

February 8, 2022

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

Christopher M. Corchiarino  
James J. Moran  
Jack N. Wilson, Jr.  
Stephen Wilson  
Philip L. Dumenil

**CLOSED SESSION:**

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; "The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner S. Wilson, at 5:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:30 p.m. Those in attendance were Margie Houck, Executive Assistant, Beverly A. Churchill, Department of Human Resources Director and Kevin Karpinski, Esquire.

The Board discussed with Mr. Karpinski several personnel issues.

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; "The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner S. Wilson, at 5:25 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:30 p.m. Those in attendance were Margie Houck, Executive Assistant.

The Board discussed Board appointments

In open session, on a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to appoint Ms. Shelly Gross-Wade to the Economic Development Commission for a term of three (3) years beginning January 1, 2022 and ending December 31, 2024.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**MEETING CALLED TO ORDER:**

The meeting was called to order at 5:30 p.m.

**MINUTES:**

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve the Agenda for the current meeting and the Regular and Closed Session Minutes of January 25, 2022.

**PRESS AND PUBLIC COMMENTS:**

The following persons spoke to the Commissioners on subjects of interest to them:

1. Sarah Collins - QAC Animal Services
2. Inge Peters – County Ordinance 21-11
3. Victoria Rosati – QAC Animal Services

**PRESENTATIONS:**

**EMERGENCY SERVICES UPDATE**

Scott Haas, Lori Morris and Scott Wheatley presented the Emergency Services Update.

Highlights were Covid 19 with respect to supporting the Department of Health as well as reimbursement, Renovations to DES headquarters, Emergency Training for various groups, upcoming events, planning projects and 2021 review of responses and transports.

**SWEARING IN OF FEC OFFICERS**

William Faust, Chairman and Buddy Thomas, Vice Chairman were sworn in for the Fire and EMS Commission. Their terms will expire 02/23/2023.

## **BOARD OF EDUCATION ADMINISTRATIVE BUILDING REPORT REVIEW**

Patrick Hager presented the report to the Board.

Mr. Jeremy Kline AIA, WGM Architecture + Interior, met with the Committee to review the July 25, 2020 QACPS Feasibility Study and explain the findings and recommendations associated with the study. The study was commissioned by QACPS to explore two potential approaches to address the physical and operation deficiencies of the current building for continued use by the BOE by 1) Renovation of the existing building and 2) construction of a new building. Understanding the study evaluation, findings and recommendations related to the existing building renovations was considered to be essential to the Committee to better evaluate and understand recommendations related to the future use of the building as related to options identified by the Committee.

### **FINAL RECOMMENDATIONS SUMMARY**

Based on the findings of WGM Study that recommended against the use of the building for office and administrative uses by the QAC BOE, options explored by this Committee related to government or other office uses would appear to have little or no merit without considerable interior structural demolition and reconstruction in addition to the other MEP upgrades identified under previous studies.

Recommendation – Educational/institutional Use - It is the opinion of the Committee that it appears that the best future uses for the existing building are educational and institutional. The Committee recommends that the County Commissioners explore interests and potential financial resources related to both public and private programs. In order to stem the continued degradation of the building and facilities after relocation of the QAC BOE, consideration needs to be given to financing and renovations timelines related to any future use.

The Committee does feel that honoring the historical, educational significance of the building is an important element to the community. As such, any future proposed use should consider providing space to showcase Centreville High School Alumni Association memorabilia.

Alternative Recommendation — Workforce or Elderly Housing Use. There is a need in the County for Workforce Housing to for our teachers and first responders. The County has experienced the loss of trained teachers and first responders due in part to a lack of Workforce Housing options. In addition, there is a need for Elderly Housing.

Should there be a lack of funding and/or interest in future use of the building for educational/institutional use, the Commissioners may want to consider soliciting competitive proposals from private developers with interests in renovating the building for housing opportunities. One such developer reached out to a member of the Committee.

**WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:**

The Board reviewed various correspondence with Margie Houck, Executive Assistant.

**ADMIN/ENGINEERING**

**CIRCUIT COURT LANDSCAPE ENHANCEMENT**

Lee Edgar, Chief of Engineering presented to the Board for their approval the Circuit Courthouse Landscape Enhancement project.

