

September 14, 2021

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

Christopher M. Corchiarino  
James J. Moran  
Jack N. Wilson, Jr.  
Stephen Wilson  
Philip L. Dumenil

This meeting was held at the Vincit Building due to a work session with the Planning Commission.

**MEETING CALLED TO ORDER:**

The meeting was called to order at 5:00 p.m.

**MINUTES:**

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve the Agenda as amended for the current meeting and the Regular and Closed Session Minutes of August 24, 2021.

**WORK SESSION:**

The County Commissioners and the Planning Commission met to discuss the 2021 Comprehensive Plan Update. Lauren Good and Ray Moravec of Wallace Montgomery, lead the County Commissioners and Planning Commission in a joint informational work session to discuss the status of the 2021 Comprehensive Plan Update. That discussion focused upon the status of the drafting process and next steps, as well as key issues identified in the update to include the draft Land Use Chapter and the County's growth areas.

**PRESS AND PUBLIC COMMENTS:**

The following persons spoke to the Commissioners on subjects of interest to them:

1. Howard Dean - AG
2. Jay Falstad – Climate Change
3. GiGi Windley – Community Plan Stand alone
4. Barry Waterman – Several issues with Land use and AG Preservation

**CIRCUIT COURT OF QAC PROBLEM SOLVING COURT/ADULT DRUG COURT/RECOVERY COURT:**

The Honorable Judge Knight met with the Board and highlighted The Mission of the Queen Anne’s County Problem Solving Court/Adult Drug Court/Recovery Court is to address underlying issues of the individual participants in an effort to reduce and eliminate crime and drug/alcohol use, and ultimately reduce criminal recidivism. This comprehensive treatment alternative to incarceration utilizes a wide variety of community services, to include risk and needs assessment, regular judicial interaction, supervision, treatment and rehabilitation. Individuals who participate in the program are afforded the opportunity to participate in intense therapy and education and are required to abstain from illegal substances and be subject to regular drug testing. By focusing on the behaviors of the participants, we work towards self-sufficiency and personal responsibility, and thus improving our overall community. The Board noted they were in favor of this program.

**DEPARTMENT OF PUBLIC WORKS – ADMINISTRATIVE/ENGINEERING:  
ELECTRIC VEHICLE INSTITUTE — ELECTRIC VEHICLE (EV) CHARGING  
STATION GRANT AGREEMENT:**

Alan Quimby, Director; the Department of Public Works; Shane Moore, Chief Roads Engineer and Lee E. Edgar, P.E. met with the Board.

Mr. Edgar presented to the Board for their review and approval, Electric Vehicle Institute — Electric Vehicle (EV) Charging Station Grant Agreement.

The Electric Vehicle Institute (EVI) has provided the Department of Public Works with a proposal for the installation of three (3) new electric vehicle (EV) charging stations at the Department of Public Works (DPW). The new EVI Level 2 (240 volt) single port chargers would replace existing ChargePoint equipment which requires a service contract of \$329 per unit, or approximately \$1,000 annually, in order to function.

The EVI chargers would be provided at no cost and will not require a service plan. The Agreement includes five (5) years of complementary maintenance and repair, after which the County would arrange for repair on an as-needed basis. The County Attorney has reviewed the Grant Agreement for legal sufficiency.

Staff recommends that the County Commissioners enter into the proposed Electric Vehicle Charging Station Grant Agreement with the Electric Vehicle Institute.

On a motion made by Commissioner Moran, seconded by Commissioner S. Wilson, the Board unanimously agreed that Electric Vehicle Charging Station Grant Agreement with the Electric Vehicle Institute for the installation of EV Charging Stations at the Department of Public

Works be accepted. As part of the motion, Commissioner S. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**RESOLUTION 21-16: AUTHORIZES MDE PHASE II LOAN FOR SKI PROJECT:**

Mr. Quimby and Nicole Hefner, Budget & Finance Director, presented to the Board for their review and approval, Resolution 21-16: Authorizes MDE Phase II loan for SKI project.

The Board reviewed Resolution 21-16 authorizing the second loan from Maryland Department of the Environment (MDE) for the Southern Kent Island (SKI) sewer project. The Resolution is required by the Maryland Water Quality Financing Administration Act in the Maryland Annotated Code and is also authorized in the Queen Anne’s County Code. The Resolution and Exhibits are prepared by the County’s bond counsel and are approved by MDE and MDE’s bond counsel as well.

