

## QUEEN ANNE'S COUNTY ETHICS COMMISSION

Minutes – March 17, 2025

The Queen Anne's County Ethics Commission met at 5:30 p.m. on this date at the County Commissioners Office, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland. The members of the Commission present were:

Kaarin Salisbury, Chair  
Jerry Jordan  
Valerie G.S. Hirsch

Crystal Richard, Counsel to Commission, and Tina Miles and Briana Genco, Clerks to Commission, were present for the meeting. Mr. Cascia was not present due to another commitment.

On a motion of Mr. Jordan, seconded by Ms. Hirsch and made unanimous by the Commission members, the regular minutes from the meeting held on February 24, 2025, were approved and signed.

Present from the public was Beverly Churchill, Director of Human Resources.

### Lobbying Registration Process

Ms. Richard presented a draft letter to the Board regarding the Lobbying Registration Process. One of the members will revise the draft and present the updated draft at the next meeting.

### Financial Forms

The corrected Financial Disclosure Forms were reviewed. New Financial Disclosure Forms provided by Ms. Churchill were reviewed.

### Noncompliant

A discussion between Ms. Churchill and the Board regarding the noncompliant Board member and whether they had provided their Financial Disclosure Form.

### Advisory Opinion

A discussion between Ms. Richard and the Board regarding the Advisory Opinion regarding an employee of the Housing Authority Department interested in renting a house owned by the Housing Authority. On a motion made by Ms. Hirsch, seconded by Ms. Salisbury and made unanimous by the Commission members, as long as the employee followed the standard policies and procedures in applying and the process was done properly, the employee may rent the house.

Meeting Dates

A discussion between Board members and Clerk to discuss potentially changing meeting days at the next meeting.

2024 Annual Ethics Commission Report

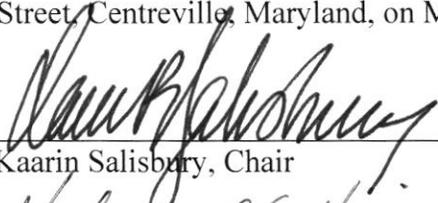
On a motion made by Ms. Hirsch, seconded by Mr. Jordan, and made unanimous by the Board members the 2024 Annual Report for the Queen Anne's County Ethics Commission was accepted with a few changes.

Comments from Public

Ms. Churchill thanked Ms. Miles for all her hard work and dedication to the Ethics Commission.

On a motion of Ms. Salisbury, seconded by Mr. Jordan, the Commission voted unanimously to adjourn the meeting at 6:42 p.m.

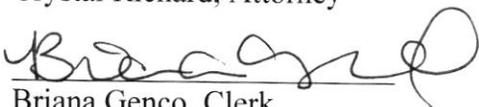
The next Ethics Commission meeting will be held in the Commissioners Meeting Room, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland, on Monday, April 28, 2025.

  
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Kaarin Salisbury, Chair

  
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Valerie G.S. Hirsch

  
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Jerry Jordan

  
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Crystal Richard, Attorney

  
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Briana Genco, Clerk