


Instruction for CSS- Utility Billing (Queen Anne’s County, MD)

<https://muselfservice.qac.org/MSS/citizens/UtilityBilling/Default.aspx>

Enter an Account Number



Utility Billing and Assessment Billing

You will find your six-digit account number and four- to seven-digit customer number located at the top of your bill. Example: AB-1234 / 1000000. If you have any questions regarding your account or customer number, please contact the Utility Billing office at 410-758-2574.

Be sure to check the Remember these values box below.

Note: All payments made online will be processed the following business day.

Account Number *

Address

House number

Street name

Parcel ID

Customer ID

Bill number

Bill year

Remember these values

Select Click on the account number in Blue

Utility Billing and Assessment Billing

Search Results

[Modify Search](#) | [New Search](#)

1 found

Customer Name	Service Address	Account Number	Customer ID	Parcel ID	Manage
COUNTY COMMISSIONERS OF	200 LIBRARY CIR	KA-0171	10095	04092937	Manage Bills

Utility Billing and Assessment Billing Account Summary

[Manage Bills](#)

Billing Account

Service Address	200 LIBRARY CIR
Account Number	KA-0171
Bill Delivery Preference	Mail

Your Current Balance

Amount Due Now	\$0.00
Payment Due Date	

About Your Payments

No payment activity found

Customer Information

Name	COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY
Address	107 N LIBERTY ST CENTREVILLE, MD 21617
Customer ID	10095

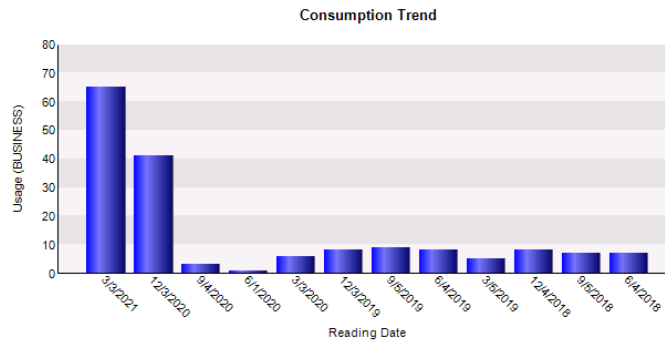
Services

Service	Code	Start Date	Stop Date	Status	Consumption History
WATER CUSTOMER CHARGE	10002	3/6/1989		ACTIVE	None
WATER KNSG BUSINESS METER REG	10103	3/6/1989		ACTIVE	View Consumption
WATER KNSG BUSINESS REG FLAT	15103	3/6/1989		ACTIVE	None
SEWER KNSG CUSTOMER CHARGE	20001	3/6/1989		ACTIVE	None
SEWER KNSG BUSINESS METER	20053	3/6/1989		ACTIVE	None
SEWER KNSG BUSINESS FLAT	25053	3/6/1989		ACTIVE	None

Overview of your account

IF you want to see your consumption history select “View Consumption”

WATER KNSG BUSINESS METER REG		
Read Date	Days	Usage (BUSINESS)
3/3/2021	90	65
12/3/2020	90	41
9/4/2020	95	3
6/1/2020	90	1
3/3/2020	91	6
12/3/2019	89	8
9/5/2019	93	9
6/4/2019	91	8
3/5/2019	91	5
12/4/2018	90	8
9/5/2018	93	7
6/4/2018	95	7



Select Manage Bills

Utility Billing and Assessment Billing

Search Results

[Modify Search](#) | [New Search](#)

1 found

Customer Name	Service Address	Account Number	Customer ID	Parcel ID	Manage
COUNTY COMMISSIONERS OF	200 LIBRARY CIR	KA-0171	10095	04092937	Manage Bills

Select the bill or bills you would like to pay

Utility Billing and Assessment Billing Manage Bills

[Sign up for EFT Automatic Payments](#) | [Account Summary](#)

Service Address 4802 MAIN ST

Account Number KK-0418

As of

- Before payment of newer bills will be accepted, all past-due bills must be included, starting with the oldest.

Outstanding Bills (bill years 2016 to 2023 only)

[Show Past Bills](#) ▾

Pay Bill	Bill	Bill Date	Pay By	Charges	Pending	Balance Due	Details
<input checked="" type="checkbox"/>	3798	3/6/2021	4/6/2021	\$0.00	\$0.00	\$82.18	Bill Details

Total Due: \$82.18

Pay

select bills you would like to pay now, then click "Pay"

Click 'Pay'

Pay Bills

Select Payment Method

PAYMENT CHOICE

[Pay by Credit Card](#) | [Pay by eCheck](#) | [Cancel](#)

Select your payment type

Pay Bills

Bill Description	Bill Year	Bill Date	Bill Number	Due Date	Balance	Due Now	Payment Amount
Utilities	2021	3/6/2021	3798	4/30/2021	\$82.18	\$82.18	\$ <input type="text" value="82.18"/>

Continue

Cancel

Enter payment amount (or leave for full bill payment) and select "Continue"

The Screen will Redirect to Paymentus Payment Services



Enter Account Information

Payment Type



Utility Bill

Please enter your account number as shown on your bill.

Account Number KK-0418

Email

Enter email address

Re-Enter email

Re-enter email address

Continue

Enter your email address and select "Continue"



Enter Payment Information

All fields are required unless labeled as optional.

First Name

COMMISSIONERS OF

Middle Name

Optional

Last Name

COUNTY

Daytime Phone Number

410-758-2574

ZIP/Postal Code

21617

Pay this Amount \$ 82.18

Payment Method

VISA



Credit Card

VISA
DEBIT



Debit Card



eCheck / Bank Account



PayPal



PayPal Credit



Venmo

Want to pay with Venmo? Add your Venmo account to your wallet with your mobile device to pay on any device after

< Back

Continue

Where you enter in your credit card or echeck information.

Select to authorize payment.



Confirm Payment

Payment Method



*****5454

Payment Date

Now (06/22/2021)

Payment Amount

\$82.18



Paymentus Fee

\$2.25



Total Amount

\$84.43

[Click to read the Payment Authorization Terms](#)

I authorize payment and agree to the Payment Authorization Terms

By clicking the **PAY** button, you agree to the service fee charged by **Paymentus** to be added to this payment.

Click the **PAY** button to complete your payment.

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Pay \$84.43

Click "Pay"



Payment Receipt

Your payment has been accepted

Confirmation #	52055517
Payment Type	Utility Bill
Account #	KK-0418
Status	ACCEPTED
Payment Date	Jun 22, 2021 – 2:52:29 PM
Payment Method	MasterCard *****5454
Payment Amount	\$82.18
Service Fee	\$2.25
Total Amount Charged	\$84.43

Print

Back to home

Print or notate your payment confirmation number. You will also receive a receipt via email.

Setting up EFT/Automatic Quarterly Debits

Look up your account and click the link for “Sign Up for EFT Automatic Payments”

Utility Billing and Assessment Billing Manage Bills

[Sign up for EFT Automatic Payments](#) | [Account Summary](#)

Service Address 4802 MAIN ST

Account Number KK-0418

As of

Outstanding Bills (bill years 2016 to 2023 only)

[Show Past Bills](#) ▼

Pay Bill	Bill	Bill Date	Pay By	Charges	Pending	Balance Due	Details
<input type="checkbox"/>	3798	3/6/2021	4/6/2021	\$0.00	\$82.18	\$82.18**	Bill Details
						Total Due: \$82.18	

** This bill has pending web payments that are not currently reflected in the payments amount.

Enter banking information:

Utility Billing and Assessment Billing

Automatic EFT Payments

To sign up for automatic payments, please complete the form below.

Make sure to select the correct Bank and Routing Number from the drop down.

Service Address 4802 MAIN ST

Account Number KK-0418

[Copy current EFT information](#)

Bank name *

BANK OF AMERICA - 311093120

For auto-lookup, begin typing a bank name or routing number.

Bank routing number * (9 digits)

311093120

Confirm routing number *

311093120

Bank phone number

800 446-0135

Bank account number *

12345679

Confirm account number *

12345679

Bank account type *

Checking Savings

Name on bank statement *

QUEEN ANNES COUNTY SANITARY DISTRICT

Phone number on bank statement *

410-758-2574

Email address on bank statement *

utilitybilling@qac.org

Continue

Cancel

* indicates required values.

Confirm your submission:

Utility Billing and Assessment Billing Automatic EFT Payments

Review

Bank name	BANK OF AMERICA
Bank telephone	800 446-0135
Routing number	311093120
Bank account number	12345679
Account type	Checking
Name as it appears on your bank statement	QUEEN ANNES COUNTY SANITARY DISTRICT
Your telephone number	410-758-2574
Your email address	utilitybilling@qac.org

Submit

Modify

Cancel

Click "Submit"

Once you receive this confirmation you should be set up for recurring payments.

Utility Billing and Assessment Billing

Automatic EFT Payments

Confirmation



Thank you. Your request to automatically make payments from your bank account below has been successfully submitted.

You will be notified when automatic payments have started. Until then, please continue to make payments.

Bank name	BANK OF AMERICA
Bank telephone	800 446-0135
Routing number	311093120
Bank account number	12345679
Account type	Checking
Preferred monthly draft day	No preference
Name as it appears on your bank statement	QUEEN ANNES COUNTY SANITARY DISTRICT
Your telephone number	410-758-2574
Your email address	utilitybilling@qac.org

You could now...

- [View your account summary](#)
- [Make changes to your Automatic Payments](#)