Sealed proposals were received on Thursday, January 27, 2022 for the Circuit Courthouse Landscape Enhancement project. The work involves completion of the pedestrian connection between Commerce Street, the new Circuit Courthouse and the Health Department parking lot through the installation of an American with Disabilities Act (ADA)-compliant walkway, demolition of remaining discarded concrete walks & mechanical pads on the adjacent Health Department property, and remediation of inadequate drainage between the Courthouse and Health Department properties through completed grading, installation of drainage beds & deep drywells, and reconfiguration of downspouts.

This project also provides for updated landscaping and the design & installation of an irrigation system to support the Courthouse courtyard landscaping through the summer months. This solicitation follows the rejection of bids in March 2021 owing to the receipt of only one bid in the amount of \$222,500. Formal Bids were again solicited in accordance with the County Procurement Policy.

Four (4) bids were received, publicly opened and read as follows:

Vendor	Location	Fee
Unity Landscape Design Build, Inc.	Church Hill, MD	\$ 134,633.36*
Amakor, Inc.	Delaware City, DE	\$ 132,365.00
BRS Consulting, Inc.	Harrington, DE	\$ 207,500.00
Maverick Construction, LLC	Grasonville, MD	\$ 222,500.00

\* \$121,170.02 when adjusted for Local Vendor Preference in accordance with the County 's procurement policy. Unity Landscape Design Build, Inc. submitted the lowest responsive and responsible local vendor bid. Adequate funding is available in the approved Capital Project no. 40563 Circuit Courthouse. Based on the above, staff recommends award of the contract, to Unity Landscape Design Build, Inc. of Church Hill, Maryland in the amount of \$134,633.36.

On a motion by Commissioner Dumenil, seconded by Commissioner Moran, the Board unanimously agreed to award the Circuit Courthouse Landscape Enhancement contract to Unity Landscape Design Build, Inc. of Church Hill, Maryland in the amount of \$134,633.36 and authorize the Director of Public Works to issue the Notice of Award and execute the Contract on behalf of the County Commissioners.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**PROCLAMATION 22-13 BLACK HISTORY MONTH**

Commissioner Dumenil read the following Proclamation:

22-13

WHEREAS, February is recognized as “Black History Month” and the Character Counts Pillar of the Month is “Respect,” the Queen Anne’s County Commissioners and the Queen Anne’s County Branch 7024 of the National Association of Advancement for Colored People encourage all citizens to embrace both; the celebration of Black History Month and the Pillar of the month, “Respect”; and

WHEREAS, Black History is pronounced during the month of February, all citizens of Queen Anne’s County are encouraged to “Celebrate” and “Respect” the many achievements and contributions that reflect the struggles of African Americans; and

WHEREAS, all citizens of Queen Anne’s County respect the founding principles of our nation which states all people are created equal and diversity is celebrated as well as respected; and

WHEREAS, all citizens of Queen Anne’s County make a concerted effort to pay homage to those who paved the way; and honor the sacrifices and achievements of African Americans who have contributed to the advancement of All Americans; and

WHEREAS, the National Black History Month theme for 2022 is to focus on mental health and wellness, and as a result of the pandemic, Queen Anne’s County provides equitable resources for all citizens; and

NOW THEREFORE, the Queen Anne’s County Commissioner hereby proclaim February as Black History Month with a focus on the Character Counts! Pillar of the Month, “Respect” for all citizens of Queen Anne’s County.

**PROCLAMATION 22-11 CHARACTER COUNTS PILLAR OF THE MONTH  
“RESPECT”**

Commissioner Moran read the following proclamation:

22-11

Pillar of the Month for February “Respect”

WHEREAS, the Commissioners of Queen Anne’s County, at the request of its citizens, declared the County a Character Counts! Community, and

WHEREAS, all citizens have been called upon to embrace the TRRFCC (Terrific) “Six Pillars of Character” (Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship) and incorporate them into their daily activities and to model these traits of good character; and

WHEREAS, the Character Counts! Pillar of the Month for February is “Respect”; and  
WHEREAS, all citizens will incorporate this value in their daily lives by being respectful; and

WHEREAS, all citizens will follow the Golden Rule and treat others the way you would want to be treated; and

WHEREAS, all citizens will be considerate of others’ feeling; and

WHEREAS, all citizens will be courteous and use good manners at all times; and

WHEREAS, all citizens will be accepting of differences in a polite and kind way;

WHEREAS, all citizens will deal peacefully with anger, insults, and disagreements; and stand together in unity and

NOW THEREFORE, the Queen Anne’s County Commissioners do hereby designate the Character Counts! Pillar of the Month for February 2022 is “Respect”.

