

October 25, 2022

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

Christopher M. Corchiarino
James J. Moran
Jack N. Wilson, Jr.
Stephen Wilson
Philip L. Dumenil

2022 ANNUAL MDOT TOUR FY 2023-2028 CONSOLIDATED TRANSPORTATION PLAN:

Maryland Deputy Transportation Secretary Sean Powell and other representatives of the Maryland Department of Transportation (MDOT) met with Board to discuss MDPT's six year Draft FY 2023-2028 Consolidated Transportation program CTP. The Draft CTP calls for a record \$19.9 billion six-year investment to replace and repair aging infrastructure, expand transit opportunities, support Maryland's economic recovery and preserve and expand the state's transportation network.

MEETING CALLED TO ORDER:

The meeting was called to order at 5:30 p.m.

MINUTES:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve the amended Agenda for the current meeting and the Regular and Closed Session Minutes of October 11, 2022.

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

None

CLOSED SESSION:

October 25, 2022

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; “The County Commissioners held a Closed Session on a motion of Commissioner Dumenil , seconded by Moran, at 5:00 p.m. in The Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 5:30 p.m. Those in attendance were Mr. Todd Mohn, P.E., County Administrator, Ms. Margie Houck, Executive Assistant, Ms. Beverly Churchill, Director of Human Resources and Ms. Nichole Hepfer, Director of Budget and Finance.

ADMINISTRATIVE CHARGING COMMITTEE APPOINTMENTS:

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to appoint Jane Vezeris and Thomas Beery to serve on the Administrative Charging Committee.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

ZONING BOARD OF APPEALS APPOINTMENT:

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to reappointed Michael Lesniowski as a member, Scott MacGlashan as an alternate and Patty Kunz as a second (temporary) alternate to serve on the Zoning Board of Appeals until December 31, 2025.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

ETHICS COMMISSION APPOINTMENTS:

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to reappointed Valerie Hirsch and Kaarin Salisbury to serve on the Ethics Commission until December 31, 2027 .

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

PLUMBING AND HVAC BOARD:

A motion was made to reappointed Robby Pardoe and Zeke Warner to serve on the Plumbing and HVAC until December 31, 2025.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agree to reappoint Robby Pardoe and Zeke Warner to serve on the Plumbing and HVAC until December 31, 2025.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

PRESENTATION:

ECONOMIC DEVELOPMENT WEEK PROCLAMATION:

Commissioner Jack Wilson read and presented proclamation 22-58 to Ms. Heather Tinelli, Director Economic Tourism Development.

22-58

WHEREAS, Economic Development Week is an event established by the Maryland Economic Development Association to celebrate the achievements of economic, workforce and community development practitioners throughout Maryland communities; and

WHEREAS, Queen Anne’s County Economic and Tourism Development is an active member of the Maryland Economic Development Association (MEDA), a nonprofit organization established in 1961 whose mission is to enhance the knowledge and skills of its members, encourages partnerships and networking among people committed to bringing jobs and capital to Maryland, and promotes economic development as an investment in Maryland; and

WHEREAS, Queen Anne’s County Economic & Tourism Development is a professional economic development organization who’s mission is to elevate Queen Anne’s County as an economically vibrant, welcoming and diverse place for business and recreation by: Delivering exceptional customer services and timely, relevant resources; proactively cultivating business attraction, retention and expansion; developing and strengthening destination amenities; promoting visitor opportunities and experiences; forging intern and apprentice partnerships; and skillfully managing County resources to fuel economic growth; and

WHEREAS, During fiscal year 2022, Queen Anne’s County Department of Economic & Tourism Development travel and tourism marketing efforts contributed to a 43% annual growth in local hotel tax generation and 117% growth in overall tourism spending as compared to fiscal year 2021; and

WHEREAS, In 2022, the Department of Economic & Tourism Development has secured over \$775,000 in grant funds to support economic, community and tourism development efforts in Queen Anne’s County; and

WHEREAS, Queen Anne’s County’s 2022 economic development outreach efforts included a “Planning for Success Series” of business workshops in collaboration with Queen Anne’s County Chamber of Commerce reaching over 200 participating local businesses; and

