COUNTY COMMISSIONERS SCHEDULE
TUESDAY, MARCH 24, 2020
LEGISLATIVE DAY

To comply with the Governor's proclamation declaring a state of emergency in Maryland, to minimize the person-to-person spread of COVID-19, we encourage citizens to stay home and watch the County Commissioners meeting live on our QAC Website at https://qac.org/410/QACTVCOM**.**

To maintain social distancing, seating will be restricted. If you have any respiratory symptoms such as fever, cough, and/or shortness of breath, please refrain from attending the meeting and notify a healthcare provider. We may be screening the public prior to entering the building.

Press and Public Comments will be scheduled but as always, we encourage citizens to submit written testimony to the County Commissioners by mail at 107 N. Liberty Street, Centreville, MD 21617 or by email at qaccommissionersandadministrator@qac.org**.**

Thank you for your cooperation and understanding.

1. CLOSED SESSION

5:00 p.m. Ms. Beverly A. Churchill, Human Resources Director
Closed Session
"Under Section 3-305b(1) of the General Prevision Article"
"Personnel"

5:15 p.m. Closed Session
"Under Section 3-305b(3) of the General Provisions Article"
"Land Acquisition"

2. CALL TO ORDER

5:30 p.m. Call to Order,
Pledge of Allegiance,
Moment of Silence,
Approval of Agenda

Accept County Commissioners' Minutes
- Regular Minutes – March 10, 2020
- Closed Session – March 10, 2020

Press and Public Comment

3. NEW BUSINESS

5:35 p.m. Mr. Todd R. Mohn, PE, County Administrator
"Presentation of Documents for Signatures and Weekly Correspondence"

Action
1. Boards/Commissions motion correction
2. Resolution 20-04, FY2020 Bond Resolution

3. FTA and MTA Certifications and Assurances
4. Public Transportation Agency Safety Plan
5. Corsica River Dredging Project – Additional MD-DNR – Grant Funding
6. Budget Amendment CC-21 – Sheriff's Office
7. Budget Amendment CC-27 – Preventative Park Maintenance
8. Budget Amendment CC-28 – Animal Services
9. Budget Amendment CC-29 – Sheriff's Office Port Security Grant

Documents:

03.24.2020Action.pdf
03.24.2020Coorespondence.pdf

4. PRESENTATIONS

5:45 p.m. Dr. Joseph A. Ciotola, Jr. M.D., Health Officer
"COVID-19 Update"

Ms. Heather Tinelli, Economic Development Director
"Proposed Expansion of the Queen Anne's Enterprise Zone"

Tax Set Off Hearing with Incorporated Towns
- Barclay
- Centreville
- Churchill
- Millington
- Queen Anne
- Queenstown
- Sudlersville
- Templeville

Mr. Jonathan Seeman, Budget & Finance & IT Director
"FY2021 County Administrator's Proposed Budget"

Documents:

03.24.2020Presentations.pdf

5. LEGISLATION

County Ordinance 20-02 - Establishment of the Queen Anne's County Farmland Preservation Fund (available to be voted)

Press & Public Comment

Commissioner's Roundtable

* Please note the scheduled times are subject to change, except for public hearings. PUBLIC COMMENT SIGN-IN SHEET WILL BE AVAILABLE 1 HOUR PRIOR TO THE MEETING.

**Press and Public Comment at the beginning of the meeting will last 15 minutes. Additional time will be available at the end of the meeting for anyone wishing to speak. Comments are limited to 3 minutes in length. Comments longer than 3 minutes must be submitted in writing. For citizens unable to attend the meeting, we encourage you to submit written testimony to the County Commissioners by mail at 107 N. Liberty Street, Centreville, MD 21617 or by email at qaccommissionersandadministrator@qac.org. PRESS AND PUBLIC COMMENT SIGN-IN SHEET WILL BE AVAILABLE 1 HOUR PRIOR TO THE MEETING.

***Part of the meeting may be closed to the Public in accordance to the Open Meetings Act procedures.

Queen Anne's County

County Commissioners:
James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY
The Liberty Building
107 North Liberty Street
Centreville, MD 21617

e-mail: QACCommissioners&Administrator@qac.org

County Administrator: Todd R. Mohn, PE
Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire

ACTION ITEM

MEMO

To: County Commissioners

From: Lynda Thomas, Deputy Executive Assistance

Subject: Boards/Commissions motion correction

Date: March 24, 2020

At the March 10, 2020 meeting, the following motion was made in error.

On a motion made by Commissioner Dumenil, seconded by Commissioner S. Wilson, the Board unanimously agreed to reappoint Ed Cummins (D3), Alison Davis (D2), and Joseph Evans (D2) to a three-year term on the Broadband Advisory Council to begin immediately and end March 31, 2023.

It was agreed, during closed session, to re-appoint all four (4) current members and not appoint Joseph Evans.

Please make the following motion to retract the above motion and correct the reappointments:

I move to retract the Broadband appointment motion made, March 10, 2020 and agreed to reappoint Ed Cummins (D3), Alison Davis (D2), Joyce Jones (D1) and Scott Seaborne (D2) to a three-year term on the Broadband Advisory Council to begin immediately and end March 31, 2023.

Queen Anne's County

County Commissioners:
James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
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MEMORANDUM

DATE: March 24, 2020

TO: County Commissioners

ACTION ITEM

FROM: Jonathan R. Seeman, Director
Office of Budget, Finance & Information Technology

RE: Resolution 20-04, FY2020 Bond Resolution

The FY2020 Approved Capital Budget includes funding of $9.0 million in bond funds. These funds are used to pay for a variety of projects including the Detention Center renovation, road improvements, several Board of Education projects, the 911 Center/Computer Aided Dispatch, several park projects, and other County projects (see attached bond sale list).

We are required by law to adopt a Public Local Law to authorize the sale of the bonds. You adopted this bill, #20-01, on February 11, 2020. Since these are General Obligation Bonds, the bill authorizes the County to pledge its full faith and credit for payment of principal and interest on the bonds, and provides other provisions relating to the issuance and sale of the bonds.

You have before you today Resolution 20-04. The State law also requires that the County Commissioners adopt a Resolution providing more detail on the bond sale, such as the terms and conditions of the sale, a brief description of the projects, the anticipated repayment schedule, and authorizing the preparation of an official statement, which is the essential document describing the County's demographics, finances, and local economy, and is provided to the bidders. In addition, the Resolution pledges the full faith and credit and taxing power of the County to the payment of principal and interest.

At this time we anticipate that the bond sale will take place in April, 2020. Thank you for your attention to this matter.

Recommended Action:

I move approval of Resolution 20-04, which authorizes the sale of General Obligation bonds in the maximum principal amount of $9,500,000.

FY2020 BOND SALE

($ in Millions)

Project	2020 Bonds
Emergency Services-911 Center/Computer Aided Dispatch	$1.0
County Buildings and Facilities	1.4
Detention Center Renovation and Expansion	0.8
Board of Education-Renovation, Improvements	2.6
Parks-Athletic Fields, playgrounds, courts	0.9
Drainage and Stormwater Management	0.2
Roads-Equipment	0.3
Roads-Road Improvements, Parking Lots	1.8
Total	**9.0**

Queen Anne's County

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Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire

March 24, 2020

McKennon Shelton & Henn LLP
410 East Pratt Street, Suite 2600
Baltimore, Maryland 21202

Ladies and Gentlemen:

This is to confirm and certify that I, as President of the Board of County Commissioners for Queen Anne's County, Maryland (the "County") designate Jonathan R. Seeman, the appointed Director of Budget, Finance and Information Technology of the County, to (i) conduct a sale and accept electronic bids for the County's Public Facilities Bonds of 2020 (the "Bonds"), (ii) execute an order awarding the Bonds to the bidder(s) therefor whose bid(s) are determined to be the best responsible bid received in compliance with the terms and conditions of the official notice of sale for the Bonds, in his sole discretion, and (iii) if necessary, establish an alternative date or time for the sale of the Bonds.

Sincerely,

James J. Moran, President
Queen Anne's County Commissioner

A RESOLUTION ENTITLED
20-04

A RESOLUTION of Queen Anne's County, Maryland authorizing the issuance and sale of a series of general obligation bonds in the maximum aggregate principal amount not to exceed Nine Million Five Hundred Thousand Dollars ($9,500,000) under the provisions of Sections 19-501 *et seq.* of the Local Government Article of the Annotated Code of Maryland (2013 Replacement Volume, as amended), and in accordance with a Public Local Law enacted by the Board of County Commissioners of Queen Anne's County (the "Board of County Commissioners") on February 11, 2020 (Bill No. 20-01); said series of bonds to be designated "Queen Anne's County Public Facilities Bonds of 2020," prescribing the form and tenor of the bonds and the terms and conditions for the issuance and sale thereof at public sale, including the form of the notice of sale; prescribing the terms and conditions of the bonds and all other details incident to the issuance, sale and delivery of the bonds; providing for the disbursement of the proceeds of the bonds; authorizing the preparation and distribution of a preliminary and final official statement in connection with the sale of the bonds; providing for the levy and collection of ad valorem taxes necessary for the prompt payment of the maturing principal of and interest on the bonds, and providing that the full faith and credit and taxing power of Queen Anne's County, Maryland shall be irrevocably and unconditionally pledged to the payment of such principal and interest; and generally relating to the issuance, sale, delivery and payment of the bonds.

Section 1. Pursuant to the authority of Sections 19-501 *et seq.* of the Local Government Article of the Annotated Code of Maryland (2013 Replacement Volume, as amended) (the "Enabling Act") and a Public Local Law enacted by the County Commissioners of Queen Anne's County (the "County") on February 11, 2020 (Bill No. 20-01) (the "Public Local Law"), the County hereby determines to borrow money and incur indebtedness for the public purpose of providing funds to finance or refinance all or a portion of the costs of the projects described herein and in the Public Local Law. To evidence such borrowing and indebtedness, the County hereby determines to issue and sell, upon its full faith and credit, a series of its general obligation bonds in the maximum aggregate principal amount not to exceed Nine Million Five Hundred Thousand Dollars ($9,500,000), to be designated "Queen Anne's County Public Facilities Bonds of 2020" (the "Bonds"). The net proceeds from the sale of the Bonds shall be used and applied for financing or refinancing, in whole or in part, one or more of the following projects (which shall include design, engineering, planning, fiscal, and legal expenses related thereto, whether or not specifically stated, and which may represent the County's share or contribution to the financing or refinancing of such projects): (i) road paving and resurfacing projects, including asphalt overlays; (ii) capital projects approved by the Board of Education of the County, including (without limitation) building improvements and renovations at one or more schools; (iii) updates and improvements of emergency call facilities and equipment; (iv) trail development, playground upgrades, landscaping and recreational facility projects at County parks; and (v) other capital projects as approved by the Board of County Commissioners, including (without limitation) the expansion of and renovations and improvements to the County detention center, drainage system and stormwater management improvements and the improvement, renovation and equipping of other County buildings and facilities. Proceeds from the sale of the Bonds may also be used to pay costs of issuing such bonds.

Section 2. The Bonds shall be dated the date of their delivery, numbered from one consecutively upward in the order of their respective maturities, and issued at not less than par as

fully registered bonds without coupons in the denominations of $5,000 or any integral multiple thereof. Based upon a preliminary aggregate principal amount of $9,000,000, the Bonds shall mature, subject to prior redemption as hereinafter provided, in preliminary annual installments on July 1, as follows:

Year	Preliminary Principal Amounts	Year	Preliminary Principal Amounts
2021	$285,000	2031	$470,000
2022	300,000	2032	480,000
2023	315,000	2033	495,000
2024	335,000	2034	510,000
2025	350,000	2035	530,000
2026	370,000	2036	545,000
2027	385,000	2037	560,000
2028	405,000	2038	575,000
2029	430,000	2039	595,000
2030	450,000	2040	615,000

Notwithstanding the foregoing, bidders may designate in their proposal two or more consecutive serial maturities of a series as a term bond which matures on the maturity date of the last serial maturity of the sequence in accordance with the terms of the published notice of sale for the Bonds. Any term bond so designated shall be subject to mandatory redemption in each year on the principal payment date and in the entire amount of each serial maturity designated for inclusion in such term bond. Subject to the limitation that the final aggregate principal amount of the Bonds issued may not exceed the maximum aggregate principal amount stated in Section 1 above, the President of the Board of County Commissioners or his designee is further authorized to revise the aggregate principal amount of the Bonds and the principal amount of each annual payment from the preliminary aggregate principal amount of the Bonds and the preliminary principal amount of each annual payment for the Bonds from those set forth above in order to serve the best interests of the County.

Section 3. (a) The Bonds maturing on or after July 1, 2030 are subject to redemption on or after July 1, 2029, in whole or in part at any time on any date in any order of maturity, at the option of the County, at a redemption price of one hundred percent of the principal amount of Bonds to be redeemed, together with interest accrued to the date fixed for redemption.

(b) If less than all of the bonds of any one maturity of a series of the Bonds shall be called for redemption, the particular bonds or portion of bonds to be redeemed from such maturity shall be selected by lot by the Bond Registrar (hereinafter designated) in such manner as the Bond Registrar in its sole discretion may determine.

(c) When less than all of a Bond in a denomination in excess of $5,000 is so redeemed, then, upon the surrender thereof, there shall be issued without charge to the registered owner thereof, for the unredeemed balance of the principal amount of such bond, at the option of such owner, Bonds in any of the authorized denominations as specified by the registered owner. The aggregate face amount of bonds issued shall be equal to the unredeemed balance of

the principal amount of the Bond surrendered, and the bonds issued shall bear the same interest rate and shall mature on the same date as the Bond surrendered.

(d) If the County elects to redeem all or a portion of the Bonds outstanding, it shall give a redemption notice to the registered owners of the Bonds to be redeemed by letter mailed first class, postage prepaid, at least 20 days prior to the date fixed for redemption to the addresses of such registered owners appearing on the registration books kept by the Bond Registrar; *provided*, however, that the failure to mail the redemption notice or any defect in the notice so mailed, or in the mailing thereof, shall not affect the validity of the redemption proceedings. The redemption notice shall state (i) whether the Bonds are redeemed in whole or in part and, if in part, the maturities and numbers of the Bonds to be redeemed, (ii) that the interest on the Bonds to be redeemed shall cease on the date fixed for redemption, (iii) the date fixed for redemption, and (iv) that the Bonds to be redeemed shall be presented for redemption and payment on the date fixed for redemption at the designated corporate trust office of the Paying Agent (hereinafter designated).

(e) From and after the date fixed for redemption, if notice has been duly and properly given and if funds sufficient for the payment of the redemption price and accrued interest are available on such date, the Bonds designated for redemption shall cease to bear interest. Upon presentation and surrender for redemption in compliance with the redemption notice, the Bonds to be redeemed shall be paid by the Paying Agent. If they are not paid upon presentation, the Bonds designated for redemption shall continue to bear interest at the rates stated therein until paid.

Section 4. (a) The Bonds shall bear interest at the interest rate or rates fixed at the time of the sale of the Bonds. Each Bond shall bear interest from the interest payment date next preceding the date on which it is authenticated, unless authenticated upon an interest payment date, in which event it shall bear interest from such interest payment date, or unless authenticated prior to the first interest payment date, in which event it shall bear interest from the date of the Bonds; *provided*, however, that if at the time of authentication of any Bond interest is in default, such Bond shall bear interest from the date to which interest has been paid. The interest on all Bonds shall be paid on January 1, 2021 and semi-annually thereafter on the 1st day of January and July of each year in which any Bonds may be outstanding.

(b) All Bonds shall be issuable as fully registered bonds without coupons and shall be registered in the name or names of the owner or owners thereof, on books kept for such purpose at the designated corporate trust office of the Bond Registrar. Payment of the principal of and interest on the Bonds shall be made to the person appearing on the registration books maintained by the Bond Registrar as the registered owner thereof, such principal to be payable at the designated corporate trust office of the Paying Agent upon presentation and surrender of such Bonds on the date such principal is payable, or if such date is not a Business Day (hereinafter defined) then on the next succeeding Business Day, and such interest to be payable by electronic funds transfer or check mailed by the Paying Agent on the Business Day immediately preceding the date interest is payable to the persons in whose names the Bonds are registered as of the close of business on the regular record date for the Bonds, which shall be the fifteenth day of the month immediately preceding the month in which each such interest payment date occurs (the "Regular Record Date") at the registered owner's address as shown on the registration books

maintained by the Bond Registrar. Wells Fargo Bank, N.A. is hereby designated as Bond Registrar and Paying Agent for the Bonds. The President of the Board of County Commissioners or his designee is authorized to execute on behalf of the County a Paying Agent Agreement with Wells Fargo Bank, N.A. with respect to the Bonds.

(c) Any interest on any Bond which is payable but is not punctually paid or provision for the payment of which has not been made ("Defaulted Interest") shall forthwith cease to be payable to the registered owner on the relevant Regular Record Date solely by virtue of such registered owner having been such registered owner; and such Defaulted Interest may be paid by the County, at its election in each case, as provided in paragraph (1) or (2) below:

(1) The County may elect to make payment of any Defaulted Interest on the Bonds to the persons in whose names such bonds are registered as of the close of business on a record date for the payment of such Defaulted Interest (the "Special Record Date"), which shall be fixed in the following manner. The County shall notify the Paying Agent in writing of the amount of Defaulted Interest proposed to be paid on the Bonds and the date of the proposed payment (which date shall be such as will enable the Paying Agent to comply with the next sentence hereof), and at the same time the County shall deposit or cause to be deposited with the Paying Agent an amount of money equal to the aggregate amount proposed to be paid in respect of such Defaulted Interest or shall make arrangements satisfactory to the Paying Agent for such deposit prior to the date of the proposed payment, such money when deposited to be held in trust for the benefit of the persons entitled to such Defaulted Interest as provided in this paragraph. Thereupon the Paying Agent shall fix a Special Record Date for the payment of such Defaulted Interest which shall be not more than 15 nor less than 10 days prior to the date of the proposed payment. The Paying Agent shall promptly notify the County of such Special Record Date and, in the name of the County, shall cause notice of the proposed payment of such Defaulted Interest and the Special Record Date therefor to be mailed, first-class, postage prepaid, to each registered owner at his address as it appears in the registration books maintained by the Bond Registrar not less than 10 days prior to such Special Record Date. Notice of the proposed payment of such Defaulted Interest and the Special Record Date therefor having been mailed as aforesaid, such Defaulted Interest shall be paid to the registered owners of such Bonds as of the close of business on such Special Record Date.

(2) The County may make payment of any Defaulted Interest in any other lawful manner not inconsistent with the requirements of any securities exchange on which the Bonds may be listed, and upon such notice as may be required by such exchange, if, after notice given by the County to the Paying Agent of the proposed payment pursuant to this paragraph, such payment shall be deemed practicable, and approved in writing, by the Paying Agent.

(d) As used in this Resolution and in the Bonds, "Business Day" means a day other than a Saturday, Sunday or day on which banking institutions under the laws of the state governing the Bond Registrar and Paying Agent are authorized or obligated by law or required by executive order to remain closed.

Section 5. The Bonds shall be executed in the name of the County and on its behalf by the President of the Board of County Commissioners, whose signature may be by facsimile, and a

facsimile of the corporate seal of the County shall be imprinted thereon, attested by the Clerk to the Board of County Commissioners, whose signature may be by facsimile. The Bonds shall be issued subject to registration as to principal and interest in the name or names of the owner or owners thereof on books kept for the registration and registration of transfer of the Bonds at the designated corporate trust office of the Bond Registrar. Each Bond shall be authenticated by the manual signature of an authorized officer of the Bond Registrar. No Bonds issued hereunder shall be valid for any purpose or constitute an obligation of the County unless so authenticated. In case any official of the County whose signature appears on any Bond shall cease to be such official prior to the authentication and delivery of such Bond, or in the case that any such official shall take office subsequent to the date of issue of any such Bond, his or her signature, in either event, shall nevertheless be valid for the purposes herein intended.

Section 6. (a) The Bonds shall be transferable only upon the registration books kept at the designated corporate trust office of the Bond Registrar, by the registered owner thereof in person, or by his attorney duly authorized in writing, upon surrender thereof, together with a written instrument of transfer in the form attached thereto and satisfactory to the Bond Registrar and duly executed by the registered owner or his duly authorized attorney.

(b) The Bonds may be transferred or exchanged at the designated corporate trust office of the Bond Registrar. Upon any transfer or exchange, the County shall issue and the Bond Registrar shall authenticate and deliver a new registered Bond or Bonds of any of the authorized denominations in an aggregate principal amount equal to the principal amount of the Bond exchanged or transferred and of the same issue and maturing on the same date and bearing interest at the same rate. In each case, the Bond Registrar may require payment by any registered owner requesting the exchange or transfer of any tax, fee or other governmental charge, shipping charges and insurance that may be required to be paid with respect thereto, but otherwise no charge shall be made to the registered owner for the exchange or transfer.

(c) The Bond Registrar shall not be required to transfer or exchange any Bond after the mailing of notice calling such Bond or portion thereof for redemption; *provided*, however, that this limitation shall not apply to that portion of a Bond in excess of $5,000 which is not being called for redemption.

Section 7. Except as provided hereinafter or in a resolution or resolutions of the Board of County Commissioners adopted prior to the issuance of the Bonds, the Bonds shall be issued in substantially the form set forth below. Appropriate variations and insertions may be made to provide or modify dates, numbers and amounts, and modifications not materially altering their substance may be made to carry into effect the purposes of this Resolution, to comply with recommendations of legal counsel or to provide for the Bonds to be held under a book-entry only system. In the event any official whose signature appears on the Bonds ceases to be an official prior to the delivery of the Bonds, or, if the official whose signature appears on the Bonds shall have taken office after the date of issue thereof, the Bonds nevertheless shall be valid and binding obligations of the County in accordance with their terms. All of the covenants contained in the following form of bond are hereby adopted by the County as and for the form of obligations to be incurred by the County, and the covenants and conditions contained therein are hereby made binding upon the County, including the promise to pay therein contained:

[*Remainder of Page Left Blank Intentionally*]

(Form of Bond)

UNITED STATES OF AMERICA
STATE OF MARYLAND

No. R- $_____

QUEEN ANNE'S COUNTY, MARYLAND
QUEEN ANNE'S COUNTY PUBLIC FACILITIES BOND OF 2020

Maturity Date	Interest Rate	Original Issue Date	CUSIP
July 1, ____	_____%	_____, 2020	_____

Registered Owner: Cede & Co.

Principal Amount: _____ Dollars

Queen Anne's County, Maryland a body politic and corporate organized and existing under the Constitution and laws of the State of Maryland (the "County"), hereby acknowledges itself indebted for value received, and promises to pay to the registered owner shown above or registered assigns or legal representatives, on the Maturity Date specified above (unless this bond shall be redeemable, shall have been called for prior redemption and payment of the redemption price made or provided for), upon presentation and surrender of this bond on the date such principal is payable, or if such date is not a Business Day (hereinafter defined) then on the next succeeding Business Day, at the designated corporate trust office of Wells Fargo Bank, N.A. (the "Bond Registrar" and "Paying Agent"), the Principal Amount shown above in any coin or currency which, at the time of payment, is legal tender for the payment of public and private debts and to pay to the registered owner hereof by electronic funds transfer or check, mailed to such registered owner at his address as it appears on the bond registration books kept by the Bond Registrar, interest on the Principal Amount at the Interest Rate per annum shown above until payment of such Principal Amount or until the prior redemption hereof, such interest being payable on the 1st day of January and July in each year, beginning January 1, 2021, in like coin or currency, accounting from the most recent date to which interest has been paid or, if no interest has been paid, from the Original Issue Date shown above. This Bond shall bear interest on the basis of a 360-day year, consisting of twelve 30-day months. All interest due on this bond shall be payable to the person in whose name this bond is registered on such bond registration books as of the close of business on the regular record date for such interest payment, which shall be the fifteenth day of the month immediately preceding the month in which each such interest payment date occurs (the "Regular Record Date"), and shall be made by electronic funds transfer or check mailed by the Paying Agent on the date interest is payable to such person at his address as it appears on the bond registration books maintained by the Bond Registrar. Any such interest not so punctually paid or duly provided for shall forthwith

cease to be payable to the registered owner on such Regular Record Date, and may be paid to the person in whose name this bond is registered as of the close of business on a special record date for the payment of such defaulted interest (a "Special Record Date") to be fixed by the Paying Agent, notice whereof being mailed, first class, postage prepaid, to the registered owners not less than 10 days prior to such Special Record Date, at the addresses of such registered owners appearing on the registration books kept by the Bond Registrar, or may be paid at any time in any other lawful manner not inconsistent with the requirements of any securities exchange on which the bonds of this issue may be listed and upon such notice as may be required by such exchange. "Business Day" means a day other than a Saturday, Sunday, or day on which banking institutions under the laws of the state governing the Bond Registrar and Paying Agent are authorized or obligated by law or required by executive order to remain closed.

This bond is one of a duly authorized issue or series of bonds of the County aggregating $_____ in principal amount, all dated the date of their delivery (the "Bonds"). The Bonds are issued pursuant to and in conformity with the provisions of Sections 19-501 *et seq.* of the Local Government Article of the Annotated Code of Maryland (2013 Replacement Volume, as amended) (the "Enabling Act"), a public local law, enacted by the Board of County Commissioners of Queen Anne's County (the "Board") on February 11, 2020 (Bill No. 20-01) (the "Public Local Law"), and a resolution of the Board adopted on March ___, 2020 (the "Resolution") and other authorities referenced in the Resolution.

The Bonds mature and are payable, subject to prior redemption as hereinafter provided, on July 1 in the following years and amounts and bear interest at the following rates per annum:

Year	Principal Amounts	Interest Rate	Year	Principal Amounts	Interest Rate
2021			2031		
2022			2032		
2023			2033		
2024			2034		
2025			2035		
2026			2036		
2027			2037		
2028			2038		
2029			2039		
2030			2040		

The Bonds maturing on or after July 1, 2030 are subject to redemption on or after July 1, 2029, in whole or in part at any time on any date in any order of maturity, at the option of the County, at a redemption price of one hundred percent of the principal amount of Bonds to be redeemed, together with interest accrued to the date fixed for redemption.

[Mandatory Sinking Fund Redemption. Bonds maturing on _____, 20____ are subject redemption prior to maturity at a redemption price equal to the principal amount of thereof plus accrued interest thereon to the date set for redemption from mandatory Sinking Fund Installments on _____ of the following years in the following amounts:

$_____ Term Bonds Due _____, 20____

Year	Sinking Fund Installment	Year	Sinking Fund Installment

If the County redeems or otherwise discharges the Bonds maturing on _____, 20____, such redeemed or discharged bonds shall be credited to the applicable sinking fund installment amounts in any manner determined by the County.]

If less than all of the Bonds of any one maturity are called for redemption, the particular Bonds or portion of Bonds to be redeemed from such maturity will be selected by lot by the Bond Registrar in such manner as the Bond Registrar in its sole discretion may determine.

When less than all of a Bond in a denomination in excess of $5,000 is so redeemed, then, upon the surrender thereof, there shall be issued without charge to the registered owner thereof, for the unredeemed balance of the principal amount of such Bond, at the option of such owner, Bonds in any of the authorized denominations as specified by the registered owner, the aggregate face amount of such Bonds not to exceed the unredeemed balance of the principal amount of the Bond surrendered, and to bear the same interest rate and to mature on the same date as the Bond surrendered.

If the County elects to redeem all or a portion of the Bonds outstanding, it will give a redemption notice to the registered owners of the Bonds to be redeemed by letter mailed first class, postage prepaid, at least 20 days prior to the date fixed for redemption to the addresses of such registered owners appearing on the registration books kept by the Bond Registrar; *provided*, however, that the failure to mail the redemption notice or any defect in the notice so mailed, or in the mailing thereof, shall not affect the validity of the redemption proceedings. The redemption notice shall state (i) whether the Bonds are redeemed in whole or in part and, if in part, the maturities and numbers of the Bonds to be redeemed, (ii) that the interest on the Bonds to be redeemed shall cease on the date fixed for redemption, (iii) the date fixed for redemption and the redemption price, and (iv) that the Bonds to be redeemed shall be presented for redemption and payment on the date fixed for redemption at the designated corporate trust office of the Paying Agent. From and after the date fixed for redemption, if notice has been duly and properly given, and if funds sufficient for the payment of the redemption price and accrued interest are available on such date, the Bonds designated for redemption shall cease to bear interest. Upon presentation and surrender the redemption in compliance with the redemption notice, the Bonds to be redeemed shall be paid by the Paying Agent at the redemption price. If they are not paid upon presentation, the Bonds designated for redemption shall continue to bear interest at the rates stated therein until paid.

The County has appointed Wells Fargo Bank, N.A., as Bond Registrar to open books for the registration and for the transfer of Bonds. This bond will be transferable only upon the registration books kept at the designated corporate trust office of the Bond Registrar, by the registered owner hereof in person, or by his attorney duly authorized in writing upon surrender hereof, together with a written instrument of transfer in the form attached hereto and satisfactory to the Bond Registrar and duly executed by the registered owner or his duly authorized attorney.

The County may deem and treat the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or redemption price hereof and interest due hereon and for all other purposes.

This bond may be transferred or exchanged at the designated corporate trust office of the Bond Registrar. Upon any transfer or exchange, the County shall issue and the Bond Registrar shall authenticate and deliver a new registered bond or bonds of any of the authorized denominations in an aggregate principal amount equal to the principal amount of the bond exchanged or transferred and maturing on the same date and bearing interest at the same rate. In each case, the Bond Registrar may require payment by the registered owner of this bond requesting the exchange or transfer hereof of any tax, fee or other governmental charge, shipping charges and insurance that may be required to be paid with respect thereto, but otherwise no charge shall be made to the registered owner hereof for the exchange or transfer.

The Bond Registrar shall not be required to transfer or exchange this bond after the mailing of notice calling this bond or portion hereof for redemption; *provided*, however, that this limitation shall not apply to that portion of this bond in excess of $5,000 which is not being called for redemption.

The full faith and credit and taxing power of the County are hereby unconditionally pledged to the payment of this bond and of the interest payable hereon according to its terms, and the County does hereby covenant and agree to pay punctually the principal of this bond and the interest hereon on the dates and in the manner prescribed herein, according to the true intent and meaning hereof.

It is hereby certified and recited that each and every act, condition and thing required to exist, to be done, to have happened, and to be performed precedent to and in the issuance of this bond, does exist, has been done, has happened and has been performed in full and strict compliance with the Constitution and laws of the State of Maryland, the Enabling Act, the Public Local Law and the Resolution, and that the issue of bonds, of which this bond is one, together with all other indebtedness of the County, is within every debt and other limit prescribed by the Constitution and laws of the State of Maryland, and that due provision shall be made for the levy and collection of an annual ad valorem tax or taxes upon all the legally assessable property within the corporate limits of the County in rate and amount sufficient to provide for the payment, when due, of the principal of and interest on this bond.

This bond shall not become obligatory for any purpose or be entitled to any benefit under the above-mentioned laws until this bond shall have been authenticated by an authorized officer of the Bond Registrar.

IN WITNESS WHEREOF, Queen Anne's County, Maryland has caused this bond to be executed in its name by the facsimile signature of the President of the Board of County Commissioners and by its corporate seal imprinted hereon in facsimile, attested by the facsimile signature of the Clerk to the Board of County Commissioners, all as of the _____ day of _____, 2020.

QUEEN ANNE'S COUNTY, MARYLAND

By: [Facsimile Signature]
President, Board of County
Commissioners

(SEAL)

ATTEST: [Facsimile Signature]
Clerk

CERTIFICATE OF AUTHENTICATION

This bond is one of the registered bonds of Queen Anne's County Public Facilities Bonds of 2020.

WELLS FARGO BANK, N.A.,
as Bond Registrar

By:_____
Authorized Officer

Date of Authentication: _____, 2020

(Form of Assignment)

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

_____

_____

(PLEASE PRINT OR TYPEWRITE NAME AND ADDRESS,
INCLUDING ZIP CODE OF ASSIGNEE)

_____

the within bond and all rights thereunder and does hereby constitute and appoint attorney to transfer the within bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated:_____

Signature Guaranteed:

_____

Notice: Signatures must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company

_____

Notice: The signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

PAYMENT GRID

Date of Payment	Principal Amount Paid	Principal Amount Outstanding	Holder Signature

Section 8. The Bonds shall be sold by the solicitation of competitive bids at public sale. Bids shall be received electronically for the Bonds until 10:30 a.m. local Centreville, Maryland time on the date fixed for their sale. The President of the Board of County Commissioners or his designee may establish an alternative date, time, or location for the sale of the Bonds pursuant to the authority of this Resolution. In the event that an alternative date, time, or location for the sale of the Bonds is established, the Board of County Commissioners is not required to adopt an additional resolution authorizing the sale of the Bonds. The President of the Board of County Commissioners or his designee shall conduct the sale of the Bonds in the name of the County and shall by order award the Bonds on behalf of the County to the bidder or bidders therefor whose bid or bids are determined to be the best responsible bid received in compliance with the terms and conditions of the official notice of sale for the Bonds (a "Notice of Sale"). Public notice of the sale of the Bonds shall be given by advertisement of the Notice of Sale or a summary thereof, which shall be published in a daily or weekly newspaper having a general circulation in the County at least twice prior to the sale described therein, the first such publication to occur not fewer than 10 days prior to the date of sale. The official Notice of Sale for the Bonds shall be in substantially the form hereinafter set forth. The terms and conditions stated in the Notice of Sale for the Bonds are hereby adopted and approved as the terms and conditions under which the Bonds described therein shall be sold, issued and delivered at public sale. Appropriate variations and insertions shall be made to provide or modify dates, times, numbers and amounts, and modifications may be made by the President of the Board of County Commissioners or his designee to carry into effect the purposes of this Resolution or to comply with recommendations of legal counsel. The publication of a Notice of Sale for the Bonds or a summary thereof in the Bond Buyer is hereby authorized.

[*Remainder of Page Left Blank Intentionally*]

[*Form of Notice of Sale*]

NOTICE OF SALE

$9,000,000*
QUEEN ANNE'S COUNTY, MARYLAND
Public Facilities Bonds of 2020

(Date: Date of Delivery)

Electronic bids via BiDCOMP/PARITY
will be received until 10:30 A.M., local Centreville, Maryland Time, on
April 9, 2020

ELECTRONIC BIDS, via BiDCOMP/PARITY Competitive Bidding System (BiDCOMP/Parity) will be received for the purchase of the $9,000,000* Queen Anne's County Public Facilities Bonds of 2020 (the "Bonds"). The Bonds will be dated the date of their delivery, and bear interest payable beginning on January 1, 2021 and semi-annually thereafter on the first day of July and January until maturity or redemption.

The Bonds will be issued under the authority of Sections 19-501 *et seq.* of the Local Government Article of the Annotated Code of Maryland, (2013 Replacement Volume, as amended); a public local law enacted by the Board of County Commissioners (the "Board") of Queen Anne's County (the "County") on February 11, 2020, Bill No. 20-01 (the "Public Local Law"), and in accordance with a Resolution of the Board.

General Provisions for the Bonds

The Bonds will mature, subject to prior redemption, as herein stated, on the first day of July in the following years and aggregate amounts:

Year	Preliminary Principal Amounts*	Year	Preliminary Principal Amounts*
2021	$285,000	2031	$470,000
2022	300,000	2032	480,000
2023	315,000	2033	495,000
2024	335,000	2034	510,000
2025	350,000	2035	530,000
2026	370,000	2036	545,000
2027	385,000	2037	560,000
2028	405,000	2038	575,000
2029	430,000	2039	595,000
2030	450,000	2040	615,000

The proceeds of the Bonds will be used to (i) finance or refinance certain capital projects approved by the County Commissioners including without limitation road paving and resurfacing projects, updates and improvements of emergency call facilities and equipment, school improvements, trail development, playground upgrades and landscaping at County parks, and the design, construction, improvement,

* Preliminary, subject to change.

furnishing and equipping of certain facilities serving public purposes within or of the County, (ii) pay financial, legal, planning and engineering services related thereto, and (iii) pay costs of issuance of the Bonds.

The Bonds shall be issued only in fully registered form without coupons. One Bond representing each maturity will be issued to and registered in the name of Cede & Co., as nominee of The Depository Trust Company (''DTC''), as registered owner of the Bonds and each such Bond shall be immobilized in the custody of DTC. DTC will act as securities depository for the Bonds. Individual purchases will be made in book-entry form only, in the principal amount of $5,000 or any integral multiple thereof. Purchasers will not receive physical delivery of certificates representing their interest in the Bonds purchased. The winning bidder, as a condition to delivery of the Bonds, will be required to deposit the bond certificates representing each maturity with DTC. The Bonds will bear interest payable semiannually on the first day of January and July, commencing January 1, 2021, until maturity or redemption. Interest will be paid to the persons in whose names the Bonds are registered on the registration books maintained by the Bond Registrar on the Regular Record Date, which is the fifteenth day of the month preceding such interest payment date, by electronic funds transfer or check mailed to each such person's address as it appears on such bond registration books.

The Bonds maturing on or after July 1, 2030 are subject to redemption on or after July 1, 2029, in whole or in part at any time on any date in any order of maturity, at the option of the County, at a redemption price of one hundred percent of the principal amount of Bonds to be redeemed, together with interest accrued to the date fixed for redemption.

If less than all of the Bonds of any maturity shall be called for redemption, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar and Paying Agent in such manner as in its discretion, it shall determine. All Bonds herein described are secured by an irrevocable pledge of the full faith and credit and unlimited taxing power of the County.

Electronic Bids

Electronic bids will be received via **BiDCOMP/*PARITY*,** in the manner described below, until 10:30 a.m. local Centreville, Maryland time, on April 9, 2020.

Bids may be submitted electronically via **BiDCOMP/*PARITY*** pursuant to this Notice until 10:30 a.m., local Centreville, Maryland time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in **BiDCOMP/*PARITY*** conflict with this notice, the terms of this Notice shall control. For further information about **BiDCOMP/*PARITY*,** potential bidders may contact **BiDCOMP/*PARITY*** at (212) 849-5021.

Disclaimer

Each prospective electronic bidder shall be solely responsible to register to bid via **BiDCOMP/*PARITY*** as described above. Each qualified prospective electronic bidder shall be solely responsible to make necessary arrangements to access **BiDCOMP/*PARITY*** for the purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the County nor **BiDCOMP/*PARITY*** shall have any duty or obligation to provide or assure access to **BiDCOMP/*PARITY*** to any prospective bidder, and neither the County nor **BiDCOMP/*PARITY*** shall be responsible for a bidder's failure to register to bid or for proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, **BiDCOMP/*PARITY*.** The County is using **BiDCOMP/*PARITY*** as a communication mechanism, and not as the County's agent, to conduct the electronic bidding for the Bonds. The County is not bound by any advice and determination of

BiDCOMP/*PARITY* to the effect that any particular bid complies with the terms of this Notice of Sale and in particular the ''Bid Specifications'' hereinafter set forth. All costs and expenses incurred by prospective bidders in connection with their registration and submission of bids via **BiDCOMP/*PARITY*** are the sole responsibility of the bidders; and the County is not responsible, directly or indirectly, for any of such costs or expenses. If a prospective bidder encounters any difficulty in submitting, modifying or withdrawing a bid for the Bonds, he should telephone **BiDCOMP/*PARITY*** (212) 849-5021 and notify the County's Financial Advisor, Lester B. Guthorn, at Public Advisory Consultants, Inc. by facsimile at (410) 581-9808.

By submitting a bid for the Bonds, a bidder represents and warrants to the County that it has an established industry reputation for underwriting new issuances of municipal bonds unless the bidder notifies the County otherwise prior to the date of the sale of the Bonds.

