



*Queen
Anne's
County*

DEPARTMENT OF COMMUNITY SERVICES

Housing and Community Services

104 Powell Street
Centreville, MD 21617

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

Telephone: (410) 758-3977

Fax: (410) 758-4499

e-mail: DHCS@qac.org

NOTICES

The Department of Housing and Community Services advises you as follows regarding the collection of personal information:

I, _____ understand and acknowledge that the Moderately Priced Dwelling Unit and Critical Workforce Down Payment Program is affiliated with the Service Point Information System and I authorize the collection of information and preparation of records pertaining to the services provided to me through the Moderately Priced Dwelling Unit or Critical Workforce Down Payment Program. The information gathered and prepared by MPDU or CWF will be included in a Service Point Database and shall be used by Queen Anne's County to produce aggregate-level reports regarding use of service. I understand that the following data will be collected and agree to share it with other Agencies in the Service Point group. Identifying information (name, DOB, gender, race, Social Security Number, residential information, phone number, and/or family information). My records are protected by federal, state, and local regulations governing confidentiality of client records and cannot be disclosed without my written consent, unless otherwise provided for in the regulations. Additionally, I understand that participation in data collection is optional and I am able to access housing services if I choose not to participate in data collection.

The information requested by the Queen Anne's County Department of Housing & Community Services (the Department) is necessary in determining your eligibility for a loan. Your failure to disclose this information may result in the denial of your application for a loan. Availability of this information for public inspection is governed by the provisions of the Maryland Public Information Act, State Government Article, Sections 10-611 et seq of the Annotated Code of Maryland. This information will be disclosed to appropriate staff of the Department, the staff of the local administrator for the loan, and participating mortgage lender, if any, for purposes directly connected with administration of the loan and the loan program. Such information is not routinely shared with state, federal or local government agencies, but would be made available to the extent consistent with the Maryland Public Information Act. You have the right to inspect, amend or correct personal records in accordance with the Maryland Public Information Act.

Any person who knowingly makes, or causes to be made a false statement or representation relative to this loan application shall be subject to criminal prosecution, a fine of up to \$50,000 and/or imprisonment up to five years and if a loan has been made, immediate call of the loan requiring payment in full of all amounts disbursed, pursuant to Article 83 B, Section 2-207, Annotated Code of Maryland.

I/We authorize the Program or its agent to obtain credit information and Service Point information for the purpose of evaluating this application and disclose this same information to local agencies participating in the Program and/or a private lending institution agreeing to participate in the loan.

Applicant's Signature

Date

Co-Applicant's Signature

Date