The Resolution authorizes the execution of the loan agreement for \$6,362,172. The Resolution also provides for the repayment of principal and interest and pledges the full faith and credit of the County for repayment of the loan. This is the same language as that which accompanied the loans for Phase I of the SKI project and the wastewater facility. The County’s SKI project calls for the repayment of the loan by the ratepayers.

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to approve Resolution 21-16 authorizing the second loan from the Maryland Department of the Environment (MDE) for the SKI project. As part of the motion, Commissioners Moran and J. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:**

The Board reviewed various correspondence with Mr. Todd Mohn, County Administrator.

**PROCLAMATION – LIBRARY CARD SIGN-UP MONTH 2021:**

Commissioner Dumenil read the following proclamation for Library Card Sign-up Month 2021:

WHEREAS, a library card is the most essential school supply of all; and

WHEREAS, libraries and librarians play a crucial role in the education and development of children; and

WHEREAS, libraries offer a variety of programs to stimulate an interest in reading and learning; and

WHEREAS, library resources serve students of all ages, from early literacy to STEAM programs to research databases; and

WHEREAS, signing up for a library card is the first step on the path towards academic achievement and lifelong learning; and

WHEREAS, a library card gives students the tools that foster success in the classroom and beyond; and

WHEREAS, librarians create welcoming and inclusive spaces for students of all backgrounds to learn together and engage with one another; and

WHEREAS, a library card empowers all people to pursue their dreams and explore new passions and interests; and

WHEREAS, libraries are constantly transforming and expanding services to meet the evolving needs of their communities;

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, hereby proclaim September as Library Card Sign-up Month in Queen Anne’s County and encourage everyone to sign up for their very own library card today.

**PROCLAMATION – CHARACTER COUNTS! RESPONSIBILITY:**

Commissioner Moran read the following Proclamation, written by DFC Alex Cooper with the Sheriff’s Office.

Character Counts Pillar of the Month  
“Responsibility”

WHEREAS, Queen Anne’s County was declared a “Character Counts! Community; and

WHEREAS, all citizens have been called upon to embrace the “Six Pillars of Character” and incorporate them into their daily activities and to model these traits of good character; and

WHEREAS, the *Character Counts!* Pillar of the Month for September is “Responsibility”; and

WHEREAS, all citizens will incorporate this value into their daily lives by being accountable and consider the likely consequences of their behavior; and

WHEREAS, all citizens will strive to pursue excellence by doing one’s best, to be diligent, reliable, careful, prepared, and informed; and

WHEREAS, all citizens will attempt to persevere and finish what they start; and

WHEREAS, all citizens will look for ways to do their work better; and

WHEREAS, all citizens will use self-control and self-discipline;

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, do hereby proclaim and designate the *Character Counts!* Pillar of the Month for September to be “Responsibility.”

**EQUITABLE SHARING AGREEMENT & CERTIFICATION FOR THE QAC  
SHERIFF’S OFFICE:**

Robyn Moore, CPA, Office of Budget & Finance, submitted to the Board for their review and approval, Subject: Equitable Sharing Agreement and Certification for the Queen Anne’s County Sheriff’s Office.

It is the Annual Certification Report that is filed with the Department of Justice every August. In prior years, the Sheriff’s Office received Confiscated Federal Funds and we were required to report how the money was spent. The Sheriff’s Office did not receive any federally confiscated funds during FY21, nor did they have a beginning balance. This report is still required to be submitted if the Sheriff’s Office wants to participate in the Equitable Sharing Program and receive funds in the future.

A copy of the form with initials will be maintained in the file as required by Equitable Sharing Program so the County can show appropriate approvals were obtained for the Certification.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to approve the Equitable Sharing Agreement & Certification for the QAC Sheriff's Office.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**EQUITABLE SHARING AGREEMENT & CERTIFICATION FOR THE QAC DRUG TASK FORCE:**

Robyn Moore, CPA, Office of Budget & Finance, submitted to the Board for their review and approval, Subject: Equitable Sharing Agreement and Certification for the Queen Anne's County Drug Task Force.

