

Commissioner S. Wilson was not present at this part of the meeting.

May 24, 2022

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

Christopher M. Corchiarino  
James J. Moran  
Jack N. Wilson, Jr.  
Stephen Wilson  
Philip L. Dumenil

**CLOSED SESSION:**

Pursuant to State Government Law Section 3-305(b), (7) to consult with counsel to obtain legal advice on a legal matter; "The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner Moran, at 5:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:10 p.m. Those in attendance were Mr. Todd Mohn, P.E., County Administrator, Ms. Margie Houck, Executive Assistant and Patrick Thompson, County Attorney.

The Board discussed several legal issues

**CLOSED SESSION:**

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; "The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner Moran, at 5:10 p.m. in The Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:30 p.m. Those in attendance were Mr. Todd Mohn, P.E., County Administrator and Ms. Margie Houck, Executive Assistant.

The Board discussed Boards and Commissions

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In open session, on a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to re-appoint Mr. Mike Whitehill and Patrick Perry to the Economic Development Incentive Fund Commission. These terms will expire on May 31, 2025.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	
Corchiarino	x	

**MEETING CALLED TO ORDER:**

The meeting was called to order at 5:30 p.m.

**MINUTES:**

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve the amended Agenda for the current meeting and the Regular and Closed Session Minutes of May 10, 2022 and Sanitary Minutes of May 10, 2022.

**PRESS AND PUBLIC COMMENTS:**

The following persons spoke to the Commissioners on subjects of interest to them:

1. Alvin Helfenbein - Comp Plan
2. Tracy Schulz – Comp Plan

**HEARING COUNTY ORDINANCE 21-04**

The County Commissioners held a public hearing on County Ordinance 21-04 at 5:40 at p.m. in the County Commissioners Meeting Room. AN ACT CONCERNING the Utility Scale Solar Array (USSA) District in Queen Anne’s County; FOR THE PURPOSE of revising and updating the provisions regarding the Utility-Scale Solar Array (USSA) District in the Queen Anne’s County Zoning Ordinance; regulating the location of utility scale solar arrays located outside of the USSA District; providing for compliance of such arrays with conditional use standards and requirements; providing for perpetual conservation easements in connection with such arrays; establishing requirements for such conservation easements; and generally updating and revising the regulation of utility scale solar arrays in Queen

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Anne’s County, Maryland. It was noted the Planning Commission sent a favorable recommendation subject to certain conditions to the County Commissioners regarding the proposed amendment.

Patrick Thompson, County Attorney conduct the hearing on behalf of the County and noted all legal requirements were met

The following individuals spoke:

1. Tony Kipersmith – In favor

The record will remain open until the next meeting on June 14, 2022.

**COUNTY ORDINANCE 22-09:**

COUNTY ORDINANCE NO. 22-09

A BILL ENTITLED

AN ACT CONCERNING Illicit Discharge Detection and Elimination of Pollutants in the Municipal Separate Storm Sewer System (MS4) in Queen Anne’s County;

FOR THE PURPOSE of regulating non-stormwater discharges to all storm sewer system in Queen Anne’s County, establishing methods for controlling the introduction of pollutants unto the MS4; complying with the requirements of National Pollutant Discharge Elimination Systems (NPDES) permit processes; defining certain terms; prohibiting the discharge of pollutants; prohibiting illicit connections; providing exemptions for discharge and connection constraints; providing for compliance monitoring and notification of spills; providing for violations, penalties, enforcement and approvals; providing for enforcement measure after appeal; providing for recovery of costs of abatement; providing that violations of this Chapter are deemed public nuisances; and generally dealing with and regulating illicit discharges in Queen Anne’s County.

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to adopt 22-09.

Commissioner	Yes	No
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Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	

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Corchiarino	x	
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**COMPREHENSIVE WATER AND SEWERAGE PLAN HEARING:**

The County Commissioners of Queen Anne's County held a public hearing at 5:50 p.m. in their meeting room. The purpose of the hearing is to consider amending the Queen Anne's County 2011 Comprehensive Water and Sewerage Plan. The following proposals will be considered:

**WHITE MARSH PARK & BLOOMFIELD HOUSE** - This site is shown on Tax Map 36D as Parcel 4. The parcel is approximately 318 acres in size. The parcel is located on Md Rt 213 due north of, and adjacent to, the northern extent of the incorporated limits of the Town of Centreville. The property is zoned Agricultural (AG) and consists of a recreational park, cottage, and the historic Bloomfield House.

