

July 27, 2021

The County Commissioners of Queen Anne’s County met this date pursuant to its last adjournment and there were present:

Christopher M. Corchiarino  
James J. Moran  
Jack N. Wilson, Jr.  
Stephen Wilson  
Philip L. Dumenil

**MEETING CALLED TO ORDER:**

The meeting was called to order at 5:15 p.m.

**CLOSED SESSION:**

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; “The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner J. Wilson, at 5:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 5:15 p.m. Those in attendance were Todd Mohn, County Administrator and Margie Houck, Executive Assistant.

The Board discussed Boards and Commissions appointments.

In open session:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to appoint Laura Summers Roth, Michael Francis and Robert Tessier to the Social Services Advisory Board to serve a three-year term ending on June 30, 2024.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	

Corchiarino	x	
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**MINUTES:**

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve the Agenda for the current meeting and the Regular and Closed Session Minutes of July 13, 2021.

**PRESS AND PUBLIC COMMENTS:**

The following persons spoke to the Commissioners on subjects of interest to them:

1. Tom Riggs – BOE Building
2. Gene Riggs - BOE Building
3. Bill Moore - BOE Building
4. Bill Sharp - BOE Building
5. Barbara Sharp – BOE Building
6. Martha Herman – BOE Building
7. Pasty Mock – BOE Building
8. Scott MacGlashan – BOE Building

**WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:**

The Board reviewed various correspondence with Todd Mohn, County Administrator.

**CONTRACT FOR PLAYGROUND EQUIPMENT RT. 18 PARK:**

Stephen Chandlee, Director, Department of Parks and Recreation, submitted to the Board for their review and approval, contract with Game Time Cunningham Recreation.

The Department of Parks and Recreation sought approval to contract with Game Time Cunningham Recreation to purchase, construct and install a playground at the Route 18 Park located in Centreville, Maryland. The current playground is the second oldest site in our inventory. It is also undersized for the amount of use it receives. The proposal expands the playground size and components to users up to 12 years old. The playground safety surfacing will be a combination of EWF (Engineered Wood Fiber) and interlocking tiles.

Game Time c/o Cunningham Recreation, is part of the OMNIA Cooperative Purchasing agreement. A significant amount of our playgrounds is from the same manufacturer, making repairs and spare parts more efficient and easier to obtain.

On a motion made by Commissioner S. Wilson, seconded by Commissioner J. Wilson, the Board unanimously agreed to authorize the Department of Parks and Recreation to award the playground to Game Time c/o Cunningham Recreation via the OMNIA purchasing agreement in the amount of \$68,728.59. Funds shall come from the FY22 Capital Project #40909 Playground Fund. As part of the motion, Commissioner J. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**CHINO FARMS/GRASSLANDS PLANATION/RELEASE OF RUEL LEGACY EASEMENT:**

Donna K. Landis-Smith, Soil Conservation Aide, submitted to the Board for their review and approval, Chino Farms — Grasslands Plantation Phase I and Phase II.

In November 2001, Queen Anne’s County partnered with the State of Maryland for the use of the Department of Natural Resources (DNR) to place a Rural legacy easement on 3,612 acres (Phase I). There was an additional 1,488 acres (Phase II) placed in a Rural Legacy easement of which DNR and Queen Anne’s County are the Co-Grantees.

Henry Sears - Chino Farms is in the process of transferring his fee simple interest on these properties to Washington College. In addition, the College is going to acquire and extinguish all remaining development rights owned by Grasslands Plantation, Washington College has reached out to DNR to explore a long-term partnership for stewardship and management of the property — with DNR providing advice at that time.

An amendment will have to be prepared for the deed of easement to handle extinguishing all the development rights. DNR is contemplating an overlay easement to facilitate that and to simplify some of the easement terms.

DNR would like to determine if Queen Anne’s County would be interested in assigning its interest as a Grantee of the easement to DNR at that time. There are no negative impacts to Queen Anne’s County releasing their interest in being a Co-Grantee on this Rural Legacy easement.

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve releasing Queen Anne’s County as a grantee on the Chino Farms – Grasslands Phase I and Phase II Rural Legacy Easement.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**BOE – TRANSFER OF FUNDS BETWEEN MAJOR STATE CATEGORIES: #3**

Patricia W. Saelens, Ed.D, School Superintendent, submitted to the Board for their review and approval, Transfer of funds between major state categories.

