

February 22, 2022

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

Christopher M. Corchiarino
James J. Moran
Jack N. Wilson, Jr.
Stephen Wilson
Philip L. Dumenil

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b), (7) to consult with counsel to obtain legal advice on a legal matter; "The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner J. Wilson, at 5:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:15 p.m. Those in attendance were Todd Mohn, County Administrator, Margie Houck, Executive Assistant, Patrick Thompson, Esquire, Christopher Drummond, Esquire and Ms. Amy Moredock, Director of the Department of Planning and Zoning.

The Board discussed a legal matter relating to an easement.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; "The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner J. Wilson, at 5:15 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:30 p.m. Those in attendance were Todd Mohn, County Administrator and Margie Houck, Executive Assistant and Beverly A. Churchill, Department of Human Resources Director.

The Board reviewed a Notice of Claim from a county employee.

February 22, 2022

MEETING CALLED TO ORDER:

The meeting was called to order at 5:30 p.m.

MINUTES:

On a motion made by Commissioner Wilson, seconded by Commissioner Wilson, the Board unanimously agreed to approve the Agenda for the current meeting and the Regular and Closed Session Minutes of February 8, 2022.

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

1. Lucille Kuntz – Support 21-09 with Amendments
2. Troy Alexander – Support 21-09 with Amendments
3. Edward Appenzeller – Support 21-09 with Amendments
4. Loretta Walls – Support 21-09 with Amendments
5. Jay Falstad – Support 21-09 with Amendments
6. Marsh Bramble – Support 21-09 with Amendments
7. Lesa Joy Gustafson – Against 21-09
8. Andrew Behringer -Cannabis Industry

PRESENTATIONS:

PARKS AND RECREATION UPDATE:

Mr. Steve Chandlee, Director of the Department of Parks and Recreation met with the Board and gave an overview of his department. The following was highlighted: Program Open Space, Local Parks and Playgrounds Infrastructure Planning, Terrapin Nature Park Station and Restroom, Restroom at Macuum Creek – Cross Island Trail, Park Resource and Planning, Park Projects in the works, Equipment ordered and still waiting for, Recreation Program, Various Leagues, Chesapeake Heritage Visitors Center Bulkhead Project; Quarterly update on the Public Landings and the Bay Bridge Airport.

CHESAPEAKE CHARITIES UPDATE:

Ms. Linda Kohler, Executive Director for Chesapeake Charities met with the Board and gave an overview of her organization. The following was highlighted: Chesapeake Charities is the umbrella under which nonprofits operate. This eliminates the need for individuals to go through the rigorous, time-consuming, and often confusing process of applying to the IRS for a

February 22, 2022

501(c)(3) designation. The team makes it easy to get started. Lori Ireland, the Donor Management Specialist, meets with people interested in establishing a fund to learn about their charitable mission and determine which type of fund best suits their purpose.

Chesapeake Charities works with every affiliated nonprofit to raise money and develop partnerships that strengthen their organizations so they can help more people.

The goal for 2022 has three significant components: 1) attract more funds 2) do more good 3) help more people in the region. They help nonprofits become better businesses. While each of their funds has a powerful mission to fulfill, they may lack expertise in certain areas such as following the IRS regulations or nonprofit reporting requirements. They take care of that for them, allowing them to focus on outreach, events and changing lives for the better. Also reviewed was the Kentucky tornado assistance – Operation Christmas Cookies

KENT ISLAND FEDERATION OF ARTS UPDATE:

Ms. Maureen Wheatley, President, Ms. Melissa Craig, Vice President and Ms. Judy Tucker Community Member Kent Island Federation of Arts met with the Board and gave an update on their organization. The following was highlighted: Introduction of new goals to support the art classes and art shows at KIFA. - Improving communications to match the needs of a virtual and COVID-driven audience. - Establishing key partnerships for improved creative collaborations within the community. - Invitation is coming to the Board for KIFA's 60th Birthday Party. They thank the Board for the last three years of grant awards. They noted that the Board had helped them to achieve important and sustaining goals on their Art House Capital Campaign.

COMMUNITY SERVICES UPDATE:

Ms. Anne Sparks, Chief of Aging and Mr. Mike Clark, Chief of Housing and Family Services met with the Board and gave an overview of their department. The following was highlighted: The Annual Report for FY21 details an overview of the Area Agency on Aging, Housing and Community Services and LMB. Our focus remains a brief and factual review of the most critical work and accomplishments made throughout the previous fiscal year. Some of what is included in this report continues to be in response to the COVID-19 pandemic. The agency divisions staff have stepped up and over and beyond their regular duties to meet the needs throughout the pandemic. The information and statistics included are a testament to the hard work of our employees and their commitment to serving the residents of Queen Anne's County no matter the circumstances.