The amendment application seeks to change the water and sewer service designation from S-6/W-6 to S-2/W-2 to connect the existing uses to the Town of Centreville’s water and sewer system in accordance with Article 5.19.5.1.b of the Plan (thereby the connection is “deemed by the County to be a direct benefit to the populace”). The property will be given an ‘L’ designation (limited development) in accordance with Article 5.14.3.8 of the Plan thereby not allowing any intensification of the use without a subsequent amendment into the Plan. The average anticipated water and sewer flows for the property would be 250 gallons per day.

Patrick Thompson, County Attorney conducted the hearing on behalf of the County and noted all legal requirements were met.

No public testimony was given.

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to approve the map amendment request to upgrade the sewer and water service category from S-6/W-6 to S-2/W-2 for White Marsh and the Bloomfield House.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	absent	
Dumenil	x	

Corchiarino	x	
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**PRESENTATIONS:**

**2022 OPIOID AWARENESS POSTER CONTEST WINNERS:**

Mr. Warren Wright and Ms. Julie Kille introduced the following Opioid Awareness Theater Commercial Contest Winners:

- Kaylie Gabriel Ortiz
- Ariana Weingarten
- Cheyenne Starkey
- Megan Murphy

Opioid Awareness Poster Contest Winners:

- Aubrey Kline, 7<sup>th</sup> Grade, Stevensville Middle School
- Aria Francesconi, 10<sup>th</sup> Grade, Queen Anne’s County High School
- Lilyana Moldonado, 12<sup>th</sup> Grade, Kent Island High School
- Taylor Jones, 8<sup>th</sup> Grade, Centreville Middle School
- Sophia Tate, 6<sup>th</sup> Grade Matapeake Middle School
- Samwell Powers, 12<sup>th</sup> Grade Wye River Upper School
- Audrey Whitehair, 8<sup>th</sup> Grade, Sudlersville Middle School

**WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:**

The Board reviewed various correspondence with Todd Mohn, County Administrator.

**BOARD OF EDUCATION TRANSFER BETWEEN MAJOR STATE CATEGORIES:**

The Board of Education has requested approval of the transfers between Major State Categories for the period April 1, 2022 to April 30, 2022 as follows:

- Instructional Salaries to Health Service - \$35,000
- Instructional and Special Education Salaries to Transportation Salaries - \$375,000.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve the transfer of funds between Major State Categories for the Board of Education for the period April 1, 2022 to April 30, 2022 as follows: Instructional

Salaries to Health Service - \$35,000 and Instructional and Special Education Salaries to Transportation Salaries - \$375,000.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	Absent	
Dumenil	x	
Corchiarino	x	

**BID REVIEW FOR MARYLAND ENERGY ADMINISTRATION GRANT**

The Department of Community Services, Division of Housing and Community Services (DHCS) applied for a grant through the Maryland Energy Administration (MEA) to perform energy efficiency improvements at the Foxxtown Apartments in Sudlersville. The approved project consists of replacing 62 Packed Terminal Air Conditioner (PTAC) units with more energy efficient systems. DHCS followed the County Procurement Policy to put out an Invitation to Bid for this project.

Three bids from the following companies were received:

- Puckett's Heating & Air Conditioning, LLC in Harrington, Delaware: Total Bid for all Units Installed \$103,850.00
- Energywise, LLC in Worton, Maryland: Total Bid for all Units Installed \$124,732.00
- Snoco, LLC in Centreville, Maryland. Total bid for all Units Installed \$159,884.92

Puckett's Heating & Air Conditioning, LLC is the lowest bid and DHCS recommends that they be awarded the contract.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to award the bid for Foxxtown PTAC Unit Replacement Project to Puckett’s Heating and Air Conditioning, LLC and authorize Mike Clark, Chief of Housing and Family Services to execute the contract once proof of all certificates and bonds have been received. As part of the motion, Commissioner J. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	Absent	
Dumenil	x	
Corchiarino	x	

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Commissioner S. Wilson was present from this point of the meeting until the conclusion

**HOUSING BOND ALLOCATION TRANSFER 2022:**

Mike Clark, Chief of the Division of Housing & Community Services submitted to the Board for their review and approval the Housing Bond Allocation Transfer 2022. In order for the Maryland Department of Housing and Community Development (DHCD) to utilize Queen Anne’s County’s Housing Bond Allocation, the participating local government must transfer its allocation to DHCD in writing. This is a yearly practice in which Queen Anne’s County has always participated. By taking this action the state utilizes local government housing bond allocations to issue bonds to fund housing programs and or to issue mortgage credit certificates. This allocation represents the amount of authority that would have been available to the county should if we chose to issue bonds ourselves in order to raise capital for mortgage loans. Staff recommends execution of the Transfer of Allocation Letter to the Department of Housing & Community Development as described and recommended by the Department of Community Services – Housing Division.