Electronic Bidding Procedures

Electronic bids must be submitted for the purchase of the Bonds via **BiDCOMP/*PARITY***. Bids will be communicated electronically to the County at 10:30 a.m., local Centreville, Maryland time, on April 9, 2020. Prior to that time, a prospective bidder may (1) submit the proposed terms of its bid via **BiDCOMP/*PARITY***, (2) modify the proposed terms of its bid, in which event the proposed terms as last modified will (unless the bid is withdrawn as described herein) constitute its bid for the Bonds, or (3) withdraw its proposed bid. Once the bids are communicated electronically via **BiDCOMP/*PARITY*** to the County, each bid will constitute an irrevocable offer to purchase the Bonds on the terms therein provided. For purposes of the electronic bidding process, the time as maintained on **BiDCOMP/*PARITY*** shall constitute the official time.

No bids will be accepted in written form, by facsimile transmission or in any other medium or on any system other than by via **BiDCOMP/PARITY**. No bid will be received after the time for receiving such bids specified above.

Bid Specifications

Each proposal must specify the amount bid for the Bonds (not less than 100% of par). Bidders shall state in their electronic bids (i) the rate or rates of interest to be paid on the Bonds in multiples of one-eighth (1/8) or one-twentieth (1/20) of one percent (1%), and each proposal shall be based and submitted on the rate or rates stated therein. Bidders may specify more than one rate of interest to be borne by the Bonds, but the difference between the highest and lowest rates named may not be greater than three percent (3%) for the Bonds. Each bidder must specify in its bid a single interest rate for each maturity of the Bonds. A zero rate may not be named for any maturity. Bidders may designate in their proposal two or more consecutive serial maturities beginning no earlier than July 1, 2030 and in any year thereafter as a term bond which matures on the maturity date of the last serial maturity of the sequence. The stated maturity date for any term bond so designated may not be earlier than July 1, 2031. More than one such sequence of serial maturities may be designated as a term bond. Any term bond so designated shall be subject to mandatory redemption in each year on the principal payment date and in the entire amount of each serial maturity designated for inclusion in such term bond. No bid will be accepted for less than 100% of the par amount of the Bonds.

The Bonds will be awarded to the bidder naming the lowest true interest cost for all of the Bonds in any legally acceptable proposal and offering to pay not less than par. The lowest true interest cost with respect to the Bonds will be determined by doubling the semiannual interest rate, compounded semiannually, necessary to discount the debt service payments from the payment dates to the date of the Bonds and to the amount bid. Where the proposals of two or more bidders result in the same lowest true interest cost for the Bonds, the Bonds may be apportioned between such bidders, but if this shall not be

acceptable, the County shall have the right to award all of the Bonds to one bidder. The right is reserved to the County to reject any or all proposals and to waive any irregularity or informality in any proposal. The Board's judgment shall be final and binding upon all bidders with respect to the form and adequacy of any proposal received and as to its conformity to the terms of this Notice of Sale. Any award of the Bonds may be made as late as 4:00 P.M. on the sale date. All bids remain firm until an award is made.

Procedures for Sale and Principal Amount Changes

The aggregate principal amount and the principal amount of each maturity of the Bonds are subject to adjustment by the County, both before and after the receipt of bids for their purchase. Pre-sale, the County reserves the right to increase or decrease the preliminary aggregate principal amount of the Bonds and/or change the preliminary principal amounts of the maturity schedule (the "Preliminary Aggregate Principal Amount" and the "Preliminary Principal Amount," respectively, and collectively, the "Preliminary Amounts") set forth above from time to time up until 9:30 a.m. prevailing Eastern Time on the date of sale. Any pre-sale revisions to the Preliminary Aggregate Principal Amount and the Preliminary Principal Amounts, as so revised (the "Revised Aggregate Principal Amount" and the "Revised Principal Amount" of each maturity schedule of the Bonds, respectively, and collectively, the "Revised Amounts") will be made available on the BiDCOMP/Parity/www.i-dealprospectus.com system no later than 9:30 a.m. prevailing Eastern Time on the date of sale. In the event any such pre-sale revisions are made to the maturity schedule and so communicated not later than 9:30 a.m. prevailing Eastern Time on the date of sale, the last pre-sale revisions so published shall constitute the applicable maturity schedule for purposes of submitting electronic bids with respect to the Bonds and the Revised Amounts will be used to compare bids and select the winning bidder.

ALL BIDS SHALL REMAIN FIRM UNTIL 4:00 P.M. ON THE SALE DATE. Changes made to the Revised Amounts after the sale of the Bonds, as so revised (the "Final Amounts") will be communicated to the successful bidder by 5:00 p.m. prevailing Eastern Time on the date of sale and will not reduce or increase the Revised Aggregate Principal Amount of the Bonds by more than 10% from the amount bid upon. Such changes may result in the elimination of one or more maturities of the Bonds. The dollar amount bid by the successful bidder will be adjusted proportionally to reflect any reduction or increase in the Revised Amounts of the Bonds in determining the Final Amounts. Such adjusted bid price will reflect changes in the dollar amount of the underwriters' discount and original issue discount or premium, if any, but will not change the coupon rates and the initial public offering prices specified by the successful bidder. THE SUCCESSFUL BIDDER MAY NOT WITHDRAW ITS BID AS A RESULT OF ANY CHANGES MADE WITHIN THESE LIMITS.

Change of Bid Date

The County reserves the right to postpone, from time to time, the date established for the receipt of bids. Any such postponement will be announced by BiDCOMP/Parity/www.i-dealprospectus.com or TM3 by notice prior to any announced date for receipt of bids. If any date fixed for the receipt of bids and the sale of the Bonds is postponed, any Alternative Sale Date will be announced via BiDCOMP/Parity/www.i-dealprospectus.com or TM3 at least 48 hours prior to such Alternative Sale Date. In addition, the County reserves the right, on the date established for the receipt of bids, to reject all bids and establish a subsequent Alternative Sale Date. If all bids are rejected and an Alternative Sale Date for receipt of bids established, notice of the Alternative Sale Date will be announced via BiDCOMP/Parity/www.i-dealprospectus.com or TM3 not less than 48 hours prior to such Alternative Sale Date. On any such Alternative Sale Date, any bidder may submit a bid for the purchase of the Bonds in conformity in all respects with the provisions of this Notice of Sale except for the date of sale and except for the changes announced by BiDCOMP/Parity/www.i-dealprospectus.com or TM3 at the time the sale date and time are announced.

Award

As promptly as reasonably practicable after the bids are opened, the County will notify the bidder to whom the Bonds will be awarded, if and when such award is made. It is noted that the County has the right to award the Bonds by private negotiation at any time and may determine to exercise such right either before bids are submitted in response to this Notice of Sale or in the event that all bids are rejected. The County may so negotiate with, and make such award to, any person, including bidders hereunder.

Good Faith

The successful bidder of the Bonds shall submit a good faith deposit in the amount of $90,000 (the "Good Faith Deposit") for the winning bid on the Bonds to the County as provided below. The Good Faith Deposit will secure the County from any loss resulting from the failure of the successful bidder to comply with the terms of the bid. The successful bidder shall transfer the Good Faith Deposit by wire transfer directly to the County upon notification of the preliminary award of the Bonds, as indicated on PARITY (the "Preliminary Award"), but in any case no later than 4:00 p.m., prevailing Eastern Time, on the date of sale. Wire instructions will be provided to the successful bidder by the County's Financial Advisor upon notification of the Preliminary Award.

The successful bidder will provide as quickly as it is available evidence of wire transfer to the County's Financial Advisor by providing to the County's Financial Advisor the federal funds reference number. The formal award of the Bonds shall not be made until the County's Financial Advisor has confirmation of receipt of the Good Faith Deposit, and if the successful bidder fails to so deliver the Good Faith Deposit by the time designated above, the County will have the option to withdraw the Preliminary Award and the successful bidder shall be responsible to the County for all consequential damages arising from such withdrawal.

At the time of the delivery of the Bonds, the Good Faith Deposit will be applied against the purchase price for the Bonds or will be retained as liquidated damages upon the failure of the successful bidder to take and pay for the Bonds in accordance with the terms of its proposal. The successful bidder shall have no right in or to the Good Faith Deposit if it fails to complete the purchase of, and payment in full of, the Bonds for any reason whatsoever, unless such failure of performance shall be caused by an act or omission of the County. No interest will be paid upon the Good Faith Deposit to the successful bidder. Notwithstanding the foregoing, should a successful bidder fail to pay for the Bonds at the price and on the date agreed upon, the County retains the right to seek further compensation for damages sustained as a result of the successful bidder so failing.

Issue Price Determination

The County expects and intends that the bid for the Bonds will satisfy the federal tax requirements for a qualified competitive sale of bonds, including, among other things, receipt of bids for the Bonds from at least three underwriters, who have established industry reputations for underwriting new issuances of municipal bonds (a "Qualified Competitive Bid"). The County will advise the successful bidder as promptly as possible after the bids are opened whether the bid constitutes a Qualified Competitive Bid, or, in the alternative, a bid that fails to satisfy such requirements (a "Nonqualified Competitive Bid").

If the bid is a Qualified Competitive Bid, as promptly as possible after the bids are opened, the County will notify the successful bidder, and such bidder, upon such notice, shall advise the County of the reasonably expected initial offering price to the public of each maturity of the Bonds. In addition, the winning bidder shall be required to provide to the County information to establish the expected initial

offering prices for each maturity of the Bonds for federal income tax purposes by completing a certificate acceptable to Bond Counsel, on or before the date of issuance of the Bonds, substantially in the form set forth in Appendix E-1 to the Preliminary Official Statement, with appropriate completions, amendments and attachments.

If the bid is a Nonqualified Competitive Bid, as promptly as possible after the bids are opened, the County will notify the successful bidder, and such bidder, upon such notice, shall advise the County of the initial sale price or initial offering price to the public, as applicable, of each maturity of the Bonds. In addition, the winning bidder shall be required to provide to the County information and assurances to establish the initial sale price or the initial offering price to the public, as applicable, for each maturity of the Bonds for federal income tax purposes by completing a certification acceptable to Bond Counsel in substantially the form set forth in Appendix E-2 to the Preliminary Official Statement, with appropriate completions, omissions and attachments. **It is noted that procedures for a Nonqualified Competitive Bid may require the winning bidder and, if applicable, other underwriters of the Bonds, to hold the initial offering prices for certain maturities of the Bonds for up to 5 business days after the sale date, as further specified in the form of such certification.**

CUSIP Numbers

CUSIP identification numbers for the Bonds will be applied for by the financial advisor to the County, but the County will assume no obligation for the assignment or printing of such numbers on the Bonds or the correctness of such numbers, and neither the failure to print such numbers on any Bond nor any error with respect thereto shall constitute cause for a failure or refusal by the successful bidder to accept delivery of and pay for the Bonds in accordance with the terms of this Notice of Sale.

Delivery of the Bonds; Official Statement

When delivered, the Bonds shall be duly executed and authenticated and registered in the name of Cede & Co., as nominee of DTC, as registered owner of the Bonds.

Not later than seven (7) business days after the award of the Bonds to the successful bidder on the day of sale, the County will authorize an Official Statement, which is expected to be substantially in the form of the Preliminary Official Statement referred to below. If so requested by the purchaser or purchasers at or before the close of business on the date of the sale, the County will include in the Official Statement such pricing and other information with respect to the terms of the reoffering of the Bonds by the successful bidder(s) (''Reoffering Information''), if any, as may be specified and furnished in writing by such bidder. If no Reoffering Information is specified and furnished by the successful bidder(s), the Official Statement will include the interest rates on the Bonds resulting from the bid of the successful bidder and the other statements with respect to reoffering contained in the Preliminary Official Statement. The successful bidder for the Bonds shall be responsible to the County and its officials for the Reoffering Information, and for all decisions made by such bidder with respect to the use or omission of the Reoffering Information in any reoffering of the Bonds, including the presentation or exclusion of any Reoffering Information in any documents, including the Official Statement. The successful bidder will also be furnished, without cost, with up to 100 copies of the Official Statement (and any amendments or supplements thereto).

Delivery of the Bonds, without expense, will be made by the County to the purchaser or purchasers on or about April 23, 2020, or as soon as practicable thereafter, through DTC, and, thereupon, said purchaser or purchasers will be required to accept delivery of the Bonds purchased and pay, in federal funds, the balance of the purchase price due. The Bonds will be accompanied by the customary closing documents, including a no-litigation certificate, effective as of the date of delivery, stating that there is no litigation pending affecting the validity of any of the Bonds. It shall be a condition to the obligation of said purchaser

or purchasers to accept delivery of and pay for the Bonds that, simultaneously with or before delivery and payment for the Bonds, said purchaser or purchasers shall be furnished a certificate or certificates of an authorized officer of the County to the effect that, to the best of their knowledge and belief, the Official Statement (and any amendment or supplement thereto) (except for the Reoffering Information provided by the purchaser and information regarding DTC and DTC's book-entry system provided by DTC, as to which no view will be expressed) as of the date of sale and as of the date of delivery of the Bonds does not contain any untrue statement of a material fact and does not omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading and that between the date of sale and the date of delivery of the Bonds there has been no material adverse change in the financial position or revenues of the County, except as reflected or contemplated in the Official Statement (and any amendment or supplement thereto).

Miscellaneous

The Bonds will be issued and sold subject to approval as to legality by McKennon Shelton & Henn LLP, Baltimore, Maryland, Bond Counsel, whose approving opinion substantially in the form included in the Preliminary Official Statement referred to below will be delivered, upon request, to the purchaser or purchasers of the Bonds.

To assist bidders in complying with SEC Rule 15c2-12(b)(5), the County will execute and deliver a continuing disclosure agreement on or before the date of issuance of the Bonds pursuant to which it will undertake to provide certain information annually and notices of certain events. The form of this agreement is set forth in the Preliminary Official Statement and will also be set forth in the Official Statement.

NOTE: The County may revise this Notice of Sale by written notice available to prospective bidders at the place of sale at the time for submission of bids via BiDCOMP/Parity/www.i-dealprospectus.com or by publishing notice of any revisions on THE MUNICIPAL MARKET MONITOR ("TM3") SERVICES OF THOMSON REUTERS (www.tm3.com) at or before the time for submission of bids. Any bid submitted shall be in accordance with, and incorporate by reference, this Notice of Sale including any revisions made pursuant to this paragraph.

The Preliminary Official Statement, together with this Notice of Sale, may be obtained from the Director, Budget, Finance and Information Technology, Jonathan R. Seeman, Queen Anne's County, County Office Bldg. 107 North Liberty Street, Centreville, MD 21617, (410) 758-4064 or from Lester B. Guthorn, Public Advisory Consultants, Inc., 25 Crossroads Drive, Suite 402, Owings Mills, Maryland 21117, (410) 581-4820. The Preliminary Official Statement, together with this Notice of Sale and the required form of proposal may be accessed via the internet at https://www.newissuehome.i-deal.com/Parity. Such Preliminary Official Statement is deemed final by the County as of its date for purposes of SEC Rule 15c2-12 but is subject to revision, amendment and completion in the Official Statement referred to above.

By order of
BOARD OF COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY

Section 9. As soon as may be practicable after the sale hereinabove provided for has been held, the Bonds shall be suitably prepared in definitive form, executed and delivered to the purchaser thereof upon receipt of the purchase price therefor, plus interest accrued to the date of delivery, less the good faith deposit accompanying the proposal for such Bonds. The President of the Board of County Commissioners, the Director of Budget, Finance and Information Technology (the "Director of Finance") and all other officers and employees of the County are each expressly authorized, empowered and directed to take any and all action necessary or appropriate to complete and close the award, sale and delivery of the Bonds to the purchaser thereof.

Section 10. Immediately after the sale of the Bonds, the interest rate or rates payable thereon shall be fixed by order of the President of the Board of County Commissioners, the County Administrator or the Director of Finance (except to the extent provided in Section 9), individually or collectively, such order awarding the Bonds to the best bidder (in such officer's sole discretion) in accordance with the terms and conditions of the sale of the Bonds, and said Bonds shall thereupon be suitably printed and delivered to the purchasers thereof in accordance with the conditions of delivery set forth in the related Notice of Sale. The Director of Finance may deduct from the total gross proceeds from the sale of the Bonds all or a portion of the related expenses incurred in the issuance of the Bonds.

Section 11. For the purpose of paying the principal of and interest on the Bonds when due, the County shall levy or cause to be levied, for each and every fiscal year during which the Bonds may be outstanding, upon all real and tangible personal property within its corporate limits subject to assessment for County taxation, ad valorem taxes in rate and amount sufficient to provide for the prompt payment, when due, of the principal of and interest on the Bonds in each such fiscal year; and, if the proceeds from the taxes so levied in any fiscal year are inadequate for such payment, additional taxes shall be levied in the succeeding fiscal year to make up such deficiency. The full faith and credit and unlimited taxing power of the County are hereby irrevocably and unconditionally pledged to the prompt payment of the principal of and interest on the Bonds as and when they become due and payable and to the levy and collection of the taxes hereinabove prescribed as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of the Bonds. The County hereby covenants and agrees with each of the registered owners of the Bonds to levy and collect the taxes hereinabove prescribed and to take any further action that may be appropriate from time to time during the period that the Bonds remain outstanding and unpaid to provide the funds necessary to pay promptly the principal thereof and the interest due thereon. The County may apply to the payment of the principal of or interest on the Bonds of an issue any funds received by it from the State of Maryland or the United States of America or any governmental agency or instrumentality, or from any other source, if such funds are granted for the purpose of assisting the County in accomplishing the type of project or projects which the Bonds of that issue are issued to finance, and to the extent of any such funds received or receivable in any fiscal year, the taxes hereby required to be levied may be reduced proportionately.

Section 12. (a) The President of the Board of County Commissioners and the Director of Finance shall be the officials of the County responsible for the issuance of the Bonds within the meaning of Section 1.148-2(b)(2) of the Arbitrage Regulations (defined below). The President of the Board of County Commissioners and the Director of Finance shall also be the officials of the County responsible for the execution and delivery (on the date of the issuance of

the Bonds) of one or more certificates of the County (collectively, the "Tax and Section 148 Certificate") that complies with the requirements of Section 148 of the Internal Revenue Code of 1986, as amended ("Section 148"), and the applicable regulations thereunder (the "Arbitrage Regulations"), and such officials are hereby authorized and directed to execute and deliver the Tax and Section 148 Certificate to counsel rendering an opinion on the validity of the Bonds on the date of the issuance of the Bonds.

(b) The County shall set forth in the Tax and Section 148 Certificate its reasonable expectations as to relevant facts, estimates and circumstances relating to the use of the proceeds of the Bonds or of any moneys, securities or other obligations on deposit to the credit of any account of the County which may be deemed to be proceeds of the Bonds pursuant to Section 148 or the Arbitrage Regulations (collectively, the "Bond Proceeds"). The County covenants that the facts, estimates and circumstances set forth in the Tax and Section 148 Certificate will be based on the County's reasonable expectations on the date of the issuance of the Bonds and will be, to the best of the certifying officials' knowledge, true and correct as of that date.

(c) The County covenants and agrees with each of the registered owners of the Bonds that it will not make, or (to the extent that it exercises control or direction) permit to be made, any use of the Bond Proceeds that would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 and the Arbitrage Regulations. The County further covenants that it will comply with Section 148, as amended, and the Arbitrage Regulations which are applicable to the Bonds on the date of issuance thereof and which may subsequently be made applicable thereto as long as the Bonds remain outstanding and unpaid. The President of the Board of County Commissioners and the Director of Finance are hereby authorized and directed to prepare or cause to be prepared and to execute any certification, opinion or other document, including, without limitation, the Tax and Section 148 Certificate, which may be required to assure that the Bonds will not be deemed to be "arbitrage bonds" within the meaning of Section 148 and the Arbitrage Regulations. All officers, employees and agents of the County are hereby authorized and directed to take such actions, and to provide such certifications of facts and estimates regarding the amount and use of the proceeds of the Bonds, as may be necessary or appropriate from time to time to comply with, or to evidence the County's compliance with, the covenants set forth in this Section.

(d) The County further covenants that it shall make such use of the proceeds of the Bonds, regulate the investment of the proceeds thereof, and take such other and further actions as may be required to maintain the excludability from gross income for federal income tax purposes of interest on the Bonds

(e) The President of the Board of County Commissioners or the Director of Finance may make such covenants or agreements in connection with the issuance of the Bonds as either of them shall deem advisable in order to assure the registered owners of the Bonds that interest thereon shall be and remain excludable from gross income for federal income tax purposes, and such covenants or agreements shall be binding on the County so long us the observance by the County of any such covenants or agreements is necessary in connection with the maintenance of the exclusion of the interest on such Bonds from gross income for federal income tax purposes. The foregoing covenants and agreements may include such covenants or agreements on behalf of the County regarding compliance with the provisions of the Internal Revenue Code, as amended and the Arbitrage Regulations as the President of the Board of County

Commissioners or the Director of Finance shall deem advisable in order to assure the registered owners of the Bonds that interest thereon shall be and remain excludable from gross income for federal income tax purposes, including (without limitation) covenants or agreements relating to the investment of Bond Proceeds, the payment of certain earnings resulting from such investment to the United States, limitations on the times within which, and the purpose for which, Bond Proceeds may be expended, or the use of specified procedures for accounting for and segregating Bond Proceeds. Such covenants and agreements may be set forth in the Tax and Section 148 Certificate.

Section 13. (a) The distribution of an Official Statement pertaining to the Bonds is hereby authorized, the final form of such Official Statement to be approved by the President of the Board of County Commissioners as evidenced by said President's signature thereon. The distribution of the Preliminary Official Statement with respect to the Bonds is hereby authorized. The Official Statement shall be in substantially the form of such Preliminary Official Statement, with such changes, modifications, additions and deletions as the President of the Board of County Commissioners may approve.

(b) The President of the Board of County Commissioners is hereby expressly authorized to approve the form of and execute and deliver on behalf of the County, a continuing disclosure agreement to assist bidders in complying with Securities and Exchange Commission Rule 15c2-12(b)(5).

(c) The President of the Board of County Commissioners is also hereby expressly authorized to (i) approve the form and contents of, and provisions for the execution and delivery of, such documents as the President of the Board of County Commissioners shall deem necessary or desirable to evidence, secure or effectuate the issuance, sale and delivery of the Bonds and (ii) to specify, prescribe, determine, provide for or approve such other matters in connection with the authorization, issuance, execution, sale, delivery and payment of the Bonds and the consummation of the transactions contemplated by this resolution as may be deemed appropriate by the President of the Board of County Commissioners.

[*Signatures appear on following page*]

Section 14. This Resolution shall become effective on the date of its adoption.

COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY, MARYLAND

_____
James J. Moran, President

_____
Jack N. Wilson, Jr., Vice President

_____
Stephen Wilson, Commissioner

_____
Philip L. Dumenil, Commissioner

_____
Christopher M. Corchiarino, Commissioner

Adopted on March 24, 2020

DEPARTMENT OF COMMUNITY SERVICES 3

Queen Anne's County

County Commissioners:
James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Area Agency on Aging
104 Powell St
Centreville, MD 21617

Telephone: (410) 758-0848
Fax: (410) 758-4489
TDD: (410) 758-2126
E-mail: agingadmin@qac.org

Catherine Riggs Willis, LMSW, Director

DATE: March 17, 2020

TO: Q.A. County Commissioners / James J. Moran, Commission President

FROM: Catherine Riggs Willis, Director

RE: Federal Transit Administration (FTA) and Maryland Transit Administration (MTA) Certifications and Assurances

ACTION ITEM

Attached you will find the FTA and MTA Certifications and Assurances packet required of the FY2021 Annual Transportation Plan for Queen Anne's County. Signing these documents informs FTA and MTA that the Queen Anne's County Area Agency on Aging certifies that it will operate the Public Transit System and the Statewide Specialized Transportation Assistance Program (SSTAP) in compliance with those certifications and assurances.

Patrick Thompson has reviewed these documents and included a letter of Opinion of Counsel. These documents have multiple tabs which are to be signed annually by you as the President. The packet also includes an Authorizing Resolution #3 which is to be adopted.

Please let me know if you have any question or concerns. Thank you for your assistance with the execution of these documents.

I move that we adopt the Authorizing Resolution #3 for the Federal Transit Administration (FTA) and Maryland Transit Administration (MTA) Certifications and Assurances FY2021 packet to certify that the Queen Anne's County Department of Community Services Area Agency on Aging will operate the Public Transit System and the Statewide Specialized Transportation Assistance Program (SSTAP).

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DEPARTMENT OF COMMUNITY SERVICES

Queen Anne's County

Area Agency on Aging
104 Powell St
Centreville, MD 21617

Telephone: (410) 758-0848
Fax: (410) 758-4489
TDD: (410) 758-2126
E-mail: agingadmin@qac.org

Catherine Riggs Willis, LMSW, Director

County Commissioners:
James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Date: February 25, 2020

To: Patrick Thompson

From: Catherine Riggs Willis, Director

Re: Federal Transit Administration (FTA) and Maryland Transit Administration (MTA) Certifications and Assurances

Attached you will find the FTA and MTA Certifications and Assurances packet required of the FY2021 Annual Transportation Plan for Queen Anne's County. Signing these documents informs FTA and MTA that the Queen Anne's County Area Agency on Aging certifies that it will operate the Public Transit System and the Statewide Specialized Transportation Assistance Program (SSTAP) in compliance with those certifications and assurances. Pages 7 and 25 of the first document and last page of the second document require your attention prior to me forwarding to the County Commissioners for final approval. Opinion of Counsel remains a requirement as in years past.

Please let me know if you have any questions or concerns. Thank you for your assistance with the execution of these documents to accompany our FY21 grant request.

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ATP-21
CERTIFICATIONS AND ASSURANCES
Part II-C

https://www.transit.dot.gov/funding/grantee-resources/certifications-and-assurances/fta-fiscal-year-2019-certifications-and

STATEWIDE SPECIALIZED TRANSPORTATION ASSISTANCE PROGRAM
LARGE URBAN TRANSPORTATION ASSISTANCE PROGRAM

I. PROGRAM ASSURANCES

Queen Anne's County (Applicant) County, Maryland hereby makes the following assurances to the Maryland Transit Administration of the Maryland Department of Transportation in conjunction with its application for state financial assistance for the Statewide Special Transportation Assistance Program (SSTAP) and/or for Large Urban funding.

1. The applicant has the requisite fiscal, managerial, and legal capability to carry out the SSTAP and/or Large Urban programs and to receive and disburse state funds.

2. Some combination of local or private funding sources has or will be committed to provide the required local share.

3. The applicant has or will have the time of delivery, sufficient funds to operate the vehicles and/or equipment purchased under this project, as applicable.

4. Private, for-profit transit and paratransit operators have been afforded a fair and timely opportunity by the applicant to participate to the maximum extent feasible in the planning and provision of the proposed transportation services.

5. The applicant has, to the maximum extent feasible, coordinated with other transportation providers and users, including agencies capable of purchasing service.

6. The applicant has complied with the applicable provisions of the regulations relative to charter bus and school bus operations.

7. The applicant has and will comply with the administrative requirements which relate to the applications made to and grants received from the Maryland Department of Transportation for the Statewide Specialized Transportation Assistance Program and/or the Large Urban program.

II. EQUAL RIGHTS ASSURANCE

Queen Anne's County (Applicant) County, Maryland hereby makes the following assurance to the Mass Transit Administration of the Maryland Department of Transportation of the Maryland Department of Transportation in conjunction with its application for financial assistance for the Statewide Specialized Transportation Assistance Program and/or for the Large Urban Program.

A. No person, on the grounds of race, color, creed, national origin, sex, age or handicap shall be excluded from participation in, or denied the benefits of, or be subject to discrimination under and project, program, or activity funded in whole or in part by FTA.

A. The applicant shall not discriminate against any employee or applicant for employment because of race, color, sex, national origin, and shall take affirmative action to ensure that applicants are

employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin.

III. MUNICIPALITY NOTIFICATION CERTIFICATION (SSTAP ONLY)

Certification is given by the recipient named herein _____James J. Moran_____(Name of Applicant) with respect to its application for assistance pursuant to the Statewide Specialized Transportation Assistance Program, filed with the Maryland Department of Transportation, as to the following:

A. That the applicant has notified each municipality in the County, in writing, of the availability of funds through the Statewide Specialized Transportation Assistance Program.

B. That the needs of such municipalities, with respect to the availability and use of Statewide Specialized Transportation Assistance Program funds in their respective municipalities, have been considered in the application.

_____
Signature of Authorized Official

_____James J. Moran_____
Name (printed)

_____Commission President_____
Title

_____
Date

AREA AGENCY ON AGING
CERTIFICATION

Certification is given by the recipient named herein James J. Moran (name of Applicant) with respect to its application for assistance pursuant to the Statewide Specialized Transportation Assistance Program, filed with the Maryland Department of Transportation, as to the following:

A. That the application has been reviewed by the local Area Agency on Aging, named herein Queen Anne's County Area Agency on Aging (name of local Area Agency on Aging).

B. That the local Area Agency on Aging has approved the application for assistance.

Signature of Authorized Official	Catherine R. Willis, LMSW Signature of Authorized Official Area Agency on Aging
James J. Moran Name (printed)	Catherine R. Willis, LMSW Name (printed)
Commission President Title of Authorized Official	Director Title of Authorized Official Area Agency on Aging
Date	2/25/2020 Date

Authorizing Resolution # 3

CITY/COUNTY COUNCIL/COMMISSIONERS
OF

Queen Anne's County Commissioners, MARYLAND
(Name of Authorizing Body)

A RESOLUTION authorizing Commission President/James J. Moran
(title/position of person authorized to file the application)

to file an application with the Maryland Transit Administration of the Maryland Department of Transportation for a Section 5303, 5304, 5307, 5309, 5310, 5311, 5316 and/or 5317 grant(s) under the Federal Transit Act.

WHEREAS, the Maryland Transit Administration is the designated recipient in Maryland for grants under the Federal Transit Act,

WHEREAS, the Administrator of the Maryland Transit Administration of the Maryland Department of Transportation is authorized to make grants to counties and to local governments for a mass transportation program of projects, and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program; and

WHEREAS, it is required by the United States Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964 that, in connection with the filing of an application for assistance under the Federal Transit Act, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definite procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED by Queen Anne's County Commissioners Maryland,
(Name of Authorizing Body)
the filing of the aforesaid application be endorsed, and

BE IT FURTHER RESOLVED that the City/County Executive/Mayor is hereby requested to endorse this resolution, thereby indicating approval thereof; and

BE IT FURTHER RESOLVED that copies of this resolution be sent to the Maryland Transit Administration of the Maryland Department of Transportation.

ATTEST:

_____ _____

Witness of Council/Commissioners Council/Commissioners Leader

_____ _____

Witness of City/Council Executive/Mayor City/County Executive/Mayor

ADOPTED:_____
Date

Certificate

This certifies that _____ did in fact before me this date, sign and execute this application and the foregoing Resolution.

Approved as to Form and Legal Sufficiency:

_____
Signature of Recording Officer

_____
Title of Recording Officer

_____
Date

My Commission Expires_____

BRADEN, THOMPSON,
POLTRACK & MUNDY, LLP

J. Donald Braden, Esquire
Patrick E. Thompson, Esquire
E. Sean Poltrack, Esquire
Michael-Anne T. Mundy, Esquire
T. Joseph McQueeney, Esquire

February 27, 2020

Ms. Catherine R. Willis, Director
Department of Community Services
Area Agency on Aging
104 Powell Street
Centreville, Maryland 21617

Dear Cathy:

This communication will serve as the requisite opinion of counsel to be filed with the Federal Transit Administration, United States Department of Transportation, in connection with all applications of Queen Anne's County for financial assistance pursuant to the provisions of the Federal Transit Act (the "Act") for planning, capital, training, demonstration, and/or operating assistance project(s). The legal authority for Queen Anne's County's ability to carry out planning, capital, training, demonstration, and/or operating assistance projects directly, by lease, contract, or otherwise is set forth below:

1. Queen Anne's County is authorized under the Local Government Article of the Annotated Code of Maryland to provide and assist public transportation by acquisition, construction and operation of existing or additional transit facilities. This assistance may be provided directly by Queen Anne's County or by lease arrangements with other parties.

2. The authority of Queen Anne's County to provide for its share of project funds is set forth in Section 2-103.3 of the Transportation Article of the Annotated Code of Maryland and Title 4 of the Code of Public Local Laws of Queen Anne's County (1996 Ed.).

3. I have reviewed the pertinent Federal, State and local laws, and I am of the opinion that there is no legal impediment to your making applications for financial assistance pursuant to the act. Furthermore, as a result of my examination, I find that there is no pending or threatened litigation or any other matter which might in any way adversely affect any proposed project(s), or the ability of Queen Anne's County to carry out such projects.

102 St. Claire Place, Suite 2, Stevensville, Maryland 21666

Telephone: 410-643-4110 Facsimile: 410-604-0400 website: www.bt-lawyer.com

Very truly yours,

Patrick E. Thompson
County Attorney
Legal Counsel

PET/kjr
cc: County Commissioners

Instructions for Completing the "Listing of Recipients, Eligible Surface Public Transportation Providers and Labor Representatives

Each county must complete the enclosed "Listing of Recipients, Eligible Surface Public Transportation Providers and Labor Representatives" chart.

The following information is excepted from the Rural Transportation Employee Protection Guidebook issued by the U.S. Department of Labor.

> The Warranty provides that the Public Body agrees, that, absent a waiver, the terms and conditions of the Warranty shall apply for the protection of the transportation related employees of any Recipient and the transportation related employees of any other surface public transportation providers in the transportation service area of the Project.
>
> The section also states that the Public Body will provide to DOL and keep up to date during the Project a complete listing of all existing transportation providers which are eligible Recipients of Section 18 assistance in the transportation service area of the Project and any labor organizations representing the employees of the eligible Recipients. The term "eligible Recipient" includes those providers designated to receive Section 18 assistance as well as other surface public transportation providers who are also qualified for grants.

For these purposes:

> The term "surface public transportation provider" means a mass transportation operation engaged in the provision of surface transportation services to the public. The term "surface public transportation provider" is meant to include "mass transportation" services as defined by the Urban Mass Transportation Act.
>
> The term "public transportation" means "any transportation by bus or rail or other conveyance, either publicly or privately owned, which provides to the public general or special service on a regular and continuing basis." Public transportation does not include the following: (1) school bus, charter or sightseeing service; (2) exclusive ride taxi service; (3) and service to individuals or groups which excludes use by the general public.
>
> The term "transportation service area of the Project" is intended to include the geographic area over which the Project is operated and the area whose population is served by the Project, including adjacent areas affected by the Project. If a Project in one county draws passengers away from a system in an adjacent county, and employees of that adjacent county system are affected because of such reduction, that would be considered as included within the scope of the transportation service area of the Project. Also, if a carrier operates service which passes through the service area of a particular Project and the employees of the carrier which passes through the Project area affected by the Project-assisted services, that would be considered as included within the transportation service area of the Project.

List of Recipients, Eligible Surface Public Transportation Providers, and Labor Representation

(1) Project	(2) Recipients	(3) Other Surface Public Transportation Providers	(4) Union Representation of Employees, if any
Cite Project by Name, Description	Identify Recipients of Transportation Assistance	Identify Other Eligible Surface Public Transportation Providers In Area	Key to Employees of Providers in Columns 1 and 2 **(name, address, phone, fax, representatives name, & type of employees)** *SEE EXAMPLE*

Attach more sheets of this page if necessary

Special Section 5333 (b) Warranty for Application to the Small Urban and Rural Programs

A. General Application

The Queen Anne's County Commissioners ____, Maryland "(Public Body") agrees that, in the absence of waiver by the Department of Labor, the terms and conditions of this warranty, as set forth below, shall apply for the protection of the transportation related employees of any employer providing transportation services assisted by the Project ("Recipient"), and the transportation related employees of any other surface public transportation providers in the transportation service area of the project.

The Public Body shall provide to the Department of Labor and maintain at all times during the Project an accurate, up-to-date listing of all existing transportation providers which are eligible Recipients of transportation assistance funded by the Project, in the transportation service area of the Project, and any labor organizations representing the employees of such providers.

Certification by the Public Body to the Department of Labor that the designated Recipients have indicated in writing acceptance of the terms and conditions of the warranty arrangement will be sufficient to permit the flow of Section 18 funding in the absence of a finding of non-compliance by the Department of Labor.

B. Standard Terms and Conditions

(1) The Project shall be carried out in such a manner and upon such terms and conditions as will not adversely affect employees of the Recipient and of any other surface public transportation provider in the transportation service area of the Project. It shall be an obligation of the Recipient to assure that any and all transportation services assisted by the Project are contracted for and operated in such a manner that they do not impair the rights and interests of affected employees. The term "Project," as used herein, shall not be limited to the particular facility, service, or operation assisted by Federal funds, but shall include any changes, whether organizational, operational, technological, or otherwise, which are a result of the assistance provided. The phrase "as a result of the Project," shall, when used in this arrangement, include events related to the Project occurring in anticipation of, during, and subsequent to the Project and any program of efficiencies or economies related thereto; provided, however, that volume rises and falls of business, or changes in volume and character of employment brought about solely by causes other than the Project (including any economies or efficiencies unrelated to the Project) are not within the purview of this arrangement.

An employee covered by this arrangement, who is not dismissed, displaced or otherwise worsened in his/her position with regard to employment as a result of the Project, but who is dismissed, displaced or otherwise worsened solely because of the total or partial termination of the Project or exhaustion of Project funding shall not

be deemed eligible for a dismissal or displacement allowance within the meaning of paragraphs (6) and (7) of this arrangement.

(2) Where employees of a Recipient are represented for collective bargaining purposes, all Project services provided by that Recipient shall be provided under and in accordance with any collective bargaining agreement applicable to such employees which is then in effect. This Arrangement does not create any collective bargaining relationship where one does not already exist or between any Recipient and the employees of another employer. Where the Recipient has no collective bargaining relationship with the Unions representing employees in the service area, the Recipient will not take any action which impairs or interferes with the rights, privileges, and benefits and/or the preservation or continuation of the collective bargaining rights of such employees.

(3) All rights, privileges, and benefits (including pension rights and benefits) of employees covered by this arrangement (including employees having already retired) under existing collective bargaining agreements or otherwise, or under any revision or renewal thereof, shall be preserved and continued; provided, however, that such rights, privileges and benefits which are not foreclosed from further bargaining under applicable law or contract may be modified by collective bargaining and agreement by the Recipient and the Union involved to substitute other rights, privileges and benefits. Unless otherwise provided, nothing in this arrangement shall be deemed to restrict any rights the Recipient may otherwise have to direct the working forces and manage its business as it deemed best, in accordance with the applicable collective bargaining agreement.

---

(4) The collective bargaining rights of employees covered by this arrangement, including the right to arbitrate labor disputes and to maintain union security and checkoff arrangements, as provided by applicable laws, policies and/or existing collective bargaining agreements, shall be preserved and continued. Provided, however, that this provision shall not be interpreted so as to require the Recipient to retain any such rights which exist by virtue of a collective bargaining agreement after such agreement is no longer in effect.

The Recipient agrees that it will bargain collectively with the Union or otherwise arrange for the continuation of collective bargaining, and that it will enter into agreements with the Union or arrange for such agreements to be entered into, relative to all subjects which are or may be proper subjects of collective bargaining. If, at any time, applicable law or contracts permit or grant to employees covered by this arrangement the right to utilize any economic measures, nothing in this arrangement shall be deemed to foreclose the exercise of such right.

(5)(a) The Recipient shall provide to all affected employees sixty (60) days' notice of intended actions which may result in displacements or dismissals or rearrangements of the working forces as a result of the Project. In the case of employees represented by a Union, such notice shall be provided by certified mail through their representatives. The notice shall contain a full and adequate statement of the proposed changes, and an estimate of the number of employees affected by the intended changes, and the number and classifications of any jobs within the jurisdiction and control of the Recipient, including those in the employment of any entity bound by this arrangement pursuant to paragraph (21), available to be filled by such affected employees.