Of particular interest, not included in the brochure, is the overall funding stream allocated to this department over the past two years specific to the pandemic. The Area Agency on Aging

February 22, 2022

assumed 15 new grants totaling over \$3 million in addition to the regular 25 grants. The majority being \$2.8 million in Transportation services. The Housing division assumed 9 new grants totaling over \$3 million in addition to the regular 7 grants. Most of which was allocated to the Emergency Rental Assistance Program (ERAP). While only one contractual staff member was hired to lead ERAP, the majority of grant funding was applied for, allocated and managed by current staff within the department. The Department is quite sure many other county departments have experienced the same over the past two years so they felt it imperative to give credit to our current staff who have managed such an increase in funding and programs.

Also, County Ride began a new Northern Route on February 7, 2022. This was a recommendation of the 5-year Transportation Plan for FY2021 to FY2025.

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Todd Mohn, County Administrator.

SUPPORT LETTER HB-663

This is a request for the Board to sign a letter in support for HB663 Education Accountability and Implementation Board Membership. This bill pertains to geographic diversity in membership on Maryland's Kirwan Commission Accountability and Implementation Board. It is imperative that all regions of the State of Maryland are represented equally on any matters concerning and pertaining to state education. Previously, there was not a representative from the Eastern Shore on the board, whereas Baltimore City and Montgomery County has had multiple representatives. This bill modifies membership requirements as outlined below.

Of the eleven members of the board:

- One member shall be a resident of Western Maryland
- One member shall be a resident of Southern Maryland
- One member shall be a resident of the Eastern Shore
- There shall be one member from each of the five counties with the largest student populations in the state.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to execute the Support letter for HB663 – Geographic Diversity for Education & Accountability Board

February 22, 2022

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

SUPPORT LETTER BAY BRIDGE RUN:

This is a request for the Board to sign a support letter to MDTA for the County’s continuing partnership to host the Bay Bridge Run on Sunday, November 13, 2022 with Corrigan Sports Enterprises.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to execute the Support Letter for the Bay Bridge Run scheduled for November 13, 2022.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

21-09 – DEFINITION OF SHOOTING CLUB:

This is a request for the Board to accept the Planning Commission recommendation on TA/CO #21-09. TA/CO #21-09 proposes to change the definition of a Shooting Club as set forth in Appendix A to Chapter 18 of the Code of Public Local Laws of Queen Anne’s County to prohibit the operation on lands that are adjacent to existing or approved residential subdivisions Queen Anne’s County. This draft amendment was conveyed to the Planning Commission for review at its February 10 meeting. After much consideration of written and oral testimony, as well as options outlined in the staff report, the Planning Commission voted unanimously to take no action, thereby sending an unfavorable recommendation to the Board of County Commissioners. It is recommended to accept the Planning Commission’s recommendation for no action on TA/CO #21-09.

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to accept the Planning Commission’s recommendation of no action on text amendment/County Ordinance #21-09 and move to retain the existing definition of

“Shooting Clubs” as it is set forth in Chapter 18APP-1. As part of the motion, Commissioners Dumenil, Corchiarino and J. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

CITIZEN SPONSORED TEXT AMENDMENT 21-04

This is a request to introduce TA/CO #21-04. TA/CO #21-04 is a citizen sponsored application submitted by E. Trippe Callahan, Jr. This proposal would allow, as a conditional use, the construction of utility scale solar outside of the mapped Utility Scale Solar Array (USSA) District as long as it is partially located within in the existing overlay and require a conservation easement be created. It is recommended by staff to Introduce TA/CO #21-04 as presented and schedule a Public Hearing. After a discussion this item was tabled.

AGRICULTURE AWARENESS DAY COMMITTEE SUPPORT REQUEST:

The QAC Farm Bureau is requesting the Commissioners to support the 5th annual “Agriculture “Awareness Day” on March 30th and 31st, 2022. Next Generation Science and Maryland Environmental Literacy Standards guide students in all areas of agriculture as well as discuss future careers in agriculture. This is accomplished using four educational stations throughout the day that provide hands on educational experiences and activities in the areas of crop growth & harvest, technology, farm animals, aquaculture, nurse, produce, plant life cycles, and how to start a career in the agriculture. The county has sponsored this organization in the past as a Gold Sponsor in the amount of \$1,000.

