

August 25, 2020

The County Commissioners of Queen Anne’s County met this date pursuant to its last adjournment and there were present:

James J. Moran (absent)
Jack N. Wilson, Jr.
Stephen Wilson
Philip L. Dumenil
Christopher M. Corchiarino

MEETING CALLED TO ORDER:

The meeting was called to order at 5:00 p.m.

Commissioner Moran was not present for this meeting.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; “The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner Corchiarino, at 5:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 5:30 p.m. Those in attendance were Mr. Todd Mohn, County Administrator; Ms. Margie Houck, Executive Assistant; Ms. Beverly A. Churchill, Department of Human Resources Director and Jonathan Seeman, Director of the Department of Budget, Finance and IT met with the Board.

The Board discussed personnel issues.

In open session, on a motion made by Commissioner Dumenil, seconded by Commissioner S. Wilson, the Board unanimously agreed to fill 8 position and two part-time contractual positions.

Commissioners	Yes	No
Moran - absent		

J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

MINUTES:

On a motion made by Commissioner Dumenil, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve the Agenda for the current meeting and the minutes of August 11, 2020.

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

1. Jason McDonald -Not being able to use county field’s for Football due to COVID
2. Ben Mathess - Not being able to use the county field’s for Football due to COVID
3. Tracey Johnson - Not being able to use the county field’s for Football due to COVID

Commission Vice President J. Wilson made a statement that the Board is going to revisit the issue regarding the use of county field’s for footfall.

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Mr. Todd Mohn, County Administrator.

EQUITABLE SHARING AGREEMENT & CERTIFICATION:

Ms. Teresa Ward, Department of Budget, Finance & Information Technology submitted to the Board for their review and approval, Equitable Sharing Agreement and Certification for the Queen Anne’s County Sheriff’s Office.

The Annual Certification Report is filed with the Department of Justice every August. In prior years, the Sheriff’s Office received Confiscated Federal Funds and we were required to report how this money was spent.

The Sheriff’s Office didn’t receive any federally confiscated funds during FY20 nor did they have a beginning balance; however, this report must be submitted if the Sheriff’s Office still wants to participate in the Equitable Shared Program and receive funds in the future.

On a motion made by Commissioner Dumenil, seconded by Commissioner S. Wilson, the Board unanimously agreed to sign the Equitable Sharing Agreement & Certification for the QAC Sheriff's Office.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

Ms. Teresa Ward, Department of Budget, Finance & Information Technology submitted to the Board for their review and approval, Equitable Sharing Agreement and Certification for the Queen Anne's County Drug Task Force.

The Annual Certification Report that is filed with the Department of Justice every August. In prior years, the Drug Task Force received Confiscated Federal Funds and we are required to report how this money is being spent. There are no County funds included in this report - it is all Federal money.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to sign the Equitable Sharing Agreement & Certification for the QAC Drug Task Force.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

TRAVEL & TOURISM ADVISORY COMMITTEE RESOLUTION 20-28:

Ms. Heather Tinelli, Economic Development Director, submitted to the Board for their review and approval, Resolution to establish the Travel and Tourism Advisory Committee.

BACKGROUND:

QACETD handles the primary marketing function for the County in terms of driving travel and tourism revenues and business development within QAC. In order to create a P3 (Public, Private, Partnership) with industry stakeholders, it is recommended that the County form the Travel and Tourism Advisory Committee (TTAC). The TTAC will not only guide the County's long-term tourism strategy but will provide valuable insight in current industry trends

and marketing efforts. This committee will bridge the gap between the County, hospitality businesses and our other stakeholders including Parks, QAC Chamber, KNDF and our Municipalities.

We have met preliminarily with a few potential members to map out the need for this type of group and how best to structure it. If the Commissioners approve this resolution to form the TTAC, the group have will them begin establishing organizational documents, mission statement, goals and membership criteria as it is the departments goal to create an advisory committee diverse in industry and geographically as well.

If approved this group in conjunction with the QACEDT will work diligently to establish a “foundation” and then move into development of the Travel and Tourism Strategic Plan for the County. There has not been such a plan in some time.

A RESOLUTION OF THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY MARYLAND ESTABLISHING THE QUEEN ANNE’S TRAVEL AND TOURISM ADVISORY COMMITTEE PROVIDING FOR THE MEMBERSHIP, PURPOSE, ORGANIZATION AND TERMS OF MEMBERS OF THE COUNCIL AND GENERALLY PROVIDING FOR THE ESTABLISHMENT, ORGANIZATION AND OPERATION OF THE QUEEN ANNE’S COUNTY TRAVEL AND TOURISM ADVISORY COMMITTEE

WHEREAS the County Commissioners of Queen Anne s County are interested in creating a public private partnership with travel and tourism stakeholders representing their specific industries to provide countywide leadership in policy development, management and competitiveness to ensure that Queen Anne’s County enjoys greater economic benefits from travel and tourism spending.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY MARYLAND this day of September 2020, as follows:

- A. There shall be a Queen Anne’s County Travel and Tourism Advisory Committee (“the Committee”). For the purpose of advising the County Commissioners, Economic Development Commission and Department of Economic and Tourism Development.
- B. The Committee shall consist of a minimum of seven members appointed by the County Commissioners of Queen Anne s County and there should be a minimum of one (1) member to represent each of the components of the travel industry as outlined in the committee organizational documents.
- C. The initial membership appointed by the County Commission members shall each serve a 3-year term or until their successor is appointed.
- D. All members of the Commission shall serve at the pleasure of the County Commissioners.

E. The Committee may adopt rules of procedure governing its operation. The committee shall designate one member as Chairperson and the members may elect such other officers and establish such committees and sub-committees as they deem appropriate.

F. The Committee shall meet on such schedule as they deem appropriate, no less than four 4 times per year.

On a motion made by Commissioner Dumenil, seconded by Commissioner Corchiarino, the Board unanimously agreed to sign Resolution 20-28 creating a Travel and Tourism Advisory Committee. As part of the motion, Commissioners Dumenil and J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

QAC CORE SERVICE AGENCY LETTER OF AGREEMENT:

Ms. Margie Houck, Executive Assistant to the Commissioners, submitted to the Board for their review and approval, Letter of Agreement FY2021.

At the August 11, 2020 meeting, Ms. Kathryn Dilley, Executive Director, Mid Shore Behavioral Health, Inc. requested the Board to sign the Core Service Agency Letter of Agreement - FY 2021 at that time we had not received it. We are now in receipt of it and are presenting it to you for your signature.

Scope of Agreement:

This agreement is entered into between Caroline, Dorchester, Kent, Queen Anne’s, and Talbot Counties and Mid Shore Behavioral Health, Inc. (MSBH), the Core Service Agency (CSA). This agreement describes the responsibilities of Mid Shore Behavioral Health, Inc., Caroline, Dorchester, Kent, Queen Anne’s, and Talbot Counties with respect to the management of the Public Behavioral Health System, which is governed by the Memorandum of Understanding between MSBH and the Maryland Department of Health (MDH).

Term of Agreement:

The term of this Agreement shall be the period from July 1, 2020 until June 30, 2021, subject to the availability and/or the appropriation of funds by the state of Maryland to the CSA. This agreement shall remain in effect until a new agreement is signed unless, upon 90 days’ notice, either party terminates this agreement with or without cause. Upon termination, the

management of and remaining funding for the Public Behavioral Health System will be returned to the state in accordance with the CSA contract with the Maryland Department of Health (MDH), Behavioral Health Administration (BHA).

Responsibilities:

The County shall:

- Provide oversight of the Public Behavioral Health System and MSBH, as elected officials and through representation on the Board of Directors for MSBH and the Mid Shore Regional Behavioral Health Advisory Committee;
- Appoint two members to the Board of Directors per county and representatives to the Mid Shore Regional Behavioral Health Advisory Committee to represent the county interests serving at a maximum two 4-year terms and two 3-year terms respectively;
- Assist MSBH in the development of strategies for a well-integrated, efficient, and effective behavioral health services delivery system;
- Assure that through the work of the MSBH, quality behavioral health services are available to the county residents;
- Assist MSBH in identifying the need for services and in prioritizing that need for the county;
- Facilitate interagency relationships to maximize county initiatives; and,
- Not be responsible for funding services called for under this agreement, except to the extent the State provides funding reimbursement to the counties for public behavioral health services.

The Core Service Agency shall:

- Perform the functions delineated in the Maryland Code Annotated Health General § 10-1201 et. Seq. and the MDH contract for management of state and federal funds for behavioral health services in the State of Maryland Public Behavioral Health System;
- Act as the administrator of the Public Behavioral Health System for the county government of the local jurisdiction;
- Assess the need for, plan and implement behavioral health services in the jurisdiction;
- Act as the central coordinating body of the local behavioral health system Create a unified system of behavioral health treatment that is responsive to the needs of the consumer and the provider, consistent with the public health plan for the local jurisdiction;
- Provide for interagency interface;
- Assure a consumer focus in the behavioral health system;
- Provide education as needed for the consumer, the providers and county agencies;
- Be the point of contact with the administrative services organization;
- Establish and maintain an adequate provider network fostering quality of care and consumer choice;
- Assure appropriate utilization of the publicly funded services;

- Assure that there is a grievance and complaint process in place to provide for timely resolution for the consumers and providers;
- Maintain a Management Information System to monitor the system functioning, the fiscal integrity of the system and the operations of the CSA; and,
- Provide progress reports to the county governments.

On a motion made by Commissioner Corchiarino, seconded by Commissioner Dumenil, the Board unanimously agreed to sign Core Service Agency Letter of Agreement for FY21.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

QAC LIBRARY CERTIFICATION FOR STATE AID – FY21:

Ms. Janet Salazar, Director, Queen Anne’s County Library, submitted to the Board for their review and approval, Certification for State Aid - FY2021.

In order to be eligible for our State Share of the minimum cooperative local-state aid program, our county government must provide the required minimum contribution (23-503 of the Education Article, Annotated Code of Maryland).

Every year the Maryland State Library agency sends the required form for certifying that the local contribution matches the required minimum contribution of the cooperative local-state library aid program as specified in column 11 of the final calculations for the Public Library Formula Program for FY2021. This year the matching funds for the FY2021 construction grant are also included on the Other Expenses line.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve and sign the Certification for Cooperative Local-State Library Aid Programs FY2021 form.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

MUTUAL AID AGREEMENT AMONG QAC & CITY OF ANNAPOLIS:

Mr. Scott A. Haas, Department of Emergency Services Director, submitted to the Board for their review and approval, Mutual Aid Agreement Among Queen Annes County and City of Annapolis.

The Department of Emergency Services (DES) is in the process of updating the County's Fire and Emergency Medical Services Mutual Aid Agreements with its bordering jurisdictions Mutual Aid Agreements establish the terms under which one party provides resources personnel, teams, facilities, equipment. and supplies to another party. Because most jurisdictions do not maintain sufficient resource levels to handle extreme events independently, mutual aid agreements provide a means for jurisdictions to augment their resources when needed for high-demand incidents.

The agreements also establish local automatic mutual aid that permit the automatic dispatch and response of requested resources without incident-specific approvals or consideration of entity boundaries.

This document has been approved for form and legal sufficiently by Patrick Thompson, County Attorney and the Fire and EMS Commission have also approved the document for use.

On a motion made by Commissioner Dumenil, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the Mutual Aid Agreement among Queen Anne's County, Queen Anne's County Fire & EMS Commission, and the City of Annapolis. As part of the motion, Commissioners Dumenil, J. Wilson and S. Wilson made comments on this topic.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

NETPULSE ESSENTIAL & SECURE CYBERSECURITY MONITORING:

Mr. Scott A. Haas, Department of Emergency Services Director, submitted to the Board for their review and approval, NetPulse Essential and Secure Cybersecurity Monitoring.

The Department of Emergency Services (DES) has been awarded grant funding from the Emergency Number Systems Board (ENSB). Project #21-015 totaling \$245,455.67. The purpose of this grant is to procure the Mission Critical Partners' NetPulse Essential and Secure Cybersecurity Network Management monitoring services for the DES Public Safety Network Cybersecurity monitoring is a requirement of Karl Hennis law and the ENSB. Mission Critical Partners was selected off of the Houston-Galveston Area Council Buy

Program (H-GAC) contract Number HP10-17 Mission Critical Partners is also the consultant used by the ENSB for Next Generation 9-1-1 consulting services in the State of Maryland Enhancements as part of this grant include:

- 24x7x365 Network and Security Monitoring to include Computer Aided Dispatch (CAD)
- Password and Two-Factor Authentication deployment and support
- Dark web Monitoring (monitoring and reporting of client credentials sold on the Dark web)
- On-going employee training ii cybersecurity awareness

This grant will also fund the on-site installation and all administrative training necessary for system implementation Once the installation is complete and deployed, the project is funded in its entirety for five years through toe ENSB.

On a motion made by Commissioner Corchiarino, seconded by Commissioner S. Wilson, the Board unanimously agreed to piggyback off the Houston-Galveston Area Council Buy Program and authorize the Director of the Department of Emergency Services to execute a contract with Mission Critical Partners to provide implementation of NetPulse Essential and Secure Cybersecurity monitoring through an Emergency Number Systems Board grant totaling \$245,455.67.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

VERINT LOGGING RECORDER UPGRADE:

Mr. Scott A. Haas, Department of Emergency Services Director, submitted to the Board for their review and approval, Verint Logging Recorder Upgrade.

The Department of Emergency Services (DES) has been awarded grant funding from the Emergency Number Systems Board (ENSB). Project # 21-021 totaling \$37,659.19. The purpose of this grant is to upgrade the Verint Logging Recorder sold by Motorola Solutions. This upgrade is necessary as the agency prepares to implement Next Generation 9-1-1 to ensure all systems can communicate seamlessly. The enhancements included in this upgrade are:

- Text-to-9-1-1 recording
- New servers utilizing Microsoft Windows Server 2019 platform
- Additional media storage
- Ensures compatibility with Windows-10 workstations

Due to already existing hardware, maintenance, and system monitoring agreements it is more economical for DES to upgrade the current system than replace it. DES recommended to contract Motorola Solutions to upgrade the Verint Logging Recorder to ensure it is compatible with all of DES systems.

On a motion made by Commissioner Dumenil, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve Motorola Solutions to upgrade the Verint Logging Recorder to the current software and hardware standards through an Emergency Number Systems Board grant totaling \$37,659.19. As part of the motion, Commissioner J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

FY21 DEPARTMENT OF PARKS & RECREATION PURCHASE:

Mr. Steven Chandlee, Parks and Recreation Director, submitted to the Board for their review and approval, FY21 Department of Parks and Recreation (2) Vehicles and (2) Bat Wing Mower purchase.

The Department of Parks and Recreation requested to purchase two (2) 2021 Ford F250 Regular Cab trucks from Apple Ford in Columbia, Maryland. The quote is from the contract MD BPO# 001B0600195. The price for the trucks is \$26,700 each, for a total amount of \$53,400. These trucks will replace two (2) of four vehicles that have been redlined due to mechanical failure.

The Department of Parks and Recreation also requested the approval to purchase two (2) Woods Model TBW204 17' Turf Bat Wing Mowers from Hooper, Inc. Middletown, DE. The cost of each mower is \$17,016 each, for a total price of \$34,032. We will be purchasing these items from the Woods government contract. The selection of the Woods contract was a better price in comparison to the Sourcewell contract pricing for \$17,558.

On a motion made by Commissioner Corchiarino, seconded by Commissioner S. Wilson, the Board unanimously agreed to authorize the Department of Parks & Recreation to purchase two (2) Ford F 150's from Apple Ford (\$53,400) and two (2) Bat wing Mowers, from Hooper Inc Middletown, DE (\$34,032). Total amount of funding requested is \$87,432. Funding to come from the Department of Parks & Recreations FY21 Capital Equipment Budget. As part of the motion, Commissioners Dumenil and J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

Mr. Steven Chandlee, Parks and Recreation Director, submitted to the Board for their review and approval, FY21 Department of Parks and Recreation to purchase two (2) Toro Reelmaster Mowers.

The Department of Parks and Recreation requested to purchase a TORO REELMASTER 3555D from Turf Equipment and Supply Company, form Jessup, Maryland. The Department will be riding the contract from the City of Mesa, AZ. Contract # 2017025, which expires in April 1, 2022. This equipment purchase will utilize the Board of Education Tournament Field Maintenance account #400657 in the amount of \$34,000. The remainder of the money will come from the FY21 Capital Equipment Budget. This will cover the balance of the BOE purchase and the cost of another reel mower

- Toro Reelmaster 3555D \$49,225.53
- Toro Reelmaster 3555D \$49,225.53

On a motion made by Commissioner S. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to authorize the Department of Parks & Recreation to purchase TORO REELMASTER 3555D from Turf Equipment and Supply Company, located in Jessup, Maryland in the amount of \$49,225.53. Funding in the amount of \$34,000 will come from the Department of Parks & Recreation Board of Education Tournament Field maintenance account #400657. The balance and the cost of the additional mower in the total amount of \$64,451.06 will come from the FY21 Capital Budget. As part of the motion, Commissioner Dumenil made comments on this topic.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

Mr. Steven Chandlee, Parks and Recreation Director, submitted to the Board for their review and approval, FY21 Department of Parks and Recreation to purchase four (4) John Deere Diesel Mowers.

The Department of Parks and Recreation requested to purchase four (4) John Deere Diesel Mowers from Atlantic Tractor in Queen Anne, Maryland. The Department will be utilizing the in-county John Deere dealer. We solicited another bid from Hooper, Inc. (\$13,500 each). The money will come from the FY 21 Capital Equipment Budget.

Included in this purchase is a \$5,000 trade in for a John Deere 8800 mower.

- JOHN DEERE Z994R Diesel Commercial ZTrak \$13,244.88
- Less Trade in of John Deere 8800 - \$5,000.00
- Total \$47,979.52

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to authorize the Department of Parks & Recreation to purchase four (4) John Deere Diesel Mowers from Atlantic Tractor in Queen Anne, Maryland in the amount of \$47,979.52. Funding will come from the Department of Parks & Recreation FY21 Capital Budget. As part of the motion, Commissioners Dumenil, J. Wilson and S. Wilson made comments on this topic.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

EASEMENT FOR KENT NARROWS HOTEL PROJECT:

Mr. Todd R. Mohn, PE, County Administrator, submitted to the Board for their review and approval, Easement for Kent Narrows Hotel Project.

One of the necessary easements for development of the Kent Narrows Hotel Project was inadvertently left out of the package of easements which was signed, August 11, 2020. This easement allows the developer, at its cost, to construct and maintain stormwater drainage facilities underneath two portions of Kent Narrows Way South. It has been reviewed and approved by Alan Quimby and Chris Drummond on behalf of the County.

On a motion made by Commissioner Dumenil, seconded by Commissioner Corchiarino, the Board unanimously agreed to execute an easement to Kent Narrows Development, LLC to allow stormwater drainage facilities to be constructed and maintained, at the developer’s cost, underneath of Kent Narrows Way South.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

ROAD NAME REQUEST:

Mr. John E. Shelton, Management Analyst I, submitted to the Board for their review and approval, Road Name Request.

Mr. Matthew Dryer requested his private lane to be named Dryer Lane. The lot is in the subdivision of Queen Anne Colony and sits off Five Farms Drive. The address layout of Five Farms Drive did not include access for this parcel. Creating this private drive should eliminate any future addressing issues.

Mr. Jim Alfree from the Department of Emergency Services has reviewed this request and doesn't have any issues with the name. The road name has not been duplicated in the House Numbering Database.

The Department recommended the County Commissioner's favorable action on this request.

On a motion made by Commissioner Corchiarino, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve the private road name request for a lot in the subdivision of Queen Anne Colony, off of Five Farms Drive to be named Dryer Lane. As part of the motion, Commissioner Dumenil made comments on this topic.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

PETITION TO TERMINATE PUBLIC EASEMENT – GIBSON'S GRANT:

Ms. Amy G. Moredock, Principal Planner, submitted to the Board for their review and approval, Petition to Terminate Public Easement – Gibsons Grant – Community Pier and Waterfront Park Area.

In her capacity as Chair of the Gibsons Grant Pier Usage Committee and on behalf of the Community Association, Valerie G.S. Hirsch requested that the County Commissioners terminate the public easement currently in place on the waterfront park area and the community pier located within the subdivision. Ms. Hirsch is placing this request before the County Commissioners at this time because the County is a party to that public easement as a component of the 2006 Gibsons Grant subdivision approval. As the public easement in question is a part of the subdivision approval, the Planning Commission will need to review the submittal and make recommendation to the County Commissioner based on the conditions of approval.

On a motion made by Commissioner Dumenil, seconded by Commissioner S. Wilson, the Board unanimously agreed to convey this petition to terminate the public easement on the community pier and waterfront park area in the Gibsons Grant Subdivision to the Planning Commission for review and recommendation.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BOE REQUEST TO MOVE DONATED FUNDS:

Mr. Matthew Evans, Chair of Safety Net Committee, Supervisor of Student Support Services for Queen Anne’s County Public School, submitted to the Board for their review and approval, Request to move donated funds.

On behalf of the Safety Net Committee a subcommittee of Queen Anne’s County Local Management Board, want to thank you for the funding we received for Challenge Day. Challenge Day, held in November of 2019, was a successful event for youth in all four of our middle schools providing an opportunity for children to overcome their perceived differences. It helped to break some of the social barriers so often seen, especially in the seventh grade.

Unfortunately, this much-needed program cannot be implemented this fall due to the social distancing restrictions and proposed distance learning for secondary schools. Due to the detrimental effects of full or partial distance learning on the social and emotional well-being of students, we would like to propose using \$2,400 towards social and emotional learning (SEL). We are proposing to train 15 public school employees with The Zones of Regulation, which will then be taught to all teachers, Kindergarten through Twelfth Grade, to implement.

The Zones of Regulation is a conceptual framework used to teach students self-regulation and self-control. It creates a system to categorize complex feelings and improves ability to recognize and communicate feelings in a non-judgmental way. It teaches students to use

strategies to help move between the different zones to help them move towards the good “Green” zone. It is expected children, even students who have never had difficulty with behavior control, will need SEL this year. There have been studies that SEL can improve academic grades by 11 points, which will be invaluable during this Pandemic.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to allow donated funds for Challenge Day to go toward SEL Training. As part of the motion, Commissioners Corchiarino, Dumenil and J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BUDGET AMENDMENT:

On a motion made by Commissioner S. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve Budget Amendment CC-9.

#	cc-9						Date	8/10/2020
QUEEN ANNE'S COUNTY								
REQUEST FOR BUDGET AMENDMENT								
FY2021								
						Project Only	Increase (Decrease) Amount	
Description of expenditure/revenue accounts to increase/(decrease):						Fund	Account Code	
Increase	Grants Fund	Parks Grant	ST POS Appropriated Cap Grant	500	514200	33727	\$ 44,000.00	
Increase	Grants Fund	Parks Grant	Other Charges	500	514200	8995	\$ 44,000.00	
Justification:								
This amendment will increase grant revenue and other charges for POS funding County received for Church Hill Acquisition.								
The Town of Church Hill will be reimbursed for funding received from DNR.								
NO NEW COUNTY FUNDS ARE REQUESTED FOR THIS AMENDMENT.								

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

COMPREHENSIVE WATER & SEWERAGE PLAN PUBLIC HEARING:

The Board held a public hearing at 6:00 p.m. in the Commissioner’s meeting room located in the Liberty Building, 107 North Liberty Street, Centreville, Maryland 21617. The purpose of the hearing is to consider amending the Queen Anne’s County 2011 Comprehensive Water and Sewerage Plan. The following proposals were considered:

WHEATLANDS — This property, owned by the Waterman Family Limited Partnership, is predominately vacant agricultural lands which reside within the incorporated limits of the Town of Queenstown. It is shown on Tax Map 59A as Parcels 36 and 141, is approximately 79 acres in size (combined), and is zoned Planned Regional Commercial. The proposal is to allow for the construction of a mixed-use development with Phase 1 consisting of 202 residential units and approximately 50,000-ft² of highway and neighborhood related businesses. The property currently holds a sewer and water service designation of S-3/W-3. The amendment request is to upgrade the sewer and water service designation to S-2/W-2 (which equates to immediate service). Flows from the use are anticipated to be approximately 66,750 gpd. Sewer and water service will be provided via the Town of Queenstown’s sewer and water system.

Joe Stevens, Esquire, entered 14 exhibits into the record and gave an overview of the project

The following individuals gave public testimony.

1. Kate Howard – Against
2. Marie McMerla – Against
3. Bob Weeks – Against
4. Matthew Repp – In Favor
5. Pat Radcliffe – In Favor
6. Elle Bassett – Against
7. John Wesolowski Against
8. Laurel Clark – Against
9. Barry Waterman – In Favor
10. Lindsey Ryan – In Favor

STEVENSVILLE WATER TREATMENT PLANT — Add the following sentence to section 3.3.2.9: “A back-up well into the lower Patapsco aquifer, comparable to the existing well, is planned to be constructed on this site by 2023,”

No public testimony was given.

AGRICULTURAL PRESERVATION EASEMENT PUBLIC HEARING:

The Board held a Public Hearing at 6:15 p.m. in the Commissioner’s meeting room located in the Liberty Building, 107 North Liberty Street, Centreville, Maryland 21617, to

receive public comment on the submission of an Agricultural Land Preservation Easement applications on the lands of:

- David and Jessica Denny — Tax Map 54 Parcel I — 22 5.663 acres
- Kenneth and Janet Hibbs — Tax Map 7 Parcel 19 — 175.0 acres
- Steve and Catherine MacGlashan — Tax Map 44 Parcel 16— 136.987 acres
- Alex and Janice Moore — Tax Map 24 Parcel 31 — 108.89 acres
- John and Granville Moore — Tax Map 7 Parcel 2 — 21 8.78 acres
- John and William Wood — Tax Map 30 Parcel 4 — 160.0 acres

The Easement applications received a favorable recommendation from the Local Agricultural Advisory Board. For additional information on soils criteria and eligibility of the parcel.

On a motion made by Commissioner Dumenil, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve the above six MALPF easement applications be submitted to the MALPF Board of Trustees for approval and submission for appraisal.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BOARD OF ELECTIONS UPDATE:

Ms. Christina Jones, Queen Anne’s County Board of Election Director met with the Board to give an update.

Queen Anne’s County Board of Elections needs about 50 residents to be election judges.

An election judge plays a very important role in the election process. The Board of Elections provides training prior to Election Day for all judges and are compensated.

To be an election judge you must be:

- Age 16 or older (under 18 needs a parent or guardian permission)
- A registered voter in Maryland
- Physically and mentally able to work at least a 15-hour day
- Willing to work outside your home precinct
- Able to sit and/or stand for an extended period
- Able to speak, read and write English

The Board of Elections is also following all CDC Guidelines for sanitation and social distancing to help stop the spread of COVID-19.

Early Voting for the General Election will be Monday, October 26, 2020 through Monday, November 2, 2020, 7 am until 8 pm. There will be two sites.

General Election – Tuesday, November 3, 2020, 7 am until 8 pm. There will be four sites.

