



## **THE QUEEN ANNE'S COUNTY ADMINISTRATIVE CHARGING COMMITTEE**

107 N. Liberty St. Centreville, Md. ( 2nd. Fl. )  
January 15, 2025

Chairman Milligan called the meeting to order at 3:00 pm.

Present were members, Karl Milligan, Chair, Connie Loureiro, Jane Vezeris, Dave Stevens and Tom Beery. There were no members of the general public in attendance.

- A motion was made by Ms. Vezeris and seconded by Ms. Loureiro to approve the prior meeting minutes and the day's agenda. It was unanimously approved.
- Ms. Vezeris presented a new form to provide agencies guidance on the process of submitting a complaint investigation. After a short discussion, a motion was made by Ms. Loureiro to approve the form. It was seconded by Mr. Stevens, and unanimously approved.
- Chair Milligan informed the committee that he had requested the agency to start an investigation on case 24-12. It would probably take several months to complete.
- There are currently 4 cases pending that we will start to receive next month.
- A discussion followed on how the committee should forward recommendations to agencies and the use of the PAB. A short discussion followed on the timing of ACC determinations.

There being no further business, a motion to adjourn was made by Mrs. Vezeris and seconded by Mrs. Loureiro. It was unanimously approved at 3:00 pm.