



**COUNTY COMMISSIONERS SCHEDULE
TUESDAY, SEPTEMBER 22, 2020
LEGISLATIVE DAY**

To comply with the Governor's proclamation declaring a state of emergency in Maryland, to minimize the person-to-person spread of COVID-19, we encourage that citizens stay home and watch the County Commissioner's meeting live on our QAC Website at qac.org/live or on QACTV's Television channel on Atlantic Broadband cable (channel 7 or 77).

To maintain social distancing, seating will be limited. If you have any respiratory symptoms such as fever, cough, and/or shortness of breath, please refrain from attending the meeting and notify a healthcare provider. We will be screening all meeting participants prior to entering the building.

Press and Public Comments is encouraged. Please send your written comments to PublicComment@qac.org or speak live by going to qac.org/publiccomment

Thank you for your cooperation and understanding.

1. CLOSED SESSION

- 5:00 p.m. Patrick Thompson, Esquire, County Attorney
Under Section 3-305b(7) of the General Provision Article
"Consult with Counsel"
- 5:30 p.m. Under Section 3-305b(1) of the General Provision Article
"Personnel"

2. CALL TO ORDER

- 5:45 p.m. Call to Order,
Pledge of Allegiance,
Moment of Silence,
Approval of Agenda

Accept County Commissioners' Minutes
- Regular Minutes – September 8, 2020
- Closed Session – September 8, 2020

Press and Public Comments**

3. LEGISLATION

- 6:00 p.m. Public Hearing
County Ordinance 20-04 – Accessory Dwelling Unit Provisions in
the Resource Conservation Area

6:05 p.m. County Ordinance 20-11 – Updates to the Building Code for Queen Anne's County

Documents:

[ORD 20-04.Pdf](#)

[ORD 20-11.Pdf](#)

4. NEW BUSINESS

6:15 p.m.

Mr. Todd R. Mohn, PE, County Administrator
"Presentation of Documents for Signatures and Weekly

Correspondence"

Action

1. Mid-Shore Regional Landfill – 20-year Extension letter
2. USDA RDBG Grant Agreement & Other Required Documents
3. Letter of Support request for Housing Divisions application to

the MD

4. Resolution 20-29 – Revising the Program Guidelines for the

CWF 2nd

5. CARES ACT purchase of Kawasaki Mules
6. QAC 911 Center Renovation: Construction Contract Award
7. Broadband Survey to Rural Businesses
8. Property Liens
9. Housing Authority Forensic Audit
10. Budget Amendment CC-11 – Aging – CARES Act IIIB

Supportive Services

11. Budget Amendment CC-12 – Aging – CARES Act IIIB

Nutrition Services

12. Budget Amendment CC-13 – Aging – CARES Act IIIB

Restaurant Services

13. Budget Amendment CC-14 – Aging – CARES Act IIIB Family

Caregiver Support

14. Budget Amendment CC-15 – Parks Parking Lot Paving
15. Budget Amendment CC-16 – Emergency Shelter Storage

Building

16. Budget Amendment CC-17 – Emergency Service Bldg

Renovations

6:35 p.m.

Press and Public Comments**

6:45 p.m.

Commissioner's Roundtable

Documents:

[09.22.2020Action.pdf](#)

[09.22.2020Coorespondence.pdf](#)

* Please note that Schedule times are subject to change, except for public hearings.
PUBLIC COMMENT SIGN-IN SHEET WILL BE AVAILABLE 1 HOUR PRIOR TO THE MEETING.

** Press and Public Comments at the beginning of the meeting will last 15 minutes. Additional time will be available at the end of the meeting for anyone wishing to speak. Comments are limited to 3 minutes in length. Comments longer than 3 minutes must be submitted in writing.
PUBLIC COMMENT SIGN-IN SHEET WILL BE AVAILABLE 1 HOUR PRIOR TO THE MEETING.

*** Part of the meeting may be closed to the Public in accordance to the Open Meetings Act procedures.

****Agendas will be posted by 4:30 pm the Friday prior to the meeting. The meeting attachments

will be posted on the agenda by 4:30 pm the Monday prior to the meeting.

COUNTY ORDINANCE NO. 20-04

A BILL ENTITLED

AN ACT CONCERNING Accessory Dwelling Unit Provisions in the Resource Conservation Area.

FOR THE PURPOSE of making accessory dwelling unit provisions as outlined in both Maryland Natural Resources Annotated Code Section 8-1808.1 and COMAR 27.01.02.05. consistent with the development standards in resource conservation area and the dwelling unit definition found in the Code of Public Local Laws of Queen Anne's County, Maryland.

BY ADDING §14:1-39.B.(2). Development standards in resource conservation and AMENDING §18App. Definition of Dwelling Unit found in the Code of Public Local Laws of Queen Anne's County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND that §14:1-39.B.(2). Development standards in resource conservation be and is hereby ADDED to the Code of Public Local Laws and §18App.of the Code of Public Local Laws be and is hereby AMENDED to read as follows:

Article IX. Use and Development Regulations in Development Areas

§ 14:1-39. Development standards in resource conservation.

...

B. Uses not permitted or strictly limited.

...

(2) The following shall apply to accessory dwelling units in the resource conservation area:

(A) One additional dwelling unit is permitted per lot or parcel as part of a primary dwelling unit for the purpose of the density calculation under this section if the additional dwelling unit:

[1] Is located within the primary dwelling unit or its entire perimeter is within 100 feet of the primary dwelling unit;

a. Does not exceed 900 square feet in total enclosed area; and

b. Is served by the same sewage disposal system as the primary dwelling unit; or

[2] Is located within the primary dwelling unit;

a. By its construction, does not increase the amount of lot coverage already attributed to the primary dwelling unit; and

b. Is served by the same sewage disposal system as the primary dwelling unit.

(B) The provisions of this section must be consistent with COMAR 27.01.02.05 and may not be construed to require consideration of an additional dwelling unit as part of a primary dwelling unit for the purpose of the density calculation under this subsection.

(C) An additional dwelling unit meeting all the criteria under subsection (A) of this section that is separate from the primary dwelling unit may not be subdivided or conveyed separately from the primary dwelling unit and must likewise be consistent with COMAR 27.01.02.05.

§ 18App. Definitions

Dwelling Unit.

A principal building, room or group of rooms providing, or intended to provide, living quarters for not more than one family.

Within the Critical Area, a single unit providing complete, independent living

facilities for at least one person, including permanent provisions for sanitation, cooking, eating, sleeping, and other activities routinely associated with daily life. Dwelling unit includes a living quarters for a domestic or other employee or tenant, an in-law or accessory apartment, a guest house, or a caretaker residence.

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46th) day following its adoption.

INTRODUCED BY: Commissioner J. Wilson

DATE: June 23, 2020

PUBLIC HEARING HELD: September 22, 2020 @ 6:00 pm

VOTE: _____ Nay _____

DATE OF ADOPTION: _____

EFFECTIVE DATE: _____

COUNTY ORDINANCE NO. 20-11

A BILL ENTITLED

AN ACT CONCERNING Updates to the Building Code for Queen Anne's County;

FOR THE PURPOSE of bringing all codes in line with the most current state and federal editions: International Building Code, International Residential Code, International Mechanical Code, International Energy Conservation Code, National Fire Protection Association Fire Code, National Electrical Code, National Standard Plumbing Code Illustrated, and National Fuel Code; defining "Substantial Improvement" for purpose of automatic sprinkler system installation; providing for a digital seal submittal option; increasing the penalties for violations; and generally dealing with and updating Chapter 10 of the Code of Public Local Laws of Queen Anne's County.

BY AMENDING Sections 10-1 through 10-7 of Chapter 10 of the Code of Public Local Laws of Queen Anne's County.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND that Chapter 10, Sections 10-1 through 10-7 of the Code of Public Local Laws be and is hereby AMENDED to read as follows:

ATTACHMENTS

Attachment - 1 Table R301.2(1) 

§ 10-1 Adoption of standards

[Amended 5-7-2002 by Ord. No. 02-05; 1-26-2016 by Ord. No. 15-16]

Except as otherwise amended by this chapter and as may be modified by the Maryland Department of Labor, Licensing, and Regulations after adoption of the individual codes which constitute the Maryland Building Performance Standards (MBPS), the following Codes are hereby adopted as the Building Code for Queen Anne's County as if the Codes were set out in full in this chapter.

[1] Editor's Note: All DLLR modifications to the Codes set out below become effective 4 months from the date of state adoption.

A. The Maryland Building Performance Standards as set forth in the Code of Maryland Regulations 05.02.07 which incorporates the current edition of the International Building Code, 2015 Edition, and the International Residential Code for One- and Two- Family Dwellings, 2015 Edition.

B. International Mechanical Code, 2015 current Edition, published by the International Code Council, Inc.

C. International Energy Conservation Code, 2015 current Edition, published by the International Code Council, Inc.

D. NFPA 1, 2015 current Edition Fire Code as published by the National Fire Protection Association; NFPA 101, 2015 current Edition Life Safety Code as published by the National Fire Protection Association.

E. The 2014 current Edition National Electrical Code, NFPA 70.

F. ~~2012 National Standard Plumbing Code Illustrated, (National Association of Plumbing-Heating-Cooling Contractors)-~~ Current Edition of International Plumbing Code

G. The Maryland State Accessibility Code, Code of Maryland Regulations 05.02.02.

H. ~~2015 Edition, National Fuel Code, ANSI Z223.1 NFPA 54.~~ Current Edition International Fuel Gas Code

I. 2013 Current Edition Fire Alarm Code, NFPA 72.

J. 2013 Current Edition Sprinkler Code, NFPA 13.

K. ~~2015~~ Current Edition Natural Gas Code, NFPA 54.

L. 2014 Current Edition LP Gas Code, CFPA 58.

§ 10-2 Building Code amendments.

[Amended 5-7-2002 by Ord. No. 02-05; 6-24-2008 by Ord. No. 08-02; 9-25-2012 by Ord. No. 12-17; 12-13-2016 by Ord. No. 16-16; 2-14-2017 by Ord. No. 16-25]

The provisions of the International Building Code, 2015 Current Edition, as incorporated in COMAR 05.02.07 are modified, deleted, substituted, or added to as follows:

A. In general.

- (1) The term "Code Official" as used in this Code means the Zoning Administrator of the Department of Planning and Zoning.

(2) Where the name of the jurisdiction is to be indicated in any section of this Code, insert "Queen Anne's County, Maryland."

(3) The term "Department of Building Inspection," as used in this Code, means the Department of Planning and Zoning.

B. Specific amendments.

(1) Chapter 1. Administration.

(a) 101.2 Exemptions - Farm Buildings. At the end of Subsection 102.1, add the following: "The provisions of this Code shall not apply to the construction, alteration, addition, repair, removal, demolition, use, location or maintenance of farm buildings. This provision does not exempt the owner from obtaining required electrical or plumbing permits nor from complying with all other applicable local, state and federal regulations, laws and ordinances."

(b) 101.2.1 Appendices. Delete all appendices except Appendix F.

(c) 101.4 Referenced Codes. Amend Section 101.4 by deleting Subsections 101.4.1, 101.4.2, 101.4.3, 101.4.4, 101.4.5 and 101.4.6. Renumber Subsection 101.4.7 as Subsection 101.4.1.

(d) 105.1.1 Annual permit: delete entirely.

(e) 105.1.2 Annual permit records: delete entirely.

(f) 105.2 Work exempt from permit. Amend Paragraph I under "Building" to read: "one-story detached accessory structure used as tool and storage sheds, playhouse and similar uses, provided its floor area is less than 200 square feet."

(g) 105.2 Work exempt from permit. Add new Paragraph 14 under "Building" to read "Farm building; however, this provision does not exempt the owner of a farm building from obtaining the required electrical or plumbing permits, nor from complying with all other applicable local, state and federal regulations, laws and ordinances."

(h) 107.1 Construction documents.

[1] Delete 107.2 entirely and amend as follows:
Renumber 107.3, 107.4 and 107.5 as 107.2, 107.3 and 107.4.

[2] Add new Subsection 107.1.1 to read as follows:

107.1.1 Information on construction documents.

The application for the building permit shall be accompanied by plans and specifications as follows:

1. Detached one- and two- family dwellings: two sets of drawings, drawn to scale with sufficient clarity and detail to show the nature and character of the work to be performed, including, but not limited to:

- a. Floor plans each floor level, two elevations and typical cross section:
- b. Four copies of plot plans or two copies of formal approved site plan as required by Queen Anne's County Zoning Ordinance, if applicable.

2. Detached one- and two-family dwellings, alterations, small additions, miscellaneous structures: two sets of drawings as in Subsection 1 above; however, the Code Official may waive the requirements for plan submittal for alterations, one-story additions less than 600 square feet total area and miscellaneous structures accessory to one- and two-family dwellings, provided that the application for such additions and accessory structures shall be accompanied by four copies of the plot plan and two copies of the formally approved site plan when required by the Queen Anne's County Zoning Ordinance.

3. New buildings, additions and alterations to buildings other than detached one- and two-family dwellings: three complete sets of architectural, structural, mechanical (heating, ventilation, air conditioning HVAC) plumbing and electrical plans, drawn to scale with sufficient clarity and detail to show the nature and character of work to be performed. The plans shall be prepared in compliance with this

Code, and shall have the seal and signature of a Maryland state professional engineer or architect affixed to each and every sheet of all sets, at least one of which shall bear the original (not reproduced) seal and signature. An impression seal, rubber stamp facsimile, or digital seal compliant with COMAR 09.23.03.09 is acceptable.

(i) 108.3 Temporary power. Amend to read as follows: "The Building Official is authorized to give permission to temporarily supply and use power in part of an electrical installation before such installation has been fully completed and the final certification of completion has been issued."

(j) 109.6 Refunds. Delete Subsection 109.6 and substitute the following: "When an unissued permit has been denied by the Building Official or withdrawn by the property owner or agent, a refund of 50% is due on building codes and zoning fee paid. No refund will be given on issued permits."

(k) 109.7 Inspection fees.

[1] Add a new Subsection 109.7 to read as follows:

109.7. Reinspection fees.

A reinspection fee may be charged for each reinspection if the work has to be reinspected because:

1. The work was not ready for inspection at the prearranged time for inspection;
2. The inspector did not have access to the work at the prearranged time for inspection; or
3. The inspector discovers a flagrant noncompliance during a requested inspection.

(l) 110.3 Required inspections. Delete Subsections 110.3.2, 110.3.3 and 110.3.5. Renumber Subsections 110.3.4, 110.3.6, 110.3.7, 110.3.8, 110.3.9 and 110.3.10 as Subsections 110.3.2, 110.3.3, 110.3.4, 110.3.5, 110.3.6 and 110.3.7.

(m) 110.3.2 Foundation inspection. Add a new subsection to read as follows: "Foundation inspection shall be made when the foundation is complete with all required anchors, vents and termite shield installed."

(n) 110.5 Inspection requests. Amend the section to include the following at the end of the first sentence: "24 hours

before said work is completed."

(o) 110.7 Withholding of inspection and permit. Add a new subsection to read as follows: "If the Code Official finds that a contractor, developer, or owner has violated the provisions of the Code, this chapter or rules or regulations which implement this chapter in connection with the construction, maintenance, alteration, or repair of any building, structures, equipment or land within Queen Anne's County, the Building Official, after written notice to the violator, and a hearing on the allegations, may refuse to grant further inspections or further permits of any kind to the contractor, developer, or owner until all violations have been corrected and all fees have been paid."

(p) 115.2.1 Stop-work order; posting. Add a new subsection to read as follows: "The posting of a stop-work order at the job site shall constitute adequate notification by the Code Official."

(2) Chapter 2. Definitions.

(a) 202 Add the following definition:

FARM BUILDING. A structure utilized to store farm implements, hay, feed, grain, or other agricultural or horticultural products or to house poultry, livestock, or other farm animals. Such structure shall not include habitable or occupiable spaces, spaces in which agricultural products are processed, treated, or packaged; nor shall an agricultural building be a place of occupancy by the general public.

HISTORIC STRUCTURE shall be subject to the requirements of these regulations if the proposed work is determined to be a substantial improvement, unless a determination is made that the proposed work will not preclude the structure's continued designation as an historic structure. The Code Administrator may require documentation of a structure's continued eligibility and designation as an historic structure.

(3) Chapter 9. Fire Protection Systems.

(a) 903.2.2 Delete the subsection and substitute the following: "An automatic sprinkler system shall be provided throughout all buildings in Use Group E in accordance with Subsection 903.3.1.1. Exception: where each classroom has at least one exterior door at ground level."

(b) 903.2.8 Automatic sprinkler system Group R-2 and R-3. Amend title as above. Delete subsection and add the

following: "An automatic sprinkler system shall be provided throughout all buildings with an occupancy in Use Group R-2 and R-3."

(c) 904.3.1 Electrical wiring. Delete reference to ICC Electrical Code and insert: National Electrical Code (NFPA70), most recent edition."

(d) 910.2.1 Groups F-1 and S-1 and M. Amend title as above and amend subsection to add Use Group M and the following exception: "Buildings of Use Group Classification M with a story height of less than 20 feet shall be exempt from the smoke venting requirements of this chapter."

(4) Chapter 16. Structural Design.

(a) 1607.10 Reduction in live loads. Add a new Subsection 1607.10.1.5. to read as follows: "1607.10.1.5. Exceptions. Live load reductions allowed by Section 1607.10 shall not apply to roofs."

(b) 1607.12.1.1 Minimum roof live loads. Add new paragraph to existing subsection as follows: "Roofs shall be designed for a minimum live load of 30 pounds per square foot or designed for the minimum snow load, whichever is greater."

(5) Chapter 18. Soils and Foundations.

(a) 1809.5 Frost protection. Amend Subsection 1809.5 to read as follows: "Except where erected upon solid rock or otherwise protected from frost, foundation walls, piers, and other permanent supports of buildings or structures 200 square feet or larger in area or 10 feet in height shall extend below the frost line of 24 inches below finished grade, and spread footings of adequate size shall be provided where necessary to properly distribute the load within the allowable load bearing value of soil.

Alternatively, such structures shall be supported on piles where solid earth or rock is not available. Footings shall not bear on frozen soils unless frozen condition is of a permanent nature."

(6) Chapter 33. Safeguards During Construction.

(a) 3306.10. Accessibility during construction operations. Add new section titled as above to read as follows: "During construction operations the contractor shall maintain at

all times a vehicular roadway that will permit the unimpeded movement of emergency vehicles from the improved street to within 200 feet of the most remote building under construction on the site. The vehicular access roadway surface shall be either crusher run, stone base, blacktop or other suitable compacted surface material approved by the Department."

§ 10-3 One- and Two-Family Dwelling Code amendments.

[Amended 5-7-2002 by Ord. No. 02-05; 6-24-2008 by Ord. No. 08-02; 9-25-2012 by Ord. No. 12-17; 2-14-2017 by Ord. No. 16-25]

The provisions of the International Residential Code for One and Two Family Dwellings, ~~2000~~ Current Edition, as incorporated in COMAR 05.02.07 are modified, deleted, substituted, or added to as follows:

A. Chapter 1. Administrative. Chapter 1 of the International Residential Code for One or Two Family Dwellings is hereby deleted in its entirety and replaced with Chapter 1 of the International Building Code, ~~2015~~ Current Edition, as amended herein.

B. Section R301.2 Climatic and geographic criteria, shall be amended so that Table R301.2(1) shall read as follows:^[1]
[1] *Editor's Note: Table R301.2(1) is included as an attachment to this chapter.*

C. Section R202 Definitions: Add the following Definition:

SUBSTANTIAL IMPROVEMENT: Any combination of repair, reconstruction, rehabilitation, addition, or improvement of a building or structure. This activity does not prompt compliance with automatic fire sprinkler system installation requirements.

§ 10-4 National Electrical Code amendments.

[Added 7-6-2004 by Ord. No. 04-10^[1]]

The provisions of the National Electric Code are modified and amended so as to exempt smoke detectors from any requirement or requirements for wiring into an arc fault circuit interrupter specifically including the provisions of Section 210.12(B) of the National Electric Code (~~2002~~ Current Edition).

[1] *Editor's Note: This ordinance also renumbered former §§ 10-4 and 10-5 as §§ 10-5 and 10-6, respectively.*

§ 10-5 National Fuel Gas Code amendments.

[Added 11-4-2003 by Ord. No. 03-19^[1]]

The provisions of the ~~1999~~ Current Edition, National Fuel Code, ANSI, 2223.1 NFPA 54 (the County Fuel Code) are modified and added to as follows:

A. Additions. Section 3.2 and Appendix 1 of the ~~2001~~ Edition of the Liquefied Petroleum Gas Code, NFPA 58, are added to, incorporated in and made a part of the County Fuel Code.

[1] *Editor's Note: This ordinance also renumbered former § 10-4, Violations and penalties, as § 10-5.*

§ 10-6 Fire Prevention Code.

[Added 7-14-2009 by Ord. No. 09-13]

A. Definitions. In this section, the following words have the meanings indicated.

DEPUTY FIRE MARSHAL

Those qualified and appointed by the Fire Marshal with the duties and powers to enforce the Fire Prevention Code.

EXISTING BUILDING, CONDITION, OR FACILITY

Any building, plant, condition, or equipment that existed before February 1, 2008, or any building, plant, condition, or equipment for which a building, electrical, mechanical, or plumbing permit was issued before February 1, 2008.

FIRE MARSHAL

The Division Chief of the Queen Anne's County Office of the Fire Marshal

NEW BUILDING, CONDITION, OR FACILITY

Any building, plant, condition, or equipment for which a building, electrical, mechanical, or plumbing permits was issued on or after February 1, 2008. Any such building, plant, condition or equipment shall continue to be classified as "new" until one year after such building, condition, or facility has obtained all final inspections.

NFPA

National Fire Protection Association,

B. Scope.

(1) Applicability. This section applies both to new and existing buildings, conditions, or facilities, except as set forth below.

(2) Inapplicability.

(a) This section does not apply to one- and two-family dwellings, except for the installation and maintenance of smoke alarms and residential sprinklers when required by any federal, state or local law or regulation.

(b) Inapplicability to Maryland Building Rehabilitation Code. The requirements of this section do not apply to work areas that are subject to the Maryland Building Rehabilitation Code as found at Subtitle 10 of Title 12 of the Public Safety Article of the Maryland Annotated Code and associated regulations.

(3) Notwithstanding the foregoing Subsection B, this section shall apply to any new or existing building, condition or facility, if:

(a) The Fire Marshal or Deputy Fire Marshal has found that the continuation of an existing condition would constitute a distinct hazard adverse to life, property, public safety, or welfare; or

(b) The building undergoes a change from one occupancy classification to another or from one occupancy sub-classification to another.

C. Administration. Except as otherwise provided in the Fire Prevention Code, the Fire Marshal, or Deputy Fire Marshal shall enforce and administer the provisions of this section.

D. Fire Prevention Code.

(1) Adoption. The following codes and standards as amended and republished from time to time are adopted by reference as the Fire Prevention Code for Queen Anne's County

(a) NFPA 1, ~~2009~~ Current Edition Fire Code, as published by NFPA;

(b) NFPA 101, ~~2009~~ Current Life Safety Code, as published by NFPA;

(c) Those portions of the Maryland Building Performance Standards related to fire safety.

(2) Conflicts. If there are conflicts within the documents set forth in subsection (a) of this section, the most restrictive provision shall apply.

(3) Matters not provided for. Any requirement essential for fire safety that is not specifically covered by the Fire Prevention Code shall be determined by the Queen Anne's County Fire Marshal in accordance with the NFPA National Fire Codes or other NFPA technical publications.

(4) Modifications. Section 1-10 of NFPA 1, Fire Code, shall be deleted and all appeals under the Fire Prevention Code shall be to the Maryland State Fire Prevention Commission. Any person shall be permitted to appeal a decision of the Fire Marshal or Deputy Fire Marshal when it is claimed that any one or more of the following conditions exist:

- (a) The true intent of the Fire Prevention Code has been incorrectly interpreted.
- (b) The provisions of the Fire Prevention Code do not fully apply.
- (c) A decision is unreasonable or arbitrary as it applies to alternatives or new materials.