(5)(b) The procedures of this subparagraph shall apply to cases where notices involve employees represented by a Union for collective bargaining purposes. At the request of either the Recipient or the representatives of such employees, negotiations for the purposes of reaching agreement with respect to the application of the terms and conditions of this arrangement shall commence immediately. These negotiations shall include determining the selection of forces from among the mass transportation employees who may be affected as a result of the Project, to establish which such employees shall be offered employment for which they are qualified or can be trained. If no agreement is reached within twenty (20) days from the commencement of negotiations, any party to the dispute may submit the matter to dispute settlement procedures in accordance with paragraph (15) of this arrangement. Unless the parties otherwise mutually agree in writing, no change in operations, services, facilities or equipment within the purview of this paragraph (5) shall occur until after either: 1) an agreement with respect to the application of the terms and conditions of this arrangement to the intended change(s) is reached; 2) the decision of the arbitrator has been rendered pursuant to this subparagraph (b); or 3) an arbitrator selected pursuant to Paragraph (15) of this arrangement determines that the intended change(s) may be instituted prior to the finalization of implementing arrangements.

(5)(c) In the event of a dispute as to whether an intended change within the purview of this paragraph (5) may be instituted at the end of the 60-day notice period and before an implementing agreement is reached or a final arbitration decision is rendered pursuant to subparagraph (b), any involved party may immediately submit that issue to arbitration under paragraph (15) of this arrangement. In any such arbitration, the arbitrator shall rely upon the standards and criteria utilized by the Surface Transportation Board (and its predecessor agency, the Interstate Commerce Commission) to address the "pre-consummation" issue in cases involving employee protections pursuant to 49 U.S.C. Section 11326 (or its predecessor, Section 5(2)(f) of the Interstate Commerce Act, as amended). If the Recipient demonstrates, as a threshold matter in any such arbitration, that the intended action is a trackage rights, lease proceeding or similar transaction, and not a merger, acquisition, consolidation, or other similar transaction, the burden shall then shift to the involved labor organization(s) to prove that under the standards and criteria referenced above, the intended action should not be permitted to be instituted prior to the effective date of a negotiated or arbitrated implementing agreement. If the Recipient fails to demonstrate that the intended action is a trackage rights, lease proceeding, or similar transaction, it shall be the burden of the Recipient to prove that under the standards and criteria referenced above, the intended action should be permitted to be instituted prior to the effective date of a negotiated or arbitrated implementing agreement. For purposes of any such arbitration, the time period within which the parties are to respond to the list of potential arbitrators submitted by the American Arbitration Association Service shall be five (5) days, the notice of hearing may be given orally or by facsimile, the hearing will be held promptly, the award of the arbitrator shall be rendered promptly and, unless otherwise agreed to by the parties, no later than fourteen (14) days from the date of closing the hearings, with five (5) additional days for mailing if post hearing briefs are requested by either party. The intended change shall not be instituted during the pendency of any arbitration proceedings under this subparagraph (c).

(5)(d) If an intended change within the purview of this paragraph (5) is instituted before an implementing agreement is reached or a final arbitration decision is rendered pursuant to subparagraph (b), all employees affected shall be kept financially whole, as if the noticed and implemented action has not taken place, from the time they are affected until the effective date of an implementing agreement or final arbitration decision. This protection shall be in addition to the protective period defined in paragraph (14) of this arrangement, which period shall begin on the effective date of the implementing agreement or final arbitration decision rendered pursuant to subparagraph (b).

An employee selecting, bidding on, or hired to fill any position established as a result of a noticed and implemented action prior to the consummation of an implementing agreement or final arbitration decision shall accumulate no benefits under this arrangement as a result thereof during that period prior to the consummation of an implementing agreement or final arbitration decision pursuant to subparagraph (b).

(6)(a) Whenever an employee, retained in service, recalled to service, or employed by the Recipient pursuant to paragraphs (5), (7)(e), or (18) hereof is placed in a worse position with respect to compensation as a result of the Project, the employee shall be considered a "displaced employee", and shall be paid a monthly "displacement allowance" to be determined in accordance with this paragraph. Said displacement allowance shall be paid each displaced employee during the protective period so long as the employee is unable, in the exercise of his/her seniority rights, to obtain a position producing compensation equal to or exceeding the compensation the employee received in the position from which the employee was displaced, adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for.

(6)(b) The displacement allowance shall be a monthly allowance determined by computing the total compensation received by the employee, including vacation allowances and monthly compensation guarantees, and his/her total time paid for during the last twelve (12) months in which the employee performed compensated service more than fifty per centum of each such months, based upon the employee's normal work schedule, immediately preceding the date of his/her displacement as a result of the Project, and by dividing separately the total compensation and the total time paid for by twelve, thereby producing the average monthly compensation and the average monthly time paid for. Such allowance shall be adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for. If the displaced employee's compensation in his/her current position is less in any month during his/her protective period than the aforesaid average compensation (adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for), the employee shall be paid the difference, less compensation for any time lost on account of voluntary absences to the extent that the employee is not available for service equivalent to his/her average monthly time, but the employee shall be compensated in addition thereto at the rate of the current position for any time worked in excess of the average monthly time paid for. If a displaced employee fails to exercise his/her seniority rights to secure another position to which the employee is entitled under the then existing collective bargaining agreement, and which carries a wage rate and compensation exceeding that of the position which the employee elects to retain, the employee shall thereafter be treated, for the purposes of this paragraph, as occupying the position the employee elects to decline.

(6)(c) The displacement allowance shall cease prior to the expiration of the protective period in the event of the displaced employee's resignation, death, retirement, or dismissal for cause in accordance with any labor agreement applicable to his/her employment.

(7)(a) Whenever any employee is laid off or otherwise deprived of employment as a result of the Project, in accordance with any collective bargaining agreement applicable to his/her employment, the employee shall be considered a "dismissed employee" and shall be paid a monthly dismissal allowance to be determined in accordance with this paragraph. Said dismissal allowance shall first be paid each

dismissed employee on the thirtieth (30th) day following the day on which the employee is "dismissed" and shall continue during the protective period, as follow:

Employee's length of service prior to adverse effect	Period of protection
1 day to 6 years	equivalent period
6 years or more	6 years

The monthly dismissal allowance shall be equivalent to one-twelfth (1/12th) of the total compensation received by the employee in the last twelve (12) months of his/her employment in which the employee performed compensation service more than fifty per centum of each such month based on the employee's normal work schedule to the date on which the employee was first deprived of employment as a result of the Project. Such allowance shall be adjusted to reflect subsequent general wage adjustments, including cost of living adjustments where provided for.

(7)(b) An employee shall be regarded as deprived of employment and entitled to a dismissal allowance when the position the employee holds is abolished as a result of the Project, or when the position the employee holds is not abolished but the employee loses that position as a result of the exercise of seniority rights by an employee whose position is abolished as a result of the Project or as a result of the exercise of seniority rights by other employees brought about as a result of the Project, and the employee is unable to obtain another position, either by the exercise of the employee's seniority rights, or through the Recipient, in accordance with subparagraph (e). In the absence of proper notice followed by an agreement or decision pursuant to paragraph (5) hereof, no employee who has been deprived of employment as a result of the Project shall be required to exercise his/her seniority rights to secure another position in order to qualify for a dismissal allowance hereunder.

(7)(c) Each employee receiving a dismissal allowance shall keep the Recipient informed as to his/her current address and the current name and address of any other person by whom the employee may be regularly employed, or if the employee is self-employed.

(7)(d) The dismissal allowance shall be paid to the regularly assigned incumbent of the position abolished. If the position of an employee is abolished when the employee is absent from service, the employee will be entitled to the dismissal allowance when the employee is available for service. The employee temporarily filling said position at the time it was abolished will be given a dismissal allowance on the basis of that position, until the regular employee is available for service, and thereafter shall revert to the employee's previous status and will be given the protections of the agreement in said position, if any are due him/her.

(7)(e) An employee receiving a dismissal allowance shall be subject to call to return to service by the employee's former employer; notification shall be in accordance with the terms of the then-existing collective bargaining agreement if the employee is represented by a union. Prior to such call to return to work by his/her employer, the

employee may be required by the Recipient to accept reasonably comparable employment for which the employee is physically and mentally qualified, or for which the employee can become qualified after a reasonable training or retraining period, provided it does not require a change in residence or infringe upon the employment rights of other employees under then-existing collective bargaining agreements.

(7)(f) When an employee who is receiving a dismissal allowance again commences employment in accordance with subparagraph (e) above, said allowance shall cease while the employee is so reemployed, and the period of time during which the employee is so reemployed shall be deducted from the total period for which the employee is entitled to receive a dismissal allowance. During the time of such reemployment, the employee shall be entitled to the protections of this arrangement to the extent they are applicable.

(7)(g) The dismissal allowance of any employee who is otherwise employed shall be reduced to the extent that the employee's combined monthly earnings from such other employment or self-employment, any benefits received from any unemployment insurance law, and his/her dismissal allowance exceed the amount upon which the employee's dismissal allowance is based. Such employee, or his/her union representative, and the Recipient shall agree upon a procedure by which the Recipient shall be kept currently informed of the earnings of such employee in employment other than with the employee's former employer, including self-employment, and the benefits received.

(7)(h) The dismissal allowance shall cease prior to the expiration of the protective period in the event of the failure of the employee without good cause to return to service in accordance with the applicable labor agreement, or to accept employment as provided under subparagraph (e) above, or in the event of the employee's resignation, death, retirement, or dismissal for cause in accordance with any labor agreement applicable to his/her employment.

(7)(i) A dismissed employee receiving a dismissal allowance shall actively seek and not refuse other reasonably comparable employment offered him/her for which the employee is physically and mentally qualified and does not require a change in the employee's place of residence. Failure of the dismissed employee to comply with this obligation shall be grounds for discontinuance of the employee's allowance; provided that said dismissal allowance shall not be discontinued until final determination is made either by agreement between the Recipient and the employee or his/her representative, or by final arbitration decision rendered in accordance with paragraph (15) of this arrangement that such employee did not comply with this obligation.

(8) In determining length of service of a displaced or dismissed employee for purposes of this arrangement, such employee shall be given full service credits in accordance with the records and labor agreements applicable to him/her and the employee shall be given additional service credits for each month in which the employee receives a dismissal or displacement allowance as if the employee were continuing to perform services in his/her former position.

(9) No employee shall be entitled to either a displacement or dismissal allowance under paragraphs (6) or (7) hereof because of the abolishment of a position to which, at some future time, the employee could have bid, been transferred, or promoted.

(10) No employee receiving a dismissal or displacement allowance shall be deprived, during the employee's protected period, of any rights, privileges, or benefits attaching to his/her employment, including, without limitation, group life insurance, hospitalization and medical care, free transportation for the employee and the employee's family, sick leave, continued status and participation under any disability or retirement program, and such other employee benefits as Railroad Retirement, Social Security, Workmen's Compensation, and unemployment compensation, as well as any other benefits to which the employee may be entitled under the same conditions and so long as such benefits continue to be accorded to other employees of the bargaining unit, in active service or furloughed as the case may be.

(11)(a) Any employee covered by this arrangement who is retained in the service of his/her employer, or who is later restored to service after being entitled to receive a dismissal allowance, and who is required to change the point of his/her employment in order to retain or secure active employment with the Recipient in accordance with this arrangement, and who is required to move his/her place of residence, shall be reimbursed for all expenses of moving his/her household and other personal effects, for the traveling expenses for the employee and members of the employee's immediate family, including living expenses for the employee and the employee's immediate family, and for his/her own actual wage loss during the time necessary for such transfer and for a reasonable time thereafter, not to exceed five (5) working days. The exact extent of the responsibility of the Recipient under this paragraph, and the ways and means of transportation, shall be agreed upon in advance between the Recipient and the affected employee or the employee's representatives.

(11)(b) If any such employee is laid off within three (3) years after changing his/her point of employment in accordance with paragraph (a) hereof, and elects to move his/her place of residence back to the original point of employment, the Recipient shall assume the expenses, losses and costs of moving to the same extent provided in subparagraph (a) of this paragraph (11) and paragraph (12)(a) hereof.

(11)(c) No claim for reimbursement shall be paid under the provisions of this paragraph unless such claim is presented to the Recipient in writing within ninety (90) days after the date on which the expenses were incurred.

(11)(d) Except as otherwise provided in subparagraph (b), changes in place of residence, subsequent to the initial changes as a result of the Project, which are not a result of the Project but grow out of the normal exercise of seniority rights, shall not be considered within the purview of this paragraph.

(12)(a) The following conditions shall apply to the extent they are applicable in each instance to any employee who is retained in the service of the employer (or who is later restored to service after being entitled to receive a dismissal allowance), who is required

to change the point of his/her employment as a result of the Project, and is thereby required to move his/her place of residence.

If the employee owns his/her own home in the locality from which the employee is required to move, the employee shall, at the employee's option, be reimbursed by the Recipient for any loss suffered in the sale of the employee's home for less than its fair market value, plus conventional fees and closing costs, such loss to be paid within thirty (30) days of settlement or closing on the sale of the home. In each case, the fair market value of the home in question shall be determined, as of a date sufficiently prior to the date of the Project, so as to be unaffected thereby. The Recipient shall, in each instance, be afforded an opportunity to purchase the home at such fair market value before it is sold by the employee to any other person and to reimburse the seller for his/her conventional fees and closing costs.

If the employee is under a contract to purchase his/her home, the Recipient shall protect the employee against loss under such contract, and in addition, shall relieve the employee from any further obligation thereunder.

If the employee holds an unexpired lease of a dwelling occupied as the employee's home, the Recipient shall protect the employee from all loss and cost in securing the cancellation of said lease.

(12)(b) No claim for loss shall be paid under the provisions of this paragraph unless such claim is presented to the Recipient in writing within one year after the effective date of the change in residence.

(12)(c) Should a controversy arise in respect to the value of the home, the loss sustained in its sale, the loss under a contract for purchase, loss and cost in securing termination of a lease, or any other question in connection with these matters, it shall be decided through a joint conference between the employee, or his/her union, and the Recipient. In the event they are unable to agree, the dispute or controversy may be referred by the Recipient or the union to a board of competent real estate appraisers selected in the following manner: one (1) to be selected by the representatives of the employee, and one (1) by the Recipient, and these two, if unable to agree within thirty (30) days upon the valuation, shall endeavor by agreement with ten (10) days thereafter to select a third appraiser or to agree to a method by which a third appraiser shall be selected, and failing such agreement, either party may request the State and local Board of Real Estate Commissioners to designate within ten (10) days a third appraiser, whose designation will be binding upon the parties and whose jurisdiction shall be limited to determination of the issues raised in this paragraph only. A decision of a majority of the appraisers shall be required and said decision shall be final, binding, and conclusive. The compensation and expenses of the neutral appraiser including expenses of the appraisal board, shall be borne equally by the parties to the proceedings. All other expenses shall be paid by the party incurring them, including the compensation of the appraiser selected by such party.

(12)(d) Except as otherwise provided in paragraph (11)(b) hereof, changes in place of residence, subsequent to the initial changes as a result of the Project, which are not a

result of the Project but grow out of the normal exercise of seniority rights, shall not be considered within the purview of this paragraph.

(12)(e) "Change in residence" means transfer to a work location which is either (A) outside a radius of twenty (20) miles of the employee's former work location and farther from the employee's residence than was his/her former work location, or (B) is more than thirty (30) normal highway route miles from the employee's residence and also farther from his/her residence than was the employee's former work location.

(13)(a) A dismissed employee entitled to protection under this arrangement may, at the employee's option within twenty-one (21) days of his/her dismissal, resign and (in lieu of all other benefits and protections provided in this arrangement) accept a lump sum payment computed in accordance with section (9) of the Washington Job Protection Agreement of May 1936:

Length of Service	Separation Allowance
1 year and less than 2 years	3 months' pay
2 " " " "	3 " 6 " "
3 " " " "	5 " 9 " "
5 " " " "	10 " 12 " "
10 " " " "	15 " 12 " "
15 " " over	12 " "

In the case of an employee with less than one year's service, five days' pay, computed by multiplying by 5 the normal daily earnings (including regularly scheduled overtime, but excluding other overtime payments) received by the employee in the position last occupied, for each month in which the employee performed service, will be paid as the lump sum.

Length of service shall be computed as provided in Section 7(b) of the Washington Job Protection Agreement, as follows:

For the purposes of this arrangement, the length of service of the employee shall be determined from the date the employee last acquired an employment status with the employing carrier and the employee shall be given credit for one month's service for each month in which the employee performed any service (in any capacity whatsoever) and twelve (12) such months shall be credited as one year's service. The employment status of an employee shall not be interrupted by furlough in instances where the employee has a right to and does return to service when called. In determining length of service of an employee acting as an officer or other official representative of an employee organization, the employee will be given credit for performing service while so engaged on leave of absence from the service of a carrier.

(13)(b) One month's pay shall be computed by multiplying by 30 the normal daily earnings (including regularly scheduled overtime, but excluding other overtime payments) received by the employee in the position last occupied prior to time of the employee's dismissal as a result of the Project.

(14) Whenever used herein, unless the context requires otherwise, the term "protective period" means that period of time during which a displaced or dismissed employee is to be provided protection hereunder and extends from the date on which an employee is displaced or dismissed to the expiration of six (6) years therefrom, provided, however, that the protective period for any particular employee during which the employee is entitled to receive the benefits of these provisions shall not continue for a longer period following the date the employee was displaced or dismissed than the employee's length of service, as shown by the records and labor agreements applicable to his/her employment prior to the date of the employee's displacement or dismissal.

(15)(a) In the event that employee(s) are represented by a Union, any dispute, claim, or grievance arising from or relating to the interpretation, application or enforcement of the provisions of this arrangement, not otherwise governed by paragraph 12(c), the Labor-Management Relations Act, as amended, the Railway Labor Act, as amended, or by impasse resolution provisions in a collective bargaining or protective arrangement involving the Recipient and the Union, which cannot be settled by the parties thereto within thirty (30) days after the dispute or controversy arises, may be referred by any such party to any final and binding disputes settlement procedure acceptable to the parties. In the event they cannot agree upon such procedure, the dispute, claim, or grievance may be submitted at the written request of the Recipient or the Union to final and binding arbitration. Should the parties be unable to agree upon the selection of a neutral arbitrator within ten (10) days, any party may request the American Arbitration Association to furnish, from among arbitrators who are then available to serve, five (5) arbitrators from which a neutral arbitrator shall be selected. The parties shall, within five (5) days after the receipt of such list, determine by lot the order of elimination and thereafter each shall, in that order, alternately eliminate one name until only one name remains. The remaining person on the list shall be the neutral arbitrator. Unless otherwise provided, in the case of arbitration proceedings, under paragraph (5) of this arrangement, the arbitration shall commence within fifteen (15) days after selection or appointment of the neutral arbitrator, and the decision shall be rendered within forty-five (45) days after the hearing of the dispute has been concluded and the record closed. The decision shall be final and binding. All the conditions of the arrangement shall continue to be effective during the arbitration proceedings.

(15)(b) The compensation and expenses of the neutral arbitrator, and any other jointly incurred expenses, shall be borne equally by the Union(s) and Recipient, and all other expenses shall be paid by the party incurring them.

(15)(c) In the event that employee(s) are not represented by a Union, any dispute, claim, or grievance arising from or relating to the interpretation, application or enforcement of the provisions of this arrangement which cannot be settled by the Recipient and the employee(s) within thirty (30) days after the dispute or controversy arises, may be referred by any such party to any final and binding dispute settlement procedure acceptable to the parties, or in the event the parties cannot agree upon such a procedure, the dispute or controversy may be referred to the Secretary of Labor for a final and binding determination.

(15)(d) In the event of any dispute as to whether or not a particular employee was affected by the Project, it shall be the obligation of the employee or the representative of the employee to identify the Project and specify the pertinent facts of the Project relied upon. It shall then be the burden of the Recipient to prove that factors other than the Project affected the employee. The claiming employee shall prevail if it is established that the Project had an effect upon the employee even if other factors may also have affected the employee. (See Hodgson's Affidavit in Civil Action No. 825-71).

(16) The Recipient will be financially responsible for the application of these conditions and will make the necessary arrangements so that any employee covered by this arrangement may file a written claim of its violation, through the Union, or directly if the employee is outside the bargaining unit, with the Recipient within sixty (60) days of the date the employee is terminated or laid off as a result of the Project, or within eighteen (18) months of the date the employee's position with respect to his/her employment is otherwise worsened as a result of the Project. In the latter case, if the events giving rise to the claim have occurred over an extended period, the 18-month limitation shall be measured from the last such event. No benefits shall be payable for any period prior to six (6) months from the date of the filing of any claim. Unless such claims are filed with the Recipient within said time limitations, the Recipient shall thereafter be relieved of all liabilities and obligations related to the claim.

The Recipient will fully honor the claim, making appropriate payments, or will give notice to the claimant or his/her representative of the basis for denying or modifying such claim, giving reasons therefore. If the Recipient fails to honor such claim, the Union or non-bargaining unit employee may invoke the following procedures for further joint investigation of the claim by giving notice in writing. Within ten (10) days from the receipt of such notice, the parties shall exchange such factual material as may be requested of them relevant to the disposition of the claim and shall jointly take such steps as may be necessary or desirable to obtain from any third party such additional factual materials as may be relevant. In the event the Recipient rejects the claim, the claim may be processed to arbitration as hereinabove provided by paragraph (15).

(17) Nothing in this arrangement shall be construed as depriving any employee of any rights or benefits which such employee may have under existing employment or collective bargaining agreements or otherwise; provided that there shall be no duplication of benefits to any employee, and, provided further, that any benefit under this arrangement shall be construed to include the conditions, responsibilities, and obligations accompanying such benefit. This arrangement shall not be deemed a waiver of any rights of any Union or of any represented employee derived from any other agreement or provision of federal, state or local law.

(18) During the employee's protective period, a dismissed employee shall, if the employee so requests, in writing, be granted priority of employment or reemployment to fill any vacant position within the jurisdiction and control of the Recipient reasonably comparable to that which the employee held when dismissed, including those in the employment of any entity bound by this arrangement pursuant to paragraph (21) herein, for which the employee is, or by training or retraining can become, qualified; not, however, in contravention of collective bargaining agreements related thereto. In the

event such employee requests such training or re-training to fill such vacant position, the Recipient shall provide for such training or re-training at no cost to the employee. The employee shall be paid the salary or hourly rate provided for in the applicable collective bargaining agreement or otherwise established in personnel policies or practices for such position, plus any displacement allowance to which the employee may be otherwise entitled. If such dismissed employee who has made such request fails, without good cause, within ten (10) days to accept an offer of a position comparable to that which the employee held when dismissed for which the employee is qualified, or for which the employee has satisfactorily completed such training, the employee shall, effective at the expiration of such ten-day period, forfeit all rights and benefits under this arrangement.

As between employees who request employment pursuant to this paragraph, the following order where applicable shall prevail in hiring such employees:

(a) Employees in the craft or class of the vacancy shall be given priority over employees without seniority in such craft or class;

(b) As between employees having seniority in the craft or class of the vacancy, the senior employees, based upon their service in that craft or class, as shown on the appropriate seniority roster, shall prevail over junior employees;

(c) As between employees not having seniority in the craft or class of the vacancy, the senior employees, based upon their service in the crafts or classes in which they do have seniority as shown on the appropriate seniority rosters, shall prevail over junior employees.

(19) The Recipient will post, in a prominent and accessible place, a notice stating that the Recipient has received federal assistance under the Federal Transit statute and has agreed to comply with the provisions of 49 U.S.C., Section 5333(b). This notice shall also specify the terms and conditions set forth herein for the protection of employees. The Recipient shall maintain and keep on file all relevant books and records in sufficient detail as to provide the basic information necessary to the proper application, administration, and enforcement of this arrangement and to the proper determination of any claims arising thereunder.

(20) In the event the Project is approved for assistance under the statute, the foregoing terms and conditions shall be made part of the contract of assistance between the federal government and the applicant for federal funds and between the applicant and any recipient of federal funds; provided, however, that this arrangement shall not merge into the contract of assistance, but shall be independently binding and enforceable by and upon the parties thereto, and by any covered employee or his/her representative, in accordance with its terms, nor shall any other employee protective agreement merge into this arrangement, but each shall be independently binding and enforceable by and upon the parties thereto, in accordance with its terms.

(21) This arrangement shall be binding upon the successors and assigns of the parties hereto, and no provisions, terms, or obligations herein contained shall be affected, modified, altered, or changed in any respect whatsoever by reason of the arrangements made by or for the Recipient to manage and operate the system.

Any person, enterprise, body, or agency, whether publicly - or privately-owned, which shall undertake the management, provision and/or operation of the Project services or the Recipient's transit system, or any part or portion thereof, under contractual arrangements of any form with the Recipient, its successors or assigns, shall agree to be bound by the terms of this arrangement and accept the responsibility with the Recipient for full performance of these conditions. As a condition precedent to any such contractual arrangements, the Recipient shall require such person, enterprise, body or agency to so agree.

(22) In the event of the acquisition, assisted with Federal funds, of any transportation system or services, or any part or portion thereof, the employees of the acquired entity shall be assured employment, in comparable positions, within the jurisdiction and control of the acquiring entity, including positions in the employment of any entity bound by this arrangement pursuant to paragraph (21). All persons employed under the provisions of this paragraph shall be appointed to such comparable positions without examination, other than that required by applicable federal, state or federal law or collective bargaining agreement, and shall be credited with their years of service for purposes of seniority, vacations, and pensions in accordance with the records of their former employer and/or any applicable collective bargaining agreements.

(23) The employees covered by this arrangement shall continue to receive any applicable coverage under Social Security, Railroad Retirement, Workmen's Compensation, unemployment compensation, and the like. In no event shall these benefits be worsened as a result of the Project.

(24) In the event any provision of this arrangement is held to be invalid, or otherwise unenforceable under the federal, state, or local law, in the context of a particular Project, the remaining provisions of this arrangement shall not be affected and the invalid or unenforceable provision shall be renegotiated by the Recipient and the interested Union representatives, if any, of the employees involved for purpose of adequate replacement under Section 5333(b). If such negotiation shall not result in mutually satisfactory agreement any party may invoke the jurisdiction of the Secretary of Labor to determine substitute fair and equitable employee protective arrangements for application only to the particular Project, which shall be incorporated in this arrangement only as applied to that Project, and any other appropriate action, remedy, or relief.

(25) If any employer of the employees covered by this arrangement shall have rearranged or adjusted its forces in anticipation of the Project, with the effect of depriving an employee of benefits to which the employee should be entitled under this arrangement, the

provisions of this arrangement shall apply to such employee as of the date when the employee was so affected.

Patrick E. Thompson
Signature of Attorney

Signature of Authorized Official

Patrick E. Thompson
Name (printed)

James J. Moran
Name (printed)

Commission President
Title

Date

CIVIL RIGHTS INFORMATION

As a condition of receipt of funding from Section 5307 and 5311 of the Federal Transit Act, information is needed from you on the implementation of Title VI, Civil Rights. You must submit the following as part of your application.

1. **Lawsuits or Complaints**

Attach to this certification a list of any active lawsuits or complaints naming your agency which allege discrimination on the basis of race, color, or national origin with respect to service or other transit benefits. The list should include; the date the lawsuit or complaint was filed, a summary of the allegation, the status of the lawsuit or complaint, including whether the parties to a lawsuit have entered into a consent decree.

_____ Check here if no such lawsuits or complaints have occurred within the past year, a statement to this effect must be submitted.

2. **Federal Financial Assistance**

Attach a description of all pending applications for financial assistance, and all financial assistance currently provided by other Federal agencies.

3. **Civil Rights Compliance Reviews**

Attach a summary of all civil rights compliance review activities conducted in the last three years. The summary should include; the purpose or reason for the review, the name of the agency or organization that performed the review, a summary of the findings and recommendations of the review, a report on the status and/or disposition of such findings and recommendations.

_____ Check here if a summary of all civil rights compliance review activities is not needed.

This review would be included as part of your A-128 or A-133 Single Audit or Triennial Review or conducted by the U.S. Office of Civil Rights, Federal Transit Administration.

_____
(Signature of authorized official & date)

James J. Moran
(Print authorized official's name)

Commission President
(applicant's title)

CERTIFICATION OF EQUIVALENT SERVICE

For Requests for Demand-Responsive Vehicles
That are Not Accessible to Persons Using Wheelchairs

The Americans with Disabilities Act requires that:

- Fixed-Route Services—Public transit operators must purchase lift-equipped vehicles that meet ADA standards for fixed-route services (49 CFR 37.71), as well as for route deviation services.

- Demand-Responsive Services—Public and private transportation operators must operate enough accessible vehicles to ensure the provision of equivalent service for persons with disabilities including individuals who use wheelchairs (49 CFR 37.77, 49 CFR 37.101, and 49 CFR 37.103).

Queen Anne's County (Applicant) hereby makes the following certification to the Maryland Transit Administration of the Maryland Department of Transportation in conjunction with its application for capital assistance to purchase vehicles under the Section 5307, 5309, 5310, or 5311 funding programs.

The applicant's demand-responsive service, when viewed in its entirety, provides an equivalent level of service for persons using wheelchairs as for ambulatory persons. In the application for capital assistance, the applicant is requesting a vehicle that is not accessible to persons using wheelchairs. If awarded, incorporation of the inaccessible vehicle will not result in a reduced level of accessible service; an equivalent level of service will continue to be provided to persons using wheelchairs as for ambulatory persons.

_____
Signature of Authorized Official & Date

James J. Moran
Name (print)

Commission President
Title

CERTIFICATION OF RESTRICTIONS ON LOBBYING

I, James J. Moran (Authorized Person) hereby certify to the Maryland Transit Administration of the Maryland Department of Transportation, on behalf of Queen Anne's County Area Agency on Aging (Applicant-Grantee) that to the best of my knowledge and belief:

1. No Federal appropriated funds have been or will be paid by or on behalf of the Applicant to any person to influence or attempt to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress regarding the award of Federal assistance, or the extension, continuation, renewal, amendment, or modification of any Federal assistance agreement; and

   a. If any funds other than Federal appropriated funds have been or will be paid to any person to influence or attempt to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any application for Federal assistance, the Applicant assures that it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," including information required by the instructions accompanying the form, which form may be amended to omit such information as authorized by 31 U.S.C. 1352.

   b. The language of this certification shall be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, subagreements, contracts under grants, loans, and cooperative agreements).

2. The Applicant understands that this certification is a material representation of fact upon which reliance is placed by the Federal Government and that submission of this certification is a prerequisite for providing Federal assistance for a transaction covered by 31 U.S.C. 1352. The Applicant also understands that any person who fails to file a required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

By: _____
Signature of Authorized Official & Date

James J. Moran
Name (print)

Commission President
Title

Not every provision of every certification will apply to every applicant or award. If a provision of a certification does not apply to the applicant or its award, FTA will not enforce that provision. Refer to FTA's accompanying Instructions document for more information.

Text in italics is guidance to the public. It does not have the force and effect of law, and is not meant to bind the public in any way. It is intended only to provide clarity to the public regarding existing requirements under the law or agency policies.

CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.

All applicants must make the certifications in this category.

1.1. Standard Assurances.

The certifications in this subcategory appear as part of the applicant's registration or annual registration renewal in the System for Award Management (SAM.gov) and on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

(a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

(b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

(c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

(d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

(e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

(f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:

(1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 C.F.R. Part 21;

(2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683, and 1685–1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 C.F.R. Part 25;

(3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age.

(4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 C.F.R. Part 27;

(5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;

(6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;

(7) The comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91–616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;

(8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;

(9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;

(10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,

(11) the requirements of any other nondiscrimination statute(s) which may apply to the application.

(g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 ("Uniform Act") (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 C.F.R. Part 24.

(h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

(i) Will comply, as applicable, with the provisions of the Davis–Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327–333), regarding labor standards for federally assisted construction subagreements.

(j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

(k) Will comply with environmental standards which may be prescribed pursuant to the following:

(1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;

(2) Notification of violating facilities pursuant to EO 11738;

(3) Protection of wetlands pursuant to EO 11990;

(4) Evaluation of flood hazards in floodplains in accordance with EO 11988;

(5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);

(6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);

(7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and

(8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93–205).

(l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

(m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).

(n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

(o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded

animals held for research, teaching, or other activities supported by this award of assistance.

(p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

(q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 C.F.R. Part 200, Subpart F, "Audit Requirements", as adopted and implemented by U.S. DOT at 2 C.F.R. Part 1201.

(r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.

(s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a sub-recipient from:

(1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;

(2) Procuring a commercial sex act during the period of time that the award is in effect; or

(3) Using forced labor in the performance of the award or subawards under the award.

1.2. Standard Assurances: Additional Assurances for Construction Projects.

This certification appears on the Office of Management and Budget's standard form 424D "Assurances—Construction Programs" and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

(a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.

(b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.

(c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work confirms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

1.3. Procurement.

The Uniform Administrative Requirements, 2 C.F.R. 200.324, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews.

The applicant certifies that its procurement system complies with:

(a) U.S. DOT regulations, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 C.F.R. Part 1201, which incorporates by reference U.S. OMB regulatory guidance, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 C.F.R. Part 200, particularly 2 C.F.R. §§ 200.317–200.326 "Procurement Standards;

(b) Federal laws, regulations, and requirements applicable to FTA procurements; and

(c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.

1.4. Suspension and Debarment.

Pursuant to Executive Order 12549, as implemented at 2 C.F.R. Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant's exclusion status. 2 C.F.R. § 180.300. Additionally, each applicant must disclose any information required by 2 C.F.R. § 180.335 about the applicant and the applicant's principals prior to entering into an award agreement with FTA. This certification serves both purposes.

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

(a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;

(b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;

(c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification;

(d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

1.5. Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

The applicant certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), beginning on and after August 13, 2020, it will not use assistance awarded by FTA to procure or obtain, extend or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) if such equipment or services will be used as a substantial or essential component of any system or as critical technology as part of any system.

CATEGORY 2. PUBLIC TRANSPORTATION AGENCY SAFETY PLANS

Beginning on July 20, 2020, this certification is required of each applicant under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), each rail operator that is subject to FTA's state safety oversight programs, and each State that is required to draft and certify a public transportation agency safety plan on behalf of a small public transportation provider pursuant to 49 C.F.R. § 673.11(d). This certification is required by 49 C.F.R. § 673.13.

This certification does not apply to any applicant that receives financial assistance from FTA exclusively under the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or combination of these two programs.

An applicant may make this certification only after fulfilling its safety planning requirements under 49 C.F.R. Part 673. If an applicant is making its fiscal year 2020 certifications prior to completing its requirements under 49 C.F.R. Part 673, it will make all other applicable certifications except this certification; the applicant may add this certification after it has fulfilled its requirements under 49 C.F.R. Part 673. FTA's regional offices and headquarters Office of Transit Safety and Oversight will provide support for incorporating this certification in 2020.

On and after July 20, 2020, FTA will not process an application from an applicant required to make this certification unless the applicant has made this certification.

If the applicant is an operator, the applicant certifies that it has established a public transportation agency safety plan meeting the requirements of 49 C.F.R. Part 673.

If the applicant is a State, the applicant certifies that:

(a) It has drafted a public transportation agency safety plan for each small public transportation provider within the State, unless the small public transportation provider provided notification to the State that it was opting-out of the State-drafted plan and drafting its own public transportation agency safety plan; and

(b) Each small public transportation provider within the state has a public transportation agency safety plan that has been approved by the provider's Accountable Executive (as that term is defined at 49 C.F.R. § 673.5) and Board of Directors or Equivalent Authority (as that term is defined at 49 C.F.R. § 673.5).

CATEGORY 3. TAX LIABILITY AND FELONY CONVICTIONS.

If the applicant is a business association (regardless of for-profit, not for-profit, or tax exempt status), it must make this certification. Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. E.g., Consolidated Appropriations Act, 2020, Pub. L. 116-93, div. C, title VII, §§ 744–745. U.S. DOT Order 4200.6 defines a "corporation" as "any private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association", and applies the restriction to all tiers of subawards. As prescribed by U.S. DOT Order 4200.6, FTA requires each business association applicant to certify as to its tax and felony status.

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

(a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

CATEGORY 4. LOBBYING.

If the applicant will apply for a grant or cooperative agreement exceeding $100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding $150,000, it must make the following

certification and, if applicable, make a disclosure regarding the applicant's lobbying activities. This certification is required by 49 C.F.R. § 20.110 and app. A to that part.

This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 C.F.R. Part 20.

4.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

4.2. Statement for Loan Guarantees and Loan Insurance.

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and

submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

CATEGORY 5. PRIVATE SECTOR PROTECTIONS.

If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.

5.1. Charter Service Agreement.

To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 C.F.R. § 604.4.

The applicant agrees that it, and each of its subrecipients, and third party contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 C.F.R. Part 604, the terms and conditions of which are incorporated herein by reference.

5.2. School Bus Agreement.

To enforce the provisions of 49 U.S.C. § 5323(f), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 C.F.R. § 605.15.

(a) If the applicant is not authorized by the FTA Administrator under 49 C.F.R. § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:

(1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.

(2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).

(b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 C.F.R. § 605.11, the applicant agrees as follows:

(1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.

(2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.

(3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).

(4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

CATEGORY 6. TRANSIT ASSET MANAGEMENT PLAN.

If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).

The applicant certifies that it is in compliance with 49 C.F.R. Part 625.

CATEGORY 7. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.

7.1. Rolling Stock Buy America Reviews.

If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 C.F.R. § 663.7.

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 C.F.R. Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 C.F.R. Part 663.

7.2. Bus Testing.

If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 C.F.R. § 665.7.

The applicant certifies that the bus was tested at the Bus Testing Facility and that the bus received a passing test score as required by 49 C.F.R. Part 665. The applicant has received or will receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

CATEGORY 8. URBANIZED AREA FORMULA GRANTS PROGRAM.

If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); "flex funds" from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act ("TIFIA") (23 U.S.C. §§ 601–609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)); or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).

The applicant certifies that it:

(a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;

(b) Has or will have satisfactory continuing control over the use of equipment and facilities;

(c) Will maintain equipment and facilities in accordance with the applicant's transit asset management plan;

(d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—

  (1) Senior;

  (2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and

  (3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq., and 1395 et seq.);

(e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);

(f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);

(g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);

(h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);

(i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;

(j) Either—

(1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or

(2) Has decided that the expenditure for security projects is not necessary;

(k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and

(l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

CATEGORY 9. FORMULA GRANTS FOR RURAL AREAS.

If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5310(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).

(a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—

(1) Provides a fair distribution of amounts in the State, including Indian reservations; and

(2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and

(b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected intercity bus service providers, and the intercity bus service needs of the State are being met adequately.

(c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—

(1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and

(2) It has determined that otherwise eligible local transit needs are being addressed.

CATEGORY 10. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS PILOT PROGRAM.

If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act's Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).

The applicant certifies that it:

(a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,

(b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.

(c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and

(d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

CATEGORY 11. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.

If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants) or subsection (b) (competitive grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3) and (b)(6), respectively.

If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants) or subsection (b) (competitive grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3) and (b)(6), respectively.

If the applicant, regardless of whether it is in an urbanized or rural area, will apply for an award under subsection (c) (low or no emission vehicle grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(c)(3).

Making this certification will incorporate by reference the applicable certifications in Category 7 or Category 8.

CATEGORY 12. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.

If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 7, except that FTA has determined that (d), (f), (i), (j), and (k) of Category 7 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.

In addition to the certification in Category 7, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2).

The applicant certifies that:

(a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;

(b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;

(c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and

(d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

CATEGORY 13. STATE OF GOOD REPAIR GRANTS.

