



Housing Authority of Queen Anne's County

205 East Water Street, Suite 100, P.O. Box 280
Centreville, MD 21617

Phone: (410)758-8634 Fax: (410)758-8635

Executive Director

Jeremy R. White

www.qacha.org

Board Members

James L. Hynson

James W. Holley

Tonya D. Brown

JoAnne N. Brice

Richard D. Cira

BOARD OF COMMISSIONERS REGULAR MEETING

205 E. Water St. Suite 100

Centreville, MD 21617

AGENDA

NOVEMBER 13, 2018 4:00 p.m.

1. CALL TO ORDER

- Prayer
- Pledge of Allegiance
- Approval of Minutes from previous meeting

2. OLD BUSINESS

- Introduction of Commissioner Brice
- Update – Lease Violation Terrapin Grove and Foxxtown

3. NEW BUSINESS

- Board Resolution – Rules of Conduct
- Smoke Free Policy

4. ADJOURNMENT



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BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

November 13, 2018 4:00 p.m.

Present:

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Chairman: Hynson, James L.	X	
Vice Chairman: Holley, James W.		X
Brown, Tonya D.	X	
Brice, JoAnne N.	X	
Cira, Richard D.	X	

Staff: Katya Lindsey, Lorraine Richardson, and Nichole Adams

1. CALL TO ORDER

- Invocation: Commissioner Hyson
- Pledge of Allegiance
- Approval of Minutes from September 17, 2018
 - i. James Hynson made a motion to approve; Commissioner Brown approved meeting minutes. Richard Cira seconded the motion. Commissioners Brown, Brice, Hynson, and Cira voted yes. The motion carried.

2. OLD BUSINESS

- Introduction of Commissioner JoAnne Brice
 - i. County Commissioner Mark Anderson swore in Commissioner JoAnne N. Brice. Mark Anderson shared the process the County Commissioners used during the selection process for the new board member. Per Anderson's statements, The County Commissioners solicited names from HUD and the county received three names in addition to the list provided by the housing authority. One person was not eligible to fill this position because they do not received subsidy from the federally funded programs. The County Commissioners felt the JoAnne Brice was a best candidate to serve on the board of the remaining applicants.
- Update – Lease Violation Foxxtown and Terrapin Grove
 - i. Ms. Richardson shared that the Housing Authority and county personnel have met to discuss updating security and door locking systems at Foxxtown and Terrapin Grove. Both parties acknowledged the threat to residents' private information if Housing Authority computer systems are not properly secured. The County has not set a date for which the updates will be completed. Mr. Hynson has asked for an update next month.

3. NEW BUSINESS

- Board Resolution – Rules of Conduct



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i. This resolution, if approved, will authorize the Housing Authority of Queen Anne's County ("HAQAC") to adopt Rules of Conduct for audience members attending regular board meetings. Commissioner Tonya Brown made a motion to approve; Commissioner Brice seconded the motion. Commissioners Hynson, Brown, and Brice voted yes. Rick Cira opposed the motion. The motion carried 3-1.

- Smoke Policy Free
 - i. Ms. Lindsey, the Compliance and Analysis Manager shared the HUD Smoke-Free Rule for Public Housing and HUD's 18 month recommended implementation plan with the Commissioners to determine if the Housing Authority should develop a plan to adopt a smoke-free policy. This Smoke-Free Rule is not mandatory since the Housing Authority of Queen Anne's County no longer has Low Income Public Housing Developments. The Board is in favor of adopting a Smoke Free Policy and will review upon being presented a resolution for approval.

4. ADJOURNMENT

- Commissioner Brown made a Motion to Adjourn. Commissioner Cira seconded the motion. Commissioner Hynson, Commissioner Brice, Commissioner Brown, and Commissioner Cira voted yes to adjourn the meeting.