

May 19, 2020

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

James J. Moran
Jack N. Wilson, Jr.
Stephen Wilson
Philip L. Dumenil
Christopher M. Corchiarino

MEETING CALLED TO ORDER:

The meeting was called to order at 5:00 p.m.

CARES RECOVERY SPENDING ACT:

Ms. Heather Tinelli met with the Board and reviewed the Cares Recovery Spending Act. The following was highlighted:

Recovery Assistance for Queen Anne's Businesses: \$2,500,000 Queen Anne's County has developed the Queen Anne's County Small Business Assistance & Recovery Fund to assist County businesses during the COVID-19 pandemic with the ultimate goal to: RE-Open, Reemploy and Remain in QAC. Funding for this program was provided from the Coronavirus Relief Fund established under the Federal CARES Act. Each County within the State of Maryland was awarded funds to address expenditures related to the COVID-19 pandemic. The program would specifically provide assistance to businesses as they begin to reopen as outlined in the Maryland Roadmap to Recovery including purchase of PPE and other supplies necessary to meet the CDC recommended requirements, costs related to adjustments necessary to meet social distancing recommendations and operating expenses related to "re-opening" including payroll, inventory, supplies, rent and utilities.

Queen Anne's County understands that its businesses have been adversely and severely impacted by the restrictions enacted related to COVID-19 and have therefore developed a program specific to meet the needs of our businesses during Economic recovery.

Small Business Grants \$2,500,000:

QAC has established a Small Business Grant Fund to support County businesses during the COVID-19 Pandemic. Loan Parameters are as follows:

Use of Funds: To support cash operating expenses including:

- Purchase of PPE and other supplies necessary to meet the CDC recommended requirements.
- Costs related to adjustments necessary to meet social distancing recommendations.
- Payroll, suppliers, rent and other critical operating expenses.

Eligibility:

- Principal business office or location must be physically located in Queen Anne's County.
- Company must be in good standing in Maryland.
- Business meets U.S. Small Business Administration definition of small business.
- Company must not be in default of any County loan programs in the past or present.
- New business ventures are not eligible, must be established before 12/31/2019.
- Must provide proof of business disruption due to COVID-19 closures and restrictions.
- For Profit and Non-profit entities are encouraged to apply. Ineligible industries are similar to those not eligible for SBA 7a program, EXCEPT FOR NON-PROFITS.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve \$2.5 million from the Cares Recovery Spending Act for Business Recovery.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BUDGET WORK SESSION:

Mr. Jonathan Seeman, Director and Ms. Brittney Moran Budget Analysis, Budget, Finance & IT met with the Board and reviewed with the Board the Capital Budget and Decisions on Proposed Budget. The Following was:

- Introduction
 - Budget Schedule
 - General Fund Revenue
 - General Fund Expenditures
 - General Fund Revenue Forecast
 - General Fund Budget Expenditure Changes

Maryland Counties - Reserve Usage
Requested Enhancements
County Funded Positions by Department

The Board agreed to fill the following vacancies

- DES EMS (3)
- Detention Center (1)
- General Services (2)
- IT (1)

Outside Agencies

- Outside Agencies Request Summary
- Outside Agencies - County Commissioners' Selections
- Outside Agencies Request Documentation

Capital Budget

- FY2021 Capital Budget
- FY2021 - FY2026 Capital Budget Summary
- FY2021 Capital Budget Reductions
- FY2021 Capital Budget Bond Reductions Summary
- Capital Budget Funding Source Summary

The next budget work session is scheduled for June 2, 2020 at 5:00 p.m.

There being no further business, they adjourned at 6:45 p.m. to meet again on Tuesday, May 26, 2020.

EXECUTIVE ASSISTANT

PRESIDENT