It is the Annual Certification Report that is filed with the Department of Justice every August. In prior years, the Queen Anne's County Drug Task Force received Confiscated Federal Funds and we were required to report how the money was spent. The Sheriff's Office did not receive any federally confiscated funds during FY21 and have used their remaining funds from prior years. This report is still required to be submitted if the Sheriff's Office wants to participate in the Equitable Sharing Program and receive funds in the future.

A copy of the form with initials will be maintained in the file as required by Equitable Sharing Program so the County can show appropriate approvals were obtained for the Certification.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve the Equitable Sharing Agreement & Certification for the QAC Drug Task Force. As part of the motion, Commissioner J. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**JOHN RAMSEY ADMINISTRATIVE SUBDIVISION – LEGAL DOCUMENTS – AMENDED OPEN SPACE EASEMENT:**

Drew Bealby, Associate Planner, submitted to the Board for their review and approval, John Ramsey Administrative Subdivision - Legal Document - Amended Open Space Easement.

The Board reviewed an Amended Deed of Open Space Easement (“Easement”) document for John Ramsey as part of an administrative subdivision.

During August 2008, Mr. Ramsey received approval for a minor subdivision on a property located at 146 Bright Meadow Lane, Chestertown, Md (Tax Map 5 Parcel 90). The minor subdivision created 2 new lots (1 cluster lot and 1 sliding scale lot). To comply with provision of the zoning ordinance, 11.763 acres of open space were deed restricted to support the cluster subdivision lot.

The applicant is currently proposing an administrative subdivision that will reconfigure the existing open space of Lot 1 as to accommodate a new building pad that would otherwise intersect a shed on the property.

The applicant is requesting to reconfigure the deed restricted open space on Lot 1. The open space acreage will not change from the original 11.763 ± ac. The applicant will continue to meet the minimum open space required, therefore, the applicant is requesting that the County Commissioners grant approval of the amended open space, as described.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve and sign the Amended Open Space Easement to accommodate a new building pad on the lands of Mr. John Ramsey.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**PARKS EQUIPMENT PURCHASE 2 – 2021 FORD TRANSIT CONNECT VANS:**

Mike Watson, Chief of Operations, Department of Parks & Recreation, submitted to the Board for their review and approval, Department of Parks Equipment Purchase.

The Department of Parks requested to purchase two 2021 Ford Transit Connect Vans from Apple Ford Lincoln in Columbia, Maryland, for a total cost of \$44,670 utilizing the Maryland Fleet Government Contract – BPO# 001B1600376 Discount. This purchase is part of

the approved FY22 Auto Vehicles Operating Budget. These new vehicles will replace a 2001 Chevy Blazer and a 1996 GMC 1500 Sierra.

On a motion made by Commissioner Moran, seconded by Commissioner S. Wilson, the Board unanimously agreed to authorize the Department of Parks & Recreation to purchase two 2021 Ford Transit Connect Vans from Apple Ford/Lincoln, in the amount of \$44,670 utilizing the Maryland Fleet/Government Contract – BPO# 001B1600376 Discount. Funding to come from the Department of Parks & Recreations FY22 Auto/Vehicles Operating Budget. As part of the motion, Commissioner Dumenil asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**FY22 PARKS & RECREATION FIREWORKS:**

Stephen Chandlee, Director, Department of Parks and Recreation and Joan Brooks, Recreation Manager, submitted to the Board for their review and approval, FY 22 Department of Parks and Recreation FIREWORKS.

For the past several years, the Department of Parks and Recreation has coordinated the Fireworks Celebration at the Exploration Center in the Kent Nat-rows. Typically, the fireworks vendor is contracted in December and paid half of the fees to secure the date for the following year. We are making the following recommendations:

1. Contract with Zambelli, Inc. to provide the fireworks program (last year’s vendor). They have agreed to the date of Monday, July 4, 2022 with a rain date of Tuesday, July 5, 2022.
2. Contract amount is 530,000 (same as last year)

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to authorize the Department of Parks and Recreation to execute the fireworks contract with Zambelli, Inc. for the July Fireworks Celebration to be held on Monday, July 4, 2022 with a rain date of Tuesday, July 5, 2022 in the amount of \$35,000. As part of the motion, Commissioner Moran asked questions and/or made comments on this topic. It was noted that the motion was for an additional \$5,000.