WHEREAS, Queen Anne’s County’s workforce development efforts include dedicated staffing focused on career technology and trades education collaborating with Queen Anne’s County Public Schools, the business community and Chesapeake College to build a future workforce pipeline through engaging over 284 youth, 32 teachers and 74 business in 2022; and

NOW THEREFORE, THE BOARD OF COMMISSIONERS OF QUEEN ANNE’S COUNTY hereby proclaims the week of October 24-28, 2022 as Economic Development Week highlighting the investment in partnerships that strengthen our competitiveness in Queen Anne’s County, and asks all to join with us to recognize and reaffirm the importance of business, community and workforce development locally and statewide

October 25, 2022

EMERGENCY SERVICES UPDATE:

Mr. Scott Hass, Director of the Department of Emergency Services met with the Board and gave a departmental update. The following was highlighted: Event Planning, Active Assailant, Community Resiliency, Emergency Medical Services, 3rd Quarter total calls, transports procedures and medications.

DEPARTMENT OF PARKS AND RECREATION UPDATE:

Mr. Steve Chandlee, Director of the Department of Parks and Recreation met with the Board and gave a departmental update. The following was highlighted: Community Parks and Playgrounds, Equipment ordered in 2021 and 2022 we are still waiting for, Winter Sports Season to begin and updated landings.

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Todd Mohn, County Administrator.

PROCLAMATION OPERATION GREEN LIGHT:

Commissioner Moran read the following Proclamation:

Proclamation 22-57

WHEREAS, the residents of Queen Anne’s County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Queen Anne’s County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm’s way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Queen Anne’s County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Queen Anne’s County hereby declares from October through Veterans Day, November 11th 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Queen Anne’s County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

RURAL LEGACY DEED OF EASEMENT- BERNARD AND WILLIAM DAVIS

Ms. Donna Landis-Smith, Soil Conservation Aide submitted to the Board for their review and approval the Rural Legacy Deed of Easement for Bernard and William Davis. The Board of Public Works awarded funding for the Foreman Branch Rural Legacy Area on October 21, 2020. These funds have been utilized for easement acquisitions and Bernard and William Davis are one of the two properties selected to preserve. The 67.575 -acre property is located within the Foreman Branch Rural Legacy area and will enhance the existing area of preserved lands. The attached Deed of Easement is between the State of Maryland, Queen Anne’s County and the Davis’ agreeing to preserve their property. No county funds were used in the preservation of the property. Staff recommends execution of the rural legacy deed of easement for Bernard A. and William B. Davis.

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve and sign the Rural Legacy Deed of Easement for Bernard A and William B Davis.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |

October 25, 2022

| | | |
|-------------|---|--|
| Dumenil | x | |
| Corchiarino | x | |

RURAL LEGACY GRANT AGREEMENT-FOREMAN BRANCH:

Ms. Donna Landis-Smith, Soil Conservation Aide submitted to the Board for their review and approval the Rural Legacy Grant Agreement-Foreman Branch. On October 12, 2022 the Maryland Board of Public Works approved \$1,307,452 of funding for the Foreman Branch Rural Legacy Area. The funding approved will enable the County to preserve, in perpetuity, approximately 234 acres of prime waterfront agricultural land, woodland, environmentally sensitive areas, natural habitats and protect environmentally significant tributaries of the Upper Chester River. The attached grant agreement is between the State of Maryland-Department of Natural Resources and Queen Anne’s County agreeing to preserve lands in this key area. Staff Recommends execution of the Foreman Branch Rural Legacy Grant Agreement for \$1,307,452. No county funds are required.

On a motion made by Commissioner S. Wilson, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve and sign the Foreman Branch Rural Legacy Grant Agreement for \$1,307,452.00. As part of the motion, Commissioner Moran asked questions and/or made comments on this topic.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

MARYLAND TRANSIT ADMINISTRATION OPERATING GRANT AGREEMENT FY23:

Mr. Stephen Palmer, Transit Administrator, submitted to the Board for their review and approval the Maryland Transit Administrator Operating Grant Agreement. Signing these documents informs MTA that Queen Anne’s County accepts the Federal and State funding to support transit services for County Ride (the Locally Owned Transit System of Queen Anne’s County). The FY23 operating federal and state allocations continue to support the necessary budget and county dollars will also be decreased this year due to CRRSA Funding for the transit programs. County Attorney, Patrick Thompson, has reviewed and signed the documents.

On a motion made by Commissioner Moran, seconded by Commissioner S. Wilson, the Board unanimously agreed to accept the Maryland Transit Administration (MTA) Operating

Grant Agreements packet to certify that the Queen Anne’s County Department of Community Services Area Agency on Aging will operate the Public Transit System and accept the awards as offered by the State of Maryland Department of Transportation for FY2023 .

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

FY23 DEPARTMENT PARKS AND RECREATION FIREWORKS CONTRACT

Mr. Steve Chandlee, Director of the Department of Parks and Recreation submitted to the Board for their review and approval the FY23 Fireworks Contract. Due to an increase in price for shipping cost from overseas, domestic shipping cost, increased transportation cost and insurance, we are providing two options for the July 4th 2023 Fireworks Celebration. Option One is for 881 shells for \$35,000. Option Two is for 1510 shells for \$50,000 (option two is the same shells count as 2022 fireworks).

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to move to authorize the Department of Parks and Recreation to execute the fireworks contract with Zambelli’s for the July Fireworks Celebration to be held on Tuesday, July 4, 2023, with a rain date of Wednesday, July 5, 2023 and approved Option two in the amount of \$50,000. As part of the motion, Commissioners Dumenil and Moran asked questions and/or made comments on this topic.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

UPPER SHORE REGIONAL COUNCIL OPERATING BUDGET FOR FY2023:

This is the invoice for the County’s annual contribution to the USRC’s FY23 operating budget in the amount of \$12,000.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve the County’s contribution of \$12,000.00 for the Upper Shore Regional Council’s for their operating budget for FY2023.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

UPDATE OF FEE SCHEDULE FOR DEVELOPMENT REVIEW:

Mr. Rob Tracey Senior Planner, Department of Planning and Zoning submitted to the Board for their review and approval an update to the fee schedule for Development Review. Currently, the Department of Public Works and Department of Planning & Zoning fee schedule does not specify review fees for amendments to subdivisions, site plans, or engineering plans. Therefore, DPW and DPZ are requesting an update to the fee schedule in order to establish consistency amongst fees for amendments and new submittals. Staff recommends that updated fee schedule be adopted as presented, specifically to add review fees of \$250 for amendments to subdivisions, site plans, and engineering plans.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to accept and adopt the updated fee schedule as presented by staff, specifically to add review fees for amendments to subdivisions, site plans and engineering plans. As part of the motion, Commissioner Moran asked questions and/or made comments on this topic.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

PROPOSED BUDGET CALENDAR FY24:

Ms. Nichole Hepfer, Director of Budget and Finance submitted to the Board for their consideration and approval the FY2024 Budget Calendar. General guidelines for the FY2024 budget will appear in the Spending Affordability Report in January. The County Administrator’s budget is to be released on March 28, 2023, with Commissioner work sessions in late March and

April. The Commissioner’s Proposed Budget is to be released on May 3, 2023, with public hearings in late May. Budget adoption is set for June 13, 2023.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to approve the FY2024 Budget Calendar.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

PROPOSED AMENDMENT TO ALCOHOLIC BEVERAGES ARTICLE 27-1402:

The Queen Anne’s County Board of License Commissioners (Liquor Board) submitted to the Board a request to amend Alcoholic Beverages Article 27-1402 of the Annotated Code of Maryland as follows:

27-1402 County residency not required - An applicant for an alcoholic beverage license is not required to be a resident of Queen Anne’s County.

The Liquor Board held a hearing at their October meeting and there were no comments. Mr. Thompson, Esquire noted that the reason the Board is doing this is because of the Tennessee Wholesale Wine Supreme Court case. The Board is making a technical correction to comply with the Supreme Court case that says you can’t discriminate. This was not the result of a citizen request.

