



# Housing Authority of Queen Anne's County

205 East Water Street, Suite 100, P.O. Box 280  
Centreville, MD 21617

Phone: (410)758-8634 Fax: (410)758-8635

## Executive Director

Jeremy R. White

[www.qacha.org](http://www.qacha.org)

## Board Members

James L. Hynson

James W. Holley

Tonya D. Brown

Lareese Cathey

Richard D. Cira

## **BOARD OF COMMISSIONERS REGULAR MEETING**

**205 E. Water St. Suite 100**

**Centreville, MD 21617**

### **AGENDA**

**JUNE 18, 2018 4:00 p.m.**

#### **1. CALL TO ORDER**

- Prayer
- Pledge of Allegiance
- Approval of Minutes from previous meeting

#### **2. OLD BUSINESS**

- Financial Update
- Audit Update

#### **3. NEW BUSINESS**

- Recognition of Service – Lareese Cathey
- Recognition of Service – Larry Taylor

#### **4. Closed Session**

#### **5. ADJOURNMENT**



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## BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

June 18, 2018 4:00 p.m.

### Present:

| <u>Board Member</u>             | <u>Present</u> | <u>Absent</u> |
|---------------------------------|----------------|---------------|
| Chairman: Hynson, James L.      |                | X             |
| Vice Chairman: Holley, James W. | X              |               |
| Brown, Tonya D.                 | X              |               |
| Cathey, Lareese                 | X              |               |
| Cira, Richard D.                | X              |               |

**Legal Counsel:** Adams and Reese LLP - Raymond L. Bell, Jr.

**Staff:** Jeremy R. White

**County Commissioners' Public Housing Authority Liaison:** Mark Anderson

### 1. CALL TO ORDER

- Invocation: Commissioner Brown
- Pledge of Allegiance
- Approval of Minutes from May 21, 2018
  - i. Commissioner Brown made a motion to approve minutes.
  - ii. Rick Cira seconded the motion.
  - iii. Commissioner Holley voted to approve the minutes.
  - iv. The motion was carried.

### 2. OLD BUSINESS

- Financial Update
  - i. Mr. White presented each board member a copy of the latest financial updated.
- Audit Report Fiscal Year 2017
  - i. Mr. White shared that the Remote Deposit Initiative has been completed as described in the corrective action plan and we are confident that the audit finding will be cleared moving forward.

### 3. NEW BUSINESS

- Recognition of Service
  - i. Mr. White presented a plaque to Commissioner Lareese Cathey on behalf of the Board of Commissioners and the Housing Authority of Queen Anne's County to thank her for her service as a Commissioner.
- Recognition of Service



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- i. Mr. White presented a plaque to Mr. Larry Taylor to congratulate him on his retirement and thank him for his service as a Maintenance Technician.

#### **4. Closed Session**

- Commissioner Holley made a motion to enter into closed session at 4:11 p.m.
- Commissioner Brown seconded the motion to enter into closed session.
- Rick Cira voted yes to enter into close session. \*Commissioner Cathey arrived after the motion was carried.

#### **5. ADJOURNMENT**

- Rick Cira made a Motion to Adjourn at 5:45pm
- Commissioner Brown seconded the motion.