An appeal and all documentation in support thereof shall be submitted to the Fire Marshal in writing within 30 calendar days of notification of violation outlining the provision of the Fire Prevention Code from which relief is sought and the remedy proposed

E. Implementation. The implementation of the Fire Prevention Code shall be in accordance with the inspection priority and frequency policy as established by the Office of the Fire Marshal.

F. Fees. The Office of the Fire Marshal shall charge and collect fees for inspection, re-inspection and plan review in accordance with the fee schedule established by the Office of the Maryland State Fire Marshal, as the same may be amended from time to time.

G. Flammable and hazardous chemicals storage - signs. All establishments storing or handling flammable or hazardous chemicals shall be plainly marked with signs at entrances to storage or use areas and at other points that are recommended by the Fire Marshal or the Deputy Fire Marshal. These signs shall be in accordance with the "Standard System for the

Identification of the Hazards of Materials for Emergency Response," published by NFPA.

§ 10-7 Violations and penalties.

[Amended 5-7-2002 by Ord. No. 02-05; 7-14-2009 by Ord. No. 09-13]

A. Civil penalties.

(1) Any person who shall erect, construct, alter, extend, repair, move, remove, demolish or occupy any building, structure or equipment regulated by this chapter, or cause the same to be done, in conflict with or in violation of any of the provisions of this chapter, shall be guilty of a civil violation and subject to an original present fine, not to exceed ~~\$500-\$1,000~~. The pre-set fines shall be \$250 for a first offense, \$500 for a second offense, \$750 for a third offense and \$1,000 for a fourth or subsequent offense. In the case of any violation of the Queen Anne's County Fire Prevention Code, § 10-6 hereof, the pre-set fines shall be \$100 for a first offense, \$250 for a second offense, \$500 for a third offense and \$1,000 for a fourth or subsequent offense.

(2) Each day on which a violation continues constitutes a separate violation.

B. Collection of civil penalties.

(1) The procedures, duties and provisions of § 18:1-213 of the Code of Public Local Laws of Queen Anne's County respecting collection of civil zoning violations shall apply to civil violations issued hereunder.

CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

GROUND SNOW LOAD	Wind Design				SEISMIC DESIGN CATEGORY	Subject to Damage From			Winter Design Temp	Ice Barrier Underlayment Required ^b	FLOOD HAZARDS (g)	Air Freezing Index ¹	Mean Annual Temp ¹
	Speed ^d (mph)	Topographic Effects ^k	Special Wind Region	Wind-Borne Debris Zone ^l		Weathering ^a	Frost Line Depth ^b (inches)	Terminate ^c					
25	115	138	N/A	NO	A	Severe	24	Moderate/heavy	17	No	11/15/14	1500	54.4

For SI: 1 pound per square foot = 0.0479 kPa, 1 mile per hour = 0.447 m/s.

- a. Weathering may require a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code. The weathering column shall be filled in with the weathering index, “negligible,” “moderate” or “severe” for concrete as determined from Figure R301.2(3). The grade of masonry units shall be determined from ASTM C 34, C 55, C 62, C 73, C 90, C 129, C 145, C 216 or C 652.
- b. The frost line depth may require deeper footings than indicated in Figure R403.1(1). The jurisdiction shall fill in the frost line depth column with the minimum depth of footing below finish grade.
- c. The jurisdiction shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local subterranean termite damage.
- d. The jurisdiction shall fill in this part of the table with the wind speed from the basic wind speed map [Figure R301.2(4)A]. Wind exposure category shall be determined on a site-specific basis in accordance with Section R301.2.1.4. e. The outdoor design dry-bulb temperature shall be selected from the columns of 97 1/2% values for winter from Appendix D of the International Plumbing Code. Deviations from the Appendix D temperatures shall be permitted to reflect local climates or local weather experience as determined by the building official.
- f. The jurisdiction shall fill in this part of the table with the seismic design category determined from Section R301.2.2.1.

g. The jurisdiction shall fill in this part of the table with (a) the date of the jurisdiction's entry into the National Flood Insurance Program (date of adoption of the first code or ordinance for management of flood hazard areas), (b) the date(s) of the Flood Insurance Study and (c) the panel numbers and dates of the currently effective

FIRMs and FBFMs or other flood hazard map adopted by the authority having jurisdiction, as amended.

h. In accordance with Sections R905.1.2, R905.4.3.1, R905.5.3.1, R905.6.3.1, R905.7.3.1 and R905.8.3.1, where there has been a history of local damage from the effects of ice damming, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall fill in this part of the table with "NO."

i. The jurisdiction shall fill in this part of the table with the one-hundred-year return period air freezing index (BF-days) from Figure R403.3(2) or from the one-hundred-year (99%) value on the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32° F.)."
10 Attachment 1:1 03 - 01 – 2017

j. The jurisdiction shall fill in this part of the table with the mean annual temperature from the National Climatic Data Center data table "Air Freezing Index USA Method (Base 32° F.)."

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46th) day following its adoption.

INTRODUCED BY: Commissioner Dumenil

DATE: August 25, 2020

PUBLIC HEARING HELD: September 22, 2020 @ 6:05 pm

VOTE: _____ Nay _____

DATE OF ADOPTION: _____

EFFECTIVE DATE: _____



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

**THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY**

The Liberty Building
107 North Liberty Street
Centreville, MD 21617

e-mail: QACCommissioners&Administrator@qac.org

County Administrator: Todd R. Mohn, PE
Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire

September 22, 2020

Larry C. Porter, President
Caroline County Commissioners
Office of the County Commissioners
109 Market Street, Room 123
Denton, Maryland 21619

Re: Mid-Shore Regional Landfill – 20-year Extension

Dear Mr. Porter:

Thank you for the recent letter stipulating preliminary terms for the foundation of an agreement to continue hosting the Mid-Shore Regional Landfill in Caroline County.

The Commissioners of Queen Anne's County appreciate the opportunity to work on a mutually acceptable arrangement that would allow the Regional Landfill to remain and continue operations in Caroline County until approximately 2050. We strongly believe that every option to fully utilize this regional public asset must be carefully examined as a matter of responsible public policy.

We hereby accept your initial conditions that: 1) any payments or host fees (to be determined) could commence in fiscal year 2021, and 2) such payments or host fees would continue for a 20-year time period. We look forward to further conversations and evaluation of more specific terms with Caroline County and our other Mid-Shore partners.

Sincerely,

The County Commissioners
Of Queen Anne's County

James J. Moran, President

Cc Kent County Commissioners
Talbot County Commissioners
Steve Tomczewski, Maryland Environment Services



CAROLINE COUNTY
you belong here
CAROLINE COUNTY COMMISSIONERS OFFICE

LARRY C. PORTER, PRESIDENT
DANIEL J. FRANKLIN, VICE PRESIDENT
WILBUR LEVENGOD, JR., COMMISSIONER
109 Market Street, Room 123
Denton, Maryland 21629

Jim Moran
County Commissioner
Queen Anne's County
Commissioners Office
107 North Liberty Street
Centreville, MD 21617

Dear Mr. Moran:

In a deliberate effort to determine the viability of any agreement being brokered between Queen Anne's County and Caroline County for an extension to the lifespan of the regional landfill currently located in Caroline County. The Commissioners of Caroline County would like to provide you the following requirement that would be the core of any agreement. If these terms are not acceptable, then the Commissioners do not feel there is any point in further conversations or negotiations for an extension.

- Any agreement for extension of the regional landfill will require payment to begin in some form in the next fiscal year beginning July 1st, 2021.
- Payments from Queen Anne's county to Caroline County would continue for a minimum of 20 years.

While the Commissioners of Caroline County acknowledge that there are several other significant negotiation points that must be agreed upon, the Commissioners were in agreement that these two points are nonnegotiable and felt there was no point in delaying the permitting process in Queen Anne's County, if these requirements would, or could not be met.

Thank you in advance for your timely reply,

Larry C. Porter
President
Caroline County Commissioners

OFFICE OF THE COUNTY COMMISSIONERS

Jeremy Goldman, County Administrator Sara B. Visintainer, Chief of Staff Heather L. Price, County Attorney
109 Market Street, Room 123 | Denton, Maryland 21629 | (410) 479-0660 | info@carolinemd.org



**Queen
Anne's
County**

Department of Economic and Tourism Development
Heather Tinelli, Director

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip Dumenil, District 3
- Christopher Corchiarino, District 4

425 Piney Narrows Road
 Chester, MD 21619
 Telephone: (410) 604-2100
 County Cell: (410)490-4695
 Fax: (410) 604-2101

TO: County Commissioners
 Todd R. Mohn, County Administrator

ACTION ITEM

FROM: Heather Tinelli, Director

CC: Jonathan Seeman, Director, Department of Finance

DATE: September 22, 2020

SUBJECT: USDA RDBG Grant Agreement and Other Required Documents

BACKGROUND:

QACETD applied for a USDA RDBG (Rural Business Development) grant for \$30,000 for rebranding of Queen Anne's County in April of 2020. The department was successful in its application and is excited to begin its rebranding initiative for the County. It has been many years since the County has had a cohesive brand and the timing is perfect to begin the process.

The total budget for this project is \$40,000 and \$10,000 of the project costs will be funded by marketing dollars currently allocated in the department budget.

We have attached the required agreement and additional documentation to be signed which is due by 9/30/2020

SUGGESTED MOTION:

I motion that we sign the grant agreement and related documentation for the \$30,000 USDA RDBG grant to fund a marketing study and rebranding for Queen Anne's County.

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(name)

(date)

(title)

oOo

(08-21-91) PN 171

EQUAL OPPORTUNITY AGREEMENT

This agreement, dated _____ between
Queen Anne's County Government

(herein called "Recipient" whether one or more) and United States Department of Agriculture (USDA), pursuant to the rules and regulations of the Secretary of Labor (herein called the 'Secretary') issued under the authority of Executive Order 11246 as amended, witnesseth:

In consideration of financial assistance (whether by a loan, grant, loan guaranty, or other form of financial assistance) made or to be made by the USDA to Recipient, Recipient hereby agrees, if the cash cost of construction work performed by Recipient or a construction contract financed with such financial assistance exceeds \$10,000 - unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965.

1. To incorporate or cause to be incorporated into any contract for construction work, or modification thereof, subject to the relevant rules, regulations, and orders of the Secretary or of any prior authority that remain in effect, which is paid for in whole or in part with the aid of such financial assistance, the following "Equal Opportunity Clause":

During the performance of this contract, the contractor agrees as follows:

- (a) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the USDA setting forth the provisions of this nondiscrimination clause.
- (b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- (c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the USDA, advising the said labor union or workers' representative of the contractor's commitments under this agreement and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (d) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of all rules, regulations and relevant orders of the Secretary of Labor.
- (e) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, rules, regulations, and orders, or pursuant thereto, and will permit access to his books, records, and accounts by the USDA Civil Rights Office, and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by Law.
- (g) The contractor will include the provisions of paragraph 1 and paragraph (a) through (f) in every subcontract or purchase order, unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the USDA may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the USDA, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0018. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

2. To be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the organization so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.
3. To notify all prospective contractors to file the required 'Compliance Statement', Form RD 400-6, with their bids.
4. Form AD-425, Instructions to Contractors, will accompany the notice of award of the contract. Bid conditions for all nonexempt federal and federally assisted construction contracts require inclusion of the appropriate "Hometown" or "Imposed" plan affirmative action and equal employment opportunity requirements. All bidders must comply with the bid conditions contained in the invitation to be considered responsible bidders and hence eligible for the award.
5. To assist and cooperate actively with USDA and the Secretary in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary, that will furnish USDA and the Secretary such information such as, but not limited to, Form AD-560, Certification of Nonsegregated Facilities, to submit the Monthly Employment Utilization Report, Form CC-257, as they may require for the supervision of such compliance, and that it will otherwise assist USDA in the discharge of USDA's primary responsibility for securing compliance.
6. To refrain from entering into any contract or contract modification subject to such Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and Federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by USDA or the Secretary of Labor pursuant to Part II, Subpart D, of the Executive Order.
7. That if the recipient fails or refuses to comply with these undertakings, the USDA may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the organization under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such organization; and refer the case to the Department of Justice for appropriate legal proceedings.

Signed by the Recipient on the date first written above.

Recipient

Recipient

(CORPORATE SEAL)

Name of Corporate Recipient

Attest:

Secretary

By _____
President

RURAL BUSINESS-COOPERATIVE SERVICE FINANCIAL ASSISTANCE AGREEMENT

This Agreement, which includes Attachments A and B, for the Project and Amount described below (the "Project Description") and for the Program identified below, is between the Recipient (you) and the United States of America acting through the Rural Business-Cooperative Service (RBS or we).

Type of Award (mark one):

- Cooperative Agreement
- Grant

Program and CFDA Number (mark one):

- Rural Energy for America Program (REAP) – 10.868
- Rural Economic Development Grant (REDG)–10.854
- Rural Business Development Grant (RBDG) – 10.351
- Rural Microenterprise Assistance Program (RMAP) – 10.870
- Agricultural Marketing Resource Center (AgMRC) – 10.352
- Appropriate Technology Transfer for Rural Areas (ATTRA) – 10.782
- Delta Health Care Services (DHCS) – 10.874
- Federal-State Research on Cooperatives (RSRC) – 10.350
- Rural Cooperative Development Grant (RCDG) – 10.771
- Rural Development Cooperative Agreement (RDCA) - 0.890
- Socially-Disadvantaged Groups Grant (SDGG) – 10.871
- Value Added Producer Grant (VAPG) – 10.352
- Other

I. GENERAL AWARD INFORMATION

1. Recipient Name & Address Queen Anne's County Government 425 Piney Narrows Road Chester, MD 21619	2. DUNS No. 099400376	3. SAM No. 4A4D1
5. Federal Award Identification Number (FAIN)	4. Case No. 944609797	
7. Performance Start Date 07/28/2020	6. Award Date 07/28/20	
9. Amount of Federal Funds Obligated for this Action, and Total Amount of Federal Funds Obligated \$30,000.00	8. Performance End Date 07/28/2021	
11. Total Project Cost (Budget Approved Amount) \$40,000.00	10. Amount of Matching/Other Funds (if applicable) \$10,000.00	
13. Indirect Cost Rate (if applicable) \$0.00	12. Award as Percentage of Total Project Cost 75%	
15. Recipient Contact (Name, Title, Contact Info) Heather Tinelli, Director htinellie@qac.org 410-604-2100	14. Does this award involve Research & Development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
16. Agency Contact (Name, Title, Contact Info) Rasheeda Onasanya, Program Specialist rasheeda.onasanya@usda.gov 302.857.3626		

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is [0570-0050]. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

II. RESPONSIBILITIES

A. Recipient. The Recipient shall remain in compliance with all applicable laws, regulations, Executive Orders, and other generally applicable requirements for the duration of the Agreement including 2 CFR parts 200, 400, 415, 416, 417, 418, 421, and 422. The most commonly-referenced provisions are identified below.

1. Financial and Program Management. You must follow the financial and performance management requirements in 2 CFR §§ 200.300-.309.

- a. **Financial Management.** You must maintain a financial management system in compliance with 2 CFR § 200.302.
- b. **Internal Controls.** You must maintain internal controls in compliance with 2 CFR § 200.303.
- c. **Payments.** You must comply with the payment requirements described in 2 CFR § 200.305. Payment must be requested by using the SF-270, "Request for Advance or Reimbursement" or SF-271, "Request for Reimbursement for Construction Programs" (as applicable). Receipts, hourly wage rate, personnel payroll records, or other documentation must be provided upon request from RBS if the request is for an advance; otherwise, the documentation must be provided at the time of the request. Requests for payment must be sent to the Agency contact listed in Section I.16.
- d. **Revisions of the Work Plan and Budget.** You must complete all elements of the Work Plan in Attachment B in accordance with that Attachment and must use project funds only for the purposes and activities specified in Attachment B - Approved Work Plan and Budget. You must further complete the outcomes shown for each Work Plan items within the time and scope constraints shown in Attachment B. You must report any changes and request prior approvals in accordance with 2 CFR § 200.308.
- e. **Period of Performance.** You may only incur costs chargeable to the award in accordance with 2 CFR § 200.309.
- f. **Bonding.** You must maintain your fidelity bond coverage in the amount of \$ _____ for the Period of Performance of the award. (See 2 CFR § 200.304.)
- g. **Program Income.** You must comply with the requirements of 2 CFR § 200.307. Additionally, if program income is earned during the period of performance, you may use it in accordance with 2 CFR § 200.307(e)(2), provided that you inform us in writing of your intent prior to the award date. However, if you earn program income in excess of what can be used under 2

CFR § 200.307(e)(2) or if you earn unanticipated program income, you must comply with 2 CFR § 200.307(e)(1). Costs incidental to the generation of program income may be deducted from gross income to determine program income, provided these costs have not been charged to the award.

2. **Procurement and Property Standards.** You must follow the procurement standards requirements in 2 CFR §§ 200.310-.326.
3. **Performance and Financial Monitoring and Reporting.** You must follow the requirements in 2 CFR Part 170, including Appendix A, and 2 CFR §§ 200.327-.329, and submit reports as outlined below. Unless otherwise directed in the addendum to this Agreement, the reports are due as indicated below.
 - a. **Form SF-425, "Financial Status Report."** Reports are due 30 calendar days after the reporting period ends. A final report is due within 90 days after the Performance End Date specified in Section I.8. of this Agreement or at the completion of your project, whichever date is sooner. Your reporting periods are below (mark one):
 - Semi-Annually: January 1 – June 30 and July 1 – December 31
 - Semi-Annually: April 1 – September 30 and October 1 – March 31
 - Quarterly: January 1 – March 31, April 1 – June 30, July 1 – September 30, October 1 – December 31
 - b. **Performance Reports.** Reports are due 30 calendar days after the reporting period ends. A final report is due within 90 days after the Performance End Date specified in Section I.8. of this Agreement or at the completion of your project, whichever date is sooner. Your reporting periods are below (mark one):
 - Semi-Annually: January 1 – June 30 and July 1 – December 31
 - Semi-Annually: April 1 – September 30 and October 1 – March 31
 - Quarterly: January 1 – March 31, April 1 – June 30, July 1 – September 30, October 1 – December 31
4. **Subrecipient Monitoring and Management.** You must monitor and manage any subrecipients in accordance with 2 CFR §§ 200.330-.332.

5. **Record Retention and Access.** You must retain records related to this work performed under this Agreement and allow access to them in accordance with 2 CFR §§ 200.333-.337.
 6. **Closeout.** You must comply with the closeout requirements in 2 CFR § 200.343.
 7. **Post-Closeout Adjustments and Continuing Responsibilities.** You must continue to comply with the requirements in 2 CFR § 200.344 even after the Period of Performance for this Agreement has ended.
 8. **Cost Principles.** You must comply with the provisions in 2 CFR Part 200, most of which are contained in Subpart E.
 9. **Audits.** You must comply with the provisions in 2 CFR Part 200, Subpart F.
 10. **Civil Rights Compliance.** Unless otherwise provided in the addendum, you must comply with Executive Order 12898, Executive Order 13166- Limited English Proficient, the Americans with Disabilities Act of 1990, Title VI of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973 as applicable. Your compliance, shall include collection and maintenance of data on race, sex, and national origin of your membership, ownership, and employees. These data must be available to us for Civil Rights Compliance Reviews. Unless otherwise provided in Attachment A, you must submit to a post-award compliance review conducted after the final disbursement of grant funds have occurred.
 11. **Universal Identifier and Central Contractor Registration.** You must comply with 2 CFR Part 25, including Appendix A. Note that the Central Contractor Registration is now available through the System for Award Management at www.sam.gov.
 12. **Special Conditions.** You must comply with any special conditions identified in Attachment A – Program Addendum.
- B. Rural Business-Cooperative Service (RBS).** RBS shall remain in compliance with all applicable laws, regulations, Executive Orders, and other generally applicable requirements for the duration of the Agreement. The most commonly-referenced provisions are identified below.
1. **Payments.** We will advance or reimburse funds up to the Award Amount identified in Section I.9 upon the Recipient's proper request according to Section II.A.1.c.

2. **Monitoring and Enforcement.** We will monitor the project to ensure that you are in compliance with the terms of the award. If we find that you are not in compliance, we will enforce the terms of this Agreement using the provisions of 2 CFR §§ 200.338-.342.

C. **Both Parties.** The Recipient and RBS agree to the following:

1. **Invalid Clauses.** The invalidity of any one or more phrases, clauses, sentences, paragraphs, or provisions of this Agreement shall not affect the remaining portions of the Agreement.
2. **Conflict between this Agreement and Other Applicable Regulations or Laws.** If there is a conflict between this Agreement and the applicable Program Regulation, the applicable Program Regulation shall prevail. If there is a conflict between this Agreement and another law or regulation, RBS shall seek a legal opinion to determine which provision applies.
3. **Dates.** When the date fixed for the performance of an act under this Agreement is on a weekend or Federal holiday, then the performance by the close of business on the next Federal work day shall have the same force and effect as if made performed or exercised on the specified date.

The signatories below certify that they have authority to enter into this Agreement.

Approved by an Authorized Representative of the Recipient:

Name (Please Print)

Title (Please Print)

Signature

Date

Approved by the United States of America, Rural Business-Cooperative Service by:

Denise Lovelady

Name (Please Print)

State Director

Title (Please Print)

Signature

Date

Attachment A – Program Addendum
Attachment B – Approved Work Plan and Budget

Attachment A – Program Addendum

Attachment A – Program Addendum

PROGRAM NAME:

- Rural Business Development Grant Program (RBDG)
- Rural Economic Development Grant Program (REDG)
- Rural Microenterprise Assistance Program (RMAP)

AUTHORITY: RBDG (7 USC 1932(c)); REDG (7 USC 940c); RMAP (7 USC 2008s).

APPLICABLE PROGRAM REGULATIONS: RBDG (7 CFR part 4280 subpart E); REDG (7 CFR 4280 subpart A); RMAP (7 CFR part 4280 subpart D).

APPLICABLE FEDERAL REGISTER NOTICE: [INSERT FR REFERENCE]

ADDITIONAL PROGRAMMATIC AWARD PROVISIONS:

RBS and the Recipient agree to the following additional provisions:

Section II, Paragraph A.1.g. is retained and the following language is added:

Program income funds must be spent prior to grantee or Agency funds whenever possible. Otherwise, a program income account must be established and utilized in the following manner:

[INSERT WHAT PROGRAM INCOME CAN BE USED FOR AS RELATED TO THIS SPECIFIC PROJECT. EXAMPLES MAY INCLUDE BUT ARE NOT LIMITED TO, EQUIPMENT MAINTENANCE AND REPAIRS. THE EXPENDITURE OF THESE FUNDS SHOULD BE PROJECT SPECIFIC]:

Not applicable.

Real property acquired or improved with Award Funds. (Provide the legal description and/or address of where the real property or other property described in block below is located. Use continuation sheets as necessary.)

Not applicable.

Attachment B – Approved Work Plan and Budget. (The work plan must have time, scope, and outcome entries for each task.)

U.S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
(a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
(b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
(c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
(d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Queen Anne's County Government

Organization Name

FY20 RBDG

PR/Award Number or Project Name

Heather Tinelli, Director

Name(s) and Title(s) of Authorized Representative(s)

Signature(s)

Date

Form AD- 1047 (1/92)

Instructions for Certification

1. By signing and submitting this form, the prospective primary participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out on this form. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this form that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

U.S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Queen Anne's County Government

FY20 RBDG

Organization Name

PR/Award Number or Project Name

Heather Tinelli, Director

Name(s) and Title(s) of Authorized Representative(s)

Signature(s)

Date

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

U.S. DEPARTMENT OF AGRICULTURE

CERTIFICATION REGARDING
DRUG-FREE WORKPLACE REQUIREMENTS (GRANTS)
ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

This certification is required by the regulations implementing Section 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D: 41 U.S.C.701 et seq.), 7 CFR Part 3017. Subpart F, Section 3017.600, Purpose. The January 13, 1989, regulations were amended and published as Part 11 of the May 25, 1990 Federal Register (pages 21681-21691). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON PAGE 3)

Alternative I

- A. The grantee certifies that it will or will continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an ongoing drug-free awareness program to inform employees about -
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position

title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted -

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or, local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, State, zip code)

Queen Anne's County Government
Economic and Tourism Development
425 Piney Narrows Road
Chester, MD 21619

Check If there are workplaces on file that are not identified here.