Commissioners	Yes	No
Moran	x	



J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**REQUEST FOR ECONOMIC DEVELOPMENT INCENTIVE FUNDING – MRS, INC. T/A KENT ISLAND CRAB CAKES:**

Heather Tinelli, Director Economic and Tourism Development, submitted to the Board for their review and approval, Request for Economic Development Incentive Funding - MRS, Inc. T/A Kent Island Crab Cakes.

At its meeting on August 16, 2021, the Economic Development Incentive Fund (EDIF) Commission recommended approval of a conditional loan for up to \$34,650 to MRS, Inc. T/A Kent Island Crab Cakes for the purpose of purchasing and installing a new Bally Walk-In Freezer in their headquarters at 220 C Log Canoe Circle, Stevensville. The purchase of this equipment will allow the company to increase sales and fulfillment capacity as well as take advantage of special pricing on seafood due to volume purchasing.

Kent Island Crab Cakes is a woman owned/family operated gourmet seafood processing business that opened its doors in Stevensville June 2009 in the Chesapeake Bay Business Park offering USA sourced Jumbo Lump crab meat and shipping anywhere in the USA since first being established in 1993. The company also has fulfillment relationships with several other businesses as well. Kent Island Crab Cakes currently has one full-time employee, and the addition of the new freezer space and business capacity will allow them to hire 2 new full-time and one part time person within three years of purchase.

The EDIF Commission recommends the award be a reimbursement for the cost of the walk-in freezer which is estimated at \$38,500, less a 10% contribution from the company and conditioned upon the incremental creation of a total of two (2) full-time jobs within three (3) years from the date of disbursement of funds. The company would also be required to maintain the employment level and remain in full operation in the county for a total of five (5) years. The EDIF agreement is to be prepared by the county attorney will include guarantees and employment reporting requirements. Upon meeting performance requirements of the agreement, the conditional loan would revert to a grant.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, Commissioner S. Wilson opposed, and Commissioner Moran abstained, the Board agreed to approve the disbursement of \$34,650 of Economic Development Incentive Funding to MRS, Inc. trading as Kent Island Crab Cakes for the purpose of purchasing a Bally walk-in freezer. The disbursement of funds is contingent upon a signed agreement between the EDIF Commission and the company outlining the conditions of the agreement and performance of the project in

accordance with the application submitted to the EDIF Commission. As part of the motion, Commissioners Dumenil and S. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No	Abstain
Moran			x
J Wilson	x		
S Wilson		x	
Dumenil	x		
Corchiarino	x		

**QACPS – TRANSFERS BETWEEN MAJOR STATE CATEGORIES:**

Patricia W. Saelens, Ed.D submitted to the Board for their review and approval, Transfers between major state categories.

In accordance with Section 5-105(b) of the Annotated Code of Maryland. the Board of Education requested approval of the transfers listed between major state categories for the period ending June 30, 2021.

Major Category: Administration

Intructional Salaries and Wages to Administration \$ 65,000

To account for contract, pay out.

On a motion made by Commissioner Moran, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the Board of Education request to transfer \$65,000 instructional salaries and wages to administration to account for contract pay out.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**PROPERTY LIENS - NUISANCE VIOLATIONS:**

Vivian Swinson, Zoning Administrator, submitted to the Board for their review and approval, Property Lien.

Map 030, Parcel 15, 1118 Price Station Road, Price (\$395.00) Vacant

An independent contractor hired by the Zoning Office to cut grass at the above referenced addresses after the property owner ignored repeated attempts by the Zoning Inspector to get the

site to comply with Queen Anne’s County Code Chapter 19 Article II § 19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence

On a motion made by Commissioner Dumenil, seconded by Commissioner Moran, the Board unanimously agreed to approve Resolution 21-15 to place a lien on this property listed in the County Zoning Administrator’s memorandum dated September 14, 2021 for nuisance violations.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**BUDGET AMENDMENT CC-8 – COMMUNITY PARTNERSHIPS:**

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve Budget Amendment CC-8.

#	cc-8					Date	8/4/2021
<b>QUEEN ANNE'S COUNTY</b>							
<b>REQUEST FOR BUDGET AMENDMENT</b>							
<b>FY2022</b>							
						<b>PAGE 1/1</b>	<b>Increase (Decrease)</b>
<b>Description of expenditure/revenue accounts to increase/(decrease):</b>						<b>Account Code</b>	<b>Amount</b>
<b>Character Counts</b>							
increase	Community Partnerships	Character Counts	other op grants - program	68268700	34190	\$	1,000
increase	Community Partnerships	Character Counts	transfer in	68268700	39910	\$	9,893
<b>Increase in Revenue</b>							<b>\$ 10,893</b>
increase	Community Partnerships	Character Counts	part-time	68268700	40050	\$	9,693
increase	Community Partnerships	Character Counts	social security	68268700	71000	\$	741
increase	Community Partnerships	Character Counts	workmen's compensation	68268700	74000	\$	459
<b>Increase in Exp.</b>							<b>\$ 10,893</b>
<b>GOC Community Mentoring</b>							
decrease	Community Partnerships	GOC Community Mentoring	transfer in	68268900	39910	\$	(9,893)
<b>Decrease in Revenue</b>							<b>\$ (9,893)</b>
decrease	Community Partnerships	GOC Community Mentoring	part-time	68268900	40050	\$	(8,500)

decrease	Community Partnerships	GOC Community Mentoring	social security	68268900	71000	\$	(650)
decrease	Community Partnerships	GOC Community Mentoring	pension system	68268900	73000	\$	(700)
decrease	Community Partnerships	GOC Community Mentoring	workmen's compensation	68268900	74000	\$	(43)
						<b>Decrease in Exp.</b>	<b>\$ (9,893)</b>
<b>Justification:</b>							
This amendment is to increase budget authority for expenditures within the Character Counts program. This \$10,893 expenditure increase							
is offset by a \$1,000 increase in grant funding and an additional \$9,893 transferred from the GOC Community Mentoring program. Budget authority							
is moved from GOC Community Mentoring to Community Partnerships to cover the increase in payroll costs (increased hours and rate) for the Character							
Counts Coach Specialist. This is offset by a decrease in payroll costs under Community Mentoring due to employee leaving this position in July 2021.							
No additional County funds needed.							

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**BUDGET AMENDMENT CC-11- PUBLIC LANDINGS:**

James Wood, Public Landings Supervisor, submitted to the Board for their review and approval, FY2022 Budget Amendment for Public Landings.

The Public Landings Division requested approval for a \$39,000 budget amendment for improvements at Wells Cove Landing and Romancoke Pier. Planned enhancements at Wells Cove Landing include landscaping, installation and repair of payers, replacement of bollard lights and other improvements.

The amendment will also provide funding for additional fence repairs and electrical work at Romancoke Pier.

This expense is offset by an increase in Prior Year Fund Balance revenue in the Public Landings Fund.

The Public Landings Division operates as an enterprise fund. No new county funds are requested.

On a motion made by Commissioner Dumenil, seconded by Commissioner Moran, the Board unanimously agreed to approve Budget Amendment CC-11 to provide \$39,000 for improvements at Wells Cove Landing and Romancoke Pier. As part of the motion, Commissioner Moran asked questions and/or made comments on this topic.

#	CC-11							<b>Date</b>	8/17/2021
<b>REQUEST FOR BUDGET AMENDMENT</b>									
<b>FY2022</b>									
									<b>Increase (Decrease) Amount</b>
<b>Description of expenditure/revenue accounts to increase/(decrease):</b>			<b>Fund</b>	<b>Project Only Account Code</b>					
<b>Increase</b>	Public Landings	Prior Year Fund Balance	330	33010000	39920				\$ 39,000.00
<b>Increase</b>	Public Landings	Improvements Other Than Buildings	330	33010000	90420				\$ 39,000.00
<b>Justification:</b>									
This amendment is to increase Public Landings Contracted Services for Improvements account by \$39,000 in order to									
make landscaping, lighting and other improvements at Wells Cove Landing.									
This expense is offset by an increase in Prior Year Fund Balance revenue in the Public Landings Fund.									
<b>NO NEW COUNTY FUNDS ARE REQUESTED.</b>									

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**BUDGET AMENDMENT CC-46 – ANIMAL SERVICES:**

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to approve Budget Amendment CC-46. As part of the motion, Commissioners Moran asked questions and/or made comments on this topic.