**ANIMAL CONTROL RESPONSE VEHICLE**

February 8, 2022

Scott Haas, Director of Emergency Services and Lori Morris, Assistant Chief of Special Operations presented to the Board for review and approval the purchase of an Animal Control Response Vehicle.

The Department of Emergency Services (DES) is requesting the approval to purchase a replacement Animal Control Vehicle. This request is for one (1) 2023 Chevrolet Silverado 2500 that will be fully equipped as a response vehicle. The budget funds have been verified by the Finance Department and are available in the DES FY2022 Operational Budget.

DES staff has reviewed the current options for purchasing and is recommending to piggyback off of the Maryland BPO# 001B1600431 through Hertrich Fleet Services for a total price of \$31,391.

On a motion by Commissioner Steve Wilson and seconded by Commissioner Moran the Board unanimously agreed to authorize the Director of the Department of Emergency Services to purchase a 2023 Chevrolet Silverado piggybacking off the Maryland BPO from Hertrich Fleet Services for the amount of \$31,391. Commissioner Dumenil asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**FY22 MOWBRAY COURT WORK CHANGE REQUEST**

Steve Chandlee, Director of the Department of Parks and Recreation presented to the Board for their review a Work Order Change Request for Mowbray Park Courts.

The Department of Parks and Recreation is requesting permission to amend the previously approved action item from November 9, 2021 for Mowbray Court Work. Instead of refurbishing the courts at Mowbray from 3 tennis and 6 pickleball, they are now requesting to refurbish with 10 pickleball courts. ATC Corp has provided us a revised quote of \$224,541.50 for 10 pickleball courts, an increase of \$29,887 from the previous action item, using the National Cooperative Purchasing Alliance Contract, NCPA#08-18. The contractor will mill, pave, fence, color coat and stripe 10 pickleball courts and provide all necessary hardware and fencing. The additional request for approval of \$29,887 shall come from the Capital Project Budget #40215, Parks Preventative Maintenance.

On a motion by Commissioner Moran and seconded by Commissioner Steve Wilson, the Board unanimously agreed and authorized the Department of Parks & Recreation to amend the: previous contract with ATC Corp to now refurbish the Mowbray Courts with 10 pickleball courts for an additional amount of \$29,877. Commissioners Dumenil, Commissioner Jack Wilson, Commissioner Steve Wilson and Commissioner Corchiarino asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**FY22 OLD LOVE POINT TENNIS COURT LIGHTING**

Steve Chandlee, Director of the Department of Parks and Recreation presented to the Board for their review FY22 Old Love Point Tennis Court Lighting.

The Department of Parks and Recreation is requesting permission to contract MUSCO Lighting to install new Tennis Court Lights at Old Love Point Park for \$1 40,014. They will be using the Keystone Purchasing Network contract, KPN-201901-01. These tennis courts are currently not lit, it is in coordination with the conversion of Mowbray Park tennis courts to all pickleball courts. Therefore, they continue to have a lighted tennis court in our park system. Funding shall come from the Capital Project Budget #4021 5 Preventative Maintenance account.

On a motion made by Commissioner Moran and seconded by Commissioner Steve Wilson, the Board unanimously agreed to authorize the Department of Parks & Recreation to contract with MUSCO Lighting to install new tennis court lighting at Old Love Point Park for \$140,014. Commissioner Moran and Commissioner Steve Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	



**SIGNATURE REQUEST FOR MATAPEAKE INDUSTRIAL PARK GRANT – SEMI ANNUAL PROGRESS REPORT GRANT NUMBER MD-11-ED-70**

Heather Tinelli, Director of Economic and Tourism Development submitted to the Board for review and signature the Matapeake Industrial Park Grant – Semi Annual Progress Report Grant number MD-11-ED-70.