Queen Anne's County Government

FY20 RBDG

Organization Name

Award Number or Project Name

Heather Tinelli, Director

Name and Title of Authorized Representative

Signature

Date

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the grantee is providing the certification set out on pages 1 and 2.
2. The certification set out on pages 1 and 2 is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace - requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s). If it previously identified the workplaces in question (see paragraph three).
6. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or States criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g. volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces)

USDA
Form RD 400-4
(Rev. 06-10)

ASSURANCE AGREEMENT
(Under Title VI, Civil Rights Act of 1964)

FORM APPROVED
OMB No. 0575-0018
OMB No. 0570-0062

The Queen Anne's County Government

(name of recipient)

425 Piney Narrows Road, Chester, MD 21619

(address)

("Recipient" herein) hereby assures the U. S. Department of Agriculture that Recipient is in compliance with and will continue to comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d et. seq.), 7 CFR Part 15, and Rural Housing Service, Rural Business-Cooperative Service, Rural Utilities Service, Risk Management Agency, or the Farm Service Agency, (hereafter known as the "Agency") regulations promulgated thereunder, 7 C.F.R. § 1901.202. In accordance with that Act and the regulations referred to above, Recipient agrees that in connection with any program or activity for which Recipient receives Federal financial assistance (as such term is defined in 7 C.F.R. § 15.2) no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination.

1. Recipient agrees that any transfer of any aided facility, other than personal property, by sale, lease or other conveyance of contract, shall be, and shall be made expressly, subject to the obligations of this agreement and transferee's assumption thereof.
2. Recipient shall:
 - (a) Keep such records and submit to the Government such timely, complete, and accurate information as the Government may determine to be necessary to ascertain our/my compliance with this agreement and the regulations.
 - (b) Permit access by authorized employees of the Agency or the U.S. Department of Agriculture during normal business hours to such books, records, accounts and other sources of information and its facilities as may be pertinent to ascertaining such compliance.
 - (c) Make available to users, participants, beneficiaries and other interested persons such information regarding the provisions of this agreement and the regulations, and in such manner as the Agency or the U. S. Department of Agriculture finds necessary to inform such persons of the protection assured them against discrimination.
3. The obligations of this agreement shall continue:
 - (a) As to any real property, including any structure, acquired or improved with the aid of the Federal financial assistance, so long as such real property is used for the purpose for which the Federal financial assistance is made or for another purpose which affords similar services or benefits, or for as long as the Recipient retains ownership or possession of the property, whichever is longer.
 - (b) As to any personal property acquired or improved with the aid of the Federal financial assistance, so long as Recipient retains ownership or possession of the property.
 - (c) As to any other aided facility or activity, until the last advance of funds under the loan or grant has been made.
4. Upon any breach or violation this agreement the Government may, at its option:
 - (a) Terminate or refuse to render or continue financial assistance for the aid of the property, facility, project, service or activity.
 - (b) Enforce this agreement by suit for specific performance or by any other available remedy under the laws of the United States or the State in which the breach or violation occurs.

Rights and remedies provided for under this agreement shall be cumulative.

In witness whereof, Queen Anne's County Government on this _____
(name of recipient)

date has caused this agreement to be executed by its duly authorized officers and its seal affixed hereto, or, if a natural person, has hereunto executed this agreement.

(S E A L)

Recipient

Date

Attest: _____
Title

Title

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0018 and 0570-0062. The time required to complete this information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.



*Queen
Anne's
County*

DEPARTMENT OF COMMUNITY SERVICES ³

Housing and Community Services

104 Powell Street
Centreville, MD 21617

Telephone: 410) 758-3977

Fax: (410) 758-4499

E-mail: DHCS@qac.org

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

ACTION ITEM

TO: The County Commissioners

FROM: Michael Clark, Chief of Housing & Family Services

RE: Letter of support request for Housing Divisions application to the Maryland Energy Administration Low-to-Moderate Income Grant Program

DATE: September 15, 2020

The Queen Anne's County Department of Community Services Housing Division is applying to the Maryland Energy Administration Low-to-Moderate Income Grant program to receive \$134,000 in funding. I would appreciate it if you would sign a letter of support for the project.

The project will provide energy saving measures to over 250 low-to-moderate level income households in Queen Anne's County, with the most energy and cost savings provided to Queen Anne's County Public Housing Authority tenants. Foxxtown apartments will be a focus and will be provided with LED lightbulbs, Energy Star refrigerators and Energy Star PTAC HVAC units. The Housing Division will provide a program to low-to-moderate income level homeowners to provide energy saving measures and include: LED lightbulbs, Energy Star rated appliances and upgrading HVAC units to ensure maximum cost savings.

Your support is appreciated and essential for this project to benefit our low-to-moderate level income households, especially our seniors in Sudlersville at Foxxtown Apartments.

MOTION:

We move to agree to sign and submit the attached letter of support for the Queen Anne's County Department of Community Services, Housing Division's application to the MD Energy Administration Low-to-Moderate Income Grant Program.





**Queen
Anne's
County**

**THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY**

The Liberty Building
107 North Liberty Street
Centreville, MD 21617

e-mail: QACCommissioners&Administrator@qac.org

*County Administrator: Todd R. Mohn
Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire*

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

September 22, 2020

Mary Beth Tung
Director
Maryland Energy Administration
1800 Washington Blvd, Suite 755
Baltimore, Maryland 21230

Dear Ms. Tung,

We are writing to express our support of Queen Anne's County Department of Community Services Housing Division's submission to the Fiscal Year 2021 Maryland Energy Administration Low-to-Moderate Income Grant Program to receive \$134,000 to provide energy upgrades to low-to-moderate level income households. This project is estimated to assist at least 250 households in Queen Anne's County, with an emphasis on the low-income Public Housing Authority units.

Due to COVID-19 restrictions, this grant will focus on the Limited Upgrades to Existing Commercial/Residential Buildings category. The Housing Division will provide LED lightbulbs to all 216 units at the five Public Housing Authority residential communities. Additionally, there will be a focus on the rural senior Public Housing Authority Foxxtown Apartments. Not only will cost savings be provided with LED lightbulbs in this apartment complex, but ten Energy Star rating refrigerators will be installed and 30 Energy Star PTAC units. The Housing Division will contact their recent existing low-to-moderate level household clients to provide LED light bulbs and a variety of Energy Star appliances. Four homes will be provided with the innovative ductless miniplit HVAC systems. The Housing Division will also provide outreach to community partners to leverage existing resources to provide the maximum assistance available to low-to-moderate income level households with weatherization and energy saving measures.

We fully support the efforts of Queen Anne's County Department of Community Services Housing Division and their responsiveness to assist as many households as possible during this unprecedented time due to the Pandemic.

QUEEN ANNE'S COUNTY
BOARD OF COUNTY COMMISSIONERS

James J. Moran, President

Jack N. Wilson, Jr.

Stephen Wilson

Philip L. Dumenil

Christopher M. Corchiarino

4

DEPARTMENT OF COMMUNITY SERVICES



**Queen
Anne's
County**

Housing and Community Services

104 Powell Street
Centreville, MD 21617

Telephone: (410) 758-3977

Fax: (410) 758-4499

e-mail: DHCS@qac.org

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DATE: September 8, 2020

TO: Queen Anne's County Commissioners

FROM: Mike Clark, Chief of the Division of Housing & Community Services

SUBJECT: RESOLUTION #20-29 REVISING THE PROGRAM GUIDELINES FOR THE CRITICAL WORKFORCE (CWF) SECOND MORTGAGE FINANCIAL PROGRAM TO INCLUDE DEPARTMENT OF EMERGENCY SERVICES EMS CLINICIANS

The Critical Workforce Program offers second mortgage financing to potential home buyers who meet the program guidelines. The purpose of this program is to ensure the County continues to have an adequate number of workers in local jobs who are critical to the safety and well-being of the residents. These jobs are teachers, law enforcement officers, including correctional officers, emergency dispatchers, emergency medical technician and volunteer firefighters. The original guidelines did not include the position of paramedics. We request your approval to correct that.

Recipients of the Critical Workforce Loan must remain in an eligible category (employment or volunteer service) for a minimum of five years. Annual re-certification is conducted to ensure eligibility.

As currently written, the program guidelines have "Emergency Medical Technician employed full-time in Queen Anne's County" as one of the eligibility job categories. Unfortunately, this category does not include Paramedics in the "Emergency Medical Technician" category. Therefore, we would like to make the necessary changes for eligibility to include all full-time Queen Anne's County Emergency Services Clinicians. By making this slight change in wording we will be able to accept all the clinicians into the Critical Workforce loan program.

ACTION RECOMMENDED:

I move to approve Resolution #20-29 to replace the "Emergency Medical Technician" to "Department of Emergency Services EMS Clinicians employed full-time in Queen Anne's County" for eligibility to the Critical Workforce (CWF) Second Mortgage Loan Program as amended in Exhibit A.



RESOLUTION NO. 20-29

A RESOLUTION OF THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND, REVISING THE GUIDELINES FOR THE QUEEN ANNE'S COUNTY DEPARTMENT OF COMMUNITY SERVICES, HOUSING AND COMMUNITY SERVICES, CRITICAL WORKFORCE (CWF) SECONDARY MOTGAGE FINANCING PROGRAM.

WHEREAS, the Critical Workforce Secondary Mortgage Financing Program guidelines delineate eligible critical workforce employees;

AND WHEREAS, such guidelines include Emergency Medical Technicians but does not include employees who are considered Paramedics;

AND WHEREAS, in order to include Paramedics among the eligible critical workforce employees these presents are executed;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND, the 22 day of September, 2020, as follows:

1. The guidelines for the Critical Workforce (CWF) Secondary Mortgage Financing Program be and are amended to read as set forth on Exhibit A attached hereto and incorporated herein.

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County, the day and year above written.

ATTEST:

**THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY, MARYLAND**

By: _____

James J. Moran, President

Margie A. Houck, Executive Assistant

Jack N. Wilson, Jr.

Stephen Wilson

Philip L. Dumenil

Christopher M. Corchiarino

EXHIBIT A

Queen Anne's County Department of Community Services Housing and Community Services Critical Workforce (CWF) Second Mortgage Financing Program

Revision Date: September 22, 2020

Welcome to the Queen Anne's County Critical Workforce (CWF) Second-Mortgage Financing Program. The information listed below has been prepared as a guide to answer questions with respect to eligibility, required documentation, selection and terms of agreement. The purpose of the program is to ensure that the county continues to have an adequate supply of workers in those jobs, which are critical to the safety and well being of our county residents.

Eligibility:

1. At least one of the borrowers must fall into one or more of the following categories:
 - a. Section 8 Family Self-Sufficiency Program participants.
 - b. Critical Workforce Employees
 - i. Teacher employed full-time by the Queen Anne's County Board of Education.
 - ii. Law enforcement officers, including correctional officers employed full-time in Queen Anne's County by County or Municipal Government.
 - iii. Department of Emergency Services EMS Clinicians employed full-time in Queen Anne's County.
 - iv. An active member of a Queen Anne's County Volunteer Fire Company for the past 12 months. This includes both firefighters and Emergency Medical Technicians. The President or Chairman of the County Volunteer Chief's Association must certify eligibility for this category.
 - v. Queen Anne's County Emergency Dispatchers.
2. An individual or family may not earn more than the maximum income allowed under the program.
3. The maximum income allowed is based on FY Income limits for the Baltimore Metropolitan Statistical Area (MSA) with adjustments for household size as reported by the United States Department of Housing and Urban Development (HUD). Income may not exceed 100% of the area median income.

The maximum allowable income for 2020

		1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Queen Anne's County	100%	66,100	75,500	84,900	94,400	101,900	109,500	117,100	124,600

4. An individual or a family may not currently own a home or have owned a home in the last five years.
5. An individual or a family must have a good credit rating, steady employment, and the home must be affordable for their income.
6. Eligible persons must be able to obtain a pre-qualification letter from a lending institution for an amount not less than the purchase price of the home minus the Second Mortgage financing, and must remain income eligible up to the time their mortgage loan is submitted for underwriting. A co-signer or guarantor is permitted with respect to the primary financing provide such person co-sign or guarantee the CWF loan.
7. **Each** eligible person must provide a certificate showing they have completed home ownership counseling.

Required Documentation for Certification:

An individual or family must submit an original signed application and provide photocopies of all other required documentation.

Required documentation includes:

1. Completed application, signed and dated by all potential eligible applicants*
2. **Certified** copies of most-recent income tax return*
3. Pay stubs for the last 30 days for **all** wage earners aged 18 or older.
 - a. Completion of Employer Verification form for everyone on the mortgage (to be filled out by employer).*
4. A completed budget worksheet.*
5. Copies of driver's licenses for everyone in the household.
6. A credit report with a credit score which is no more than 30 days old for all adult wage earners in the household. Credit reports can be obtained from one of the following: Equifax www.Equifax.com, or 1-800-

685-1111 · Experian www.experian.com , or 1-888-397-3742 · Trans Union, www.transunion.com, or 1-800-991-8800.

7. Pre-qualification letter from a lending institution for an amount not less than the purchase price of the home minus the Second Mortgage Financing.
8. A certificate showing they have completed home ownership counseling.

* *Forms provided by Queen Anne's County Department of Community Services, Housing and Community Services.*

Additional information with respect to purchases with the CWF Second Mortgage Financing Program:

1. The Critical Workforce maximum loan amount will be in an amount not to exceed \$50,000 or 33% of the value of the purchase price of the property, whichever is less.
2. Loans are zero percent, interest deferred payment loans.
3. Home must be located in Queen Anne's County.
4. The loan will be a second mortgage on the property.
5. The loan can be paid off or payments made to the principal with no penalty.
6. Home must be the applicant's primary residence and only property in Queen Anne's County in order to remain eligible for the program. The County reserves the right to verify this information through any means available, and the recipient of a loan is *required* to notify the County immediately if the mortgaged property ceases to be his/her principal residence or he/she acquires an interest in any other real property in Queen Anne's County.
7. In order to avoid a double benefit, loans may not be used to purchase a home along with the County's Inclusionary Housing Program (Title 18 – Moderately Priced Dwelling Units.)
8. The CWF second mortgage is non-transferrable to heirs.
9. Second Mortgage Financing cannot be used to purchase buildable lots unless the applicant is simultaneously applying for a construction loan which is going to convert to a long-term mortgage and the bank is going to be responsible for monitoring the project.
10. Assistance cannot be used "after the fact," it is only available at the original time of closing on the property.
11. A co-signer or guarantor is permitted with respect to the primary financing provided such person co-sign or guarantee the CWF Loan.
12. *IMPORTANT: Critical Workforce Second Mortgage Financing recipients must remain in an eligible category (employment or volunteer service) for five (5) years, with the exception of Section 8 clients and continue to use the property as their primary residence. Annual re-certification will be conducted to ensure eligibility. If no longer in an eligible category, the loan will NO LONGER be interest free or deferred. Payments will commence 60 days after a determination of ineligibility. The outstanding balance will be repaid in 240 monthly payments of principal and interest and will be amortized over 20 years. Payment will be due the first of each month. Interest will be accrued at a rate of 8% per annum.*
13. This is a loan, not a grant; it will not be forgiven with the exception of circumstances which are beyond the control of the employee. These circumstances will be considered on a case-by-case basis and reviewed annually by the Executive Director of the Department of Community Services, Division of Housing and Community Services."
14. Critical Workforce Program mortgages can only be subordinated to refinance the current mortgage amount to a lower interest rate. No "cash out" will be permitted with the exception of loan closing costs. In a refinancing, mortgagees will not be permitted to consolidate loans into a new mortgage even if the net amount is below the original loan amount.

Program Administration:

Persons seeking a loan will apply through the Queen Anne's County Department of Community Services, Division of Housing and Community Services. Loans will be approved in order of **date of qualification** until the funding runs out. The Executive Director will approve each loan once the applicant's eligibility is established.

Each loan will be secured by a second mortgage on the property being purchased. Mortgages will be recorded in the Queen Anne's County Land Records at the borrower's expense.

A copy of the closing documents must be sent to the Department at least 14 days prior to closing. All loan repayments will be placed in the Housing Revolving Fund.

The CWF Second Mortgage Financing Program is a loan, not a grant.

It will not be forgiven for any reason.

**THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY**

The Liberty Building
107 North Liberty Street
Centreville, MD 21617

e-mail: QACCommissioners&Administrator@qac.org

County Administrator: Todd Mohn
Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire



**Queen
Anne's
County**

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

MEMORANDUM

Date: September 10, 2020

ACTION ITEM

To: County Commissioners

Via: Stephen Chandlee, Director, Department of Parks & Recreation

From: Mike Watson, Chief of Operations, Department of Parks & Recreation

Subject: CARES ACT purchase of Kawasaki Mules

The Department of Parks and Recreation is requesting to purchase two (2) Kawasaki Mules SX 4 x 4 from Talbot Powersports in Easton, Maryland through the Coronavirus Aid, Relief and Economic Security (CARES) Act. The vehicles will be utilized by our Park Rangers and Park staff for the management of the park sites that are experiencing a significant surge in usage and visitation due to the COVID 19 pandemic. They include Terrapin Nature Preserve, Ferry Point Park and Matapeake Beach. Due to the increase in visitation, these vehicles will assist us in patrolling the overcrowded areas, transporting the increase in trash in a safe and efficient manner. The mule vehicles will be able to maneuver in a safer and more efficient manner. It will decrease the potential conflict between trail users and vehicles. These vehicles will assist with clean up, management and closing of the facilities.

1. Talbot Powersports 2020 Kawasaki Mule SX 4 x 4 XC FI	<u>\$9,372.98 each</u>
Total	<u>\$18,745.96</u>
2. John Deere HPX615E	<u>\$12,000.00 each</u>
Total	<u>\$24,000.00</u>

Requested Action:

I move to authorize the Department of Parks & Recreation to purchase two (2) Kawasaki Mules SX 4 x 4 from Talbot Powersports in Easton, Maryland. Total amount of funding requested is \$18,745.96. Funding to come from the CARES Act.

cc: Jon Seeman

TALBOT POWER SPORTS

PHONE
410-822-1766

9477 OCEAN GATEWAY
EASTON, MD 21601

FAX
410-820-4048

www.talbotpowersports.com

NEW	X	USED		DATE	8/20/2020	UNIT PRICE	MSRP \$16798.00	\$	14,798.00	
BUYER NAME						QUEEN ANNE PARKS & REC		FREIGHT		\$ 1,340.00
BUYER ADDRESS						1945 4-H PARK RD		ASSEMBLY AND SAFETY CHECKS		\$ 500.00
CITY		CENTREVILLE		STATE	MD	ZIP	21617	TOTAL UNIT		\$ 16,638.00
HOME PHONE		410-758-0835		CELL/WORK/FAX		PARTS & ACCESSORIES				\$ 1,957.96
UNIT #1						INSTALLATION				\$ 150.00
DELIVERY DATE				STOCK #		TOTAL PARTS & ACCESSORIES				\$ 2,107.96
YEAR		2021		MAKE		KAWASAKI		TAG & TITLE SERVICE		\$ -
MODEL		KAF400RLF		COLOR		GREEN		TITLE FEE		\$ -
VIN#						TBD		MD STATE TIRE FEE		
UNIT #2						MARYLAND TAX				
DELIVERY DATE				STOCK #		LICENSE FEE				\$ -
YEAR		2021		MAKE		KAWASAKI		SERVICE CONTRACT (MONTHS _____)		\$ -
MODEL		KAF400RLF		COLOR		GREEN		LEIN REC FEE		\$ -
VIN#						TBD		ELEC TAG/TTL FEE		\$ -
UNIT #3						FEES TOTAL				\$ -
DELIVERY DATE				STOCK #		TOTAL PRICE				\$ 18,745.96
YEAR				MAKE				FOB. EASTON, MD 21601		
L				COLOR		TRADE IN ALLOWANCE				\$ -
VIN#						DEPOSIT WITH ORDER				\$
TRADE IN						TOTAL FOR 2 UNITS WITH ACCESSORIES				
YEAR				MAKE				BALANCE DUE		\$ 18,745.00
MODEL				COLOR						
VIN#										
TRADE ALLOWANCE				\$		THESE PRICES INCLUDE KAWASAKI				
						GOVERNMENT ASSISTANCE PROGRAM				
ACCESSORIES										
WINDSHIELD		99994-0853		\$ 819.99		KAF400RLF MSRP \$8399.00		\$7,399.00		
TOP		KAF600-005B		\$ 158.99						
PRICES ON THIS QUOTE REMAIN VALID FOR 30 DAYS						PRICES SUBJECT TO UNIT AVAILABILITY				
DEPOSITS ARE NOT REFUNDABLE										
BUYER SIGNATURE						PURCHASE ORDER #				
SALESPERSON SIGNATURE						NOT VALID WITHOUT AUTHORIZED SIGNATURE				
DON TEAT										

Quote Summary

Prepared For:

Prepared By:

Chris Baker
 Atlantic Tractor LLC
 13716 Main Street
 Queen Anne, MD 21657
 Phone: 410-364-5723
 chrisbaker@atjd.net

Quote Id: 22688949
Created On: 02 September 2020
Last Modified On: 03 September 2020
Expiration Date: 30 September 2020

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE HPX815E (MY20) - 1M0815EAHLM030492	\$ 15,979.98	\$ 13,250.00 X	1 =	\$ 13,250.00
JOHN DEERE HPX815E (MY20) - 1M0815EAHLM030489	\$ 15,985.04	\$ 13,250.00 X	1 =	\$ 13,250.00
JOHN DEERE HPX615E (MY20) - 1M0615EACLM030848	\$ 14,466.56	\$ 12,000.00 X	1 =	\$ 12,000.00
JOHN DEERE HPX615E (MY20) - 1M0615EATLM030830	\$ 14,462.76	\$ 12,000.00 X	1 =	\$ 12,000.00
Equipment Total				\$ 50,500.00

Quote Summary	
Equipment Total	\$ 50,500.00
SubTotal	\$ 50,500.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 50,500.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 50,500.00

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Atlantic Tractor
WALTON

Quote Id: 22688949

JOHN DEERE HPX815E (MY20) - 1M0815EAHLM030492				
Hours:	0			Suggested List
Stock Number:	010165900A			\$ 15,979.98
				Selling Price
				\$ 13,250.00
Code	Description	Qty	Unit	Extended
57H4M	GATOR, HPX815E	1	\$ 12,869.00	\$ 12,869.00
Standard Options - Per Unit				
001A	COUNTRY CODE- US/CANADA	1	\$ 0.00	\$ 0.00
0505	BUILD TO ORDER	1	\$ 0.00	\$ 0.00
1011	HPAP-ALL-PURPOSE TIRES	1	\$ 0.00	\$ 0.00
2006	BENCHSEAT, GATOR YELLOW	1	\$ 0.00	\$ 0.00
3003	DLX CRGBOX POLY W/LIGHT	1	\$ 455.00	\$ 455.00
3100	KIT, HYDRAULIC CARGO BOX LIF	1	\$ 874.00	\$ 874.00
4000	OPS W/ NET	1	\$ 0.00	\$ 0.00
4030	BLACK POLY ROOF	1	\$ 0.00	\$ 0.00
4201	FRONT BRUSHGUARD	1	\$ 263.00	\$ 263.00
	MKT DEV FUND	1	\$ 60.27	\$ 60.27
	FREIGHT	1	\$ 600.00	\$ 600.00
	Standard Options Total			\$ 2,252.27
Value Added Services Total				\$ 0.00
Other Charges				
	NEWDF	1	\$ 50.00	\$ 50.00
	Additional Cost	1	\$ 808.71	\$ 808.71
	Other Charges Total			\$ 858.71
Suggested Price				\$ 15,979.98
Customer Discounts				
Customer Discounts Total			\$ -2,729.98	\$ -2,729.98
Total Selling Price				\$ 13,250.00

