

QUEEN ANNE'S COUNTY ETHICS COMMISSION

Minutes – February 24, 2025

The Queen Anne's County Ethics Commission met at 5:30 p.m. on this date at the County Commissioners Office, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland. The members of the Commission present were:

Kaarin Salisbury, Chair
Jerry Jordan
Mark Cascia

Crystal Richard, Counsel to Commission, and Tina Miles and Briana Genco, Clerks to Commission, were present for the meeting. Valerie S. Hirsch was not present due to another commitment. Present from the public were Mary Campbell, Chairman of Ethics Matters, Inc., Todd Mohn, County Administrator, and Beverly Churchill, Director of Human Resources.

On a motion of Mr. Cascia, seconded by Mr. Jordan, and made unanimous by the Commission members, the regular minutes from the meeting held on October 28, 2024, were approved and signed.

Pending Legislation

Mr. Todd Mohn, County Administrator, presented a listing of current County Boards and Commissions that are considered to have decision-making authority, as requested by the Ethics Commission at its October 2024 meeting. The purpose of the request was to identify and specify in the Queen Anne's County Ethics Code the boards and commissions whose members are required to file annual Financial Disclosure Forms.

On a motion made by Mr. Jordan, seconded by Mr. Cascia, and made unanimous by the Commission members, the list was accepted and shall be incorporated in the pending changes to the Queen Anne's County Ethics Code.

Lobbying Requirements

The Commission members tasked Counsel to draft a letter outlining the requirements for Lobbyists operating in Queen Anne's County. After the Commission's review and acceptance at the next meeting, the letter will be provided to the Chairs of all current Boards and Commissions in the County.

Post Minutes to QAC Website

The Commission members discussed posting Commission Meeting Minutes to the QAC website.

On a motion made by Mr. Cascia, seconded by Mr. Jordan, and made unanimous by the Commission members, the meeting minutes from January 2024 to now, and moving forward, will be posted to the QAC website, along with information on how to obtain previous years' minutes.

Financial Disclosure Forms

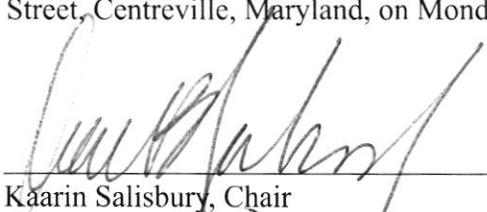
Following a review of annual Financial Disclosure and Lobbyist forms, on a motion made by Mr. Cascia and seconded by Mr. Jordan, the Commission voted unanimously to accept the forms, with a few needed corrections that will be handled by the Clerk. This year, only one Financial Disclosure Form was not submitted. On a motion made by Mr. Jordan and seconded by Mr. Cascia, the Commission voted to send a letter to the noncompliant board member inviting them to the next meeting.

Comments from Public

Ms. Campbell, Chair of Ethics Matters, Inc. thanked the Ethics Commission members for their hard work serving the public.

On a motion of Mr. Cascia, seconded by Mr. Jordan, the Commission voted unanimously to adjourn the meeting at 7:34 p.m.

The next Ethics Commission meeting will be held in the Commissioners Meeting Room, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland, on Monday, March 17, 2025.



Kaarin Salisbury, Chair



Jerry Jordan

Mark Cascia



Crystal Richard, Attorney



Briana Genco, Clerk