

Minutes for Board Review
Kent Narrows Development Foundation
Board of Directors Meeting (in person & via Zoom)
September 27, 2022
BOARD REVIEW

Board Members Participating

Jody Schulz, Chair
Joe Pomerantz, Vice Chair
Pat Worns, Secretary
Victoria Hoffman, Treasurer
Justin Kiernan
Sheryl Jaros
Kelly Phipps
Jeff Smith

Absent with Notice

Mike Foster
Jason Ruth
Walt Thompson
Jason Tuel

Commissioner Liaison

Phil Dumenil (absent with notice)

Guests

Scott Davies, Narrows Pointe
Mark Lacoste, Best Western
Bill Oertel, Harris Crab House

Queen Anne's County Staff

Nancy Scozzari, QAC Parks and Recreation
Heather Tinelli, QAC Economic Development and Tourism

Call to Order

The regular meeting of the Kent Narrows Development Foundation commenced at 9:00 a.m.
The meeting was conducted in person and via Zoom video call. Joe Pomerantz led the meeting.

Minutes

RESOLUTION

Jeff Smith made a motion to accept the August 23, 2022, meeting minutes. The Board unanimously approved the minutes.

Financial Report (Victoria Hoffman)

The following balances are from the financial reports ending 8/31/2022.

Shore United Checking Account: \$73, 741 (includes the maintenance and the operating supplement).

QAC/KNDF 570 Fund, due from QAC: \$222,852.

KNDF Amenities Fund, due from QAC: \$50,000. Future payment due from Amenities Fund: \$17,191.36

Chesapeake Charities Fund: \$8,131.50 (reflects balance Q2 Statement 6/30/22).

The FY 23 operational supplement of \$40,000 from the County was received and deposited in the Shore United Checking account.

The special tax collections will be reconciled when the county assessments office supplies the reports.

Victoria and Gigi will meet with ASG to make the adjustments in QuickBooks related to the new grant funds and to also to clarify the reporting procedures between the KNDF and ASG.

Public Comment

none

Commissioner's Report

none

Parks and Public Landings

Nancy Scozzari will be retiring on October 18, 2022.

Economic Development (Heather Tinelli)

Bay Bridge Run

The Bay Bridge Run, produced by Corrigan Sports, is scheduled for November 13. This year there is an additional registration packet for pickup at Libby's Restaurant.

Most Kent Narrows hotels are booked up during this time because of the Waterfowl Festival in Easton. The run draws an average of 16,000 people, but the majority of overnight visitors/participants opt to stay on the Annapolis side of the Bridge because most of the major events connected with the run are held there. The QAC tourism office will work to promote destinations in QAC to the runners through Corrigan's collateral materials and other means.

Ferry Feasibility Study

A coalition led by Visit Annapolis and Anne Arundel County received an EDA grant to conduct a feasibility study for a passenger ferry service that would connect various points on the Eastern and Western Shores. The effort is supported by Calvert, Somerset, and Queen Anne's counties. Each county will contribute \$16,000 toward the project to cover the required match for the EDA grant.

Event -- Strengthening the Emerging Workforce

All are invited to attend career technology tours and business roundtable discussions at Chesapeake College on October 21. The event is free and will include presentations and a lunch. Sponsored by the College, the Chamber of Commerce, and QAC Economic and Tourism Development.

Director's Report (Gigi Windley)

Mapping System Corrections

Gigi worked with the county, new local businesses, and various online navigation system providers (WAZE, Google Maps, I-Maps and others) to correct locations of the Dock House and Boatel retail businesses at 100 and 110 Piney Narrows Road on the various systems. Part of the solution was to have the "J turn" on Piney Narrows Road labeled on QAC's GIS system.

Hyatt Place Opening Soon

Reservations will be taken on the Hyatt Place website beginning December 29, 2022.

The Narrows Restaurant Expansion

The new addition is nearing completion. It will provide space for indoor and outdoor private gatherings.

The Future of Red Eye's

Red Eye's will be operating out of Safe Harbor Narrows Point for the 2023 season and possibly longer.

Chesapeake Heritage and Visitor Center Project - Phase I

The first phase of the shoreline project is complete. The shoreline will remain closed for the winter to allow grass to grow. Joe Pomerantz reported that the County worked with Piney Narrows Marina to allow delivery trucks serving gate one at the marina to use the grassy area for turns until the new parking area is finished.