JOHN DEERE HPX815E (MY20) - 1M0815EAHLM030489				
Hours:	0			Suggested List
Stock Number:	010162764A			\$ 15,985.04
				Selling Price
				\$ 13,250.00
Code	Description	Qty	Unit	Extended
57H4M	GATOR, HPX815E	1	\$ 12,869.00	\$ 12,869.00



JOHN DEERE

Selling Equipment

Atlantic Tractor
1982

Quote Id: 22688949

Standard Options - Per Unit				
001A	COUNTRY CODE- US/CANADA	1	\$ 0.00	\$ 0.00
0505	BUILD TO ORDER	1	\$ 0.00	\$ 0.00
1011	HPAP-ALL-PURPOSE TIRES	1	\$ 0.00	\$ 0.00
2006	BENCHSEAT, GATOR YELLOW	1	\$ 0.00	\$ 0.00
3003	DLX CRGBOX POLY W/LIGHT	1	\$ 455.00	\$ 455.00
3100	KIT, HYDRAULIC CARGO BOX LIF	1	\$ 874.00	\$ 874.00
4000	OPS W/ NET	1	\$ 0.00	\$ 0.00
4030	BLACK POLY ROOF	1	\$ 0.00	\$ 0.00
4201	FRONT BRUSHGUARD	1	\$ 263.00	\$ 263.00
	MKT DEV FUND	1	\$ 60.27	\$ 60.27
	FREIGHT	1	\$ 600.00	\$ 600.00
Standard Options Total				\$ 2,252.27
Value Added Services Total				\$ 0.00
Other Charges				
	Additional Cost	1	\$ 813.77	\$ 813.77
	NEWDF	1	\$ 50.00	\$ 50.00
Other Charges Total				\$ 863.77
Suggested Price				\$ 15,985.04
Customer Discounts				
Customer Discounts Total			\$ -2,735.04	\$ -2,735.04
Total Selling Price				\$ 13,250.00

JOHN DEERE HPX615E (MY20) - 1M0615EAACLM030848

Hours: 0

Stock Number: 010167885A

Suggested List

\$ 14,466.56

Selling Price

\$ 12,000.00

Code	Description	Qty	Unit	Extended
57G2M	GATOR, HPX615E	1	\$ 11,369.00	\$ 11,369.00
Standard Options - Per Unit				
001A	COUNTRY CODE- US/CANADA	1	\$ 0.00	\$ 0.00
0505	BUILD TO ORDER	1	\$ 0.00	\$ 0.00
1011	HPAP-ALL-PURPOSE TIRES	1	\$ 0.00	\$ 0.00
2005	SEATS, YELLOW 18"	1	\$ 0.00	\$ 0.00
3003	DLX CRGBOX POLY W/LIGHT	1	\$ 455.00	\$ 455.00
3100	KIT, HYDRAULIC CARGO BOX LIF	1	\$ 874.00	\$ 874.00
4000	OPS W/ NET	1	\$ 0.00	\$ 0.00
4030	BLACK POLY ROOF	1	\$ 0.00	\$ 0.00



JOHN DEERE

Selling Equipment

Atlantic Tractor
with

Quote Id: 22688949

4201	FRONT BRUSHGUARD	1	\$ 263.00	\$ 263.00
	FREIGHT	1	\$ 600.00	\$ 600.00
	MKT DEV FUND	1	\$ 53.89	\$ 53.89
Standard Options Total				\$ 2,245.89
Value Added Services Total				\$ 0.00
Other Charges				
	NEWDF	1	\$ 50.00	\$ 50.00
	Additional Cost	1	\$ 801.67	\$ 801.67
Other Charges Total				\$ 851.67
Suggested Price				\$ 14,466.56
Customer Discounts				
Customer Discounts Total				\$ -2,466.56
Total Selling Price				\$ 12,000.00

JOHN DEERE HPX615E (MY20) - 1M0615EATLM030830

Hours: 0
Stock Number: 010158831A

Suggested List
\$ 14,462.76
Selling Price
\$ 12,000.00

Code	Description	Qty	Unit	Extended
57G2M	GATOR, HPX615E	1	\$ 11,369.00	\$ 11,369.00
Standard Options - Per Unit				
001A	COUNTRY CODE- US/CANADA	1	\$ 0.00	\$ 0.00
0505	BUILD TO ORDER	1	\$ 0.00	\$ 0.00
1011	HPAP-ALL-PURPOSE TIRES	1	\$ 0.00	\$ 0.00
2005	SEATS, YELLOW 18"	1	\$ 0.00	\$ 0.00
3003	DLX CRGBOX POLY W/LIGHT	1	\$ 455.00	\$ 455.00
3100	KIT, HYDRAULIC CARGO BOX LIF	1	\$ 874.00	\$ 874.00
4000	OPS W/ NET	1	\$ 0.00	\$ 0.00
4030	BLACK POLY ROOF	1	\$ 0.00	\$ 0.00
4201	FRONT BRUSHGUARD	1	\$ 263.00	\$ 263.00
	FREIGHT	1	\$ 600.00	\$ 600.00
	MKT DEV FUND	1	\$ 53.89	\$ 53.89
Standard Options Total				\$ 2,245.89
Value Added Services Total				\$ 0.00
Other Charges				
	Additional Cost	1	\$ 797.87	\$ 797.87
	NEWDF	1	\$ 50.00	\$ 50.00



JOHN DEERE

Selling Equipment

Atlantic Tractor
Volvo

Quote Id: 22688949

Other Charges Total		\$ 847.87
Suggested Price		\$ 14,462.76
Customer Discounts		
Customer Discounts Total	\$ -2,462.76	\$ -2,462.76
Total Selling Price		\$ 12,000.00



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PUBLIC WORKS

312 Safety Drive
Centreville, MD 21617

Telephone: (410) 758-0925
Fax: (410) 758-3341
www.qac.org

Date: September 22, 2020 *(revised)*

ACTION ITEM

To: County Commissioners

From: Lee E. Edgar, P.E.

Re: Queen Anne's County 911 Center Renovation: Construction Contract Award

Sealed bids were received and opened on Tuesday, September 15, 2020 for the Queen Anne's County 911 Center Renovation construction contract. The work consists of renovation to the Public-Safety Answering Point (PSAP), or 911 call center, so to achieve an increased number of workstations, improved acoustics, technological upgrades and facility recapitalization including lifecycle replacement of the roof and heating, ventilation & cooling (HVAC) systems, both of which are original to the building and are nearing the end of serviceable life. Bids were solicited in accordance with the County Procurement Policy. Eight (8) bids were received, publicly opened and read as follows:

Vendor	Location	Total Bid
Delmarva Veteran Builders	Salisbury, MD	\$1,214,300.00
Willow Construction	Easton, MD	\$1,272,682.73
Oak Contracting, LLC	Towson, MD	\$1,277,954.38
Bancroft Construction Company	Salisbury, MD	\$1,287,020.73
Harper & Sons	Easton, MD	\$1,380,382.73
KRM Construction	Chestertown, MD	\$1,499,849.73
BuildSol, LLC <i>(not responsible)</i>	Lanham, MD	\$ 707,825.67
Encon Corporation <i>(not responsible)</i>	Bladensburg, MD	\$1,177,382.73

Delmarva Veteran Builders' (DVB) provided the lowest responsive and responsible bid. Lesser bids by BuildSol, LLC and Encon Corporation were deemed not responsible and both contractors thereby permitted to withdraw their bids. In a twist of good fortune, though Total Bid serves as the basis of award, when adjusted to include the Add Alternate for roof replacement, DVB's all-inclusive proposal (\$1,353,900.00) is lower than that of Encon (\$1,360,382.73). Adequate funding is available in the approved Capital Project nos. 400895 *DES 911 Center Update* and 400897 *Emergency Services Building Renovations* budgets as shown within the attached Capital Budget funding and expenditures summary. It is anticipated that a sum in the range of approximately \$200,000 to \$400,000 in additional funding will be made available by the State of Maryland Emergency Number Systems Board (Numbers Board) in October 2020. Based on the above, staff recommends award of the contract to Delmarva Veteran Builders of Salisbury, Maryland, including the addition of its Add Alternate in the amount of \$139,600.00 for roof replacement.

If you agree with this recommendation, please make a motion similar to the following:

I move to award the 911 Center Renovation construction contract to Delmarva Veteran Builders of Salisbury, Maryland in the amount of \$1,353,900.00 and authorize the Director of Public Works to issue the Notice of Award and execute the Contract on behalf of the County Commissioners.



ENGINEERING AND GENERAL SERVICES DIVISION

FY 2019-21 911 CENTER RENOVATION CAPITAL BUDGET

Approved Capital Budget		\$1,503,750.00
FY20 Project 400895 DES 911 Center Update	Fund Balance	\$963,750.00
FY19 Project 400897 Emergency Services Building (HVAC) Renovations	Fund Balance	\$50,000.00
FY20 Project 400897 Emergency Services Building (HVAC) Renovations	Fund Balance	\$200,000.00
FY21 Project 400897 Emergency Services Building (HVAC) Renovations	Fund Balance	\$290,000.00
State of Maryland Emergency Number Systems Board	Anticipated Disbursement	\$200,000.00
	Total Available Funds	\$1,703,750.00
Expense		-\$1,503,900.00
	Design	(\$35,000.00)
	Temporary Relocation	(\$35,000.00)
	Domestic/Fire Suppression Tank	(\$80,000.00)
	Construction Contract	(\$1,353,900.00)
	(\$1,214,300.00 total bid plus \$139,600.00 roof add alternate)	
	Remaining Balance	\$279,850.00

Queen Anne's County
 Department of Public Works QAC 911 Center Renovation Project
 Bid Opening
 Tuesday, September 15, 2020 @ 3:00 PM

BIDDER	Business Address	Base Bid Lump Sum	Lump Sum HVAC	Lump Sum Fire Suppression/FM 200	Lump Sum Equipment/UPS	Lump Sum Consoles	Total Bid Lump Sum	Lump Sum Add Alternate 1: Roof Replacement
BuildSol, LLC	Lanham, MD	\$348,832.67	\$63,676.25	\$19,433.75	\$65,500.00	\$210,382.73	\$707,825.67	\$40,461.00
Encon Corporation	Bladensburg, MD	\$597,000.00	\$218,000.00	\$46,000.00	\$106,000.00	\$210,382.73	\$1,177,382.73	\$183,000.00
Delmarva Veteran Builders	Salisbury, MD	\$577,322.27	\$328,000.00	\$29,500.00	\$69,095.00	\$210,382.73	\$1,214,300.00	\$139,600.00
Willow Construction	Easton, MD	\$442,000.00	\$503,000.00	\$35,000.00	\$82,300.00	\$210,382.73	\$1,272,682.73	\$142,000.00
Oak Contracting LLC	Towson, MD	\$377,290.69	\$569,573.97	\$32,300.66	\$88,406.33	\$210,382.73	\$1,277,954.38	\$66,242.00
Bancroft Construction Company	Salisbury, MD	\$472,138.00	\$498,000.00	\$38,500.00	\$68,000.00	\$210,382.73	\$1,287,020.73	\$83,000.00
Harper & Sons	Easton, MD	\$534,000.00	\$528,000.00	\$34,000.00	\$74,000.00	\$210,382.73	\$1,380,382.73	\$106,000.00
KRM Construction	Chestertown, MD	\$354,227.00	\$636,000.00	\$47,900.00	\$251,340.00	\$210,382.73	\$1,499,849.73	\$130,000.00

Bids Opened By: _____
 Matt Lucas

Witnessed By: _____
 Lee E. Edgar



**Queen
Anne's
County**

**OFFICE OF BUDGET, FINANCE AND
INFORMATION TECHNOLOGY**

The Liberty Building
107 North Liberty Street
Centreville, Maryland 21617

Telephone: (410) 758-4064
Fax: (410) 758-3036

*County Administrator: Todd R. Mohn
Director, Budget, Finance and IT: Jonathan R. Seeman
Chief Treasury Officer: Jeffrey A. Rank
Information Technology Manager: Megan DelGaudio*

County Commissioners:

James J. Moran, At Large
Jack N. Wilson Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

ACTION ITEM

MEMORANDUM

DATE: September 22, 2020
TO: County Commissioners
CC: Todd Mohn, County Administrator
Jonathan R. Seeman, Director, Budget, Finance and IT
FROM: Megan DelGaudio, IT Manager
Heather Tinelli, Economic Development Director
Sam Stanton, GIS Coordinator
Broadband Advisory Committee (BAC)
University of Maryland Extension Office
RE: Broadband Survey to Rural Businesses

In an effort to gather information that can be used for both grant opportunities as well as provide supportive information for recommendations for the expansion of broadband this is a request to put out a survey to the businesses in the rural area.

County IT staff, Heather Tinelli, Director of Economic Development, the Broadband Advisory Committee and the University of Maryland Extension Office have created the attached survey that will be circulated via an online application, mailed, placed at the University of MD Extension Office and other County locations if approved.

ACTION: I approve the circulation of the attached survey to gather information as it relates to the need for broadband in the County's rural area.

Broadband Survey questions – For Farmers or Businesses in Rural Areas

The County is working to gather information to be used for grant applications to provide broadband service to un- and underserved rural areas. Any information provided will be used to build a case for broadband in the areas identified. We appreciate any information or feedback you are willing to provide.

Broadband can mean different things to everyone but has recently been defined to be a connection where you get a speed of 25 Mbps download and 3 Mbps upload. Most using a local wireless connection (Verizon and others cellular are global) are not typically getting those speeds.

We hope to hear from you!!

1 - Do you currently need high speed internet/broadband at your farm/business?

2 - On a scale of 1-5: How important is broadband connectivity to your business?

3 - How would having access to broadband help improve your business, farming and personal life?

3 - Has the COVID-19 pandemic negatively affected your business and economic viability? Yes or No

4 - Would broadband make you more competitive?

5 - Can you provide an address or approximate location (closest intersection) where you need broadband?

6 - What internet service providers are available to you, if any? Please mark all that apply. If "Other" please specify service type (Cable, DSL, Cellular, etc.) and provider name. **Check all that apply.**

Fiber/Cable Wired Internet Service - Atlantic Broadband, ThinkBig, Talkie

DSL Wired Internet Service – Verizon DSL

Satellite Internet – Hughesnet, Excede

Global Wireless Provider aka Cellular Data – Verizon, Sprint/T-Mobile, AT&T

Local Wireless Provider – Bridgemaxx, Cambio, Delmarva Wifi

No internet access

Other

7 - What internet service providers do you use, if any? Please mark all that apply. If "Other" please specify service type (Cable, DSL, Cellular, etc.) and provider name. **Check all that apply.**

Fiber/Cable Wired Internet Service - Atlantic Broadband, ThinkBig, Talkie

DSL Wired Internet Service – Verizon DSL

Satellite Internet – Hughesnet, Excede

Global Wireless Provider aka Cellular Data – Verizon, Sprint/T-Mobile, AT&T

Local Wireless Provider – Bridgemaxx, Cambio, Delmarva Wifi

No internet access

Other

8 - Please rate your satisfaction with the speed of your internet service – wired, local wireless or satellite
Highly satisfied – 1 - 5 Not satisfied

9 - Please rate your satisfaction with the speed of your cellular data/global wireless
Highly satisfied – 1 - 5 Not satisfied

10 - What type of internet service providers would you use if available? Please mark all that apply.

Fiber/Cable Wired Internet Service - Atlantic Broadband, ThinkBig, Talkie

DSL Wired Internet Service – Verizon DSL

Satellite Internet – Hughesnet, Excede

Global Wireless Provider aka Cellular Data – Verizon, Sprint/T-Mobile, AT&T

Local Wireless Provider – Bridgemaxx, Cambio, Delmarva Wifi

Other

11 - Modern farming techniques rely on a strong cellular or broadband signal for precision farming equipment to function. If you are using this equipment do you have the signal you need for the precision farming equipment to function properly? Yes or No

If you were provided broadband access would you consider purchasing more technology-based equipment?

12 - What type of business/farming do you conduct? Dairy, Livestock, Poultry, Crops, Nursery, Equestrian, Other (please specify). Please check all that apply.

13 - How many employees do you have at your business/farm?

14 - Do you or could you sell business related goods online?

15 - Would an improved internet connection provide jobs for more employees at your business/farm?
Can you estimate how many?

Any Additional Comments



**Queen
Anne's
County**

**THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY**

The Liberty Building
107 North Liberty Street
Centreville, MD 21617

Telephone: (410) 758-4098

Fax: (410) 758-1170

e-mail: QACCommissioners&Administrator@qac.org

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

County Administrator: Todd R. Mohn, PE

Executive Assistant to County Commissioners: Margie A. Houck

County Attorney: Patrick Thompson, Esquire

To: County Commissioners **ACTION ITEM**

From: Vivian Swinson, Zoning Administrator

Subject: Property Lien's

Date: September 22, 2020

- Map 58I, Grid 24, Parcel 375, 1005 Grasonville Cemetery Road, Grasonville (\$220.00) bank
- Map 10, Grid 2, Parcel 46, 109 Edmore Road, Chestertown (\$290.00) Vacant
- Map 58H, Grid 12, Parcel 281, 120 Collier Road, Grasonville (\$220.00) Vacant
- Map 58I, Grid 23, Parcel 380, 113 Watkins Road, Grasonville (\$220.00) Vacant lot
- Map 58D, Grid 24, Parcel 120, 3809 Main Street, Grasonville (\$235.00) Vacant
- Map 49, Grid 00, Parcel 35, 919 May Lane, Stevensville (\$175.00) Occupied
- Map 5C, Grid 17, Parcel 134, 213 Fourth Street, Crumpton (\$350.00) Vacant lot

An independent contractor hired by the Zoning Office to cut grass at the above referenced addresses after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

Recommended Action:

I move to approve Resolutions 20-30 through 20-36 to place a lien on each of the properties listed in the County Zoning Administrator's memorandum dated September 22, 2020 for nuisance violations.

RESOLUTION 20-30

WHEREAS, The County Commissioners of Queen Anne's County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne's County (Article 18 of the Code of Public Local Laws of Maryland) "to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected",

AND WHEREAS, Queen Anne's County Ordinance No. 94-04 ("The Nuisance Ordinance") provides, inter alia, that "The County Commissioners of Queen Anne's County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne's County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 1005 Grasonville Cemetery Rd.
Grasonville, MD 21638

TAX MAP: 58I GRID: 24 PARCEL: 375 LOT: TAX ID#: 1805014859

OWNER: Pennymac Loan Services LLC

OCCUPIED-__ VACANT-X BANK OWNED-__ VACANT LOT-__ RENTED-__

AMOUNT OF ASSESSMENT: \$120.00
ADMINISTRATIVE FEE: \$100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County this 22nd day of September, 2020.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

To: County Commissioners

ACTION ITEM

From: Vivian Swinson
Zoning Administrator

Date: September 9, 2020

RE: Map 58I Grid 24 Parcel 375 1005 Grasonville Cemetery Rd. Grasonville, MD 21638

On August 3, 2020, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code *Chapter 19 Article II §19-2.L.(2)* which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is : (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at 1005 Grasonville Cemetery Rd.
in the amount of \$220.00



*Queen
Anne's
County*

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

August 10, 2020

Pennymac Loan Services LLC
6101 Condor Dr. STE 200
Moorpark, CA 93021

RE: Tax Map 58I Parcel 375 (1005 Grasonville Cemetery Rd. Grasonville, MD 21638)

Dear Property Owner:

Queen Anne's County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the \$120.00 bill plus an administrative fee of \$100.00 for a total of \$220.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the above address. If payment has not been made in the twenty (20) day period the payment then must be sent to Queen Anne's County Finance Office at 107 North Liberty Street Centreville MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00 am if you need to contact me.

Sincerely,

Harold L. Veasel
Nuisance Inspector

Attachments: Invoice: Callahan's Lawn Care

Callahan's Lawn Care

P.O. Box 241
Queenstown, MD 21658

Invoice

DATE	INVOICE #
8/5/2020	7540

BILL TO
Queen Annes County Att. Vivian Swinson 110 Vincit street Suite 104 Centreville , MD 21617

amount enclosed

--

			TERMS
ITEM	DESCRIPTION	SERVICED	AMOUNT
cut	1005 Cemetery lane cut overgrown lawn	8/3/2020	120.00
Thank you for your business.		Total	\$120.00



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

July 16, 2020

Pennymac Loan Services LLC
6101 Condor Dr. STE 200
Moorpark, CA 93021

RE: Tax Map 58I Parcel 375 (1005 Grasonville Cemetery Rd. Grasonville, MD 21638)

Dear Property Owner:

During routine inspections in your area I noticed your grass has not been cut. I have determined that you are in violation of Queen Anne's County Code **Chapter 19 Article II §19-2 L. (2)** which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

You have 7 days from the date of this letter to address the violation. If the grass on the entire lot is not cut, you may be issued a citation or Queen Anne's County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within 20 days will result in a lien being placed against your property.

I can be reached at 410 758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Harold L. Veasel
Zoning Inspector

SEND CONTRACTOR

7/23/20

TEXTED

GRASS

Search Result for QUEEN ANNE'S COUNTY

[View Map](#)

[View GroundRent Redemption](#)

[View GroundRent Registration](#)

Special Tax Recapture: None

Account Identifier: District - 05 Account Number - 014859

Owner Information

Owner Name:	PENNYMAC LOAN SERVICES LLC	Use:	RESIDENTIAL
		Principal Residence:	NO
Mailing Address:	6101 CONDOR DR STE 200 MOORPARK CA 93021-	Deed Reference:	/03262/ 00019

Location & Structure Information

Premises Address:	1005 CEMETERY RD GRASONVILLE 21638-0000	Legal Description:	LOT 11250 SQ FT N/SIDE CEMETERY LANE S/E GRASONVILLE
-------------------	--	--------------------	--

Map:	Grid:	Parcel:	Neighborhood:	Subdivision:	Section:	Block:	Lot:	Assessment Year:	Plat No:
0581	0024	0375	5400001.18	0000				2019	Plat Ref:

Town: None

Primary Structure Built	Above Grade Living Area	Finished Basement Area	Property Land Area	County Use
1949	998 SF		11,250 SF	

Stories	Basement	Type	Exterior	Quality	Full/Half Bath	Garage	Last Notice of Major Improvements
1	NO	STANDARD UNIT	SIDING/	2	1 full/ 1 half	1 Detached	

Value Information

	Base Value	Value	Phase-in Assessments	
		As of	As of	As of
		01/01/2019	07/01/2019	07/01/2020
Land:	86,500	96,500		
Improvements	57,100	61,100		
Total:	143,600	157,600	148,267	152,933
Preferential Land:	0			0

Property History

Seller: RHEEL MELISSA	Date: 02/10/2020	Price: \$100,100
Type: NON-ARMS LENGTH OTHER	Deed1: /03262/ 00019	Deed2:
Seller: CALLAGHAN BRIAN	Date: 02/19/2014	Price: \$141,500
Type: ARMS LENGTH IMPROVED	Deed1: /02264/ 00064	Deed2:
Seller: FANNIE MAE A/K/A FEDERAL NATIONAL	Date: 05/18/2011	Price: \$84,000
Type: NON-ARMS LENGTH OTHER	Deed1: /02026/ 00242	Deed2:

Exemption Information

Partial Exempt Assessments:	Class	07/01/2019	07/01/2020
County:	000	0.00	
State:	000	0.00	
Municipal:	000	0.00 0.00	0.00 0.00

Special Tax Recapture: None

Homestead Application Information

Homestead Application Status: No Application

Homeowners' Tax Credit Application Information

Homeowners' Tax Credit Application Status: No Application Date:

1. This screen allows you to search the Real Property database and display property records.
2. Click here for a glossary of terms.