If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, this certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4).

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 C.F.R. Part 625.

CATEGORY 14. INFRASTRUCTURE FINANCE PROGRAMS.

If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act ("TIFIA") Program (23 U.S.C. §§ 601–609) or the State Infrastructure Banks ("SIB") Program (23 U.S.C. § 610), it must make the certifications in Category 7 for the Urbanized Area Formula Grants Program, Category 9 for the Fixed Guideway Capital Investment Grants program, and Category 12 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).

Making this certification will incorporate the certifications in Categories 7, 9, and 12 by reference.

CATEGORY 15. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.

If the applicant will apply for an award under FTA's Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 C.F.R. § 655.83.

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA's regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 C.F.R. Part 655.

CATEGORY 16. RAIL SAFETY TRAINING AND OVERSIGHT.

If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 C.F.R. §§ 659.43, 672.31, and 674.39.

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

(a) Compliant with the requirements of 49 C.F.R. part 659, "Rail Fixed Guideway Systems; State Safety Oversight";
(b) Compliant with the requirements of 49 C.F.R. part 672, "Public Transportation Safety Certification Training Program"; and
(c) Compliant with the requirements of 49 C.F.R. part 674, "Sate Safety Oversight".

CATEGORY 17. DEMAND RESPONSIVE SERVICE.

If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 C.F.R. Part 37, it must make the following certification. This certification is required by 49 C.F.R. § 37.77.

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

(a) Response time;
(b) Fares;
(c) Geographic area of service;
(d) Hours and days of service;
(e) Restrictions or priorities based on trip purpose;
(f) Availability of information and reservation capability; and
(g) Any constraints on capacity or service availability.

CATEGORY 18. INTEREST AND FINANCING COSTS.

If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the

*Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), "flex funds" from infrastructure programs administered by the Federal Highways Administration (*see *49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).*

The applicant certifies that:

(a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and

(b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

CATEGORY 19. CONSTRUCTION HIRING PREFERENCES.

If the applicant will ask FTA to approve the use of geographic, economic, or any other hiring preference not otherwise authorized by law on any contract or construction project to be assisted with an award from FTA, it must make the following certification. This certification is required by the Further Consolidated Appropriations Act, 2020, Pub. L. 116-94, div. H, title I, § 191.

The applicant certifies the following:

(a) That except with respect to apprentices or trainees, a pool of readily available but unemployed individuals possessing the knowledge, skill, and ability to perform the work that the contract requires resides in the jurisdiction;

(b) That the grant recipient will include appropriate provisions in its bid document ensuring that the contractor does not displace any of its existing employees in order to satisfy such hiring preference; and

(c) That any increase in the cost of labor, training, or delays resulting from the use of such hiring preference does not delay or displace any transportation project in the applicable Statewide Transportation Improvement Program or Transportation Improvement Program.

CATEGORY 20. CYBERSECURITY CERTIFICATION FOR RAIL ROLLING STOCK AND OPERATIONS.

If the applicant operates a rail fixed guideway public transportation system, it must make this certification. This certification is required by 49 U.S.C. § 5323(v), a new subsection added by the National Defense Authorization Act for Fiscal Year 2020, Pub. L. 116-92, § 7613 (Dec. 20, 2019). For information about standards or practices that may apply to a rail fixed guideway

public transportation system, visit https://www.nist.gov/cyberframework *and* https://www.cisa.gov/.

The applicant certifies that it has established a process to develop, maintain, and execute a written plan for identifying and reducing cybersecurity risks that complies with the requirements of 49 U.S.C. § 5323(v)(2).

FEDERAL FISCAL YEAR 2020 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Queen Anne's County

The Applicant certifies to the applicable provisions of categories 01–20. ✓

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

Category		Certification
01	Certifications and Assurances Required of Every Applicant	
02	Public Transportation Agency Safety Plans	
03	Tax Liability and Felony Convictions	
04	Lobbying	
05	Private Sector Protections	
06	Transit Asset Management Plan	
07	Rolling Stock Buy America Reviews and Bus Testing	
08	Urbanized Area Formula Grants Program	
09	Formula Grants for Rural Areas	
10	Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	
11	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	

12	Enhanced Mobility of Seniors and Individuals with Disabilities Programs	_____
13	State of Good Repair Grants	_____
14	Infrastructure Finance Programs	_____
15	Alcohol and Controlled Substances Testing	_____
16	Rail Safety Training and Oversight	_____
17	Demand Responsive Service	_____
18	Interest and Financing Costs	_____
19	Construction Hiring Preferences	_____
20	Cybersecurity Certification for Rail Rolling Stock and Operations	_____

FEDERAL FISCAL YEAR 2020 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2020)

AFFIRMATION OF APPLICANT

Name of the Applicant: Queen Anne's County

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2020, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2020.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature_____ Date: _____

Name James Moran, Commission President Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): County Commissioners of Queen Anne's County

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature Patrick E. Thompson Date: 3/6/20

Name Patrick E. Thompson Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

DEPARTMENT OF COMMUNITY SERVICES 4

Queen Anne's County

County Commissioners:
James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Area Agency on Aging
104 Powell St
Centreville, MD 21617

Telephone: (410) 758-0848
Fax: (410) 758-4489
TDD: (410) 758-2126
E-mail: agingadmin@qac.org

Catherine Riggs Willis, LMSW, Director

DATE: March 17, 2020

TO: Q.A. County Commissioners / James J. Moran, Commission President

FROM: Catherine Riggs Willis, Director

RE: Public Transportation Agency Safety Plan (PTASP)

ACTION ITEM

On July 19, 2018, Federal Transit Administration published the Public Transportation Agency Safety Plan (PTASP) Final Rule, which requires operators of public transit systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS).

The PTASP final rule intends to improve public transportation safety by guiding transit agencies to more effectively and proactively manage safety risks in their systems. SMS is a comprehensive, collaborative approach to managing safety. It brings management and labor together to control risk better, detect and correct safety problems early, share and analyze safety data more effectively, and measure safety performance more precisely.

Since no two public transportation systems are alike, the rule sets scalable and flexible minimum standards for safety plans, including requirements for the identification, assessment, and mitigation of risks and strategies to minimize exposure to hazards, a safety training program, safety performance targets, and a process and timeline for conducting an annual review and update of the safety plan.

Transit operators also must certify they have a safety plan in place meeting the requirements of the rule by **July 20, 2020**. The plan is required to be updated and certified by the transit agency every year.

Please let me know if you have any question or concerns. Thank you for your assistance with the execution of these documents.

I move that we sign the Queen Anne's County, County Ride Safety Plan, attached, to ensure compliance with the Federal Transit Administration Public Transportation Agency Safety Plan.

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things to do...places to go...ways to grow your business...scan for info

Queen Anne's County, MD
County Ride Safety Plan

1. Transit Agency Information

Transit Agency Name	Queen Anne's County - County Ride		
Transit Agency Address	312 Safety Drive, Centreville, MD 21617		
Name and Title of Accountable Executive	Maynard F. Nash - Transit Administrator		
Name of Chief Safety Officer or SMS Executive	Maynard F. Nash		
Mode(s) of Service Covered by This Plan	Public Transportation	**List All FTA Funding Types (e.g., 5307, 5310, 5311)**	5311, 5307
Mode(s) of Service Provided by the Transit Agency (Directly operated or contracted service)	Fixed Route, ADA and Para- Transit Bus		
Does the agency provide transit services on behalf of another transit agency or entity?	Yes ☐	No ☒	**Description of Arrangement(s)**
Name and Address of Transit Agency(ies) or Entity(ies) for Which Service is Provided	N/A		

2. Plan Development, Approval, and Updates

Name of Entity That Drafted This Plan	County Ride	
Signature by the Accountable Executive	**Signature of Accountable Executive**	**Date of Signature**
	Maynard F. Nash	07/01/2019
Approval by the Board of Directors or an	**Name of Individual/Entity That Approved This Plan**	**Date of Approval**

Equivalent Authority		
	Relevant Documentation (title and location)	
Certification of Compliance	**Name of Individual/Entity That Certified This Plan**	**Date of Certification**
	Maryland Transit Administration	
	Relevant Documentation (title and location)	

Version Number and Updates

Record the complete history of successive versions of this plan.

Version Number	Section/Pages Affected	Reason for Change	Date Issued
1	all	Initial Draft	07/01/2019

Annual Review and Update of the Public Transportation Agency Safety Plan

Describe the process and timeline for conducting an annual review and update of the Public Transportation Agency Safety Plan.

Annually as part of the ATP preparation process, County Ride senior staff will review this plan. They will determine the system performance against the Safety Performance Targets and the need for updates to the plan. The results of this review will be reported to the Transit Administrator who may share the report with the Department Director. Part of our route change process is a safety review of the route and area around the stop. Routing will be changed to maximize safety.

3. Safety Performance Targets

Safety Performance Targets

Specify performance targets based on the safety performance measures established under the National Public Transportation Safety Plan.

Mode of Transit Service	Fatalities	Fatality Rate per 100K VRM	Injuries	Injury Rate per 100K VRM	Safety Events	Safety Event rate per 100K VRM	System Reliability
Fixed Routes	0	0	0	0	0	0	100%
Demand Response	0	0	0	0	0	0	100%

Safety Performance Target Coordination

Describe the coordination with the State and Metropolitan Planning Organization(s) (MPO) in the selection of State and MPO safety performance targets.

QAC Ride Safety performance targets will be shared with the MPO or Regional Planning Council after the ASP has been finalized, approved and certified

	State Entity Name	Date Targets Transmitted
Targets Transmitted to the State	Maryland Transit Administration	
	Metropolitan Planning Organization	**Date Targets Transmitted**
Targets Transmitted to the Metropolitan Planning Organization(s)	BMC	
	MUST	

4. Safety Management Policy

Safety Management Policy Statement

Include the written statement of safety management policy, incorporating safety objectives.

Safety of people and property is at the forefront of the overall management of Queen Anne's County Ride System. We take great notice in the appearance and attitude of all employee that help mitigate issues while in service. Since the system is owned and operated by the county a direct line of communication is established to respond to issues and incidents on the road. First responders and ambulance crews are located on the same property with Transit Operations and Equipment Maintenance Divisions. Commitment to prioritizing Resources for Safety; evaluating safety concerns on a risk-based manner; non-punitive Employee Safety Reporting.

Safety Management Policy Communication

Describe how the safety management policy is communicated throughout the agency's organization. Include dates where applicable.

The County Ride Safety Plans are part of the Queen Anne's County, County Ride Policies and Procedures Manual. All employees are required to sign for the manual.

Authorities, Accountabilities, and Responsibilities

Describe the authorities, accountabilities, and responsibilities of the following individuals for the development and management of the transit agency's Safety Management System (SMS).

Accountable Executive	The Transit Administrator has the overall authority to develop and execute this SMS and ultimate accountability for its implementation.
Chief Safety Officer or SMS Executive	The Transit Administrator has the overall authority to develop and execute this SMS and ultimate accountability for its implementation
Agency Leadership and Executive Management	The Director of Community Services has the ultimate responsibility for the development and executes this SMS and ultimate accountability for its implementation. The Director has the assistance of the Chief Safety Officer in Emergency Operations as well as the County Commissioners.
Key Staff	Director of Community Services Transit Administrator Dispatchers Maintenance Manager Will pass safety information to all employees And/or avise the Transit Administrator and Risk Manager of any safety problems they identify or are told of by employees and customers.

Employee Safety Reporting Program

Describe the process and protections for employees to report safety conditions to senior management. Describe employee behaviors that may result in disciplinary action (and therefore, are excluded from protection).

Using the experience of a driver to see changes in their environment generally before they become relevant negative issues. Reliance on their intuition and experience is held as a priceless commodity. An open door policy is one of the tools to interact and extrapolate the much sought after information. Other ways are suggestion boxes and anonymous contributions.

We will ensure that no action be taken against any employee who discloses a safety concern through the employee safety reporting program, unless disclosure indicates, beyond any reasonable doubt, an illegal act, gross negligence, or a deliberate or willful disregard of regulations or procedures.

5. Safety Risk Management

Safety Risk Management Process

Describe the Safety Risk Management process, including:

- *Safety Hazard Identification: The methods or processes to identify hazards and consequences of the hazards.*
- *Safety Risk Assessment: The methods or processes to assess the safety risks associated with identified safety hazards.*
- *Safety Risk Mitigation: The methods or processes to identify mitigations or strategies necessary as a result of safety risk assessment.*

Annually our insurers, Local Government Insurance Trust and Chesapeake Employers, will inspect our facilities for risks.. In Accordance with MTA Facility Inspection guidance we conduct every other month to gauge the health of our facilities, and spot and correct potential safety problems. In accordance with the Queen Anne's County Risk Management and Safety Manual; The Risk Manger will periodically review the Vehicle Use Policy and make recommendations to the Director of Human Resources. This report should consist of accidents with personal injuries; accidents without personal injuries; awards program, defensive driver program; alcohol and drug testing, including cost, training, etc.; and any other information deemed pertinent. Maintenance and inspection programs are the responsibility of the Department of Public Works, Vehicle Maintenance Division and the Department of Parks. Records of vehicles relating to inspections, safety equipment, maintenance, mileage, etc., is the responsibility of the Department of Public Works, Vehicle Maintenance Division.

Queen Anne's County Transit is small enough to have a wonderful daily exchange of ideas and concerns. Simply mentioning an issue will customarily see it recorded, investigated and if necessary forwarded to the proper authority for resolve. Safety issues reported may earn the driver a Safety Jackpot scratcher, an on the spot "at-a-boy" award or a certificate.

Monthly Safety Committee meetings – brings Transit safety concerns to Director of Community Services Queen Anne's County has an established Safety Committee that meets regularly to discuss topics throughout the county.

Describe /Assess the hazards that you've identified:
Imminent:

- A pre-trip inspection failure. The bus is immediately placed in a "out of service" state until repaired by our certified mechanics.
- Flood Waters or broken tree limbs for example are communicated through or 911 center. The center will notify the proper authorities.

Other, lesser issues are directly communicated to the responsible department and scheduled for repair if appropriate.

Any request, imminent or otherwise is followed up by the Transit Administrator or Dispatcher for close-out.

6. Safety Assurance

Safety Performance Monitoring and Measurement
Describe activities to monitor the system for compliance with procedures for operations and maintenance.
Complete random ride-a-longs as well as random closed circuit camera system are pulled for review. Random "where are you" calls from dispatch to random drivers to ensure they are OK and where they should be. Complaints issued by passengers are fully investigated and responded to. Random Drug testing as well as training assists management to identify candidates for cause testing. Drug screens are also conducted post-accident.
Describe activities to monitor operations to identify any safety risk mitigations that may be ineffective, inappropriate, or were not implemented as intended.
Every bus in service is equipped with cctv. Each time before it goes to the street each bus undergoes a driver pre trip inspection. Upon the knowledge that a safety issue exists the vehicle is placed in an "out of service" state until corrected or a mechanic ensures the bus is ready for passengers. Every 7500 miles a mechanical safety and preventive mantainance check is completed.
Describe activities to conduct investigations of safety events to identify causal factors.
Accident and incident reports are completed by Transit Administrator and the involved parties. Based on the review and research, the appropriate recommended corrective actions will be reported to the Department Director and Risk Manager. A report of incident is completed. Interviews are conducted. Site visits held Review of details and omissions and errors corrected Final review by the Safety Committee is required.
Describe activities to monitor information reported through internal safety reporting programs.
Logs and notes and other identified safety concerns will be assessed by AE (or SMS Manager)

Management of Change (Not Required for Small Public Transportation Providers) *Describe the process for identifying and assessing changes that may introduce new hazards or impact safety performance.*
Continuous Improvement (Not Required for Small Public Transportation Providers) *Describe the process for assessing safety performance. Describe the process for developing and carrying out plans to address identified safety deficiencies.*

7. Safety Promotion

Competencies and Training *Describe the safety training program for all agency employees and contractors directly responsible for safety.*
All drivers and mechanics receive TAPCO safety training. Other employees get safety information unique to their job from their direct supervisor and/or senior drivers. We offer continuing education programs with certified in house trainers for wheel chair securement, first aid, CPR, automatic electronic defibrillators, and Defensive Driving. Queen Anne's County requires First Aid and CPR w/ AED training. Employees are also required to participate in NIMS (National Incident Management) training as well as classes on Active Threat (shooter) exercises. Computer security is also at the top of the list for mitigation training. During the once per month division training the attending drivers get hands on training in wheelchair loading and securement among other titles.
Safety Communication *Describe processes and activities to communicate safety and safety performance information throughout the organization.*
Safety area on the Employee's bulletin board. Safety signs and posters around the employee areas. Safety comments in the Transit Administrators communications to the staff.. The County Ride Safety Plans are part of the Queen Anne's County, County Ride Policies and Procedures Manual. All employees are required to sign for the manual. Verifying they have reviewed and are complying with the procedures. Safety and Security information is posted on the employee bulletin board and hot issues are sent to all employees by memo from the Transit Administrator.

Additional Information

Supporting Documentation *Include or reference documentation used to implement and carry out the Safety Plan that are not included elsewhere in this Plan.*
Queen Anne's County has a COOP Plan. Transit's role is ..... • County Ride – As the public transportation for the entire county, this service must be maintained to some extent to provide for residents who have no other mode of transportation.

Definitions of Special Terms Used in the Safety Plan

Term	Definition

List of Acronyms Used in the Safety Plan

Acronym	Word or Phrase

5

Queen Anne's County

County Commissioners:
James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

THE DEPARTMENT OF PARKS & RECREATION OF QUEEN ANNE'S COUNTY
1945 4H Park Rd.
Centreville, MD 21617
www.qac.org/229/parks-recreation
Telephone: (410) 758-0835
Fax: (410) 758-0566

County Administrator: Todd Mohn
Executive Assistant to County Commissioners: Margie A. Houck
County Attorney: Patrick Thompson, Esquire

MEMORANDUM

Date: March 24, 2020

To: County Commissioners **ACTION ITEM**

From: Steve Chandlee, Director, Department of Parks and Recreation
James Wood, Public Landings Supervisor, Department of Parks and Recreation

Subject: Corsica River Dredging Project – Additional MD-DNR-Grant Funding

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The Department of Parks and Recreation, Public Landings Division is requesting approval to authorize the Director of Parks and Recreation to sign and execute a MD-DNR-Waterway Improvement Fund Grant Agreement that provides $500,000 of additional funding for the Corsica River Dredging Project # 330001. We are also seeking authorization to execute future grant applications and agreements.

This additional funding will be used for anticipated costs for the planned dredging of Corsica River. To date, the County has received a permit to dredge the channel and public boat slips. The nearby dredge material placement site remediation work is underway. An Invitation to Bid for dredging will be issued soon.

The additional funds from MD-DNR Fiscal Year 2015 funding source will be applied to CORSICA RIVER DREDGING project (#330001). The project is also funded by a FY2017 State of Maryland Waterway Improvement Fund grant. A separate budget amendment will be requested to reflect current funding amounts and anticipated costs.

REQUESTED ACTION/MOTION:

I move that the Director of Parks and Recreation be authorized to sign and execute MD-Department of Natural Resources Waterway Improvement Fund grant agreement # MDG-1502 and subsequent grant applications and agreements.

cc: Jon Seeman

enc.: MD-DNR Waterway Improvement Fund Grant Agreement: MDG-1502

STATE OF MARYLAND
DEPARTMENT OF NATURAL RESOURCES
WATERWAY IMPROVEMENT FUND GRANT AGREEMENT

GRANT #: MDG- 1502

THIS GRANT AGREEMENT, entered into this _____ day of _____ 20___, by and between

STATE OF MARYLAND
DEPARTMENT OF NATURAL RESOURCES
CHESAPEAKE & COASTAL SERVICE
580 Taylor Avenue, Annapolis, MD 21401
hereinafter ("Department")

and

QUEEN ANNE'S COUNTY
107 N. Liberty Street, Centreville, MD 21617
hereinafter ("Grantee")
Federal ID # 52-1011271

WHEREAS, funding has been appropriated by the General Assembly to the Waterway Improvement Fund to be disbursed as grants for the purpose of assisting in waterway improvements by expanding and enhancing access to public boating opportunities and improving boating safety pursuant to MD.CODE ANN., Natural Resources II, §8- 707 et seq., (2012 Replacement Volume as amended) ("the Fund"); and

WHEREAS, the purpose of these grants is to assist jurisdictions by providing project grant funds; and

WHEREAS, the Grantee has applied to the Department for grant assistance funding for Corsica River Dredging; and

WHEREAS, the Department has determined such grant assistance shall be provided to Grantee if Grantee agrees to the provisions contained herein;

NOW, THEREFORE, in consideration for the receipt of a Grant for the Fiscal Year 2015, in the amount of five hundred thousand dollars and zero cents ($500,000.00).

The Grantee agrees to the following provisions:

1. **Term:** This Grant Agreement shall become effective on July 1, 2020 and shall expire on June 30, 2023.

2. **Scope:** The Grantee is responsible for supervision of and the technical accuracy and coordination of all work pursuant to this Grant Agreement as set forth in the attached Scope of work. Attachment # A is hereby incorporated into this Grant Agreement and made an integral part of this Grant Agreement.

3. **Key Personnel:** The parties agree that the following named individuals are considered to be essential to the work being performed under this Grant Agreement, and that they are designated as Key Personnel who shall be made available to the fullest extent required to carry out the work under this Grant Agreement:

James Wood
Phone: 410-758-0835, Email: jwood@qac.org

Stephen M. Chandlee
Phone: 410-758-0835, Email: schandlee@qac.org

The parties designate the following named individuals as Grant Agreement Representatives for the purpose of any notices required under this Grant Agreement. The parties agree that each will promptly notify the other, in case of substitution of a Grant Agreement Representative, or change in the Representative's contact information.

Isaac Wilding
Phone: 410-260-8443, E-mail: isaac.wilding@maryland.gov

James Wood
Phone: 410-758-0835, Email: jwood@qac.org

4. **Payment:** The Grantee shall submit a reimbursement request to the Department on generally a quarterly basis, for expenses authorized for the work under this Grant Agreement on the attached Request for Reimbursement form, in accordance with the payment schedule in the attached Scope of Work. The request will include invoices and a copy of paid canceled check(s) or certification that payment has been made for reimbursement of the State's share of the project. Attachment # B is hereby incorporated into this Grant Agreement and made an integral part of this Grant Agreement.

Reimbursement shall be due and payable within 30 days of receipt by the Department. The grantee agrees that no claim or charges for damages shall be made by it for any delays or hindrances from any cause during the term of this Grant Agreement. Under no circumstances is the Department responsible for payment of any charges due to late payment of invoices.

5. **Deliverables**: The Grantee shall submit generally quarterly status/progress reports to the Department at the same time as the billing submissions required under paragraph 4 above. All deliverables will be submitted directly to the Department Contact, **Isaac Wilding.** Final deliverable work products, including the Final Reports, any geographic or mapping related efforts, and those items listed in the Scope of Work as expected final deliverables, shall be submitted to the Department Contact .

6. **Project Management:** The design, construction, and management of the project will be by or under the supervision of the Grantee in accordance with the latest edition of the

Waterway Improvement Fund Grants Manual incorporated by reference into this Grant Agreement. Plans and specifications, including all contract documents and any subsequent changes, must be completed by a Maryland Registered Professional Engineer unless approved otherwise in advance by the Department Contact. All plans, specifications and proposed changes must be submitted for review and approval by the Department Contact. All necessary Federal, State and local permits and approvals must be secured by Grantee prior to start of construction.

7. **Request for Bids:** The Grantee shall publicly advertise the project for bids or use another procurement method approved in advance by the Department Contact. Proposals will be received and compiled by the Grantee. The Department reserves the right to have a representative present at the bid opening.

a. Project contracts with a value of $500,000 or more which the State provides 50% or more of the funding shall be advertised as prevailing wage contracts (COMAR 21.11.11).

b. The Grantee will prepare a tabulation of bids and/or other method of procurement and submit same for approval to the Department with comments and recommendations prior to the award of any contract.

8. **Publication:** The Grantee shall post signs about the project, in a prominent location, identifying the project as a "Public Facility" and shall place a permanent sign, approved by the Department, acknowledging funding by the Waterway Improvement Fund. All press releases and grant related events shall be coordinated with DNR, Center for Waterway Improvement and Infrastructure.

9. **Fee Approval:** If a fee is to be charged for use of the facility, the Grantee shall obtain prior approval from the Department.

10. **Facility Access:** All Maryland registered boaters shall have equal access to State funded boating facilities. Any project funded in whole or in part with Waterway Improvement Fund Grants must remain available and open for use by the general boating public. The Department shall approve changes in use of a project before it is removed from public access and use, such as through sale, donation, or commercial use of the facility. If approved by the Department, the Grantee must replace the project with a facility open to the general boating public with equal value at the nearest approved location at no cost to the Department. The Grantee may be required to repay the Department for the current value of the project in proportion to the total cost of the project paid by the State. The Department may require two independent appraisals to determine the amount to be reimbursed to the Waterway Improvement Fund.

11. **Maintenance and Repair:** Unless previously approved by the Department, the Grantee agrees to operate and maintain the proposed project. Future maintenance funds are not guaranteed by the Department. The Grantee agrees that it shall if necessary, unless previously approved by the Department:

a. Provide without cost to the State of Maryland, all necessary lands, easements, rights-of-way, and dredge disposal site(s) required for the project;

b. Hold and save the State of Maryland free from damages that may result from the construction of the project;

c. Accomplish, without cost to the State of Maryland, alterations and relocations as required in sewer, water supply, drainage and other utility facilities and

d. Shall assure that the facility shall be designed and constructed for persons with disabilities pursuant to the Annotated Code of Maryland and the Americans with Disability Act (ADA).

12. **Compliance with Applicable Law:** The Grantee hereby represents and warrants that:

a. The Grantee is qualified to do business in the State of Maryland and that they will take such action as, from time to time hereafter, may be necessary to remain so qualified;

b. The Grantee is not in arrears with respect to the payment of any monies due and owing the State of Maryland, or any department or unit thereof, including but not limited to the payment of taxes and employee benefits, and that they shall not become so in arrears during the term of this Grant;

c. The Grantee shall comply with all federal, State, and local laws, regulations, and ordinances applicable to its activities and obligations under this Grant; and

d. The Grantee shall obtain, at its expense, all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under this Grant.

13. **Unused Funds:** The Department reserves the right to revert any unexpended or unencumbered balance from this grant not used during the project period specified in the scope of work. Grant projects three years or older are subject to immediate reversion by the Department.

14. **Subject to Audit:** The Department retains the right to audit and inspect the records of the Grantee pertaining to this Grant for a period of 3 years after the conclusion of the Grant. Grantee shall permit any duly authorized representative of the State to inspect and audit all records and documents of Grantee relating to this Grant. Should the Department determine that Grant funds have been expended for activities outside of the Scope of this Grant Agreement; the Grantee shall reimburse the Department for funds so identified.

15. **Default:** Default is Grantee's breach of any of the applicable covenants, agreements, or certifications contained in this Grant Agreement.

16. **Remedies Upon Default:**

a. Upon the occurrence of any default, the Department may require the defaulting party to:

(i) repay the Grant, in whole or in part;
(ii) recoup the amount of the Grant already paid from funds due the Grantee from any other current or future State grant or loan or any other funds, otherwise due and owing Grantee;
(iii) withhold further payments under this Grant Agreement; or
(iv) terminate this Grant Agreement.

b. In addition to the rights and remedies obtained in this Grant Agreement, the State may at any time proceed to protect and enforce all rights available to it. All rights and remedies survive the termination of this Grant Agreement.

17. **Termination:**

a. The Department may terminate this Grant Agreement for any reason in accordance with this clause in whole, or from time to time in part, whenever the Department shall determine that such termination is in the best interest of the Department. The Department will pay all reasonable costs associated with this Grant Agreement that the Grantee has incurred up to the date of termination and all reasonable costs associated with termination of the Grant Agreement. However, the Grantee shall not be reimbursed for any anticipatory profits or other costs that have not been earned up to the date of termination.

b. The Parties may mutually agree to terminate this Grant Agreement without cause. Termination of the Grant Agreement will not release the party(ies) from any prior commitments, obligations, or transactions, occurring prior to the effective date of termination or any non-cancellable obligations that may extend beyond the termination dates.

18. **Disposition of Property:** The Grantee may not sell, lease, exchange, give away, or otherwise transfer or dispose of any interest in the real or personal property acquired by Grantee with Grant funds except as provided in #10 and as approved by the Department. This includes transfer or disposition to a successor on the merger, dissolution, or other termination of the existence of the Grantee. The Grantee shall give the Department written notice at least sixty (60) calendar days before any proposed transfer or disposition. If the Department permits transfer or disposition, Grantee may be required to repay the State that percentage of the proceeds allocable to the Grant that was used to acquire the property as determined by the Department in its sole discretion.

19. **Appropriations:** If the Federal and/or State government fail to appropriate funds or if funds are not otherwise made available for continued performance for any period of this Grant

Agreement, this Grant Agreement must be cancelled automatically as of the beginning of the period for which funds were not appropriated or otherwise made available. The Grantee may not recover anticipatory profits or costs incurred after termination.

20. **Insurance**. For any item of real or personal property acquired by Grantee with Grant funds that has an original fair market value of Five Thousand Dollars ($5,000) or more, the Grantee shall, at its own expense, and for the reasonable useful life of that item, obtain and maintain all risk or fire and extended coverage insurance or such similar insurance coverage as may be appropriate for the full value of the item, or in amounts as may be commercially reasonable under the circumstances from time to time. Each such policy shall:

a. name the State as an additional loss payee thereunder;

b. by its terms, be considered primary and non-contributory with respect to any other insurance (if any) provided by the State;

c. by its terms, be cancelable only on at least thirty (30) days prior written notice to the Grantee; and

d. be issued by a reputable insurer authorized to issue such policy in Maryland.

The Grantee shall, on request, provide the Department with satisfactory evidence of its compliance with this requirement. Proceeds of insurance required by this paragraph may be applied as the Department, in its sole discretion, shall determine, toward replacement of the real or personal property or toward the partial or total repayment of the Grant to the State. Provided the Grantee has adequate financial resources, as determined in the sole discretion of the Department, the Grantee may self-insure the property.

21. **Indemnification**. The Grantee shall be responsible for, and shall defend, indemnify, and hold harmless the State of Maryland, its officers, agents, and employees, whether or not the State be deemed contributory negligent, from all suits, actions, liability, or claim of liability (including reasonable attorney's fees) arising out of:

a. Grantee's involvement in the Project, including its construction;

b. Grantee's use, occupancy, conduct, operation, or management of the Project;

c. any negligent, intentionally tortuous, or other act or omission of the Grantee or any of its agents, contractors, servants, employees, subtenants, licensees, or invitees in connection with the Project; and

d. any injury to or death of any person or damage to any property occurring in, on, or as a direct or indirect result of Grantees involvement in the Project or any of the Grantees activities in connection therewith.

22. **Nondiscrimination and Equal Employment Opportunity:** The Grantee agrees:

a. Not to discriminate in any manner against an employee or applicant for employment because of race, color, religion, creed, age, sex, marital status, national origin, ancestry, or physical or mental handicap unrelated in nature and extent so as reasonably to preclude the performance of such employment;

b. To include a provision similar to that contained in subsection (a), above, in any contract under this Grant except a contract for standard commercial supplies or raw materials; and

c. To post and to cause contractors to post in conspicuous places available to employees and applicants for employment, notices setting forth the substance of this clause.

d. Not to discriminate against any person on the basis of race, color, creed or national origin, in the use of any property or facility acquired or developed pursuant to this Grant Agreement.

23. **Drug and Alcohol Free Workplace:** The Grantee shall comply with the State of Maryland's policy concerning a drug and alcohol free workplace, as set forth in the Governor's Executive Order 01.01.1989.18 and COMAR 21.11.08 and the Drug-Free Workplace Act of 1988, and its implementing regulations codified at 29 CFR 98, Subpart F.I. as amended.

24. **Amendment:** This Grant Agreement may be amended only in a writing executed by the parties.

25. **Assignment:** The Grantee may not assign this Grant Agreement without the prior written approval of the Department. When so approved, this Grant Agreement shall bind the Grantee's successors and assigns.

26. **Entire Agreement:** This Grant Agreement, including the Attachment(s), represents the complete and final understanding of the parties. No other understanding or representations, oral or written, regarding the subject matter of this Grant Agreement, shall be deemed to exist or to bind the parties at the time of execution.

27. **Maryland Law:** The laws of Maryland shall govern the interpretation and enforcement of this Grant Agreement.

IN WITNESS WHEREOF, the parties have executed this Grant Agreement by causing the same to be signed on the day and year first above written.

Signatory for the Grantee:

_____
GRANTEE WITNESS

_____
Stephen M. Chandlee, Director
Queen Anne's County
Department of Parks and Recreation

State of Maryland
Department of Natural Resources

_____
DEPARTMENT WITNESS

_____
Matthew J. Fleming, Unit Director
Chesapeake & Coastal Service

Approved as to form and legal sufficiency
May 2018
Office of the Attorney General, Department of Natural Resources

GRANT #: MDG- 1502

ATTACHMENT A

SCOPE OF WORK

PROJECT TITLE: Corsica River Dredging

DESCRIPTION: Queen Anne's County will dredge approximately 21,200 cubic yards of material from the main Corsica River channel, the county ramp/slips and town slips. Additional dredging at Centreville Wharf to include transient dock area if funding allows.

Examples of final deliverables for the project include photographs, as-builts, post dredge survey (if applicable), final reimbursement, etc. The final reimbursement with appropriate back-up documentation shall be submitted to the Chesapeake and Coastal Service no later than thirty days after the end date of the grant period.

To assure that projects are on task to meet milestone target dates, generally quarterly reimbursement requests and status reports will be submitted to the Department Contact in accordance with the following schedule:

TIME FRAME	DUE DATE
FY 2021	
July 1, 2020 – September 30, 2020	October 15, 2020
October 1, 2020 – December 31, 2020	January 15, 2021
January 1, 2021 – March 31, 2021	April 15, 2021
April 1, 2021 – June 30, 2021	July 15, 2021
FY 2022	
July 1, 2021 – September 30, 2021	October 15, 2021
October 1, 2021 – December 31, 2021	January 15, 2022
January 1, 2022 – March 31, 2022	April 15, 2022
April 1, 2022 – June 30, 2022	June 30, 2022
FY 2023	
July 1, 2022 – September 30, 2022	October 15, 2022
October 1, 2022 – December 31, 2022	January 15, 2023
January 1, 2023 – March 31, 2023	April 15, 2023
April 1, 2023 – June 30, 2023	July 15, 2023

OFFICE OF THE SHERIFF

Queen Anne's County

505 RAILROAD AVENUE, CENTREVILLE, MARYLAND 21617
410-758-0770 • 410-778-7908 • Fax: 410-758-1961
TDD: 410-758-2126
www.queenannessheriff.org

Sheriff Gary Hofmann
Major Dwayne Boardman

Class 236

6

Action Item

Date: **February 6, 2020**

To: **County Commissioners**

From: **Sheriff Gary Hofmann**

Subject: **Budget Amendment Request**

Per your request, the following is my official "Request for Approval" to use excess current year budgeted funds originally designated for salaries and/or benefits to purchase two Toyota Rav4 hybrid SUV vehicles to be used by our Public Information Officer and our Volunteer Auxiliary Deputies. The total cost for both of the vehicles, installed emergency equipment and markings is $66,124. These vehicles will be valuable to our overall operation providing reliable and cost-effective vehicles for our highly mobile Public Information Officer (soon to be hired) and for our volunteer auxiliary staff who work and attend events and assignments all over the County on a regular basis. The 2020 Toyota Rav4 Hybrid SUV is estimated to get 41 city/38 highway miles per gallon of gas. We also believe these vehicles will be highly reliable with a very low cost for maintenance. These model vehicles are currently on the Howard County contract which is the contract we plan to use.

Requested Action:
I move to approve to use excess current year budgeted funds of $66,124, originally designated for salaries and/or benefits to purchase two Toyota Rav4 hybrid SUV vehicles for use by the Public Information Officer and Volunteer Auxiliary Deputies.

CC-21

Date 2/13/2020

Entered By _____

QUEEN ANNE'S COUNTY

REQUEST FOR BUDGET AMENDMENT

FY 2020

Description of expenditure/revenue accounts to inc/(dec):			Fund	Account Code		Increase (Decrease) Amount
increase	Sheriff's Office	Autos/Vehicles	100	110000	9054	$ 66,124
decrease	Sheriff's Office	Regular	100	110000	4003	$ (42,785)
decrease	Sheriff's Office	Social Security	100	110000	7100	$ (3,396)
decrease	Sheriff's Office	Health Insurance	100	110000	7200	$ (7,267)
decrease	Sheriff's Office	LEOPS Pension System	100	110000	7325	$ (9,761)
decrease	Sheriff's Office	Workmen's Compensation	100	110000	7400	$ (2,825)
decrease	Sheriff's Office	Life Insurance	100	110000	7600	$ (90)
					Total Decrease	$ (66,124)

Justification:

This amendment establishes budget authority for the Sheriff's Department to purchase two Toyota Rav4 hybrid SUV vehicles to be used by their Public Information Officer and Volunteer Auxiliary Deputies at a total cost of $66,124.

Funding will come from excess current year budgeted funds originally designated for salaries and/or benefits.

NH 2/14/20

Requester printed Department: Karen Rodgers, Finance

Requester signature & date: Karen Rodgers

Finance Director signature & date:

Approval & date:

CC-27

Date 3/11/2020

QUEEN ANNE'S COUNTY

REQUEST FOR BUDGET AMENDMENT

FY2020

Description of expenditure/revenue accounts to increase/(decrease):			Fund	Project Only Account Code			Increase (Decrease) Amount
Increase	Preventative Park Maint	St POS Encum Cap - Local	410	414000	33720	400215	$ 135,000.00
Increase	Preventative Park Maint	Improvements other than Buildings	410	414000	9042	400215	$ 135,000.00

Justification:

This amendment will recognize a State POS grant which will be administered by the Maryland Board of Public Works.

These funds will provide for paving on the Cross Island Trail. The total cost of this project is $190,000, of which the remaining $65,000 required will come from the current balance in Project 400215.

No additional County funds are required.

MH 3/18/20

Requester printed Department: Karen Rodgers, Finance

Requester signature & date: Karen Rodgers

Finance Director signature & date: Justin R. Sauer 3/20/20

Approval & date:

8

CC-28

Date 3/12/2020

Entered By _____

QUEEN ANNE'S COUNTY

REQUEST FOR BUDGET AMENDMENT

FY 2020

	Description of expenditure/revenue accounts to inc/(dec):		Fund	Project	Account	Increase (Decrease) Amount
increase	General Fund - Animal Services	regular salaries	100	124500	4003	$ 129,075
increase	General Fund - Animal Services	part time salaries	100	124500	4005	$ 24,310
increase	General Fund - Animal Services	social security	100	124500	7100	$ 11,734
increase	General Fund - Animal Services	health insurance	100	124500	7200	$ 27,124
increase	General Fund - Animal Services	workmen's compensation	100	124500	7400	$ 2,302
					Total Salaries and Benefits	$ 194,545
increase	General Fund - Animal Services	animal supplies	100	124500	6710	$ 11,000
increase	General Fund - Animal Services	electricity	100	124500	8115	$ 5,000
increase	General Fund - Animal Services	water & sewer	100	124500	8120	$ 1,585
increase	General Fund - Animal Services	other contracted services	100	124500	5995	$ 5,000
increase	General Fund - Animal Services	equipment repair	100	124500	6315	$ 334
increase	General Fund - Animal Services	medical supplies	100	124500	6510	$ 16,667
increase	General Fund - Animal Services	medical services	100	124500	5030	$ 7,334
increase	General Fund - Animal Services	training	100	124500	8045	$ 667
increase	General Fund - Animal Services	duplicating	100	124500	8030	$ 767
increase	General Fund - Animal Services	communication	100	124500	8100	$ 667
increase	General Fund - Animal Services	other expenses	100	124500	8995	$ 5,334
					Total Other Costs	$ 54,355
					Total increase in expenses	$ 248,900
decrease	General Fund - Non-Departmental	per contractual agreement	100	176000	8124	$ (167,500)
					Net Change in expenses	$ 81,400
increase	Gen Fund	income tax revenue	100	199000	30201	$ 81,400

Justification:

This amendment establishes budget authority for the new Animal Services activity. Beginning in March 2020, Queen Anne's County will be responsible for Animal Services in the County. The estimated expenses through year-end is $248,900. There are savings of $167,500 from the County not needing to fund the Animal Welfare League for the remainder of the year. The difference of $81,400 is being funded by recognizing additional income tax revenue.

