year and while I assume most staff was paid, there had to be (or at least should have been) some significant savings from operational costs of the empty buildings that can be pushed forward into the 2021 Fiscal year. Or you could cut the Schools capital budget to keep the tax rate at Constant Yield or below. I leave it to the Commissioners to find the places to cut to get there as you must know where to look.

There are many County families struggling to even survive and put food on the table as you can see from all the food banks in the County. The last thing the citizens of this County need now is a TAX INCREASE.

Thank you for your consideration,



Paul J. Brown, Jr.
122 Concerto Ave.
Centreville, MD 21617

CC: Jon Seeman

COUNTY ORDINANCE NO. 20-02

A BILL ENTITLED

AN ACT CONCERNING Establishment of the Queen Anne's County Farmland Preservation Fund;

FOR THE PURPOSE of safeguarding the vital industry of agriculture in Queen Anne's County; preserving more County farmland through enhanced participation in the programs of the Maryland Agricultural Land Preservation Foundation (MALPF); and permanently allocating certain tax revenues to a new Farmland Preservation Fund;

BY ADOPTING a new Section 5-32 to Article IX of Chapter 5 of the Code of Public Local Laws of Queen Anne's County.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND that a new Section 5-32 of Article IX of Chapter 5 of the Code of Public Local Laws be and is hereby ADOPTED to read as follows:

§5-32. Queen Anne's County Farmland Preservation Fund.

A. The County shall maintain a Farmland Preservation Fund for the purpose of providing additional funds to enhance County participation in the programs of the Maryland Agricultural Land Preservation Foundation. The funds comprising the Farmland Preservation Fund shall not be allocated to the County general fund or used for any purpose other than farmland preservation.

B. All operating personal property tax revenue received by the County pursuant to Section 5-31 of this Article shall be paid into the Farmland Preservation Fund, however, at such time as the Farmland Preservation Fund shall reach a balance of One Million Dollars, such revenue shall be paid into the general funds of the County, it being the intent that the Farmland Preservation Fund be funded and replenished to a maximum balance of One

Million Dollars.

C. The MALPF local program administrator for Queen Anne's County is delegated the authority to expend funds from the Farmland Preservation Fund for participation in the MALPF matching funds program, subject to the direction and approval of the County Commissioners. The County Finance Director shall, at the time of submission of the comprehensive annual financial report, include information detailing the status of the Farmland Preservation Fund.

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46th) day following its enactment.

INTRODUCED BY: Commissioner Moran

DATE: February 11, 2020

PUBLIC HEARING HELD: March 10, 2020 @ 6 pm

VOTE: Yea Nay

DATE OF ADOPTION:

EFFECTIVE DATE: