

August 10, 2021

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

Christopher M. Corchiarino
James J. Moran
Jack N. Wilson, Jr.
Stephen Wilson
Philip L. Dumenil (absent)

MEETING CALLED TO ORDER:

The meeting was called to order at 5:15 p.m.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; "The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner J. Wilson, at 5:15 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:30 p.m. Those in attendance were Todd Mohn, County Administrator and Margie Houck, Executive Assistant.

The Board discussed forming a BOE Central Office/Administration Building Committee.

In open session:

On a motion made by Commissioner Corchiarino, seconded by Commissioner J. Wilson, Commissioner S. Wilson opposed, the Board agreed to establish BOE Central Office/Administration Building Committee consisting of a seven-member Citizen Committee from community representatives within fields associated with education, engineering, financial, planning government and local alumni to evaluate the condition of the existing BOE Central Office to provide a summary of recommendations for alternate use(s) and/or disposition of the building.

The following are proposed members:

- Janet Pauls – BOE Retired
- Patrick Hager – Engineering/Construction
- Bill Stoops – Financial
- Bill Sharp – Alumni Association
- Paul Gunther – Former County Commissioner
- Kara Voight – Centreville Planning Commission
- Mike Whitehill – Town Engineer / Former Town Council Member

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson		x
Dumenil -absent		
Corchiarino	x	

MINUTES:

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve the Agenda for the current meeting and the Regular and Closed Session Minutes of July 27, 2021.

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

1. Troy Alexander – Gun Club
2. Glen Pyle – Gun Club

DEPARTMENT OF PUBLIC WORKS – ADMINISTRATIVE/ENGINEERING:

Alan Quimby, Director; the Department of Public Works; and Lee E. Edgar, P.E., Chief of Engineering, met with the Board.

ARMY CORPS OF ENGINEERS CONTINUING AUTHORITIES PROGRAM - LETTER OF INTEREST FOR CLOVERFIELDS:

Mr. Edgar presented to the Board for their review and approval, Army Corps of Engineers Continuing Authorities Program - Letter of Interest for Cloverfields.

The United States Army Corps of Engineers’ (USACE) administers a Continuing Authorities Program (CAP), under which the Corps of Engineers can plan, design, and

implement various water resource projects which fall within a group of nine legislative authorities. One such authority, Section 205 of the 1948 Flood Control Act, authorizes the Corps of Engineers to study, design, and construct small flood control projects in partnership with non-federal government agencies, such as cities, counties, special authorities, or units of state government.

Through consultation with the Corps of Engineers, public works staff have found that, due to there being tidal influence, flooding in the Cloverfields community could be studied, and flood control projects potentially be constructed by the Corps of Engineers utilizing the Section 205 authority.

The letter formally requests that the Army Corps of Engineers consider performing a flood management study of Cox Creek, as it flows through the community of Cloverfields. If selected, the Corps would perform a Feasibility Study, which would be federally funded up to \$100,000, after which any remaining study costs would be shared equally between the Corps and County. Early in the Feasibility Study, the Corps conducts an initial appraisal to determine whether the project meets program criteria and provides a basis for determining scope and cost of an entire Feasibility Study. The solution must be economically feasible and environmentally acceptable. If an acceptable alternative is identified in the Feasibility Study, the Corps prepares plans and specifications, then manages construction of the project.

Staff recommended the Board sign the letter of interest for the CAP feasibility study phase. Financial resources, if any, are deemed necessary to support a county-share in the Feasibility Study, are available in the approved Capital Project nos. 40359 MS4 Program Requirements: Drainage & Stormwater Management and 40981 Cloverfields Drainage Enhancement Study.

On a motion made by Commissioner Corchiarino, seconded by Commissioner J. Wilson, the Board unanimously agreed to sign the letter requesting assistance under the U.S. Army Corps of Engineers’ Continuing Authorities Program. As part of the motion, Commissioners S. Wilson, J. Wilson and Corchiarino asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil - absent		
Corchiarino	x	

DELMARVA RIGHT OF WAY AGREEMENTS – ELECTRIC VEHICLE (EV) CHARGING STATION FACILITIES:

Mr. Edgar presented to the Board for their review and approval, Delmarva Right of Way Agreements - Electric Vehicle (EV) Charging Station Facilities.

Delmarva Power & Light Company (Delmarva) has provided the Department of Public Works with proposals for the installation of electric vehicle (EV) charging station facilities at three County properties as follows:

- Kent Island Branch - Queen Anne’s County Free Library: Three (3) EV Charging Stations
- Queen Anne’s County Health Department: One (1) EV Charging Station
- Queen Anne’s County Office (Vincit) Building: One (1) EV Charging Station

The charging station facilities generally consist of Level 2 (240 volt) dual port chargers, except the Kent Island Library facility, which includes two Level 2 chargers and one DC fast charger (30 minute). The five charging stations will be available for public use and, in total, service up to ten electric vehicles. The facilities will be provided, installed, and maintained by Delmarva at no cost to the County. Staff recommends that the Board sign the Right of Way Agreements (3), thereby enabling Delmarva to install and operate the EV charging station facilities.

On a motion made by Commissioner Corchiarino, seconded by Commissioner S. Wilson, the Board unanimously agreed to sign the Right of Way Agreements with Delmarva Power & Light Company for the installation of Electric Vehicle Charging Station Facilities. As part of the motion, Commissioners Corchiarino and J. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil - absent		
Corchiarino	x	

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Todd Mohn, County Administrator.

CHARACTER COUNTS!: #1

Commissioner J. Wilson read the August Character Counts! proclamation written by Jennifer Moore of the Queen Anne’s County Historical Society.

WHEREAS, Queen Anne's County was declared a "Character Counts! Community, and all citizens have been called upon to embrace the "Six Pillars of Character", to incorporate and model them in their daily activities; and

WHEREAS, during the month of August, we celebrate holidays like *Respect for Parents Day*, *Family Fun Month* and *American Family Day*. May we also celebrate and RESPECT the many achievements and contributions made by the actions and dedication of the families, relatives and guardians residing in Queen Anne's County; and

WHEREAS, may we remember to honor and RESPECT all of the extraordinary Parents, Guardians, Relatives and Teachers who contribute to the care, education, mentoring, coaching and wellbeing of our children in Queen Anne's County and the endless kind acts of those Parents, Guardians, Relatives and Teachers who make their decisions based on the best interest of a child; and

WHEREAS, as we celebrate RESPECT, may all citizens remember to practice the important values of RESPECT regardless of the color of one's skin and to always follow Respect's Golden Rule, "Treat others the way you want to be treated"; and

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, do hereby proclaim August 2021, a time to recognize the Character Counts! Pillar of the Month to be RESPECT, to protect and serve everyone who resides, works, or visits Queen Anne's County without discrimination and its belief in the dignity, equity, and civil rights of all people.

MODIFICATION TO ONLINE SALES/TELEWORK AGREEMENT GRANT: #2

The Board reviewed the Modification to Online Sales/Telework Agreement between Commerce and your jurisdiction, granting jurisdiction additional funds under that program.

On a motion made by Commissioner Corchiarino, seconded by Commissioner J. Wilson, the Board unanimously agreed to sign the modification to the Online Sales/Telework Agreement.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil - absent		
Corchiarino	x	

MATAPEAKE INDUSTRIAL PARK GRANT:

Heather Tinelli, Director of Economic and Tourism Development, submitted to the Board for their review and approval, Matapeake Industrial Park Grant - Semi Annual Progress Report - Grant Number MD-11-ED-70.

The Semi-Annual Progress Report for grant number MD-11-ED-70 which regards the Matapeake Industrial Park grant. The Economic and Tourism Development Department has completed the form after talking with the representatives of the businesses located in the Industrial Park who are eligible to be included in the progress reports. The grant has been in effect since 2011 when the original award of \$575,000 was made. The park is adjacent to the Matapeake Beach and Clubhouse facility.

Three new full-time positions and thirteen 30-hour a week positions were created from January 1, 2021- June 30, 2021 for a total of 38 new full-time jobs and 47 total new jobs at the Matapeake Business Park since 2011.

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve and sign the Semi-Annual Progress Report as presented for the Community Development Block Grant number MD-11-ED-70, regarding Matapeake Industrial Park, which covers the time period of January 1, 2021 through June 30, 2021.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil - absent		
Corchiarino	x	

BOARD OF EDUCATION FY22 ANNUAL CERTIFICATION:

Patricia W. Saelens, Ed. D, School Superintendent, submitted to the Board for their review and approval, FY22 Annual Certification Statement.

The School Construction source line under the statement has been revised to reflect the following Commissioner Approved Projects:

Kennard Elementary School Partial Roof Replacement	\$ 852,000
Health Suite Expansions	\$ 150,000
Planning & Design-Central Office	\$ 2,000,000
Totaling	\$ 3,002,000

The Board deferred this item for two weeks.

DNR CONSERVATION RESERVE ENHANCEMENT PROGRAM EASEMENT AGREEMENT:

Donna K. Landis-Smith, Soil Conservation Aide, submitted to the Board for their review and approval, Maryland Department of Natural Resources (DNR) and Conservation Reserve Enhancement program (CREP) Easements.

On July 16, 2021, DNR emailed an agreement between Maryland Department of Natural Resources (DNR) and Queen Anne’s County for CREP easements. The letter provides DNR’s and Queen Anne’s County’s roles and responsibilities regarding CREP easements.

The United States Department of Agriculture (USDA) Farm Service Agency (FSA) administers the CREP program. CREP are lands that are currently enrolled in the Federal program that takes tillable land out of crop production and must be planted to a grass cover for ten (10) years.

Those acres are eligible to enroll into a permanent easement which requires the grass strips to be permanently taken out of crop production.

Currently Queen Anne’s County has five (5) farms enrolled in CREP permanent easements totaling 598 acres. Interest in the CREP easement program has not been very successful in the past, however, possible interest from landowners requires the cooperative agreement of be signed by both parties.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to sign the Conservation Reserve Enhancement Program Easement Agreement between DNR and Queen Anne’s County.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil - absent		
Corchiarino	x	

UPPER SHORE REGIONAL COUNCIL – FY 2022 CONTRIBUTION:

Susan O’Neill, Executive Director, submitted to the Board for their review and approval, Upper Shore Regional Council, FY22 Contribution.

The Upper Shore Regional Council is grateful for your continued support as we move forward into the fiscal year of 2022.

During FY2021, USRC was delighted to assist in supporting Queen Anne’s County initiatives of a regional technology school, Project Bright Future, and monetary support Queen Anne’s County for registration for both Datastory and the Emsi, companies that can help with data imaging to be used as recruitment tools for economic development.

In FY2022, the USRC will continue to create opportunities to enhance business Kent County development and retention in the Upper Shore Region and embark on priority projects, enhancing the quality of life for the Upper Shore residents.

The Board reviewed an invoice for Queen Anne’s County’s contribution to the USRC’s operating budget for FY2022 in the amount of \$12,000.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve and pay the \$12,000 for the contribution to the USRC operating budget for FY2022. As part of the motion, Commissioner J. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil - absent		
Corchiarino	x	

CLEAN CHESAPEAKE COALITION – FY 2022 CONTRIBUTION:

Charles MacLeod submitted to the Board for their review and approval, Clean Chesapeake Coalition - FY 2022 Contribution.

The Board reviewed the invoice for the County’s contribution to the Clean Chesapeake Coalition for Fiscal Year 2021.

The Board also reviewed the CCC FY 2022 Scope of Work and budget.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to approve and pay the \$17,000 for the contribution to the Clean Chesapeake Coalition for FY2022.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil - absent		

Corchiarino	x	
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BUDGET AMENDMENT:

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve Budget Amendment CC-3. As part of the motion, Commissioner J. Wilson asked questions and/or made comments on this topic.

#	CC-3							Date	7/22/2021
Entered By _____									
QUEEN ANNE'S COUNTY									
REQUEST FOR BUDGET AMENDMENT									
FY2022									
Description of expenditure/revenue accounts to								Increase (Decrease) Amount	
			Fund	Account Code					
Grants Fund									
Increase	Grants Fund - Micro Ag Grant	Other State Op Grant	500	50016300	33590	16304		\$	14,000
Increase	Grants Fund - Micro Ag Grant	Transfer In	500	50016300	39910	16304		\$	14,000
					Total Rev. Increase			\$	28,000
Increase	Grants Fund - Micro Ag Grant	Other Charges	500	50016300	89950	16304		\$	28,000
					Total Exp. Increase			\$	28,000
General Fund									
Increase	General Fund	Income Tax	100	19900000	30201			\$	14,000
					Total Rev. Increase			\$	14,000
Increase	General Fund	Transfer Out - Misc.	100	18000000	89900			\$	14,000
					Total Exp. Increase				14,000
Justification:									
The Queen Anne's County Office of Economic Development received a grant from the Upper Shore Regional Council called the Upper Shore									
Micro Ag Grant, in the amount of \$14,000. On December 8th, the County Commissioners approved this grant, with an additional \$14,000 county match.									
Totaling \$28,000, the grant is to be used to provide grant funding to local agricultural businesses looking to expand, diversity, or improve their									
marketing efforts or conduct agricultural research initiatives.									
The second part of this amendment is to transfer out \$14,000 from the General Fund for approved county match. To balance the General Fund, there is									
a \$14,000 increase to Income Tax revenue.									

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil - absent		
Corchiarino	x	

HB12/SB205 (SUNSETTING "TO GO CUPS" AND DELIVERIES):

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, Commissioner J. Wilson abstained, the Board agreed to direct the Liquor Board not to extend the “To Go Cups”. As part of the motion, Commissioner Moran and J. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No	Abstain
Moran	x		
J Wilson			x
S Wilson	x		
Dumenil - absent			
Corchiarino	x		

QAC GOES PURPLE:

Linda Friday, President, QAC Chamber of Commerce and Warren Wright, Drug Free Collation, presented to the Board for their review, QAC Goes Purple.

COUNTY KICKOFF!
QAC GOES PURPLE
 STAND UP AGAINST SUBSTANCE ABUSE

WED SEPTEMBER 1ST
7:30PM-9PM
CENTREVILLE TOWN SQUARE

FREE EVENT!

QAC GOES PURPLE IS A SUBSTANCE ABUSE AWARENESS PROGRAM THAT ENGAGES OUR COMMUNITY AND YOUTH TO STAND AGAINST SUBSTANCE ABUSE.

THANK YOU TO OUR SPONSORS!

- QAC COMMISSIONERS
- QAC HEALTH DEPT.
- LUMINIS HEALTH

WE NEED YOUR HELP!
 CONSIDER MAKING AN ONLINE DONATION AT: QACGOESPURPLE.ORG

OR MAIL A CHECK (PAYABLE TO QAC GOES PURPLE) TO: MSCF/QAC GOES PURPLE, THE BULLIT HOUSE, 102 EAST DOVER ST., EASTON, MD 21601

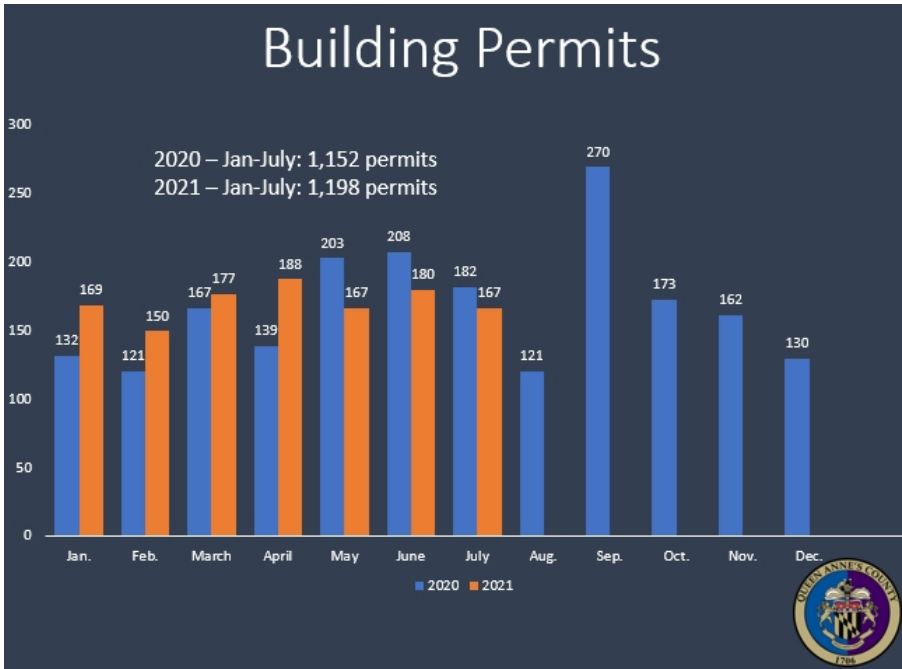
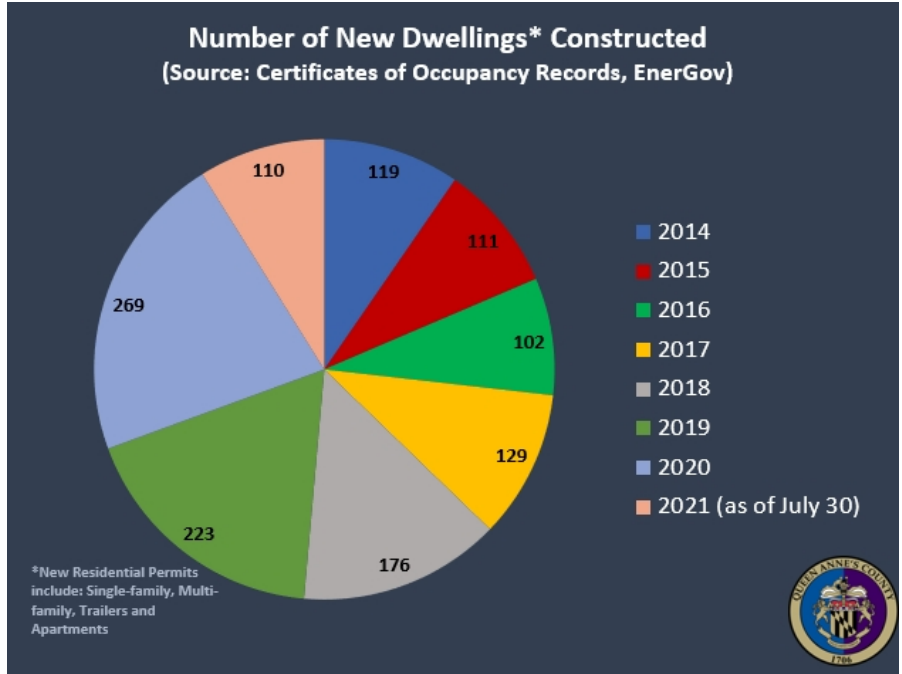
DID YOU KNOW?

- 6** PEOPLE DIED DAILY IN MD FROM OPIOIDS ON AVERAGE IN 2020
- 561** PEOPLE DIED IN MD FROM OPIOID OVERDOSES IN THE 1ST QUARTER OF 2020
- 1916** PEOPLE IN MD DIED FROM FENTANYL IN 2019
- 12,485** PEOPLE DIED IN MD FROM OPIOIDS IN THE LAST 9 YEARS

*THERE WILL BE RESOURCES, GIVEAWAYS AND A VIGIL FOR LOST LOVED ONES FROM ADDICTION.

DEPARTMENT OF PLANNING AND ZONING UPDATE:

Amy G. Moredock, Director, presented to the Board for their review, Department of Planning and Zoning Update.



2021 Year In Review

- The Planning Commission reviewed the following as of 27 July 2021:
 - Text amendments: 4 (6 in 2020)
 - Major Site Plans: 3 (5 in 2020)
 - Major Subdivisions: 3 (6 in 2020)
 - Extension requests: 2 (8 in 2020 - policy change in 2021)
- The Board of Appeals heard 18 cases (17 in 2020): approved 8 variances and approved 10 conditional use applications.
- Approved commercial projects totaling 45,757sf, as of 27 July 2021 (309,600sf in 2020)
- New building permits issued – 1,198 as of 30 July 2021 (2,008 in 2020)
- Upcoming: Impact Fee Study (update to 2006 Study)

2021 and Beyond

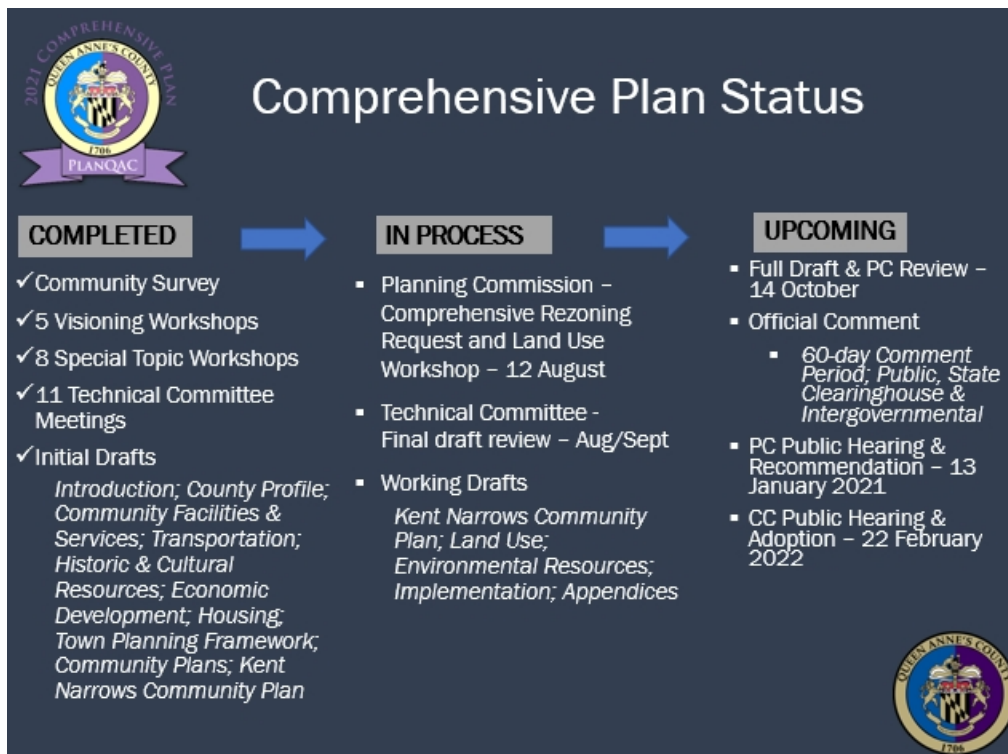
Major Development Applications

- Bluegrass Solar
 - 487 acre / 80 mega-watt solar array
 - Planning Commission approval and favorable recommendation
 - Conditional approval recommended
- Morris Solar
 - 4.23 acre/700kW solar array
 - Planning Commission approval
 - Site plan under review
- Goldsboro Materials
 - 60-acre major extraction
 - Planning Commission approval
 - Board of Appeals approval
 - Awaiting site plan submittal
- Postal Road Apartments
 - Construction of two 30-unit apartment buildings
 - Major site plan approved
- Slippery Hill, LLC.
 - 66 workforce rental apartments and 54 age-restricted, affordable senior housing
 - Site plan under review
- Kent Island Crossing
 - 174,464sf mixed-use development
 - 84-unit assisted living
 - Concept under review
- Barnstable
 - Mixed use development with apartments, commercial apartments, town houses, 650+ units, 150,000+sf commercial
 - Awaiting concept plan revisions
- Waterfront Marine
 - Boat sales and service center
 - Concept plan and Growth Allocation under review

- Delmarva Power (Queenstown Substation)
 - Construction of a new substation
 - Conditional Use approval
 - FCA Plan approved
- Delmarva Power (Kent Narrows Substation)
 - Construction of a new substation
 - Site plan under review

Comprehensive Plan Update:
Plan QAC 2021

- 2020 in Review
 - Kick-Off Meetings – Planning Commission and Board of County Commissioners
 - Public Survey
 - Website Launch – www.qacplan2021.com
- 2021 in Review
 - Visioning Workshops, Special Topic Workshops, Planning Commission Workshops, and Technical Committee meetings
 - Comprehensive rezoning requests – July/August
 - All Draft Chapters available online for review and comment



PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

1. Jay Falstat

COMMISSIONER’S ROUNDTABLE:

Commissioner J. Wilson discussed the following:

County Fair is going on this week and runs through Saturday.
Noted the cause and effect of traffic and building

Commissioner Moran discussed the following:

Noted the push back by the state on the traffic issue
Anne Arundel County is feeling the traffic effects
Noted the gate system will help change up contra-flow quicker

Commissioner S. Wilson discussed the following:

County Fair has had a good turn out
Noted that the developments are not contributing to the traffic

There being no further business, they adjourned at 7:15 p.m. to meet again on Tuesday, August 24, 2021.

EXECUTIVE ASSISTANT

PRESIDENT