On a motion made by Commissioner Dumenil, seconded by Commissioner Moran, the Board unanimously agreed that President Corchiarino sign the Transfer of Allocation Letter to the Department of Housing & Community Development as described and recommended by the Department of Community Services – Housing Division.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**EMERGENCY SERVICES MOU BETWEEN QUEEN ANNE’S COUNTY AND CALVERT COUNTY:**

Mr. Scott Haas, Director of the Department of Emergency Services submitted to the Board for their review and approval a MOU between QAC and Calvert County. Calvert County Department of Public Safety recently reached out to Queen Anne’s County Department of Emergency Services and Queen Anne’s County Fire & EMS Commission to improve marine responses to both counties. This memorandum of understanding will establish the terms under which each party provides resources – personnel, teams, facilities, equipment and supplies to the

other. Due to the fact that most jurisdictions do not maintain sufficient resource levels to handle extreme events independently, this agreement will provide a means for each County to augment their resources when needed for high demand incidents.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to approve the Memorandum of Understanding among Queen Anne’s County Department of Emergency Services, Queen Anne’s County Fire & EMS Commission, and the Calvert County Department of Public Safety. As part of the motion, Commissioners Corchiarino and S. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**PROCLAMATION 22-23 EMERGENCY MEDICAL SERVICES WEEK**

Commissioner Dumenil read the following proclamation:

**WHEREAS**, Emergency Medical Services are a vital public service in Queen Anne’s County; and

**WHEREAS**, Queen Anne’s County Emergency Medical Service providers are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to the quality emergency care Queen Anne’s County Emergency Medical Service provides, dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, Queen Anne’s County Emergency Medical Service providers consist of first responders, emergency medical technicians, paramedics, firefighters, police officers, educators, administrators and others; and

**WHEREAS**, the members of Queen Anne’s County Emergency Medical Services, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and



**WHEREAS**, it is appropriate to recognize the value and the accomplishments of the Emergency Medical Service providers of Queen Anne’s County by designating Emergency Medical Services Week.

**THEREFORE**, be it resolved that the County Commissioners of Queen Anne’s County declare the week of May 15th through May 21st, 2022 to be National Emergency Medical Services Week in Queen Anne’s County to show support for the providers who care for our citizens and visitors in their greatest hour of need.

**2022 QAC COMPREHENSIVE PLAN AND KENT NARROWS COMMUNITY PLAN ADOPTION:**

Ms. Amy Moredock, Director of the Department of Planning and Zoning submitted a memo to the Board and noted that the update of the Comprehensive Plan and Kent Narrows Community Plan started in October 2019. Wallace Montgomery and staff held multiple public outreach sessions that specifically included multiple geographical areas of the county and specific chapters within the documents. These public outreach sessions guided the Planning Commission through the development of each Plan. The County Commissioners held a public hearing on April 12, 2022. Following the hearing and at the direction of the Commissioners, the final edits were incorporated into both Plans which are being presented now for final adoption. Staff would like to thank the citizens of Queen Anne’s County for the time that they have dedicated to the update, along with other stakeholders, Planning Commission members and County employees who have taken the time to provide assistance and further direct Queen Anne’s County in a positive manner. Staff recommends the County Commissioners to officially adopt the 2022 Queen Anne’s County Comprehensive Plan and the 2022 Kent Narrows Community Plan by Resolutions #22-04 and #22-05.

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to adopt the 2022 Queen Anne’s County Comprehensive Plan to replace the 2010 Queen Anne’s Comprehensive Plan and the 2022 Kent Narrows Community Plan to replace the 2006 Kent Narrows Community Plan in accordance with Resolution #22-04 and #22-05 as required by the Md. LAND Use Code Ann. § 3-204. As part of the motion, Commissioners Dumenil, Moran, J. Wilson and Corchiarino asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

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**PRESS AND PUBLIC COMMENTS:**

The following persons spoke to the Commissioners on subjects of interest to them:

1. Joe Gannon – He is satisfied with the Budget and mentioned that this Board of Commissioners works well together

**CONSTANT YIELD HEARING:**

Mr. Todd Mohn, PE, County Administrator reviewed the proposed FY2023 County Budget Presentation.

The following persons spoke:

1. Ms. Connie Zillig – Library
2. Dr. Patricia Saelens – The Commissioners worked well with the BOE
3. Ms. Anne Cassidy – Library
4. Ms. Sharon Darling – Library
5. Ms. Brenda Schmidt – Library
6. Ms. Carolyn Walls – Library
7. Mr. Bill Faust – Thanked them for working with FEC and DES

The Board made closing remarks

There being no further business, they adjourned at 7:40 p.m. to meet again on Tuesday, June 14, 2022.

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EXECUTIVE ASSISTANT

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PRESIDENT