In accordance with Section 5-105(b) of the Annotated Code of Maryland, the Board of Education requested the County Commissioner approval of the transfers listed between major state categories, for the period: July 1, 2021.

Cost of Additional Salary Enhancements \$373,819

Major Categories:

Instructional Salary: (\$334,000)

Reduction of EL Tutors, Drug and Alcohol Prevention Instructor and Other Compensation

Operations of Plant: (\$12,939)

Fixed Charges: (\$26,880)

Reduction of payroll taxes in association with the instructional salary decrease.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve the BOE transfers listed between major state categories, for the period: July 1, 2021.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**BUDGET AMENDMENTS:**

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to approve Budget Amendment CC-1.

#	CC-1							Date	7/19/2021	
<b>QUEEN ANNE'S COUNTY</b>										
<b>REQUEST FOR BUDGET AMENDMENT</b>										
<b>FY2022</b>										
								<b>Increase (Decrease) Amount</b>		
<b>Description of expenditure/revenue accounts to increase/(decrease):</b>								<b>Fund</b>	<b>Project Only Account Code</b>	
<b>Athletic Field Work</b>										
<b>increase</b>	Athletic Field Work	PRIOR YEAR FUND BALANCE	410	41040000	33920	40941		\$	284,148	
<b>increase</b>	Athletic Field Work	ST POS ENCUMB CAP	410	41040000	33720	40941		\$	1,000,000	
								<b>Total revenue increase</b>	<b>\$</b>	<b>1,284,148</b>
<b>increase</b>	Athletic Field Work	IMPROV OTHER THAN BLDGS	410	41040000	90420	40941		\$	1,284,148	
								<b>Total expenditure increase</b>	<b>\$</b>	<b>1,284,148</b>
<b>Justification:</b>										
On 7/13, the Commissioners approved the contract with MUSCO Lighting to install athletic field lights at White Marsh Park in the amount of \$1,284,148.										
This amendment will increase budget authority in the amount of \$1,284,148 in the Athletic Field Work project for lighting at White Marsh Park.										
Partial revenue funding will come from a State POS grant in the amount of \$1,000,000. The remaining \$284,148 will come from Prior Year Fund Balance.										
Therefore, the budgeted revenue and expenditures will be increased for project 40941 in the amount of \$1,284,148.										

Commissioners	Yes	No
Moran	X	
J Wilson	X	
S Wilson	X	
Dumenil	X	
Corchiarino	X	

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve Budget Amendment CC-2.

#	CC-2							Date	7/19/2021	
<b>QUEEN ANNE'S COUNTY</b>										
<b>REQUEST FOR BUDGET AMENDMENT</b>										
<b>FY2022</b>										
								<b>Increase (Decrease) Amount</b>		
<b>Description of expenditure/revenue accounts to</b>								<b>Fund</b>	<b>Account Code</b>	
<b>Increase</b>	Grants Fund - Economic Development	FED RECOVERY FUNDS (ARPA)	500	50016300	32221	19500		\$	166,668	
<b>Increase</b>	Grants Fund - Economic Development	OTHER CHARGES	500	50016300	89950	19500		\$	166,668	
<b>Justification:</b>										
Economic Development received a \$166,668 grant from the Department of Housing and Community Development (DHCD) called										
American Recue Plan: Nonprofits-local Government Program Grant. This grant may be used to include reimbursement of expenses related to the										
coronavirus pandemic for the period March 1, 2020 through December 31, 2021.										
This amendment establishes authority for the Department of Economic Development to utilize \$166,668 of funds to provide grants to local nonprofits										
that demonstrate need.										
No County funds are requested.										

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**QAC HIGH SCHOOL WOMEN’S STATE LACROSSE AND SOFTBALL CHAMPIONSHIP WINNERS:**

The Board presented certificates to the QAC High School Women’s State Lacrosse and Softball Championship Winners. Those present were: Lacrosse Head Coach: Kesley Fitzgerald and Assistant Coaches: Rich Abel, Kallie German, and Kelly Caulk, Lacrosse Captains: Addy Caulk, Abby Simonetti, and Ella Pinder.

**PARKS AND RECREATION UPDATE:**

Steve Chandlee, Director, Parks and Recreation, submitted to the Board for their review and approval, Parks and Recreation Update.