Mowing Contract

Sam Stanton, QAC's GIS Manager helped to make a new map of the WVC area. The map has grid overlay with coordinates so that locations within the WVC can be easily communicated to those who are managing the landscaping and maintenance contracts. A meeting is being scheduled with the divisions of Parks and Public Landings to determine which areas Parks will continue to maintain and which areas the KNDF will assume responsibility for. A similar meeting will be held with the SHA staff.

SHA Clean-Up Request

KNDF sent request to SHA that they sweep the bridge and clean the storm drains at exit 41 east. Other areas of the WVC were included in the request.

Wayfinding Sign Project

Gigi is inventorying the messages on every non-vehicular sign in the WVC in order to update, consolidate, and coordinate the messaging for the new sign that will be funded through the Safety Grant.

LED Light Update/ Delmarva Power/ Exelon

Installation of the new street lights has been delayed due to supply chain issues.

Boating/Water Safety

The letter was sent to DNR re: the speeding boats. KNDF has not received a response to date, but has had conversations with the Coast Guard Auxiliary on the issue.

Metal Poles in the Kent Narrows Waterway

The poles that were located in the northwest section of the Waterway just north of the boat launch area have been removed. A question arose as to whether any remnants are left protruding from the bottom of the channel, which would still present a danger to boaters.

Capital Region USA Global Travel Exchange

Gigi represented Kent Narrows at the Capital Region USA inaugural event in Washington, D.C. in October. CRUSA is an annual marketplace designed to connect the region's travel suppliers, overseas buyers, travel trade media, and U.S. receptive operators in face-to-face appointments,

regional familiarization tours, and engaging networking events. Meetings with approximately 40 representatives are scheduled.

Maryland Motorcoach

KNDF will not attend Maryland Motorcoach this year due to meeting conflicts and changes in market conditions. However, we will be represented through the efforts of QAC Tourism.

Conference: The Future of Travel Mobility

Gigi participated in this daylong event held in Washington D.C., for travel and business leaders, government officials and policymakers, to learn more about the central issues impacting the traveler experience. Topics discussed included EV charging stations, secure travel, cutting-edge modes of transportation, and seamless travel solutions that incorporate local businesses and attractions.

Bike Rack in the Commuter Lot

KNDF met with MTA representatives and representatives from the QAC Roads and Public Works divisions to select a location for a new bike rack that will be placed in the commuter lot.

Bike and Kayak Rental

A meeting was held with a business representative [**GG: is there a reason for not including name of the business?**] looking to provide bike and kayak rentals in the WVC and surrounding areas. The **prospect** was referred to the hotels in the area, and is working with the Parks Division to explore possibilities of locating rental facilities at designated areas along the trails.

Operating Allocation Deposit

KNDF received and deposited the \$40,000 operating allocation check from the County. The budget amendment was ratified at the August 23 meeting.

Old Business

Yacht Club Text Amendment

The board reviewed the updated version of County Ordinance No. 22-02, An Act Concerning Recreational Vehicle Parking in the Waterfront Village Center (WVC) Zoning District in Queen Anne's County which is slated for a public hearing later today.

RESOLUTION

Victoria Hoffman made a motion for the Kent Narrows Development Foundation to support the updated version of County Ordinance No. 22-02, An Act Concerning Recreational Vehicle Parking in the Waterfront Village Center (WVC) Zoning District in Queen Anne's County with a suggested edit on Page 3: Section I B (15), line 4: the edit changes "service business" to

“service businesses.” Sheryl Jaros seconded. The Board approved the motion with Jeff Smith abstaining from the vote.

Nominating Committee Report (Joe Pomerantz)

Three board applications have been received. The deadline for applications is October 15. The committee will meet today after the board meeting to review KNDF meeting attendance and current board composition and needs. The committee will present its recommendations for board consideration at the October meeting. Board attendance requirements were discussed.

New Business

KNDF Calendar

The board discussed the 2023 meeting schedule. Gigi will construct and distribute the 2023 calendar for vote approval at the next meeting.

Kent Narrows Community Plan and Wayfinding Concept Plans

The printed version of the Kent Narrows Community Plan, and flash drives loaded with the Community Plan and Gable’s Wayfinding Plan, were distributed to all board members. The link to the Kent Narrows Community Plan from the County website will also be sent to the board.

Adjournment

RESOLUTION

Jeff Smith made a motion to adjourn the meeting.

The meeting was adjourned at 10:25 a.m.

Respectfully submitted,
Georgeanna (Gigi) Windley,
Executive Director
Kent Narrows Development Foundation

Certification:

I hereby certify that this is a true and correct copy of the Minutes that were adopted by the Directors of this Foundation on October 25, 2022.

Patricia P. Worns, Secretary, KNDF