Requester printed Department: Nichole Hepfer, Finance

Requester signature & date: Nichole Hepfer 3/17/20

Finance Director signature & date: Jordan A. Dellinger 3/18/20

Approval & date:

CC-29

Entered By _____

Date 3/12/2020

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2020

Description of expenditure/revenue accounts to			Fund	Account Code		Increase (Decrease) Amount
increase	Port Security Grant	Equipment Under $1000 / $5000	500	511012	9010	$ 72,996
		Total				$ 72,996
increase	Port Security Grant	Other Fed Cap Grants	500	511012	32890	$ 54,747
increase	Port Security Grant	Transfer in	500	511012	39910	$ 18,249
		Total				72,996
increase	Other Sources / Uses	Transfer out	100	180010	8990	$ 18,249
decrease	Sheriff's office	Additional Equipment	100	110000	9050	$ (18,249)
		Total				-

Justification:

The Department of Homeland Security awarded the Queen Anne's County Sheriff's Office a Port Security Grant in the amount of $54,747.
As a condition of this award, they are required to contribute a cost match in the amount of $18,249 of non-Federal funds,
or 25 percent of the total approved project costs of $72,996.
The grant performance period is from 09/01/2019 thru 08/31/2022.

MH 3/17/20

Requester printed Department: Teresa Ward for the Sheriff's Department

Requester signature & date: 3/16/2020

Finance Director Approval & date: 3/18/20

County Administrator Approval & date:

Maryland
DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT

LARRY HOGAN
Governor
BOYD K. RUTHERFORD
Lt. Governor
KENNETH C. HOLT
Secretary

March 11, 2020

Todd R. Mohn, P.E.
County Administrator
Queen Anne's County
107 N Liberty Street
Centreville, MD 21617

ADMINISTRATOR'S OFFIC
MAR 16 '20 PM3:16

RE: Request for Funding
Grove Creek Broadband Pilot Project

Dear Mr. Mohn:

On the behalf of Governor Larry Hogan and Lieutenant Governor Boyd K. Rutherford, it is my pleasure to inform you that your funding request for the Fiscal Year 2019 Broadband Pilot Program has been approved in the amount of $200,000. Specifically, these funds will be available to assist you with your Grove Creek broadband expansion project.

This funding is conditional upon execution of a Memorandum of Understanding ("MOU") between Queen Anne's County and the Maryland Department of Housing and Community Development ("the Department"). The Governor's Office of Rural Broadband provides financial assistance for the Broadband Pilot Program through the Department. On behalf of the Department, the Office of the Attorney General is preparing a draft MOU and will be in contact with your office in the near future to discuss the specific terms involved.

Again, congratulations on your award. If I may be of further assistance on this or any other matter, please do not hesitate to contact me or Kenrick Gordon, Director of the Governor's Office of Rural Broadband at 301-429-7426 or kenrick.gordon@maryland.gov.

Sincerely,

Kenneth C. Holt
Secretary

cc: Kenrick Gordon, Directory, Governor's Office of Rural Broadband
Jon Seeman ✓
Megan DelGaudio ✓

Maryland Department of the Environment

Larry Hogan, Governor
Boyd Rutherford, Lt. Governor

Ben Grumbles, Secretary
Horacio Tablada, Deputy Secretary

MAR 1 3 2020

The Honorable James J. Moran, At-Large
Queen Anne's County Commissioner
107 North Liberty Street
Centreville, MD 21617

COMMISSIONER'S OFFIC
MAR 16 '20 PM3:16

Dear Commissioner Moran:

The purpose of this letter is to inform you that the Department has received an air quality Permit to Construct application from a company located in your jurisdiction. The Department has required the applicant to publish the enclosed notice at least once a week for two consecutive weeks in the legal section of a daily or weekly newspaper of general circulation in the geographical area in which the proposed installation will be located. The notice provides the following information about the permit application.

Applicant:	David A. Bramble, Inc. – Wye Mills Plant
Proposal:	One (1) concrete crusher rated at 200 tph and powered by one (1) 275 hp diesel engine
Location:	451 Grange Hall Road Queenstown, MD 21658

The Department must receive written requests for an informational meeting no later than 10 working days after the date the second notice appears in the newspaper. The Department expects the applicant to begin to publish the required notices shortly, but you need not wait for the notice to be published to request a meeting should you so desire. Your participation in this proceeding is welcome.

Sincerely,

Angelo Bianca

Angelo Bianca, Deputy Director
Air and Radiation Administration

AB/jm

Enclosure

DEPARTMENT OF THE ENVIRONMENT
AIR AND RADIATION ADMINISTRATION

NOTICE OF APPLICATION AND
OPPORTUNITY TO REQUEST AN INFORMATIONAL MEETING

The Maryland Department of the Environment, Air and Radiation Administration (ARA) received a permit-to-construct application from David A. Bramble, Inc. – Wye Mills Plant on December 19, 2019 for the installation of one (1) concrete crusher rated at 200 tph and powered by one (1) 275 hp diesel engine. The proposed installation will be located at 451 Grange Hall Road, Queenstown, MD 21658.

Copies of the application and other supporting documents are available for public inspection. Ask for Docket #03-20 at the following locations during normal business hours.

Maryland Department of the Environment
Air and Radiation Administration
1800 Washington Boulevard
Baltimore, Maryland 21230

Queen Anne's County Library
Centreville Branch
121 S. Commerce Street
Centreville, MD 21617

Pursuant to the Environment Article, Section 1-603, Annotated Code of Maryland, the Department will hold an informational meeting to discuss the application and the permit review process if the Department receives a written request for a meeting within 10 working days from the date of the second publication of this notice. All requests for an informational meeting should be directed to the attention of Ms. Shannon Heafey, Air Quality Permits Program, Air and Radiation Administration, 1800 Washington Boulevard, Baltimore, Maryland 21230.

Further information may be obtained by calling Ms. Shannon Heafey at 410-537-4433.

George S. Aburn, Jr., Director
Air and Radiation Administration

FREE Household Hazardous Waste Latex Paint and Electronics Recycling Drop-Off Day

to Saturday, September 26, 2020

At the **Queen Anne's County Public Works Facility, 312 Safety Drive, Centreville** (off of route 301)
The event is scheduled from 8:00 a.m. to 2:00 p.m., rain or shine.
The service is limited to Midshore residents not businesses of (Caroline, Kent, Queen Anne's and Talbot Counties)

Acceptable Household Hazardous Waste Items Include:

- Gas, gas/oil mixes and automotive fuels
- Empty Propane Cylinders size # 40 and smaller (9.4 gallons and under)
- Acids, cleaners, and solvents
- Chemicals (pool, darkroom, etc.)
- Pesticides, insecticides and herbicides
- Oil based paint, paint thinner, stains, turpentine, wood preservatives and wood strippers
- Fluorescent tubes and lamps (limit 15)
- Mercury thermometers

Acceptable Electronics Will Include:

- Computers and peripherals (keyboards, laptops, monitors, mice, printers, cables, modems, etc.)
- TVs, remotes, VCR, CD and DVD players (limit 4 TV's)
- CB radios, fax machines, answering machines and copiers

Usable latex paint will be accepted for recycling. Do not bring unusable latex paint to the event. Instead, solidify the paint with an absorbent such as kitty litter, dirt or mulch and dispose of the paint in regular trash.

Items NOT Accepted at this event are:

- Household trash
- Explosives and ammunition
- Medical and radioactive wastes
- Compressed gas cylinders other than propane cylinders listed above
- Asbestos
- Smoke detectors
- Business, industrial and commercial farm wastes
- Appliances
- Power tools and power tool batteries
- Tires
- Household batteries
- Road/marine flares
- Liquid containers over 5 gallon maximum size
- ***Any household waste over 20 gallons or maximum of 250 pounds per household***

For questions on the program, please contact the Maryland Environmental Service at (443) 685-4073.

Town of Millington
Incorporated 1890
P. O. Box 330 - Millington, Maryland 21651
Phone: (410) 928-3880 Fax: (410) 928-5764
E-Mail: Millington@atlanticbbn.net
Website: millingtonmd.us

March 16, 2020

Maryland Department of the Environment
1800 Washington Boulevard
Baltimore, Maryland 21230

Attn: Mr. Lee Currey, Director
Water & Science Administration

Dear Mr. Currey:

The Town of Millington is in receipt of your letter dated February 28, 2020 regarding reported sanitary sewer overflows during the period of November 1, 2014 through December 31, 2019. The Town of Millington is not in a position financially to pay the settlement offer of $12,339 for these violations. As per our most recent audited financial statements, which were previously submitted to your agency, our utility fund operates in the red. We continually monitor this situation and address consideration of increases to the rate structure to bring the utility side of our Town to a sustainable position.

Our records show that we have reported each incident as is required and were not informed in a timely manner of any issues with the reporting, the incidences, or possibility of a fine for the violation. We are very concerned with the delay in the time period of reporting an incidence and a response from MDE regarding a potential fine situation.

Sincerely,

Elizabeth Jo Manning
Town Administrator

CC: Governor L. Hogan, Jr.
Senator S. Hershey, Jr.
Delegate S. Arentz
Delegate J. Ghrist
Delegate J. Jacobs
Queen Anne's County Commissioners
Kent County Commissioners

Claude J Morales, Jr., Mayor
Kevin Hemstock, Council Michelle Holland, Council
Jason E. Manning, Council Wayne Starkey, Council

Maryland
Department of
the Environment

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

Ben Grumbles, Secretary
Horacio Tablada, Deputy Secretary

FEB 28 2020

CERTIFIED MAIL
Elizabeth Jo Manning, Town Administrator
Town of Millington
402 Cypress Street
P.O. Box 330
Millington, MD 21651

Re: Town of Millington Sanitary Sewer Overflows, AI# 21829
Compliance/Enforcement Assessment, Offer to Settle
[*Response Requested within 14 days*]

Dear Ms. Manning:

The Maryland Department of the Environment, Water and Science Administration, Compliance Program (Department) has reviewed the reports of sanitary sewer overflows (SSOs) submitted by Maryland Environmental Service on behalf of the Town of Millington (Town) pursuant to Code of Maryland Regulations (COMAR) 26.08.10 for the period of November 1, 2014 through December 31, 2019. The Department has determined that three (3) SSOs to the ground and/or surface waters of the State occurred from the City's sewer collection system, in violation of Section 9-322 of the Environment Article, Annotated Code of Maryland and regulations promulgated thereunder.

In addition, the Department has also reviewed the reports of unauthorized discharges that occurred during the period of November 1, 2014 through December 31, 2019, from the Millington WWTP in violation of Section 9-322 of the Environment Article, Annotated Code of Maryland and regulations promulgated thereunder. The enclosed attachment lists the SSOs and unauthorized discharges reported to the Department during this time period that the Department believes are subject to penalties.

Please be advised that the Department is authorized, in accordance with the provisions of Section 9-342 of the Environment Article, to seek administrative penalties of up to $10,000 per day up to a maximum of $100,000 and civil penalties of up to $10,000 per day for water pollution violations. After careful consideration of the facts regarding these overflows and statutory factors that we must consider in assessing penalties, the Department has determined that the Town could be liable for the maximum civil penalty under the law for each reported overflow. **However, prior to filing a formal enforcement action in this case, the Department is offering the Town of Millington an opportunity to settle, without admission of liability or concession, the aforementioned violations by payment of $12,339 to the Maryland Department of the Environment.**

The Department requests that you notify Ms. Julie Gowe, Enforcement Manager, Enforcement Division, Compliance Program at (410) 537-3510 or email Julie.Gowe@Maryland.gov within fourteen (14) days if the Town wishes to settle this matter. If the Town declines or fails to respond

within the next fourteen (14) days, the Department shall consider this settlement offer withdrawn and the case will be referred to the Office of the Attorney General for appropriate administrative or civil enforcement action. If payment is made in accordance with the conditions established herein, this matter will be considered resolved and the Town will be released from further civil penalty liability for this violation.

Please be advised that payment of a penalty in this case will not obviate the need for the Town to perform appropriate corrective actions to prevent further unlawful discharges resulting from overflows. These overflows may result in the Department's issuance of an enforcement action in the form of an administrative or civil complaint and order that will require improvements to prevent and eliminate sewer overflows. Your cooperation in this matter is appreciated.

Sincerely,

Heather W. Bantel for

D. Lee Currey, Director
Water and Science Administration

DLC:jle

Enclosure

cc: Don Reed, Maryland Environmental Service

Sanitary Sewer Overflows November 1, 2014 - December 31, 2019					
Date Discovered	Location	Zip Code	Quantity (gallons)	Cause	Days of Violation
11/7/2014	Service line across from 227 Sassafras St	21651	3,150	Outside contractor hit line when they were working on the bridge	1
1/8/2015	Service line across from 227 Sassafras St	21651	100	Flow meter froze and broke allowing chlorinated water to spray out onto the ground.	1
9/13/2016	227 Sassafras St., parking lot	21651	80	Broken hose from sludge truck	1

Unauthorized Discharges November 1, 2014 - December 31, 2019					
Date Discovered	Location	Zip Code	Quantity (gallons)	Cause	Days of Violation
10/2/2015	227 Sassafras St	21651	500	Pipe between the clarifiers and the disk filter got clogged	1
2/2/2016	227 Sassafras St	21651	50	Mechanical Failure	1
6/2/2016	227 Sassafras St	21651	1,000	Mechanical Failure	1
6/9/2017	227 Sassafras St	21651	100	Sand dam that holds the sludge inside the drying bed gave way and allowed sludge to leave it	1
2/11/2018	227 Sassafras St.	21651	7,800	Excessively heavy rainfall.	1
12/28/2018	227 Sassafras St.	21651	175	Blockage in pipe that goes from the biolac to the clarifiers as well as excessive I&I from heavy rainfall.	1
9/7/2019	227 Sassafras St.	21651	50	Overflow caused by a blockage in the pipe that goes from the biolac to the clarifiers.	1

I

Dr. Joseph A. Ciotola, Jr. M.D., Health Officer
"COVID-19 Update"

II

Queen Anne's County

Department of Economic and Tourism Development
Heather Tinelli, Director

County Commissioners:
James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip Dumenil, District 3
Christopher Corchiarino, District 4

425 Piney Narrows Road
Chester, MD 21619
Telephone: (410) 604-2100
County Cell: (410)490-4695
Fax: (410) 604-2101

TO: County Commissioners
Todd R. Mohn, County Administrator

ACTION ITEM

FROM: Heather Tinelli, Director

CC: Michael Wisnosky, AICP, Director, Department of Planning and Zoning
Jonathan Seeman, Director, Department of Finance
Jean Fabi, Economic Development Manager and Enterprise Zone Administrator

DATE: March 18, 2020

SUBJECT: Proposed Expansion of the Queen Anne's County Enterprise Zone

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The Queen Anne's County Enterprise Zone designation was approved by the Maryland Department of Commerce and became effective January 1, 2017. The purpose of the Enterprise Zone Program is to incentivize private investment in areas affected by either a high level of poverty or consistently high unemployment rate.

Since 2017, the Department has certified projects with an estimated value of $94 million. Projects include new construction, renovations, and infill development within the county's Planned Growth areas of Grasonville, Chester and Stevensville. The program provides a commercial real property tax credit prorated over ten years on the increase of the assessed value. The Enterprise Zone program also provides an income tax credit for new-full time job creation and to date, companies estimate creating 189 new full-time positions. This program has proven to be extremely beneficial for business expansion and attraction.

At the time the original designation was approved, the area known as the Kent Narrows was excluded from the designation area as it was under a Tax Increment Financing (TIF) Study. The study concluded last year; however, since then, major projects that are integral to the TIF program's growth are not moving forward as projected. Therefore, it is recommended that the 294 acres zoned Waterfront Village Center (WVC) be incorporated into the designated Enterprise Zone through the expansion process.

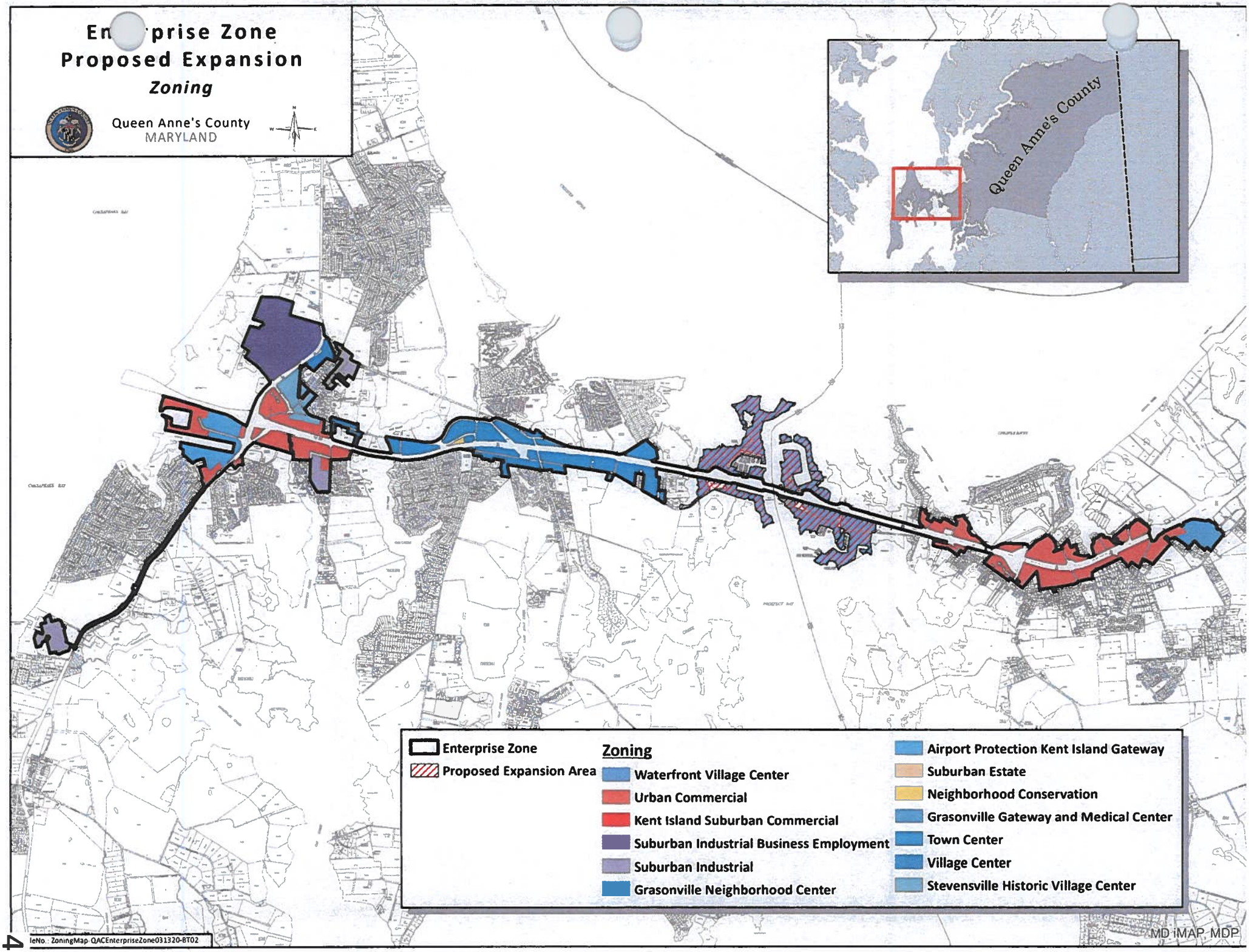
Time is of the essence to submit the application requesting expansion of the Enterprise Zone to the Maryland Department of Commerce not only because of the deadline of April 15, but also due to pending legislation proposing to the eliminate the Enterprise Zone program and prohibit new and expanded designations. Should the legislation pass, it will have no effect on existing Enterprise Zone designations. The Queen Anne's County Enterprise Zone designation expires January 31, 2026. Projects certified during that time receive the full benefit of the tax credits for ten years from the date of certification.

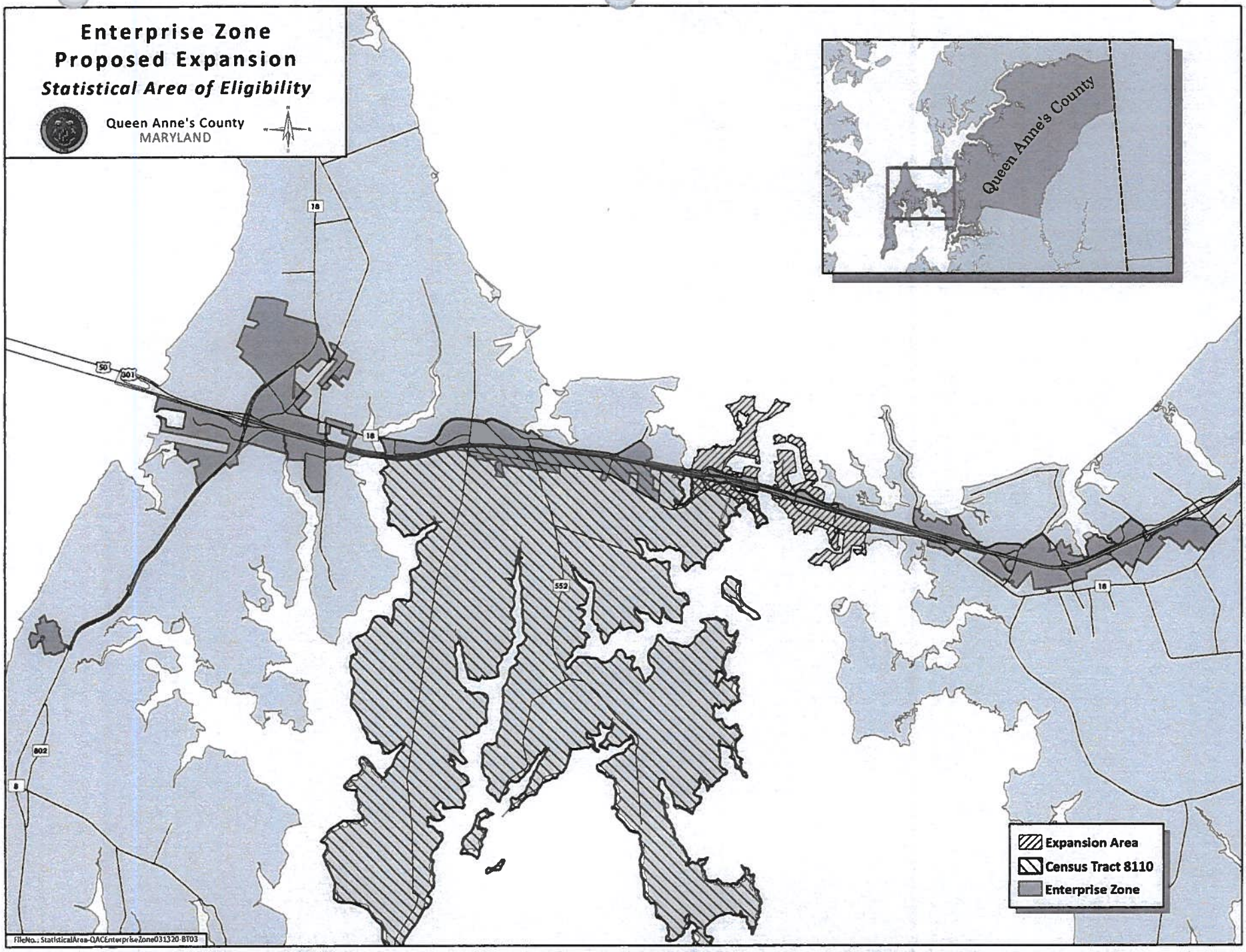
Staff is requesting that the Commissioners move forward with submitting the application for expansion by scheduling a Public Hearing, as required by COMAR, on April 14, 2020. At that time, a Resolution will be also presented for adoption which will enable the Commission President to sign the final application. A decision regarding the adoption of the expansion can be anticipated from the Department of Commerce by mid-summer 2020.

SUGGESTED MOTION:

I motion to schedule a Public Hearing on April 14, 2020 in consideration of an application to the Maryland Department of Commerce requesting an expansion to the Queen Anne's County Enterprise Zone to included 297 acres known as the Kent Narrows and zoned Waterfront Village Center (WVC).

ATT: Map of Proposed Enterprise Zone Expansion


Enterprise Zone
Proposed Expansion
Zoning
Queen Anne's County
MARYLAND
Queen Anne's County
Enterprise Zone
Proposed Expansion Area
Zoning
Waterfront Village Center
Urban Commercial
Kent Island Suburban Commercial
Suburban Industrial Business Employment
Suburban Industrial
Grasonville Neighborhood Center
Airport Protection Kent Island Gateway
Suburban Estate
Neighborhood Conservation
Grasonville Gateway and Medical Center
Town Center
Village Center
Stevensville Historic Village Center
MD iMAP, MDP


Enterprise Zone
Proposed Expansion
Statistical Area of Eligibility
Queen Anne's County
MARYLAND
Queen Anne's County
Expansion Area
Census Tract 8110
Enterprise Zone
FileNo.: StatisticalArea-QACEnterpriseZone031320-8103

III

COUNTY ADMINISTRATOR'S OFFICE
The Liberty Building
107 North Liberty Street
Centreville, MD 21617

Telephone: (410) 758-4098
Fax: (410) 758-1170
TDD: (410) 758-2126
Email: tmohn@qac.org

County Administrator: Todd R. Mohn

Queen Anne's County

County Commissioners:
James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

TO: County Commissioners

FROM: Todd R. Mohn, County Administrator
Jonathan R. Seeman, Director, Budget, Finance & Information Technology

SUBJECT: FY2021 County Administrator's Budget

DATE: March 24, 2020

The FY2021 budget is transmitted to you under unique circumstances. There is presently a global pandemic affecting the lives of all the citizens of Queen Anne's County and the entire United States. Our personal, community, and economic lives have been disrupted.

We know that the market and the local and national economy are undergoing volatility and uncertainty. It seems clear that the slowdown in economic activity will impact our major revenue sources, primarily income taxes, which represent almost 40% of our budget. Income taxes are impacted by the number of jobs, by wages, and investment activity.

However, at this time it is too early to capture the kinds of data needed to adjust our revenues for this budget. Going into this period, our local economy was strong—wage growth consistently outpaced the State of Maryland and most Maryland counties. To the extent that our income tax distributions weaken, as we expect, it will probably not occur until the second half of FY2021 or in FY2022. Consequently, while our revenue estimates are conservative, and are scaled back slightly, they do not take into account the impacts from a slowdown or recession.

In light of current circumstances, the County must be in a position to respond quickly and decisively to an economic downturn. The County has shown strong fiscal management, as evidenced by our two AAA bond ratings. We have a sizeable Rainy Day Fund and a Revenue Stabilization Fund. This will help us weather a weakening economy. At the same time, we must be prepared to take the difficult but necessary actions to bring the operating budget into balance.

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Accordingly, we submit the County Administrator's FY2021 Operating and Capital budgets for your review. The Departments submitted budget requests in January, and we have met with them to develop this balanced budget for you to consider. There are new positions or enhancements included in the budget, however in light of current circumstances virtually none are funded for more than ½ of the fiscal year. This will enable us additional time to consider the impacts of hiring staff.

We have scheduled Commissioner work sessions for review of the budget during March and April, release of the Commissioner's proposed budget on April 21, followed by public hearings on May 4, 5, and 6. The final budget adoption is scheduled for June 9.

For FY2021, there is again moderate revenue growth. The County's two main revenue sources, property tax and income tax, grow by over $4 million. The one-third portion of the County reassessed in 2019 shows growth of 6.9% vs. the previous assessment of three years ago. The FY2021 budget reflects sound financial management and continued compliance with county policies. The budget is consistent with the County's AAA bond rating.

The FY2021 budget grows by a total of $4.7 million or 3.2%, from $145.0 million in FY2020 to $149.7 million in FY2021. The recommended budget is based on no change in the property tax rate, remaining at $0.8471 per $100 of assessed value.

This budget reflects the recommendations of the County's Spending Affordability Committee, including a focus on the results of the Kirwan Commission, the need to maintain replacement policies, and "stay ahead of the curve" regarding spending in light of potential fiscal downturns.

The budget includes additional funding beyond the Maintenance of Effort level for the Board of Education. The budget provides $2.5 million in funding for the public schools, which is $1.0 million above the required Maintenance of Effort.

The Constant Yield Tax Rate is that property tax rate which, based on the FY2021 total assessed value of properties, would produce the same amount of property tax revenue in FY2021 as in FY2020. Because assessments increased, the Constant Yield rate of $0.8358 per $100 of assessable base is lower than the proposed rate of $0.8471 per $100 of assessable base. Adopting the Constant Yield Rate would result in a reduction of almost $1 million from the budget. The budget as proposed includes no change in the property tax rate.

The County's FY2021 capital budget is $41.9 million, including a bond sale of $19.9 million Highlights of this year's capital budget include $7.2 million for Board of Education projects including the Kent Island High School roof replacement, a multiyear technology plan, and security upgrades; $6.5 million for the Kent Island Library expansion; $1.7 million for Parks projects including athletic field and playground work, and trail development; $2.7 million for the Detention Center renovation; $1.7 million for the county's asphalt overlay/road resurfacing project; and $9.1 million in funding for the Southern Kent Island (SKI) sewer project.

We look forward to working with you on the review and adoption of the FY2021 budget.

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FY2021 BUDGET REVENUES
COUNTY ADMINISTATOR'S BUDGET

GENERAL FUND REVENUE

	FY19 Actual	FY20 Budget	FY21 Budget	FY20-FY21 $ Change
Revenue Sources - By Type				
Taxes				
Real & Personal Prop Taxes	68,767,383	68,516,949	69,930,041	1,413,092
Income Taxes	55,282,162	56,223,688	59,012,230	2,788,542
Public Utility Tax	1,810,526	1,600,000	1,600,000	-
Admission & Amusement Tax	155,913	171,700	191,900	20,200
Hotel Tax	650,613	626,200	661,550	35,350
Franchise Fee	485,521	500,000	485,000	(15,000)
Recordation Taxes	5,806,760	5,531,750	5,614,726	82,976
Transfer Taxes	2,093,502	2,012,894	2,022,958	10,064
State Shared Taxes/Highway User	1,121,945	1,166,193	1,187,370	21,177
Licenses & Permits	684,773	643,564	712,285	68,721
Intergovernmental	2,192,929	2,079,949	2,350,000	270,051
Service Charges	2,976,554	2,819,000	2,878,500	59,500
Miscellaneous				
Interest & Insurance Income	1,201,645	400,000	750,000	350,000
Rents	184,465	164,500	154,500	(10,000)
Fines	81,384	89,500	90,500	1,000
Other Income	651,923	398,250	405,000	6,750
Transfers In	-	1,425,251	1,100,000	(325,251)
Fund Balance	-	688,603	600,000	(88,603)
TOTAL REVENUES	**144,147,998**	**145,057,991**	**149,746,560**	**4,688,569**

TAX RATES:

1. Real Property Tax revenue for FY21 is based on a rate of $.8471 per $100 of assessed valuation for all properties in Queen Anne's County

2. Railroad and Public Utilities Tax and operating personal property used to generate electricity for sale for FY21 is based on a rate of $2.1178 per $100 of assessed valuation

3. Local Income Tax revenue for FY2021 is based on a rate of 3.20% of the Maryland Taxable Income

4. Recordation Tax revenue for FY21 is based on a rate of $4.95 per $500 of the value of the recorded transaction

5. Transfer Tax revenue for FY21 is based on a rate of .5% of the dollar consideration presented for recording The rate drops to .25% for First time Maryland Homebuyers who occupy the property as their principal residence

6. Hotel tax revenue for FY21 is based on a rate of 5% of the value of the rental of rooms for sleeping accommodations provided to transients

7. Admissions and Amusement Tax revenue for FY21 is based on a rate of 5% of the value of the amusement or admission

QUEEN ANNE'S COUNTY
FY2021 EXPENDITURES
COUNTY ADMINISTRATOR'S BUDGET

	FY19 Actual	FY20 Budget	FY21 Requested	FY20-FY21 $ Change	% Change
County Administration					
County Commissioners	407,055	479,206	483,644	4,438	0.9%
Executive	446,403	445,460	431,232	(14,228)	-3.2%
Legal	415,732	471,700	501,700	30,000	6.4%
Budget & Finance	1,202,017	1,287,883	1,337,801	49,918	3.9%
Information Technology	1,462,936	1,670,791	1,948,644	277,853	16.6%
Human Resources	548,914	640,727	625,316	(15,411)	-2.4%
Economic & Tourism Development	447,778	618,585	679,737	61,152	9.9%
QAC-TV	364,338	398,641	410,390	11,749	2.9%
TOTAL	**5,295,173**	**6,012,993**	**6,418,464**	**405,471**	**6.7%**
Community Services					
Area Agency on Aging	1,398,544	1,816,281	1,877,529	61,248	3.4%
Housing & Community Services	730,543	848,536	621,730	(226,806)	-26.7%
Local Management Board	438,449	430,786	432,045	1,259	0.3%
TOTAL	**2,567,536**	**3,095,603**	**2,931,304**	**(164,299)**	**-5.3%**
Planning & Zoning	**1,874,529**	**2,008,237**	**2,046,822**	**38,585**	**1.9%**
Public Safety					
Detention Center	4,580,674	5,197,772	5,102,975	(94,797)	-1.8%
Emergency Services	9,080,539	10,036,973	10,106,685	69,712	0.7%
TOTAL	**13,661,213**	**15,234,745**	**15,209,660**	**(25,085)**	**-0.2%**
Public Works					
Administration	576,481	634,715	542,432	(92,283)	-14.5%
Animal Services	-	-	748,648	748,648	100%
Engineering	553,330	726,297	853,584	127,287	17.5%
General Services	2,248,146	2,531,743	2,498,696	(33,047)	-1.3%
Roads	4,292,841	5,111,437	4,980,542	(130,895)	-2.6%
Solid Waste	1,468,406	1,724,640	1,650,368	(74,272)	-4.3%
Property Management	109,847	105,150	320,180	215,030	204.5%
TOTAL	**9,249,051**	**10,833,982**	**11,594,450**	**760,468**	**7.0%**
Parks and Recreation					
Parks	3,529,332	4,287,414	4,144,974	(142,440)	-3.3%
Recreation	776,564	952,080	1,063,523	111,443	11.7%
Airport	195,374	59,942	59,669	(273)	-0.5%
Golf Course	143,012	290,953	198,388	(92,565)	-31.8%
TOTAL	**4,644,282**	**5,590,389**	**5,466,554**	**(123,835)**	**-2.2%**

QUEEN ANNE'S COUNTY
FY2021 EXPENDITURES
COUNTY ADMINISTRATOR'S BUDGET

	FY19 Actual	FY20 Budget	FY21 Requested	FY20-FY21 $ Change	% Change
Board of Education	56,884,381	59,491,381	61,978,666	2,487,285	4.2%
Other Agencies					
State's Attorney's Office	1,255,255	1,369,012	1,375,380	6,368	0.5%
4-H Park	82,941	84,200	93,300	9,100	10.8%
Sheriff's Office	7,646,917	8,652,460	8,191,366	(461,094)	-5.3%
Orphans' Court	80,843	99,148	88,143	(11,005)	-11.1%
Circuit Court	476,413	625,980	709,297	83,317	13.3%
Fire Protection & Rescue	3,704,084	3,949,818	3,959,026	9,208	0.2%
Chesapeake College	2,012,986	2,061,413	2,009,418	(51,995)	-2.5%
QAC Free Library	1,833,513	1,889,225	1,957,600	68,375	3.6%
Board of Elections	715,911	942,694	969,448	26,754	2.8%
Health Department	1,899,887	2,439,658	2,450,480	10,822	0.4%
Social Services	368,219	176,305	175,479	(826)	-0.5%
Soil Conservation Service	206,369	216,997	207,406	(9,591)	-4.4%
UMD Extension Service	290,988	339,294	345,563	6,269	1.8%
TOTAL	**20,574,326**	**22,846,204**	**22,531,906**	**(314,298)**	**-1.4%**
Debt					
Board of Education	7,138,967	7,317,891	6,074,728	(1,243,163)	-17.0%
General County Government	5,028,711	5,755,201	5,701,898	(53,303)	-0.9%
TOTAL	**12,167,678**	**13,073,092**	**11,776,626**	**(1,296,466)**	**-9.9%**
Other					
Intergovernmental	469,696	638,686	663,686	25,000	3.9%
General Insurance	468,252	670,000	700,000	30,000	4.5%
Benefits/OPEB	3,043,510	3,428,854	4,106,425	677,571	19.8%
Local Grants	758,156	575,045	657,692	82,647	14.4%
Transfer to Capital/Other	8,299,143	1,164,289	1,919,659	755,370	64.9%
Non-Departmental	928,514	1,126,748	539,300	(587,448)	-52.1%
Salary Lapse	-	(1,124,856)	(1,274,856)	(150,000)	13.3%
Contingency	251,496	392,599	2,480,202	2,087,603	531.7%
TOTAL	**14,218,767**	**6,871,365**	**9,792,108**	**2,920,743**	**42.5%**
TOTAL GENERAL FUND:	**141,136,936**	**145,057,991**	**149,746,560**	**4,688,569**	**3.23%**

Queen Anne's County
Budget: FY2021
Department of Aging

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Transfer In	$ 1,400,901	$ 1,816,281	$ 1,877,529	$ 61,248	3.4%
Intergovernmental	1,144,742	1,072,767	1,124,691	51,924	4.8%
Charges for Services	91,183	116,100	116,100	-	0.0%
Miscellaneous	67,498	38,000	71,000	33,000	86.8%
Total Revenue	**2,704,324**	**3,043,148**	**3,189,320**	**146,172**	**4.8%**
Expenditures					
Salaries & Wages	1,505,391	1,583,712	1,672,812	89,100	5.6%
Contracted Services	247,521	281,943	289,769	7,826	2.8%
Supplies & Materials	241,107	340,882	351,510	10,628	3.1%
Benefits	627,215	726,161	754,379	28,218	3.9%
Other Charges	77,376	95,450	105,850	10,400	10.9%
Capital Outlay	-	15,000	15,000	-	0.0%
Total Expenditures	**2,698,610**	**3,043,148**	**3,189,320**	**146,172**	**4.8%**
Operating Surplus (Deficit)	**$ 5,714**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Bay Bridge Airport

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Transfer In	$ 217,778	$ 59,942	$ 59,669	$ (273)	-0.5%
Intergovernmental	725,109	2,075	-	(2,075)	-100.0%
Charges for Services	24,818	29,863	23,500	(6,363)	-21.3%
Miscellaneous	600,524	575,031	553,554	(21,477)	-3.7%
Total Revenue	**1,568,229**	**666,911**	**636,723**	**(30,188)**	**-4.5%**
Expenditures					
Salaries & Wages	100,969	117,167	115,904	(1,263)	-1.1%
Contracted Services	80,622	39,700	41,200	1,500	3.8%
Supplies & Materials	145,507	148,949	149,450	501	0.3%
Benefits	46,131	40,369	39,595	(774)	-1.9%
Other Charges	578,565	320,726	290,574	(30,152)	-9.4%
Capital Outlay	479,262	-	-	-	0.0%
Total Expenditures	**1,431,056**	**666,911**	**636,723**	**(30,188)**	**-4.5%**
Operating Surplus (Deficit)	**$ 137,173**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Blue Heron Golf Course