**PROGRAM OPEN SPACE**

APPROVED Projects:( POS funds)

1. Court Rehab Projects FY20 - \$150,000
2. Route 8 Trail Extension FY21 - \$248,188.75
3. Terrapin Park Restroom and Ranger Station FY21 - \$450,000
4. FY22 additional monies to Route 8 trail extension - (\$200,000) and Terrapin Restroom and Ranger Station - (\$93,526)

**Local Parks and Playgrounds Infrastructure Planning**

- \$1 Million dollars from DNR
- HB 590 Local Parks and Playgrounds Infrastructure
- Administered by DNR POS
- Shovel ready project - FY22 submitted Athletic Field lights at White Marsh Park (Bermuda fields)
- Total Project cost \$1,284,148

**COMPLETED Infrastructure Park Projects**

- Route 18 Park - re-fabric HR fences for Fields #1 -3 and install new HR fence for Field 4 with mow strip
- Batts Neck - reestablished 90’ baseball diamond
- Tennis Court and Pickleball paving
  - Round Top Park – 2 tennis courts & 4 pickleball courts

- Basketball Court paving with new backboards, rims and lining
  - Old Love Point Park – new paving, striping, rims, backboard path to trail
  - Pinkney Park – new paving, striping, rims and backboards
  - Church Hill Park

Cross Island Comfort Station @ Macum Creek

Beginning construction of Comfort station by KHOV along the Cross Island Trait near Piney Narrows

- Footing excavation for Comfort Station

Recreation

Fall Field Use Meeting date- July 7, 2021

- Summer Camp-We have 35 campers each week and great success for ISO Basketball Camps, Slime Camps, Run Camp, and others.,
- Gearing up for Fall/Winter - basketball, indoor soccer and field hockey and volleyball
- Seeking instructors for recreation classes
- Corsica River Days- September 12, 2021 at 12 Noon

Public Landings

Fishing Line Recycling Program

Partnering with Plastic Free QAC...

Outdoor and indoor collection stations

Free recycling return boxes

To add new recycling receptacles at:

- Visitor's Center
- Deep Landing
- Southeast Creek Landing
- Cabin Creek Landing
- Other locations

Refurbished collection receptacles at:

- Matapeake & Romancoke Piers
- Kent Narrows Landing
- Wells Cove Landing
- Centreville Wharf

FY22 MD-DNR Waterway Improvement Program Grant Awards

\$850,000 for Four Projects

- Crumpton Landing Ramp
- Southeast Creek Landing Dredging
- Centreville Landing Bulkhead and Parking Lot – Phase 1
- Chesapeake Heritage & Visitor Center

FY23 Grant Requests

Due September 15, 2021

- Matapeake Boat Ramp
- Centreville Landing Bulkhead & Parking Lot – Phase 2
- Others, tbd

Recent Improvements:

- Cedar roof installed on Romancoke kiosk
- New grills installed at Fishing Piers
- Lined repainted and potholes filled
- Repaired concrete cracks at Matapeake Ramp
- Matapeake bathrooms painted
- Various improvements at Wells Cove, ongoing
- Centreville bathroom exterior repainted

Blue Heron Golf Course

- Normal 12 months of revenue received in 6 months for Golf Course and Driving Range, Golf has been busy
- Restarted Junior Golf program, age 7-14 from 9am to 11am
- Various leagues remain full most of the year
- Ground's maintenance contract will be re bid in fall
- Re-sod some of the T-boxes in the shady areas

Bay Bridge Airport

- Lots of transients coming in to grab lunch or enjoy activities on the island, lots of flying...
- hangars are full, fuel sales are up.
- Generally busy just keeping up with maintenance issues and day to day operations.
- New fuel master system installed that has been great, allowing us to once again monitor our fuel system effectively — fuel inventory, water in tanks, etc.
- Passed our MAA annual inspection- passed with no items noted for correction
- We are In the middle of pre-design for runway reconstruction, with design next year and construction the following

## **REBRANDING THE COUNTY:**

Heather Tinelli, Director and Katie Clendaniel, Marketing and Destination Specialist, Economic and Tourism, submitted to the Board for their review and approval, Rebranding the County.

## **BACKGROUND:**

QACEDT staff has worked over the last 7 months on a planning and community engagement process to develop a new and representative marketing identity for Queen Anne's County. The project was funded by a \$30,000 USDA Rural Development grant.