RESOLUTION 20-31

WHEREAS, The County Commissioners of Queen Anne's County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne's County (Article 18 of the Code of Public Local Laws of Maryland) "to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected",

AND WHEREAS, Queen Anne's County Ordinance No. 94-04 ("The Nuisance Ordinance") provides, inter alia, that "The County Commissioners of Queen Anne's County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne's County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 109 Edmore Road
Chestertown, MD 21620

TAX MAP: 10, PARCEL: 46, LOT: 9, TAX ID: 1802011883

OWNER: Edwin B. Klein

OCCUPIED-___ VACANT- X BANK OWNED-___ VACANT LOT-___ RENTED-___

AMOUNT OF ASSESSMENT: \$190.00
ADMINISTRATIVE FEE: \$100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County this 22nd day of September, 2020.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumeni, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255

Fax Planning: (410) 758-2905

Telephone Permits: (410) 758-4088

Fax Permits: (410) 758-3972

To: County Commissioners

ACTION ITEM

From: Vivian Swinson
Zoning Administrator

September 4, 2020

RE: Map- 10, Parcel- 46, Lot-9, (109 Edmore Road, Chestertown MD 21620)

On August 7, 2020, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code *Chapter 19 Article II §19-2.L.(2)* which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is : (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at 109 Edmore Road, Chestertown MD 21620 in the amount of \$290.00.



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PLANNING & ZONING

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Centreville, MD 21617

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Fax Permits: (410) 758-3972

July 30, 2020

Edwin Brand Klein
109 Edmore Road
Chestertown, MD 21620

RE: Tax Map- 10, Parcel- 46, Lot- 9, (109 Edmore Road, Chestertown MD 21620) Uncut Grass

Dear Mr. Klein,

During an investigation of a property the area of the above listed property. I have determined that you are in violation of Queen Anne's County Code *Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

You have seven (7) days from the date of this letter to address the violation. You must mow the entire yard. If the grass is not cut, you may be issued a \$500.00 civil citation or Queen Anne's County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting and administrative fee within twenty (20) days will result in a lien being placed against your property.

I can be reached at 410-758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Ken Southard
Zoning and Nuisance Inspector



*Queen
Anne's
County*

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., 104 Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

August 13, 2020

Edwin Brand Kline
109 Edmore Road
Chestertown, MD 21620

RE: Tax Map- 10, Parcel- 46, Lot- 9 (109 Edmore Road, Chestertown MD 21620) Uncut Grass

Dear Mr. Kline:

Queen Anne's County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the \$190.00 bill, plus an administrative fee of \$100.00 for a total of \$290.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the above address. If it is after the fifteen (15) days from the date of the letter, please mail your check to Queen Anne's County Finance Office, 107 North Liberty St. Centreville, MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

Ken Southard
Zoning/Nuisance Inspector

Attachments: Grass Contractor Invoice

B & K Plant Farm & Landscaping, LLC

520 John Powell Road
Church Hill, MD 21623
410-778-4445

Invoice

Date	Invoice #
8/2/2020	4636

Bill To
Queen Anne's Co 110 Vincit St. Suite 104 Centreville, MD 21617

Description	Amount
8/07 Mowed & trimmed tall grass @ 109 Edmore Rd.	190.00
RECEIVED AUG 11 2020 QUEEN ANNE'S COUNTY PLANNING & ZONING	
Thank you for your business. Payment due 10 days from billing date.	Total \$190.00



8-5-20



301-804-3400
SAMUEL I. WHITE, P.C.
696 LYNNHAVEN PARKWAY, SUITE 200
VIRGINIA BEACH, VA 23452

**SUBSTITUTE TRUSTEES' SALE OF
VALUABLE FEE SIMPLE PROPERTY
KNOWN AS
1109 Edgars Road
Chestertown, MD 21620**

Under and by virtue of the power of sale contained in a certain Deed of Trust to WILLIAM J. PETRINA, VP, Trustee(s), dated December 16, 2015, and recorded among the Land Records of QUEEN ANNE'S COUNTY, MARYLAND in Liber 2495, folio 265, the holder of the indebtedness secured by this Deed of Trust having appointed the undersigned Substitute Trustees, by instrument duly recorded among the aforesaid Land Records, default having occurred under the terms thereof, and at the request of the party secured thereby, the undersigned Substitute Trustee will offer for sale at public auction at THE QUEEN ANNE'S COUNTY COURTHOUSE LOCATED AT 200 N. COMMERCE STREET, CENTREVILLE, MD 21617 ON

MARCH 9, 2020 at 12:00 PM

ALL THAT FEE SIMPLE LOT OF GROUND and improvements thereon situated in QUEEN ANNE'S COUNTY, MD and described as follows:

SITUATED IN THE SECOND ELECTION DISTRICT OF QUEEN ANNE'S COUNTY, MARYLAND, KNOWN AS LOT NOS. 616 AND 617, AS SHOWN ON A PLAT ENTITLED "SECTION NO. 2 OF CHESTER HARBOR", WHICH SAID PLAT IS RECORDED AMONG THE LAND RECORDS OF QUEEN ANNE'S COUNTY, MARYLAND, IN PLAT LIBER T.S.P. NO. 1, FOLIO 61, SUBJECT TO ALL EASEMENTS, COVENANTS, CONDITIONS, RESERVATIONS, LEASES AND RESTRICTIONS OF RECORD, ALL LEGAL HIGHWAYS, ALL RIGHTS OF WAY, ALL ZONING, BUILDING AND OTHER LAWS, ORDINANCES AND REGULATIONS, ALL RIGHTS OF TENANTS IN POSSESSION, AND ALL REAL ESTATE TAXES AND ASSESSMENTS NOT YET DUE AND PAYABLE.

The property will be sold in an "AS IS WHERE IS" condition without either express or implied warranty or representation, including but not limited to the description, fitness for a particular purpose or use, structural integrity, physical condition, construction, extent of construction, workmanship, materials, liability, zoning, subdivision, environmental condition, merchantability, compliance with building or housing codes or other laws, ordinances or regulations, or other similar matters, and subject to easements, agreements and restrictions of record which affect the same, if any. The property will be sold subject to all conditions, liens, restrictions and agreements of record affecting same including any condominium and of HOA assessments pursuant to Md Real Property Article 11-110.

TERMS OF SALE: A deposit of \$20,000.00 PAYABLE ONLY BY certified funds, shall be required at the time of sale. CASH WILL NOT BE AN ACCEPTABLE FORM OF DEPOSIT. The balance of the purchase price with interest at 4.99% per annum from the date of sale to the date of payment will be paid within TEN DAYS after the final ratification of the sale. Adjustments on all taxes, public charges and special or regular assessments will be made as of the date of sale and thereafter assumed by purchaser, if applicable, condominium and/or homeowners' association dues and assessments that may become due after the time of sale will be the responsibility of the purchaser. Title examination, conveyancing, state revenue stamps, transfer taxes, the insurance, and all other costs incident to settlement are to be paid by the purchaser. Time is of the essence for the purchaser, otherwise the deposit will be forfeited and the property may be resold at risk and cost of the defaulting purchaser. The purchaser agrees to accept service by first class mail and certified mail addressed to the address provided by said Purchaser as identified on the Memorandum of Sale for any Motion or Show Cause Order incident to this sale including a Motion to Default Purchaser and for Resale of the Property. If the sale is not ratified or if the Substitute Trustees are unable to convey marketable title in accord with these terms of sale, the purchaser's only remedy is return of the deposit. Trustee's File No. (71300)

JOHN E. DRISCOLL III, et al SUBSTITUE TRUSTEES

Harvey West Auctioneers
300 E. Joppa Rd
Hampton Plaza-Suite 4103
Baltimore, MD 21286
www.hwestauctions.com
410-769-9797

RO 2/21/20/36 2893541

9am - 5pm

alex

deeds@mdwestserve.com

Aaron

called lawyer
9-10-20 left message
with person that deals
with Kent & Queen Annes counties

No Response as of
9-11-20

RESOLUTION 20-32

WHEREAS, The County Commissioners of Queen Anne's County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne's County (Article 18 of the Code of Public Local Laws of Maryland) "to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected",

AND WHEREAS, Queen Anne's County Ordinance No. 94-04 ("The Nuisance Ordinance") provides, *inter alia*, that "The County Commissioners of Queen Anne's County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne's County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 120 Collier Rd.
Grasonville, MD 21638

TAX MAP: 058H GRID: 0012 PARCEL: 0281 LOT: TAX ID#: 1805009375

OWNER: Arthur M. Moyer II

OCCUPIED-___ VACANT-X BANK OWNED-___ VACANT LOT-___ RENTED-___

AMOUNT OF ASSESSMENT: \$120.00

ADMINISTRATIVE FEE: \$100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County this 22nd day of September, 2020.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617



**Queen
Anne's
County**

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

To: County Commissioners

ACTION ITEM

From: Vivian Swinson
Zoning Administrator

Date: September 9, 2020

RE: Map 058H Grid 0012 Parcel 0281 Lot # 120 Collier Rd. Grasonville, MD 21638

On July 15, 2020, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code **Chapter 19 Article II §19-2.L.(2)** which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is : (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at 120 Collier Rd. in the amount of \$220.00

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617



*Queen
Anne's
County*

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Robert Charles Buckey, District 3
Mark A. Anderson, District 4

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

June 16, 2020

Arthur M. Moyer II
129 Worcester Rd.
Stevensville, MD 21666-9770

RE: Tax Map 58H Parcel 281 (120 Collier Rd. Grasonville, MD 21638)

Dear Mr. Moyer:

Queen Anne's County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the \$120.00 bill. Plus an administrative fee of \$100.00 for a total of \$220.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the above address. If payment has not been made in the fifteen (15) day period the payment then must be sent to Queen Anne's County Finance Office at 107 North Liberty Street Centreville MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

Harold L. Veasel
Nuisance Inspector

Attachments: Invoice: Callahan's Lawn Care

Callahan's Lawn Care

P.O. Box 241
 Queenstown, MD 21658

Invoice

DATE	INVOICE #
8/5/2020	7537

BILL TO
Queen Annes County Att. Vivian Swinson 110 Vincit street Suite 104 Centreville , MD 21617

amount enclosed

TERMS

ITEM	DESCRIPTION	SERVICED	AMOUNT
cut	120 Collier rd cut overgrown lawn	7/15/2020	120.00
Thank you for your business.		Total	\$120.00



Queen
Anne's
County

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

July 7, 2020

Arthur M. Moyer II
129 Worcester Rd.
Stevensville, MD 21666-9770

RE: Tax Map 58H Parcel 281 (120 Collier Rd. Grasonville, MD 21638)

Dear Mr. Moyer:

During an investigation of a nuisance complaint on your property I noticed your grass has not been cut. I have determined that you are in violation of Queen Anne's County Code **Chapter 19 Article II §19-2 L. (2)** which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

You have seven (7) days from the date of this letter to address the violation. If the grass is not cut, you may be issued a citation or Queen Anne's County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within 15 days will result in a lien being placed against your property.

I can be reached at 410 758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Harold L. Veasel
Zoning Inspector

SEND CONTRACTOR

Search Result for QUEEN ANNE'S COUNTY

[View Map](#)

[View GroundRent Redemption](#)

[View GroundRent Registration](#)

Special Tax Recapture: None

Account Identifier: District - 05 Account Number - 009375

Owner Information

Owner Name:	MOYER ARTHUR M II MOYER LAURA	Use:	RESIDENTIAL
Mailing Address:	129 WORCESTER RD STEVENSVILLE MD 21666-9770	Principal Residence:	YES
		Deed Reference:	/00165/ 00502

Location & Structure Information

Premises Address:	120 COLLIER RD GRASONVILLE 21638-0000	Legal Description:	21780 SQ FT W/COLLIER LANE GRASONVILLE
--------------------------	--	---------------------------	--

Map:	Grid:	Parcel:	Neighborhood:	Subdivision:	Section:	Block:	Lot:	Assessment Year:	Plat No:
058H	0012	0281	5400001.18	0000				2019	Plat Ref:

Town: None

Primary Structure Built	Above Grade Living Area	Finished Basement Area	Property Land Area	County Use
1900	1,604 SF		21,780 SF	

Stories	Basement	Type	Exterior	Quality	Full/Half Bath	Garage	Last Notice of Major Improvements
2	NO	STANDARD UNIT	SIDING/	2	2 full/ 1 half	1 Detached	

Value Information

	Base Value	Value	Phase-In Assessments	
		As of	As of	As of
		01/01/2019	07/01/2019	07/01/2020
Land:	89,100	99,100		
Improvements	76,000	69,800		
Total:	165,100	168,900	166,367	167,633
Preferential Land:	0			0

Transfer Information

Seller:	Date:	Price:
Type:	Deed1:	Deed2:
Seller:	Date:	Price:
Type:	Deed1:	Deed2:
Seller:	Date:	Price:
Type:	Deed1:	Deed2:

Exemption Information

Partial Exempt Assessments:	Class	07/01/2019	07/01/2020
County:	000	0.00	
State:	000	0.00	
Municipal:	000	0.00 0.00	0.00 0.00

Special Tax Recapture: None

Homestead Application Information

Homestead Application Status: Approved 05/12/2014

Homeowners' Tax Credit Application Information

Homeowners' Tax Credit Application Status: No Application Date:

1. This screen allows you to search the Real Property database and display property records.
2. Click [here](#) for a glossary of terms.
3. Deleted accounts can only be selected by Property Account Identifier.



07/14/2020



07/14/2020



07/14/2020



07/14/2020

RESOLUTION 20-33

WHEREAS, The County Commissioners of Queen Anne's County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne's County (Article 18 of the Code of Public Local Laws of Maryland) "to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected",

AND WHEREAS, Queen Anne's County Ordinance No. 94-04 ("The Nuisance Ordinance") provides, inter alia, that "The County Commissioners of Queen Anne's County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne's County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 113 Watkins Rd.
Grasonville, MD 21638

TAX MAP: 058I GRID: 0023 PARCEL: 0380 LOT: TAX ID#: 1805017653

OWNER: Delores T. Moss

OCCUPIED-___ VACANT-___ BANK OWNED-___ VACANT LOT- X ___ RENTED-___

AMOUNT OF ASSESSMENT: \$120.00
ADMINISTRATIVE FEE : \$100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County this 22nd day of September, 2020.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617



Queen
Anne's
County

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

To: County Commissioners

ACTION ITEM

From: Vivian Swinson
Zoning Administrator

Date: September 9, 2020

RE: Map 058I Grid 0023 Parcel 0380 113 Watkins Rd. Grasonville, MD 21638

On July 15, 2020 an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code **Chapter 19 Article II §19-2.L.(2)** which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is : (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at 113 Watkins Rd. in the amount of \$220.00

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617



*Queen
Anne's
County*

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

August 10, 2020

Delores T. Moss
C/O Rhonda Glover
4040 19th St. NE
Washington, DC 20018

RE: Tax Map 58I Parcel 380 (113 Watkins Rd. Grasonville, MD 21638)

Dear Ms. Glover:

Queen Anne's County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the \$120.00 bill plus an administrative fee of \$100.00 for a total of \$220.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the above address. If payment has not been made in the twenty (20) day period the payment then must be sent to Queen Anne's County Finance Office at 107 North Liberty Street Centreville MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00 am if you need to contact me.

Sincerely,

Harold L. Veasel
Nuisance Inspector

Attachments: Invoice: Callahan's Lawn Care

Callahan's Lawn Care

**P.O. Box 241
Queenstown, MD 21658**

Invoice

DATE	INVOICE #
8/5/2020	7538

BILL TO
Queen Annes County Att. Vivian Swinson 110 Vincit street Suite 104 Centreville , MD 21617

amount enclosed

--

			TERMS
ITEM	DESCRIPTION	SERVICED	AMOUNT
cut	113 Watkins cut overgrown lawn	7/15/2020	120.00
Thank you for your business.		Total	\$120.00

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617



Queen
Anne's
County

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

July 7, 2020

Delores T. Moss
C/O Rhonda Glover
4040 19th St. NE
Washington, DC 20018

RE: Tax Map 58I Parcel 380 (113 Watkins Rd. Grasonville, MD 21638)

Dear Ms. Glover:

During routine inspections in your area I noticed your grass has not been cut. I have determined that you are in violation of Queen Anne's County Code *Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

You have 7 days from the date of this letter to address the violation. If the grass on the entire lot is not cut, you may be issued a citation or Queen Anne's County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within 15 days will result in a lien being placed against your property.

I can be reached at 410 758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Harold L. Veasel
Zoning Inspector

SEND CONTRACTOR

7/14/2020

Search Result for QUEEN ANNE'S COUNTY

[View Map](#)

[View GroundRent Redemption](#)

[View GroundRent Registration](#)

Special Tax Recapture: None

Account Identifier: District - 05 Account Number - 017653

Owner Information

Owner Name:	MOSS DELORIS T	Use:	RESIDENTIAL
Mailing Address:	C/O RHONDA GLOVER 4040 19TH ST NE WASHINGTON DC 20018-	Principal Residence:	NO
		Deed Reference:	/00568/ 00501

Location & Structure Information

Premises Address:	113 WATKINS RD GRASONVILLE 21638-0000	Legal Description:	LOT - 1.07 ACRES N/CEMETERY LANE S/E GRASONVILLE
--------------------------	--	---------------------------	--

Map:	Grid:	Parcel:	Neighborhood:	Subdivision:	Section:	Block:	Lot:	Assessment Year:	Plat No:
0581	0023	0380	5400001.18	0000				2019	Plat Ref:

Town: None

Primary Structure Built	Above Grade Living Area	Finished Basement Area	Property Land Area	County Use
			1.0700 AC	

Stories	Basement	Type	Exterior	Quality	Full/Half Bath	Garage	Last Notice of Major Improvements
			/				

Value Information

	Base Value	Value As of 01/01/2019	Phase-in Assessments As of 07/01/2019	As of 07/01/2020
Land:	81,700	90,700		
Improvements	0	0		
Total:	81,700	90,700	84,700	87,700
Preferential Land:	0			0

Transfer Information

Seller: TURNER, MARY Q	Date: 05/02/1997	Price: \$0
Type: NON-ARMS LENGTH OTHER	Deed1: SM /00568/ 00501	Deed2:
Seller: TURNER, MARY V	Date: 03/05/1993	Price: \$0
Type: ARMS LENGTH MULTIPLE	Deed1: MWM /00421/ 00173	Deed2:
Seller:	Date:	Price:
Type:	Deed1:	Deed2:

Exemption Information

Partial Exempt Assessments:	Class	07/01/2019	07/01/2020
County:	000	0.00	
State:	000	0.00	
Municipal:	000	0.00 0.00	0.00 0.00

Special Tax Recapture: None

Homestead Application Status: No Application

Homeowners' Tax Credit Application Status: No Application

Date:

1. This screen allows you to search the Real Property database and display property records.
2. Click [here](#) for a glossary of terms.



07/13/2020



07/13/2020

RESOLUTION 20 - 34

WHEREAS, The County Commissioners of Queen Anne's County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne's County (Article 18 of the Code of Public Local Laws of Maryland) "to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected",

AND WHEREAS, Queen Anne's County Ordinance No. 94-04 ("The Nuisance Ordinance") provides, inter alia, that "The County Commissioners of Queen Anne's County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne's County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 3809 Main St.
Grasonville, MD 21638

TAX MAP: 058D GRID: 0024 PARCEL: 0120 LOT: TAX ID#: 1805000491

OWNER: Edward L Collison Jr.

OCCUPIED-___ VACANT-X BANK OWNED-___ VACANT LOT-___ RENTED-___

AMOUNT OF ASSESSMENT: \$135.00
ADMINISTRATIVE FEE: \$100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County this 22nd day of September, 2020.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY

DEPARTMENT OF PLANNING & ZONING



Queen
Anne's
County

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

To: County Commissioners

ACTION ITEM

From: Vivian Swinson
Zoning Administrator

Date: September 9, 2020

RE: Map 58D Grid 24 Parcel 120 3809 Main St. Grasonville, MD 21638

On July 15, 2020, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code *Chapter 19 Article II §19-2.L.(2)* which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is : (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at 3809 Main St. in the amount of \$235.00

DEPARTMENT OF PLANNING & ZONING



*Queen
Anne's
County*

110 Vincit St., Suite 104
Centreville, MD 21617

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

August 10, 2020

Edward L. Collison Jr.
3809 Main St.
Grasonville, MD 21638

RE: Tax Map 58D Parcel 120

Dear Mr. Collison:

Queen Anne's County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the \$135.00 bill plus an administrative fee of \$100.00 for a total of \$235.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the above address. If payment has not been made in the twenty (20) day period the payment then must be sent to Queen Anne's County Finance Office at 107 North Liberty Street Centreville MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00 am if you need to contact me.

Sincerely,

Harold L. Veasel
Nuisance Inspector

Attachments: Invoice: Callahan's Lawn Care

Callahan's Lawn Care

P.O. Box 241
Queenstown, MD 21658

Invoice

DATE	INVOICE #
8/5/2020	7536

BILL TO
Queen Annes County Att. Vivian Swinson 110 Vincit street Suite 104 Centreville , MD 21617

amount enclosed

TERMS

ITEM	DESCRIPTION	SERVICED	AMOUNT
cut	3809 Main street cut overgrown lawn	7/15/2020	135.00
Thank you for your business.		Total	\$135.00



*Queen
Anne's
County*

County Commissioners:

James J. Moran. At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino. District 4

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

July 7, 2020

Edward L. Collison Jr.
3809 Main St.
Grasonville, MD 21638

RE: Tax Map 58D, Parcel 120

Dear Mr. Collison:

During routine inspections in your area I noticed your grass has not been cut. I have determined that you are in violation of Queen Anne's County Code *Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

You have 7 days from the date of this letter to address the violation. If the grass on the entire lot is not cut, you may be issued a citation or Queen Anne's County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within 15 days will result in a lien being placed against your property.