The Economic and Tourism Development Department has completed the form after talking with the representatives of the businesses located in the Industrial Park who are eligible to be included in the progress reports. The grant has been in effect since 2011 when the original award \$575,000 was made. The park is adjacent to the Matapeake Beach and Clubhouse facility. Four (4) new full-time positions and 6 new part-time positions were created from 7/1/21-12/31/21 for a total of 42 new full-time jobs and 57 total new jobs at the Matapeake Business Park since 2011. In order to finalize this report, a signature from the President of the Board of County Commissioners is required.

On a motion made by Commissioner Steve Wilson, seconded by Commissioner Moran the Board agreed to approve and sign the Semi-Annual Progress Report as presented for the Community Development Block Grant number MD-11-ED-70, regarding Matapeake Industrial Park, which covers the time period of July 1, 2021 — December 31, 2021. Commissioner Jack Wilson and Commissioner Moran asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	Absent	
Dumenil	x	
Corchiarino	x	

**QACEDT’S COMMUNITY SAFETY WORKS GRANT APPLICATION ON BEHALF OF THE STEVENSVILLE ARTS & ENTERTAINMENT DISTRICT**

Heather Tinelli, Director of Economic and Tourism Development submitted to the Board for review the QACEDT’s Community Safety Works Grant Application.

Queen Anne’s County Economic and Tourism Development is in process of preparing to apply for a DHCD Community Safety Grant in the amount of \$100,000 which is due on 2/9/2022 and funds must be spent by December 31st 2022. The department is requesting commissioners approval to apply for these funds to work collaboratively with the Stevensville A&E District, QAC Planning & Zoning, Parks and Recreation and County Roads on this project as outlined below.

As a result of discussions with the county transportation office, the Stevensville Arts & Entertainment district committee, and the Economic & Tourism Development office, a plan was formulated that would work towards public awareness of pedestrian safety in the downtown Stevensville area. There is one section of road currently owned by the county that will be the primary focus. The group agreed that while shoulder lines would be marked, narrowing the vehicle lanes visually would assist in traffic mitigation. There is also a plan for an artist mural to be installed on the asphalt. The artist mural would work towards advancing the arts and entertainment district objectives, and bring awareness to the district as a destination, while also engaging the Local community. The project will also include a public awareness campaign, utilizing local media, discussion of additional crosswalks with Maryland State Highway in other parts of the district, and additional signage to bring awareness to the pedestrian area in the short term.

QACEDT also spoke with Nancy Scozzari to discuss the grant and possible scope of the projects to make sure efforts were complimentary to other work in the district involving the extension of sidewalks to Love Point Park and also spoke with the QAC planning department in regards to the grant and traffic calming objectives.

The project will also aim, in the longer term, to identify funds for engineering to complete a streetscape project along that section of road, which experiences frequent flooding at the base of the road and tacks sidewalks and delineated parking areas.

On a motion by Commissioner Moran and seconded by Commissioner Jack Wilson, the Board unanimously agreed to support QAC Economic and Tourism Development in their application in there DHCD Community Safety Works Grant application on behalf of the Stevensville A&E District. Commissioner Corchiarino asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**THANK YOU LETTER TO EVERETT SHEATS FOR 1877 KENT AND QUEEN ANNE’S ATLAS**

This is a thank you letter to Mr. Everett Sheats for gifting the historic 1877 Atlas of Kent & Queen Anne’s Counties to the Commissioners.

On a motion by Commissioner Moran and seconded by Commissioner Jack Wilson, the Board unanimously agreed to execute the thank you letter to Mr. Everett Sheats for the 1877 Kent & Queen Anne’s Atlas that he gifted to the County.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**QACPS 18<sup>TH</sup> ANNUAL AWARDS GALA SPONSORSHIP**

This is a request from QACPS was reviewed by the Board for the 18<sup>th</sup> Annual Awards Gala Sponsorship.