July 27, 2021



To solicit public input, we met with more than 60 county business and community leaders via focus groups and individual interviews and more than 300 stakeholders completed an online survey. We engaged Choptank Communications to facilitate this project and have checked in throughout the process with Queen Anne’s County staff members, County Commissioners, the Travel and Tourism Advisory Committee and the Economic Development Commission.

The outcome is a new positioning statement and brand platform that communicates our county’s unique assets and differentiating characteristics from our neighbors on the Eastern Shore and across the bridge QACEDT will present the final recommendations of the branding process. The Board reviewed two logo options for consideration.

Logo #1



Logo #2



On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board agreed to adopt, as a County the new branding strategy as proposed by Queen Anne’s County Economic and Tourism Development, which includes the positioning statement, tag line: Where Shore Living BEGINS and the brand mark (Logo) #1. After a discussion, on a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board amended the motion, the Board agreed to adopt as a County, the new branding strategy as proposed by Queen Anne’s County Economic and Tourism Development which includes the positioning statement, tag line: Where Shore Living BEGINS and the brand mark (Logo) #2.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**LEGISLATIVE SESSION:**

Commissioner Corchiarino introduced County Ordinance 21-06:

**A BILL ENTITLED**

**AN ACT CONCERNING** Accessory Structures in Side Yards of Property Abutting Two Streets;

**FOR THE PURPOSE** of allowing residential accessory structures in the portion of the side yard not within the front yard setback on properties abutting two streets; and generally revising the provision on residential accessory structures in Chapter 18:1 of the Code of Public Local Laws of Queen Anne’s County;

**BY AMENDING** Section 18:1-45 B of the Code of Public Local Laws of Queen Anne’s County, Maryland.

**SECTION I**

**BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, MARYLAND** that Section 18:1-45 B of the Code of Public Local Laws be and is hereby **AMENDED** to read as follows:

(CAPITAL and bold-faced text for new wording and ~~strikethrough~~ for deleting.)

§ 18:1-45 Residential accessory structures.

B. Location restrictions.

(1) *A residential accessory structure:*

- (a) May not be attached or connected in any manner to any other *structure*; and
- (b) Shall be located:

[1] At least three feet from any property line;

- [2] Except as provided in Subsection B(2) of this section, at least six feet from the closest point of the *principal building*; and
  - [3] Except as provided in Subsection B(3) of this section, in a side or rear yard.
- (2) Pools may be exempt from the setback from principal *structure* requirement under Subsection B(1)(b)[2] of this section, provided that the pool has a perimeter walkway of at least four feet.
  - (3) When the *rear lot line abuts tidal wetlands*, a *residential accessory structure* may be located in that portion of a front yard that is not within the front setback required by this article.
  - (4) WHEN A PROPERTY ABUTS TWO STREETS A RESIDENTIAL ACCESSORY STRUCTURE MAY BE LOCATED IN THAT PORTION OF THE SIDE YARD THAT IS NOT WITHIN THE FRONT YARD SETBACK REQUIRED BY THIS ARTICLE.

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46th) day following its adoption.

**PRESS AND PUBLIC COMMENTS:**

The following persons spoke to the Commissioners on subjects of interest to them:

- 1. Jane Coppage – BOE Building
- 2. Sara Covington BOE Building
- 3. Linda Friday – Chamber Update
- 4. Jack Broadrick – BOE Update
- 5. Dorothy Zeller – BOE Building
- 6. Sara Jane Davison – BOE Building

**COMMISSIONER’S ROUNDTABLE:**

Commissioner S. Wilson discussed the following:

Thanked everyone that came out to speak about the Old Board of Education Building.

Commissioner Dumenil discussed the following:

Attended the Kent Island Beach cleanup.

Commissioner J. Wilson discussed the following:

Thanked everyone for coming out for press and public comment.

Commissioner Corchiarino discussed the following:

Thanked everyone for coming out for press and public comment.

Discussed the concerns addressed about the old Board of Education Building.

Noted that Governor Hogan visited Queen Anne's County.

Encouraged people to get the COVID vaccine.

There being no further business, they adjourned at 7:12 p.m. to meet again on Tuesday, August 10, 2021.

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EXECUTIVE ASSISTANT

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PRESIDENT