I can be reached at 410 758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Harold L. Veasel
Zoning Inspector

SEND CONTRACTOR

Search Result for QUEEN ANNE'S COUNTY

[View Map](#) [View GroundRent Redemption](#) [View GroundRent Registration](#)

Special Tax Recapture: None

Account Identifier: District - 05 Account Number - 000491

Owner Information

Owner Name: COLLISON EDWARD L JR Use: COMMERCIAL/RESIDENTIAL
 Principal Residence: YES
 Mailing Address: 3809 MAIN ST Deed Reference: /00496/ 00045
 GRASONVILLE MD 21638

Location & Structure Information

Premises Address: 3809 MAIN ST Legal Description: LOT 13750 SQ FT
 GRASONVILLE 21638-0000 N/S MD RT 18
 IN GRASONVILLE

Map: Grid: Parcel: Neighborhood: Subdivision: Section: Block: Lot: Assessment Year: Plat No:
 058D 0024 0120 10000.18 0000 2019 Plat Ref:

Town: None

Primary Structure Built Above Grade Living Area Finished Basement Area Property Land Area County Use
 1894 1,024 SF 13,750 SF

Stories Basement Type Exterior Quality Full/Half Bath Garage Last Notice of Major Improvements
 2 1/2 NO STANDARD UNIT SIDING/ 2 1 full

Value Information

	Base Value	Value As of 01/01/2019	Phase-in Assessments As of 07/01/2019	As of 07/01/2020
Land:	108,700	104,300		
Improvements	72,300	70,900		
Total:	181,000	175,200	175,200	175,200
Preferential Land:	0			0

Transfer Information

Seller: TUTTLE, JOHN L & CAROLYN R Date: 05/30/1995 Price: \$52,145
 Type: ARMS LENGTH IMPROVED Deed1: SM /00496/ 00045 Deed2:
 Seller: BAKER, EDITH K Date: 05/06/1981 Price: \$23,000
 Type: ARMS LENGTH IMPROVED Deed1: MWM /00175/ 00029 Deed2:
 Seller: Date: Price:
 Type: Deed1: Deed2:

Exemption Information

Partial Exempt Assessments:	Class	07/01/2019	07/01/2020
County:	000	0.00	
State:	000	0.00	
Municipal:	000	0.00 0.00	0.00 0.00

Special Tax Recapture: None

Homestead Application Information

Homestead Application Status: No Application

Homeowners' Tax Credit Application Information

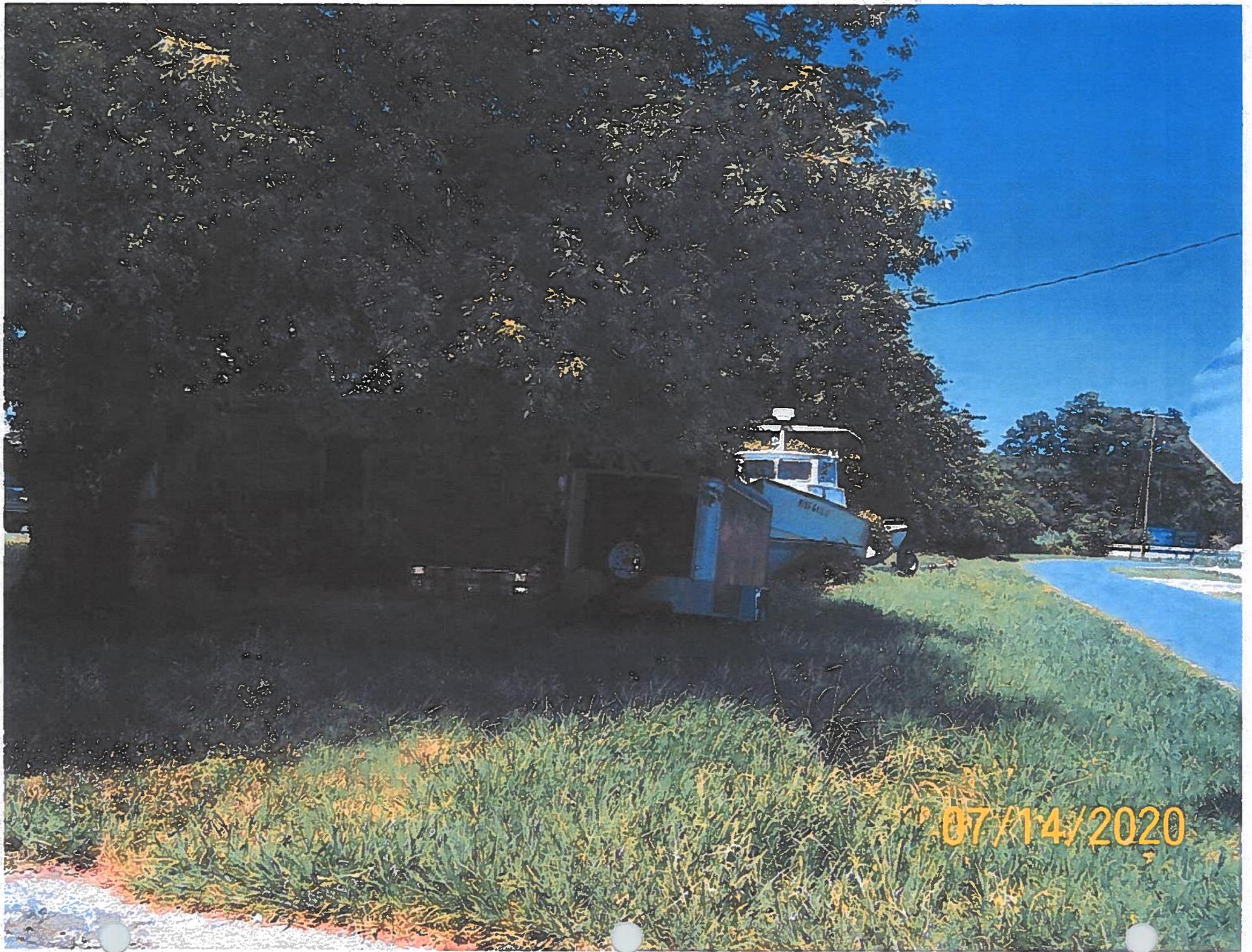
Homeowners' Tax Credit Application Status: No Application Date:

1. This screen allows you to search the Real Property database and display property records.
2. Click [here](#) for a glossary of terms.
3. Deleted accounts can only be selected by Property Account Identifier.



07/14/2020







MEDICAL CTR RD

MISS GAIL II

07/14/2020

RESOLUTION 20 - 35

WHEREAS, The County Commissioners of Queen Anne's County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne's County (Article 18 of the Code of Public Local Laws of Maryland) "to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected",

AND WHEREAS, Queen Anne's County Ordinance No. 94-04 ("The Nuisance Ordinance") provides, inter alia, that "The County Commissioners of Queen Anne's County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne's County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 919 May Ln.
Stevensville, MD

TAX MAP: 0049 GRID: 0000 PARCEL: 0035 LOT: 15 TAX ID#: 1804042085

OWNER: Harry James Mutschler

OCCUPIED- X VACANT-___ BANK OWNED-___ VACANT LOT-___ RENTED-___

AMOUNT OF ASSESSMENT: \$75.00
ADMINISTRATIVE FEE : \$100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County this 22nd day of September, 2020.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY

DEPARTMENT OF PLANNING & ZONING



*Queen
Anne's
County*

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

To: County Commissioners

ACTION ITEM

From: Vivian Swinson
Zoning Administrator

Date: September 9, 2020

RE: Map 0049 Grid 0000 Parcel 0035 919 May Ln. Stevensville, MD 21666

On July 23, 2020, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code *Chapter 19 Article II §19-2.L.(2)* which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is : (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at 919 May Ln. in the amount of \$175.00

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617



*Queen
Anne's
County*

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

August 10, 2020

Harry J. Mutchler
P.O. Box 26.
Stevensville, MD 21666-0026

RE: Tax Map 49 Parcel 35 Lot 15 (919 May Ln. Stevensville)

Dear Mr. Mutschler:

Queen Anne's County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the \$75.00 bill plus an administrative fee of \$100.00 for a total of \$175.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the above address. If payment has not been made in the twenty (20) day period the payment then must be sent to Queen Anne's County Finance Office at 107 North Liberty Street Centreville MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

Harold L. Veasel
Nuisance Inspector

Attachments: Invoice: Callahan's Lawn Care

Callahan's Lawn Care

P.O. Box 241
Queenstown, MD 21658

Invoice

DATE	INVOICE #
8/5/2020	7539

BILL TO
Queen Annes County Att. Vivian Swinson 110 Vincit street Suite 104 Centreville , MD 21617

amount enclosed

TERMS

ITEM	DESCRIPTION	SERVICED	AMOUNT
cut	919 May lane cut overgrown lawn	7/23/2020	75.00
Thank you for your business.		Total	\$75.00

DEPARTMENT OF PLANNING & ZONING



Queen
Anne's
County

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

July 14, 2020

Harry J. Mutschler
P.O. Box 26
Stevensville MD 21666-0026

RE: Tax Map 49 Parcel 35 Lot 15 (919 May Lane)

Dear Mr. Mutschler:

During routine inspections in your area I noticed your grass has not been cut. I have determined that you are in violation of Queen Anne's County Code *Chapter 19 Article II §19-2 L. (2)* which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

You have 7 days from the date of this letter to address the violation. If the grass on the entire lot is not cut, you may be issued a citation or Queen Anne's County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within 15 days will result in a lien being placed against your property.

I can be reached at 410 758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Harold L. Veasel
Zoning Inspector

SEND CONTRACTOR
2/22/2020
TEXTED CALAHAN

Search Result for QUEEN ANNE'S COUNTY

[View Map](#) [View GroundRent Redemption](#) [View GroundRent Registration](#)

Special Tax Recapture: None

Account Identifier: District - 04 Account Number - 042085

Owner Information

Owner Name: MUTSCHLER HARRY JAMES Use: RESIDENTIAL
 Principal Residence: YES
 Mailing Address: PO BOX 26 Deed Reference: /00257/ 00648
 STEVENSVILLE MD 21666-0026

Location & Structure Information

Premises Address: 919 MAY LN Legal Description: LOT 15-BLK C-PLAT 5
 STEVENSVILLE 21666-0000 CLOVERFIELDS

Map:	Grid:	Parcel:	Neighborhood:	Subdivision:	Section:	Block:	Lot:	Assessment Year:	Plat No:	5
0049	0000	0035	8030012.18	4035		C	15	2018		Plat Ref:

Town: None

Primary Structure Built	Above Grade Living Area	Finished Basement Area	Property Land Area	County Use
1983	1,056 SF		14,700 SF	

Stories	Basement	Type	Exterior	Quality	Full/Half Bath	Garage	Last Notice of Major Improvements
1	NO	STANDARD UNIT	SIDING/	3	1 full/ 1 half	1 Detached	

Value Information

	Base Value	Value	Phase-In Assessments	
		As of	As of	As of
		01/01/2018	07/01/2019	07/01/2020
Land:	144,400	180,900		
Improvements	76,800	88,900		
Total:	221,200	269,800	253,600	269,800
Preferential Land:	0			0

Transfer Information

Seller: MOORE, SPENCER W & ROBIN R	Date: 08/11/1986	Price: \$74,000
Type: ARMS LENGTH IMPROVED	Deed1: MWM /00257/ 00648	Deed2:
Seller: EWING AND FOSTER, INC	Date: 07/14/1983	Price: \$11,000
Type: ARMS LENGTH IMPROVED	Deed1: MWM /00199/ 00631	Deed2:
Seller:	Date:	Price:
Type:	Deed1:	Deed2:

Exemption Information

Partial Exempt Assessments:	Class	07/01/2019	07/01/2020
County:	000	0.00	
State:	000	0.00	
Municipal:	000	0.00 0.00	0.00 0.00

Special Tax Recapture: None

Homestead Application Status: No Application

Homeowners' Tax Credit Application Status: No Application Date:

1. This screen allows you to search the Real Property database and display property records.
2. Click [here](#) for a glossary of terms.
3. Deleted accounts can only be selected by Property Account Identifier.



RESOLUTION 20 - 36

WHEREAS, The County Commissioners of Queen Anne's County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne's County (Article 18 of the Code of Public Local Laws of Maryland) "to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected",

AND WHEREAS, Queen Anne's County Ordinance No. 94-04 ("The Nuisance Ordinance") provides, inter alia, that "The County Commissioners of Queen Anne's County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne's County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 213 Fourth Street
Crumpton, MD 21628

TAX MAP: 5C, GRID: 17, PARCEL: 134, TAX ID#: 1807000804

OWNER: Granville & Ruth Wilds

OCCUPIED-___ VACANT-___ BANK OWNED-___ VACANT LOT- X RENTED-___

AMOUNT OF ASSESSMENT: \$250.00
ADMINISTRATIVE FEE: \$100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County this 22nd day of September, 2020.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY



**Queen
Anne's
County**

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

To: County Commissioners

ACTION ITEM

From: Vivian Swinson
Zoning Administrator

September 14, 2020

RE: Map- 5C, Grid- 17, Parcel- 134, (213 Fourth Street, Crumpton MD 21628)

On August 11, 2020, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code *Chapter 19 Article II §19-2.L.(2)* which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is : (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at: 213 Fourth Street, Crumpton MD 21628 in the amount of \$350.00



Queen
Anne's
County

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

July 31, 2020

Granville & Ruth Wilds
PO Box 53
Crumpton, MD 21628

RE: Tax Map 5C, Parcel 134 (213 Fourth Street Crumpton, MD 21628): *Uncut Grass*

Mr. & Mrs. Wilds;

During an investigation of a nearby property, I have determined that you are in violation of Queen Anne's County Code *Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

You have seven (7) days from the date of this letter to address the violation. You must mow the entire yard. If the grass is not cut, you may be issued a citation or Queen Anne's County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within fifteen (15) days will result in a lien being placed against your property.

I can be reached at 410-758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Ken Southard
Zoning and Nuisance Inspector

*sent 7-31-20
called Bill Price to mow 8-11-20*



*Queen
Anne's
County*

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., 104 Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255

Fax Planning: (410) 758-2905

Telephone Permits: (410) 758-4088

Fax Permits: (410) 758-3972

August 21, 2020

Granville & Ruth Wilds
PO Box 53
Crumpton, MD 21628

RE: Tax Map 5C, Parcel 134, (213 Fourth Street, Crumpton MD 21628)

To Whom It May Concern,

Queen Anne's County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the \$250.00 bill, plus an administrative fee of \$100.00 for a total of \$350.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the above address. If it is after the fifteen (15) days from the date of the letter, please mail your check to Queen Anne's County Finance Office, 107 North Liberty St. Centreville, MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

Ken Southard
Zoning/Nuisance Inspector

Attachments: Invoice- B & K Plant Farm & Landscaping, LLC

B & K Plant Farm & Landscaping, LLC

520 John Powell Road
Church Hill, MD 21623
410-778-4445

Invoice

Date	Invoice #
8/11/2020	4637

Bill To Queen Anne's Co 110 Vincit St. Suite 104 Centreville, MD 21617

Description	Amount
8/11 Cut & trimmed tall grass @ 213 Fourth St. Crumpton	250.00

QUEEN ANNE'S COUNTY
PLANNING & ZONING

AUG 21 2020

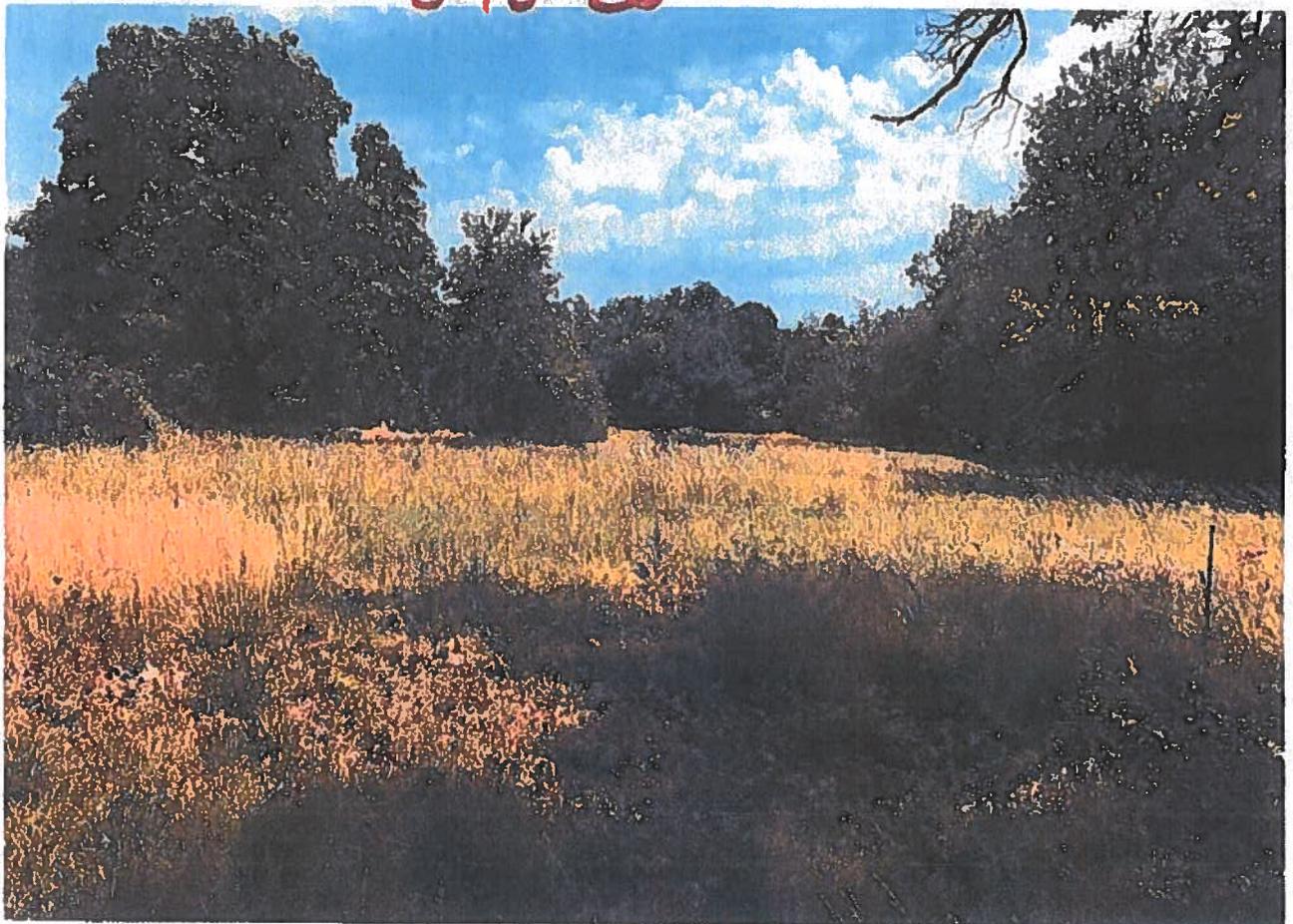
RECEIVED

Thank you for your business. Payment due 10 days from billing date.

Total \$250.00



8-10-20



8-10-20

9
COUNTY ADMINISTRATOR'S OFFICE

The Liberty Building
107 North Liberty Street
Centreville, MD 21617

Telephone: (410) 758-4098
Fax: (410) 758-1170
TDD: (410) 758-2126
Email: tmohn@qac.org

County Administrator: Todd R. Mohn



**Queen
Anne's
County**

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

TO: County Commissioners

FROM: Todd R. Mohn, County Administrator
Jonathan R. Seeman, Director, Budget, Finance & Information Technology

SUBJECT: Housing Authority Forensic Audit

DATE: September 22, 2020

As you know, the County has held several discussions regarding the Housing Authority's finances and associated matters. Subsequent to those discussions, we prepared a Request for Proposals (RFP) to engage in a contract with a Certified Public Accounting Firm for professional forensic investigation services of the Housing Authority. The periods to be investigated are FY17, FY18, and FY19. We released the RFP on July 30, 2020.

We received 13 responses to the RFP (see attached list). We evaluated the proposals based on criteria included in the RFP and have established a short list of proposers for your consideration. We are prepared to move forward with the contract, with the Executive Director of the Housing Authority as the liaison to the contractor.

If agreeable, please make a motion similar to the suggested motion below:

Motion: I move to award the Forensic Audit Contract for the Queen Anne's County Housing Authority to _____.

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 things to do...places to go...ways to grow your business...scan for info



TOP VENDORS				
	Company Name	Company Location	Total Bid Price	Hour Est.
1	CohnReznick	Baltimore/Bethesda, MD	Approx. \$56,610	100 - 122
2	UHY LLP	Columbia, MD	\$49,000 - \$78,000	300 - 500
3	CliftonLarsonAllen LLP	Pittsburgh, PA	\$70,277	300
4	Citrin Cooperman	Bethesda, MD	\$94,650	334

OTHER VENDORS				
	Company Name	Company Location	Total Bid Price	
5	Plante Moran	Southfield, MI	\$15,000 - \$27,500	
6	Jaramillo Accounting Group LLC	Albuquerque, NM	\$17,938	
7	Hertzbach	Owings Mills, MD	\$25,000 - \$30,000	
8	SB & Company	Owings Mills, MD	\$30,000	
9	SC&H Group	Sparks, MD	\$38,505	
10	Clearview Group	Owings Mills, MD	\$32,200 - \$44,800	
11	CBIZ Risk & Advisory Services, LLC	Cleveland, OH	\$50,000	
12	Blum Shapiro	Reston, VA	\$99,750	
13	Marcum LLP	Boston/Rockville, MD/DC	\$122,312	
14	Anchin	Manhattan, NY	\$195,249 - \$325,415	

CC-11

Date 9/1/2020

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY 2021

Description of expenditure/revenue accounts to increase/(decrease):				Fund	Activity	Account Code Account	Project	Increase (Decrease) Amount
Increase	Aging - CARES Act IIIB Supportive Services - SSC3	Fed CARES Grant Revenue		620	620030	32220		25,754
Net increase in revenue								25,754
Increase	Aging - CARES Act IIIB Supportive Services - SSC3	Regular Salaries		620	620030	4003		15,332
Increase	Aging - CARES Act IIIB Supportive Services - SSC3	Social Security		620	620030	7100		1,265
Increase	Aging - CARES Act IIIB Supportive Services - SSC3	Health Insurance		620	620030	7200		7,140
Increase	Aging - CARES Act IIIB Supportive Services - SSC3	Pension		620	620030	7300		1,915
Increase	Aging - CARES Act IIIB Supportive Services - SSC3	Workmen's Comp		620	620030	7400		60
Increase	Aging - CARES Act IIIB Supportive Services - SSC3	Life Insurance		620	620030	7600		42
Net increase in expenditures								25,754

Justification: The Area Agency on Aging received the CARES Act OAA Title III Notification of Grant Award on May 20, 2020, for the period of April 1, 2020 through September 30, 2021. The funding is to be used for disaster relief services during the State's Major Disaster Declaration related to COVID-19. This portion of the grant will require a new activity in a current fund in order to allow for efficient CARES fund reporting requirements. This award will reduce the County funding for some of the existing activities, which will be completed in a budget amendment later in the fiscal year.

No additional County Funds Needed

MH
9/14/20

Requester printed Department: Catherine R. Willis, LMSW, Director, Dept of Comm Services
 Requester signature & date: *Catherine Willis*, 9/14/20
 Finance Director signature & date: *James R. Smith*, 9/15/20
 Approval & date: _____

CC-12

Date 9/1/2020

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY 2021

Description of expenditure/revenue accounts to increase/(decrease):			Fund	Account Code Activity Account	Project	Increase (Decrease) Amount
Increase	Aging - CARES Act IIIC Nutrition Services - HDC3	Fed CARES Grant Revenue	618	618080 32220		37,178
Net Increase in revenue						37,178
Increase	Aging - CARES Act IIIC Nutrition Services - HDC3	Food Services	618	618080 5456		29,231
Increase	Aging - CARES Act IIIC Nutrition Services - HDC3	Regular Salaries	618	618080 4003		2,600
Increase	Aging - CARES Act IIIC Nutrition Services - HDC3	Part Time Salaries	618	618080 4005		4,000
Increase	Aging - CARES Act IIIC Nutrition Services - HDC3	Social Security	618	618080 7100		240
Increase	Aging - CARES Act IIIC Nutrition Services - HDC3	Health Insurance	618	618080 7200		800
Increase	Aging - CARES Act IIIC Nutrition Services - HDC3	Pension	618	618080 7300		142
Increase	Aging - CARES Act IIIC Nutrition Services - HDC3	Workmen's Comp	618	618080 7400		115
Increase	Aging - CARES Act IIIC Nutrition Services - HDC3	Life Insurance	618	618080 7600		50
Net Increase in expenditures						37,178

Justification: The Area Agency on Aging received the CARES Act OAA Title III Notification of Grant Award on May 20, 2020, for the period of
April 1, 2020 through September 30, 2021. The funding is to be used for disaster relief services during the State's Major Disaster Declaration related to COVID-19.
This portion of the grant will require a new activity in a current fund in order to allow for efficient CARES fund reporting requirements.
This award will reduce the County funding for some of the existing activities, which will be completed in a budget amendment later in the fiscal year.

No additional County Funds Needed

NH
9/1/20

Requester printed Department: Catherine R. Willia, LMSW, Director, Dept of Comm Services

Requester signature & date: Catherine R. Willia 9/1/20

Finance Director signature & date: Jon M. R. Seidl 9/1/20

Approval & date: _____

CC-13

Date 9/1/2020

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY 2021

Description of expenditure/revenue accounts to increase/(decrease):			Fund	Activity	Account Code Account	Project	Increase (Decrease) Amount
Increase	Aging - CARES Act III C Restaurant Service - HDC3	Fed CARES Grant Revenue	618	618060	32220		24,631
Net increase in revenue							24,631
Increase	Aging - CARES Act III C Restaurant Service - HDC3	Food Services	618	618060	5458		19,060
Increase	Aging - CARES Act III C Restaurant Service - HDC3	Regular Salaries	618	618060	4003		1,696
Increase	Aging - CARES Act III C Restaurant Service - HDC3	Part Time Salaries	618	618060	4005		2,850
Increase	Aging - CARES Act III C Restaurant Service - HDC3	Social Security	618	618060	7100		200
Increase	Aging - CARES Act III C Restaurant Service - HDC3	Health Insurance	618	618060	7200		440
Increase	Aging - CARES Act III C Restaurant Service - HDC3	Pension	618	618060	7300		75
Increase	Aging - CARES Act III C Restaurant Service - HDC3	Workmen's Comp	618	618060	7400		60
Increase	Aging - CARES Act III C Restaurant Service - HDC3	Life Insurance	618	618060	7800		30
Net increase in expenditures							24,631

Justification: The Area Agency on Aging received the CARES Act OAA Title III Notification of Grant Award on May 20, 2020, for the period of
April 1, 2020 through September 30, 2021. The funding is to be used for disaster relief services during the State's Major Disaster Declaration related to COVID-19.
This award will allow for a new program to help local businesses and those in need by delivering restaurant meals to those eligible. We are currently contracting
with 2 local partners to prepare the meals which we will deliver through our home delivery program. This portion of the grant will require a new activity in a current
fund in order to allow for efficient CARES fund reporting requirements.