On a motion by Commissioner Steve Wilson and seconded by Commissioner Moran, the Board unanimously agreed to sponsor at the Platinum Level in the amount of \$1000.00.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**LEGISLATIVE SESSION:**

**COUNTY ORDINANCE 21-11**

A BILL ENTITLED

AN ACT CONCERNING Community Cats in Queen Anne’s County;

FOR THE PURPOSE of establishing a Community Cat Program in Queen Anne’s County, adopting a Trap-Neuter-Return Policy for Community Cats; defining certain terms; exempting Community Cats from the provisions on stray and unwanted animals, animal registration, animals at large, public nuisance animals, and abandonment; providing for impounding, redemption and seizure of community cats; providing for Trap-Neuter-Return of community cats; and generally dealing with and addressing Community Cats in Queen Anne’s County;

BY AMENDING Sections 9-1, 9-11, 9-12, 9-17, 9-19, 9-21 and 9-23 of Chapter 9 of the Code of Public Local Laws of Queen Anne’s County and ADDING Section 9-29 to Chapter 9 of the Code of Public Local Laws.

On a motion by Commissioner Jack Wilson and seconded by Commissioner Moran, the Board unanimously agreed to adopt County Ordinance 21-11.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**COUNTY ORDINANCE 22-01 “PUBLIC FACILITIES BOND AUTHORIZATION OF 2022”**

County Ordinance No. 22-01 (the “Proposed Ordinance”), A PUBLIC LOCAL LAW TO AUTHORIZE AND EMPOWER QUEEN ANNE’S COUNTY, MARYLAND (THE “COUNTY”), FROM TIME TO TIME, TO BORROW NOT MORE THAN SEVEN MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$7,800,000) FOR THE PUBLIC PURPOSE OF FINANCING OR REFINANCING CERTAIN PUBLIC FACILITIES, ALL AS MORE PARTICULARLY DESCRIBED IN THE PROPOSED ORDINANCE, AND TO EVIDENCE SUCH BORROWING BY THE ISSUANCE AND SALE AT PUBLIC OR PRIVATE SALE, UPON ITS FULL FAITH AND CREDIT, OF ONE OR MORE SERIES OF ITS GENERAL OBLIGATION BONDS (THE “BONDS”) IN LIKE PAR AMOUNT; EMPOWERING AND DIRECTING THE COUNTY TO ADOPT A RESOLUTION IN ACCORDANCE WITH SECTION 19-504(d) OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND (2013 REPLACEMENT VOLUME AND 2021 SUPPLEMENT) (THE “CODE”) PRIOR TO ISSUING ALL OR ANY PART OF THE BONDS; EMPOWERING AND DIRECTING THE COUNTY TO LEVY AD VALOREM TAXES IN RATE AND AMOUNT SUFFICIENT TO PROVIDE FUNDS FOR THE PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BONDS AND PLEDGING THE COUNTY’S FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER TO THE PAYMENT THEREOF; EXEMPTING THE BONDS FROM THE PROVISIONS OF SECTIONS 19-205 TO 19-206, INCLUSIVE, OF THE CODE; AUTHORIZING THE ISSUANCE OF REFUNDING BONDS; AND RELATING GENERALLY TO THE ISSUANCE AND SALE OF SUCH BOND

On a motion by Commissioners Moran and seconded by Commissioner Steve Wilson the Board unanimously agreed to adopt County Ordinance 22-01.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**PRESS AND PUBLIC COMMENTS:**

No further public Comment

**COMMISSIONER’S ROUNDTABLE:**

Commissioner J. Wilson discussed the following:

Senate Bill SB295

Commissioner Dumenil discussed the following:

Volunteer Fire Departments 2022 Office Inductions and importance of showing support for local Volunteer Fire Departments.

Commissioner S. Wilson discussed the following:

Kent County YMCA facility, Whitsitt Center and Bay Bridge Contraflow data statistics

Commissioner Corchiarino discussed the following:

Valentines Day reminder, read the Challenge Coin gifted to them by FEC Chairman Bill Faust and thanked the Parks and Recreation Department for upgrades.

Commissioner Moran discussed the following:

Drug Free Coalition, Whitsitt Center funding, Bay Bridge gate system, QACTV information segment on the Bay Bridge and support from other counties for a new Bay Bridge.

There being no further business, they adjourned at 7:37 p.m. to meet again on Tuesday, February 22, 2022.

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OFFICE COORDINATOR III

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PRESIDENT

February 8, 2022

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