FINANCIAL UPDATE:

Mr. Jonathan Seeman, Budget, Finance and IT Director, met with the Board and gave an Financial Update. The following was highlighted:

FY2020 August Updated Revenue

- Comptroller initial forecast for Maryland a loss of \$2.8 billion in FY20 General Fund revenue, then reduced the deficit to \$0.9 million
- Per census data, Queen Anne’s County employment has significant government and construction industry component, with lower unemployment, but also a large number of jobs in accommodations and food services, as well as retail trade
- Lower than expected loss of income tax revenue in FY20 - unemployment payments, PPP (Paycheck Protection Plan), employers retained employees on payroll
- Up until pandemic, income tax revenue distributions higher than budgeted; distribution for April-June was 5% below a year ago
- Still potential loss of \$5-6 million below FY20 level in FY2021
- Continual update of revenue estimates pending additional data - first FY21 quarterly distribution in November 2020.

LEGISLATIVE SESSION:

Commissioner Dumenil introduced the following:

AMENDMENT NO. 1 TO
COUNTY ORDINANCE NO. 20-03

AN AMENDMENT TO
A BILL ENTITLED

AN ACT CONCERNING the timing of development impact fee collection and assignment of an administrative fee for the processing of deferred impact fee payments in Queen Anne’s County.

FOR THE PURPOSE of amending pending County Ordinance No. 20-03 to clarify percentage of administrative fee to which the assessment is applicable.

BY AMENDING pending County Ordinance No. 20-03.

On a motion made by Commissioner Corchiarino, seconded by Commissioner Dumenil, the Board unanimously agreed to adopt Amendment 1 to County Ordinance 20-03. As part of the motion, Commissioners Moran and J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

COUNTY ORDINANCE NO. 20-03

A BILL ENTITLED

AN ACT CONCERNING the timing of development impact fee collection and assignment of an administrative fee for the processing of deferred impact fee payments in Queen Anne's County.

FOR THE PURPOSE of clarifying specific standards in the unincorporated areas of Queen Anne's County for the imposition and enforcement of development impact fees in Chapter 18:3-7 of the Code of Public Local Laws of Queen Anne's County, Maryland.

BY AMENDING Section 18:3-7 of the Code of Public Local Laws of Queen Anne's County, Maryland.

On a motion made by Commissioner Dumenil, seconded by Commissioner Corchiarino, the Board unanimously agreed to adopt County Ordinance 20-03. As part of the motion, Commissioners Moran and J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran - absent		
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

Commissioner Dumenil introduced the following:

COUNTY ORDINANCE NO. 20-11

A BILL ENTITLED

AN ACT CONCERNING Updates to the Building Code for Queen Anne’s County;

FOR THE PURPOSE of bringing all codes in line with the most current state and federal editions: International Building Code, International Residential Code, International Mechanical Code, International Energy Conservation Code, National Fire Protection Association Fire Code, National Electrical Code, National Standard Plumbing Code Illustrated, and National Fuel Code; defining “Substantial Improvement” for purpose of automatic sprinkler system installation; providing for a digital seal submittal option; increasing the penalties for violations; and generally dealing with and updating Chapter 10 of the Code of Public Local Laws of Queen Anne’s County.

BY AMENDING Sections 10-1 through 10-7 of Chapter 10 of the Code of Public Local Laws of Queen Anne’s County.

COMMISSIONER’S ROUNDTABLE:

Commissioner Dumenil discussed the following:

Attended the KNDF, a groundbreaking ceremony for Wells Cove Road
There is a need for election judges this year, reach out to the Board elections web site Queens Landing and other areas had flooding during the hurricane and would like DPW help community to improve this issue.

Commissioner Corchiarino discussed the following:

Bridge traffic issue, citizens did not get notice from the county or MTDA until late in the day.
Cloverfield had flooding during the hurricane and would like DPW help community to improve this issue.

There being no further business, they adjourned at 7:30 p.m. to meet again on Tuesday, September 8, 2020.

EXECUTIVE ASSISTANT

PRESIDENT