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Transfer In	$ 158,232	$ 290,953	$ 198,388	$ (92,565)	-31.8%
Charges for Services	424,925	375,500	404,000	28,500	7.6%
Miscellaneous	(36,356)	1,800	1,800	-	0.0%
Total Revenue	**546,801**	**668,253**	**604,188**	**(64,065)**	**-9.6%**
Expenditures					
Salaries & Wages	126,479	168,718	162,394	(6,324)	-3.7%
Contracted Services	242,047	281,381	286,780	5,399	1.9%
Supplies & Materials	36,879	50,800	62,350	11,550	22.7%
Benefits	24,977	23,076	22,231	(845)	-3.7%
Other Charges	103,409	144,278	70,433	(73,845)	-51.2%
Capital Outlay	13,010	-	-	-	0.0%
Total Expenditures	**546,801**	**668,253**	**604,188**	**(64,065)**	**-9.6%**
Operating Surplus (Deficit)	$ -	$ -	$ -	$ -	

Queen Anne's County
Budget: FY2021
Housing & Community Services

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Transfer In	$ 730,543	$ 848,536	$ 621,730	$ (226,806)	-26.7%
Other Taxes	179,899	200,000	200,000	-	0.0%
Intergovernmental	156,288	211,961	223,477	11,516	5.4%
Charges for Services	-	350,000	100,000	(250,000)	-71.4%
Miscellaneous	20,242	-	-	-	0.0%
Prior Year Fund Balance	-	150,000	150,000	-	0.0%
Total Revenue	**1,086,972**	**1,760,497**	**1,295,207**	**(465,290)**	
Expenditures					
Salaries & Wages	333,567	339,425	337,758	(1,667)	-0.5%
Contracted Services	7,439	38,500	101,000	62,500	162.3%
Supplies & Materials	2,424	7,074	7,074	-	0.0%
Benefits	134,640	150,806	150,667	(139)	-0.1%
Other Charges	176,321	1,224,692	698,708	(525,984)	-42.9%
Capital Outlay	-	-	-	-	0.0%
Total Expenditures	**654,391**	**1,760,497**	**1,295,207**	**(465,290)**	**-26.4%**
Operating Surplus (Deficit)	**$ 432,581**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Community Partnerships for Children

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Transfer In	$ 438,449	$ 430,786	$ 432,045	$ 1,259	0.3%
Intergovernmental	813,729	713,592	667,658	(45,934)	-6.4%
Miscellaneous	5,058	5,040	-	(5,040)	-100.0%
Total Revenue	**1,257,236**	**1,149,418**	**1,099,703**	**(49,715)**	**-4.3%**
Expenditures					
Salaries & Wages	194,887	203,843	203,695	(148)	-0.1%
Contracted Services	560,812	416,166	392,141	(24,025)	-5.8%
Supplies & Materials	33,370	27,986	27,991	5	0.0%
Benefits	58,662	67,245	60,857	(6,388)	-9.5%
Other Charges	409,505	434,178	415,019	(19,159)	-4.4%
Capital Outlay	-	-	-	-	0.0%
Total Expenditures	**1,257,236**	**1,149,418**	**1,099,703**	**(49,715)**	**-4.3%**
Operating Surplus (Deficit)	$ -	$ -	$ -	$ -	

Queen Anne's County
Budget: FY2021
Public Landings & Marinas

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Intergovernmental	$ 888,592	$ 31,045	$ 20,000	$ (11,045)	-35.6%
Charges for Services	454,071	448,750	454,750	6,000	1.3%
Miscellaneous	21,823	18,500	18,500	-	0.0%
Transfer In	1,895	-	-	-	0
Prior Year Fund Balance	-	24,908	-	-	-100.0%
Total Revenue	**1,366,381**	**523,203**	**493,250**	**(5,045)**	**-5.7%**
Expenditures					
Salaries & Wages	154,626	185,260	182,605	(2,655)	-1.4%
Contracted Services	864,930	69,509	74,239	4,730	6.8%
Supplies & Materials	30,056	33,300	34,300	1,000	3.0%
Benefits	74,381	75,302	59,038	(16,264)	-21.6%
Other Charges	215,310	149,532	132,768	(16,764)	-11.2%
Capital Outlay	4,650	10,300	10,300	-	0.0%
Total Expenditures	**1,343,953**	**523,203**	**493,250**	**(29,953)**	**-5.7%**
Operating Surplus (Deficit)	**$ 22,428**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Grants Fund

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Transfer In	$ 19,761	$ 11,410	$ 29,659	$ 18,249	159.9%
Intergovernmental	190,075	638,545	794,475	155,930	24.4%
Charges for Services	510	25,000	27,500	2,500	10.0%
Miscellaneous	11,920	34,500	41,000	6,500	18.8%
Total Revenue	**222,266**	**709,455**	**892,634**	**183,179**	**25.8%**
Expenditures					
Salaries & Wages	76,893	380,250	401,414	21,164	5.6%
Contracted Services	-	500	1,000	500	100.0%
Supplies & Materials	-	21,000	26,992	5,992	28.5%
Benefits	20,113	121,059	95,140	(25,919)	-21.4%
Other Charges	49,011	108,408	185,330	76,922	71.0%
Capital Outlay	76,249	78,238	182,758	-	133.6%
Total Expenditures	**222,266**	**709,455**	**892,634**	**183,179**	**25.8%**
Operating Surplus (Deficit)	$ -	$ -	$ -	$ -	

Queen Anne's County
Budget: FY2021
Agricultural Transfer Tax Fund

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Ag Transfer Tax	$ 49,723	$ 250,000	$ 250,000	$ -	0.0%
Transfer In	-	701,447	$ 600,000	(101,447)	-14.5%
Prior Year Fund Balance	-	48,553	-	(48,553)	-100.0%
Total Revenue	**49,723**	**1,000,000**	**850,000**	**(150,000)**	**-114.5%**
Expenditures					
Other Charges	-	1,000,000	850,000	-	-15.0%
Total Expenditures	**-**	**1,000,000**	**850,000**	**(150,000)**	**-15.0%**
Operating Surplus (Deficit)	**$ 49,723**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Law Library

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Charges for Services	$ 14,769	$ 10,000	$ 10,000	$ -	0.0%
Miscellaneous	42,616	15,500	15,500	-	0.0%
Total Revenue	**57,385**	**25,500**	**25,500**	**-**	**0.0%**
Expenditures					
Supplies & Materials	2,174	25,000	25,000	-	0.0%
Other Charges	315	500	500	-	0.0%
Total Expenditures	**2,489**	**25,500**	**25,500**	**-**	**0.0%**
Operating Surplus (Deficit)	**$ 54,896**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Inmate Welfare Fund

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Intergovernmental	$ 5,073	$ 9,950	$ 10,890	$ 940	9.4%
Charges for Services	121,258	125,000	125,000	-	0.0%
Miscellaneous	15,270	22,350	16,310	(6,040)	-27.0%
Prior Year Fund Balance	-	10,950	10,950	-	0.0%
Total Revenue	**141,601**	**168,250**	**163,150**	**(5,100)**	**-3.0%**
Expenditures					
Contracted Services	72	250	150	(100)	-40.0%
Supplies & Materials	139,698	140,000	140,000	-	0.0%
Other Charges	-	5,000	5,000	-	0.0%
Capital Outlay	1,290	23,000	18,000	(5,000)	-21.7%
Total Expenditures	**141,060**	**168,250**	**163,150**	**(5,100)**	**-3.0%**
Operating Surplus (Deficit)	**$ 541**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Kent Narrows Special Revenue Fund

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Special Assessments Property Tax	$ 37,385	$ 38,000	$ 38,000	$ -	0.0%
Miscellaneous	4,219	-	-	-	0.0%
Prior Year Fund Balance	-	-	-	-	0.0%
Total Revenue	**41,604**	**38,000**	**38,000**	**-**	**0.0%**
				-	
Expenditures					
Other Charges	20,000	38,000	38,000	-	0.0%
Total Expenditures	**20,000**	**38,000**	**38,000**	**-**	**0.0%**
Operating Surplus (Deficit)	**$ 21,604**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Narrows Point Shore Erosion

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Benefit Assessment	$ 27,766	$ 27,766	$ 27,391	$ (375)	-1.4%
Total Revenue	**27,766**	**27,766**	**27,391**	**(375)**	**-1.4%**
Expenditures					
Debt Service - Principal	32,280	25,530	27,391	1,861	7.3%
Other Charges	(4,618)	2,236	-	-	-100.0%
Total Expenditures	**27,662**	**27,766**	**27,391**	**(375)**	**-1.4%**
Operating Surplus (Deficit)	**$ 104**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Price Creek Dredging Fund

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Benefit Assessment	$ 23,753	$ 24,000	$ 24,000	$ -	0.0%
Miscellaneous	149		-	-	0.0%
Total Revenue	**23,902**	**24,000**	**24,000**	**-**	**0.0%**
Expenditures					
Debt Service - Principal	24,000	24,000	24,000	-	0.0%
Total Expenditures	**24,000**	**24,000**	**24,000**	**-**	**0.0%**
Operating Surplus (Deficit)	**$ (98)**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Grove Creek Dredging Fund

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Benefit Assessment	$ 19,914	$ 20,425	$ 20,425	$ -	0.0%
Miscellaneous	185	-	-	-	0.0%
Total Revenue	**20,099**	**20,425**	**20,425**	**-**	**0.0%**
Expenditures					
Debt Service - Principal	20,425	20,425	20,425	-	0.0%
Total Expenditures	**20,425**	**20,425**	**20,425**	**-**	**0.0%**
Operating Surplus (Deficit)	**$ (326)**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Economic Development Incentive Fund

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Transfer In	$ 288,000	$ -	$ 125,000	$ 125,000	100.0%
Prior Year Fund Balance	-	-	97,900	97,900	100.0%
Miscellaneous	27,100	-	27,100	27,100	100.0%
Total Revenue	**315,100**	**-**	**250,000**	**250,000**	**300.0%**
Expenditures					
Other Charges	266,334	-	250,000	-	100.0%
Total Expenditures	**266,334**	**-**	**250,000**	**250,000**	**100.0%**
Operating Surplus (Deficit)	**$ 48,766**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Economic Development BRIDGE Fund

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Prior Year Fund Balance	$ -	$ 215,200	$ -	$ (215,200)	-100.0%
Total Revenue	**-**	**215,200**	**-**	**(215,200)**	**-100.0%**
Expenditures					
Other Charges	288,000	215,200	-	(215,200)	-100.0%
Total Expenditures	**288,000**	**215,200**	**-**	**(215,200)**	**-100.0%**
Operating Surplus (Deficit)	**$ (288,000)**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
Rural Legacy Fund

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
Intergovernmental	$ 2,118,200	$ 2,029,259	$ -	$ (2,029,259)	-100.0%
Miscellaneous	21,711	-	-	-	0.0%
Total Revenue	**2,139,911**	**2,029,259**	**-**	**(2,029,259)**	**-100.0%**
Expenditures					
Other Charges	2,127,749	2,029,259	-	(2,029,259)	-100.0%
Total Expenditures	**2,127,749**	**2,029,259**	**-**	**(2,029,259)**	**-100.0%**
Operating Surplus (Deficit)	**$ 12,162**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
KNS&G Wastewater

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
User Revenues	$ 5,944,965	$ 6,124,509	$ 6,046,357	$ (78,152)	-1.3%
Inspection Fees	301,710	100,000	200,000	-	100.0%
Interest	29,731	20,000	30,000	-	50.0%
User Interest	90,056	90,000	90,000	-	0.0%
Transfer In (for Debt Service)	-	1,059,710	1,059,710	-	0.0%
Developer Review & Exactions	8,817	1,500	5,000	3,500	233.3%
Other Revenues	140,203	3,000	93,600	90,600	3020.0%
County Funds	-	-	-	-	0.0%
Total Revenue	**6,515,482**	**7,398,719**	**7,524,667**	**15,948**	**1.7%**
Expenditures					
Admin & Inspections	1,182,902	2,433,646	2,521,233	87,587	3.6%
Collection	3,575,313	3,147,785	3,258,530	110,745	3.5%
Treatment	1,349,744	1,574,788	1,572,404	(2,384)	-0.2%
Shop	149,950	242,500	172,500	(70,000)	-28.9%
Total Expenditures	**$ 6,257,909**	**$ 7,398,719**	**$ 7,524,667**	**$ 125,948**	**1.7%**
Operating Surplus (Deficit)	**$ 257,573**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
KNS&G Water

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
User Revenues	$ 2,437,041	$ 2,684,673	$ 2,441,900	$ (242,773)	-9.0%
Inspection Fees	-	-	-	-	0.0%
Interest	56,489	40,000	55,000	-	37.5%
User Interest	53,483	45,000	55,000	-	22.2%
Other Revenues	169,852	160,000	175,000	15,000	9.4%
County Funds	-	-	-	-	0.0%
Total Revenue	**2,716,865**	**2,929,673**	**2,726,900**	**(227,773)**	
Expenditures					
Admin & Inspections	575,512	497,874	431,312	(66,562)	-13.4%
Collection	-	-	-	-	0.0%
Distribution	358,064	389,887	347,612	(42,275)	-10.8%
Treatment	1,339,570	1,955,912	1,861,976	(93,936)	-4.8%
Shop	87,021	86,000	86,000	-	0.0%
Total Expenditures	**2,360,167**	**2,929,673**	**2,726,900**	**(202,773)**	**-6.9%**
Operating Surplus (Deficit)	**$ 356,698**	**$ -**	**$ -**	**$ -**	

Queen Anne's County
Budget: FY2021
SKI Wastewater

	FY19 Actual	FY20 Current Budget	FY21 Proposed Budget	$ Change	% Change
Revenues					
User Revenues	$ 14,100	$ 129,627	$ 119,136	$ (10,491)	-8.1%
Total Revenue	**14,100**	**129,627**	**119,136**	**(10,491)**	**-8.1%**
Expenditures					
Admin & Inspections	-	25,447	17,196	(8,251)	-32.4%
Collection	-	104,180	101,940	(2,240)	-2.2%
Treatment	-	-	-	-	0.0%
Shop	-	-	-	-	0.0%
Total Expenditures	**$ -**	**$ 129,627**	**$ 119,136**	**$ (10,491)**	**-8.1%**
Operating Surplus (Deficit)	**$ 14,100**	**$ -**	**$ -**	**$ -**	

QUEEN ANNE'S COUNTY
IMPACT FEE FUND
FISCAL 2021 BUDGET

	BOARD OF EDUCATION			VOLUNTEER FIRE DEPARTMENT			PARKS & RECREATION		
	FY19 PRIOR ACTUAL	**FY20 CURRENT BUDGET**	**FY21 APPROVED BUDGET**	**FY19 PRIOR ACTUAL**	**FY20 CURRENT BUDGET**	**FY21 APPROVED BUDGET**	**FY19 PRIOR ACTUAL**	**FY20 CURRENT BUDGET**	**FY21 APPROVED BUDGET**
REVENUES									
IMPACT FEE REVENUE	1,318,609	1,200,000	1,200,000	255,242	200,000	200,000	196,071	150,000	150,000
INTEREST	175,715	-	-	7,974	500	500	14,560	400	400
TRANSFER IN FROM GENERAL FUND	-	-	-	36,007	90,000	90,000	-	-	-
TOTAL REVENUE	**1,494,324**	**1,200,000**	**1,200,000**	**299,223**	**290,500**	**290,500**	**210,631**	**150,400**	**150,400**
EXPENDITURES									
TRANSFER TO GENERAL FUND	-	1,200,000	1,200,000	-	-	-	-	-	-
TRANSFER TO CAPITAL PROJECTS	-	-	-	-	-	-	1,364,593	150,400	150,400
VOLUNTEER FIRE DEPARTMENTS	-	-	-	413,493	290,500	290,500	-	-	-
TOTAL EXPENDITURES	**-**	**1,200,000**	**1,200,000**	**413,493**	**290,500**	**290,500**	**1,364,593**	**150,400**	**150,400**
NET INCOME/(LOSS)	**1,494,324**	**-**	**-**	**(114,270)**	**-**	**-**	**(1,153,962)**	**-**	**-**

QUEEN ANNE'S COUNTY
CAPITAL BUDGET BY YEAR
FY 2021

DESCRIPTION	PAYGO	GRANTS	BONDS	OPERATING	FUND BALANCE	OTHER	TOTAL
ALLOCATION TO VOLUNTEER FIRE DEPARTMENTS	-	-	-	-	625,000	-	625,000
4-H PARK IMPROVEMENTS (QAC Park Board)	-	-	-	-	176,500	-	176,500
QACTV EQUIPMENT	-	-	-	-	-	52,560	52,560
STATE'S ATTORNEY VEHICLE REPLACEMENT	-	-	-	-	-	-	-
LONG MARSH DITCH	-	-	-	-	25,000	-	25,000
BEAVERDAM TAX DITCH	-	-	-	-	20,000	-	20,000
CHESAPEAKE HERITAGE & VISITORS CENTER	-	-	30,000	-	-	-	30,000
BLUE HERON GOLF COURSE IMPROVEMENTS	-	-	-	-	10,000	-	10,000
ANIMAL WELFARE LEAGUE	-	-	-	-	-	-	-
HISTORIC CHRISTS CHURCH	-	-	-	-	-	-	-
TOTAL OUTSIDE AGENCIES AND OTHER	**-**	**-**	**30,000**	**-**	**856,500**	**52,560**	**939,060**
TRAFFIC STUDY		-	-	-	50,000	-	50,000
COUNTY FACILITIES		-	300,000	-	-	-	300,000
PUBLIC DRAINAGE & STORMWATER MANAGEMENT		50,000	75,000	-	-	25,000	150,000
CAPITAL EQUIPMENT - LIGHT VEHICLES	-	-	-	-	-	-	-
NEW CIRCUIT COURTHOUSE	-	-	-	-	-	-	-
HISTORIC COURTHOUSE	-	-	225,000	-	-	-	225,000
CBEC SEWER EXTENSION	-	-	-	-	-	-	-
LIBERTY BUILDING RENOVATION	-	-	200,000	-	-	-	200,000
SUDLERSVILLE TO BARCLAY SEWER EXTENSION	-		-	-	-	-	-
CRUMPTON BUILDING	-	-	-	-	-	-	-
YMCA	-	800,000	-	-	-	-	800,000
DPW STORAGE BUILDING RENO	-	-	-	-	-	-	-
EMS STATON 100 RENOVATIONS		-	-	-	-	-	-
HOUSING AUTHORITY FACILITY RECAP	-	-	250,000	-	-	-	250,000
RAILROAD AVE BUILDING RENO	-	-	-	-	-	-	-
SUDLERSVILLE SENIOR CENTER RENO	-	-	-	-	-	-	-
WATERSHED IMPLEMENTATION PROGRAM (WIP)	-	-	-	-	-	-	-
TOTAL ADMINISTRATION & GENERAL SERVICES	**-**	**850,000**	**1,050,000**	**-**	**50,000**	**25,000**	**1,975,000**
WEED CONTROL EQUIPMENT		-	-	-	60,000		60,000
TOTAL PROPERTY MANAGEMENT	**-**	**-**	**-**	**-**	**60,000**	**-**	**60,000**
RAILROAD AVENUE BUILDING RENOVATIONS	-	-	-	-	-	-	-
SHERIFF CARS	-	-	621,698	-		-	621,698
PBT'S/RADAR	-	-	-	-	-	-	-
TASERS	-	-	-	-	-	-	-
PORTABLE RADIOS	-	-	-	-	-	-	-
IN-CAR/BODY WORN/INTERVIEW ROOM CAMERAS	-	-	-	-	-	-	-
TOTAL SHERIFF	**-**	**-**	**621,698**	**-**	**-**	**-**	**621,698**
QUICK RESPONSE SUPERVISOR VEHICLE	-	-	-	-	-	-	-
RADIO SUBSCRIBER REPLACEMENT	-	-	-	-	-	-	-
STATION 400 GENERATORS	-	-	-	-	-	-	-
AMBULANCE		-	323,538	-	-	-	323,538
CARDIAC CARE EQUIPMENT		-	-	-	37,753	-	37,753
EMS ENCLOSED TRAILER		-	-	-	18,000	-	18,000
ANIMAL CONTROL VEHICLE	-	-	-	-	-	-	-
DES - REPLACEMENT VEHICLES	-	-	-	-	-	-	-
VOICE RECORDING SYSTEM REPLACEMENT	-	-	-	-	-	-	-
PUBLIC SAFETY NETWORK		-	190,000	-	-	-	190,000
SCBA & PROTECTIVE GEAR		-	-	-	88,169	-	88,169
BACKUP 911 CENTER	-	-	-	-	-	-	-
POWER LOAD MOUNTS RETRO FIT	-	-	-	-	-	-	-
RADIO TOWER INSPECTION/REPAIR		-	-	-	87,000	-	87,000
EMERGENCY PLAN UPDATES	-	-	-	-	-	-	-
EMS STATION 400 RENOVATIONS	-	-	-	-	-	-	-

QUEEN ANNE'S COUNTY
CAPITAL BUDGET BY YEAR
FY 2021

DESCRIPTION	PAYGO	GRANTS	BONDS	OPERATING	FUND BALANCE	OTHER	TOTAL
EMS STATION 100 RENOVATIONS	-	-	-	-	-	-	-
EMERGENCY SHELTER STOR BUILDING	-	-	-	-	-	-	-
CAD REPLACEMENT		-	1,550,000	-	-	-	1,550,000
911 CENTER UPDATE	-	-	-	-	-	-	-
911 PHONE SYSTEM	-	-	-	-	-	-	-
EMERGENCY SERVICES BUILDING RENOVATIONS	-	-		-	-	290,000	290,000
FIRE MARSHALL VEHICLE	-	-	-	-	-	-	-
EMS ULTRASOUND	-	-	-	-	-	-	-
ROUTE 50/301 TOWER	-	-	-	-	-	-	-
EMERGENCY SHELTER STORAGE BUILDING		-	-	-	-	200,000	200,000
TOTAL DEPARTMENT OF EMERGENCY SERVICES	**-**	**-**	**2,063,538**	**-**	**230,922**	**490,000**	**2,784,460**
KITCHEN APPLIANCE REPLACEMENT		-	-	-	10,000	-	10,000
TOUCHSCREEN DOOR CONTROL PANEL	-	-	-	-	-	-	-
TRANSPORT VEHICLE		-	45,000	-	-	-	45,000
DETENTION CENTER RENOVATION	-	2,598,010	2,621,490	-	-	-	5,219,500
TOTAL DETENTION CENTER	**-**	**2,598,010**	**2,666,490**	**-**	**10,000**	**-**	**5,274,500**
CAPITAL EQUIPMENT - LIGHT VEHICLES	-	-	-	-	-	-	-
STRATEGIC PLANNING INITIATIVES	-	-	-	-	-	-	-
COMMUNITY & COMPREHENSIVE PLAN UPDATES		-	-	-	86,000	-	86,000
TOTAL PLANNING & ZONING	**-**	**-**	**-**	**-**	**86,000**	**-**	**86,000**
IT INFRASTRUCTURE		-	250,000	-	-	-	250,000
REENGINEERING TECHNOLOGY		-	-	-	100,000	-	100,000
COUNTY FIBER INFRASTRUCTURE		-	-	100,000	-	-	100,000
PUBLIC FIBER INFRASTRUCTURE		-	500,000	-	-		500,000
ERP PROJECT	-	-	-	-	100,000	-	100,000
GIS & CURRENT PLANNING INITIATIVES	-	-	-	-	-	-	-
COUNTY WIDE ORTHO/PLANIMETRIC MAPPING	-	-	-	-	-	-	-
CAPITAL EQUIPMENT		-	85,000	-	-	-	85,000
TOTAL IT	**-**	**-**	**835,000**	**100,000**	**200,000**	**-**	**1,135,000**
TRANSFER STATION - IMPROVEMENTS		-	50,000	-	-	-	50,000
CAPITAL EQUIPMENT - LIGHT VEHICLES	-	-	-	-	-	-	-
CAPITAL EQUIPMENT - HEAVY & CONSTRUCTION	-	-	-	-	-	-	-
CAPITAL EQUIPMENT - SMALL & NON-MOTORIZED		-	-	-	28,000	-	28,000
TOTAL SOLID WASTE	**-**	**-**	**50,000**	**-**	**28,000**	**-**	**78,000**
KENT ISLAND EXPANSION	-	2,500,000	3,700,000	-	-	250,000	6,450,000
TOTAL PUBLIC LIBRARY SYSTEM	**-**	**2,500,000**	**3,700,000**	**-**	**-**	**250,000**	**6,450,000**
CAPITAL EQUIPMENT	-	-	-	-	-	-	-
LIGHT VEHICLE	-	-	-	-	-	-	-
TOTAL RECREATION	**-**	**-**	**-**	**-**	**-**	**-**	**-**
SUDLERSVILLE SENIOR CENTER RENOVATION	-	-	-	-	-	-	-
LARGE TRANSIT VEHICLE		300,000	-	-	30,000	-	330,000
CAPITAL EQUIPMENT - LIGHT VEHICLES (HDM)	-	-	-	-	-	-	-
CAPITAL EQUIPMENT - LIGHT VEHICLES		-	-	-	35,000	-	35,000
KRAMER CENTER RENOVATIONS	-	-	-	-	-	-	-
SENIOR CENTER SECURITY CAMERA SYSTEM	-	-	-	-	-	-	-
TRANSIT ROUTING SOFTWARE	-	-	-	-	-	-	-
BUS CANOPY	-	-	-	-	-	-	-
KENT ISLAND SENIOR CENTER	-	-	-	-	-	-	-

QUEEN ANNE'S COUNTY
CAPITAL BUDGET BY YEAR
FY 2021

DESCRIPTION	PAYGO	GRANTS	BONDS	OPERATING	FUND BALANCE	OTHER	TOTAL
TOTAL AGING	-	300,000	-	-	65,000	-	365,000
ATHLETICS REPLACEMENTS	-	-		-	97,000	-	97,000
BAYSIDE ES EXTERIOR WINDOW/DOOR REPLACEMENT x	-	-	180,000	-	-	-	180,000
BOE ADMIN BUILDING	-	-	-	-	-	-	-
CENTRAL OFFICE	-	-	-	-	-	-	-
CENTREVILLE MIDDLE SCHOOL RENOVATION	-	-	-	-	-	-	-
CLASSROOM TECHNOLOGY		-	-	-	100,000	-	100,000
COMPREHENSIVE BUILDING ASSESSMENT	-	-	804,000	-	48,000	-	852,000
CUSTODIAL REPLACEMENT EQUIPMENT	-	-		-	-	-	-
FLEET VEHICLES REPLACEMENT	-	-		-	99,000	-	99,000
FOOD SERVICES REPLACEMENT	-	-	157,000	-	-	-	157,000
FURNITURE REPLACEMENT	-	-		-	124,500	-	124,500
KENT ISLAND HS - ROOF REPLACEMENT x	-	-	2,440,000	-	-	-	2,440,000
MAINTENANCE EQUIPMENT REPLACEMENT	-	-	-	-	-	-	-
MISCELLANEOUS (SOCCER GOALS & AUDITORIUM)	-	-		-	-	-	-
PA/INTERCOM REPLACEMENT	-	-	-	-	-	-	-
PHONES REPLACEMENT	-	-	149,000	-	-	-	149,000
PLAYGROUND REPLACEMENT	-	-	-	-	-	-	-
PORTABLES	-	-	126,000	-	-	-	126,000
SECURITY	-	-	300,000	-	-	-	300,000
SUDLERSVILLE ES - CHILLER REPLACEMENT x	-	-	184,000	-	-	-	184,000
SUDLERSVILLE ES - FIRE ALARM REPLACEMENT x	-	-	182,000	-	-	-	182,000
TECHNOLOGY PLAN	1,200,000	-		-	-	-	1,200,000
TEXTBOOKS	-	-		-	475,000	-	475,000
TRANSPORTATION REPLACEMENT	-	-	502,000	-	-	-	502,000
TOTAL BOARD OF EDUCATION	1,200,000	-	5,024,000	-	943,500	-	7,167,500
CAPITAL EQUIPMENT		-	296,000	-	-	-	296,000
MAJOR MAINTENANCE FUND		-	200,000	-	-	-	200,000
SECURITY CAMERAS	-	-	-	-	-	-	-
ADA COMPLIANCE	-	-	-	-	-	-	-
ATHLETIC FIELD LIGHTING		-	250,000	-	-	-	250,000
STORM WATER MANAGEMENT	-	-	-	-	-	-	-
BUILDING STABILIZATION FUND	-	-	-	-	-	-	-
PARKING LOT PAVING		-	150,000	-	-	-	150,000
SURVEYS	-	-	-	-	-	-	-
ATHLETIC FIELDS IRRIGATION	-	-	-	-	-	-	-
SIGNAGE	-	-	-	-	-	-	-
ATHLETIC FIELD WORK		-	150,000	-	-	-	150,000
CAMPING/PICINC WORK	-	-	-	-	-	-	-
COURT WORK	-	-	-	-	-	-	-
DOG PARK	-	-	-	-	-	-	-
ESSENTIAL OPERATIONS FACILITY		-	-	-	80,000	-	80,000
LANDSCAPING	-	-	-	-	-	-	-
PAVILION/CONCESSION/COMFORT STATION		-	100,000	-	-	-	100,000
PLAYGROUND		-	-	100,000	-	-	100,000
WATER ACCESS/SOFT LAUNCH	-	-	-	-	-	-	-
TERRAPIN PARK TRAIL HEAD	-	-	-	-	-	-	-
TRAIL DEV/MAINT		-	-	-	100,000	-	100,000
TURF FIELDS	-	-	-	-	-	-	-
RT 50 PEDESTRIAN OVERPASS	-	-	-	-	-	-	-
PICKLE BALL COURT	-	-	-	-	-	-	-
ATHLETIC TRACK	-	-	322,000	-	-	-	322,000
TOTAL PARKS	-	-	1,468,000	100,000	180,000	-	1,748,000
TOTAL GENERAL CAPITAL PROJECTS	1,200,000	6,248,010	17,508,726	200,000	2,709,922	817,560	28,684,218
SOFT LAUNCH WATER ACCESS	-	-	-	-	-	-	-

QUEEN ANNE'S COUNTY
CAPITAL BUDGET BY YEAR
FY 2021

DESCRIPTION	PAYGO	GRANTS	BONDS	OPERATING	FUND BALANCE	OTHER	TOTAL
CAPITAL EQUIPMENT - LANDINGS	-	-	-	-	-	-	-
KENT NARROWS RAMP PARKING PAVING	-	-	-	-	-	-	-
CENTREVILLE LANDINGS PARKING LOT PAVING	-	250,000	-	-	-	-	250,000
CRUMPTON LANDING RAMP & BULKHEAD	-	150,000	-	-	-	-	150,000
PUBLIC LANDINGS LAND - UNDESIGNATED	-	-	-	-	10,000	-	10,000
PUBLIC LANDINGS MAINTENANCE & IMPROVEMENTS	-	-	-	-	-	-	-
CHESAPEAKE HERITAGE & VISITORS CENTER BULKHEAD REP	-	-	-	-	-	-	-
UPPER CHESTER RIVER LANDING	-	-	-	-	-	-	-
THOMPSON CREEK BULKHEAD	-	-	-	-	-	-	-
TOTAL PUBLIC LANDINGS ENTERPRISE	**-**	**400,000**	**-**	**-**	**10,000**	**-**	**410,000**
S APRON SAFETY ENHANCEMENT	-	-	-	-	-	-	-
ENVIRONMENTAL DOCUMENTATION S APRON & RW 11-29	-	-	-	-	-	-	-
ENVIRONMENTAL ASSESSMENT NON-AERONAUTICAL	-	-	-	-	-	-	-
REIL/PAPI REPLACEMENT	-	-	-	-	-	-	-
5 YEAR CAPITAL IMPROVEMENT PROGRAM	-	-	-	-	-	-	-
BAY BRIDGE AIRPORT FUEL DEPOT	-	-	312,500	-	-	-	312,500
RUNWAY 11-29 REHABILITATION		148,500	-	-	-	16,500	165,000
AOA FENCE	-	-	-	-	-	-	-
REMOVE OBSTRUCTION	-	-	-	-	-	-	-
TOTAL BAY BRIDGE AIRPORT ENTERPRISE	**-**	**148,500**	**312,500**	**-**	**-**	**16,500**	**477,500**
CROSS COUNTY CONNECTOR - PHASE II	-	-	-	-	-	-	-
LITTLE KIDWELL EXTENDED	-	-	-	-	-	-	-
CAPITAL EQUIPMENT - LIGHT VEHICLES/MAINT EQUIPMENT		-	-	-	130,000	-	130,000
CAPITAL EQUIPMENT - HEAVY & CONSTRUCTION		-	315,000	-	-	-	315,000
CAPITAL EQUIPMENT - SMALL & NON-MOTORIZED EQUIPMENT		-	-	-	60,000	-	60,000
ASPHALT OVERLAYS		-	1,713,000	-	-	-	1,713,000
PARKING LOT OVERLAYS		-	50,000	-	-	-	50,000
KENT NARROWS PUBLIC PARKING	-	-	-	-	-	-	-
THOMPSON CREEK CONNECTOR	-	-	-	-	-	-	-
TAYLOR MILL ROAD BRIDGE	-	-	-	-	-	-	-
TOTAL ROADS BOARD CAPITAL PROJECTS	**-**	**-**	**2,078,000**	**-**	**190,000**	**-**	**2,268,000**
DISCHARGE PUMP	-	-	-	-	-	-	-
VACUUM PUMP	-	-	-	60,000	-	-	60,000
CAPITAL EQUIPMENT REPLACEMENT	-	-	-	185,000	-	-	185,000
SOUTHERN KENT ISLAND - PHASE III STEP	-	-	-	-	-	200,000	200,000
FORCE MAIN REHABILITATION - GENERAL	-	-	-	-	-	-	-
COUNTY WIDE ORTHO/PLANIMETRIC MAPPING	-	-	-	5,000	-	-	5,000
COMPREHENSIVE MASTER WATER & SEWAGE PLAN	-	-	-	-	-	-	-
SOUTHERN KENT ISLAND UTILITY TRUCK	-	-	-	-	-	-	-
COLLECTION STATION METERING	-	-	-	25,000	-	-	25,000
SOUTHERN KENT ISLAND - PHASE III COMMUNITY	-	-	-		-	125,000	125,000
PROSPECT LIFE STATION REHABS	-	-	-	-	-	-	-
INDIVIDUAL SEPTIC SYSTEM INSTALLS	-	-	-	-	-	-	-
SOUTHERN KENT ISLAND - PHASE II STEP	-	-	-	-	-	3,000,000	3,000,000
SOUTHERN KENT ISLAND - PHASE II COMMUNITY MAINS	-	-	-	-	-	1,750,000	1,750,000
SOUTHERN KENT ISLAND - SEWER FORCE MAIN	-	-	-	-	-	-	-
SOUTHERN KENT ISLAND - SEWER PHASE I COMMUNITY MAINS	-	-	-	-	-	-	-
SOUTHERN KENT ISLAND - SEWER PHASE I STEP	-	-	-	-	-	4,375,000	4,375,000
LAND ACQUISITION	-	-	-	-	-	-	-
SYSTEMIC REPLACEMENT OF MECHANICAL COMPONENTS	-	-	-	100,000	-	-	100,000
SKI - UTILITY TRUCK	-	-	-	-	-	-	-
SOUTHERN KENT ISLAND - PHASE 4 STEP	-	-	-	-	-	-	-
SOUTHERN KENT ISLAND - PHASE 4 COMMUNITY MAINS	-	-	-	-	-	-	-
TOTAL SEWER ENTERPRISE	**-**	**-**	**-**	**375,000**	**-**	**9,450,000**	**9,825,000**

QUEEN ANNE'S COUNTY
CAPITAL BUDGET BY YEAR
FY 2021

DESCRIPTION	PAYGO	GRANTS	BONDS	OPERATING	FUND BALANCE	OTHER	TOTAL
KENT NARROWS TOWER & DISTRIBUTION	-	-	-	-	-	-	-
COUNTY WIDE ORTHO/PLANIMETRIC MAPPING	-	-	-	5,000	-	-	5,000
COMPREHENSIVE MASTER WATER & SEWAGE PLAN	-	-	-	-	-	-	-
GRASONVILLE WTP UPGRADE	-	-	-	-	-	-	-
CAPITAL EQUIPMENT REPLACEMENT	-	-	-	163,000	-	-	163,000
REHABILITATION OF WATER TREATMENT PLANT STRUCTURES	-	-	-	-	-	-	-
CRITICAL INTERCONNECTIONS	-	-	-	-	-	-	-
RESIDENTIAL METER REPLACEMENT	-	-	-	-	-	-	-
WTP BACKWASH CONTROL PROJECT	-	-	-	25,000	-	-	25,000
WATER - FOUR SEASONS 750 gpm WTP EXPANSION	-	-	-	-	-	-	-
WATER - MASTER WATER STUDY	-	-	-	50,000	-	-	50,000
TOTAL WATER ENTERPRISE	-	-	-	243,000	-	-	243,000
TOTAL ALL CAPITAL PROJECTS	1,200,000	6,796,510	19,899,226	818,000	2,909,922	10,284,060	41,907,718

