



Housing Authority of Queen Anne's County

205 East Water Street, Suite 100, P.O. Box 280
Centreville, MD 21617

Phone: (410)758-8634 Fax: (410)758-8635

Executive Director

Jeremy R. White

www.qacha.org

Board Members

James L. Hynson

Tonya D. Brown

JoAnne N. Brice

Richard D. Cira

Robert Udoff

BOARD OF COMMISSIONERS REGULAR MEETING

205 E. Water St. Suite 100

Centreville, MD 21617

AGENDA

OCTOBER 21, 2019 4:00 p.m.

1. CALL TO ORDER

- Prayer
- Pledge of Allegiance
- Approval of Minutes from previous meeting

2. CLOSED SESSION

- The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction

3. ADJOURNMENT



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BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

OCTOBER 21, 2019 4:00 p.m.

Present:

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Chairman: Hynson, James L.	X	
Brown, Tonya D.	X	
Brice, JoAnne N.	X	
Cira, Richard D.	X	
Udoff, Robert	X	

1. CALL TO ORDER

- Invocation: Rick Cira
- Pledge of Allegiance
- Approval of Minutes from September 9, 2019
 - i. Robert made a motion to approve and Rick seconded the motion. Rick, Robert and Commissioners Hynson and Brown voted yes to approve the minutes. The motion carried.

2. OPEN SESSION

- i. Commissioner Brice made a motion to enter into closed session and Commissioner Brown seconded the motion.
- ii. Cira made a motion to open the floor for Public Comments. The motion received no second.
- iii. Robert Udoff asked if the Board would hear Public Comments prior to closed session. He stated that he spoke to the County personnel and that Alan Quimby and Paul Kurst wanted to provide an update. Mr. White informed the Board that the Housing Authority had not received any requests prior to the meeting to address the Board.
- iv. Mr. White once again reminded Rick, Robert, and the guest visiting the Board Meeting that the Board decided as a majority that public comments should be submitted to the PHA staff prior to the meeting, so that the Board could have time to prepare a response and address Board related matters. Cira made a motion to change policy. Motion received no second.
- v. Commissioner Hynson opened the floor for Public Comments.
- vi. Alan Quimby stated that County has begun the procurement process and that bids are being accepted for the Riverside Mold Remediation and that only a select few were being considered. Robert Udoff stated that he is certified in mold remediation. Bonnie Walters, Terrapin Grove stated that she hopes the Housing Authority did not pay for Calling Post message about the Board Meeting because no one got them. Commissioners Brice, Brown, and Hynson stated they all received the messages. Rob Udoff did not receive a messages.



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- vii. Linda Brady, Terrapin Grove stated that she has mold in her apartment. Mr. White asked have HAQAC personnel addressed it. She said yes. Mr. White thanked her for sharing that personnel is actively addressing works orders

3. CLOSED SESSION

- **3-305(b) 1:**The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction
- Cira made motion to adjourn closed session and Udoff seconded the motion. Commissioner Brice and Brown voted no. Rick, Rob and Commissioner Hynson voted yes. The Close Session adjourned at 4:59 pm and Rick and Rob stormed out of the meeting.

4. OPEN SESSION

- Commissioner Brice made a motion to adjourn the open meeting and Commissioner Brown seconded the motion.
- Commissioner Brice made a motion to reopen the meeting to finalize Executive Director pending vacancy and hiring process. Commissioner Brown seconded the motion. Commissioners Hynson, Brown, and Brice voted yes.
 - i. The Board agreed to post the job description and will interview on November 22, 2019 at 10:00 am. The November 12 Board meeting will be postponed until that date. Applications and resumes will be submitted to HAQAC staff and distributed to the Board.
- Commissioner Brown stated that emails being sent by Rick and Rob are absurd, unethical, disrespectful, and she believed they are in violation of many rules, statutes, and regulations. Commissioner Hynson and Brice agreed.

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

This form has two sides. *Complete items 1 – 4 before closing the meeting.*

1. **Recorded vote to close the meeting:** Date: 10/21/2019; Time: 4:15; Location: HAQAC Administrative Office ;
Motion to close meeting made by: Commissioner Brice Seconded by Commissioner Brown ;
Members in favor: Commissioners Hynson, Brice, Brown ; Opposed: Commissioners Udoff and Cira ;
Abstaining: _____; Absent: _____.

2. **Statutory authority to close session (check all provisions that apply).**
This meeting will be closed under General Provisions Art. § 3-305(b) only:

(1) "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2) "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3) "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4) "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5) "To consider the investment of public funds"; (6) "To consider the marketing of public securities"; (7) "To consult with counsel to obtain legal advice"; (8) "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9) "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10) "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11) "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12) "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14) "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process." (15) "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices."

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) <input checked="" type="checkbox"/>	Personal Matter	Executive Director Resignation and Board Member Resignation
§3-305(b) <input type="checkbox"/>		

4. This statement is made by Commissioner Hynson, Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

➤ For a meeting closed under the statutory authority cited above:

Time of closed session: 4:15

Place: HAQAC Offices

Purpose(s): Commissioner Hynson retirement and the resignation of Executive Director.

Members who voted to meet in closed session: Commissioners Hynson, Brice, and Brown

Persons attending closed session: Commissioners Hynson, Brice, Brown, Udoff and Cira

Authority under § 3-305 for the closed session: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance e

Topics actually discussed: Executive Director Resignation and Board Member Resignation

Actions taken: Motions to approve Executive Director and Board member resignation

Each recorded vote: resolution for Commissioner Hynson retirement effective January 13, 2020. Commissioner Cira Seconded. Commissioners Brice and Brown voted no. Commissioner Hynson voted yes resolution for Executive Director

➤ For a meeting recessed to perform an administrative function (§ 3-104): Time: _____

Place: _____

Persons present: _____

Subjects discussed: _____