#	CC-46							<b>Date</b>	6/30/2021
<b>QUEEN ANNE'S COUNTY</b>									
<b>REQUEST FOR BUDGET AMENDMENT</b>									
<b>FY2021</b>									
									<b>Increase (Decrease) Amount</b>
<b>Description of expenditure/revenue accounts to increase/(decrease):</b>			<b>Fund</b>	<b>Account Code</b>					
<b>Animal Services</b>									
<b>Increase</b>	Animal Services	Additional Equipment	100	124500	9050				\$ 17,905
<b>Increase</b>	Animal Services	Medical Supplies	100	124500	6510				\$ 14,000
								<b>Increase in Exp</b>	<b>\$ 31,905</b>
<b>Increase</b>	General Revenue	PY Fund Balance	100	199000	39920				\$ 31,905
								<b>Increase in Rev</b>	<b>\$ 31,905</b>
<b>Justification:</b>									
In FY20, Animal Services received a \$91,790 donation which was coded to restricted revenue - donations. In FY21, Animal Services purchased									
equipment in the amount of \$17,905, which was intended to be paid for with donation funds. This amendment increases budget authority in account 9050 -									
additional equipment, to cover that purchase. Additionally \$14,000 of donation funds is being used to cover FY21 department overages in account									

6510 - medical supplies. \$31,905 of total donation funds are being used, which is offset by an increase in PY fund balance, since the donation funds are						
held in restricted fund balance until spent. \$59,885 of donation funds remain and will be spent in FY22.						
No additional County funds needed.						

Commissioners	Yes	No
Moran	X	
J Wilson	X	
S Wilson	X	
Dumenil	X	
Corchiarino	X	

**BUDGET AMENDMENT CC-9 – ANIMAL SERVICES:**

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to approve Budget Amendment CC-9.

#	CC-9						Date	8/30/2021
<b>QUEEN ANNE'S COUNTY</b>								
<b>REQUEST FOR BUDGET AMENDMENT</b>								
<b>FY2022</b>								
								<b>Increase (Decrease) Amount</b>
<b>Description of expenditure/revenue accounts to increase/(decrease):</b>			<b>Fund</b>	<b>Account Code</b>				
<b>Animal Services</b>								
Increase	Animal Services	Medical Supplies	100	13500000	65100		\$	26,386
Increase	Animal Services	Animal Supplies	100	13500000	67100		\$	15,000
Increase	Animal Services	Training	100	13500000	80450		\$	3,500
Increase	Animal Services	Other Charges	100	13500000	89950		\$	15,000
							<b>Increase in Exp</b>	<b>\$ 59,886</b>
Increase	General Revenue	PY Fund Balance	100	19900000	39920		\$	59,885
							<b>Increase in Rev</b>	<b>\$ 59,885</b>
<b>Justification:</b>								
In FY20, Animal Services received a \$91,790 donation which was coded to restricted revenue - donations. In FY21, Animal Services purchased								
equipment in the amount of \$17,905, which was intended to be paid for with donation funds and an additional \$14,000 was used to cover FY21 department overages.								
After FY21 Budget Amendment CC-46, \$59,885 of donation funds were remaining to be spent in FY22. This amendment increases budget authority in medical								
supplies, animal supplies, training and other charges expense accounts to utilize remaining donation funds, which is offset by an increase in PY fund balance,								
since the donation funds are held in restricted fund balance until spent. \$0 of donation funds remain after this amendment.								
No additional County funds needed.								

Commissioners	Yes	No
Moran	X	
J Wilson	X	
S Wilson	X	

Dumenil	x	
Corchiarino	x	

**LEGISLATIVE SESSION:**

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to adopt County Ordinance 21-06.