QUEEN ANNE'S COUNTY
CAPITAL BUDGET SUMMARY BY EXPENDITURE
FY 2021-2026

	PROJECT DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
400217	ALLOCATION TO VOLUNTEER FIRE DEPARTMENTS	625,000	-	-	-	-	-	625,000
400293	4-H PARK IMPROVEMENTS (QAC Park Board)	176,500	151,000	163,000	101,000	102,000	118,000	811,500
400749	QACTV EQUIPMENT	52,560	52,560	52,560	52,560	52,560	52,560	315,360
	STATE'S ATTORNEY VEHICLE REPLACEMENT	-	-	-	32,000	-	-	32,000
400271	LONG MARSH DITCH	25,000	-	-	-	-	-	25,000
400269	BEAVERDAM TAX DITCH	20,000	-	-	-	-	-	20,000
400891	CHESAPEAKE HERITAGE & VISITORS CENTER	30,000	30,000	-	-	30,000	-	90,000
300011	BLUE HERON GOLF COURSE IMPROVEMENTS	10,000	100,000	100,000	100,000	100,000	-	410,000
	ANIMAL WELFARE LEAGUE	-	-	-	-	-	-	-
	HISTORIC CHRISTS CHURCH	-	-	-	-	-	-	-
	TOTAL OUTSIDE AGENCIES AND OTHER	**939,060**	**333,560**	**315,560**	**285,560**	**284,560**	**170,560**	**2,328,860**
400871	TRAFFIC STUDY	50,000	-	-	-	-	-	50,000
400003	COUNTY FACILITIES	300,000	360,000	370,000	380,000	390,000	400,000	2,200,000
400359	PUBLIC DRAINAGE & STORMWATER MANAGEMENT	150,000	300,000	300,000	300,000	300,000	300,000	1,650,000
400715	CAPITAL EQUIPMENT - LIGHT VEHICLES	-	-	-	-	30,000	30,000	60,000
400559	NEW CIRCUIT COURTHOUSE	-	-	-	-	-	-	-
400923	HISTORIC COURTHOUSE	225,000	2,000,000	2,000,000	500,000	-	-	4,725,000
	CBEC SEWER EXTENSION	-	-	-	-	-	-	-
400893	LIBERTY BUILDING RENOVATION	200,000	-	225,000	-	-	-	425,000
	SUDLERSVILLE TO BARCLAY SEWER EXTENSION	-	-	-	-	-	-	-
	CRUMPTON BUILDING	-	75,000	75,000	75,000	-	-	225,000
	YMCA	800,000	2,300,000	6,000,000	2,000,000	1,000,000	-	12,100,000
	DPW STORAGE BUILDING RENO	-	-	-	-	-	-	-
	EMS STATON 100 RENOVATIONS	-	35,000	-	50,000	-	-	85,000
	HOUSING AUTHORITY FACILITY RECAP	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000
	RAILROAD AVE BUILDING RENO	-	-	70,000	-	-	-	70,000
	SUDLERSVILLE SENIOR CENTER RENO	-	-	165,000	-	-	-	165,000
400647	WATERSHED IMPLEMENTATION PROGRAM (WIP)	-	300,000	150,000	150,000	150,000	150,000	900,000
	TOTAL ADMINISTRATION & GENERAL SERVICES	**1,975,000**	**5,620,000**	**9,605,000**	**3,705,000**	**2,120,000**	**1,130,000**	**24,155,000**
	WEED CONTROL EQUIPMENT	60,000	-	20,000	-	20,000	-	100,000
	TOTAL PROPERTY MANAGEMENT	**60,000**	**-**	**20,000**	**-**	**20,000**	**-**	**100,000**
	RAILROAD AVENUE BUILDING RENOVATIONS	-	-	-	-	-	-	-
400663	SHERIFF CARS	621,698	415,506	436,281	458,095	480,999	505,049	2,917,628
400833	PBT'S/RADAR	-	-	-	-	-	-	-
400833	TASERS	-	-	-	-	-	-	-
400881	PORTABLE RADIOS	-	-	-	-	-	-	-
	IN-CAR/BODY WORN/INTERVIEW ROOM CAMERAS	-	211,276	211,276	211,276	211,276	-	845,104
	TOTAL SHERIFF	**621,698**	**626,782**	**647,557**	**669,371**	**692,275**	**505,049**	**3,762,732**
400711	QUICK RESPONSE SUPERVISOR VEHICLE	-	145,000	-	-	-	80,000	225,000
	RADIO SUBSCRIBER REPLACEMENT	-	-	-	200,000	200,000	200,000	600,000
	STATION 400 GENERATORS	-	-	-	-	-	-	-
400711	AMBULANCE	323,538	320,815	336,855	353,697	371,381	389,950	2,096,236
400845	CARDIAC CARE EQUIPMENT	37,753	71,496	71,496	71,496	71,496	71,496	395,233
400711	EMS ENCLOSED TRAILER	18,000	-	-	-	-	-	18,000
	ANIMAL CONTROL VEHICLE	-	41,670	42,920	44,207	45,533	46,898	221,228
400711	DES - REPLACEMENT VEHICLES	-	52,380	53,951	55,570	57,237	58,954	278,092
	VOICE RECORDING SYSTEM REPLACEMENT	-	-	300,000	-	-	-	300,000
400857	PUBLIC SAFETY NETWORK	190,000	205,000	180,000	180,000	200,000	190,000	1,145,000
400753	SCBA & PROTECTIVE GEAR	88,169	92,577	97,206	102,067	107,170	112,528	599,717
	BACKUP 911 CENTER	-		-	-	-	-	-
	POWER LOAD MOUNTS RETRO FIT	-	-	-	-	-	-	-
400793	RADIO TOWER INSPECTION/REPAIR	87,000	-	-	-	-	-	87,000
	EMERGENCY PLAN UPDATES	-	60,000	70,000	30,000	30,000	-	190,000
	EMS STATION 400 RENOVATIONS	-	-	-	-	-	-	-
	EMS STATION 100 RENOVATIONS	-	-	-	-	-	-	-
	EMERGENCY SHELTER STOR BUILDING	-	-	-	-	-	-	-
400931	CAD REPLACEMENT	1,550,000	500,000	-	-	-	-	2,050,000
400895	911 CENTER UPDATE	-	-	-	-	-	-	-
	911 PHONE SYSTEM	-	-	-	-	-	-	-
400897	EMERGENCY SERVICES BUILDING RENOVATIONS	290,000	-	-	1,730,000	1,720,000	-	3,740,000
400711	FIRE MARSHALL VEHICLE	-	52,380	-	-	57,237	-	109,617
	EMS ULTRASOUND	-	-	-	-	21,000	-	21,000
	ROUTE 50/301 TOWER	-	-	500,000	-	-	-	500,000

QUEEN ANNE'S COUNTY
CAPITAL BUDGET SUMMARY BY EXPENDITURE
FY 2021-2026

	PROJECT DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
	EMERGENCY SHELTER STORAGE BUILDING	200,000	-	-	-	-	-	200,000
	TOTAL DEPARTMENT OF EMERGENCY SERVICES	**2,784,460**	**1,541,318**	**1,652,428**	**2,767,037**	**2,881,054**	**1,149,826**	**12,776,123**
400755	KITCHEN APPLIANCE REPLACEMENT	10,000	-	-	-	-	-	10,000
	TOUCHSCREEN DOOR CONTROL PANEL	-	-	-	-	-	-	-
400719	TRANSPORT VEHICLE	45,000	35,000	40,000	40,000	45,000	45,000	250,000
400883	DETENTION CENTER RENOVATION	5,219,500	12,610,000	4,050,000	-	-	-	21,879,500
	TOTAL DETENTION CENTER	**5,274,500**	**12,645,000**	**4,090,000**	**40,000**	**45,000**	**45,000**	**22,139,500**
400799	CAPITAL EQUIPMENT - LIGHT VEHICLES	-	-	35,000	-	35,000	-	70,000
400027	STRATEGIC PLANNING INITIATIVES	-	50,000	50,000	50,000	50,000	50,000	250,000
400757	COMMUNITY & COMPREHENSIVE PLAN UPDATES	86,000	60,000	250,000	50,000	50,000	50,000	546,000
	TOTAL PLANNING & ZONING	**86,000**	**110,000**	**335,000**	**100,000**	**135,000**	**100,000**	**866,000**
400031	IT INFRASTRUCTURE	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000
400801	REENGINEERING TECHNOLOGY	100,000	150,000	150,000	150,000	150,000	150,000	850,000
400675	COUNTY FIBER INFRASTRUCTURE	100,000	100,000	100,000	100,000	100,000	100,000	600,000
	PUBLIC FIBER INFRASTRUCTURE	500,000	600,000	600,000	600,000	600,000	600,000	3,500,000
400007	ERP PROJECT	100,000	-	-	-	-	-	100,000
400457	GIS & CURRENT PLANNING INITIATIVES	-	50,000	50,000	50,000	50,000	50,000	250,000
400015	COUNTY WIDE ORTHO/PLANIMETRIC MAPPING	-	90,000	90,000	90,000	90,000	90,000	450,000
	CAPITAL EQUIPMENT	85,000	-	-	-	-	-	85,000
	TOTAL IT	**1,135,000**	**1,240,000**	**1,240,000**	**1,240,000**	**1,240,000**	**1,240,000**	**7,335,000**
400677	TRANSFER STATION - IMPROVEMENTS	50,000	50,000	50,000	50,000	50,000	50,000	300,000
400235	CAPITAL EQUIPMENT - LIGHT VEHICLES	-	60,000	-	-	-	-	60,000
400235	CAPITAL EQUIPMENT - HEAVY & CONSTRUCTION	-	180,000	140,000	180,000	140,000	100,000	740,000
400235	CAPITAL EQUIPMENT - SMALL & NON-MOTORIZED	28,000	28,000	28,000	88,000	88,000	88,000	348,000
	TOTAL SOLID WASTE	**78,000**	**318,000**	**218,000**	**318,000**	**278,000**	**238,000**	**1,448,000**

QUEEN ANNE'S COUNTY
CAPITAL BUDGET SUMMARY BY EXPENDITURE
FY 2021-2026

	PROJECT DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
400877	KENT ISLAND EXPANSION	6,450,000	-	-	-	-	-	6,450,000
	TOTAL PUBLIC LIBRARY SYSTEM	**6,450,000**	**-**	**-**	**-**	**-**	**-**	**6,450,000**
	CAPITAL EQUIPMENT	-	-	-	-	-	-	-
400839	LIGHT VEHICLE	-	35,000	-	-	-	-	35,000
	TOTAL RECREATION	**-**	**35,000**	**-**	**-**	**-**	**-**	**35,000**
	SUDLERSVILLE SENIOR CENTER RENOVATION	-	-	-	-	-	-	-
400869	LARGE TRANSIT VEHICLE	330,000	150,000	150,000	150,000	150,000	330,000	1,260,000
400699	CAPITAL EQUIPMENT - LIGHT VEHICLES (HDM)	-	70,000	-	-	70,000	-	140,000
400699	CAPITAL EQUIPMENT - LIGHT VEHICLES	35,000	35,000	-	-	-	35,000	105,000
400899	KRAMER CENTER RENOVATIONS	-	150,000	-	-	-	-	150,000
400901	SENIOR CENTER SECURITY CAMERA SYSTEM	-	-	-	-	-	-	-
400903	TRANSIT ROUTING SOFTWARE	-	-	-	-	-	-	-
400879	BUS CANOPY	-	-	-	-	-	-	-
400905	KENT ISLAND SENIOR CENTER	-	-	250,000	265,000	262,000	-	777,000
	TOTAL AGING	**365,000**	**405,000**	**400,000**	**415,000**	**482,000**	**365,000**	**2,432,000**
	ATHLETICS REPLACEMENTS	97,000	-	-	-	-	-	97,000
	BAYSIDE ES EXTERIOR WINDOW/DOOR REPLACEMENT	180,000	-	-	-	-	-	180,000
700309	BOE ADMIN BUILDING	-	700,000	4,000,000	3,300,000	-	-	8,000,000
	CENTRAL OFFICE	-	-	-	-	-	-	-
	CENTREVILLE MIDDLE SCHOOL RENOVATION	-	-	-	9,500,000	9,500,000	-	19,000,000
700293	CLASSROOM TECHNOLOGY	100,000	100,000	100,000	-	-	100,000	400,000
	COMPREHENSIVE BUILDING ASSESSMENT	852,000	612,000	-	-	-	-	1,464,000
700297	CUSTODIAL REPLACEMENT EQUIPMENT	-	-	-	-	-	-	-
700195	FLEET VEHICLES REPLACEMENT	99,000	-	-	-	-	-	99,000
	FOOD SERVICES REPLACEMENT	157,000	-	-	-	-	-	157,000
	FURNITURE REPLACEMENT	124,500	-	-	-	-	-	124,500
	KENT ISLAND HS - ROOF REPLACEMENT	2,440,000	-	-	-	-	-	2,440,000
	MAINTENANCE EQUIPMENT REPLACEMENT	-	-	-	-	-	-	-
	MISCELLANEOUS (SOCCER GOALS & AUDITORIUM)	-	-	-	-	-	-	-
	PA/INTERCOM REPLACEMENT	-	-	-	-	-	-	-
	PHONES REPLACEMENT	149,000	-	-	-	-	-	149,000
	PLAYGROUND REPLACEMENT	-	-	-	-	-	-	-
	PORTABLES	126,000	-	-	-	-	-	126,000
700295	SECURITY	300,000	-	-	-	-	-	300,000
	SUDLERSVILLE ES - CHILLER REPLACEMENT	184,000	-	-	-	-	-	184,000
	SUDLERSVILLE ES - FIRE ALARM REPLACEMENT	182,000	-	-	-	-	-	182,000
700243	TECHNOLOGY PLAN	1,200,000	1,200,000	1,200,000	-	-	1,200,000	4,800,000
700203	TEXTBOOKS	475,000	500,000	500,000	-	-	500,000	1,975,000
	TRANSPORTATION REPLACEMENT	502,000	-	-	-	-	-	502,000
	TOTAL BOARD OF EDUCATION	**7,167,500**	**3,112,000**	**5,800,000**	**12,800,000**	**9,500,000**	**1,800,000**	**40,179,500**
400221	CAPITAL EQUIPMENT	296,000	393,000	344,000	339,000	348,000	362,000	2,082,000
400215	MAJOR MAINTENANCE FUND	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000
400935	SECURITY CAMERAS	-	-	-	20,000	-	-	20,000
400763	ADA COMPLIANCE	-	20,000	20,000	20,000	20,000	20,000	100,000
	ATHLETIC FIELD LIGHTING	250,000	600,000	400,000	-	-	-	1,250,000
400937	STORM WATER MANAGEMENT	-	35,000	200,000	25,000	25,000	-	285,000
400807	BUILDING STABILIZATION FUND	-	-	75,000	75,000	75,000	75,000	300,000
400809	PARKING LOT PAVING	150,000	55,000	55,000	55,000	55,000	55,000	425,000
400811	SURVEYS	-	15,000	15,000	15,000	15,000	15,000	75,000
400837	ATHLETIC FIELDS IRRIGATION	-	-	-	-	-	-	-
400939	SIGNAGE	-	25,000	50,000	15,000	15,000	15,000	120,000
400941	ATHLETIC FIELD WORK	150,000	180,000	280,000	200,000	290,000	290,000	1,390,000
400943	CAMPING/PICINC WORK	-	-	-	50,000	-	-	50,000
400945	COURT WORK	-	150,000	150,000	150,000	150,000	150,000	750,000
	DOG PARK	-	40,000	-	50,000	-	-	90,000
	ESSENTIAL OPERATIONS FACILITY	80,000	30,000	270,000	50,000	50,000	50,000	530,000
400907	LANDSCAPING	-	40,000	40,000	40,000	40,000	40,000	200,000
400947	PAVILION/CONCESSION/COMFORT STATION	100,000	220,000	220,000	220,000	220,000	220,000	1,200,000
400909	PLAYGROUND	100,000	200,000	200,000	120,000	200,000	100,000	920,000
	WATER ACCESS/SOFT LAUNCH	-	-	-	-	-	-	-
400911	TERRAPIN PARK TRAIL HEAD	-	-	-	-	-	-	-
400913	TRAIL DEV/MAINT	100,000	400,000	300,000	300,000	300,000	300,000	1,700,000
400915	TURF FIELDS	-	-	-	-	-	-	-

QUEEN ANNE'S COUNTY
CAPITAL BUDGET SUMMARY BY EXPENDITURE
FY 2021-2026

PROJECT DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
RT 50 PEDESTRIAN OVERPASS	-	-	-	-	-	-	-
PICKLE BALL COURT	-	280,000	-	-	-	-	280,000
ATHLETIC TRACK	322,000	300,000	-	-	-	-	622,000
TOTAL PARKS	**1,748,000**	**3,183,000**	**2,819,000**	**1,944,000**	**2,003,000**	**1,892,000**	**13,589,000**
TOTAL GENERAL CAPITAL PROJECTS	**28,684,218**	**29,169,660**	**27,142,545**	**24,283,968**	**19,680,889**	**8,635,435**	**137,596,715**

QUEEN ANNE'S COUNTY
CAPITAL BUDGET SUMMARY BY EXPENDITURE
FY 2021-2026

	PROJECT DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
330059	SOFT LAUNCH WATER ACCESS	-	-	-	-	-	-	-
330061	CAPITAL EQUIPMENT - LANDINGS	-	-	-	-	-	-	-
	KENT NARROWS RAMP PARKING PAVING	-	75,000	-	-	-	-	75,000
	CENTREVILLE LANDINGS PARKING LOT PAVING	250,000	-	-	-	-	-	250,000
330055	CRUMPTON LANDING RAMP & BULKHEAD	150,000	-	-	-	-	-	150,000
330065	PUBLIC LANDINGS LAND - UNDESIGNATED	10,000	10,000	10,000	10,000	10,000	10,000	60,000
330067	PUBLIC LANDINGS MAINTENANCE & IMPROVEMENTS	-	-	-	-	-	-	-
330075	CHESAPEAKE HERITAGE & VISITORS CENTER BULKHEAD REP	-	-	-	-	-	-	-
	UPPER CHESTER RIVER LANDING	-	-	-	-	-	-	-
	THOMPSON CREEK BULKHEAD	-	-	250,000	-	-	-	250,000
	TOTAL PUBLIC LANDINGS ENTERPRISE	**410,000**	**85,000**	**260,000**	**10,000**	**10,000**	**10,000**	**785,000**
	S APRON SAFETY ENHANCEMENT	-	-	-	-	250,000	3,150,000	3,400,000
320053	ENVIRONMENTAL DOCUMENTATION S APRON & RW 11-29	-	-	-	-	-	-	-
	ENVIRONMENTAL ASSESSMENT NON-AERONAUTICAL	-	-	-	-	-	-	-
	REIL/PAPI REPLACEMENT	-	-	-	-	-	-	-
	5 YEAR CAPITAL IMPROVEMENT PROGRAM	-	-	-	-	-	-	-
320061	BAY BRIDGE AIRPORT FUEL DEPOT	312,500	50,000	-	-	-	-	362,500
	RUNWAY 11-29 REHABILITATION	165,000	515,000	6,560,000	-	-	-	7,240,000
320055	AOA FENCE	-	-	-	-	-	-	-
320051	REMOVE OBSTRUCTION	-	-	-	-	-	-	-
	TOTAL BAY BRIDGE AIRPORT ENTERPRISE	**477,500**	**565,000**	**6,560,000**	**-**	**250,000**	**3,150,000**	**11,002,500**
	CROSS COUNTY CONNECTOR - PHASE II	-	200,000	200,000	2,500,000	2,500,000	-	5,400,000
	LITTLE KIDWELL EXTENDED	-	-	-	25,000	150,000	-	175,000
820303	CAPITAL EQUIPMENT - LIGHT VEHICLES/MAINT EQUIPMENT	130,000	40,000	180,000	40,000	180,000	40,000	610,000
820303	CAPITAL EQUIPMENT - HEAVY & CONSTRUCTION	315,000	550,000	385,000	285,000	250,000	280,000	2,065,000
820303	CAPITAL EQUIPMENT - SMALL & NON-MOTORIZED EQUIPMENT	60,000	60,000	60,000	60,000	60,000	60,000	360,000
820005	ASPHALT OVERLAYS	1,713,000	2,228,000	2,295,000	2,364,000	2,435,000	2,508,000	13,543,000
820319	PARKING LOT OVERLAYS	50,000	50,000	50,000	50,000	50,000	50,000	300,000
	KENT NARROWS PUBLIC PARKING	-	6,900,000	-	-	-	-	6,900,000
	THOMPSON CREEK CONNECTOR	-	-	-	-	550,000	850,000	1,400,000
820221	TAYLOR MILL ROAD BRIDGE	-	200,000	200,000	1,500,000	-	-	1,900,000
	TOTAL ROADS BOARD CAPITAL PROJECTS	**2,268,000**	**10,228,000**	**3,370,000**	**6,824,000**	**6,175,000**	**3,788,000**	**32,653,000**
Operating	DISCHARGE PUMP	-	50,000	-	50,000	-	50,000	150,000
Operating	VACUUM PUMP	60,000	-	60,000	-	60,000	-	180,000
Operating	CAPITAL EQUIPMENT REPLACEMENT	185,000	-	-	-	145,000	-	330,000
200113	SOUTHERN KENT ISLAND - PHASE III STEP	200,000	3,050,000	3,300,000	3,000,000	-	-	9,550,000
Operating	FORCE MAIN REHABILITATION - GENERAL	-	-	-	-	250,000	250,000	500,000
200061	COUNTY WIDE ORTHO/PLANIMETRIC MAPPING	5,000	5,000	5,000	5,000	5,000	5,000	30,000
Operating	COMPREHENSIVE MASTER WATER & SEWAGE PLAN	-	-	-	-	-	-	-
Operating	SOUTHERN KENT ISLAND UTILITY TRUCK	-	-	-	-	-	-	-
Operating	COLLECTION STATION METERING	25,000	25,000	25,000	25,000	25,000	25,000	150,000
200115	SOUTHERN KENT ISLAND - PHASE III COMMUNITY	125,000	3,000,000	300,000	-	-	-	3,425,000
Operating	PROSPECT LIFE STATION REHABS	-	-	-	100,000	-	100,000	200,000
Operating	INDIVIDUAL SEPTIC SYSTEM INSTALLS	-	-	-	-	-	-	-
200109	SOUTHERN KENT ISLAND - PHASE II STEP	3,000,000	2,300,000	-	-	-	-	5,300,000
200111	SOUTHERN KENT ISLAND - PHASE II COMMUNITY MAINS	1,750,000	450,000	-	-	-	-	2,200,000
200107	SOUTHERN KENT ISLAND - SEWER FORCE MAIN	-	-	-	-	-	-	-
200105	SOUTHERN KENT ISLAND - SEWER PHASE I COMMUNITY MAINS	-	-	-	-	-	-	-
200103	SOUTHERN KENT ISLAND - SEWER PHASE I STEP	4,375,000	-	-	-	-	-	4,375,000
Operating	LAND ACQUISITION	-	-	-	-	-	-	-
Operating	SYSTEMIC REPLACEMENT OF MECHANICAL COMPONENTS	100,000	125,000	125,000	150,000	150,000	150,000	800,000
	SKI - UTILITY TRUCK	-	-	-	50,000	-	-	50,000
	SOUTHERN KENT ISLAND - PHASE 4 STEP	-	150,000	1,000,000	4,000,000	1,200,000	-	6,350,000
	SOUTHERN KENT ISLAND - PHASE 4 COMMUNITY MAINS	-	65,000	2,000,000	200,000	-	-	2,265,000
	TOTAL SEWER ENTERPRISE	**9,825,000**	**9,220,000**	**6,815,000**	**7,580,000**	**1,835,000**	**580,000**	**35,855,000**
	KENT NARROWS TOWER & DISTRIBUTION	-	-	-	-	2,550,000	-	2,550,000
200061	COUNTY WIDE ORTHO/PLANIMETRIC MAPPING	5,000	5,000	5,000	5,000	5,000	5,000	30,000
Operating	COMPREHENSIVE MASTER WATER & SEWAGE PLAN	-	-	-	-	-	-	-
Operating	GRASONVILLE WTP UPGRADE	-	-	-	250,000	-	350,000	600,000
Operating	CAPITAL EQUIPMENT REPLACEMENT	163,000	-	-	-	135,000	-	298,000
Operating/I	REHABILITATION OF WATER TREATMENT PLANT STRUCTURES	-	50,000	-	50,000	-	50,000	150,000
200123	CRITICAL INTERCONNECTIONS	-	-	-	-	3,025,000	-	3,025,000

QUEEN ANNE'S COUNTY
CAPITAL BUDGET SUMMARY BY EXPENDITURE
FY 2021-2026

	PROJECT DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
Operating	RESIDENTIAL METER REPLACEMENT	-	125,000	125,000	125,000	125,000	125,000	625,000
Operating	WTP BACKWASH CONTROL PROJECT	25,000	25,000	25,000	25,000	25,000	25,000	150,000
	WATER - FOUR SEASONS 750 gpm WTP EXPANSION	-	-	-	-	2,500,000	-	2,500,000
	WATER - MASTER WATER STUDY	50,000	-	-	-	-	-	50,000
	TOTAL WATER ENTERPRISE	**243,000**	**205,000**	**155,000**	**455,000**	**8,365,000**	**555,000**	**9,978,000**
	TOTAL ALL CAPITAL PROJECTS	**41,907,718**	**49,472,660**	**44,302,545**	**39,152,968**	**36,315,889**	**16,718,435**	**227,870,215**

Queen Anne's County Commissioners

County Administrator's FY2021 Budget

March 24, 2020

Todd R. Mohn, County Administrator
Jonathan R. Seeman, Director, Budget, Finance & IT

FY2021 Budget Highlights

- Budget transmitted during global pandemic as well as market and economic volatility and uncertainty
- A slowdown in economic activity will impact our revenue sources, primarily income taxes, almost 40% of our budget—income taxes affected by number of jobs, wages, investment activity
- Going into this period, our local economy was strong, income tax growing, wage growth higher than State average and most counties
- It is early to be able to forecast the impact of the current slowdown
- There is generally a lag in income tax distributions, so we could expect the largest impact in second half of FY21 and in FY22
- Our revenue estimates are conservative and scaled back slightly, but do not take into account a slowdown or recession
- The County is in a strong fiscal state, as evidenced by two AAA bond ratings
- We have a sizeable Rainy Day Fund ($11 million) and a Revenue Stabilization Fund ($6 million)
- We must be prepared to act quickly and decisively to take the difficult but necessary actions to bring our operating budget into balance if that need arises

FY2021 Budget Highlights

- Budgeted Growth - $4.7 million or 3.2%, increase from $145.0 million in FY2020 to $149.7 million in FY2021
- Revenue - Income tax & property tax make up 87% of total County revenue sources
- Income Tax Revenue - Projected to grow by 5%
- Property Tax Revenue - Projected to grow by 2.0%
- Tax Rates - Remain the same, property tax rate is $0.8471/$100 of assessed value; income tax rate is 3.2%

FY2021 Budget Highlights

- Board of Education – Funded at $1.0 Million above Maintenance of Effort, a total increase of $2.5 Million
- Budget reflects cost increases in health benefits for employees and retirees
- Budget includes Contingency funding for County response to Coronavirus outback
- Virtually all new positions approved in the budget are funded for ½ of the fiscal year in order to consider any potential fiscal/economic changes
- County maintains a Rainy Day Fund of $11.4 Million, and a Revenue Stabilization Fund of $6.0 Million

FY2021 Budget Highlights

- Additional funding provided for Active Threat activities and security measures
- County funding for Animal Services, staffing and operation of the County animal shelter
- Funding for improved security at the County Courthouse
- New positions in the Department of Emergency Services for Paramedics and Dispatchers
- Additional funding provided for Economic Development Incentive Fund
- Funds for management and professional positions in Animal Control, Detention Center, Aging and Transportation, QACTV, and Finance

FY2021 Budget Revenues
County Administrator's Budget

GENERAL FUND REVENUE

	FY19 Actual	FY20 Budget	FY21 Budget	FY20-FY21 $ Change
Revenue Sources - By Type				
Taxes				
Real & Personal Prop Taxes	68,767,383	68,516,949	69,930,041	1,413,092
Income Taxes	55,282,162	56,223,688	59,012,230	2,788,542
Public Utility Tax	1,810,526	1,600,000	1,600,000	-
Admission & Amusement Tax	155,913	171,700	191,900	20,200
Hotel Tax	650,613	626,200	661,550	35,350
Franchise Fee	485,521	500,000	485,000	(15,000)
Recordation Taxes	5,806,760	5,531,750	5,614,726	82,976
Transfer Taxes	2,093,502	2,012,894	2,022,958	10,064
State Shared Taxes/Highway User	1,121,945	1,166,193	1,187,370	21,177
Licenses & Permits	684,773	643,564	712,285	68,721
Intergovernmental	2,192,929	2,079,949	2,350,000	270,051
Service Charges	2,976,554	2,819,000	2,878,500	59,500
Miscellaneous				
Interest & Insurance Income	1,201,645	400,000	750,000	350,000
Rents	184,465	164,500	154,500	(10,000)
Fines	81,384	89,500	90,500	1,000
Other Income	651,923	398,250	405,000	6,750
Transfers In	-	1,425,251	1,100,000	(325,251)
Fund Balance	-	688,603	600,000	(88,603)
TOTAL REVENUES	**144,147,998**	**145,057,991**	**149,746,560**	**4,688,569**

FY2021 Budget Expenditures
County Administrator's Budget

	FY19 Actual	FY20 Budget	FY21 Requested	FY20-FY21 $ Change	% Change
County Administration					
County Commissioners	407,055	479,206	483,644	4,438	0.9%
Executive	446,403	445,460	431,232	(14,228)	-3.2%
Legal	415,732	471,700	501,700	30,000	6.4%
Budget & Finance	1,202,017	1,287,883	1,337,801	49,918	3.9%
Information Technology	1,462,936	1,670,791	1,948,644	277,853	16.6%
Human Resources	548,914	640,727	625,316	(15,411)	-2.4%
Economic & Tourism Development	447,778	618,585	679,737	61,152	9.9%
QAC-TV	364,338	398,641	410,390	11,749	2.9%
TOTAL	**5,295,173**	**6,012,993**	**6,418,464**	**405,471**	**6.7%**
Community Services					
Area Agency on Aging	1,398,544	1,816,281	1,877,529	61,248	3.4%
Housing & Community Services	730,543	848,536	621,730	(226,806)	-26.7%
Local Management Board	438,449	430,786	432,045	1,259	0.3%
TOTAL	**2,567,536**	**3,095,603**	**2,931,304**	**(164,299)**	**-5.3%**
Planning & Zoning	**1,874,529**	**2,008,237**	**2,046,822**	**38,585**	**1.9%**
Public Safety					
Detention Center	4,580,674	5,197,772	5,102,975	(94,797)	-1.8%
Emergency Services	9,080,539	10,036,973	10,106,685	69,712	0.7%
TOTAL	**13,661,213**	**15,234,745**	**15,209,660**	**(25,085)**	**-0.2%**

FY2021 Budget Expenditures
County Administrator's Budget - Continued

	FY19 Actual	FY20 Budget	Requested	$ Change	Change
Public Works					
Administration	576,481	634,715	542,432	(92,283)	-14.5%
Animal Services	-	-	748,648	748,648	100%
Engineering	553,330	726,297	853,584	127,287	17.5%
General Services	2,248,146	2,531,743	2,498,696	(33,047)	-1.3%
Roads	4,292,841	5,111,437	4,980,542	(130,895)	-2.6%
Solid Waste	1,468,406	1,724,640	1,650,368	(74,272)	-4.3%
Property Management	109,847	105,150	320,180	215,030	204.5%
TOTAL	**9,249,051**	**10,833,982**	**11,594,450**	**760,468**	**7.0%**
Parks and Recreation					
Parks	3,529,332	4,287,414	4,144,974	(142,440)	-3.3%
Recreation	776,564	952,080	1,063,523	111,443	11.7%
Airport	195,374	59,942	59,669	(273)	-0.5%
Golf Course	143,012	290,953	198,388	(92,565)	-31.8%
TOTAL	**4,644,282**	**5,590,389**	**5,466,554**	**(123,835)**	**-2.2%**
SUBTOTAL GENERAL COUNTY GOVT:	**37,291,784**	**42,775,949**	**43,667,254**	**891,305**	**2.1%**

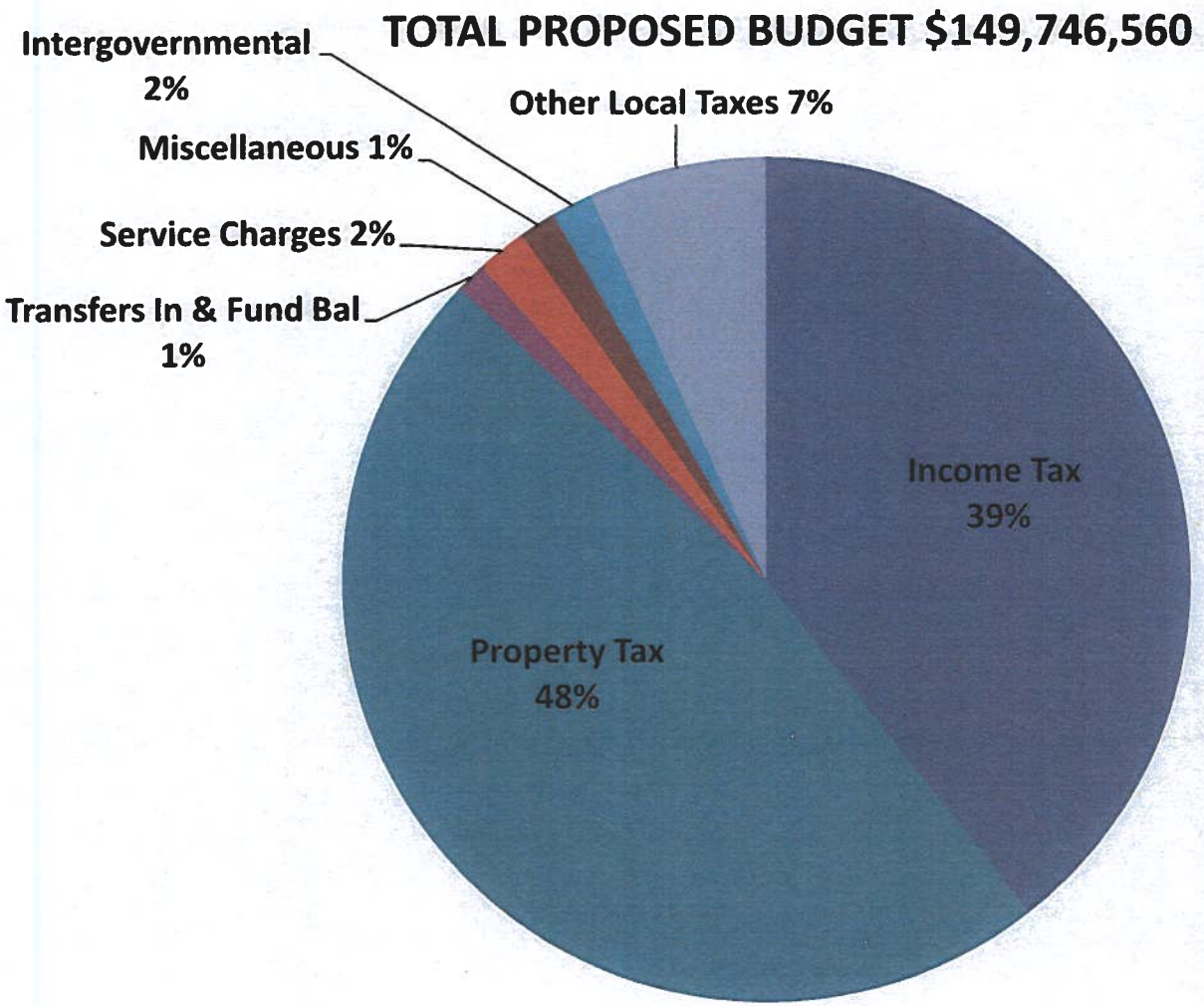
FY2021 Budget Expenditures
County Administrator's Budget - Continued

	FY19 Actual	FY20 Budget	FY21 Requested	FY20-FY21 $ Change	% Change
Board of Education	56,884,381	59,491,381	61,978,666	2,487,285	4.2%
Other Agencies					
State's Attorney's Office	1,255,255	1,369,012	1,375,380	6,368	0.5%
4-H Park	82,941	84,200	93,300	9,100	10.8%
Sheriff's Office	7,646,917	8,652,460	8,191,366	(461,094)	-5.3%
Orphans' Court	80,843	99,148	88,143	(11,005)	-11.1%
Circuit Court	476,413	625,980	709,297	83,317	13.3%
Fire Protection & Rescue	3,704,084	3,949,818	3,959,026	9,208	0.2%
Chesapeake College	2,012,986	2,061,413	2,009,418	(51,995)	-2.5%
QAC Free Library	1,833,513	1,889,225	1,957,600	68,375	3.6%
Board of Elections	715,911	942,694	969,448	26,754	2.8%
Health Department	1,899,887	2,439,658	2,450,480	10,822	0.4%
Social Services	368,219	176,305	175,479	(826)	-0.5%
Soil Conservation Service	206,369	216,997	207,406	(9,591)	-4.4%
UMD Extension Service	290,988	339,294	345,563	6,269	1.8%
TOTAL	**20,574,326**	**22,846,204**	**22,531,906**	**(314,298)**	**-1.4%**

FY2021 Budget Expenditures
County Administrator's Budget - Continued

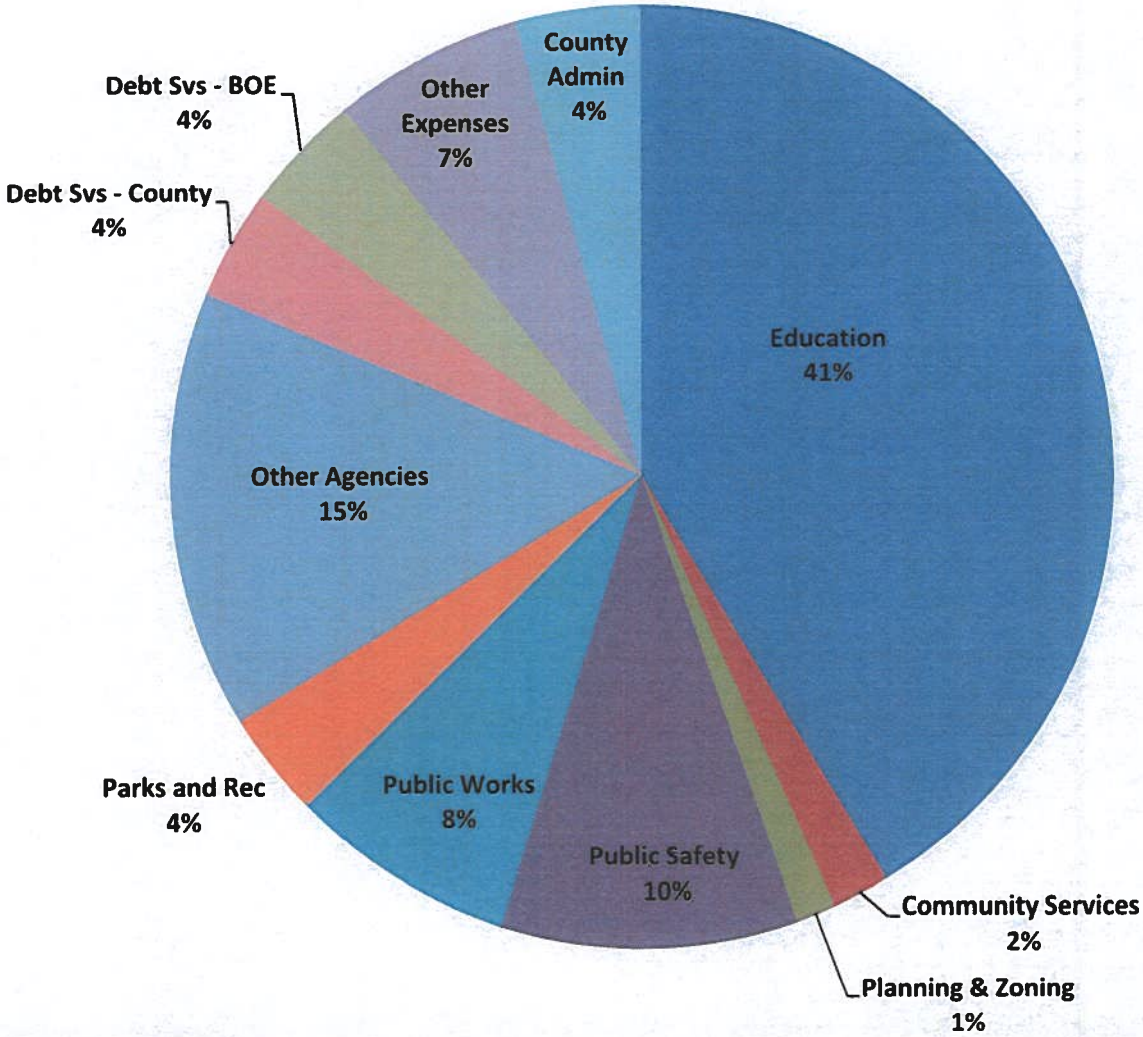
	FY19 Actual	FY20 Budget	FY21 Requested	FY20-FY21 $ Change	% Change
Debt					
Board of Education	7,138,967	7,317,891	6,074,728	(1,243,163)	-17.0%
General County Government	5,028,711	5,755,201	5,701,898	(53,303)	-0.9%
TOTAL	**12,167,678**	**13,073,092**	**11,776,626**	**(1,296,466)**	**-9.9%**
Other					
Intergovernmental	469,696	638,686	663,686	25,000	3.9%
General Insurance	468,252	670,000	700,000	30,000	4.5%
Benefits/OPEB	3,043,510	3,428,854	4,106,425	677,571	19.8%
Local Grants	758,156	575,045	657,692	82,647	14.4%
Transfer to Capital/Other	8,299,143	1,164,289	1,919,659	755,370	64.9%
Non-Departmental	928,514	1,126,748	539,300	(587,448)	-52.1%
Salary Lapse	-	(1,124,856)	(1,274,856)	(150,000)	13.3%
Contingency	251,496	392,599	2,480,202	2,087,603	531.7%
TOTAL	**14,218,767**	**6,871,365**	**9,792,108**	**2,920,743**	**42.5%**
TOTAL GENERAL FUND:	**141,136,936**	**145,057,991**	**149,746,560**	**4,688,569**	**3.23%**

