

COUNTY ORDINANCE NO. 99-07

A BILL ENTITLED

AN ACT Concerning the Repeal and Readoption with Amendments of Sections 27-404, 27-422, 27-504, 27-703 and 27-803 of Title 27 of the Code of Public Local Laws of Queen Anne's County (1996 Ed.).

FOR THE PURPOSE of Making Certain Corrections to the Classification Plan of the County Human Resource Ordinance; Adding and Deleting certain Position Titles from said Classification Plan; Adding Restrictions Related to Call Out Pay; Subjecting Correctional Officers to Drug Testing; Clarifying the County Policy Regarding Donation of Sick Leave; and generally making corrections to the Queen Anne's County Human Resource Ordinance.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND that Sections 27-404, 27-422, 27-504, 27-703 and 27-803 of Title 27 of the Code of Public Local Laws of Queen Anne's County (1996 Ed.) be repealed and reenacted to read as set forth on the attached.

SECTION II

BE IT FURTHER ENACTED that this Act shall take effect on the forty-sixth day following its passage.

INTRODUCED BY: Marlene Davis

DATE: 4-20-99

PUBLIC HEARING HELD: 10:30 A.M. May 25, 1999

VOTE: 3 YEA \_\_\_\_\_ NAY \_\_\_\_\_

DATE: 6-1-99 day adopted

Effective: July 16, 1999

CHANGES TO TITLE 27  
OF  
THE LOCAL LAWS OF QUEEN ANNE'S COUNTY  
February 23, 1999

1. Section 27-404: Add the following positions to the Classification Plan:

<u>Position Title</u>	<u>Pay Grade</u>
Kennel Operator	1
Transportation Coordinator	9
Laboratory Technician	12
Construction Supervisor	12
Social Worker II	12
Utility Foreman	12
Public Information Specialist	13
Facilities Maintenance Manager	14

2. Section 27-404: Correct the following Position Title and Pay Grade to the Classification Plan:

<u>Position Title</u>	<u>Pay Grade</u>
Chief of Recreation	10

3. Section 27-404: Delete the following Position Title and Pay Grade to the Classification Plan:

<u>Position Title</u>	<u>Pay Grade</u>
Utilities Shift Supervisor	11

4. Section 27-422: Add the following to Call Out Pay:

Call Out Pay. An employee who is required to return to work after a regular tour of duty shall be paid the greater of three (3) hours of overtime pay or the number of hours actually worked rounded to the next highest fifteen (15) minutes to be computed between the time the employee leaves his or her home and returns home and aggregated for all call-outs during any consecutive twelve (12) hour time frame.

5. Section 27-504: Add the following Position Titles and Grades:

<u>Position Title</u>	<u>Pay Grade</u>
Director, Tourism	PE1
Coordinator, Local Management Board	PE2
Information Systems Manager	PE3

6. Section 27-703. Add the following:

(b) Sworn sheriff's personnel and correctional officers shall be subject to testing for the presence of the following drugs in their system in accordance with a policy Promulgated by the County Administrator;

7. Section 27-803. Forms of Leave. Change the following:

(11) Donation of Sick Leave. An employee may, with the permission of the County Administrator and Director of Human Resources, donate sick leave to another member of the Classified or Professional and Executive service. Any unused donated sick leave may be returned to the donor in accordance with policies and procedure adopted by the Department of Human Resources.