No additional County Funds Needed

*MY
9/1/20*

Requester printed Department: Catherine R. Willis, LMSW, Director, Dept of Comm Services

Requester signature & date: *Catherine R. Willis* 9/1/20

Finance Director signature & date: *John R. Sell* 9/1/20

Approval & date: _____

CC-14

Date 9/1/2020

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY 2021

Description of expenditure/revenue accounts to increase/(decrease):				Fund	Activity	Account Code Account	Project	Increase (Decrease) Amount
Increase	Aging - CARES Act III E Family Caregiver Support Program - FCC3	Fed CARES Grant Revenue		621	621060	32220		12,583
Net Increase in revenue								12,583
Increase	Aging - CARES Act III E Family Caregiver Support Program - FCC3	Other Expenses		621	621060	6995		12,583
Net Increase in expenditures								12,583

Justification: The Area Agency on Aging received the CARES Act OAA Title III Notification of Grant Award on May 20, 2020, for the period of April 1, 2020 through September 30, 2021. The funding is to be used for disaster relief services during the State's Major Disaster Declaration related to COVID-19.

This portion of the grant will require a new activity in a current fund in order to allow for efficient CARES fund reporting requirements.

This award will reduce the County funding for some of the existing activities, which will be completed in a budget amendment later in the fiscal year.

No additional County Funds Needed

NA
9/1/20

Requester printed Department: Catherine R. Willis, LMSW, Director, Dept of Comm Services

Requester signature & date: *Catherine R. Willis* 9/1/20

Finance Director signature & date: *Jonathan A. Sells* 9/1/20

Approval & date: _____

CC-15

Date 9/3/2020

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2021

Description of expenditure/revenue accounts to Increase/(decrease):			Fund		Project Only Account Code		Increase (Decrease) Amount
Increase	Parks Parking Lot Paving	Transfer In	410	414000	39941	400809	\$ 53,302.00
Increase	Parks Parking Lot Paving	Improvements other than Buildings	410	414000	9042	400809	\$ 53,302.00

Justification:

This amendment will establish budget authority to spend \$53,302 on repaving Batts Neck Park. The total estimated cost of the project is \$203,302.

Of that amount, \$150,000 is available in the existing Parks Parking Lot Paving project from the FY21 capital budget. The additional \$53,302 is being funded with General Capital fund balance, which is available due to savings in the DPW Storage building project.

Requester printed Department: Nichole Hepfer, Finance

Requester signature & date: Nichole Hepfer 9/14/20

Finance Director signature & date: Joellen K. Sellen 9/15/20

Approval & date: _____

CC-16

Date 9/14/2020

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2021

Description of expenditure/revenue accounts to increase/(decrease):	Fund	Project Only Account Code		Increase (Decrease) Amount
decrease Emergency Shelter Storage Building FY21 Prior Year Fund Balance	410 411000	39941	400963	\$ (200,000.00)
Increase Emergency Shelter Storage Building CARES Funding	410 411000	32218	400963	\$ 200,000.00
Increase DPW Storage Building Renovation FY21 Prior Year Fund Balance	410 412000	39941	400925	\$ 97,784.00
Increase DPW Storage Building Renovation Buildings - Additions/Alterations	410 412000	9040	400925	\$ 97,784.00

Justification:

The first part of this amendment decreases the fund balance used in the FY21 original budget for the Emergency Shelter Storage Building project and replaces it with CARES funding, which is now available to fund this project.

The second part of the amendment increases the existing budget for the DPW Storage Building Renovation project by \$97,784. The existing budget for this project is \$225,000 and the final bid was \$322,784 so an increase of \$97,784 is needed. This increase is being funded with the savings in the Emergency Shelter Storage Building.

Requester printed Department: Nichole Hepfer, Finance

Requester signature & date: Nichole Hepfer 9/14/20

Finance Director signature & date: Jennifer A. Smith 9/15/20

Approval & date: _____

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2021

Description of expenditure/revenue accounts to increase/(decrease):			Fund		Project Only Account Code		Increase (Decrease) Amount
decrease	COMM-911 Center Update	State Capital Grants	410	411000	33790	400895	\$ (130,000.00)
decrease	COMM-911 Center Update	Proceeds of 2019 Bonds	410	411000	39719	400895	\$ (50,000.00)
decrease	COMM-911 Center Update	Proceeds of 2020 Bonds	410	411000	39720	400895	\$ (833,750.00)
Total decrease in revenue							\$ (1,013,750.00)
decrease	COMM-911 Center Update	Architectural / Engineering	410	411000	5080	400895	\$ (50,000.00)
decrease	COMM-911 Center Update	Buildings / Alterations to Bldgs	410	411000	9040	400895	\$ (833,750.00)
decrease	COMM-911 Center Update	Additional Equipment	410	411000	9050	400895	\$ (130,000.00)
Total decrease in expenditures							\$ (1,013,750.00)
increase	Emergency Service Bldg Renovations	State Capital Grants	410	411000	33790	400897	\$ 130,000.00
increase	Emergency Service Bldg Renovations	Proceeds of 2019 Bonds	410	411000	39719	400897	\$ 50,000.00
increase	Emergency Service Bldg Renovations	Proceeds of 2020 Bonds	410	411000	39720	400897	\$ 833,750.00
Total Increase in revenue							\$ 1,013,750.00
increase	Emergency Service Bldg Renovations	Architectural / Engineering	410	411000	5080	400897	\$ 50,000.00
increase	Emergency Service Bldg Renovations	Buildings / Alterations to Bldgs	410	411000	9040	400897	\$ 833,750.00
increase	Emergency Service Bldg Renovations	Additional Equipment	410	411000	9050	400897	\$ 130,000.00
Total increase in expenditures							\$ 1,013,750.00

Justification:

There are currently two separate capital projects for the 911 Center Update (#400895) and the Emergency Services Building Renovation (#400897). The projects are being combined into one, with one construction bid for a single contract to encompass both projects. This budget amendment zeros out the entire budget for project 400895 and adds it to 400897.

Requester printed Department:

Nichole Hepfer, Finance

Requester signature & date:

Nichole Hepfer 9/14/20

Finance Director signature & date:

Jordan A. Gellin 9/15/20

Approval & date:



Maryland

Department of
the Environment

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

Ben Grumbles, Secretary
Horacio Tablada, Deputy Secretary

August 25, 2020

CERTIFIED MAIL

Return Receipt Requested

The Honorable Steve Wilson
President, Queen Anne's County Board of Commissioners
107 North Liberty Street
Centreville, MD 21617

COMMISSIONER'S OFFICE
SEP 8 '20 PM 2:21

Dear Commissioner Wilson:

Enclosed please find Sewage Sludge Utilization Permit Applications submitted to the Maryland Department of the Environment (MDE) to apply sewage sludge on the Donald Dean Property (QA 129) and Deano Farms, LLC Property (QA 144) in Queen Anne's County. Please be advised that MDE has initiated the processing of these permit applications.

Pursuant to Section 9-234 of the Environment Article, Annotated Code of Maryland, you may request that MDE conduct a public information meeting regarding the proposed sewage sludge utilization projects. Your request must be made to this office within 10 calendar days of receipt of this letter. You also have 15 calendar days from receipt of this letter and applications to submit comments to MDE.

If additional information is needed, please have a member of your staff contact me at 410-537-3314, or Mr. M. Jerry Egbegbadia at 410-537-3339 or mev.egbegbadia@maryland.gov.

Sincerely,

Thomas Yoo, Chief
Biosolids Division

Enclosure

cc: Daniel Rohe, Synagro Central, LLC
M. Jerry Egbegbadia, Sr. Regulatory and Compliance Engineer, Resource Management Program
Kaley Laleker, Director, Land and Materials Administration
Joseph A. Ciotola, Jr, MD, Health Officer, Queen Anne's County Health Department

435 Williams Court, Suite 100
Baltimore, MD 21220
www.synagro.com



JULY 2, 2020

Mr. John Sullivan, Manager
Biosolids Division
Maryland Department of the Environment
1800 Washington Blvd., Suite 610
Baltimore, Maryland 21230

RE: New Permit Request
QA 129: Donald Dean Property

Dear Mr. Sullivan,

Synagro is interested in obtaining sewage sludge utilization permit for the Donald Dean Property, QA 129, located in Queen Anne's County, Maryland. In order to process this request, six copies of the site-specific information have been included for your consideration.

I am requesting rates for corn, soybeans, wheat, and barley based on the enclosed nutrient management recommendations. Methods of application may include surface application, surface application with direct incorporation and/or injection. Please allow for application during adverse weather.

Should you have any questions regarding this application, please contact me at 410-215-4159.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Rohe".

Daniel Rohe

Technical Services Specialist



MARYLAND DEPARTMENT OF THE ENVIRONMENT
Land and Materials Administration • Resource Management Program
1800 Washington Boulevard • Suite 610 • Baltimore, Maryland 21230-1419
410-537-3314 • 800-633-6101 x3314 • <http://www.mde.maryland.gov>

Sewage Sludge Utilization Permit Application

Authority: Title 9, Environment Article, Annotated Code of Maryland, and Code of Maryland Regulations (COMAR) 26.04.06

For questions regarding this application form, please contact the Department at 410-537-3314

Application for: New Permit Renewal Permit Modification/Material Alteration or Extension

Existing Permit No.: _____ Issued Date: ___/___/___ Expiration Date: ___/___/___

Applicant's Legal Name: Synagro Central LLC

Applicant's Status: Individual Corporation Government Other: _____

Corporation or Government Federal Tax Identification No.: 76-0612568

Maryland State Department of Assessments and Taxation (SDAT) ID No.: Z11164118

Please note that a business/entity must be registered to do business in Maryland before a permit can be issued. The business or entity's information provided in this application must match the information in the SDAT register.

Proof of workers' compensation coverage is required under § 1-202 of the Environment Article. Please provide one of the following: (1) A copy of a Certificate of Compliance issued by the Maryland Workers' Compensation Commission; or (2) Workers' Compensation Insurance Policy/Binder Number: WC9-243-961-01

Applicant's Mailing Address: 435 Williams Court, Suite 100 City: Baltimore State: MD Zip Code: 21220

Applicant's Telephone No.: (443) 489 - 9000 Facsimile No.: (443) 489 - 9044

Emergency Contact Name & Title: Peter Price, Technical Services Manager Telephone No.: (610) 368 - 5497

Facility/Site Name: QA 129 Donald Dean Property
(Where Sewage Sludge Will Be Utilized)

Facility/Site Address: 830 Dean Rd City: Centerville State: MD Zip Code: 21617

County: Queen Anne's Maryland Grid Coordinates: _____

County Zoning Map No.: 54 Lot/Parcel No.: 2 Deed/Liber/Folio No.: 0024760542

Latitude/Longitude (Deg/Min/Sec): 39-00-38 / 75-57-49 Site Acreage: 210.8

Wastewater Treatment Plant (WWTP) Information (Source of Sewage Sludge)

(If additional space is required, please use a separate sheet)

Name Of WWTP: Annapolis(2); Back River(1); Ballenger Creek(2); Bowie(2); Broadneck(2); Broadwater(2); Cox Creek(2); Damascus(2); Dorsey Run(2); Frederick City(1); Freedom District(2); Havre de Grace(1); Kent Island(1); Little Patuxent(1); Little Patuxent(2); Leonardtown(1); Marley Taylor(1); Maryland City(2); Maryland Correctional Institute(2); Mattawoman(2); Mt. Airy(2); Mt. St. Marys(2); Ocean City(2); Parkway(2); Patuxent(2); Piscataway(2); Rock Hall(1); Seneca(2); Sod Run Cake & Liquid(1); Taneytown(1); Thurmont(1); Valley Forge(2); Wicomico Shores(1)

Total % Solids of Sewage Sludge: 1-50 % (1) Digested (2) Lime Stabilized (3) Pellet

Sewage Sludge Type:

Anaerobic Digestion Aerobic Digestion Lime Stabilized Unstabilized Other: _____

Description of Project or Reason for Permit Modification/Alteration or Material Extension:

Land application of biosolids at agricultural rates

Performance Bond or Other Financial Security:

Except for a municipal landfill operating under a separate financial security or a government agency, an applicant for a Sewage Sludge Utilization Permit is required to file with the Department a bond on a form prescribed by the Department or other financial security as approved by the Department. The bond or other financial security shall be payable to the Department and the obligation of the bond or other financial security shall be conditioned upon the fulfillment of any requirement related to the Sewage Sludge Utilization Permit.

Required Number of Permit Application Packages:

Please submit six (6) copies of the complete permit application package for an application for a new permit or a major modification to an existing permit. For the renewal of an existing permit or a minor permit modification, please submit four (4) copies of the complete permit application package. Please be advised that the Department defines a complete application package as being this application form, payment in full of all required fees, and the submittal of the required number of copies of the information specified in COMAR 26.04.06 for the type of permit applied for.

Land Management Administration • Waste Diversion and Utilization Program

Owner's Consent Form
Sewage Sludge Land Application

Property Name: QA 129 Donald Dean Property
Property Address: 830 Dean Rd.
Centerville, MD 21617

Owner's Name(s): Donald Dean, Jr.
Owner's Address: 222 Mason Branch Rd.
Centerville, MD 21617

Permittee: Synagro Central, LLC

I (we) owner(s) of this property do hereby authorize the land application of sewage sludge from Annapolis (2); Back River (1); Ballenger Creek (2); Blue Plains (2); Bowie (2); Broadneck (2); Broadwater (2); Cox Creek (2); Damascus (2); Dorsey Run (2); Frederick City (1); Freedom District (2); Havre de Grace (1); Kent Island (1); Leonardtown (1); Little Patuxent (1); Little Patuxent (2); Marlay-Taylor (1); Maryland City (2); Maryland Correctional Institute (2); Mattawoman (2); Mt. Airy (2); Mt. St Mary's (2); Ocean City (2); Parkway (2); Patuxent (2); Piscataway (2); Rock Hall (1); Seneca (2); Sod Run Cake & Liquid (1); Taneytown (1); Thurmont (1); Valley Forge (2); Wicomico Shores (1)

(1 = DIGEST; 2 = LIMESTABILIZED; 3 = PELLETS)

Wastewater Treatment Plant(s) on this property and agree to comply with the following conditions:

1. The soil pH on all soils upon which sewage sludge is applied will be adjusted to a minimum of 6.0 at the time of sewage sludge land application and will be maintained at a minimum of 6.0 for the life of the Sewage Sludge Utilization (SSU) Permit.
2. Animals will not be allowed to graze on fields where sewage sludge has been land applied for at least 30 days after the land application of sewage sludge.
3. Public access to any site where sewage sludge has been land applied will be controlled for a minimum of 12 months following the land application of sewage sludge.
4. Crops which may be eaten raw by humans will not be grown for a period of 3 years following the land application of sewage sludge.
5. Sewage sludge should not be applied to land where tobacco will be grown. This is because tobacco is a leafy crop, which is grown under acidic soil conditions. Under these conditions heavy metals (cadmium in particular) migrate more readily from the root zone in the soil to the tobacco leaf. Since smokers already intake cadmium from tobacco smoke, the use of sewage sludge containing heavy metals to grow tobacco may increase

the levels of cadmium which may accumulate in the body to levels which are harmful to human health.

6. Personnel from the Maryland Department of the Environment and other governmental agencies shall be allowed access to any property where sewage sludge is to be land applied for preliminary inspections and throughout the life of the SSU Permit, and to take photos or collect samples.
7. In the event that any interest in property upon which sewage sludge has been land applied is transferred within 38 months of the last date of sewage sludge land application, the transferee shall be provided with a copy of this consent prior to transfer of any interest in the property.

I am aware that there is a possibility of **herbicide carryover** with certain classes of herbicides on soils with a pH exceeding 6.8 to 7.0. Herbicide carryover can occur on any soil type in Maryland, and involves delayed or prolonged effects of herbicides after initial application, including possible damage to the next crop planted in the rotation. In the event that the use of limed sewage sludge were to raise the pH of my soil above the recommended range, the Maryland Department of the Environment recommends that I check with the applicator, local Extension Office, or fertilizer dealer for a list of herbicides which may be safely used on these amended soils.

I (we) furthermore agree to abide by the provisions of the SSU Permit issued for this property.

v Donald Lee Dean Jr
Name (PRINT)

1/23/2020
Date

v Donald Lee Dean Jr
Signature

1/22/2020
Date

Name (PRINT)

Date

Signature

Date



September 1, 2020

The Honorable Mitch McConnell
Majority Leader
United States Senate
Washington, DC 20510

The Honorable Chuck Schumer
Minority Leader
United States Senate
Washington, DC 20510

The Honorable Nancy Pelosi
Speaker
United States House of Representatives
Washington, DC 20515

The Honorable Kevin McCarthy
Republican Leader
United States House of Representatives
Washington, DC 20515

Dear Leader McConnell, Speaker Pelosi, Leader Schumer, and Leader McCarthy:

The Baltimore Metropolitan Council (BMC) stands with the Association of Metropolitan Planning Organizations (AMPO), National Association of Regional Councils (NARC), and National Association of Development Organizations (NADO) in our concern for the 2020 United States census. We echo the significant concerns expressed by the aforementioned organizations about specific elements related to the census, namely: the reduction, by one month, in the amount of time available for data collection; the implementation of differential privacy; and the treatment of population counts for communities with colleges, universities, and other educational institutions impacted by the COVID-19 pandemic.

We are particularly troubled by changes recently announced by the U.S. Census Bureau to reduce the time allotted for in-person and virtual data collection by one month. Moving up the date on which the Complete Count effort will end, from October 31 to September 30, will sacrifice data comprehensiveness and accuracy in the interest of speed. As recently as April, Census Bureau Director Steven Dillingham sought statutory relief to allow for additional time to deliver its apportionment counts in response to challenges arising from the COVID-19 pandemic. This was to, in part, "ensure a complete and accurate count of all communities." Most states and cities trail their response rate from 2010, and an abrupt change in the end of data collection makes it more likely that these response rates will not catch up to previous levels.

The shortened data collection period will result in a more significant undercount of so-called "hard to count" populations, including minority populations, young children, and those with no or poor internet access. This last category is particularly notable for the 2020 census, which relied much more heavily than in the past on virtual data collection. Minority and lower-income households lack internet connectivity at much higher rates, further exacerbating the ongoing challenge of properly counting these communities. Additional time is required, therefore, for the Census Bureau

1500 Whetstone Way | Suite 300 Baltimore, MD 21230-4767

T (410) 732-0500 F (410) 732-8248 W www.baltometro.org



to properly conduct in-person interviews and other outreach with these households to ensure they are properly represented in the final counts.

Regional, rural, and metropolitan planning organizations, and the communities in which we operate, rely upon and are impacted by census data in several important ways. Census data are used to calibrate and validate the transportation and land-use models that we use to evaluate our transportation systems and prioritize projects; census data determines which communities have sufficient population to designate a metropolitan planning organization (MPO) and which of those are designated as transportation management areas (TMAs); census data is necessary for our organizations to demonstrate compliance with Title VI, Environmental Justice, and Limited English Proficiency requirements of federal law; and census data helps determine how trillions of dollars of federal funds will flow to states over the next 10 years and how funds will be distributed within states. As a result, an undercount caused by the reduction in time available for data collection can have significant impact on these communities and are particularly harmful for the “hard to count” populations. Communities with higher proportions of “hard to count” residents may not receive proper federal and state support due to an undercount.

Policymakers and practitioners utilize several tools and methods that rely on census data. For example, the Environmental Protection Agency (EPA) uses census data in its Environmental Justice Screening and Mapping Tool. Tools such as this allow for decision-makers to identify communities that are negatively and disproportionately impacted by environmental hazards and ensure that environmental statutes and protections such as the Clean Air Act and the Safe Drinking Water Act are equitably enforced. It is also important to note that there are several federal funding programs that rely on census data or census-derived data, including the Federal Transit Administration (FTA) Capital Investment Grants. Without accurate census counts, critical tools, funding, and programs will be compromised and “hard to count” communities will suffer.

As organizations that rely on Census Bureau data to make informed policy and infrastructure investment decisions, the reduced census timeline raises troubling possibilities. Therefore, we strongly request that the administration reconsider this decision and provide additional time to ensure as comprehensive a survey as possible is performed.

In addition to the reduced census timeline, two other census-related issues raise concern for our organizations.

First, differential privacy (DP), the process by which the Census Bureau is attempting to ensure the confidentiality of individual respondents, may have similarly serious consequences on the allocation of federal funds, proportional representation, and the data that informs decision-making at every level of government and across the private sector. The use of DP will change important designations such as Opportunity Zones, Environmental Justice Areas, Qualified Census Tracts, and many others. DP appears to have particularly serious problems in very high population areas (where DP results in undercounts, undermining resource distribution) and very small population areas (where DP causes greater levels of data inaccuracy, undermining reliability). We encourage the Bureau to ensure that efforts to protect respondent confidentiality do not incorporate



systematic biases that undermine the usability and reliability of census-derived data (including through the American Community Survey).

Second, the unprecedented situation regarding COVID-19 and its impact on university and college communities have altered response rates in those towns and cities. In the spring, millions of students were unable to remain at school when campuses were closed due to the coronavirus. Many of these students returned to the communities where their parents live and for those that remained, response rates in many cases remain far below historic levels. Given that the campus closures are a temporary measure, it would be grossly unfair to the many communities across the nation that house our colleges and universities to drastically undercount their population and deny them adequate funding and proportional representation as a result. While we appreciate the efforts the Census Bureau has taken to address this concern, student privacy requirements and other factors may yet prevent accurate counts in some communities. Reducing the Complete Count effort by 30 days will only serve to exacerbate this community that houses a college, university, or other educational institution impacted by the COVID-19 pandemic.

Finally, given that the results of the decennial census will directly impact regional, rural, and metropolitan planning organizations, and the communities in which we operate, we recommend that the Census Bureau establish a working group with the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) as a way to mitigate the concerns outlined in this letter once the counts are completed.

The census process will impact every state, community, and region in the nation. It is in everybody's interest that the Census Bureau be given the time and resources necessary to complete its work in a comprehensive and accurate manner. We look forward to continuing our efforts, as partners with the Census Bureau, to help make this outcome a reality.

Sincerely,

John "Johnny O" Olszewski, Jr.
Baltimore County Executive
Chair, Baltimore Metropolitan Council

Stephen Wantz
Carroll County Commissioner
Vice-Chair, Baltimore Metropolitan Council



**Queen
Anne's
County**

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

MEMORANDUM

TO: County Commissioners
Todd Mohn, County Administrator

Information Item

CC: Planning Commission
Economic Development Commission

FROM: E. Michael Wisnosky, AICP, Director

DATE: August 25, 2020

SUBJECT: Monthly Department Report – July 2020

The following information is compiled by the staff of the Department of Planning and Zoning. The information provided is current as of July 31, 2020

Planning:

- **Long-Range Planning/Community Planning/Text Amendments/ Environmental/Critical Area Planning:**
 - Text Amendments
 - TA/CO #20-03 proposes to alter the timing of development impact fee collection and assign an administrative fee for the processing of promissory notes. The County Commissioners postponed a vote on 14 July and requested additional information regarding the implementation of the standing provisions. The members also requested an amendment to the draft language.
 - The following citizen sponsored text amendments have been submitted to the Commissioners and conveyed to the Planning Commission for review and recommendation at its 14 May meeting:
 - #20-04 – William F. Reed: § 14:1-39(2). Development standards in resource conservation (reserved). Addition of Accessory Dwelling Unit provisions in the Resource Conservation Area. The County Commissioners conceptually approved this amendment on 23 June forwarded it to the Critical Area Commission. The Commission will vote on this application at its 5 August meeting; the application will then return to the County for public hearing and final vote.
 - #20-05 – COHBROS Properties, LLC c/o William Thomas Davis, Jr.: § 18:1-32.D(2)(b)[5][b] and § 18:1-33.D(2)(b)[5][b]. Grasonville Neighborhood Commercial (GNC) and Grasonville Village Commercial (GVC) Residential development standards. Dimensional and bulk requirements. Minimum lot width. Multifamily. The County Commissioners voted to approve the amendment on 14 July. It will become effective 46 days after the vote.