On a motion made by Commissioner Dumenil, seconded by Commissioner J. Wilson, the Board unanimously agreed to support the Agriculture Awareness Day and make a donation in the amount of \$1,000. As part of the motion, Commissioner J. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

February 22, 2022

KENT ISLAND LIBRARY BUILDING PROGRESS REPORT

Ms. Janet Salazar Director Queen Anne's County Library submitted to the Board for their review the progress report on the campaign to raise community funds to help equip the expanded Kent Island Library. The expansion project budget included \$250,000 in community funds and their Capital Campaign set a goal to double that amount--to raise \$500,000 to ensure that the new facility has the fixtures, furnishings, and technologies best suited for the community's needs. Ms. Salazar noted that the Funds raised to date are \$523,334.

BUDGET AMENDMENT #CC-24-COMMUNITY PARTNERSHIPS:

This budget amendment request will amend budget by \$18,772 in both revenue and expenses to recognize additional grant funds provided by the State for FY22 through the Children's Cabinet Fund

On a motion made by Commissioner S. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve Budget Amendment #CC-24.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BUDGET AMENDMENT #CC-25 HOPWA:

This budget amendment request transfers budget authority to project 17125 (HOPWA) from unspent grant funds of \$8,323 originally budgeted in project 17123 (HOPWA FY20) for tracking purposes. Additionally, this amendment recognizes \$4,579 of grant contract #39578 that was awarded to QAC through the Housing Opportunities for Persons with Aids (HOPWA) Program. The total increase in revenue (\$8,323 & \$4,579) is balanced with an equal increase in rent expense for \$12,902.

On a motion made by Commissioner Dumenil, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve Budget Amendment #CC-25.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BUDGET AMENDMENT #CC-26 HOMELESS SOLUTIONS:

This is an amendment recognizing the Homelessness Solutions Program funding through the CARES Act being carried over from FY2021 plus two additional rounds of CARES funding issued for these related programs. The total grant funding awarded was \$217,841 (CV1 \$87,841 CV2 \$110,000 & EHP \$20,000) of which \$4,806 was spent in FY20 and \$86,456 in FY21 leaving a balance of \$126,579. Additionally, a modification was done to original grant award to allocate \$8,000 of CV2 to Haven Ministries resulting in a remaining balance of \$118,579. Following this amendment, all grant funding will have been utilized and expected to be spent in FY22.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve Budget Amendment #CC-26.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BUDGET AMENDMENT #CC-27 HOMELESS SOLUTIONS:

This budget amendment recognizes The Homeless Solutions Program funding for SFY2021/FFY2020 grants being extended beyond original grant into FY22. The total original grant funding awarded was \$399,888 (FY20 \$133,296. FY21 \$133,296 & FY22 \$133,296) Additionally a modification was done to decrease total awarded grant to \$395,626. of which \$135,205 was spent in FY20 and FY21 leaving a remaining balance of \$260,421 to be spent in FY22. Total original budget authority for FY22 in all three activities was \$133,296. Following this amendment, total budget authority and expected expenditures for FY22 will be \$260,421 (amendment \$127,126 & adopted budget. \$133,296) which utilizes all grant

February 22, 2022

On a motion made by Commissioner Dumenil, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve Budget Amendment #CC-27.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BUDGET AMENDMENT #CC-28 EMERGENCY RENTAL ASSISTANCE:

This budget amendment is to reallocate grant funds awarded through ERAP Grant. A \$275,000 increase in budget authority is requested for rental assistance, which will be balanced by a decrease in electricity expense and emergency fund expense. There is no change to total grant amount awarded.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve Budget Amendment #CC-28.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BUDGET AMENDMENT #CC29 GRANT FUND ECONOMIC DEVELOPMENT:

Economic Development received a \$16,571 grant on behalf of the Stevensville A&E District. The funds will be used to pay for consulting fees in addition to printing and graphic design for new brochures, while advertising for upcoming events. No County funds are requested.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve Budget Amendment #CC-29.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BUDGET AMENDMENT #CC-31 AGING-NUTRITION TITLE C2 HDC5:

This is a budget amendment from the Department of Aging that received Supplemental Funding for the period of December 27, 2020 through September 30, 2022. The funding is to be used to support Home Delivered Meals services during the pandemic. This award will allow for a new program to help local businesses and those in need by delivering restaurant meals to those eligible. We are currently contracting with one local partner to prepare the meals which we will deliver through our home delivery program.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve Budget Amendment #CC-31.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:
None

COMMISSIONER’S ROUNDTABLE:

Commissioner J. Wilson discussed the following:
Gave an update of items in Annapolis

Commissioner Dumenil discussed the following:
Reviewed High School Sport Games

Commissioner Corchiarino discussed the following:

February 22, 2022

State Board of Education redeclined mask man date

There being no further business, they adjourned at 7:32 p.m. to meet again on Tuesday, March 8, 2022

EXECUTIVE ASSISTANT

PRESIDENT

February 22, 2022