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to forward this request to our delegation for review at the 2023 Legislative Session. As part of the motion, Commissioner J. Wilson asked questions and/or made comments on this topic.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

BUDGET AMENDMENT #CC19-BOE KENT ISLAND HIGH SCHOOL HVAC AND GENERAL CAPITOL:

The first part of this amendment will establish additional budget authority in Project 70289, BOE -Kent Island High School Chiller. The project is now complete and will be closed out, however, the project is currently overbudget by \$33,381. Funding is derived from existing general capital fund balance. The second part of this amendment transfers \$750,000 from budgeted paygo to general capital projects. Three BOE projects were closed in FY22 as part of the BOE restructuring their capital projects to operating.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to approve Budget Amendment CC19 – BOE Kent Island High School HVAC and General Capitol.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

BUDGET AMENDMENT#CC25 – EMERGENCY RENTAL ASSISTANCE:

This amendment is for the Emergency Rental Assistance Program (ERAP) funds, of which \$622,834 is currently available. The current budget authority is \$308,306. Therefore, an additional \$314,528 of budget authority is required to match the grant award. No additional County funds are requested.

On a motion made by Commissioner Dumenil, seconded by Commissioner Moran, the Board unanimously agreed to approve Budget Amendment CC#25 – Emergency Rental Assistance.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

BUDGET AMENDMENT #CC26 – BOE SUDLERSVILLE ELEMENTARY HVAC

This amendment will transfer budget authority in the amount of \$64,962 from Board of Education project 70325, Sudlersville Elementary School Fire Alarm to Board of Education project 70323, Sudlersville Elementary School Chiller Replacement. This amendment is necessary due to project 70323 coming in over budget. There is adequate budget authority available in Project 70325 to complete the fire alarm and also cover the anticipated deficit in the chiller project. No additional County funds are being requested.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to approve Budget Amendment CC#26 – BOE Sudlersville Elementary HVAC. As part of the motion, Commissioner J. Wilson asked questions and/or made comments on this topic.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

BUDGET AMENDMENT #CC27- COMMUNITY PARTNERSHIPS COMMUNITY SUPPORT:

This is a request to amend budget by \$55,615 in both revenue and expenses to match funding provided by the State for FY23 for the Community Support grant.

On a motion made by Commissioner Dumenil, seconded by Commissioner Moran, the Board unanimously agreed to approve Budget Amendment CC#27 – Community Partnerships Community Support .

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

BUDGET AMENDMENT#28 - COMMUNITY PARTNERSHIPS ADMIN:

This request is to amend budget by \$12,716 in both revenue and expenses to match funding provided by the State for FY23.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve Budget Amendment CC#28 – Community Partnerships Admin .

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

BUDGET AMENDMENT#CC29 COMMUNITY PARTNERSHIPS TRANSPORTATION VOUCHER PROGRAM:

This request is to amend the Community Partnerships Transportation Voucher Program budget by \$15,091 in both revenue and expenses to match funding provided by state operating revenue for FY23. The current state grant budget is \$30,378 and the final award is \$45,469. No additional County funds are requested.

On a motion made by Commissioner Dumenil, seconded by Commissioner Moran, the Board unanimously agreed to approve Budget Amendment CC#29 – Community Partnerships Transportation Voucher Program.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

GRANT FROM STORIES OF THE CHESAPEAKE HERITAGE AREA:

Mr. Clay Washington requested support from the Commissioners for a grant from Stories of the Chesapeake Heritage Area. The grant application is due 10/31. The Kennard Alumni Association is seeking grant funding for the furtherance of its mission to chronicle African American history in Queen Anne’s County. This funding will provide much needed visual and audio exhibits that tell the stories of how local African Americans worked, socialized, were educated, and how they served to protect this nation.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to execute the letter of support to Stories of the Chesapeake Heritage Area for funding for the Kennard Alumni Association.

| Commissioners | Yes | No |
|---------------|-----|----|
| Moran | x | |
| J Wilson | x | |
| S Wilson | x | |
| Dumenil | x | |
| Corchiarino | x | |

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

None

COMMISSIONER’S ROUNDTABLE:

Commissioner J. Wilson discussed the following:

Commissioner Dumenil discussed the following:

Kent Island High and Queen Anne’s County High Football Game is Scheduled for Friday night

Commissioner S. Wilson discussed the following:

Commissioner Corchiarino discussed the following:

Get out and vote

Watch out for children on Halloween

Commissioner Moran discussed the following:

Get out and vote

There being no further business, they adjourned at 6:55 p.m. to meet again on Tuesday, November 15, 2022.

EXECUTIVE ASSISTANT

PRESIDENT

October 25, 2022