COUNTY ORDINANCE NO. 21-06

A BILL ENTITLED

AN ACT CONCERNING Accessory Structures in Side Yards of Property Abutting Two Streets;

FOR THE PURPOSE of allowing residential accessory structures in the portion of the side yard not within the front yard setback on properties abutting two streets; and generally revising the provision on residential accessory structures in Chapter 18:1 of the Code of Public Local Laws of Queen Anne’s County;

BY AMENDING Section 18:1-45 B of the Code of Public Local Laws of Queen Anne’s County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, MARYLAND that Section 18:1-45 B of the Code of Public Local Laws be and is hereby AMENDED to read as follows:

(CAPITAL and bold faced text for new wording and ~~strikethrough~~ for deleting.)

§ 18:1-45 Residential accessory structures.

B. Location restrictions.

(1) *A residential accessory structure:*

- (a) May not be attached or connected in any manner to any other *structure*; and
- (b) Shall be located:

[1] At least three feet from any property line;

[2] Except as provided in Subsection B(2) of this section, at least six feet from the closest point of the *principal building*; and

[3] Except as provided in Subsection B(3) of this section, in a side or rear yard.

- (2) Pools may be exempt from the setback from principal *structure* requirement under Subsection B(1)(b)[2] of this section, provided that the pool has a perimeter walkway of at least four feet.
- (3) When the *rear lot line abuts tidal wetlands*, a *residential accessory structure* may be located in that portion of a front yard that is not within the front setback required by this article.
- (4) WHEN A PROPERTY ABUTS TWO STREETS A RESIDENTIAL ACCESSORY STRUCTURE MAY BE LOCATED IN THAT PORTION OF THE SIDE YARD THAT IS NOT WITHIN THE FRONT YARD SETBACK REQUIRED BY THIS ARTICLE.

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46th) day following its adoption

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

Commissioner J. Wilson introduced the following Ordinance:

COUNTY ORDINANCE NO. 21-08

AN EMERGENCY BILL ENTITLED

AN ACT CONCERNING The Adoption of the 2017 National Electric Code;

FOR THE PURPOSE adopting the 2017 edition of the National Electric Code NFPA 70 as part of the Building Code for Queen Anne’s County;



BY AMENDING Section 10-1 of Chapter 10 of the Code of Public Local Laws of Queen Anne’s County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, MARYLAND that the Section 10-1 of the Code of Public Local Laws of Queen Anne’s County, Maryland be and is hereby AMENDED to read as follows:

§ 10-1 Adoption of Standards

...

E. The ~~current~~ 2017 National Electric Code, NFPA 70.

...

SECTION II

This Ordinance is hereby declared an Emergency Bill affecting the health, safety and welfare of the citizens of Queen Anne’s County and, upon adoption by four-fifths of the total membership of the Board of County Commissioners, shall be effective immediately upon its enactment.

**PRESS AND PUBLIC COMMENTS:**

The following persons spoke to the Commissioners on subjects of interest to them:

1. Linda Friday – QAC Goes Purple
2. Keith Griffith – Sudlersville Planning Commission Meeting

**COMMISSIONER’S ROUNDTABLE:**

Commissioner Moran discussed the following:  
QAC Goes Purple, Drug Court

Commissioner J. Wilson discussed the following:  
Noted the traffic capacity on the Bay Bridge

Commissioner Dumenil discussed the following:  
Attended the new bike trail ribbon cutting  
QAC Goes Purple

**CLOSED SESSION:**

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; “The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner J. Wilson, at 8:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 8:20 p.m. Those in attendance were Todd Mohn, County Administrator and Margie Houck, Executive Assistant and Beverly A. Churchill, Department of Human Resources Director.

The Board discussed the Critical Workforce Needs Salary Plan – Phases III – V

In Open Session:

It was noted on July 13, the Commissioners authorized a salary study focused on critical workforce needs and a corresponding recommended plan to keep pace with local and regional salary and wage markets.

In open session, on a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to approve Phase III, IV and V of the Critical Workforce Salary Plan to be implemented by the Director of Human Resources.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

Pursuant to State Government Law Section 3-305(b), (3): to consider the acquisition of real property for a public purpose and matters directly related thereto; “The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner J. Wilson, at 8:20 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 8:30 p.m. Those in attendance were Todd Mohn, County Administrator and Margie Houck, Executive Assistant.

The Board discussed land in Centreville.

There being no further business, they adjourned at 8:30 p.m. to meet again on Tuesday, September 28, 2021.

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EXECUTIVE ASSISTANT

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PRESIDENT