FY2021 – Proposed Revenue by Source

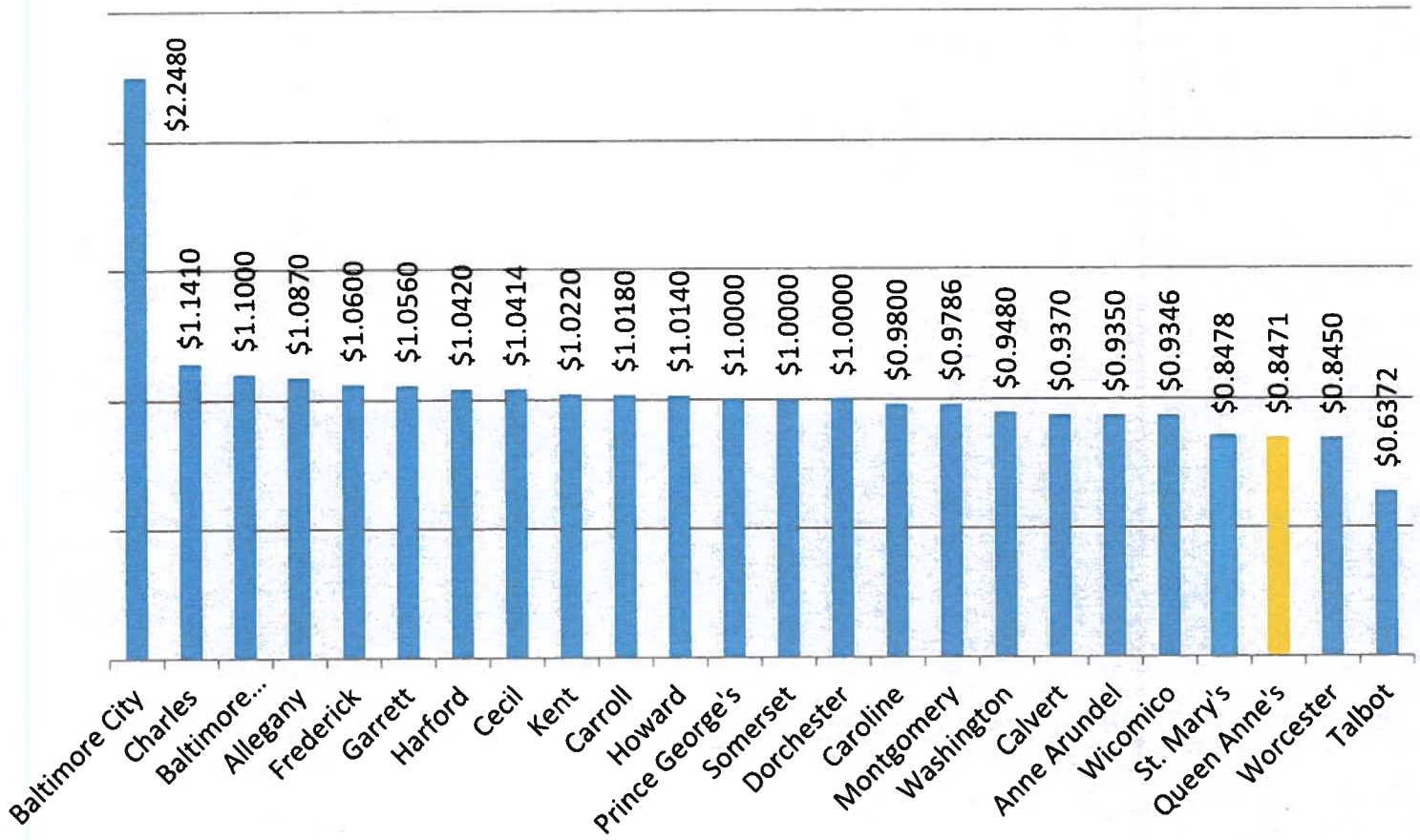


FY2021 – Proposed Expenses by Function

TOTAL PROPOSED BUDGET $149,746,560



FY2020 Real Property Tax Rates by County



Budget Revenue Changes FY2019 - FY2020

($ in millions)

Revenues			Expenditures		
FY20 APPROVED BUDGET	**$ 145.1**		**FY20 APPROVED BUDGET**	**$ 145.1**	
Revenues			**Expenditures**		
Property Taxes	1.4		Employee and Retiree Health Benefits	0.7	
Income Taxes	2.8		Board of Education	2.5	
Transfer/Recordation Taxes	0.1		Lease Purchase/Debt Retired	(0.3)	
Intergovernmental (911 Fees)	0.3		Technology	0.3	
Investment Income	0.3		Transfer to Capital Budget	0.8	
Licenses and Permits	0.1		Recreation	0.1	
Fund Balance	(0.1)		Library	0.1	
Transfers In	(0.3)		Contingency (Salaries, additional positions)	2.0	
			Agency savings/vacancies	(0.3)	
			Debt Service	(1.3)	
TOTAL CHANGE	**4.6**		**TOTAL CHANGE**	**4.6**	
FY21 PROPOSED BUDGET	**$ 149.7**	**3.2%**	**FY21 PROPOSED BUDGET**	**$149.7**	**3.2%**

Enhancements

Department	Description	Funded Cost
Circuit Court	Bailiff - Conversion of PT to FT	22,600
Detention Center	Captain	42,500
	Administrative Sergeant	25,674
Emergency Services (DES)	Conversion of 10 contractual to 4 FT - with overtime & uniforms	110,572
	Communications: 3 Dispatchers - with overtime & uniforms	105,685
	Animal Control Supervisor	8,619
DPW-Engineering	Office Coordinator NPDES	36,350
DPW- General Services	Life Safety/Compliance Inspections	5,000
	Security Systems	5,000
Budget, Finance & IT	Accountant I	26,000
QACTV	TV Host - Conversion of PT to FT	19,000
Soil Conservation	Promotion - Soil Conservation Aide	3,400
	Increase for Planner position to coincide with State positions	1,400
Information Technology and Communications	Director	74,750
Economic Development Incentive Fund	Replenish declining balance for new projects	125,000
Sheriff	2 PT Screeners	30,049
	1 Deputy - with benefits	38,955
Community Services-Aging	Chief, Aging and Transportation	46,678
	Food Services	15,000
	TOTAL	**742,232**

FY2021 Capital Budget Highlights

Capital Budget - $41.9 million, including:

- Board of Education - $7.2 million, including KIHS roof replacement, building assessment projects, Technology Plan, security measures, bus replacements
- Kent Island Library Expansion - $6.5 million
- Asphalt Overlays - $1.7 million
- Volunteer Fire Companies - $0.6 million
- Parks - $1.7 million, including athletic field and playground work, trail development
- Computer Aided Dispatch - $1.6 million
- Detention Center Renovation - $2.7 million
- Sheriff pursuit replacement vehicles - $0.6 million
- Southern Kent Island Sewer System - $9.1 million

6 Year Capital Budget
FY2021 – FY2026

QUEEN ANNE'S COUNTY
CAPITAL BUDGET SUMMARY BY EXPENDITURE
FY 2021-2026

PROJECT	DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
400217	ALLOCATION TO VOLUNTEER FIRE DEPARTMENTS	625,000	-	-	-	-	-	625,000
400293	4-H PARK IMPROVEMENTS (QAC Park Board)	176,500	151,000	163,000	101,000	102,000	118,000	811,500
400749	QACTV EQUIPMENT	52,560	52,560	52,560	52,560	52,560	52,560	315,360
	STATE'S ATTORNEY VEHICLE REPLACEMENT	-	-	-	32,000	-	-	32,000
400271	LONG MARSH DITCH	25,000	-	-	-	-	-	25,000
400269	BEAVERDAM TAX DITCH	20,000	-	-	-	-	-	20,000
400891	CHESAPEAKE HERITAGE & VISITORS CENTER	30,000	30,000	-	-	30,000	-	90,000
300011	BLUE HERON GOLF COURSE IMPROVEMENTS	10,000	100,000	100,000	100,000	100,000	-	410,000
	TOTAL OUTSIDE AGENCIES AND OTHER	**939,060**	**333,560**	**315,560**	**285,560**	**284,560**	**170,560**	**2,328,860**
400871	TRAFFIC STUDY	50,000	-	-	-	-	-	50,000
400003	COUNTY FACILITIES	300,000	360,000	370,000	380,000	390,000	400,000	2,200,000
400359	PUBLIC DRAINAGE & STORMWATER MANAGEMENT	150,000	300,000	300,000	300,000	300,000	300,000	1,650,000
400715	CAPITAL EQUIPMENT - LIGHT VEHICLES	-	-	-	-	30,000	30,000	60,000
400923	HISTORIC COURTHOUSE	225,000	2,000,000	2,000,000	500,000	-	-	4,725,000
400893	LIBERTY BUILDING RENOVATION	200,000	-	225,000	-	-	-	425,000
	CRUMPTON BUILDING	-	75,000	75,000	75,000	-	-	225,000
	YMCA	800,000	2,300,000	6,000,000	2,000,000	1,000,000	-	12,100,000
	EMS STATON 100 RENOVATIONS	-	35,000	-	50,000	-	-	85,000
	HOUSING AUTHORITY FACILITY RECAP	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000
	RAILROAD AVE BUILDING RENO	-	-	70,000	-	-	-	70,000
	SUDLERSVILLE SENIOR CENTER RENO	-	-	165,000	-	-	-	165,000
400647	WATERSHED IMPLEMENTATION PROGRAM (WIP)	-	300,000	150,000	150,000	150,000	150,000	900,000
	TOTAL ADMINISTRATION & GENERAL SERVICES	**1,975,000**	**5,620,000**	**9,605,000**	**3,705,000**	**2,120,000**	**1,130,000**	**24,155,000**
	WEED CONTROL EQUIPMENT	60,000	-	20,000	-	20,000	-	100,000
	TOTAL PROPERTY MANAGEMENT	**60,000**	**-**	**20,000**	**-**	**20,000**	**-**	**100,000**

6 Year Capital Budget - Continued
FY2021 – FY2026

PROJECT	DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
400663	SHERIFF CARS	621,698	415,506	436,281	458,095	480,999	505,049	2,917,628
	IN-CAR/BODY WORN/INTERVIEW ROOM CAMERAS	-	211,276	211,276	211,276	211,276	-	845,104
	TOTAL SHERIFF	**621,698**	**626,782**	**647,557**	**669,371**	**692,275**	**505,049**	**3,762,732**
400711	QUICK RESPONSE SUPERVISOR VEHICLE	-	145,000	-	-	-	80,000	225,000
	RADIO SUBSCRIBER REPLACEMENT	-	-	-	200,000	200,000	200,000	600,000
400711	AMBULANCE	323,538	320,815	336,855	353,697	371,381	389,950	2,096,236
400845	CARDIAC CARE EQUIPMENT	37,753	71,496	71,496	71,496	71,496	71,496	395,233
400711	EMS ENCLOSED TRAILER	18,000	-	-	-	-	-	18,000
	ANIMAL CONTROL VEHICLE	-	41,670	42,920	44,207	45,533	46,898	221,228
400711	DES - REPLACEMENT VEHICLES	-	52,380	53,951	55,570	57,237	58,954	278,092
	VOICE RECORDING SYSTEM REPLACEMENT	-	-	300,000	-	-	-	300,000
400857	PUBLIC SAFETY NETWORK	190,000	205,000	180,000	180,000	200,000	190,000	1,145,000
400753	SCBA & PROTECTIVE GEAR	88,169	92,577	97,206	102,067	107,170	112,528	599,717
400793	RADIO TOWER INSPECTION/REPAIR	87,000	-	-	-	-	-	87,000
	EMERGENCY PLAN UPDATES	-	60,000	70,000	30,000	30,000	-	190,000
400931	CAD REPLACEMENT	1,550,000	500,000	-	-	-	-	2,050,000
400897	EMERGENCY SERVICES BUILDING RENOVATIONS	290,000	-	-	1,730,000	1,720,000	-	3,740,000
400711	FIRE MARSHALL VEHICLE	-	52,380	-	-	57,237	-	109,617
	EMS ULTRASOUND	-	-	-	-	21,000	-	21,000
	ROUTE 50/301 TOWER	-	-	500,000	-	-	-	500,000
	EMERGENCY SHELTER STORAGE BUILDING	200,000	-	-	-	-	-	200,000
	TOTAL DEPARTMENT OF EMERGENCY SERVICES	**2,784,460**	**1,541,318**	**1,652,428**	**2,767,037**	**2,881,054**	**1,149,826**	**12,776,123**
400755	KITCHEN APPLIANCE REPLACEMENT	10,000	-	-	-	-	-	10,000
400719	TRANSPORT VEHICLE	45,000	35,000	40,000	40,000	45,000	45,000	250,000
400883	DETENTION CENTER RENOVATION	5,219,500	12,610,000	4,050,000	-	-	-	21,879,500
	TOTAL DETENTION CENTER	**5,274,500**	**12,645,000**	**4,090,000**	**40,000**	**45,000**	**45,000**	**22,139,500**
400799	CAPITAL EQUIPMENT - LIGHT VEHICLES	-	-	35,000	-	35,000	-	70,000
400027	STRATEGIC PLANNING INITIATIVES	-	50,000	50,000	50,000	50,000	50,000	250,000
400757	COMMUNITY & COMPREHENSIVE PLAN UPDATES	86,000	60,000	250,000	50,000	50,000	50,000	546,000
	TOTAL PLANNING & ZONING	**86,000**	**110,000**	**335,000**	**100,000**	**135,000**	**100,000**	**866,000**

6 Year Capital Budget - Continued
FY2021 – FY2026

PROJECT	DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
400031	IT INFRASTRUCTURE	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000
400801	REENGINEERING TECHNOLOGY	100,000	150,000	150,000	150,000	150,000	150,000	850,000
400675	COUNTY FIBER INFRASTRUCTURE	100,000	100,000	100,000	100,000	100,000	100,000	600,000
	PUBLIC FIBER INFRASTRUCTURE	500,000	600,000	600,000	600,000	600,000	600,000	3,500,000
400007	ERP PROJECT	100,000	-	-	-	-	-	100,000
400457	GIS & CURRENT PLANNING INITIATIVES	-	50,000	50,000	50,000	50,000	50,000	250,000
400015	COUNTY WIDE ORTHO/PLANIMETRIC MAPPING	-	90,000	90,000	90,000	90,000	90,000	450,000
	CAPITAL EQUIPMENT	85,000	-	-	-	-	-	85,000
	TOTAL IT	**1,135,000**	**1,240,000**	**1,240,000**	**1,240,000**	**1,240,000**	**1,240,000**	**7,335,000**
400677	TRANSFER STATION - IMPROVEMENTS	50,000	50,000	50,000	50,000	50,000	50,000	300,000
400235	CAPITAL EQUIPMENT - LIGHT VEHICLES	-	60,000	-	-	-	-	60,000
400235	CAPITAL EQUIPMENT - HEAVY & CONSTRUCTION	-	180,000	140,000	180,000	140,000	100,000	740,000
400235	CAPITAL EQUIPMENT - SMALL & NON-MOTORIZED	28,000	28,000	28,000	88,000	88,000	88,000	348,000
	TOTAL SOLID WASTE	**78,000**	**318,000**	**218,000**	**318,000**	**278,000**	**238,000**	**1,448,000**
400877	KENT ISLAND EXPANSION	6,450,000	-	-	-	-	-	6,450,000
	TOTAL PUBLIC LIBRARY SYSTEM	**6,450,000**	**-**	**-**	**-**	**-**	**-**	**6,450,000**
400839	LIGHT VEHICLE	-	35,000	-	-	-	-	35,000
	TOTAL RECREATION	**-**	**35,000**	**-**	**-**	**-**	**-**	**35,000**
400869	LARGE TRANSIT VEHICLE	330,000	150,000	150,000	150,000	150,000	330,000	1,260,000
400699	CAPITAL EQUIPMENT - LIGHT VEHICLES (HDM)	-	70,000	-	-	70,000	-	140,000
400699	CAPITAL EQUIPMENT - LIGHT VEHICLES	35,000	35,000	-	-	-	35,000	105,000
400899	KRAMER CENTER RENOVATIONS	-	150,000	-	-	-	-	150,000
400905	KENT ISLAND SENIOR CENTER	-	-	250,000	265,000	262,000	-	777,000
	TOTAL AGING	**365,000**	**405,000**	**400,000**	**415,000**	**482,000**	**365,000**	**2,432,000**

6 Year Capital Budget - Continued
FY2021 – FY2026

PROJECT	DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
	ATHLETICS REPLACEMENTS	97,000	-	-	-	-	-	97,000
	BAYSIDE ES EXTERIOR WINDOW/DOOR REPLACEMENT	180,000	-	-	-	-	-	180,000
700309	BOE ADMIN BUILDING	-	700,000	4,000,000	3,300,000	-	-	8,000,000
	CENTREVILLE MIDDLE SCHOOL RENOVATION	-	-	-	9,500,000	9,500,000	-	19,000,000
700293	CLASSROOM TECHNOLOGY	100,000	100,000	100,000	-	-	100,000	400,000
	COMPREHENSIVE BUILDING ASSESSMENT	852,000	612,000	-	-	-	-	1,464,000
700195	FLEET VEHICLES REPLACEMENT	99,000	-	-	-	-	-	99,000
	FOOD SERVICES REPLACEMENT	157,000	-	-	-	-	-	157,000
	FURNITURE REPLACEMENT	124,500	-	-	-	-	-	124,500
	KENT ISLAND HS - ROOF REPLACEMENT	2,440,000	-	-	-	-	-	2,440,000
	PHONES REPLACEMENT	149,000	-	-	-	-	-	149,000
	PORTABLES	126,000	-	-	-	-	-	126,000
700295	SECURITY	300,000	-	-	-	-	-	300,000
	SUDLERSVILLE ES - CHILLER REPLACEMENT	184,000	-	-	-	-	-	184,000
	SUDLERSVILLE ES - FIRE ALARM REPLACEMENT	182,000	-	-	-	-	-	182,000
700243	TECHNOLOGY PLAN	1,200,000	1,200,000	1,200,000	-	-	1,200,000	4,800,000
700203	TEXTBOOKS	475,000	500,000	500,000	-	-	500,000	1,975,000
	TRANSPORTATION REPLACEMENT	502,000	-	-	-	-	-	502,000
	TOTAL BOARD OF EDUCATION	**7,167,500**	**3,112,000**	**5,800,000**	**12,800,000**	**9,500,000**	**1,800,000**	**40,179,500**
400221	CAPITAL EQUIPMENT	296,000	393,000	344,000	339,000	348,000	362,000	2,082,000
400215	MAJOR MAINTENANCE FUND	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000
400935	SECURITY CAMERAS	-	-	-	20,000	-	-	20,000
400763	ADA COMPLIANCE	-	20,000	20,000	20,000	20,000	20,000	100,000
	ATHLETIC FIELD LIGHTING	250,000	600,000	400,000	-	-	-	1,250,000
400937	STORM WATER MANAGEMENT	-	35,000	200,000	25,000	25,000	-	285,000
400807	BUILDING STABILIZATION FUND	-	-	75,000	75,000	75,000	75,000	300,000
400809	PARKING LOT PAVING	150,000	55,000	55,000	55,000	55,000	55,000	425,000
400811	SURVEYS	-	15,000	15,000	15,000	15,000	15,000	75,000
400939	SIGNAGE	-	25,000	50,000	15,000	15,000	15,000	120,000
400941	ATHLETIC FIELD WORK	150,000	180,000	280,000	200,000	290,000	290,000	1,390,000
400943	CAMPING/PICINC WORK	-	-	-	50,000	-	-	50,000
400945	COURT WORK	-	150,000	150,000	150,000	150,000	150,000	750,000
	DOG PARK	-	40,000	-	50,000	-	-	90,000
	ESSENTIAL OPERATIONS FACILITY	80,000	30,000	270,000	50,000	50,000	50,000	530,000
400907	LANDSCAPING	-	40,000	40,000	40,000	40,000	40,000	200,000
400947	PAVILION/CONCESSION/COMFORT STATION	100,000	220,000	220,000	220,000	220,000	220,000	1,200,000
400909	PLAYGROUND	100,000	200,000	200,000	120,000	200,000	100,000	920,000
400913	TRAIL DEV/MAINT	100,000	400,000	300,000	300,000	300,000	300,000	1,700,000
	PICKLE BALL COURT	-	280,000	-	-	-	-	280,000
	ATHLETIC TRACK	322,000	300,000	-	-	-	-	622,000
	TOTAL PARKS	**1,748,000**	**3,183,000**	**2,819,000**	**1,944,000**	**2,003,000**	**1,892,000**	**13,589,000**
	TOTAL GENERAL CAPITAL PROJECTS	**28,684,218**	**29,169,660**	**27,142,545**	**24,283,968**	**19,680,889**	**8,635,435**	**137,596,715**

6 Year Capital Budget - Continued
FY2021 – FY2026

PROJECT	DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
	KENT NARROWS RAMP PARKING PAVING	-	75,000	-	-	-	-	75,000
	CENTREVILLE LANDINGS PARKING LOT PAVING	250,000	-	-	-	-	-	250,000
330055	CRUMPTON LANDING RAMP & BULKHEAD	150,000	-	-	-	-	-	150,000
330065	PUBLIC LANDINGS LAND - UNDESIGNATED	10,000	10,000	10,000	10,000	10,000	10,000	60,000
	THOMPSON CREEK BULKHEAD	-	-	250,000	-	-	-	250,000
	TOTAL PUBLIC LANDINGS ENTERPRISE	**410,000**	**85,000**	**260,000**	**10,000**	**10,000**	**10,000**	**785,000**
	S APRON SAFETY ENHANCEMENT	-	-	-	-	250,000	3,150,000	3,400,000
320061	BAY BRIDGE AIRPORT FUEL DEPOT	312,500	50,000	-	-	-	-	362,500
	RUNWAY 11-29 REHABILITATION	165,000	515,000	6,560,000	-	-	-	7,240,000
	TOTAL BAY BRIDGE AIRPORT ENTERPRISE	**477,500**	**565,000**	**6,560,000**	**-**	**250,000**	**3,150,000**	**11,002,500**
	CROSS COUNTY CONNECTOR - PHASE II	-	200,000	200,000	2,500,000	2,500,000	-	5,400,000
	LITTLE KIDWELL EXTENDED	-	-	-	25,000	150,000	-	175,000
820303	CAPITAL EQUIPMENT - LIGHT VEHICLES/MAINT EQUIPMENT	130,000	40,000	180,000	40,000	180,000	40,000	610,000
820303	CAPITAL EQUIPMENT - HEAVY & CONSTRUCTION	315,000	550,000	385,000	285,000	250,000	280,000	2,065,000
820303	CAPITAL EQUIPMENT - SMALL & NON-MOTORIZED EQUIPMENT	60,000	60,000	60,000	60,000	60,000	60,000	360,000
820005	ASPHALT OVERLAYS	1,713,000	2,228,000	2,295,000	2,364,000	2,435,000	2,508,000	13,543,000
820319	PARKING LOT OVERLAYS	50,000	50,000	50,000	50,000	50,000	50,000	300,000
	KENT NARROWS PUBLIC PARKING	-	6,900,000	-	-	-	-	6,900,000
	THOMPSON CREEK CONNECTOR	-	-	-	-	550,000	850,000	1,400,000
820221	TAYLOR MILL ROAD BRIDGE	-	200,000	200,000	1,500,000	-	-	1,900,000
	TOTAL ROADS BOARD CAPITAL PROJECTS	**2,268,000**	**10,228,000**	**3,370,000**	**6,824,000**	**6,175,000**	**3,788,000**	**32,653,000**
Operating	DISCHARGE PUMP	-	50,000	-	50,000	-	50,000	150,000
Operating	VACUUM PUMP	60,000	-	60,000	-	60,000	-	180,000
Operating	CAPITAL EQUIPMENT REPLACEMENT	185,000	-	-	-	145,000	-	330,000
200113	SOUTHERN KENT ISLAND - PHASE III STEP	200,000	3,050,000	3,300,000	3,000,000	-	-	9,550,000
Operating	FORCE MAIN REHABILITATION - GENERAL	-	-	-	-	250,000	250,000	500,000
200061	COUNTY WIDE ORTHO/PLANIMETRIC MAPPING	5,000	5,000	5,000	5,000	5,000	5,000	30,000
Operating	COLLECTION STATION METERING	25,000	25,000	25,000	25,000	25,000	25,000	150,000
200115	SOUTHERN KENT ISLAND - PHASE III COMMUNITY	125,000	3,000,000	300,000	-	-	-	3,425,000
Operating	PROSPECT LIFE STATION REHABS	-	-	-	100,000	-	100,000	200,000
200109	SOUTHERN KENT ISLAND - PHASE II STEP	3,000,000	2,300,000	-	-	-	-	5,300,000
200111	SOUTHERN KENT ISLAND - PHASE II COMMUNITY MAINS	1,750,000	450,000	-	-	-	-	2,200,000
200103	SOUTHERN KENT ISLAND - SEWER PHASE I STEP	4,375,000	-	-	-	-	-	4,375,000
Operating	SYSTEMIC REPLACEMENT OF MECHANICAL COMPONENTS	100,000	125,000	125,000	150,000	150,000	150,000	800,000
	SKI - UTILITY TRUCK	-	-	-	50,000	-	-	50,000
	SOUTHERN KENT ISLAND - PHASE 4 STEP	-	150,000	1,000,000	4,000,000	1,200,000	-	6,350,000
	SOUTHERN KENT ISLAND - PHASE 4 COMMUNITY MAINS	-	65,000	2,000,000	200,000	-	-	2,265,000
	TOTAL SEWER ENTERPRISE	**9,825,000**	**9,220,000**	**6,815,000**	**7,580,000**	**1,835,000**	**580,000**	**35,855,000**

6 Year Capital Budget - Continued
FY2021 – FY2026

PROJECT	DESCRIPTION	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
	KENT NARROWS TOWER & DISTRIBUTION	-	-	-	-	2,550,000	-	2,550,000
200061	COUNTY WIDE ORTHO/PLANIMETRIC MAPPING	5,000	5,000	5,000	5,000	5,000	5,000	30,000
Operating	GRASONVILLE WTP UPGRADE	-	-	-	250,000	-	350,000	600,000
Operating	CAPITAL EQUIPMENT REPLACEMENT	163,000	-	-	-	135,000	-	298,000
Operating/F	REHABILITATION OF WATER TREATMENT PLANT STRUCTURES	-	50,000	-	50,000	-	50,000	150,000
200123	CRITICAL INTERCONNECTIONS	-	-	-	-	3,025,000	-	3,025,000
Operating	RESIDENTIAL METER REPLACEMENT	-	125,000	125,000	125,000	125,000	125,000	625,000
Operating	WTP BACKWASH CONTROL PROJECT	25,000	25,000	25,000	25,000	25,000	25,000	150,000
	WATER - FOUR SEASONS 750 gpm WTP EXPANSION	-	-	-	-	2,500,000	-	2,500,000
	WATER - MASTER WATER STUDY	50,000	-	-	-	-	-	50,000
	TOTAL WATER ENTERPRISE	**243,000**	**205,000**	**155,000**	**455,000**	**8,365,000**	**555,000**	**9,978,000**
	TOTAL ALL CAPITAL PROJECTS	**41,907,718**	**49,472,660**	**44,302,545**	**39,152,968**	**36,315,889**	**16,718,435**	**227,870,215**

FY2021 Capital Budget by Funding Source

QUEEN ANNE'S COUNTY
CAPITAL BUDGET BY YEAR
FY 2021

DESCRIPTION	PAYGO	GRANTS	BONDS	OPERATING	FUND BALANCE	OTHER	TOTAL
ALLOCATION TO VOLUNTEER FIRE DEPARTMENTS	-	-	-	-	625,000	-	625,000
4-H PARK IMPROVEMENTS (QAC Park Board)	-	-	-	-	176,500	-	176,500
QACTV EQUIPMENT	-	-	-	-	-	52,560	52,560
LONG MARSH DITCH	-	-	-	-	25,000	-	25,000
BEAVERDAM TAX DITCH	-	-	-	-	20,000	-	20,000
CHESAPEAKE HERITAGE & VISITORS CENTER	-	-	30,000	-	-	-	30,000
BLUE HERON GOLF COURSE IMPROVEMENTS	-	-	-	-	10,000	-	10,000
TOTAL OUTSIDE AGENCIES AND OTHER	-	-	30,000	-	856,500	52,560	939,060
TRAFFIC STUDY		-	-	-	50,000	-	50,000
COUNTY FACILITIES		-	300,000	-	-	-	300,000
PUBLIC DRAINAGE & STORMWATER MANAGEMENT		50,000	75,000	-	-	25,000	150,000
HISTORIC COURTHOUSE	-	-	225,000	-	-	-	225,000
LIBERTY BUILDING RENOVATION	-	-	200,000	-	-	-	200,000
YMCA	-	800,000	-	-	-	-	800,000
HOUSING AUTHORITY FACILITY RECAP	-	-	250,000	-	-	-	250,000
TOTAL ADMINISTRATION & GENERAL SERVICES	-	850,000	1,050,000	-	50,000	25,000	1,975,000
WEED CONTROL EQUIPMENT		-	-	-	60,000		60,000
TOTAL PROPERTY MANAGEMENT	-	-	-	-	60,000	-	60,000
SHERIFF CARS	-	-	621,698	-		-	621,698
TOTAL SHERIFF	-	-	621,698	-	-	-	621,698
AMBULANCE		-	323,538	-	-	-	323,538
CARDIAC CARE EQUIPMENT		-	-	-	37,753	-	37,753
EMS ENCLOSED TRAILER		-	-	-	18,000	-	18,000
PUBLIC SAFETY NETWORK		-	190,000	-	-	-	190,000
SCBA & PROTECTIVE GEAR		-	-	-	88,169	-	88,169
RADIO TOWER INSPECTION/REPAIR		-	-	-	87,000	-	87,000
CAD REPLACEMENT		-	1,550,000	-	-	-	1,550,000
EMERGENCY SERVICES BUILDING RENOVATIONS	-	-		-	-	290,000	290,000
EMERGENCY SHELTER STORAGE BUILDING		-	-	-	-	200,000	200,000
TOTAL DEPARTMENT OF EMERGENCY SERVICES	-	-	2,063,538	-	230,922	490,000	2,784,460

FY2021 Capital Budget - Continued by Funding Source

DESCRIPTION	PAYGO	GRANTS	BONDS	OPERATING	FUND BALANCE	OTHER	TOTAL
KITCHEN APPLIANCE REPLACEMENT		-	-	-	10,000	-	10,000
TRANSPORT VEHICLE		-	45,000	-	-	-	45,000
DETENTION CENTER RENOVATION	-	2,598,010	2,621,490	-	-	-	5,219,500
TOTAL DETENTION CENTER	-	2,598,010	2,666,490	-	10,000	-	5,274,500
COMMUNITY & COMPREHENSIVE PLAN UPDATES		-	-	-	86,000	-	86,000
TOTAL PLANNING & ZONING	-	-	-	-	86,000	-	86,000
IT INFRASTRUCTURE		-	250,000	-	-	-	250,000
REENGINEERING TECHNOLOGY		-	-	-	100,000	-	100,000
COUNTY FIBER INFRASTRUCTURE		-	-	100,000	-	-	100,000
PUBLIC FIBER INFRASTRUCTURE		-	500,000	-	-		500,000
ERP PROJECT	-	-	-	-	100,000	-	100,000
CAPITAL EQUIPMENT		-	85,000	-	-	-	85,000
TOTAL IT	-	-	835,000	100,000	200,000	-	1,135,000
TRANSFER STATION - IMPROVEMENTS		-	50,000	-	-	-	50,000
CAPITAL EQUIPMENT - SMALL & NON-MOTORIZED		-	-	-	28,000	-	28,000
TOTAL SOLID WASTE	-	-	50,000	-	28,000	-	78,000
KENT ISLAND EXPANSION	-	2,500,000	3,700,000	-	-	250,000	6,450,000
TOTAL PUBLIC LIBRARY SYSTEM	-	2,500,000	3,700,000	-	-	250,000	6,450,000
LARGE TRANSIT VEHICLE		300,000	-	-	30,000	-	330,000
CAPITAL EQUIPMENT - LIGHT VEHICLES		-	-	-	35,000	-	35,000
TOTAL AGING	-	300,000	-	-	65,000	-	365,000

FY2021 Capital Budget - Continued by Funding Source

DESCRIPTION	PAYGO	GRANTS	BONDS	OPERATING	FUND BALANCE	OTHER	TOTAL
ATHLETICS REPLACEMENTS	-	-		-	97,000	-	97,000
BAYSIDE ES EXTERIOR WINDOW/DOOR REPLACEMENT x	-	-	180,000	-	-	-	180,000
CLASSROOM TECHNOLOGY		-	-	-	100,000	-	100,000
COMPREHENSIVE BUILDING ASSESSMENT	-	-	804,000	-	48,000	-	852,000
FLEET VEHICLES REPLACEMENT	-	-		-	99,000	-	99,000
FOOD SERVICES REPLACEMENT	-	-	157,000	-	-	-	157,000
FURNITURE REPLACEMENT	-	-		-	124,500	-	124,500
KENT ISLAND HS - ROOF REPLACEMENT x	-	-	2,440,000	-	-	-	2,440,000
PHONES REPLACEMENT	-	-	149,000	-	-	-	149,000
PORTABLES	-	-	126,000	-	-	-	126,000
SECURITY	-	-	300,000	-	-	-	300,000
SUDLERSVILLE ES - CHILLER REPLACEMENT x	-	-	184,000	-	-	-	184,000
SUDLERSVILLE ES - FIRE ALARM REPLACEMENT x	-	-	182,000	-	-	-	182,000
TECHNOLOGY PLAN	1,200,000	-		-	-	-	1,200,000
TEXTBOOKS	-	-		-	475,000	-	475,000
TRANSPORTATION REPLACEMENT	-	-	502,000	-	-	-	502,000
TOTAL BOARD OF EDUCATION	**1,200,000**	**-**	**5,024,000**	**-**	**943,500**	**-**	**7,167,500**
CAPITAL EQUIPMENT		-	296,000	-	-	-	296,000
MAJOR MAINTENANCE FUND		-	200,000	-	-	-	200,000
ATHLETIC FIELD LIGHTING		-	250,000	-	-	-	250,000
PARKING LOT PAVING		-	150,000	-	-	-	150,000
ATHLETIC FIELD WORK		-	150,000	-	-	-	150,000
ESSENTIAL OPERATIONS FACILITY		-	-	-	80,000	-	80,000
PAVILION/CONCESSION/COMFORT STATION		-	100,000	-	-	-	100,000
PLAYGROUND		-	-	100,000	-	-	100,000
TRAIL DEV/MAINT		-	-	-	100,000	-	100,000
ATHLETIC TRACK	-	-	322,000	-	-	-	322,000
TOTAL PARKS	**-**	**-**	**1,468,000**	**100,000**	**180,000**	**-**	**1,748,000**
TOTAL GENERAL CAPITAL PROJECTS	**1,200,000**	**6,248,010**	**17,508,726**	**200,000**	**2,709,922**	**817,560**	**28,684,218**

FY2021 Capital Budget - Continued by Funding Source

DESCRIPTION	PAYGO	GRANTS	BONDS	OPERATING	FUND BALANCE	OTHER	TOTAL
CENTREVILLE LANDINGS PARKING LOT PAVING	-	250,000	-	-	-	-	250,000
CRUMPTON LANDING RAMP & BULKHEAD	-	150,000	-	-	-	-	150,000
PUBLIC LANDINGS LAND - UNDESIGNATED	-	-	-	-	10,000	-	10,000
TOTAL PUBLIC LANDINGS ENTERPRISE	**-**	**400,000**	**-**	**-**	**10,000**	**-**	**410,000**
BAY BRIDGE AIRPORT FUEL DEPOT	-	-	312,500	-	-	-	312,500
RUNWAY 11-29 REHABILITATION		148,500	-	-	-	16,500	165,000
TOTAL BAY BRIDGE AIRPORT ENTERPRISE	**-**	**148,500**	**312,500**	**-**	**-**	**16,500**	**477,500**
CAPITAL EQUIPMENT - LIGHT VEHICLES/MAINT EQUIPMENT		-	-	-	130,000	-	130,000
CAPITAL EQUIPMENT - HEAVY & CONSTRUCTION		-	315,000	-	-	-	315,000
CAPITAL EQUIPMENT - SMALL & NON-MOTORIZED EQUIPMENT		-	-	-	60,000	-	60,000
ASPHALT OVERLAYS		-	1,713,000	-	-	-	1,713,000
PARKING LOT OVERLAYS		-	50,000	-	-	-	50,000
TOTAL ROADS BOARD CAPITAL PROJECTS	**-**	**-**	**2,078,000**	**-**	**190,000**	**-**	**2,268,000**
VACUUM PUMP	-	-	-	60,000	-	-	60,000
CAPITAL EQUIPMENT REPLACEMENT	-	-	-	185,000	-	-	185,000
SOUTHERN KENT ISLAND - PHASE III STEP	-	-	-	-	-	200,000	200,000
COUNTY WIDE ORTHO/PLANIMETRIC MAPPING	-	-	-	5,000	-	-	5,000
COLLECTION STATION METERING	-	-	-	25,000	-	-	25,000
SOUTHERN KENT ISLAND - PHASE III COMMUNITY	-	-	-		-	125,000	125,000
SOUTHERN KENT ISLAND - PHASE II STEP	-	-	-	-	-	3,000,000	3,000,000
SOUTHERN KENT ISLAND - PHASE II COMMUNITY MAINS	-	-	-	-	-	1,750,000	1,750,000
SOUTHERN KENT ISLAND - SEWER PHASE I STEP	-	-	-	-	-	4,375,000	4,375,000
SYSTEMIC REPLACEMENT OF MECHANICAL COMPONENTS	-	-	-	100,000	-	-	100,000
TOTAL SEWER ENTERPRISE	**-**	**-**	**-**	**375,000**	**-**	**9,450,000**	**9,825,000**
COUNTY WIDE ORTHO/PLANIMETRIC MAPPING	-	-	-	5,000	-	-	5,000
CAPITAL EQUIPMENT REPLACEMENT	-	-	-	163,000	-	-	163,000
WTP BACKWASH CONTROL PROJECT	-	-	-	25,000	-	-	25,000
WATER - MASTER WATER STUDY	-	-	-	50,000	-	-	50,000
TOTAL WATER ENTERPRISE	**-**	**-**	**-**	**243,000**	**-**	**-**	**243,000**
TOTAL ALL CAPITAL PROJECTS	**1,200,000**	**6,796,510**	**19,899,226**	**818,000**	**2,909,922**	**10,284,060**	**41,907,718**

Upcoming Dates & Considerations

- County Administrator's Budget Release - March 24
- Work Sessions - March 31, April 7, 9, 14 & May 12
- County Commissioner's Budget Release - April 21
- Public Hearings – May 4, 5 & 6
- Budget Adoption – June 9