- TA/CO #20-08 proposes to address alcohol production and promotional events (agritourism provisions). This amendment will be reviewed by the Planning Commission at its 13 August meeting. Following the 14 May review, staff was asked to provide the members with a comparative analysis of similar provisions throughout the state, as well as copies of all pertinent alcoholic beverage license provisions.
- CO #20-11 proposes to update Chapter 10 Construction Code to bring all codes in line with the most current state and federal editions and to add some administrative updates.
- **Comprehensive Plan Update**
 - On 11 August, Wallace Montgomery will update the County Commissioners on their work plan, public participation and outreach plan, and the revised project schedule. They will also hold the first Planning Commission Comp Plan workshop at the 13 August PC meeting. That workshop will largely cover the information that Wallace Montgomery will share with the County Commissioners but will also provide the Planning Commission with basic comprehensive planning information. Wallace Montgomery will have the Comp Plan website up and running again soon, so the community will soon be able to track meetings and deadlines as they are established.
- Critical Area Project Reviews
 - Reviewing several site plans, administrative subdivisions, and variances for compliance with Critical Area requirements; working with property owners to correct several violations.
- Annual Report - Compiling data for the 2019 Maryland Department of Planning Annual Report.
- Resiliency Planning and Financing
 - The draft QAC Plan was finalized by staff.
 - Stage 2 (the financing stage of the Plan) will begin soon.
- Meetings this month continue to be held via phone conference or webinar [MACo's Summer Conference Series; MDOT Bay Crossing Study - Section 106 Review meeting; staff level Comp Plan update meeting with Wallace Montgomery; CAC meetings, and several project meetings].

- **Development Review/Site Plans/Subdivision Plats/Growth Allocations/Adequate Public Facilities:**

- **Administrative Subdivision plat reviews, with for final approval**
 - White's Heritage, SUB-20-06-0178 - Reconfigure lot 67 & 68
 - Surrey Real Estate Development Co, SUB-20-07-0187- Reduce 7 lots into 4 lots
 - Kerr, Stuart, SUB-20-07-0185 - Combine 2 lots into 1
 - Nancy Reece, SUB-19-08-0146 - Relocate the lot lines
 - Living Water Lutheran Church, SUB-20-07-0183 - Relocate the lot lines
 - Higgs Family Farm, SUB-20-05-0170 - Subdivide into 2 lots
 - Higgs Family Farm, SUB 15-12-0037 - Amend the open space
 - Graux, Yves, SUB-20-06-0182 - Conveying 0.08 ac-/+ of land from Parcel 28 to Parcel 27
 - Reed, Austin, SUB-20-05-0173 -Sliding scale
 - Leager, Michael, SUB-20-01-0156 - Sliding Scale
- **Minor Subdivision plat reviews**
 - Merrick Farms, SUB-20-07-0184 - Combine 24 lots into 2
- **Minor Site Plan review**
 - Prospect Plantation West, SP-20-07-0061 - Redline Markup
 - Truslow Road, LLC, SP 20-07-0060 - Create a 3,600 sq. ft. storage building
 - Economy Tree, SP-19-09-0037 - Create a 7,200 sq. ft. industrial building
 - Bearing Construction, SP-20-06-0054 - Amendment to site plan
 - Delmarva Queenstown Substation, SP-20-04-0052 - Create a 1,950 sq. ft. substation

- **Minor Site Plan Amendment review**
Jared, Stuart & Erica, SP-20-06-0056 - Amendment to site plan, second floor

- **Concept Plan review**
Landon Marine, SP-19-07-0029 - Commercial outdoor boat sales & service
Big Truck Wye Farm Brewery, SP-20-07-0062-C - Create a brewery
Postal Road Apartments, SP-20-07-0059-C – Create 2 (30 units) apartment buildings

- **Major Site Plan Amendment review**
Goldsboro Materials, SP-19-10-0044 - Major extraction
Hope Fellowship Church, SP-20-06-0055 - Create a 17,172 sq. ft. church

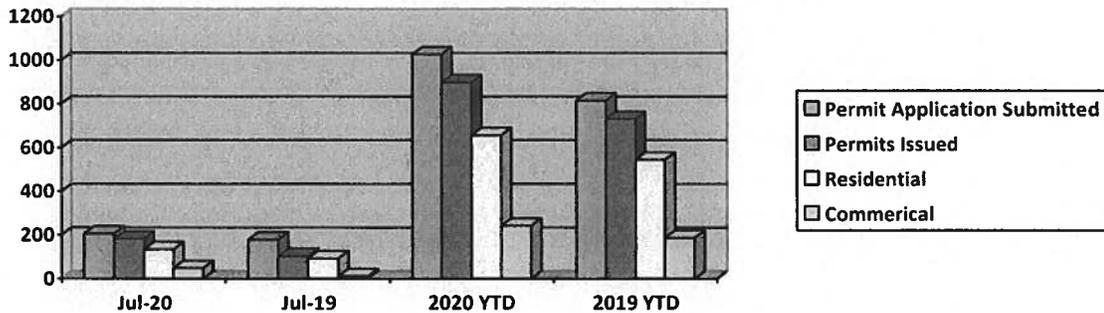
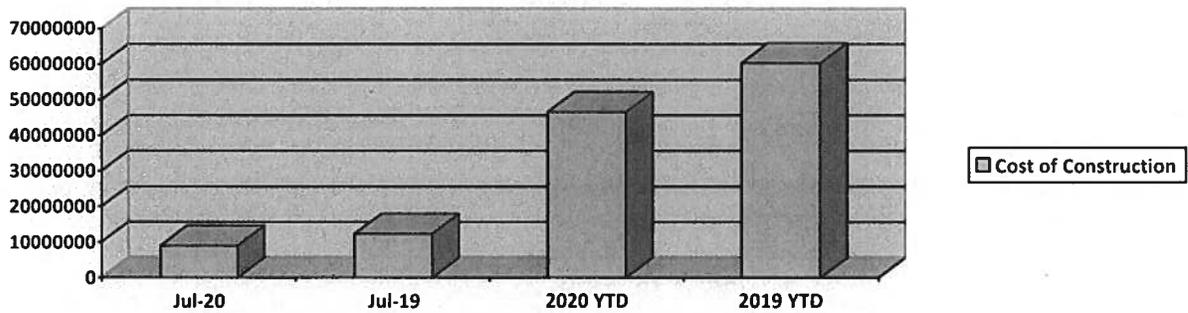
- **Major Subdivision review**
Living Water Lutheran Church, SUB-20-02-0160 - Relocate the lot line and subdivide into 11 lots

- **STAC meetings- No meetings scheduled in July**

- **Planning Commission meeting- July 9, 2020 canceled**

Zoning:

- **Building Permit Information (Source: Energov & Sungard):**



Building Permit Tracking 2020				
	July 2020	July 2019	2020 Year to Date	2019 Year to Date
Permit Applications Submitted	206	178	1027	816
Permits Issued	182	103	899	732
Residential	134	92	657	545
Commercial	48	11	242	187
Construction Value	\$8,942,650	\$12,311,735	\$46,574,865	\$60,382,868

- **Highlights of Commercial Permits Issued in July:**

- **New Commercial:**
 - 300 Prospect Bay Drive West, Grasonville, 80' x 104' golf course maintenance building including 24' x 62' mechanics shop/work area
- **Commercial Renovations:**
 - 1310 Sonny Schulz Blvd, Stevensville, finish 2nd floor of existing building to create 6 offices, conference room and 2 bathrooms

- **Inspection and Enforcement Activity for July:**

- Citations Issued: 2 (YTD Issued: 43)
- Total fines issued: \$1,000 (YTD Issued: \$21,750; YTD Paid: \$10,250)
- Nuisance Complaints/Code Violation Inspections Conducted: 43 (2 of which in Critical Area) (YTD: 219/54)
- Zoning Inspections Conducted: 319 (142 of which within Critical Area) (YTD: 1926/832)
- Liquor Law Compliance Inspections: 5 (YTD: 45)

Zoning Boards:

- **Board of Appeals – Meeting Date – July 9, 2020**

BOA-20-01-0068 – Matthew Tengwall – floodplain variance – Approved w/conditions

BOA-20-01-0068 – Toni May – front yd. setback for deck – Approved

BOA-20-05-0062 - Allen Chorman & Son, Inc. - private airstrip – Approved w/conditions

- **Meeting Date – July 16, 2020**

BOA-19-08-0045 - Bridgetown Development Co., LLC - expansion of mining operation – Approved w/conditions

- **License Commission (Liquor Board):**

- **Meeting Date – July 7, 2020**

- **Temporary licenses issued to:**

Kent Island Vol. Fire Dept. – Date of Event – September 12, 2020 (Cash Bash – CANCELLED)

- **Licenses:**

Transfer of Class “C” beer, wine & liquor license for Lazy Mermaid – License Approved

Transfer of Class “A” beer & wine license for Queenstown Mart – Approved for advertising

Expansion of premises for Bull & Goat Brewery – Approved for advertising

EMW: amj



**Queen
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County**

DEPARTMENT OF PLANNING & ZONING

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Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

MEMORANDUM

TO: County Commissioners
Todd Mohn, County Administrator

Information Item

CC: Planning Commission
Economic Development Commission

FROM: Amy G. Moredock, CFM, Acting Director

DATE: September 22, 2020

SUBJECT: Monthly Department Report – August 2020

The following information is compiled by the staff of the Department of Planning and Zoning. The information provided is current as of August 31, 2020.

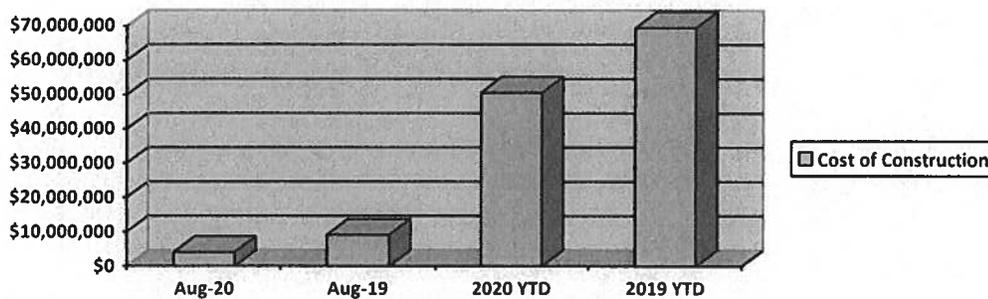
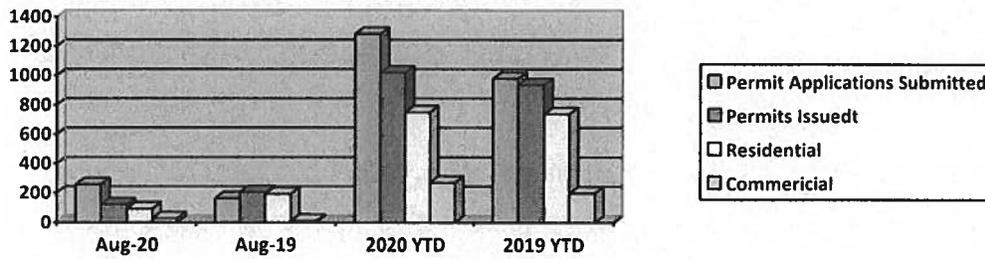
Planning:

- **Long-Range Planning/Community Planning/Text Amendments/ Environmental/Critical Area Planning:**
 - Text Amendments
 - TA/CO #20-03 proposes to alter the timing of development impact fee collection and assign an administrative fee for the processing of promissory notes. Adopted on 25 September; effective on 10 October 2020.
 - The following citizen sponsored text amendments have been submitted to the Commissioners and conveyed to the Planning Commission for review and recommendation at its 14 May meeting:
 - #20-04 – William F. Reed: § 14:1-39(2). Development standards in resource conservation (reserved). Addition of Accessory Dwelling Unit provisions in the Resource Conservation Area. The County Commissioners conceptually approved this amendment on 23 June forwarded it to the Critical Area Commission. The CAC approved this application at its 5 August meeting; the public hearing will be held on 22 September at 6pm.
 - #20-05 – COHBROS Properties, LLC c/o William Thomas Davis, Jr.: § 18:1-32.D(2)(b)[5][b] and § 18:1-33.D(2)(b)[5][b]. Grasonville Neighborhood Commercial (GNC) and Grasonville Village Commercial (GVC) Residential development standards. Dimensional and bulk requirements. Minimum lot width. Multifamily. Adopted on 14 July; effective on 29 August 2020.
 - TA/CO #20-08 proposes to address alcohol production and promotional events (agritourism provisions). The Planning Commission favorably reviewed this amendment at its 13 August meeting; the public hearing will be held on 13 October at 6:15pm.

- CO #20-11 proposes to update Chapter 10 Construction Code to bring all codes in line with the most current state and federal editions and to add some administrative updates. The public hearing will be held on 22 September at 6:05pm.
 - **Comprehensive Plan Update**
 - On 11 August, Wallace Montgomery updated the County Commissioners on their work plan, public participation and outreach plan, and the revised project schedule. They also held the first Planning Commission Comp Plan workshop at the 13 August PC meeting. Wallace Montgomery will have the Comp Plan website up and running again soon, so the community will soon be able to track meetings and deadlines as they are established.
 - Critical Area Project Reviews
 - Reviewing several site plans, subdivisions, and variances for compliance with Critical Area requirements; working with property owners to correct several violations.
 - Heritage Area Project Reviews
 - Reviewing several site plans, subdivisions, and demolition permits for compliance with Historic Structure review provisions.
 - Annual Report - Compiling data for the 2019 Maryland Department of Planning Annual Report.
 - Meetings this month continue to be held via phone conference or webinar, though some small meetings have been held in the Vincit Building [MACo's Summer Conference Series; MACo Climate Change meeting; Opportunity Zone meeting; CAC meetings, MAFSM meetings, MEMA BRIC/FMA Informational Session; trails/transportation meetings, Employee Communication & Morale Committee; and several project meetings].
- **Development Review/Site Plans/Subdivision Plats/Growth Allocations/Adequate Public Facilities:**
 - **Administrative Subdivision plat reviews**
 - Economy Tree, SUB #19-09-0149- Combine two lots into one
 - Datta, Sushil, SUB #20-04-0168- Combine 3 lots into 1
 - 421 Ben's Point, LLC, SUB-20-07-0189 - reconfiguring 3 existing parcels
 - Hickory Ridge, SUB-20-08-0190 - Transferring 0.431 ac. from lot 2 to lot 3 and 0.332 ac. from lot 3 to lot 4
 - **Minor Subdivision plat reviews**
 - Kent Narrows Marine, LLC, SUB-20-08-0191- Subdivide Parcel 429 into 3 lots
 - **Minor Sliding Scale review**
 - Schmidt Brothers, LLC, SUB-20-07-0188 - Subdivide into 2 lots
 - **Concept plan reviews**
 - Barnstable Town Center, CP #18-01-0005-C - 1st floor & 2nd floor commercial apartments, 100 standalone apartments /298 residential lots
 - **Minor Site plan review**
 - Kent Narrows Marine, LLC SP-20-08-0063- Restaurant
 - Economy Tree, SP-19-09-0037- Create a 7,200 sq. ft. industrial building
 - **Major Site plan review**
 - Hope Fellowship Church, SP #20-06-0055- Create a 17, 172 sq. ft. Church
 - **STAC meetings:** No meetings in August
 - **Planning Commission meeting, August 13, 2020**
 - **Extension Requests:** no extensions in August
 - **Concept Plan:**
 - Goldsboro Materials, LLC, SP # 19-10-0044 - Concept Plan approval granted. Favorable recommendation to the Board of Appeals with conditions.
 - **Projects:** no projects presented in August.

Zoning:

- Building Permit Information (Source: Energov & Sungard):**



Building Permit Tracking 2020				
	August 2020	August 2019	2020 Year to Date	2019 Year to Date
Permit Applications Submitted	257	163	1284	979
Permits Issued	121	204	1020	936
Residential	93	193	750	738
Commercial	28	11	270	198
Construction Value	\$4,023,547	\$9,100,447	\$50,595,412	\$69,483,315

- Highlights of Commercial Permits Issued:**

- **Use Permits:**
 - 1468 Ruthsburg Road, Centreville Conditional use for private grass airstrip 2900 ft X 100 ft.
- **New Commercial:**
 - None issued in August
- **Commercial Renovations:**
 - 115 South Piney Road, Chester, Interior remodel 3443 sq. ft. of the existing CVS store number 244 to update the pharmacy and Minute Clinic. Construct interior wall to create new Minute Clinic office spaces and accessibility upgrades as shown on plans.

- Inspection and Enforcement Activity:**

- Citations Issued: 2 (YTD Issued: 56)
- Total fines issued: \$1,000 (YTD Issued: \$27,750; YTD Paid: \$13,750)
- Nuisance Complaints/Code Violation Inspections Conducted: 42 (13 of which in Critical Area) (YTD: 261/67)
- Zoning Inspections Conducted: 287 (of which within Critical Area: 119) (YTD: 2,213/951)
- Liquor Law Compliance Inspections: 11 (YTD: 56)

Zoning Boards:

- **Board of Appeals – Meeting Date – August 12, 2020**
 - BOA-20-03-0060 – Kenneth Gray – construct addition in CA Buffer – Approved
 - BOA-20-07-0068 – Kenneth Gray – pier extension – Approved
 - BOA-20-07-0066 – Steven Arnold – pole bldg. in front yard – Approved
 - BOA-20-07-0067 – Thomas Kunes – setback for manure storage bldg. – Approved
- **Meeting Date – August 27, 2020**
 - BOA-19-10-0049 - Byler Materials, LLC – increase stockpile and increase hours of operation – Approved with conditions
- **License Commission (Liquor Board): MEETING CANCELLED DUE TO HURRICANE**

AGM:amj



Karen B. Salmon, Ph.D.
State Superintendent of Schools

September 10, 2020

Dr. Andrea Kane
Superintendent
Queen Anne's Co. Bd. of Education
202 Chesterfield Avenue
Centreville, MD 21617

COMMISSIONER'S OFFICE
SEP 15 '20 PM 1:29

Dear Dr. Kane:

This letter is to acknowledge receipt of the Queen Anne's County Public Schools Annual Budget Certification and supporting details, and the Maintenance of Effort (MOE) Certification Statement to be eligible for the State Share of the Foundation Program for Fiscal Year 2021. The attached Certification Statement is approved.

If any figures should change after this approval letter, please prepare and submit revised forms, complete with certifying signatures.

Sincerely,

Amalie Brandenburg
Amalie E. Brandenburg
Deputy State Superintendent for Finance

AB:DG

- C: Mr. Todd R. Mohn, County Administrator, Queen Anne's County Government
- Mr. Jonathan Seeman, Budget/Finance Director, Queen Anne's County Government
- Ms. Jennifer Bode, Chief Financial Officer, Queen Anne's County Public Schools

Queen Anne's County Public Schools

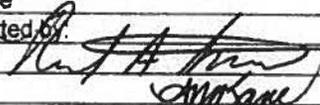
(Local Unit)

ANNUAL BUDGET

for the Fiscal Year Ending June 30, 20 21

Authorized under §5-101, §5-102, and §5-111 of
Education Article of the Annotated Code of Maryland

Refer to the *Financial Reporting Manual for Maryland Public Schools, Revised 2014*
for definitions of accounts to be reported on this budget.

CERTIFICATION STATEMENT	
<p>To the Board of County Commissioners or the County/City Council: In accordance with the requirements of the Acts of the General Assembly, and the rules and regulations of the State Board of Education, and on and with the advice of the State Superintendent of Schools, the Board of Education herewith submits the itemized school budget, showing the financial needs and estimated federal, state, local, and other revenue sources of the County/City for Current Expenses, School Construction, and Debt Service.</p>	
<p>Agreeably, thereto you are hereby requested to provide from County/City sources the following appropriation, respectively:</p>	
Current Expense – Recurring Local Appropriation	\$ 61,033,559
Current Expense – Nonrecurring Local Appropriation	\$ 0
Total Local Appropriation	\$ 61,033,559
School Construction	\$ 6,737,000
Debt Service	\$ 6,074,728
Duly submitted by: 	Date: 06/30/2020
	JP, President Secretary
<p>The above appropriations from County/City sources have been approved.</p>	
<p> 6-30-20 Signature of President or Chair of the County/City Council or County Commissioners</p>	
Preparer	John M. Pfister, CFO 
Telephone	410-758-2403
Date	06/30/2020

**MOE CERTIFICATION STATEMENT
STATE SHARE OF THE FOUNDATION PROGRAM
FOR FISCAL YEAR 2021
Queen Anne's County**

Education Article Section 5-202 (b) through (d) requires that to be eligible to receive the State Share of the Foundation Program, the following must be met:

A. **Minimum Share (local wealth x local contribution rate)
from Foundation Program Calculation for Fiscal Year 2019** \$ 31,692,557

AND

The product of Enrollment for the current fiscal year and the local appropriation on a per pupil basis for the prior fiscal year

Fiscal Year 2020 Highest Net Local Appropriation to the School Operating Budget* \$ 59,491,381

Divided by

FTE Enrollment as of 9-30-2018 for Fiscal Year 2020 7,498.25

Fiscal Year 2020 Per Pupil Appropriation 7,934.04

** Increase to Per Pupil amount, if applicable 2.5%

Local Wealth Per pupil % Statewide Per Pupil % 2.5%

*** Additional Per Pupil Amount 198.35

Adjusted per pupil Amount \$ 8,132.39

Multiplied by

FTE Enrollment as of 9-30-2018 for Fiscal Year 2020 7,505.00

Equals

B. **Required Maintenance of Effort Level for FY 2020** \$ 61,033,559

In accordance with Education Article Section 5-202(b) - (d), I hereby certify that the above information is correct and that is the Net Local Appropriation* that will be provided to the County Board of Education from County sources beginning July 1, 2020. \$ 61,033,559



Signature of the Superintendent of Schools

June 30, 2020
Date

This Certification is to be submitted to the Maryland State Department of Education no later than 7 days after approval of the Budget or June 30, which ever is earlier

* See next page for Instructions on this calculation (amounts shown from line H)

** Per Education Article Section 5-202(d)(1)(ii), if applicable

*** Per Education Article Section 5-202(d)(3)(ii), if applicable, please prepare a separate calculation of this amount and attach to this form.

**ADJUSTMENTS TO LOCAL APPROPRIATION
Queen Anne's County**

	<u>FY 2020</u>	<u>FY 2021</u>
A. Operating Budget Appropriation	\$ 59,491,381	\$ 61,033,559
<i>Plus:</i>		
B. Supplemental Appropriations*		
C. Total Appropriation (A+ B)	<u>\$ 59,491,381</u>	<u>\$ 61,033,559</u>
<i>Less:</i>		
D. Approved Nonrecurring Costs - FY 2020**		
<i>Please itemize total approved nonrecurring cost by exclusion category</i>		
1 _____		
2 _____		
3 _____		
4 _____		
Total Nonrecurring Costs:	<u>\$ -</u>	<u>\$ -</u>
E. Program Shifts Between County and Board Budgets*		
1 _____		
2 _____		
3 _____		
Total Program Shifts:	<u>\$ -</u>	<u>\$ -</u>
F. Debt Service (If included in appropriation)	<u>\$ -</u>	<u>\$ -</u>
G. Other Reconciling Items*		
1 _____	\$ -	
2 _____	\$ -	
3 _____	\$ -	
Total Other Reconciling Items:	<u>\$ -</u>	<u>\$ -</u>
H. Net Local Appropriation (C-D-E-F-G)	<u>\$ 59,491,381</u>	<u>\$ 61,033,559</u>

* Provide detail separately

** Allowable to the extent that the Appropriation exceeds the minimum Local Share in the Foundation Program.

Revised 1/31/18